



County of El Dorado

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Minutes - Draft Board of Supervisors

Brian K. Veerkamp, Chair, District III
John Hidahl, First Vice Chair, District I
Lori Parlin, Second Vice Chair, District IV
Shiva Frentzen, District II
Sue Novasel, District V

Kim Dawson, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, April 7, 2020

9:00 AM

330 Fair Lane, Placerville, CA

To comply with social distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely. Toll free numbers are available at 877-853-5247 and 888-788-0099 for the public to call into. The Meeting ID is 834 473 415. To observe the live stream of the Board of Supervisors meeting go to <https://zoom.us/j/834473415>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The clerk will call you by the last three digits of your phone number when it is your turn to comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded. The call in number of 530-621-7603 will not be available for use. If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Supervisors. The Clerk of the Board is here to assist you, please call 530-621-5390 if you need any assistance with the above directions to access the meeting.

ADDENDUM

Item 4 is hereby moved to Department Matters.

Item 23 is hereby added to Department Matters.

PUBLIC PARTICIPATION INSTRUCTIONS: Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following: You are strongly encouraged to observe the live stream of the Board of Supervisors meeting at <https://zoom.us/j/834473415> or phone in via 1-669-900-9128 Meeting ID 834 473 415. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The clerk will call you by the last four digits of your phone number when it is your turn to comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded. If you only wish to listen to the meeting, call the following number 530-621-7603. If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record at the Board meeting.

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at: <http://eldorado.legistar.com/Calendar.aspx> (currently live streaming through this means is not available, please see instructions above to view the live stream)

To listen to open session portions of the meeting in real time, dial (530) 621-7603 (currently this option is not available, please see the instructions above). This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:10 A.M. - CALLED TO ORDER

Present: 5 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Novasel, Supervisor Hidahl and Supervisor Parlin

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Novasel gave the Invocation.
Supervisor Veerkamp led the Pledge of Allegiance to the Flag.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Supervisor Frentzen, seconded by Supervisor Hidahl to Adopt the Agenda and Approve the Consent Calendar with no changes.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Public Comment: K. Coleman, J. D'Agostini, A. Nevis, K. Greenwood

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

- 1. **20-0473** Clerk of the Board recommending the Board approve the Minutes from the regular meeting of March 24, 2020.

This matter was Approved on the Consent Calendar.

GENERAL GOVERNMENT - CONSENT ITEMS

- 2. **20-0464** Chief Administrative Office recommending the Board:
 - 1) Approve and adopt the new Assistant Director of Planning and Building class specification;
 - 2) Adopt and authorize the Chair to sign Resolution **061-2020** to add one FTE Assistant Director of Planning and Building allocation to the Planning and Building Department, effective the first payperiod following adoption; and
 - 3) Direct that the related budget changes be incorporated in the FY 2020-21 Recommended Budget, to be effective July 1, 2020.

FUNDING: General Fund, with some cost recovery through Permit Fees and Fines.

This matter was Approved and Resolution 061-2020 was Adopted upon Approval of the Consent Calendar.

3. 20-0310

Chief Administrative Office, Airport Administration, recommending the Board approve and authorize the Chair to sign County of El Dorado Airport Ground Lease Agreements for Portable Hangars located at the Placerville and Georgetown Airports, which require a rental fee to be paid at commencement of the Lease Agreement and annually thereafter, which are based on fees established by Board Resolution in effect at the time each lease payment is due, and provides upon Board execution for an initial lease term of ten years with two additional ten-year lease options, as follows:

- 1) Lease Agreement 2000, between the County and Lessee, Samuel M. Tennant, Jr., for a Rectangular Hangar located on Space H-34, representing use of 1,548 square feet of ground at the Placerville Airport, with a commencement rental fee due of \$1,523.28 (Attachment B); and
- 2) Lease Agreement 2001, between the County and Lessee, Steven Clegg and Rachel Clegg, for a Single "T" Hangar located on Space SP-13, representing use of 812 square feet of ground at the Georgetown Airport, with a commencement rental fee due of \$792 (Attachment D). (4/5 vote required)

FUNDING: Placerville or Georgetown Airport Enterprise Fund - Fee Revenue.

This matter was Approved on the Consent Calendar.

4. 20-0486

Chief Administrative Office considering the current public health emergency event and potential impacts to County and State revenues, and in anticipation of changes to the Governor's Proposed Budget, to be released in May of 2020, which may affect County operations, recommending the Board:

- 1) Receive and file the attached updated Master Budget Calendar regarding the status of budget development;
- 2) Cancel the April 13, 2020, Special Meeting regarding Budget Development Status; and
- 3) Cancel the June 8, 2020, Budget Hearing, and set a new Special Meeting to conduct the required Budget Hearing for September 14, 2020. (Est. Time: 15 Min.)

FUNDING: Countywide Budget.

This item was moved to Department Matters.

A motion was made by Supervisor Frentzen, seconded by Supervisor Hidahl to Approve this matter.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

5. **20-0383** Chief Administrative Office, Emergency Medical Services and Emergency Preparedness and Response Division, recommending the Board approve and authorize the Purchasing Agent to sign Agreement 4583 with Richardson & Company, LLP, for financial auditing services for County's ambulance services providers, with a not to exceed amount of \$154,055 and expiration of June 30, 2024.

FUNDING: County Service Areas 3 and 7.

This matter was Approved on the Consent Calendar.

6. **20-0478** Chief Administrative Office and Human Resources recommending the Board of Supervisors authorize the Chief Administrative Officer to increase vacation accrual caps up to 360 hours for staff working directly on the County's response to the COVID-19 pandemic.

This matter was Approved on the Consent Calendar.

7. **20-0448** Chief Administrative Office, Parks Division, recommending the Board accept grant funding from the California Department of Parks and Recreation Office of Grants and Local Services, Statewide Park Program Prop 68 program for the Old Depot Bike Park located in the unincorporated area of El Dorado County for a total of \$2,030,000 for the period of July 1, 2018 - June 30, 2022, and authorize the Deputy Chief Administrative Officer to execute the Grant Contract/Agreements and any amendments that do not change the dollar amount of said Agreements.

FUNDING: State Parks and Recreation, Statewide Park Program Prop 68 Grant Funding.

This matter was Approved on the Consent Calendar.

8. **20-0386** Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the procedures outlined in the County's Purchasing Ordinance, Chapter 3.12 and Section 3.12.220 thereof.

FUNDING: Various.

This matter was Approved on the Consent Calendar.

9. **20-0385** Chief Administrative Office and Sheriff's Office recommending the Board approve and authorize the Chair to execute an agreement in the amount of \$27,151.11 with the Counties of Contra Costa, Nevada, Sacramento, Solano, Sutter, and Yolo to share the costs of a study of the feasibility of a regional mental health correctional facility.

FUNDING: Sheriff's Custody Services special revenue fund.

This matter was Approved on the Consent Calendar.

10. **20-0392** Human Resources Department recommending the Board:
- 1) Make findings that is necessary to contract out to provide workplace investigations and training services on an "as requested" basis as the work must be completed in limited timeframes in accordance with Ordinance 3.13.30; and
 - 2) Approve and authorize the Purchasing Agent to sign agreement 4730 with Boucher Labor and Employment Law for investigative services with a total not-to-exceed amount of \$210,000 for the term of four years.

FUNDING: General Fund.

This matter was Approved on the Consent Calendar.

11. **20-0456** Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution **060-2020**, amending the Authorized Personnel Allocation to:
- 1) Delete a vacant 1.0 FTE Department Analyst I/II position from Health and Human Services Agency (HHS);
 - 2) Add 1.0 FTE Human Resources Technician position to Human Resources (HR); and
 - 3) Provide authorization to the Director of Human Resources to make, if needed, any technical corrections to the authorized personnel allocations for HHS and HR.

FUNDING: General fund with partial cost recovery in future years through the A-87 Cost Plan.

Resolution 060-2020 was Adopted upon Approval of the Consent Calendar.

- 12. 20-0455** Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution **057-2020** to approve the deletion of 1.0 FTE vacant Department Analyst I/II allocation and the addition of 1.0 FTE Administrative Analyst I/II allocation in the Health and Human Services Agency (HHS) due to a lateral reclassification.

FUNDING: General Fund with reimbursement by HHS programs through an Indirect Cost Rate.

Resolution 057-2020 was Adopted upon Approval of the Consent Calendar.

- 13. 20-0394** Human Resources Department, Risk Management Division, recommending the Board approve and authorize the Chair to sign the attached budget transfer increasing use of fund balance and appropriations by \$55,000 in the Workers' Compensation Fund and \$55,000 in the Health Fund to fund increased salary and benefits. (4/5 vote required)

FUNDING: Workers' Compensation fund and Health Fund.

This matter was Approved on the Consent Calendar.

- 14. 20-0487** Supervisor Parlin recommending the Board authorize the Chair to sign a letter of support for Senate Bill 1191, related to organic waste management, allowing low population counties and rural jurisdictions to develop and implement alternative organic waste management programs.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

HEALTH AND HUMAN SERVICES - CONSENT ITEMS

15. 20-0384

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Resolution **058-2020** delegating authority to the Health and Human Services Agency Director, on behalf of the County, to sign Standard Agreement 20-10005 and the accompanying forms with the California Department of Health Care Services for the County of El Dorado to provide County-Based Medi-Cal Administrative Activities, in the amount of \$2,250,000, for the term of three years from July 1, 2020 through June 30, 2023;
- 2) Delegate authority to the Director of the Health and Human Services Agency to execute further documents relating to Standard Agreement 20-10005, if any, provided they do not decrease the maximum dollar amount, do not change the term, and contingent upon approval by County Counsel and Risk Management; and
- 3) Authorize the Health and Human Services Agency Director, or Chief Fiscal Officer, to execute any fiscal or programmatic reports to said Agreement.

FUNDING: California Department of Health Care Services Revenue Agreement.

This matter was Approved and Resolution 058-2020 was Adopted upon Approval of the Consent Calendar.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

- 16. 19-1728** Department of Transportation recommending the Board take the following actions related to the Country Club Heights Erosion Control Project - Phase 3, Capital Improvement Program Project 95191:
- 1) Adopt the California Environmental Quality Act Initial Study with Proposed Mitigated Negative Declaration; and
 - 2) Approve the Country Club Heights Erosion Control Project - Phase 3 as described in the California Environmental Quality Act document.

FUNDING: United States Forest Service (51% - Federal), Tahoe Regional Planning Agency Water Quality/Stream Environment Zone Mitigation (6% - Local), and California Tahoe Conservancy (43% - State).

This matter was Approved on the Consent Calendar.

- 17. 20-0376** Department of Transportation recommending the Board approve and authorize the Chair to sign a budget transfer adjusting the budget for Fiscal Year 2019/20 to allow for the transfer of prior year revenues in the Road District Tax account to the Road Fund. (4/5 vote required)

FUNDING: Road District Tax Revenues.

This matter was Approved on the Consent Calendar.

LAW AND JUSTICE - CONSENT ITEMS

- 18. 20-0300** Sheriff's Office recommending the Board approve and authorize the Chair to sign a Governing Body Resolution **059-2020** for allowing the Sheriff's Office to access state and federal level summary criminal history information for employment, licensing related to special business licenses and Commercial Cannabis Use Permits or certification permits.

FUNDING: N/A

Resolution 059-2020 was Adopted upon Approval of the Consent Calendar.

- 19. 20-0412** Sheriff's Office recommending the Board approve and authorize the Chair sign Amendment IV for Agreement 356-O0010 (FENIX 669) with Global Tower Assets III, LLC. changing the remittance address for payments retroactively.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

END CONSENT CALENDAR

10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

- 20. 19-1878** HEARING - Sheriff's Office recommending the Board adopt and authorize the Chair to sign Ordinance **5120** to establish a Coroner fee schedule to become effective 30 days from the adoption of the amendment of Title 8, Chapter 20.100 Coroner Fees El Dorado County Code of Ordinances. (Est. Time: 15 Min.)

FUNDING: General Fund Revenue.

Supervisor Veerkamp opened the public hearing and after public and staff input closed the hearing.

A motion was made by Supervisor Hidahl, seconded by Supervisor Novasel to Approve this matter and Continue Ordinance 5120 to April 14, 2020 for Final Adoption (Second Reading).

Supervisor Parlin was marked absent due to losing internet connection to the meeting.

Yes: 4 - Veerkamp, Frentzen, Novasel and Hidahl

Absent: 1 - Parlin

11:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

- 21. 20-0447** Supervisor Veerkamp recommending the Board:
1) Approve and authorize his signature on a Proclamation recognizing April 2020 as Sexual Assault Awareness Month; and
2) Remind everyone to watch for the rescheduled date for the "Walk a Mile in Her Shoes" fundraising event to be held later this summer at 10:00am at Town Hall in Placerville. (Est. Time: 10 Min.)

Public Comment: K. Payne, K. Iida

Supervisor Veerkamp read the Proclamation.

A motion was made by Supervisor Veerkamp, seconded by Supervisor Hidahl to Approve this matter.

Supervisor Parlin was marked absent due to losing internet connection to the meeting.

Yes: 4 - Veerkamp, Frentzen, Novasel and Hidahl

Absent: 1 - Parlin

ITEMS TO/FROM SUPERVISORS

Supervisor Hidahl reported on the following:
Emergency Operations Center daily meetings.
Homelessness working group.
Greater Sacramento Area Economic Council.

Supervisor Novasel reported on the following:
Tahoe television interviews.
Town Hall meeting.
California Association of Councils of Government meeting.
Highway 50 at Echo Summit closed May 8, 2020 through May 22, 2020.

Supervisor Frentzen reported on the following:
Department Head meetings.
Local Agency Formation Commission Ad Hoc meeting.
El Dorado Transit/Transportation meeting.
Special Board meeting.
Water Agency Governance Workshop.

Supervisor Parlin reported on the following:
State Parks parking areas.
Golden State Job Training Agency meeting.

Supervisor Veerkamp reported on the following:
Marshall Emergency Operations Center meetings.
SOFAR steering commission meeting.
Armory walk through.
Budget Ad Hoc meeting.
UCCE annual meeting.
Fair Board meeting.
El Dorado Transit/Transportation meeting.
California Association of Councils of Government meeting.
Agenda Review.

CAO UPDATE

Don Ashton, Chief Administrative Officer, reported on the following:
Thank you to Julie Saylor, Clerk of the Planning Commission, and the Board Assistants for participation in testing virtual meetings.
Thank you to the County Information Technology Department, the Sheriff and the District Attorney for staff participation in testing virtual meetings.
Beginning next week, the Chief Administrative Office will have a standing item regarding updates on the COVID-19.
Actions taken by the Chief Administrative Officer under the additional authority provided to him will be brought to the Board in a written report or verbal updates.

ADJOURNED AT 12:00 P.M.

CLOSED SESSION

22. 20-0498

Conference with Legal Counsel - Significant Exposure to Litigation
pursuant to Government Code Section 54956.9(d)(2). Title: Number of
potential cases: (1). (Est. Time: 20 Min.)

No action reported. All five Supervisors participated.

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

ADDENDUM

To comply with social distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely. Toll free numbers are available at 877-853-5247 and 888-788-0099 for the public to call into. The Meeting ID is 834 473 415. To observe the live stream of the Board of Supervisors meeting go to <https://zoom.us/j/834473415>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The clerk will call you by the last three digits of your phone number when it is your turn to comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded. The call in number of 530-621-7603 will not be available for use. If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Supervisors. The Clerk of the Board is here to assist you, please call 530-621-5390 if you need any assistance with the above directions to access the meeting.

Item 4 is hereby moved to Department Matters.

DEPARTMENT MATTERS (Items in this category may be called at any time)

- 4. 20-0486** Chief Administrative Office considering the current public health emergency event and potential impacts to County and State revenues, and in anticipation of changes to the Governor's Proposed Budget, to be released in May of 2020, which may affect County operations, recommending the Board:
- 1) Receive and file the attached updated Master Budget Calendar regarding the status of budget development;
 - 2) Cancel the April 13, 2020, Special Meeting regarding Budget Development Status; and
 - 3) Cancel the June 8, 2020, Budget Hearing, and set a new Special Meeting to conduct the required Budget Hearing for September 14, 2020. (Est. Time: 15 Min.)

FUNDING: Countywide Budget.

A motion was made by Supervisor Frentzen, seconded by Supervisor Hidahl to Approve this matter.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

- 23. 20-0515** Supervisor Novasel recommending the Board consider options to reduce travel to the South Lake Tahoe area for the duration of Governor Newsom's "Stay-at-Home" order issued via Executive Order N-33-20 and in accordance with the County Health Officer's Directive Restricting Activities in response to the COVID-19 outbreak, and provide direction to staff. (Est. Time: 30 Min.)

Public Comment: K. Greenwood, K. Payne, N. Yanish, K. Newell, R. Miller

A motion was made by Supervisor Novasel, seconded by Supervisor Veerkamp to direct staff to:

- 1) **Return to the Board on April 14, 2020 with an Urgency Ordinance which:**
 - a) **Creates an administrative citation process for the enforcement of violations of the local order issued by the El Dorado County Public Health Officer regarding non-essential travel to the El Dorado County portion of the Lake Tahoe Basin;**
 - b) **Includes a stay in enforcement for property owners with second homes in the El Dorado County portion of the Lake Tahoe Basin who travel to their second home without an essential travel purpose;**
- 2) **Perform enforcement of said ordinance by on-call Code Enforcement staff; and**
- 3) **Provide education regarding essential and non-essential travel.**

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin