



Application Cover Sheet

RFA PROCESS

VIOLENCE AGAINST WOMEN VERTICAL PROSECUTION (VV) PROGRAM

Submitted by:
EL DORADO COUNTY DISTRICT ATTORNEY
778 Pacific Street
Placerville, California 95667
(530) 621-6472



OFFICE OF THE
DISTRICT ATTORNEY
EL DORADO COUNTY, CALIFORNIA

VERN PIERSON, DISTRICT ATTORNEY

October 8, 2021

Mark Ghilarducci, Director
California Governor's Office of Emergency Services
3650 Schriever Ave
Mather, CA 95655

RE: Violence Against Women Vertical Prosecution (VV) Program
Signature Requirement

Dear Mr. Ghilarducci,

Please accept this letter and the included application for consideration for the Violence Against Women Vertical Prosecution (VV) Program Request for Application. El Dorado County Policy (A-6) (included) authorizes department heads to execute all documents required to apply for grants. This same policy designates the sole authority for accepting grant awards and approving grant agreements to the Board of Supervisors. As a result, the CalOES Grant Subaward Face Sheets, the Certificate of Assurance of Compliance form and the Subrecipient Grants Management Assessment required as part of the Violence Against Women Vertical Prosecution (VV) Program Request for Application, are included but not signed. It is the intent of this Agency to comply with all terms and conditions set forth in the certification if awarded. However, until funding has been allocated or awarded and accepted by the County Board of Supervisors, these documents cannot be signed.

Once a notification of award is received, it is the intent of the Agency to prepare a Board item presenting the award notification to the Board of Supervisors, requesting the award be accepted. Once approved, the documents can be executed.

If you have any questions, please do not hesitate to contact me.

PLEASE REPLY TO:

** 778 Pacific Street
Placerville, CA. 95667
(530) 621-6474
Fax (530) 621-1280

1360 Johnson Blvd. Ste. 105
South Lake Tahoe, CA 96151
(530) 573-3100
Fax (530) 544-6413

WEB SITE:
<https://www.eldoradoda.com/>

Very Truly Yours,

Vern Pierson (Sep 22, 2021 14:32 PDT)

Vern R. Pierson
District Attorney



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: GRANT APPLICATIONS	Policy Number: A-6	Page Number: 1 of 2
	Date Adopted: 12/22/1987	Effective Date: 12/22/1987

I. PURPOSE

The purpose of this policy is to ensure flexibility and efficiency in the grant application process while maintaining the Board of Supervisors discretion over the acceptance of grant funding and any related obligations.

II. POLICY

The County receives financial assistance in the form of grants. For the purposes of this policy, grants shall be defined as cash or in kind assistance awarded by a government or other organization (called the grantor) for specified purposes to an eligible recipient (called the grantee). Grants are usually conditional upon certain qualifications as to the use, maintenance of specified standards, and/or a proportional contribution by the grantee or other grantor(s). The grant process may consist of several steps including a notice of intent to apply, application, acceptance of award, and execution of grant agreement and related documents.

A. The Board of Supervisors is the sole authority for:

1. Accepting grant awards and approving grant agreements in the amount of more than \$10,000;
2. Accepting grants for which any requirements for funds, matching or otherwise, or other resources are required for funding disbursement; and
3. Delegating authority to execute the grant agreement and other grant related documents after acceptance of a grant award and approval of the grant agreement.

B. County department heads are authorized to:

1. Execute all documents required to apply for grants.
 - i. Department heads are expected to exercise good judgment when determining to spend staff time applying for a grant.
 - ii. The grant should be directly related to the mission and vision of the department.
 - iii. Any county match requirements must be feasible and reasonable.
2. Accept grant awards that meet all of the following criteria:
 - i. Are in an amount not to exceed \$10,000; and



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: GRANT APPLICATIONS	Policy Number: A-6	Page Number: 2 of 2
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- ii. Do not include any requirement for County funds; and
 - iii. Relate directly to the mission of the department and directives of the Board.
 - iv. No less than three business days prior to accepting the grant, the department head will provide the Board and the CAO a written report demonstrating that the grant meets criteria 2.i through 2.iii and notifying the Board of the intent to accept the grant. If no member of the Board or the CAO express concerns during this three-day period, the department head may accept the grant. If any member of the Board or the CAO objects, the department head shall bring the decision to accept the grant before a regularly scheduled meeting of the Board.
3. Department heads are required to communicate, document, and coordinate with any other county departments that may be involved with or affected by the grant program or project.
 4. Department heads are responsible for determining whether they are authorized to exercise the authority provided herein under the grantor’s guidelines for each grant.
 5. Department heads are encouraged to seek assistance and guidance from the Chief Administrative Office in fulfilling the responsibilities listed above.

III. RESPONSIBLE DEPARTMENT

Chief Administrative Office

IV. DATES ISSUED AND REVISED; SUNSET DATES:

Issue Date:	12/22/1987	Sunset Review Date:	n/a
Revision Date:	08/15/2017	Sunset Review Date:	08/15/2021

Cal OES #		FIPS #		VS#		Subaward #	
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. **Subrecipient:** County of El Dorado 1a. **DUNS#:** 087834029
2. **Implementing Agency:** District Attorney's Office 2a. **DUNS#:** 087834029
3. **Implementing Agency Address:** 778 Pacific Street Placerville 95667-6481
(Street) (City) (Zip+4)
4. **Location of Project:** Placerville El Dorado 95667-6481
(City) (County) (Zip+4)
5. **Disaster/Program Title:** VV - Violence Against Women Vertical Prosecution Program **6. Performance** 1/1/2022 **to** 12/31/2022
Period: (Start Date) (End Date)
7. **Indirect Cost Rate:** 10% de minimis **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State <input type="checkbox"/>	B. Federal <input type="checkbox"/>	C. Total <input type="checkbox"/>	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2021	STOP		\$168,082		\$56,027		\$56,027	\$224,109
9.	2020	STOP		\$34,463		\$11,488		\$11,488	\$45,951
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$202,545	\$202,545	\$67,515		\$67,515	\$270,060

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:
Name: Vern R. Pierson Title: District Attorney
Payment Mailing Address: 778 Pacific Street City: Placerville Zip Code+4: 95667-6481
Signature: _____ Date: _____

16. Federal Employer ID Number: 946000511

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) (Date) (Cal OES Director or Designee) (Date)



Grant Subaward Contact Information

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

1. **Grant Subaward Director:**

Name: Vern R. Pierson Title: District Attorney

Telephone #: 530-621-6474 Email Address: vern.pierson@edcgov.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

2. **Financial Officer:**

Name: Kerri Williams-Horn Title: Chief Fiscal Officer

Telephone #: 530-621-5309 Email Address: kerri.williams-horn@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-4103

3. **Programmatic Point of Contact:**

Name: Johana Millan Title: Program Coordinator

Telephone #: 530-642-5169 Email Address: johana.millan@edcgov.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

4. **Financial Point of Contact:**

Name: Justene Cline Title: Administrative Analyst

Telephone #: 530-621-5640 Email Address: justene.cline@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-4103

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Vern R. Pierson Title: District Attorney

Telephone #: 530-621-6474 Email Address: vern.pierson@edcgov.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Vern R. Pierson Title: District Attorney

Telephone #: 530-621-6474 Email Address: vern.pierson@edcgov.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: John Hidahl Title: Chair, District One Supervisor

Telephone #: 530-621-5650 Email Address: bosone@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667



Grant Subaward Signature Authorization

Grant Subaward #: VV21 04 0090

Subrecipient: County of El Dorado

Implementing Agency: District Attorney's Office

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: Vern R. Pierson

Signature: 
Vern Pierson (Sep 22, 2021 14:32 PDT)

Date: _____

Financial Officer:

Printed Name: Kerri Williams-Horn

Signature: 
Kerri Williams-Horn (Sep 15, 2021 13:14 PDT)

Date: _____

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: 
James Clinchard (Sep 15, 2021 14:28 PDT)

Printed Name: James Clinchard

Signature: 
Joe Alexander (Sep 22, 2021 10:34 PDT)

Printed Name: Joseph Alexander

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance
STOP Violence Against Women Formula Grant Program

Grant Subaward #: VV21 04 0090

Subrecipient: County of El Dorado

I, Vern R. Pierson (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds – SRH Sections 14.005

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure a single audit pursuant to Office of Management & Budget (OMB) Uniform Guidance 2 Code of Federal Regulations (CFR) Part 200, Subpart F and are allowed to allocate federal funds for the audit costs.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually

II. Equal Employment Opportunity – SRH Section 2.025

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requested or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law.

Subrecipients certify that they will comply with all state and federal requirements regarding EEO, nondiscrimination, and civil rights.

EEO Officer: Joseph Carruesco

Title: Director of Human Resources

Address: 330 Fair Lane, Placerville, CA 95667

Telephone Number: 530-621-5617

Email Address: joseph.carruesco@edcgov.us

III. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The State of California requires that every person or organization receiving a Grant Subaward or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – SRH Section 2.035

The California Environmental Quality Act (CEQA) (*Public Resources Code*, Section 21000 et seq.) requires all Cal OES-funded Subrecipients to certify compliance with CEQA. Subrecipients must certify they have completed, and will maintain on file, the appropriate CEQA compliance documentation.

V. Lobbying – SRH Sections 2.040 and 4.105

Grant Subaward funds, property, and funded positions must not be used for any lobbying activities. This includes, but is not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – SRH Section 2.045

Subrecipients receiving federal funds must certify that they will adhere to Federal Executive Order 12549, Debarment and Suspension. The Subrecipient certifies that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency.

The Subrecipient certifies that it will not make any Second-Tier Subaward, or enter into any contract greater than \$25,000, with parties that are debarred, suspended, or otherwise excluded or ineligible for participation in Federal programs or activities.

VII. Proof of Authority from City Council/Governing Board – SRH Section 1.055

Subrecipients accept responsibility for and must comply with the requirement to obtain a signed resolution from governing body (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a Grant Subaward (and applicable Grant Subaward Amendments) with Cal OES. It is agreed that any liability arising out of the performance of this Grant Subaward, including civil court actions for damages, shall be the responsibility of the Subrecipient. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also

agreed that Grant Subaward funds received from Cal OES shall not be used to supplant expenditures controlled by the governing board.

Subrecipients are required to obtain written authorization by the governing body (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a Grant Subaward (and applicable Grant Subaward Amendments) with Cal OES. The Applicant is also required to maintain said written authorization on file and make readily available upon demand.

VIII. Civil Rights Compliance – SRH Section 2.020

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

IX. Federal Services*Training*Officers*Prosecutors (STOP) Violence Against Women Formula Grant Program Special Conditions

1. Applicability of Part 200 Uniform Requirements and DOJ Grants Financial Guide

The Subrecipient must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance. The Subrecipient also agrees that all financial records pertinent to this award, including the general accounting ledger and all supporting documents, are subject to agency review throughout the life of the award, during the close-out process, and for three years after submission of the final Federal Financial Report (SF-425) or as long as the records are retained, whichever is longer, pursuant to 2 C.F.R. 200.333, 200.336.

2. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OVW authority to terminate award)

The Subrecipient must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients or individuals defined (for purposes of this condition) as "employees" of any

Subrecipient.

The details of the Subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OVW web site at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Prohibited conduct by Subrecipients related to trafficking in persons (including reporting requirements and OVW authority to terminate award)), and are incorporated by reference here.

3. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

The Subrecipient must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

4. Effect of Failure to Address Audit Issues

The Subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the Subrecipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

5. Reporting Potential Fraud, Waste, Abuse, and Similar Misconduct

The Subrecipients must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (2) the DOJ OIG hotline: (contact information in English and Spanish)

at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

6. Compliance with General Appropriations-Law Restrictions on the Use of Federal Funds for this Fiscal Year

The Subrecipient must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (Award Condition: General appropriations-law restrictions on use of federal award funds), and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of an appropriations-law restriction, the Subrecipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

7. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters

No Subrecipient, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this award, the Subrecipient:

- o Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- o Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as

described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

- b. If the Subrecipient does or is authorized under this award to make Subawards, procurement contracts, or both:
 - o It represents that (1) it has determined that no other entity that the Subrecipient's application proposes may or will receive award funds (whether through a Second-Tier Subaward, procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - o It certifies that, if it learns or is notified that any Subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

8. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Subrecipient understands that DOJ encourages Subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

9. Additional DOJ Awarding Agency Requirements

The Subrecipient agrees to comply with any additional requirements that

may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the Subrecipient is designated as "high- risk" for purposes of the DOJ high-risk grantee list.

10. OVW Training Guiding Principles

The Subrecipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OVW Training Guiding Principles for Subrecipients, available at <https://www.justice.gov/ovw/resources-and-faqs-grantees#Discretionary>.

11. Compliance with Statutory and Regulatory Requirements

The Subrecipient must comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. §§ 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

12. Misuse of Award Funds

The Subrecipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

13. Consultant Compensation Rates

The Subrecipient acknowledges that consultants paid with award funds generally may not be paid at a rate in excess of \$81.25 per hour, not to exceed \$650 per day. To exceed this specified maximum rate, Subrecipients must submit to OVW a detailed justification and have such justification approved by OVW, prior to obligation or expenditure of such funds. Issuance of this award or approval of the award budget alone does not indicate approval of any consultant rate in excess of \$81.25 per hour, not to exceed \$650 per day. Although prior approval is not required for consultant rates below this specified maximum rate, Subrecipients are required to maintain documentation to support all daily or hourly consultant rates.

14. Publications disclaimer for STOP Formula Subrecipients

The Subrecipient agrees that all materials and publications (written, web-

based, audio-visual, or any other format) resulting from Grant Subaward activities shall contain the following statement: "This project was supported by Grant Subaward No. VV21 04 0090 awarded by the state administering office for the Office on Violence Against Women, U.S. Department of Justice's STOP Formula Grant Program. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of Justice."

15. Activities that compromise victim safety and recovery or undermine offender accountability

The Subrecipient agrees that Grant Subaward funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services; procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the solicitation under which the approved application was submitted.

16. Copyrighted Works

Pursuant to 2 C.F.R. 200.315(b), the Subrecipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or in part (including in the creation of derivative works), for federal purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a Subrecipient of this award, for federal purposes, and to authorize others to do so.

In addition, the Subrecipient must obtain advance written approval from the

OVW program manager assigned to this award, and must comply with all conditions specified by the program manager in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the Subrecipient (and of each contractor, or subcontractor as applicable) to ensure that this condition is included in any Second-Tier Subaward, contract, or subcontract under this award.

17. Requirement to report actual or imminent breach of personally identifiable information (PII)

The Subrecipient must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it -- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.79) within the scope of an OVW grant-funded program or activity, or 2) uses or operates a Federal information system (as defined in OMB Circular A-130). The Subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OVW Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

18. Unreasonable restrictions on competition under the award; association with federal government

No Subrecipient may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by DOJ. The details of the Subrecipient's obligations under this condition are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Unreasonable restrictions on competition under the award; association with federal government), and are incorporated by reference here.

19. Determinations of suitability to interact with participating minors

This condition applies to this award if it is indicated in the application for the award (as approved by DOJ), the DOJ funding announcement (solicitation), or an associated federal statute - that a purpose of some or all of the activities to be carried out under the award (whether by the Subrecipient) is to benefit a set of individuals under 18 years of age.

The Subrecipient must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OVW web site at <https://www.justice.gov/ovw/award-conditions> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

20. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to Subrecipient organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients and Subrecipients that are faith-based or religious organizations.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Restrictions on "lobbying" and policy development

In general, as a matter of federal law, federal funds may not be used by the Subrecipient, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, in order to avoid violation of 18 U.S.C. § 1913. The Subrecipient may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or

tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. § 12291(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.

Another federal law generally prohibits federal funds awarded by OVW from being used by the Subrecipient to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, Second-Tier Subaward, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. § 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of these prohibitions, the Subrecipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

24. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The Subrecipient must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Subrecipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

25. VAWA 2013 nondiscrimination condition

The Subrecipient acknowledges that 34 U.S.C. § 12291(b)(13) prohibits recipients of OVW awards from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or

disability in any program or activity funded in whole or in part by OVW. Subrecipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, so long as the Subrecipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The Subrecipient agrees that it will comply with this provision.

26. Non-supplantation

The Subrecipient agrees that Grant Subaward funds will be used to supplement, not supplant, non-federal funds that would otherwise be available for the activities under this grant.

27. Confidentiality and information sharing

The Subrecipient agrees to comply with the provisions of 34 U.S.C. § 12291(b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. The Subrecipient also agrees to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. § 12291(b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>.

28. Requirements for Subrecipients providing legal assistance

The Subrecipient agrees that the legal assistance eligibility requirements, as set forth below, are a continuing obligation on the part of the Subrecipient. The legal assistance eligibility requirements are: (1) any person providing legal assistance through a program funded under this grant program (A) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or (B) (i) is partnered with an entity or person that has demonstrated expertise described in subparagraph (A); and (ii) has completed or will complete training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide; (2) any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate state, local, territorial, and tribal law enforcement officials; (3) any person or organization providing legal assistance through this grant program has informed and will continue to inform state, local, territorial, or tribal domestic violence, dating violence, stalking, or sexual assault programs and coalitions, as well as appropriate state and local law

enforcement officials of their work; and (4) the Subrecipient's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, dating violence, domestic violence, or child sexual abuse is an issue. The Subrecipient also agrees to ensure that any Second-Tier Subrecipient or contractor will comply with this condition. The Subrecipient agrees that it will comply with this provision.

29. Hiring Documents

The Subrecipient must keep, maintain, and preserve all documentation (such as Form I-9s or equivalents) regarding the eligibility of employees hired using the funds.

30. Policy for response to workplace-related incidents of sexual misconduct, domestic violence, and dating violence

The Subrecipient, must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW web site at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence), and are incorporated by reference here.

31. Requirements related to System for Award Management and unique entity identifiers

The Subrecipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining current information in SAM.

The Subrecipient also must comply with applicable restrictions on Second-Tier Subawards, including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Requirements related to System for Award Management (SAM) and unique entity identifiers), and are incorporated by reference here.

32. Performance progress reports and final report submission

The Subrecipient agrees to submit an annual report. Subrecipients must use the designated forms and/or systems made available by OVW for performance reporting, which identify the information that Subrecipients must collect and report as a condition of receiving funding.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for Subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature: _____	
Official Designee's Typed Name: <u>Vern R. Pierson</u>	
Official Designee's Title: <u>District Attorney</u>	
Date Executed: _____	
Federal Employer ID #: <u>94-6000511</u> Federal DUNS #: <u>087834029</u>	
Current System for Award Management (SAM) Expiration Date: <u>11/20/21</u>	
Executed in the City/County of: <u>Placerville, County of El Dorado</u>	
AUTHORIZED BY:	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input checked="" type="checkbox"/> Governing Board Chair	
Signature: _____	
Typed Name: <u>John Hidahl</u>	
Title: <u>Chair, District One Supervisor</u>	



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: El Dorado County District Attorney's Office	Grant Subaward #: VV21 04 0090				
A. Personnel Costs - Line-item description and calculation	2020 STOP	2020 STOP Match	2021 STOP	2021 STOP Match	Total Amount Allocated
Deputy District Attorney - 1.00 FTE (Partial Gen Fund Cash Match) Salary - \$10,769.83 x 12 Mo x 1.00 FTE = \$129,238 - Only charging \$128,000 Benefits Retirement/PERS (30.19% of charged salary) = \$38,643 - Only charging \$10,034 Medicare (1.45% of charged salary) = \$1,856 Health Insurance (12.85% of charged salary) = \$16,448 - Only charging \$8,669 Unemployment Ins (0.41% of charged salary) - \$525 - Not charging Disability (0.09% of charged salary) - \$115 - Not charging <i>Provides vertical prosecution of Adult Sexual Assault, Aggravated Domestic Violence, Human Trafficking, and Stalking cases, practices effective communication with Project team, maintains a reduced caseload, documents cases appropriately, performs risk assessments of offenders, makes reasonable efforts to resist pre-trial releases, provides training to Law Enforcement, and attends meetings and trainings.</i>	\$16,163		\$110,418	\$1,419	\$128,000
				\$10,034	\$10,034
				\$1,856	\$1,856
				\$8,669	\$8,669
District Attorney Investigator - 0.27 FTE (Gen Fund Cash Match) Salary - \$12,044.83 x 12 Mo x 0.27 FTE = \$39,025 - Only charging \$37,000 Benefits Retirement/PERS (39.89% of charged salary) = \$14,759 - Only charging \$4,500 Medicare (1.45% of charged salary) = \$537 Health Insurance (13.79% of charged salary) = \$5,102 - Only charging \$3,500 Unemployment Ins (0.41% of charged salary) - \$152 - Not charging Disability (0.09% of charged salary) = \$33 - Not Charging <i>Provides dedicated investigative services to Aggravated Domestic Violence, Human Trafficking, and Stalking cases, practices effective communication with Project team; performs risk assessments of offenders, documents cases appropriately, provides training to Law Enforcement, and attends meetings and trainings.</i>		\$9,350		\$27,650	\$37,000
		\$1,125		\$3,375	\$4,500
		\$138		\$399	\$537
		\$875		\$2,625	\$3,500
Personnel Costs Fund Source Totals	\$16,163	\$11,488	\$110,418	\$56,027	\$194,096
PERSONNEL COSTS CATEGORY TOTAL					\$194,096



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: El Dorado County District Attorney's Office	Grant Subaward #: VV21 04 0090				
B. Operating Costs - Line-item description and calculation	2020 STOP	2020 STOP Match	2021 STOP	2021 STOP Match	Total Amount Allocated
1.00 FTE Victim Advocate (Participating Staff) Participating staff contracted through The Center for Violence-Free Relationships Billing rate \$6,100/month x 12 months = \$73,200 (Only \$25,000 of contract amount used in MTDC calculation)	\$18,300		\$54,900		\$73,200
Training/Travel-Related Expenses for In-State & Regional Trainings: Program Staff to Attend As-Needed Trainings or Related Events (Dates/Events TBD) Estimated Lump-Sum Cost (Virtual and/or Non-Virtual) - \$1,000			\$1,000		\$1,000
Cell Phone/Data Stipend for Victim Advocate \$60/month x 12 months = \$720 To provide cell and data service to enable the swift facilitation of on-line applications while in the field.			\$720		\$720
Cell Phone & Mifi Line for the Deputy District Attorney \$60/month Cell Phone x 12 months = \$720 - Only charging \$660 \$32/month MiFi x 12 = \$384			\$660 \$384		\$660 \$384
de Minimis indirect rate* *MTDC \$200,782 x 10% = \$20,078 (Not Charging) Calculation Worksheet Attached <i>Includes administrative costs associated with the Special Victims Unit, VV Program, of the El Dorado County District Attorney's Office.</i>					
Operating Costs Fund Source Totals	\$18,300		\$57,664		\$75,964
OPERATING COSTS CATEGORY TOTAL					\$75,964



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: El Dorado County District Attorney's Office		Grant Subaward #: VV21 04 0090			
C. Equipment Costs - Line-item description and calculation	2020 STOP	2020 STOP Match	2021 STOP	2021 STOP Match	Total Amount Allocated
None.					
Equipment Costs Fund Source Totals					
EQUIPMENT COSTS CATEGORY TOTAL					

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	2020 STOP	2020 STOP Match	2021 STOP	2021 STOP Match	Total Project Cost
Fund Source Totals	\$34,463	\$11,488	\$168,082	\$56,027	\$270,060

DETERMINING INDIRECT COST AMOUNT WHEN BUILDING A BUDGET

TERMS

Total Project Costs:	Amount allocated to the project by Cal OES plus any required match. This includes direct, direct-shared, and indirect costs and all matching contributions (in-kind and/or cash).
Modified Total Costs:	Modified Total Cost: Amount of direct costs minus exclusions (e.g., rent, contracts beyond \$25,000, etc.).
Modified Total Direct Costs:	Amount of direct cost minus indirect and exclusions.
Direct Costs:	Costs identified with a particular cost objective (award, program or project).
Indirect Costs:	Costs for a common or joint purpose benefitting more than one cost objective, not readily assignable to the cost objectives, without effort disproportionate to the results achieved.

METHOD

1. Determine **Exclusions or Distorting Costs**

In-kind match (donations, not volunteers)	\$ -
Rent/lease office space	\$ -
Rent/lease other space	\$ -
Rent/lease equipment	\$ -
Equipment (purchased)	\$ -
Contracts/Subawards after the first \$25,000	\$ 48,200
Capital improvements	\$ -
Patient Care	\$ -
Tuition, Scholarships, Fellowships	\$ -
Participant support costs (training/conference registration fees, travel including per diem and stipends)	\$ 1,000
Other (not covered above)	\$ -
Total Exclusions/Distorting Costs	\$ 49,200

2. Determine **Modified Total Costs**

Total Project Costs	\$ 270,060
Minus (-) Total Exclusions/Distorting Costs	\$ 49,200
Modified Total Costs	\$ 220,860

3. Determine **Modified Total Direct Costs** (Removes indirect from Modified Total Costs)

Modified Total Costs	\$ 220,860
ICR (%) (i.e., 10% = 0.10, 17.5% = 0.175)	0.10
ICR + 1	1.10
Modified Total Direct Costs (MTDC)	\$ 200,782

4. Determine **Indirect Cost Amount**

Modified Total Costs	\$ 220,860
Subtract (-) MTDC	\$ 200,782
Indirect Cost Amount	\$ 20,078

5. Allocate Amounts and Check Math

Total Exclusions	\$ 49,200
Plus (+) MTDC	\$ 200,782
Plus (+) Indirect Cost Amount	\$ 20,078
Total Project Costs	\$ 270,060



Grant Subaward Budget Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

The El Dorado County District Attorney's Office (EDCDAO) 2022 Violence Against Women Vertical Prosecution (VV) Program budget details the Agency's continuing plans to support the objectives and activities of the project through the efficient prosecution of crimes against women and vulnerable adults, as well as strengthening services provided to victims of these crimes. The types of crime the District Attorney's Office will continue to focus on for this grant are Violence Against Adult Vulnerable Victims, aggravated felony cases of Domestic Violence, and Stalking.

The Governor's Office of Emergency Services (Cal OES) has allocated \$202,545 in STOP funds with a \$67,515 STOP local match for this program, for a total program cost of \$270,060.

Personal Services – Salaries/Employee Benefits:

Employee salary and benefits represent 71.9% of the District Attorney's Office 2022 Violence Against Women Vertical Prosecution (VV) Program budget. A 1.0 FTE Deputy District Attorney (VV Prosecutor) will maintain assignment to the program with salary and benefits totaling \$148,559. 14.8% of the total salary and benefits of the VV Prosecutor will be used as a General Fund cash match. A 0.27 FTE District Attorney Investigator (VV Investigator) will maintain assignment to this program with salary and benefits totaling \$45,537.



Grant Subaward Budget Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

100% of the salary and benefits for the VV Investigator will be used as a General Fund cash match.

The project-funded staff duties provided by the VV Prosecutor will include, but not be limited to, vertical prosecution of project cases, maintaining regular contact with the Project Investigator and Victim Advocate, report preparation, and attending monthly multidisciplinary team meetings and regularly scheduled Project team meetings. The services to be performed by the Project Attorney support the proposed objectives and activities outlined in the project narrative. By assigning a full-time dedicated Attorney to the project, the District Attorney's Office is able to ensure the time commitment necessary to support the strengthening of the criminal justice system response when a violent crime against a vulnerable victim occurs.

The qualifications of the VV Prosecutor include participating in forensic interviews, preparing cases for filing, conducting preliminary hearings and other pre-trial hearings, writing legal briefs, and conducting jury trials. The VV Prosecutor has maintained a position in the Special Victims Unit (SVU) over the past three years. The VV Prosecutor has over five years of experience as a prosecutor, including the prosecution of homicide, rape, child molestation and domestic violence cases involving serious bodily injury. The VV Prosecutor graduated in



Grant Subaward Budget Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

2014 with highest honors and received her Juris Doctor (JD) degree with an emphasis in litigation.

The VV Attorney will be housed in the main Placerville office but will split time between the Placerville and South Lake Tahoe offices as needed. All qualifications for employment and the required training/certifications have been met by the VV Attorney.

The project-funded staff duties provided by the VV Investigator will include, but are not limited to, coordinating and scheduling interviews for law enforcement, conducting follow-up investigations related to project cases, documenting multi-disciplinary Interviews, preparing affidavits and search or arrest warrants, serving as Investigative Officer for both preliminary hearings and jury trials, and attending quarterly multidisciplinary team meetings and regularly scheduled Project team meetings. The services to be performed support the proposed objectives and activities as explained in the project narrative. When not working on project-funded cases, the VV Investigator will perform the regular duties of a District Attorney Investigator.

The qualifications of the VV Investigator include 23 years of law enforcement experience and the completion of trainings and workshops for sexual assault, domestic violence, violent crimes and human trafficking. The



Grant Subaward Budget Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

education level of the VV Investigator is a Bachelor's Degree in Recreation Administration, an Associate's Degree in Administration of Justice, and an Advanced Peace Officer Standard and Training Certificate.

The VV Investigator will be housed in the main Placerville office and will commute between the Placerville (west slope) and South Lake Tahoe (east slope) office as needed. The salary and benefits for the VV Investigator are budgeted from the Agency's Core Investigations budget (General Fund). All qualifications for employment and the required training/certification have been met by the VV Investigator.

To maximize the funding for this program, the salaries and benefits of the Fiscal Division are not currently paid by funds from this grant; however, this division does provide direct services for the fiscal requirements of this grant. The Chief Fiscal Officer and Administrative Analyst provide services that include, but are not limited to, reviewing grant documents for financial matters, preparing budgets and modifications, monitoring compliance with regulations and procedures mandated by the funding source, ensuring the appropriate expenditure of grant funds, and preparing quarterly reports.

Any required certificates are available upon request. All positions maintain functional, detailed time sheets and are submitted on a bi-weekly basis.



Grant Subaward Budget Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

There are no mid-year salary range adjustments required and no shared costs. Salaries have been calculated over a twelve-month period and are reflected in the Personal Service section of this report.

Operating Expenses:

The budgeted operating expenses covered by this grant are necessary expenditures and are required in order to meet the program objectives. The operating expenses include a participating staff agreement for a Victim Advocate, in-state training/travel expenses, and a cell phone/data stipend for the Victim Advocate and the VV Prosecutor.

Upon approval of the Violence Against Women Vertical Prosecution (VV) Program grant award, the District Attorney's Office will renew a Participating Staff contract for advocate services provided by a Victim Advocate (VV Advocate) from The Center for Violence-Free Relationships (The Center). The services provided by the advocate will include immediate crisis intervention, support services, as needed referrals to appropriate agencies, providing support during the interview process and court proceedings and exchanging information at quarterly multi-disciplinary team meetings. The contract and Operational Agreement with The Center for Violence-Free Relationships will comply with Section 7.005 of the 2021 Subrecipient Handbook.



Grant Subaward Budget Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

The services to be performed by the VV Advocate support the proposed objectives and activities outlined in the project narrative. By assigning a full-time dedicated advocate to the project, the District Attorney's Office is able to ensure the necessary time commitment needed to support the strengthening of the criminal justice system response to violent crimes against vulnerable victims. The VV Advocate from The Center meets Evidence Code §1035-1036.2 requirements for a sexual assault counselor and §1037-1037.7 for a domestic violence counselor, and has completed the California Crime Victim Assistance Association (CCVAA) Entry Level Advocate Certification required for this grant project.

The qualifications of the VV Advocate include completion of the required 60 hour+ advocate counselor training for domestic violence and sexual assault through the Department of Justice, attendance at mandatory yearly trainings (12 hours) required to maintain counselor certification (now overseen by Cal OES), 20 years of domestic violence and sexual assault counseling with crisis intervention and victim advocacy, and 17 years of experience as a Paralegal.

The El Dorado County District Attorney's Office will continue with a second tier subaward with The Center for Violence-Free Relationships as outlined in the contract and Operational Agreement covering the award period. The



Grant Subaward Budget Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

Operational Agreement will be executed prior to the beginning of the grant term and will be available upon request.

In-state training/travel expenses for Project staff to attend all necessary and required training conferences and/or workshops are included in the operating budget. The training may include a California District Attorney's Association (CDAA) sponsored training on domestic violence, dating violence, sexual assault and/or stalking as offered. Due to the current Novel Coronavirus (COVID-19) pandemic, travel and trainings may be limited. Staff anticipates increased opportunities for online web-based trainings. Cell phone/data costs are also included in the operating budget. The cell phone/data stipend will help ensure the VV Advocate and VV Prosecutor can obtain cellular and data service while in most rural areas of the county. Cell phone coverage will also allow staff to respond quickly when in the field or teleworking.

The facility and administrative costs of the SVU Unit of the El Dorado County District Attorney's Office include, but are not limited to, facility rental and associated security system, office equipment and supplies, postage, liability insurance, data processing, utilities, and telecommunication services. The District Attorney's Office is focused on minimizing administrative costs in support of direct services and unless additional grant funding becomes available, it is currently



Grant Subaward Budget Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

anticipated these costs will be absorbed by the Core Prosecution and Investigation budget (General Fund).

There are no subcontracts or unusual expenses included in the operating expenses budget page.

Equipment:

There are no funds budgeted for equipment.



Grant Subaward Programmatic Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

The El Dorado County District Attorney's Office (EDCDAO) maintains a Special Victims Unit (SVU) where experienced deputy district attorneys are assigned to vertically review and prosecute cases involving domestic violence, adult sexual assault, elder abuse, human trafficking, stalking, sexual and physical abuse on children, sex offender registration, and child pornography. Currently, the SVU consists of four attorneys, three investigators, five victim/witness specialists, and one mental health counselor. The Violence Against Women Vertical Prosecution Program (VV) grant in our office is an integral part of our SVU which helps to promote the development and implementation of effective, victim-centered law enforcement, prosecution, and court strategies to address violent crimes against women. The program supports the continued development and enhancement of victim services in cases involving violent crimes against women and vulnerable individuals. The VV Prosecutor, VV Investigator, and VV Advocate are all a part of this larger unit.

Each attorney within SVU is required to review potential VV Project cases for filing decisions. Most of the referrals to the VV Project come from cases where the suspect has been arrested within the past 48 hours and is still in custody pending a filing decision. Every weekday morning a deputy district attorney from SVU is assigned to look at the list of those individuals recently



Grant Subaward Programmatic Narrative

Grant Subaward #: VV21.04.0090

Subrecipient: El Dorado County District Attorney's Office

arrested in both Placerville and South Lake Tahoe (SLT), determine if the charges fall within the parameters of SVU, including VV, and then review corresponding police reports submitted from one of our local agencies: El Dorado County Sheriff's Office (EDSO), Placerville Police Department (PPD), South Lake Tahoe Police Department (SLTPD), or California Highway Patrol (CHP). The police reports are transmitted early each morning automatically through an online portal directly from the arresting agency and often include photographs of the victim's injuries or other important information. The reviewing deputy district attorney must make a filing decision and have all the corresponding paperwork and bail motions prepared by noon. The VV Investigator is available for follow-up questions needed that are not explained in the original police reports. This often includes interviewing the victim about details of the incident, obtaining information about past incidents of domestic violence, receiving updates, and obtaining updated photographs of victim injuries.

The VV Advocate is assigned to review the daily domestic violence (DV) in-custody lists for both the Placerville and SLT offices. From the DV in-custody lists, the VV Advocate attempts to contact victims and create a rapport, begin providing emotional support, starts educating them on the criminal justice system and victim rights. Based on the verbal or written needs assessment, a



Grant Subaward Programmatic Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

case management plan is immediately created that includes referrals for shelter, food services, mental and physical providers, and other safety net programs to address housing and food insecurity, as well as health care equity.

In some of the most serious SVU cases, detectives, the VV Prosecutor, VV Investigator and VV Advocate collaborate during the investigative stage, prior to the case being submitted for filing. This early teamwork helps ensure necessary services are available to the victim as early as possible. For example, this year local law enforcement responded to a 911 call where a Spanish speaking mom was being violently attacked by her spouse with a weapon and threatened in front of her daughter and other minors. Members of the VV Project were promptly notified and were able to immediately connect with the female victim in a culturally competent way to ensure effective and appropriate communication, gather additional evidence to file the case, and ensure the victim's cooperation. In addition, the VV Advocate created a dual case management plan with The Center for Violence-Free Relationships (CVFR) to provide wrap-around services such as peer counseling, financial assistance, shelter, family and immigration legal services, and interpretation/translation.

Finally, all domestic violence, stalking, sexual assault, and elder abuse cases submitted for filing to the SVU where the suspect is not in custody are



Grant Subaward Programmatic Narrative

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

screened by an SVU deputy district attorney within two days of being logged into our office for review of charges. Specifically, all cases submitted where the suspect is not in custody involving domestic violence where there is an injury to the victim and stalking cases are reviewed by the VV Prosecutor to ensure the danger to the victim is assessed as early as possible and arrest warrants are timely prepared.

Once a case is reviewed for a filing decision, the VV Prosecutor immediately notifies the VV Advocate about the filing decision so that the victim can be notified. The VV Advocate then contacts the victim and ensures the victim has been referred to the CVFR, begins the application process to the California Victim Compensation Board (CalVCB), assists with other relevant services, explains the criminal justice process, and notifies the victim about the case status. If a case is rejected, the VV Prosecutor and VV Advocate always provide the victim an opportunity to meet in person to discuss that decision. Further, a letter offering referrals for services is provided.

A copy of these required policies have been given to the entire SVU unit, including the VV Prosecutor, VV Investigator, and VV Advocate. A hard copy is kept with the SVU Team Lead as well as the Assistant District Attorney overseeing SVU.



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Further, the procedure allows for the VV Investigator to gather important follow-up interviews, take photographs of injuries to capture those not initially visible, obtain medical records, attain texting strings before they are deleted, and gather other important leads faster, ensuring a more thorough and accurate investigation. Of importance, the VV Prosecutor and VV Investigator work closely in conducting case-specific interviews. For example, the VV Prosecutor often requests an "1109 Interview" at the time of filing. In California, Evidence Code section 1109 allows a prosecutor to present past acts of domestic violence to a jury to show that the Defendant has a history of abuse. This type of evidence is some of the most persuasive in court. The VV Investigator is trained in conducting these interviews so as to gather an entire picture of the cycle of violence, if any, in any given case. In addition, the VV Advocate is regularly present for follow up interviews and works diligently to coordinate services and quickly secure protective orders to better protect and serve victims of violent crimes.

Once an SVU attorney files a felony case thought to fit the VV Program criteria, the SVU Lead Deputy District Attorney reviews the details and makes the final determination. Because of the early work done on each case, there is



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already important data collected as to which victims would best be served by having the VV Prosecutor assigned to vertically prosecute the case.

For a case to be assigned to the VV Prosecutor, the SVU Lead Deputy District Attorney assesses the many factors in determining if a case should be Major Stage Vertically Prosecuted by the VV Prosecutor, including the extent of the injuries to the victim, what/if any weapons were used, whether there were prior acts of violence between the parties, the level of services anticipated the victim will need, the complexity of the fact pattern, and the extent of follow-up investigations still needed. Open cases currently identified to be considered VV Program cases assigned to the VV Prosecutor include: aggravated crimes of domestic violence, felony violations of Penal Code (PC) 273.5(a) where great bodily injury was inflicted on the victim, or cases where there is a history of domestic violence, weapon usage, or criminal threats. VV Program criteria also includes violations of PC 664/187, aggravated violations of PC 646.9 (stalking) and PC 422 (criminal threats), The sexual assault cases include criminal charges for violations of PC 261, PC 262, PC 264.1, PC 287, and PC 289.

Once a filed case is determined to be a VV Program case, it is assigned to the VV Prosecutor unless his/her caseload is too high to be effective in her position, at which time a VV Program case will be assigned for vertical



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prosecution by another deputy district attorney within SVU. The VV Prosecutor only prosecutes VV Program cases.

Simultaneously, all VV Program cases are referred to the VV Advocate for victim notifications and the VV Investigator for any additional follow-up requests. All VV Program cases that are rejected for prosecution are still referred to the VV Advocate for victim services. Cases where more investigation is needed before a filing decision can be made are referred to the VV Investigator who then works closely with the SVU deputy district attorney to ensure all relevant information is obtained for an informed filing decision. In just the last six months the Project Investigator has conducted over 70 investigation requests, written search warrants and attended several victim meetings with the VV Prosecutor and VV Advocate.

All VV Program cases are being handled using major stage vertical prosecution. The VV Prosecutor (or other SVU Attorney if the VV Prosecutor has too many cases) is present in court for all major stages including pretrial release hearings, bail modification requests, preliminary hearings, pre-trial motions, readiness and settlement conferences, trials, judgment, and sentencings. The VV Prosecutor is also present to argue all defense motions for a continuance and object when appropriate in order to ensure victims receive swift justice. The



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VV Prosecutor reviews all out of custody domestic violence cases with injury and also handles in-custody VV cases on her assigned day. At the time of filing, the VV Prosecutor assesses each case and determines whether or not a special request for "no bail" (i.e. the defendant cannot bail out of custody) and drafts the no bail motion in all appropriate cases.

For example, the VV Prosecutor recently reviewed a VV case where the Defendant committed an act of domestic violence and child abuse (against a 6 year old and 10 year old) by throwing them out of his truck, causing injury. He then abandoned them on the side of the road. The defendant and the victim had only been dating for two months. Thereafter, the Defendant then went to the victim's house where he stole several expensive items and then trashed the residence. The defendant then proceeded heinously to pluck all of the feathers out of the family's pet bird, scalp the bird, and kill it by breaking its neck. After this monstrous act, he called the victim and threatened that she and the kids were next. After reviewing the case, the VV Prosecutor determined that the defendant posed a substantial risk of danger to the victims and had a no bail motion prepared. The defendant is currently pending multiple VV-related charges and is being held with no bail. The victim is grateful that she and her



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children do not have to worry about him bailing out of custody while the case is pending.

Additionally, in one VV domestic violence case, the VV Prosecutor wrote a motion to have the defendant remanded back into custody when she discovered that he had placed a tracker on the victim's car. The domestic violence incident involved multiple acts of strangulation. In addition, the defendant held the victim over a stair banister by her ankles and threatened to kill her. The victim, in that case, was terrified of the defendant, justifiably so. The VV Prosecutor successfully had the defendant remanded into custody and the defendant is currently being held without the ability to bail out of custody. The victim is and was extremely grateful and feels safe now that he is in custody and justice was served. The VV Project made this possible by giving the VV Prosecutor the ability to focus her attention on this serious case and act promptly when it was discovered that the defendant was violating the criminal protective order.

The VV Advocate attempts to contact victims immediately upon receiving a referral from a deputy district attorney and/or the in-custody list. Cases are reviewed to obtain contact information and identify cultural, language, or access and functional needs. The VV Advocate contacts the



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victims and provides information about the criminal case status and educates victims about the criminal justice system and clarifies any misinformation they may have received. During that initial contact by the VV Advocate, victims are provided with detailed information about Marsy's Law to inform them of their rights as well as information about the CalVCB benefits that victims are eligible to receive as a result of being the victim of a crime. The VV Advocate assists in completing applications with the victims and submits them to the CalVCB Claims Department for processing and eligibility. The VV Advocate also makes referrals to the appropriate domestic violence/sexual assault community based organization for crisis intervention, financial assistance, family and immigration law, and mental health services. The VV Advocate contacts victims to provide case updates when new information is available and provides court accompaniment, assistance and support when a victim is subpoenaed to attend a court hearing, trial, or exercises their right to present a victim impact statement at sentencing. The VV Advocate also ensures court ordered protective orders are provided to victims in a timely manner and information is offered on completing and submitting restitution claim forms. Victims are given contact information for the VV Advocate and are encouraged to reach out to address their questions and concerns. Overall, the VV Advocate covers a



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multitude of tasks including educating, problem-solving, listening, speaking, supporting, empathizing and helping victims regain some sense of control during the stressful criminal case process.

As a result of the VV Program, EDC has established strong coordinated community response activities. The VV Prosecutor, VV Advocate, and VV Investigator meet monthly in both the West Slope and SLT to collaborate on VV Program case updates with partnering agencies including EDSO Detectives, the PPD Detective, SLTPD Detectives, Child Protective Services (CPS), Program Directors for the Sexual Assault Response Team (SART) clinics, all SVU team members, EDCDAO victim program staff, victim service providers from CVFR and Live Violence Free (LVF), mental health providers, and the Department of Justice. The VV Prosecutor or SVU Team Lead prepares a monthly agenda based on cases that need discussion for follow up decisions or updates, and in each meeting one particular case is discussed in detail to assist all team members in improving services to victims falling under the VV Program. This new practice has been very effective and has helped victims tremendously in several ways. First, the VV Advocate is able to provide the victim and their family monthly updates, enforcing their confidence in their team and the criminal justice system. Additionally, necessary follow-up is being conducted in



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a more timely and efficient manner. The social workers who attend these meetings are also able to provide invaluable information about how the victim is coping with the trauma from the incident so that we as a prosecuting agency can tailor our strategy to suit the needs of that victim. Cases are also now collaboratively being discussed so investigative, filing, and disposition decisions are made by the Project Attorney with complete information.

EDCDAO invited community leaders to meet and discuss creating an overall systems change for vulnerable domestic violence victims in El Dorado County (EDC). Since January of 2018, dedicated and motivated leaders from CVFR, New Morning, Big Brother, CASA (Court Appointed Special Advocate), The Community Foundation, El Dorado County Department of Health and Human Services (EDC DHHS), EDC Probation, EDC Department of Education, EDC Superior Court, EDSO, and Placerville Police Department have joined the SVU Team Lead and the Project Advocate in productive monthly meetings addressing ways to close the gap in services provided to vulnerable victims. The focus is on preventing victimization of vulnerable populations through community outreach and education, as well as communication and information sharing to better serve victims navigating through court systems. Almost every victim that the VV Advocate has been in contact with to date



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indicates that they have received appropriate victim literature from patrol level law enforcement.

An attorney from SVU also attends monthly meetings with Adult Protective Services to collaborate on victims of elder and dependent adult abuse. EDCDAO, EDC DHHS, and EDC County Council regularly correspond and collaborate when child victims are involved in both systems, including being secondary victims and witnesses to violence against women.

Additionally, all SVU team members meet weekly to determine what new cases should be classified as VV Program, get updates from the VV Advocate on how victims are doing, obtain updates on VV Investigator follow-up investigations, discuss upcoming trial strategies, and determine case coverage if the VV Prosecutor has a conflict or is otherwise unavailable.

The VV Prosecutor is able to request all follow up investigations directly to the Project Investigator through our electronic case management system. The VV Prosecutor and VV Investigator are able to collaborate daily and prioritize investigations. Additionally, the VV Investigator is able to ensure that follow up requests from the originating law enforcement agencies are being conducted in a more timely and efficient manner.



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The VV Prosecutor discusses all violent and serious felonies with the SVU Team Lead and Assistant District Attorney before each major stage of the case, and before drafting any potential settlement offer. The Assistant District Attorney and/or SVU Team Lead regularly verify the VV Prosecutor maintains a reduced caseload and ensures the VV Prosecutor has enough time to effectively prosecute VV Program cases.

In El Dorado County, there is a significant number of domestic violence assaults that involve strangulation. It is critical that law enforcement, medical providers, advocates, and prosecutors understand that strangulation-related injuries are not typically readily apparent and the risk of stroke after a strangulation event needs to be addressed immediately because it is preventable. The VV Prosecutor has scheduled a training event on October 11, 2021 where Dr. William Green, a renowned expert in strangulation, will educate our first responders and prosecutors in the area of strangulation. All law enforcement agencies will be present (absent the California Highway Patrol). In addition, prosecutors, investigators, advocates, social workers, and medical personnel will be attending the training. The VV Prosecutor also created small, laminated strangulation cards, containing necessary investigatory questions, for



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law enforcement to keep in their pockets while on duty. The cards will be distributed at the training.

For the Fiscal Year 2020-2021 the VV Advocate has provided services to victims, including female, male, children and members from the LGBTQIA+ community. These services have included virtual and in-person court accompaniment and support, crisis intervention and response, resource and referral assistance, criminal justice system orientation and victim compensation claim assistance. The VV Advocate provides information to every victim about the availability of benefits to them by applying to the program. The VV Advocate assists in the completion of the applications for the victims and their children to apply for the benefits, and explains the procedures and documentation necessary to facilitate their requests. Once the application process is completed and submitted to the claims department, the VV Advocate monitors the claim status and updates the victim. The VV Advocate acts as a liaison between the Claims Department and the victim to ensure all required documentation is provided to CalVCB for the benefits they are requesting. When necessary, the VV Advocate problem-solves when unusual circumstances arise in requests and advocates on behalf of the victims with CalVCB supervisors and staff. Unfortunately, CalVCB has made changes that



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continue adding obstacles for those victims that are seeking mental health services. The EDCDAO and the Victim Witness Unit have noticed an increase in victim complaints in regards to mental health providers not accepting CalVCB as a form of payment as a result of the tedious reimbursement process in addition to the low compensation. As part of our case management and to ensure the quality of the case management services provided to our victims, the project advocate will continue attending the weekly victim-witness unit meetings, bi-weekly case management supervision with a Licensed Marriage Family Therapist, and various Mental and Emotional Health trainings such as Serving Victim in Covid-19 times, Suicide Prevention and Intervention, and Sexual Assault Response Summits. These trainings are pivotal and helpful to the development of the individual case management plans created for the victims to help in the continuous search for healing.

Moreover, due to the reduced caseload that this grant allows, the VV Prosecutor is more available to meet with victims in person, via zoom, or on the telephone; whatever they prefer. Upon every new VV case assigned to the VV Prosecutor, the VV Advocate reaches out to the victim and lets them know the VV Prosecutor is available to meet whenever and as many times as the victim needs. For example, we recently had a defendant plead to over ten years in



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state prison for a violent domestic violence assault. The VV Prosecutor and VV Advocate met numerous times with the victim to ensure that she felt supported while she prepared her victim impact statement. At sentencing, the VV Prosecutor and VV Advocate stood on either side of the victim while she gave a beautifully written victim impact statement. The victim was extremely grateful to the VV Advocate and VV Prosecutor for their support during the pendency of her case.

Since receiving the VV Program grant, there have been no cases that were transferred out of our jurisdiction to any other prosecuting agency once charges were filed. If that were to happen, EDCDAO and the VV Prosecutor would collaborate and share all of our information and provide the other jurisdiction with whatever resources we had available.

That being said, the VV Prosecutor is currently working on a multiple-victim sex assault case wherein the defendant assaulted three of his six victims out of County. Investigation into the out-of-county victims is still pending. Once the investigation is complete the VV Prosecutor will meet with the DA's Offices in the other counties to determine which agency would be most suitable to pursue justice for the victims.



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In addition, the VV Prosecutor has worked on two serial rape cases this year where collaboration with out-of-state agencies was necessary. For example, the VV Prosecutor is currently prosecuting a defendant for multiple acts of rape and domestic violence in El Dorado County. During the investigation, which included the assistance of the VV Investigator, it was discovered that Defendant had raped multiple victims in Carson City, Nevada. The VV Prosecutor met with the District Attorney and Chief District Attorney in Carson City and shared our investigatory results, including interviews of over ten additional victims. Recently, Carson City finally was able to charge the defendant with four counts of sexual assault, all involving different victims. The victims are extremely grateful for the hard work of the VV Prosecutor in helping them have the opportunity to achieve justice.

Occasionally, EDCDAO receives cases where a crime can be charged in multiple jurisdictions. When this happens, the prosecutors in each jurisdiction discuss and decide which agency will be responsible for the prosecution. An important factor in the analysis is convenience for victims. Whenever it is decided that another jurisdiction will prosecute criminal acts that occurred in El Dorado County, EDCDAO ensures victim services are available in EDC by collaborating with the other jurisdiction by offering to create a dual case



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management system to establish and maintain services for the victim, including arranging transportation for court and local services to maintain the most convenient and comprehensive services for the victim.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient El Dorado County District Attorney's Office **Duns#** 087834029 **FIPS#** _____
Disaster/Program Title: Violence Against Women Vertical Prosecution (VV) Program
Performance Period: 01/01/22 to 12/31/22 **Subaward Amount Requested:** \$ 202,545
Type of Non-Federal Entity (Check Box): State Gov. Local Gov. JPA Non-Profit Tribe

Per Title 2 CFR § 200.331, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	>10 grants
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 2,700,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	N/A

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent) _____ **Date:** _____

Print Name and Title: Vern R. Pierson, District Attorney **Phone Number:** 530-621-6474

Cal OES Staff Only: SUBAWARD # _____



Grant Subaward Service Area Information

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

1. County or Counties Served:
El Dorado County

County where principal office is located: El Dorado County

2. U.S. Congressional District(s) Served:
4th District
Represented by Congressman Tom McClintock

U.S. Congressional District where principal office is located: 4th District

3. State Assembly District(s) Served:
State Assembly Districts are split between the 6th State Assembly and the 5th State Assembly District

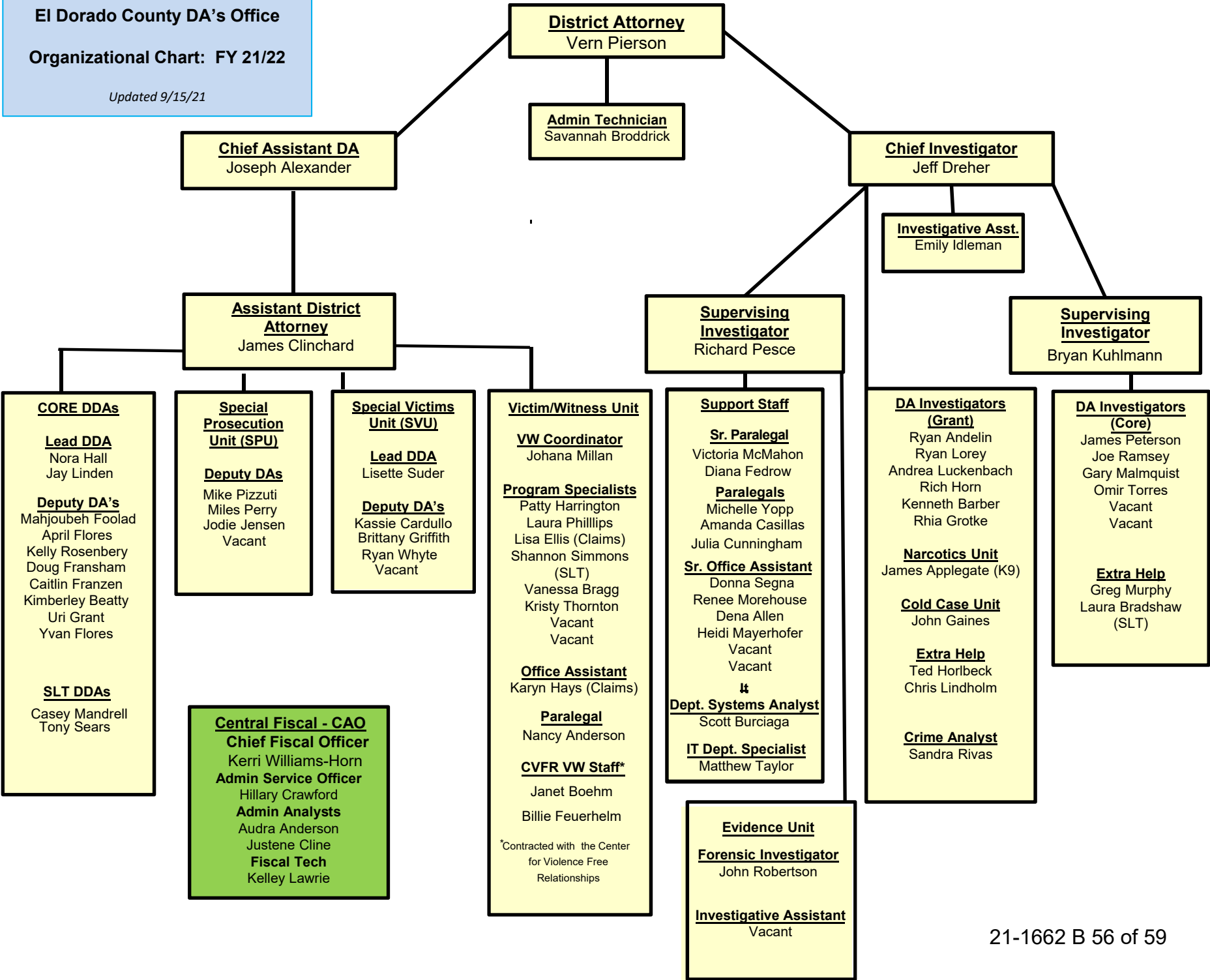
State Assembly District where principal office is located: 5th and 6th State Assembly Districts

4. State Senate District(s) Served:
1st State Senate District
Represented by Brain Dahle

State Senate District where principal office is located: 1st State Senate District

5. Population of Service Area: 192,843

El Dorado County DA's Office
Organizational Chart: FY 21/22
Updated 9/15/21





Operational Agreement Summary

Grant Subaward #: VV21 04 0090

Subrecipient: El Dorado County District Attorney's Office

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. El Dorado County District Attorney's Office	06/04/2021	07/01/21 to 06/30/24
2. El Dorado County Sheriff's Office	06/10/2021	07/01/21 to 06/30/24
3. Placerville Police Department	06/22/2021	07/01/21 to 06/30/24
4. South Lake Tahoe Police Department	06/22/2021	07/01/21 to 06/30/24
5. The Center for Violence Free Relationships	06/28/2021	07/01/21 to 06/30/24
6. Live Violence Free	06/22/2021	07/01/21 to 06/30/24
7. _____		_____ to _____
8. _____		_____ to _____
9. _____		_____ to _____
10. _____		_____ to _____
11. _____		_____ to _____
12. _____		_____ to _____
13. _____		_____ to _____
14. _____		_____ to _____
15. _____		_____ to _____
16. _____		_____ to _____
17. _____		_____ to _____
18. _____		_____ to _____
19. _____		_____ to _____
20. _____		_____ to _____












Letterhead - Signature Requirements VV

Final Audit Report


2021-09-22

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