

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 2-23-07 *kw*

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">241110</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p align="center" style="font-size: 1.5em;">Sheriff</p>	DEPARTMENT: <p align="center" style="font-size: 1.5em;">Surplus</p>
APPROVED (DEPT HEAD) DATE <p><i>[Signature]</i> 2/26/07</p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): Civil Division - Sheriff

Where in Facility? Civil Division

FIRST CONTACT PERSON: Louise Butler PHONE: X 5665

SECOND CONTACT PERSON: Sherry Bahlman PHONE: X 5690

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
24	Check Protector	5726916W 516135042	old - Good

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____
DATE: _____

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.

WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

Buyer's copy

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 2-21-07

TRANSFER FROM (INDEX CODE) EASO Jail 243210	TRANSFER TO (INDEX CODE) Gen. Services
DEPARTMENT: Commissary	DEPARTMENT: Surplus
APPROVED (DEPT HEAD) DATE [Signature] 2/21/07	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): SLT Jail 1051 AL Tahoe Blvd. CA. 96150

Where in Facility? Commissary

FIRST CONTACT PERSON: Pam Kovalchek PHONE: #3039

SECOND CONTACT PERSON: Both Alexander PHONE: "

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
NA	Steam Table - LRG	NA	Fair
NA	Roller Rack	NA	Poor
NA	LRG Double Sink - <small>2 Drawers (NO GAR. DISPOSAL)</small>	NA	Fair
NA	8 ^{3.5} Diskettes - formatted	NA	Brand New
NA	1/2" Cord Cover <small>6-FT Long</small>	NA	New
NA	HP Printer Screen <small>COMPUT.</small>	CN 206314N	Broken

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WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET 3/12/07 *vw*

TRANSFER FROM (INDEX CODE) <p align="center">010000</p>	TRANSFER TO (INDEX CODE) <p align="center">025100</p>
DEPARTMENT: <p align="center">BOARD OF SUPERVISORS</p>	DEPARTMENT: <p align="center"><i>Surplus</i> Information Technologies</p>
APPROVED (DEPT HEAD) DATE <p align="center"><i>Cindy Keel</i> <i>2/12/07</i></p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 330 FAIR LANE - BOARD CLERK'S OFFICE

Where in Facility? FRONT DESK / HALL

FIRST CONTACT PERSON: CINDY KEEL PHONE: 621-5394

SECOND CONTACT PERSON: EIANG CHRISTIAN PHONE: 621-6687

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
30567	MODEL 8100 DELL INSPIRON LAPTOP <small>AND POWER PLUG</small>	2C0F611	GOOD
NONE	DELL DOCKING STATION	N/A	GOOD
NONE	PALM DOCK + POWER PLUG	N/A	GOOD
NONE	CONFERANCE TABLE	N/A	BROKEN SAFETY ISSUE
		IT does not want these.	

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 PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET

4 2/27/07 EW

TRANSFER FROM (INDEX CODE) <u>602200</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>Library - SLT</u>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <u>[Signature]</u> <u>2/27/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 1000 Rufus Allen Bl S. Lake Tahoe, Ca

Where in Facility? Hallway

FIRST CONTACT PERSON: Sally Neitling PHONE: 573-3186

SECOND CONTACT PERSON: Katharine Miller PHONE: 573-3186

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>NA</u>	<u>① black metal video rack NA</u>		<u>good</u>

PURCHASING USE ONLY	DATE
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WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

12/6/06

NO

0084

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET

1-8-07

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
DEPARTMENT: P.H Public Health	DEPARTMENT:
APPROVED (DEPT HEAD) Dunford DATE 2/9/07	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 2301 Cool Water Creek Place Cr. 16

Where in Facility? Trailer

FIRST CONTACT PERSON: Henry Brzezinski PHONE: _____

SECOND CONTACT PERSON: Jennifer Hamburg PHONE: _____

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
—	APC SMART UPS 1500	AS0243231908	Bad Battery

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PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 1-24-07 *aw*

TRANSFER FROM (INDEX CODE) <p align="center">409110</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p align="center">Public Health</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <i>[Signature]</i> 1/24/07	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 2301 Coolwater Creek, Placerville

Where in Facility? 1) Behind Animal Control main, 2) Next to STRAY Bldg ^{AIC}

FIRST CONTACT PERSON: Shannon Asquith PHONE: x 7640

SECOND CONTACT PERSON: Jennifer Hamburg PHONE: x 5797

11
12
2

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
31725	Bannco Barn 14'20'	-	Fair
NONE	Portable Storage 10'x12' Bldg "Kittens 50"	-	Fair
NONE	Friedrich Portable Alc Heat unit	-	POOR

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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 1-24-07 *aw*

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">409110</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p style="font-size: 1.2em;">Public Health</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <i>Shannon Asquith</i> <i>1/24/07</i>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 2301 Coolwater Creek, Placerville

Where in Facility? In front of Animal Control modular

FIRST CONTACT PERSON: Shannon Asquith PHONE: X7640

SECOND CONTACT PERSON: Jennifer Hamburg PHONE: 5797

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
22007	8' x 16' Wood Shed	—	Fair

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WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

1/8/07

NO 0086

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 1-8-07CW

TRANSFER FROM (INDEX CODE) 40111 TRANSFER TO (INDEX CODE)

DEPARTMENT: Public Health DEPARTMENT:

APPROVED (DEPT HEAD) [Signature] DATE 2/9/07 APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 941 Spring St

Where in Facility? STIE 3'

FIRST CONTACT PERSON: Mr. Suggett PHONE: 6186

SECOND CONTACT PERSON: Gretchen Bailey PHONE: 6124

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>30661</u>	<u>Dell Optiplex GX240</u>	<u>17W/P711</u>	<u>POOR</u>
<u>-</u>	<u>Dell Trinitron 17" color CRT</u>	<u>MX-083767-4771- 15F-30EM</u>	<u>POOR</u>
<u>-</u>	<u>Keyboard, mouse & speakers</u>	<u>MX-083767-477</u>	<u>POOR</u>
<u>-</u>	<u>Dell M991 color CRT</u>	<u>MX-056544-47801- 211-901K2</u>	<u>POOR</u>

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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 1-19-07 *W*

TRANSFER FROM (INDEX CODE) <p align="center">408210</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p align="center">Public Health</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <i>Gayle Labette Hume</i> 2/15/07	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 480 Locust Rd, Diamond Springs

Where in Facility? West Slope SPA

FIRST CONTACT PERSON: Dan Francis PHONE: 642-0622

SECOND CONTACT PERSON: Richard Todd PHONE: X6505

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
✓ 16474	Ferno Amb Gurney	Model 93	Good
✓ 24435	Ferno Amb Gurney	Model 93	Good
✓ 29787	Ferno Amb Gurney	Model 93	Good
✓ 22476	Ohmeda Pulse Oximeter Model 3740	FMQT02581	Good
✓ 25048	Battery charger for LP 18 Defibrillator	028119	Good
✓ 25046	Physio Control Life Pak 10 Defib	031830	Good
✓ 22481	Ohmeda Pulse Oximeter Life Pak 5 Defib	FMQU00436	Good
21651			OLD
✓ 21655	Life Pak 5 Defib	00051371	Old

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**COUNTY OF EL DORADO
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SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 1-19-07 *W*

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">408210</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p style="font-size: 1.2em;">Public Health</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <p style="font-size: 1.2em;"><i>Bayle Weibel</i> 2/15/07</p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 480 Locust Rd, Diamond Springs

Where in Facility? West Slope SPA

FIRST CONTACT PERSON: Dan Francis PHONE: 642-0622

SECOND CONTACT PERSON: Richard Toelcl PHONE: X6505

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
25750 25751	MT1000UHE LowBunch Portable Rail	546AWW0209	Good

PURCHASING USE ONLY	DATE
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**COUNTY OF EL DORADO
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POSTED TO EDCNET 1-24-07

TRANSFER FROM (INDEX CODE) <u>42111</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>Public Health</u>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <u>Gayle White Hunt - 2/15/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 941 Spring St Ste 7 PV

Where in Facility? Back Room

FIRST CONTACT PERSON: Tracy Gauldin PHONE: 621-6242

SECOND CONTACT PERSON: Jackie Murray PHONE: 6167

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>29548</u>	<u>Color Copier Xerox Laser Docucolor</u>	<u>ME8-0013</u>	<u>Does NOT Work</u>
<u>None</u>	<u>Shredder Huron</u>	<u>-</u>	<u>Does NOT Work</u>

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WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

1/12/07

№ 0087

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET 2-16-07 *WJ*

TRANSFER FROM (INDEX CODE) <u>401111</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>Public Health</u>	DEPARTMENT:
APPROVED (DEPT HEAD) <u>[Signature]</u> DATE <u>2/15/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 931 Spring St

Where in Facility? RM 8

FIRST CONTACT PERSON: Marlene Reese PHONE: 7627

SECOND CONTACT PERSON: Sharon Elliott PHONE: 6145

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>31342</u>	<u>Dell Optiplex GX 240</u>	<u>CKHPJ11</u>	<u>POOR</u>
<u>28428</u>	<u>IBM PC 300GL</u>	<u>23GDPH5</u>	<u>POOR</u>

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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 2-16-07

TRANSFER FROM (INDEX CODE) <u>408220</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>Public Health</u>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <u>Gaylebe Hunt</u> <u>2/15/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 415 Placerville Ave, Sta Plac

Where in Facility? Suite J

FIRST CONTACT PERSON: Rich Todd or Patti Penillo PHONE: 6505 16509

SECOND CONTACT PERSON: Jackie Murray PHONE: 6167

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Casio Digital Camera Model QV420	5216020C	Good
None	Computer Speakers	4 ea PR.	Fair
None	Computer Keyboards	2 ea	Fair
None	Computer mouse	5 ea	Fair
None	Texas Instruments calculator	36941	Good
None	Sharp ^{adding machine} EL1197		Good
None	Beldin Data Switch	F1B024	Good
None	Beldin auto Switch Plus	F1T011	Good

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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET \$116/0700

TRANSFER FROM (INDEX CODE) <u>408220</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>Public Health</u>	DEPARTMENT:
APPROVED (DEPT HEAD) <u>[Signature]</u> DATE <u>2/15/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 415 Placerville Rd

Where in Facility? Ste J

FIRST CONTACT PERSON: Richard Todd / Patti Perillo PHONE: 6505 / X6509

SECOND CONTACT PERSON: Jackie Murray PHONE: 6167

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	monitor Dell Tritron 17"	MX-05C544-47801- 210-60K1	Poor
29940	Dell Optiplex Gx200	4HN8P01	Fair
None	Omega External Zip Drive Z250P	NWAM11A86Y	Good
None	Omega External Zip Drive Z250P	P7CW080C9N	Good
None	Omega External Zip Drive Z100P2	PRFJ 3566L3	Good
None	Omega External Zip Drive Z100P2	RRC026X0AY	Good
None	Omega External Zip Drive Z100P2	P4AW25D8TY	Good

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**COUNTY OF EL DORADO
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SURPLUS INTERDEPARTMENT

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TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">040000</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p style="font-size: 1.2em;">Treasurer - Tax Collector</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <p style="font-size: 1.2em;"><i>CL Rafferty</i> 2-20-07</p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 360 Fair Lane, Placerville

Where in Facility? Bldg. B

FIRST CONTACT PERSON: Chris McCaffree PHONE: 5811

SECOND CONTACT PERSON: Barb Lissow PHONE: 5803

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
See Attached List			

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**Treasurer/Tax Collector Surplus Items List
February 5, 2007, Transfer Request Form # TBD**

Computer Related Equipment	Serial #	Item	Condition
N/A	N/A	(3) Monitor Stands - Microcomputer Accessories, Inc.	Good
N/A	N/A	Vuryser 2 Monitor Stand	Good
N/A	N/A	(8) PS2 keyboards	Good
N/A	N/A	(4) network cables - various lengths	Good
24561	N/A	HP LaserJet 4SI w/ stand	Works
N/A	N/A	1500 sheet feeder for HP LaserJet 4SI	Works
N/A	N/A	Paper tray add-on to HP LaserJet 4SI	Works
N/A	LFR38200	IBM G54 color monitor	Works
31236	N/A	Computer - Dell GX150	Broken
N/A	N/A	Black metal keyboard tray	Good
N/A	N/A	Kodak printer 2000C Professional series	Broken
N/A	N/A	HP 1100 Printer	Broken
N/A	N/A	(7) POS printer w/ micr	Good

Work Station Furniture System Components	Serial #	Item	Condition
N/A	N/A	L-shaped wood used on top of old style employee station walls, Board size 4 1/8 " X 1/2 " Length 66.5" Width 27", wood (stained dark brown)	Good
N/A	N/A	Wooden Riser - 17" X 22.5" X 8" High	Good
N/A	N/A	Desk Top - 37" X 23 3/4" (no drawers)	Good
N/A	N/A	59" X 66" Wall section (aqua) - Harper	Good
N/A	N/A	62" Wall connector piece (beige metal) - Harper	Good
N/A	N/A	25 1/2" X 66" Wall section (aqua) - Harper	Good
N/A	N/A	35" X 66" Wall section (aqua) - Harper	Good
N/A	N/A	43" X 30" Wall section (aqua) - Harper	Good

**Treasurer/Tax Collector Surplus Items List
February 5, 2007, Transfer Request Form # TBD**

N/A	N/A	55" X 62" Wall section (aqua) - Harper	Good
N/A	N/A	(4) 53" X 30" Wall section (aqua) - Harper	Good
N/A	N/A	(2) 24" X 66" Wall section (aqua) - Harper	Good
N/A	N/A	25 1/2" X 47 1/2" Wall section (pressed wood, double walled, beige)	Fair
N/A	N/A	60 3/4" X 48" Wall section (pressed wood, double walled, beige)	Fair
N/A	N/A	Desk - 60" X 23" (1 small 1 large drawer) - Harper	Good
N/A	N/A	(2) 63 1/4" corner piece with aqua material - Harper	Good
N/A	N/A	(10) 63" X 1 1/2" Plastic system connector piece	Good
N/A	N/A	60" metal end cap - Harper	Good
N/A	N/A	(2) 36" metal end cap - Harper	Good
N/A	N/A	(3) 24" metal end cap - Harper	Good
N/A	N/A	38 "x27"x27" Triangle desk section wood grain veneer	Good
N/A	N/A	63" Flat section piece (aqua) - Harper	Good
N/A	N/A	38" plastic connector piece - Harper	Good
N/A	N/A	39" corner piece w/ material covering (aqua) - Harper	Good

Furniture

Asset #	Serial #	Item	Condition
N/A	N/A	Desk - Metal Heavy Duty 45.5" X 30"	Fair
N/A	N/A	39"X16" Metal drawer w/ beige enamel flat shelf	Good
N/A	N/A	(4) metal chairs with thin green seat pad and backing	Fair

Phone Equipment

Asset #	Serial #	Item	Condition
N/A	N/A	Panasonic fax machine LXFP155	Broken
24952	N/A	Fax HP-900	Broken

**Treasurer/Tax Collector Surplus Items List
February 5, 2007, Transfer Request Form # TBD**

Asset #	Serial #	Item	Condition
N/A	217B2137D2NB	Robotics Sportster 33.6 Fax modem	Good
Miscellaneous			
N/A	N/A	(3) 13" x 25" letter size cardboard filing cabinet	Good
N/A	N/A	(3) 3' x 6' floor mats/ standing pads	Torn
N/A	N/A	Holmes air cleaner/humidifier	Working
N/A	N/A	Black metal rolling cabinet w/ locking bottom compartment	Good
18256	N/A	Brother EM-721 FX typewriter	Unknown
18257	N/A	Brother EM-721 FX typewriter	Unknown
N/A	144755	Texas Instruments 10 Key Adding Machine	Broken
N/A	295175	Canon MP31D 10 Key Adding Machine	Broken
N/A	295639	Canon MP31D 10 Key Adding Machine	Broken
N/A	N/A	Typewriter table on wheels (3 out of 4 wheels)	Broken

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

2/7/07 *kw*
~~4/4/07~~

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">530534</p>	TRANSFER TO (INDEX CODE) <p align="center" style="font-size: 1.2em;">Surplus</p>
DEPARTMENT: <p align="center" style="font-size: 1.2em;">DHS / DSS</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <p align="center" style="font-size: 1.2em;"><i>John Petric</i> 1/11/07</p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): ~~St~~ 3057 Brw Rd - Suite A

Where in Facility? Shed

FIRST CONTACT PERSON: Jill Rubin PHONE: 642-7303

SECOND CONTACT PERSON: Dianne faiferk PHONE: 642-7179

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
	Usable items with NO gold asset tags		
	See list		

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____
DATE: _____

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.

WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

SURPLUS FORM #0145

Broken items with no gold asset tags:

1-4 Drawer lateral file cabinet-*Broken*

1-plastic chair mat-*cracked*

3-boxes of broken parts of office equipment-*broken*

2-boxes of Pitney Bowes mail machine parts-*No longer have machine.*

Includes ink and tape, scale platform etc...

4-fax machines: 1-HP Office jet model C2898A-SN US59MH106B-*Broken*

1-HP 1220xi-SN- MY271D61YN C6747A-*Broken*

1-HP 1240-SN CN4ZEBIOMS-green tag-*Broken*

1-HP 1240-SN Unknown-*Broken*

1-Dot Matrix Printer-Model GSX-190 Citizen-SN AKEH196570-*Broken*

1-Fellow Powershred 110-Green tag-*Broken*

SURPLUS FORM #0178

Usable items with no asset tags:

Mail Scale-out dated-*Fair*

Lexmark ink cartridge #12A6835-*Good-no longer have compatible machine*

P& C Surplus 2/07

- 4 legal paper trays
- 6 letter paper trays
- 2 copy holders
- 1 wire basket
- 2 hanging file sorters
- 1 desk organizers
- 5 desktop file sorters
- 1 box of miscellaneous parts