

Contract #: **AGMT**    **N/A**  
Amend #  
Legistar #09-0894

Resolution authorizing DOT to Claim \$241,540 of TDA Funds – 91100A

# CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Transportation  
Dept. Contact: Tim Prudhel  
Phone: x5974  
Department Head  
Signature: *T. Prudhel*  
Tim C. Prudhel  
Contract Services Officer

**CONTRACTOR:**

Name: TRPA  
Address: PO Box 5310 Stateline, NV  
89449  
Phone: 775-588-4547

**CONTRACTING DEPARTMENT:** Transportation

Service Requested: Claim 2009-2010 EDC TDA Allocation

Contract Term: \_\_\_\_\_ Contract/Amendment Amount: \$241,540 TDA allocation

Compliance with Human Resources Requirements? Yes: X No: \_\_\_\_\_  
Compliance verified by: Contract Notification Sent \_\_\_\_\_; HR Response Received \_\_\_\_\_  
OK per \_\_\_\_\_

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved:  Disapproved: \_\_\_\_\_ Date: 6/26/09 By: *Justin Beak*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**Please forward to Risk Management upon approval.**

Index Code: <u>302000</u>	User Code: <u>91100A</u>
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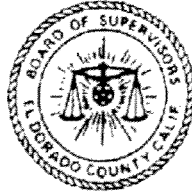
**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

N/A

**OTHER APPROVAL** (Specify department(s) participating or directly affected by this contract).

Department(s): \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_



# RESOLUTION NO. \_\_\_\_\_

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

### RESOLUTION AUTHORIZING THE DEPARTMENT OF TRANSPORTATION TO CLAIM \$241,540 OF TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS

**WHEREAS**, the Board of Supervisors established the Local Transportation Fund in the county treasury in accordance with Article 11 (commencing with Section 29530) of Chapter 2 of Division 3 of Title 3 of the Government Code; and

**WHEREAS**, the Tahoe Regional Planning Agency (TRPA) is designated the transportation planning agency for the Tahoe Basin; and

**WHEREAS**, the TRPA has estimated the TDA, Article 4, Local Transportation Funds (LTF) allocation to be \$241,540 for F.Y. 2009/2010 for the El Dorado County unincorporated area of the Tahoe Basin; and

**WHEREAS**, the Department of Transportation intends to use the TDA, LTF funds to finance the operations of the South Lake Tahoe Transit Program;

**NOW, THEREFORE, BE IT RESOLVED**, that the El Dorado County Department of Transportation is authorized to file claims totaling \$241,540 for the 2009/2010 TDA, LTF funds for the purpose of financing operations in the South Lake Tahoe Transit Program to TRPA, the transportation planning agency for the Tahoe Basin.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2009, by the following vote of said Board:

ATTEST  
Suzanne Allen de Sanchez  
Clerk of the Board of Supervisors

Ayes:  
Noes:  
Absent:

By \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Chairman, Board of Supervisors

I CERTIFY THAT:  
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE \_\_\_\_\_  
ATTEST: Suzanne Allen de Sanchez, Clerk of the Board of Supervisors of the County of El Dorado, State of California

By \_\_\_\_\_  
Deputy Clerk



June 4, 2009

Ms. Ruth Young, Transportation Fiscal Services Manager  
El Dorado County Department of Transportation  
2650 Fairlane Drive  
Placerville, CA 95667

Mr. Rick Angelocci, Assistant City Manager  
City of South Lake Tahoe  
1901 Airport Road, Suite 203  
South Lake Tahoe, CA 96150

Mr. Will Garner, Public Works Manager - Transit  
Placer County, Department of Public Works  
Transportation Division  
3091 County Center Drive, Suite 220  
Auburn, CA 95603

Mr. John Andoh, BlueGO Transit Administrator  
South Tahoe Area Transit Authority  
PO Box 499  
Zephyr Cove, NV 89448

**Subject: Fiscal Year 2009-2010 Transportation Development Act (TDA) Claims**

Dear Claimants,

The purpose of this letter is to formally advise you of the Transportation Development Act (TDA) apportionment amounts available to El Dorado County and the City of South Lake Tahoe for Fiscal Year 2009-2010 within the Tahoe Basin under the jurisdiction of the Tahoe Regional Planning Agency (TRPA), the Regional Transportation Planning Agency. The preliminary apportionments are shown in the attachment to this letter.

The FY 2009-10 preliminary findings of apportionment that were approved by the TRPA Governing Board are 2 percent lower than the current year's (FY 2008-2009) apportionments, which were 17 percent lower than the previous year. This is also shown on the related spreadsheet. **Please note**, this preliminary apportionment is an "estimate." It assumes the 17 percent reduction taken from FY 2008-09 will leave a zero fund balance at the end of the current fiscal year. If the local economy further declines and impacts the current fiscal year, we will be carrying over a shortfall to the FY 2009 2010 LTF apportionment.

As a result of the State of California Governor's action, the State Transit Assistance (STA) fund has been eliminated until the year 2013. Therefore there will be no apportionments associated with the STA program for this upcoming fiscal year.

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DOT  
JUN 10 2009

The amount of LTF that TRPA will withhold this year will include an amount to cover the costs of the fiscal audits of all operators, in accordance with Section 99245 of the TDA. This is being done per a recommendation in the TRPA Triennial Performance Audit. TRPA will hire the auditors to complete the audits. The purpose of this action was a recommendation in the TRPA Triennial Performance Audit to maximize funds available for transit operations and for TRPA to utilize its 3% off the top TDA funding which supports transit planning and TDA administration to fund the fiscal audits. The auditor will be directed to work with each transit operator to complete their fiscal audits within 180 days of the close of their fiscal year.

TRPA will also be conducting the TDA Triennial Performance Audit in accordance with Section 99246 of the TDA. This audit will evaluate the performance of the City of South Lake Tahoe, El Dorado County and Placer County funded transit service for fiscal years 2006-2007, 2007-2008 and 2008-2009.

TRPA will analyze the need of a Consolidated Transportation Service Agency (CTSA). TTD has been designated as the CTSA for the Tahoe Basin and they have expressed an interest in developing community transit services as defined in Article 4.5 of the TDA. This will require 0.5% off the top Article 4.5 funding to pay for this analysis. This will be in addition to the 3% withheld for planning purposes.

Please complete the TDA claim forms and submit them to Bridget Cornell, Transportation Planner. The TDA requires that each claim be accompanied by statements outlined in Section 6632 of the TDA Rules and Regulations.

In order to make the Wednesday, June 24, 2009 Governing Board Meeting for allocation of TDA funds, TRPA will require each TDA claimant to provide its claim forms and governing board resolution by Tuesday, June 23, 2009.

If you'd like your claim processed at the June 24, 2009 meeting and you can meet this deadline, please let us know as soon as possible so we can be sure to get the items agendaized.

Should you have any questions regarding this letter, TDA claim process or TDA fiscal and performance audits, please contact Bridget Cornell, TRPA Transportation Planner at (775) 589-5218 or via email [bcornell@trpa.org](mailto:bcornell@trpa.org). Thank you.

Sincerely,



Nick Haven  
TRANSPORTATION TEAM LEADER

NH/bkc

Attachment

**Tahoe Regional Planning Agency  
Proposed Final Apportionment  
Local Transportation Fund  
FY 2009/2010**

June 11, 2009

	FY 08-09 Fund Balance Subtotal	FY 09-10 Revenue Subtotal	FY 2009/2010 Apportionment
<b>Placer County</b>			
TRPA LTF Revenue Estimate (3.877% of County Population)	\$ -	\$ 614,401	\$ 614,401
FY 2008/2009 Fund Balance	\$ (12,230)	\$ (12,230)	\$ (12,230)
County Auditor's Administrative Costs	\$ -	\$ (280)	\$ (280)
<b>AVAILABLE FOR APPORTIONMENT BY TRPA</b>	<b>\$ (12,230)</b>	<b>\$ 601,891</b>	<b>\$ 601,891</b>
TRPA Planning - up to 3%	\$ -	\$ (18,057)	\$ (18,057)
TRPA TDA Administration	\$ -	\$ (14,000)	\$ (14,000)
CTSA Activities (Article 4.5) - 0.50% (can be up to 5%)	\$ -	\$ (3,009)	\$ (3,009)
<b>AVAILABLE FOR APPORTIONMENT TO PLACER COUNTY</b>	<b>\$ (12,230)</b>	<b>\$ 566,825</b>	<b>\$ 566,825</b>

Placer County Jurisdictions	Population 1/1/08	Percent	FY 2009/2010 Revenue Apportionment
Placer County	12,927	3.88%	566,825
<b>TOTALS</b>	<b>12,927</b>	<b>3.88%</b>	<b>\$ 566,825</b>
<b>BALANCE</b>			<b>\$ (0)</b>

	FY 08-09 Fund Balance Subtotal	FY 09-10 Revenue Subtotal	FY 2009/2010 Apportionment
<b>El Dorado County</b>			
TRPA LTF Revenue Estimate (19.072% of County Population)	\$ -	\$ 830,767	\$ 830,476
FY 2008/2009 Fund Balance	\$ 291	\$ 291	\$ 291
County Auditor's Administrative Costs	\$ -	\$ -	\$ -
<b>AVAILABLE FOR APPORTIONMENT BY TRPA</b>	<b>\$ 291</b>	<b>\$ 831,058</b>	<b>\$ 830,767</b>
TRPA Planning - up to 3%	\$ -	\$ (24,932)	\$ (24,932)
TRPA TDA Administration	\$ -	\$ (17,000)	\$ (17,000)
CTSA Activities (Article 4.5) - 0.50% (can be up to 5%)	\$ -	\$ (4,155)	\$ (4,155)
<b>AVAILABLE FOR APPORTIONMENT TO EL DORADO COUNTY, TAHOE BASIN TRANSPORTATION AUTHORITY AND/OR CITY OF SOUTH LAKE TAHOE</b>	<b>\$ 291</b>	<b>\$ 784,971</b>	<b>\$ 784,680</b>

El Dorado County Jurisdictions	Population 1/1/08	Percent	FY 2009/2010 Revenue Apportionment
El Dorado County and/or Tahoe Basin Transportation Authority	10,551	30.78%	241,540
City of South Lake Tahoe and/or Tahoe Basin Transportation Authority	23,725	69.22%	543,140
<b>TOTALS</b>	<b>34,276</b>	<b>100.00%</b>	<b>\$ 784,680</b>
<b>BALANCE</b>			<b>\$ -</b>

← EDC

TRPA Transit Planning & TDA Administration	FY 08-09 Fund Balance Subtotal	FY 09-10 Revenue Subtotal	FY 2009/2010 Apportionment
Placer County Transit Planning	\$ -	\$ 18,057	\$ 18,057
Placer County TDA Administration	\$ -	\$ 14,000	\$ 14,000
El Dorado County Transit Planning	\$ -	\$ 24,932	\$ 24,932
El Dorado County TDA Administration	\$ -	\$ 17,000	\$ 17,000
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 73,989</b>	<b>\$ 73,989</b>

TTD Consolidated Transportation Service Agency (CTSA) Activities	FY 08-09 Fund Balance Subtotal	FY 09-10 Revenue Subtotal	FY 2009/2010 Apportionment
Placer County	\$ -	\$ 3,009	\$ 3,009
El Dorado County	\$ -	\$ 4,155	\$ 4,155
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 7,164</b>	<b>\$ 7,164</b>

CTSA Activities are only available to the Tahoe Transportation District since they were designated as the CTSA for the Tahoe Basin.  
City of South Lake Tahoe and El Dorado County funds are pooled to fund transit services in the California side of STATA's service area can be allocated to TBTA.  
TRPA Transit Planning funds regional transit planning, short range transit plans and coordination of transit services.  
TRPA TDA Administration funds fiscal audits, performance audits and management of the TDA program.

**ANNUAL CLAIM FOR LOCAL TRANSPORTATION FUNDS**

TO: Tahoe Regional Planning Agency  
P.O. Box 5310  
Stateline, NV 89449

FROM: El Dorado County Department of Transportation  
2850 Fairlane Court  
Placerville, CA 95667

Ruth Young

(530) 621-5934

The El Dorado County Department of Transportation hereby requests, in accordance with Chapter 1400, Statutes of 1971, as amended, and applicable rules and regulations that its annual claim for Local Transportation Funds under Article 4 be approved by TRPA, in the amount of \$ 241,540, to be drawn from the Local Transportation Fund of the County of El Dorado.

When approved by TRPA, this claim will be transmitted to the County Auditor-Controller of the County of El Dorado for payment. Action on this claim, and payment by the County Auditor-Controller to the applicant is subject to such monies being on hand and available for distribution, and is subject to the provision that such monies will be used only in accordance with the terms of the approved annual financial plan.

(Attach resolution by local legislative body approving claim and authorizing its submittal by designated official.)

CLAIMANT: El Dorado County Department of Transportation

BY: \_\_\_\_\_

TITLE: Chairman, Board of Supervisors

DATE: \_\_\_\_\_