

A Cultural and Community Development Grant
Application FY 2014-15

Event/Project/Organization
for which funds are requested: Visit & Enjoy Cameron Park and Surrounding Areas

Event/Project Location: Cameron Park and Surrounding Communities

Name of Organization: Cameron Park Community Foundation

Address of Organization: 2502 Country Club Drive, Cameron Park, CA 95682

Website: None

Name of Contact Person: Mark Harris, President of the Cameron Park Community Foundation

Telephone Number: (530) 677-2231

E-mail address: Mark54@comcast.net

Total Amount Requested: \$5,000

C.A.O.
EL DORADO COUNTY
2014 NOV 21 PM 4:01

1. Briefly describe the event/project/organization for which funds are being requested:

This project will be an extension of the Visit & Enjoy Cameron Park Web Tool project, for which Cultural and Community Development Funds were received last year. The partnership of the Cameron Park Community Foundation, the Shingle Springs/Cameron Park Chamber of Commerce (SSCPCC), and the Cameron Park Community Services District (CPCSD) is working together to promote local events and services.

We will be taking our web tool (interactive map) and community calendar, currently in development, and be working with the County and their web portal contractor (Glogou, Inc.) to provide them with our Cameron Park information to be used in the portal. We will in essence be the first community to supply this type of material and will act as a model to other communities. Significant amounts of content will be required from all the communities for the County web portal pages in order for it to be successful. We will write an instructional manual to aid other communities with their contribution to the portal. (Please see chart in Exhibit A.)

Since photographs with specific resolution and format will be needed for the County web portal, funds will be used for this purpose. While many photos may already exist, few are of the quality required to provide the County web portal with a professional appearance that appropriately showcases Cameron Park and the neighboring communities.

Funds will also be used to obtain interesting local facts, historical stories, and demographics on Cameron Park and neighboring communities for the County web portal which will assist in attracting visitors to the County.

Costs for marketing and printing a static version of the community map (currently being developed) will also be covered with funding from this grant.

2. If the request is being made for a specific event/project, please briefly describe the operating organization responsible for the event/project. If the organization has a managing board, please describe the make-up of the board and provide your board bylaws.

The operating organization is the Cameron Park Community Foundation in partnership with the Shingle Springs/Cameron Park Chamber of Commerce (SSCPCC) taking the lead with support from the Cameron Park Community Services District (CPCSD).

The Cameron Park Community Foundation is a nonprofit public benefit corporation with 501c3 status. Its specific purpose is to serve and support the greater community of Cameron Park through community events, public engagement, public recreational activities, park beautification, and facility development projects. It is governed by a Board of Directors consisting of at least three but not more than five members which meets monthly. Please see Exhibit A for bylaws.

The SSCPCC works to promote the area, encouraging business and industrial investment to provide the foundation for a solid community. The SSCPCC's mission statement reflects this premise: "To advocate, promote and preserve the quality of life in our Chamber Community, by means of a strong healthy and diverse business community." The SSCPCC is governed by an 11 member Board of Directors and meets monthly. Please Exhibit A for bylaws.

The CPCSD provides fire and emergency services, through a contract with Cal Fire. It also oversees park facilities (including Cameron Park Lake), recreational programs, landscape and lighting districts, solid waste and recycling, and Covenants, Conditions, and Restrictions (CC&R) enforcement. A five member Board of Directors governs the CPCSD which meets monthly to discuss policy and strategic planning. Please see Exhibit A for bylaws.

3. Briefly describe how Cultural and Community Development funds will be used, if awarded, and what percentage of the funds will go towards the actual event/project:

100% of the awarded funds will be contributed to the project. Funds will be spent by:

- *Creating an instructional manual on developing community information to be used in the County web portal*
- *Printing and distributing the static version of the new community map*
- *Purchasing and/or preparing photographs and archives for the website*

4. When will the event/project/program occur, and when would Cultural and Community Development funds be used, if awarded:

January: Begin working with the County and Glogou, Inc. to fulfill the needs of the County web portal. This is flexible. We can adhere to the portal timeline and it will be ongoing.

January: Print and disseminate a static version of the community map.

February-Ongoing: Create an instructional manual for other communities. Purchase/prepare photographs and archives for the County web portal.

5. What is the target market for the advertising/promotional efforts and how will this target market be reached (please include details as to any advertising that will take place in and outside of the County and to encourage attendance from outside the County):

The target market for this project has no boundaries. With our assistance, the County web portal project will have a model in place for communities to easily follow. The intriguing information and alluring photographs provided for the portal will encourage locals, visitors, and prospective residents to explore Cameron Park and neighboring communities and their assets. Local residents will spread the word to outside friends and relatives to use the portal to learn about the amenities and opportunities that our areas have to offer.

6. The Board of Supervisors wishes to encourage tourism, agriculture, and economic development in the County by supporting promotional, community, and cultural activities through the use of Cultural and Community Development funds. Please describe how the event/organization will support tourism, agriculture, community spirit, culture, and/or economic development.

The Cameron Park material provided for the County web portal will supply local residents and tourists with information regarding the parks, fire stations, medical facility locations, libraries, schools, wineries, golf courses, airports, Dog Park, lakes, community centers and current events.

Photographs and archive material will entice visitors to see the local parks, recreational activities, wineries, rich historical sites, schools, and housing nearby. Should there be a need for an emergency service, this information will be included.

7. What goal is expected to be achieved from the use of Cultural and Community Development funds, if awarded (please detail expected increased tourism, overnight stays, economic impact, etc.), and how will this be measured:

The goal will be to bring tourists to our community and surrounding areas by providing a way of searching to find the amenities for each location to see the wonderful opportunities in our County. The information provided for the County web portal will offer the visual ability for out-of-town guests and local residents to see venues for weddings, family reunions, family gathers, and business conferences. This will especially appeal to the younger (less traditional) technically savvy visitor/traveler who is an active hiker, cyclist, etc.

8. How will El Dorado County, as a sponsor of the event/project/organization, be recognized in promotional materials and at the event/project/organization:

The El Dorado County logo will be prominent on all the items created as a sponsor of the project.

9. Please provide any information on sponsorships for this event/project/organization:

Cameron Park Community Foundation, the Elite Sponsors of the Shingle Springs/Cameron Park Chamber of Commerce and local businesses are committed to help sponsor this project to broaden awareness of the great opportunities in their community.

10. If Cultural and Community Development funds are awarded, will the amount be matched (either full or partial) and by what organization:

The Elite Sponsors of the Shingle Springs/Cameron Park Chamber of Commerce.

HISTORY OF EVENT/PROJECT/ORGANIZATION

1. How long has this event/project/organization been in operation:

There is not a single source that contains an inventory of all Cameron Park's community assets, owned and operated by various public, community and private entities. This grant will give the community the opportunity to create and manage this project.

2. What is the overall attendance (past and future anticipated) of the event/project/organization:

Thousands of people briefly visit Cameron Park, on their way to Lake Tahoe, Reno and other destinations. Their brief stop usually includes gasoline and food. We believe the County web portal will be easily accessible to travelers and invaluable in showcasing the recreational areas, points of interest and services offered.

3. Have Cultural and Community Development funds been received for this purpose in the past? If so, how much and when? If funds were received, please attach the Post-Event Report for this event.

The Cameron Park Community Foundation received a \$5,000 Cultural and Community Development Grant for the 2013/14 fiscal year. Unfortunately, there were delays in receiving this money:

- *October 8, 2013 – El Dorado County Board of Supervisors awarded the grant money to the Cameron Park Community Foundation*
- *June 5, 2014 - The agreement between El Dorado County and the Cameron Park Community Foundation was signed by the Chief Administrative Officer and executed*
- *August, 2014 – A check for the \$5,000 grant funding was received by the Cameron Park Community Foundation*

Since the money was received late, it is still being utilized. The status to date is:

- *An agreement with a consultant is being established to upgrade and launch the new website referenced in the last proposal. It has already been created but requires additional updating to accommodate the community map and local events calendar.*
- *Three website domains have been purchased:*
 - *www.visitcpss.com (main domain)*
 - *www.visitshinglesprings.com*
 - *www.visitcameronpark.com*
- *The main website will be www.visitcpss.com with the other two domains linking to it.*
- *An agreement with a second consultant is also being finalized to create the map. This map will be accessible from any of these three websites and mobile phones. In addition, other websites will be able to link to this map.*

BUDGET FOR EVENT/PROJECT

Please detail all revenue and expenditures associated with the event/project/organization for which funds are being requested (only include guaranteed funds, i.e. not the funds being requested that have not yet been approved).

Additionally, for private non-profit and public organizations, please include a copy of the most recently completed financial statement and a copy of the budget for the event or organization for which funds are requested.

Revenue for event/project:

1. Funding/Contributions:

Source	Amount
<i>Cultural and Community Development Grant</i>	<i>\$5,000</i>
<i>El Dorado Disposal through CPCSD sponsorship funds</i>	<i>500</i>
<i>Cameron Park Camera Club in-kind assistance</i>	<i>1,000</i>
Total:	<i>\$6,500</i>

2. Other earnings (i.e. admission fee, retained earnings, sale of products, etc.):

Type	Amount
<i>None identified at this time</i>	<i>0</i>
Total:	<i>0</i>

3. Describe any in-kind assistance/match funds you expect to receive from individuals, businesses or other community groups in support of this event/project/organization, which have not be confirmed or detailed above:

Matching funds will be acquired from El Dorado Disposal through CPCSD sponsorship funds (\$500). In-kind assistance will be from the Cameron Park Camera Club (\$1,000).

Expenditures

1. Expenditures for advertising and promotions (should correlate with revenue sources stated above):

Expenditures	Cost	Funded By
<i>Create a "instructional" manual to assist other communities in their efforts to contribute information to the County for the web portal</i>	\$2,500	Grant - \$2,500
<i>Purchase and/or prepare photographs for the website</i>	\$2,500	Grant - \$1,500 In-kind assistance - \$1,000
<i>Print and distribute map</i>	\$1,500	Grant - \$1,000 Matching funds - \$500
Total:	\$6,500	

SUBMITTAL

The undersigned, declares that he/she has carefully examined the El Dorado County Cultural and Community Development Program and fully understands its contents and implications, and if funds are awarded the proposer will contract with the County to furnish the services as specified, in accordance with this grant application attached. The undersigned further attests that all information contained in this application is accurate to the best of his/her knowledge. Advertising funds are awarded, that proposer

Signature: 

Title: President

Applicant Organization: Cameron Park Community Foundation

Date: 11/21/14

Submittal Requirements:

This original, signed Grant Application must be submitted by 5:00 p.m. on November 21, 2014, in person or by U.S. mail to El Dorado County, Office of Economic Development, 330 Fair Lane, Placerville, CA 95667. Applications submitted by mail must be **received** by 5:00 p.m. on November 21, 2014, postmarks by that date are not acceptable.

Any supporting documentation you wish to attach must also be submitted by 5:00 p.m. on November 21, and must be produced on standard letter-size paper (8 ½ x 11) single-sided, with no staples or binding. Paper clips and/or binder clips are acceptable. Submissions in any other size or format will not be accepted. If you wish to submit brochures or maps, they must be produced or copied onto standard letter-size paper.

Community organizations without formal non-profit status who are partnering with a non-profit organization must submit along with their Grant Application a letter from the non-profit organization, signed by the designated signing authority (President or Corporate Secretary) approving the partnership.

Copy of the Entity Status Letter (such as 501(c)(3) determination letter) issued by the Internal Revenue Service (IRS) must be attached to the Grant Application. The Entity Name must match the name of the grant applicant or the grant applicant's partner. If awarded grant funds, the check from the County will be issued to the Entity as named on the IRS Entity Status Letter. If you are partnering with a non-profit organization, the check will be issued to the non-profit organization.

Return Grant Application No Later than November 21, 2014 at 5:00 p.m. to:

**Chief Administrative Office
Attn: Economic Development
330 Fair Lane
Placerville, CA 95667**

Exhibit A

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Flow of Information for the County Web Portal

This chart may be modified to properly adhere to the project structure.

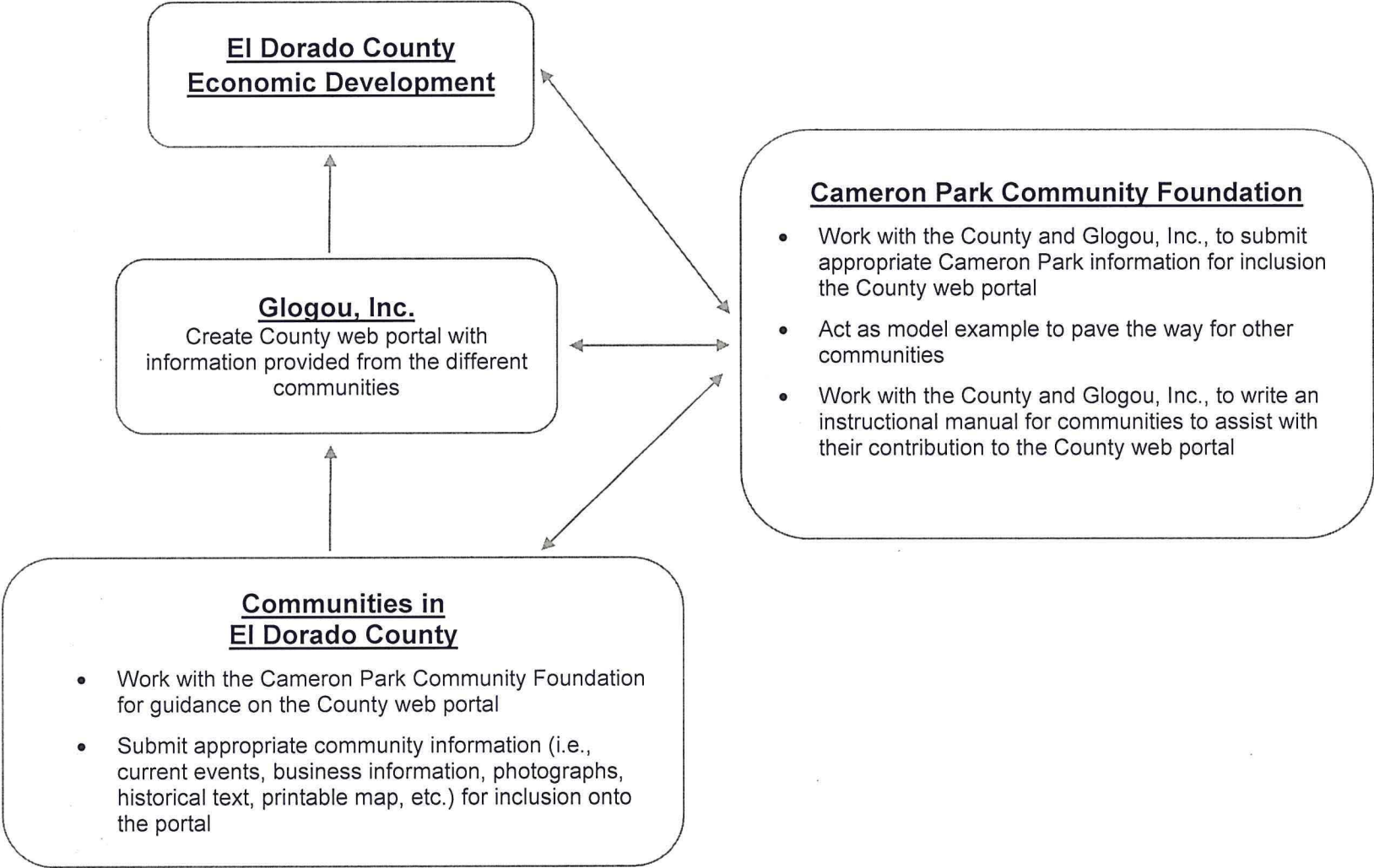


Exhibit A

Exhibit A

CHARTER AND BYLAWS
OF
CAMERON PARK COMMUNITY FOUNDATION
An Unincorporated Association

ARTICLE 1 – Name

The name of this voluntary association shall be CAMERON PARK COMMUNITY FOUNDATION (hereinafter referred to as "Association").

ARTICLE 2 – Purpose

It is the purpose of the Association to promote the general welfare of the Cameron Park community and its residents.

The Association will contribute to the common good and general welfare of the community of Cameron Park through community events, public engagement, public recreational activities and park beautification projects. Notwithstanding any provisions of this Charter or Bylaws, the Association shall not, except in extraordinary circumstances, engage in any activities or exercise powers that are not in furtherance of the specific purpose of the Association.

The Association is organized and operated exclusively for social welfare purposes as defined in section 501(c)(3) of the Internal Revenue Code and shall not carry on any activities not permitted by a section 501(c)(3) tax-exempt organization. Subsequently, because the property of the Association is irrevocably dedicated to social welfare purposes, no part of its net income or assets shall inure to the benefit of any director, officer, member, or private person.

ARTICLE 3 - Principal Office

The principal office of the Association shall be in Cameron Park, California, as established by the Executive Committee.

ARTICLE 4 - Board Members

Section 1: Members

The business and affairs of the Association shall be conducted and controlled by a Board of Directors consisting of at least three but not more than five members, who shall serve for one year terms.

Section 2: Appointment

The persons appointed to act as the first members of the Board of Directors shall be Mark Harris, William Hughes and Fred Smith, and each shall hold office until his or her successor has been appointed and is qualified to act.

Section 3: Removal and Vacancy

Any member of the Executive Committee may be removed, with or without cause, by a majority vote of the other members of the Executive Committee present and voting. A vacancy on the Executive Committee shall be filled by the remaining members or member of the Executive Committee.

Section 4: Powers and Duties

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The Executive Committee shall have the power to do all acts necessary to effectuate the purposes of the Association, subject to the limitations and consistent with the provisions of this Charter and Bylaws and applicable laws and regulations. All votes of the Executive Committee shall be by a majority vote except as otherwise provided.

Section 5: Meetings

Meetings of the Board of Directors may be held and shall be set by the Board of Directors at reasonable times, with reasonable notice given to all members. A majority of the members shall constitute a quorum. Meetings of the Board of Directors may be held by telephone conference. Members may also participate in a meeting through the use of electronic video screen communication or other communication equipment. Participation through any of these means constitutes presence at the meeting.

ARTICLE 5 – Duration

The Association shall begin existence upon completion of this Charter and Bylaws. The Association shall be dissolved and cease to exist upon a majority vote of the members of the Board of Directors. Upon the dissolution, assets remaining after payment, or provision for payment, of all debts and liabilities of the Association, shall be distributed to a nonprofit fund, foundation or corporation having tax exempt status under section 501(c)(3) of the Internal Revenue Code.

ARTICLE 6 – Amendments

This Charter and Bylaws may be amended at any meeting of the Executive Committee duly called for that purpose by a majority of the members of the Executive Committee.

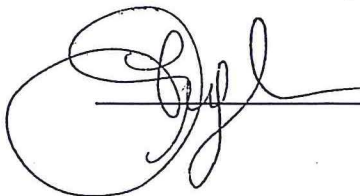
STANDARD VERIFICATION AND CERTIFICATE

We the undersigned hereby certify:

That we are the duly appointed and acting members of the Board of Directors of Cameron Park Community Foundation, a California Nonprofit Unincorporated Association; and that the foregoing Charter and Bylaws, consisting of two (2) pages, including this one, constitute the Charter and Bylaws of said Association, as duly adopted by the Board of Directors at a meeting held in Cameron Park, California on; 21 DECEMBER 2010

 12/21/10
Signature Dated

 12-21-2010
Signature Dated

 12-21-10
Signature Dated

Bylaws

Shingle Springs-Cameron Park Chamber of Commerce

ARTICLE I

NAME

Section 1. NAME. The name of this organization is, as provided in the Articles of Incorporation, the "Shingle Springs-Cameron Park Chamber of Commerce".

Section 2. PRINCIPAL OFFICE The principal office of the organization for the transaction of business shall be designated from time to time by the Board of Directors of the Chamber. The mailing address of the organization is: Post Office Box 341, Shingle Springs, California 95682.

ARTICLE II

FUNCTIONS AND OBJECTIVES

The Shingle Springs-Cameron Park Chamber of Commerce is an organization of business and professional men and women who have joined together for the purpose of promoting the civic and commercial progress of our community. It is a nonprofit, nonpartisan, and nonsectarian organization in conformance with the provisions of Section 501 of the Internal Revenue Code.

The two primary functions of the Chamber of Commerce are:

- 1) To act as spokesperson for the business and professional community and translate into action the group thinking of its members, and
- 2) To render specific services of a type that can be most effectively rendered by a community organization both to its members and to the community as a whole.

The objectives of the Chamber of Commerce are:

- 1) To promote a better understanding of the nation's private enterprise system,

Exhibit A

2) To coordinate the efforts of commerce, industry, and the professions in maintaining and strengthening a sound and healthy business climate in the Shingle Springs and Cameron Park areas,

3) To sponsor aggressive programs of work and stimulate activities which will provide for full development and employment of our human and economic resources,

4) To provide creative business leadership and effective coordination of all interested parties in solving community problems and in initiating constructive community action, and

5) To create broad understanding and appreciation of the great opportunities in the Shingle Springs and Cameron Park areas, and to promote the advantages and assets of our communities.

ARTICLE III

MEMBERSHIP

Section 1. Qualification. Any individual, business or professional organization may become a member of the Chamber of Commerce by making application therefor and being accepted by the Board of Directors. Each such applicant shall designate one individual to represent that member at meetings of the Chamber and when voting. Each membership shall be entitled to one vote. There shall be three classes of members:

1) "Regular" (dues-paying) members - admitted upon application to the Chamber and approval by the Board of Directors.

2) "Honorary" (non dues-paying) members - admitted by special approval of the Board of Directors but do not have voting privileges.

3) "Lifetime" (non-dues paying) members - admitted by special approval of the Board of Directors and have all the privileges of a "regular" member in good standing.

Section 2. Dues.

1) The annual membership dues shall be established by the Board of Directors and may be changed by the Board of Directors as necessary.

2) Dues for new members will be paid based on a chronological year ending on the anniversary of the members entry date.

3) Dues for renewing members are due and payable annually on their anniversary date. Any member failing to pay his/her dues within 30 days of the due date will be notified in writing by the Secretary that if such payment is not received within 10 days of notification, said membership will automatically terminate.

Section 3. EXPULSION. A member may be expelled by the Board of Directors for cause or for non-payment of dues or other charges. No member shall be expelled for cause without the opportunity of a hearing before the Board of Directors.

Section 4. TERMINATION. The death, resignation, or expulsion of member shall terminate the membership but not necessarily the membership of the business. Upon termination of a membership, all of the individual member's rights, interest, and privileges in and to the organization shall cease and the member thereafter shall have no claim or right thereto.

Section 5. INSPECTION RIGHTS OF MEMBERS. All members have the right to inspect during normal business hours the financial records, bylaws, policies and procedures, insurance and other contracts of the Chamber. Copies of these documents are maintained in the Chamber's principal office of operations. Members are encouraged to inspect the financial reports at the monthly membership meetings.

ARTICLE IV

MEETINGS

Section 1. ANNUAL MEETING. The annual membership meeting of the Chamber of Commerce shall be held in January of each year at a time and place designated by the Board of Directors.

Section 2. GENERAL MEMBERSHIP MEETINGS. General Membership meetings will be held at least eight (8) times during the fiscal year at a time and place as designated by the Board of Directors.

Section 3. SPECIAL MEETINGS. Special meetings of members for any purpose may be called at any time by the President or by the Board of Directors or by 10 percent of the members signing a petition. Upon receipt of such a petition or call of a special meeting, the President shall designate the time and place of such meeting and send notice in writing (or e-mail) to all members not less than five (5) days before such a meeting, specifying in the notice the place, date and hour of such meeting.

Section 4. QUORUM. A quorum shall exist when at least fifteen percent (15%) of the members in good standing are present, either in person or by proxy, at an annual, bi-monthly, or special meeting.

ARTICLE V

BOARD OF DIRECTORS

Section 1. BOARD OF DIRECTORS POWERS. Subject to the limitations of the Articles of Incorporation, all corporate powers shall be exercised by and under the authority of the Board of Directors. Without prejudice to such general powers, but subject to the same limitations, the Directors shall have the following powers:

1) To select and remove all other officers of the corporation, prescribe such powers and duties for them as may not be inconsistent with law or the Articles of Incorporation,

2) To conduct, manage, and control the affairs and business of the corporation and to make such rules and regulations as they deem best not inconsistent with law, the Articles of Incorporation, or the ByLaws.

3) To change the principal office of the Chamber of Commerce for the transaction of the business of the corporation from one location to another; to fix and locate from time to time any subsidiary offices of the corporation; to designate any place for the holding of any meeting of the membership; to adopt, make, and use a corporate seal and to prescribe the form of membership certificates as, in their judgment, they may deem best, provided such seal and such certificates shall at all times comply with the provisions of the Articles of Incorporation and the law.

4) To borrow money and incur indebtedness on behalf of the corporation, and to cause to be executed and delivered thereof, in the corporate name, promissory notes, bonds, and indentures, deeds of trust, mortgages, pledges, hypothecations, or other evidences of debt and securities therefore. However, no Director or officer of the Chamber shall be held personally liable in any manner whatsoever for the debts, liabilities or obligations of the Chamber.

Section 2. NUMBER OF DIRECTORS. The authorized number of Directors of the Corporation shall be nine (9) members, including the President, the Vice-President, and the immediate past-President of the Chamber.

Section 3. COMPOSITION. Each of the nine members of the Board of Directors shall serve a term of three (3) years or less (except the immediate Past-President may be required to serve a term of four (4) years) and shall hold office until a successor has been elected.

Section 4. VACANCIES. Vacancies in the Board of Directors shall be filled by a vote of the majority of the remaining Directors, and each Director so elected shall hold office for the unexpired portion of the term to which elected.

Exhibit A

Section 5. MEETINGS. The Board of Directors shall meet regularly each month at a place and time designed by the Board of Directors.

Section 6. ATTENDANCE. Any Director who misses three consecutive meetings of the Board without good and sufficient reason may be dropped by action of the Board.

Section 7. QUORUM. Five (5) members of the Board shall be necessary to constitute a quorum for the transaction of the business of the Board of Directors. Every act by a majority of the Directors present at a meeting duly held at which a quorum is present shall be regarded as an act by the Board, unless a greater number is required by law or these By-Laws.

Section 8. EX-OFFICIO MEMBERS. The Board may, from time to time, designate one or more individuals as ex-officio members of the Board of Directors. Such individuals shall act in a participatory and advisory capacity and are encouraged to attend meetings of the Board of Directors; however, ex-officio members shall not have any voting privileges. The Board shall designate the tenure of each ex-officio member when appointed and may remove such member at any time for any reason.]

Section 9. COMPENSATION. Directors and members of committees shall not be entitled to compensation for their services, or those of their wholly owned companies, although they may be reimbursed for actual and reasonable out-of-pocket expenses, verified in writing and approved by the Executive Committee or the Board of Directors.

ARTICLE VI

SINGLE-SLATE ELECTION OF BOARD

Section 1. SELECTION AND ELECTION OF DIRECTORS:

At the regular August Board meeting and at least thirty (35) days prior to the election, the President shall appoint, subject to approval by the Board of Directors, a Nominating Committee consisting of three (3) board members and two (2) other members of the Chamber. The President shall designate the Chairman of the committee.

No later than twenty (20) days before the election, the Nominating Committee shall present to the CEO a slate of three (3) candidates to serve three-year terms to replace the directors whose regular terms are expiring. Each candidate must be an active member in good standing and must have agreed to accept the responsibility of a Directorship. Upon receipt of the report of the Nominating Committee, the CEO shall immediately notify the membership of the names of persons nominated as candidates for directors and the right of petition.

Additional names of candidates for directors can be nominated by petition bearing the genuine signatures of at least 10% of qualified members of the Chamber. Such petition

Exhibit A

shall be filed with the Nominating Committee within ten (10) days after notice has been given of the names of those nominated. The determination of the Nominating Committee as to the legality of the petition(s) shall be final.

If no petition is filed within the designated period, the nominating shall be closed and the nominated slate of three (3) candidates shall be declared elected by the Board of Directors at their regular October Board meeting.

Section 2. BALLOT: If a legal petition shall present additional candidates, the names of all candidates shall be arranged on a ballot in alphabetical order. Instructions will be to vote for (number of vacancies) candidates only. The CEO shall distribute this ballot to all active members at least 15 days before the regular (month) Board meeting. The ballots shall be marked in accordance with instructions printed on the ballot and returned to the Chamber office within ten (10) days. The Board of Directors shall at its regular (month) Board meeting declare the (number) candidates with the greatest number of votes elected.

Section 3. ELECTION. No later than September 1st, there shall be mailed to all members of the Chamber a ballot listing the names of those individuals so nominated and who have agreed, if elected, to serve for the duration of their designated terms. All nominees must be current members of the Chamber in good standing. All voting shall be by written ballot which must be received by the Chamber by October 1st with election results determined no later than October 7th. Those individuals receiving the greatest number of votes shall be declared elected.

Section 4. OFFICER PRE-TERM WORK. As soon as election results are official, new board members-elect can attend regular board meetings, be assigned a committee responsibility and commence working on Chamber business (i.e. upcoming annual budget and securing Elite Sponsorships).

ARTICLE VII

OFFICERS

Section 1. DESIGNATION OF OFFICERS. The elected officers of the Chamber of Commerce shall be the President, Vice-President, Secretary and Treasurer. All officers shall be elected from the Board of Directors.

Section 2. ELECTION OF OFFICERS. Following the election, the new board shall hold a meeting no later than December 1st for the purpose of electing and/or confirming officers for the new term.

Section 3. TERM OF OFFICE. The term of office for the President, Vice-President, Secretary and Treasurer shall be for one year, commencing on the first day of January immediately following his/her election.

Section 3.1. SUCCESSION OF OFFICERS. The Vice President shall become the President in the following term to assist in continuity of leadership. If the Vice President is not able to serve as President then the Board will elect one of the board members to be the upcoming President.

Section 4. PRESIDENT. The President shall preside at all meetings of the members and the Board of Directors, shall be an ex-officio member of all councils and committees, and shall have the general powers and duties of management usually vested in the office of Chairman of a Board of Directors of a corporation and shall have such other powers and duties as may be prescribed by the Board of Directors and these Bylaws.

Section 5. VICE-PRESIDENT. In the absence or disability of the President, the Vice-President shall perform all the duties of the President, and when so acting, shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice-President shall have such powers and perform such other duties as from time to time may be prescribed by the Board of Directors or these By-Laws.

Section 6. TREASURER. The Treasurer shall keep and maintain adequate and accurate accounts of the assets and business transactions of the Chamber including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital and surplus. The books of account shall at all reasonable times be open to inspection by any director or member.

Section 7. SECRETARY. The Secretary shall keep, or cause to be kept, a book of minutes at the principal office of the Chamber of all actions taken at meetings of directors and members. The Secretary shall give, or cause to be given, notice of all meetings of members and the Board of Directors as required by these By-Laws, and shall have other powers and perform such other duties as may be prescribed by the Board of Directors of these By-Laws.

ARTICLE VIII

MANAGEMENT

Section 1. The Board of Directors shall employ or contract for a Chief Executive Officer (CEO) and shall fix the compensation and other considerations of employment or contract.

Section 2. The CEO shall be the Chief Executive Officer of the corporation and shall, subject to the control of the Board of Directors, have general supervision, direction and control of the business and employees of the Chamber.

Section 3. Following the first six months of initial employment/contract of the CEO, the Executive Committee shall conduct a performance and salary review of the CEO.

Section 4. The Executive Committee shall conduct an annual performance and salary review of the CEO during September of each year. The salary recommendations of the

Exhibit A

Executive Committee will be forwarded to the Finance Committee by November 1st for inclusion in the annual budget. The performance and salary review will be communicated to the CEO by November 15th of each year. The CEO may respond to this annual review in writing by December 15th in the year of review. The review and response (if any) will be entered into the personnel file of the CEO and will be protected as personal, private information. Performance criteria used in the annual review will be determined during contract negotiations and entered into the CEO's personnel file.

ARTICLE IX

COUNCILS AND COMMITTEES

Section 1. COUNCILS AND COMMITTEES. The Board of Directors shall authorize and define the power and duties of all councils and committees other than those prescribed by these By-Laws.

Section 2. SELECTION. The President shall appoint council and committee chairpersons, subject to confirmation by the Board of Directors.

Section 3. REMOVAL. The Board of Directors shall have the power to remove any member of any council or committee.

Section 4. EXECUTIVE COMMITTEE. The Executive Committee is chaired by the President and includes the immediate past-President, Vice-President, Secretary, Treasurer and Chief Executive Officer.

- A. A. The Executive Committee meets as needed to formulate policy and procedural recommendations to the Board of Directors for adoption.
- B. B. The Executive Committee is responsible for recruiting, screening, and hiring the Chief Executive Officer, subject to confirmation by the Board of Directors.
- C. C. The Executive Committee is responsible for conducting the annual performance and salary review of the Chief Executive Officer.

Section 5. FINANCE COMMITTEE. The Finance Committee is chaired by the Treasurer and consists of the President, immediate Past-President, Vice-President, Secretary, Treasurer and CEO. It shall formulate the annual budget for approval by the

Exhibit A

Board of Directors. It shall supervise, direct and control all matters pertaining to Chamber finances.

- A. A. All requests for expenditure of funds will be made to the Finance Committee. The committee is responsible for setting the approval of expenditures subject to Board of Directors confirmation.
- B. B. As the fiscal year ends December 31st, the Finance Committee shall contract with a CPA firm to perform an annual review of the Chamber books, accounts, contracts and the monthly reports of the Treasurer. This review is to be done by May 15th of each year.

Section 6. PUBLIC AFFAIRS COUNCIL.

- A. A. Membership. The Public Affairs Council is chaired by the President and consists of the four Division Directors, the Vice-President, Secretary and Chief Executive Officer. Each member is entitled to one vote.
- B. B. Council Procedures. Any decision made by the Public Affairs Council regarding a position on an issue, or a response to a member on an issue taken by the Board of Directors, becomes the Chamber's position when ratified by the Board of Directors.
- C. The representatives to the Joint Chambers Commission and the Business Alliance, because of the unique operations of these community organizations, are permitted to vote at their respective meetings on behalf of the Chamber. It is the responsibility of the Board to provide guidance on issues affecting our community to these representatives, thereby enabling them to champion an issue that benefits our community in keeping with the objectives in these Bylaws.

Section 7. ECONOMIC DEVELOPMENT FUNDS

There are specific requirements to keep any and all funds received under the 501C3 economic development grants or awards separate from the general funds. The Economic Development Committee is required to have a separate Board of Directors to monitor the administration of those funds. Therefore the bylaws will include an amendment to specifically state the procedures for handling of those funds and how they will be spent and monitored by a separate Board of Directors. The duties and responsibilities of that board will also be included as an amendment to these bylaws.

Section 8. GRANTS AND AWARDS OVERSIGHT COMMITTEE

As this chamber occasionally secures grants and awards for specific partnerships for specific projects, it is understood that each project will have its own process timeline and fund dispersal requirements. In order to monitor that the timelines are being met, a committee made up of no less than 3

Exhibit A

members of the Board of Directors will review and monitor the process of each project and provide a report to the board.

ARTICLE X

DISBURSEMENTS

Section 1. CHECKS. Funds of the Chamber shall be maintained in various accounts at a local financial institution with the intent of providing the greatest rate of return on all funds and including at least one business checking account for the transaction of routine disbursements. Any withdrawal of funds shall require approval of the Executive Committee or majority of the Board of Directors unless specifically allocated by the approved annual budget. All checks over \$500.00 shall require two signatures and be signed by two of the following individuals: President, Vice-President, Secretary, Treasurer or Executive Director. At no time shall a Director or such other designated person sign a check made payable to themselves or to their wholly owned companies.

Section 2. LIMITATIONS. Excepting such obligations to which it may be committed by contractual agreement or promotional activities as approved by the Board, the Chamber's general funds are to be used exclusively for Chamber-sponsored and Chamber-controlled activities, including administrative operations as specifically provided for in the budget, and the Chamber is prohibited from contributing or loaning Chamber general funds for any purpose whatsoever.

ARTICLE XI

FISCAL YEAR

Section 1. FISCAL YEAR. The fiscal year of the organization shall be from January 1st thru December 31st.

Section 2. ANNUAL REPORT. An annual report shall be mailed to members by April 1st of each year in such form as may be deemed appropriate by the Board of Directors and shall at all times be made available to members of the organization at the office of the Chamber.

ARTICLE XII

PARLIAMENTARY PROCEDURE

ROBERT'S RULES. The proceedings at meetings of members and the Board of Directors of the Chamber shall be governed by and conducted in accordance with the latest edition of Robert's Manual of Parliamentary Procedure.

ARTICLE XIII

AMENDMENTS

Section 1. POWER OF DIRECTORS. The Directors may adopt, amend or repeal the By-Laws at any regular or special meeting of the Board; provided however that the same may not be amended or altered unless at least **five (5) members vote affirmatively** therefore; and, provided further, that no amendment shall be adopted changing the number of directors; any such By-Law changing the number of directors shall be the exclusive power of general membership.

Section 2. CUSTODY OF BY-LAWS. These By-Laws, in compliance with Section 9404 of the General Non-Profit Corporation Law, after adoption, are to be recorded in a book dominating By-laws for the regulation, except as otherwise provided by statutes, or its articles of incorporation, of the Shingle Springs-Cameron Park Chamber of Commerce. The Secretary shall keep at the principal office of the Chamber the original or a copy of the By-Laws, as amended or otherwise altered to date, such to be certified by the Secretary, and which shall be open to inspection by members at all reasonable times during office hours.

Review 4/16/2012

Exhibit A
Cameron Park Community Services District Bylaws

**BYLAWS FOR THE REGULATION,
EXCEPT AS OTHERWISE PROVIDED BY STATUTE,
OF CAMERON PARK COMMUNITY SERVICES DISTRICT**

Exhibit A
Cameron Park Community Services District Bylaws

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Exhibit A
Cameron Park Community Services District Bylaws

ARTICLE 1
OFFICES

1.1 **Principal Office.** The principal office for the transaction of business of the Cameron Park Community Services District (the "District") is hereby fixed and located at 2502 Country Club Drive, Cameron Park, California 95682-8631. The Board of Directors (the "Board") is hereby granted full power and authority to change said principal office from one location to another in said District. Any such change shall be noted in the Bylaws by the Secretary, opposite this section, or this section may be amended to state the new location.

ARTICLE 2
MEETINGS

2.1 **Place and Time of Meetings.** Regular monthly meetings of the Board of Directors shall be held in the Community Center in Cameron Park, on the third (amended January 19, 2000) Wednesday of each and every month, at the hour of 7:00 p.m. (unless an earlier or later hour is set in case of necessity), until adjournment. In the event that the regular scheduled monthly meeting should fall on a legal holiday, the regular monthly meeting of the Board of Directors shall be held on the next succeeding Wednesday or as rescheduled by the Board of Directors.

2.2 **Special Meetings.** Special meetings of the Board of Directors, for any purpose or purposes whatsoever, may be called at any time by the president, or by the vice president, or by any three members of the Board of Directors.

2.3 **Public Notification.** All meetings, whether regular, special or emergency, shall be open and public, and notice thereof shall be given to the Board members and to the public in accordance with the provisions of the Ralph M. Brown Act, Sections 54950-54962m as amended, of the Government Code.

2.4 **Form of Action.** The Board shall act only by ordinance, resolution, or motion.

2.5 **Quorum.** A majority of the authorized number of Directors shall be necessary to constitute a quorum for the transaction of business (3 constitutes a majority). No ordinance, resolution or motion shall be passed or become effective without the affirmative vote of at least a majority of the members of the Board.

2.6 **Proceedings.** The Board shall establish rules for its proceedings.

ARTICLE 3
DISTRICT POWERS

3.1 **Powers.** Subject to the limitations of laws governing community services districts, all District Powers shall be exercised by or under the authority of, and the business and affairs of the District shall be controlled by, the Board of Directors. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Directors shall have the following powers, to wit:

- (a) Select and remove all other officers, agents and employees of the District, prescribe such powers and duties for them as may not be inconsistent with law, or the Bylaws, fix their compensation and require from the security for faithful service.

Exhibit A
Cameron Park Community Services District Bylaws

- (b) Conduct, manage and control the affairs and business for the District and to make such rules and regulations therefore not inconsistent with California State Law.
- (c) Change the monthly meeting place and/or time, the principal office for the transaction of business of the District from one location to another within the same District, as provided in Article I, Section I hereof.
- (d) Represent the inhabitants of the District on District problems as may arise, with various regulatory county agencies, bodies of departments.
- (e) Supply the inhabitants of the District with water for domestic use, irrigation, sanitation, industrial use, fire protection, and recreation.
- (f) Collect, treat or dispose of sewage, waste and storm water of the District and its inhabitants.
- (g) Collect or dispose of garbage or refuse matter.
- (h) Protect against fire.
- (i) Provide public recreation by means of parks, including, but not limited to, aquatic parks, playgrounds, golf courses, swimming pools or recreation buildings.
- (j) Provide street lighting.
- (k) Provide mosquito abatement.
- (l) Equip and maintain a police department or other police protection to protect and safeguard life and property.
- (m) Acquire sites for, construct and maintain library buildings, and to cooperate with other government agencies for library services.
- (n) Open, widen, extend, straighten, and service all or part of any street in said District, subject to the consent of the governing body of the county or city in which said improvement is to be made.
- (o) Construct and improve bridges, culverts, curbs, gutters and drains, and perform work incidental to other purposes specified in maintaining streets.
- (p) Take or acquire real or personal property of every kind within or without the District by grant, purchase, gift, devise, lease or condemnation.
- (q) Hold, use, enjoy, lease or dispose of any of its property.
- (r) Sue and be sued in all actions and proceedings in all courts and tribunals of competent jurisdiction.
- (s) Borrow money, incur or assume indebtedness and issue bonds or other evidences of such indebtedness; provided, however, that no district shall incur any bonded indebtedness, except revenue bonds issue pursuant to section 61613.1 of the Government Code, which shall in aggregate exceed 20% of the assessed valuation of all real and personal property situated within the District.
- (t) Issue and sell revenue bonds pursuant to the provisions of Chapter VI, Part 1, Division 2, Title 5 of the Government Code and general obligation bonds pursuant to Chapter IV, commencing with section 61650 of the Government Code.

Exhibit A
Cameron Park Community Services District Bylaws

- (u) Adopt regulations binding upon all persons to govern the use of its facilities and property, including regulations imposing reasonable charges for the use thereof.
- (v) Contract with any city, county, district, Municipal Corporation, political subdivision, political corporation or other public agency of the state, to purchase or acquire from, or to sell to, or jointly acquire, construct, operate or maintain a water system or water supply to ser the inhabitants.
- (w) Levy and cause to be collected, taxes and special assessments for the purpose of carrying on the operations and paying the obligations of the District.
- (x) Enter into contracts for any and all purposes necessary and convenient for the full exercise of its powers.
- (y) Perform any and all acts necessary to carry out fully the provisions of the powers hereinabove set forth, and those set forth in the Government Code, as amended from time to time.

ARTICLE 4
DIRECTORS

4.1 **Number of Directors.** The authorized number of Directors of the District shall be five (5) until changed by election. The Directors shall be elected at large.

4.2 **Election and Term of Office.** Directors shall be elected for four (4) year terms on the first Tuesday after the first Monday in November in even numbered years, with terms staggered such that three (3) Directors shall be elected in a single election, and the remaining two (2) Directors elected two (2) years later, in accordance with applicable provisions of the Government Code and Elections Code.

4.3 **Seating of Directors.** All elected Directors shall take office on December 1 following election or upon certification of the election

4.4 **Terms of Succeeding Directors.** The term of office of each Director other than Directors first elected shall be four (4) years.

4.5 **Vacancies.** All vacancies on the Board will be filled by appointment by the remaining Directors in accordance with Government Code sections 1780 and 61204.

4.6 **Compensation of Directors.** *District Board members shall receive a stipend of \$100.00 for attendance at regular and special Board meetings. District Board members shall receive a stipend of \$100.00 each for attendance at meetings of the Board committees to which the have been delegated as a member. No Director will collect more than \$600.00 (Amendment December 20, 2000) per month. Board members assigned to all committees shall provide the Board of Directors with a written summary of the committee meeting; the summary shall include the names of Board members in attendance, the date, and the purpose. . This section will be in accordance with section 61207 of the Government Code, and together with any expenses incurred in the performance of the Director's duties required or authorized by the Board. *Amendment September 22, 1997.

ARTICLE 5
OFFICERS

5.1 **Officers.** The Officers of the District shall be a President and Vice President. The District shall also have a General Manager, Finance Officer and Secretary. A Director shall not be a general manager or secretary. However, a secretary may also be the general manager and finance officer.

Exhibit A
Cameron Park Community Services District Bylaws

5.2 **Compensation**. The Board may at any time appoint or employ, fix the compensation of, and prescribe the authorities and duties of the officers, employees, attorneys or engineers necessary or convenient for the business of the District.

5.3 **Performance Bond**. The general manager, finance officer and secretary and any other employee or assistant of the District, if required to do so by the Board, shall each give a bond to the District conditioned for the faithful performance of his or her duties as the Board may require.

5.4 **Board Organization**. The Board shall reorganize at the regular meeting of the Board in December.

5.5 **President of the Board**. The President of the Board shall, if present, preside at all meetings of the Board of Directors and exercise and perform such other powers and duties as may from time to time be assigned to her/him by the Board of Directors or presented by the Bylaws. The president shall be an ex-officio member of all standing committees.

5.6 **Vice President**. In the absence of or disability of the president, the vice president shall perform all the duties of the president, and when so acting shall have all the powers of and be subject to all of the restrictions upon the president. The vice president shall have such powers and perform such other duties as from time to time may be prescribed by her/him by the Board of Directors or by the Bylaws or the statutes governing the community services districts within the State of California.

5.7 **General Manager**. The general manager shall serve as advisor to the president and Board of Directors, and shall, if directed by the Board, execute and direct enforcement of resolutions passed by the Board. He shall develop information pertinent to the services to be performed by the District and report this information to the Board, and he shall act as a contact between the Board of Directors and all county, city and governmental regulatory bodies. The general manager shall carry out all orders and directions and policies of the governing board of the Cameron Park Community Services District. The General Manager shall (i) have full charge and control of the maintenance, construction, and the day-to-day operations of the District; (ii) have full power and authority to fill all positions authorized by the Board and to discharge from such positions any employee and or assistant; (iii) prescribe the duties of employees and assistants; (iv) perform other duties imposed by the Board; and (v) report to the Board in accordance with the rules and regulations as it adopts.

5.8 **Secretary**. The secretary shall keep or cause to be kept at the principal office, or such other place as the Board of Directors may order, a book of minutes of all meetings of directors with the time and place of holding, whether regular or special, and if special, who authorized, the notice thereof given and the names of those present at the Director's meetings. The secretary shall keep or cause to be kept, at the principal office any register showing the names and addresses of the directors of the service district. The secretary shall give or cause to be given, notice of all meetings of the Board of Directors required by the Bylaws or the laws of the State of California, and shall keep the seal of the service district in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or the Bylaws.

5.9 **Finance Officer**. The Finance Officer shall keep and maintain, or cause to be kept and maintained, all financial records of the District, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, surplus, and shares. The finance officer shall deposit all monies in such depositories as may be designated by the Board of Directors. The finance officer shall disburse funds of the District as may be ordered by the Board of Director, and shall render to the President and Directors, whenever they request it, an account of all of the transactions of the Finance Officer and of the financial condition of the District, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or the Bylaws.

5.10 **Annual Audit**. The Finance Officer shall have a recognized auditing firm audit the District's books annually at the end of each fiscal year.

Exhibit A
Cameron Park Community Services District Bylaws

ARTICLE 6
MISCELLANEOUS

6.1 **Depository of District Money.** The Board shall designate a bank or banks for the depository of the District's money.

6.2 **Inspection of District Records.** The books of account and minutes of proceedings of the Board of Directors shall be open to inspection upon the written demand of any person residing within the Cameron Park Community Services District, subject to such reasonable rules as may be adopted from time to time.

6.3 **Records.** All District records shall be retained, in original or microfilm form, at the District offices for a period of at least four (4) years. Tape recordings of meetings are not considered District records for purposes of this section. Tape recordings are utilized to assist in the development of formal Board minutes and may be destroyed once those minutes have been prepared and approved.

6.4 **Checks, Drafts, Etc.** All checks, drafts and other orders for payment of money, notes or other evidence of indebtedness, issued in the name of or payable to the District, shall be signed or endorsed by the General Manager or the President of the Board, plus one (1) additional Director with the exception of petty cash disbursements which may occur upon authorization of the General Manager.

6.5 **Contracts, Etc. How Executed.** The Board of Directors, except as otherwise provided in the Bylaws, may authorize any officer or officers, or agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the District, and such authority may be general or confined to specific instances; and, unless so authorized by the Board of Directors, no offer, agent or employee shall have any power or authority to bind the District by any contract or engagement or to pledge its credit or to render it liable for any purpose or to any amount. In the absence of such grant of authority, only the President of the Board shall have the authority to bind the District.

6.6 **Inspection of Bylaws.** The District shall keep in its principal office for the inspection of business, the original or a copy of the Bylaws as amended or otherwise altered to date, certified by the Secretary, which shall be open to inspection by the residents of the District at all reasonable times.

6.7 **Public Session.** All legislative sessions of the Board shall be conducted in accordance with the Ralph M. Brown Act (Government Code section 54950, et seq.) Public sessions shall be conducted in accordance with Roberts' Rules of Order, subject only to these Bylaws and applicable statutes.

6.8 **Recall of Directors.** Every incumbent of the office of Director, whether elected by popular vote for a full term or appointed, may be recalled by the voters in accordance with the recall provisions of the Elections Code of the State of California.

6.9 **Seal.** The District may adopt a seal and alter it at pleasure.

6.10 **Contract Bids.** All contracts for the construction of any unit of work, except as otherwise statutorily provided, shall be based on the California Uniform Public Construction Cost Accounting Commission.

6.11 **Liability for Acts of Employees.** No officer, agent or employee shall be liable for any act or omission of any agent or employee appointed or employed by him unless he had actual notice that the person appointed or employed was inefficient or incompetent to perform the service for which he was appointed or employed or retains the inefficient or incompetent person after notice of the inefficiency or incompetency.

6.12 **Budget Session.** The regular meeting scheduled for June is hereby designed to be the budget session of the District. At said meeting, the Board of Directors shall determine what the budget shall be

Exhibit A
Cameron Park Community Services District Bylaws

for the next ensuing taxable year, and before September 30, submit said budget figures to the auditor of the County of El Dorado, State of California, for processing.

6.13 **Committees.** The following committees shall be established as "Standing Committees"; **Covenants, Conditions & Restrictions, Parks and Recreation, Fire & Emergency Services, Skate Board Park** and Budget and Administration. These committees meet in accordance with the provisions of the Ralph M. Brown Act commencing with Section 54950 et California Government Code, as amended. These committees will consist of two directors appointed by the Board President. The same two Directors may not serve on all standing committees during the same term. Committee assignments will be for a term of one year commencing with the Board reorganization in December. *Added August 27, 1997. Therefore, it is the Board President's responsibility to notify the General Manager of Committee changes.*

**ARTICLE 7
AMENDMENTS**

7.1 **Amendments.** These Bylaws may be altered, amended, repealed, in whole or in part, and new Bylaws may be adopted by the Board of Directors from time to time as said Board shall deem necessary. Any changes must be proposed in writing at least one regular meeting before adoption may be completed. Changes must be approved by at least a majority vote in accordance with sections 6122 and 61225 of the Government Code.

**ARTICLE 8
ELECTIONS**

8.1 **Election Code Provisions Applicable.** The provisions of the Election Code relating to the qualification of electors, the manner of voting, the duly elected officers, the canvassing of returns, and all other particulars in respect to the management of general elections so far as they may be applicable shall govern all district elections.

8.2 **Nomination of Directors.** Nominations for the office of director shall be made by petition of not less than ten (10), nor more than twenty (20) registered electors filed with the El Dorado County Elections Department not earlier than seventy-five (75) days nor later than 5:00p.m.on the fiftieth (50th) day before the election. The El Dorado County Elections Department shall publish notice pursuant to section 6066 of the Government Code that such petitions may be received. Notice shall be published at least seven (7) days prior to the final date for receiving petitions, to wit, seven (7) days prior to the fiftieth (50th) day period.

8.3 **Notice of Election.** Notice of each District election shall be published by the El Dorado County Elections Department once a week for two (2) successive weeks prior to the election, as set forth in the section 6066 of the Government Code of the State of California.

8.4 **Cancellation of Election.** If on the fiftieth (50th) day prior to a general district election one (1) person only has been nominated for each of the positions of director to be filled at that election, or if no person has been so nominated for any one or more of said officers, any petition signed by five percent (5%) of the voters requesting that the election be held has not been presented to the Board, the election shall not be held. In such case, the publication heretofore provided for shall instead of calling an election, state that no election is to be held and that the Board of Supervisors shall, in accordance with Elections Code Section 23520, appoint those nominated for the position of director; or if no person has been nominated for said position, the Board of Supervisors will appoint any qualified person or persons.

The undersigned hereby acknowledges and represents that the foregoing constitutes the Bylaws of the District as duly amended by the Board of Directors at its meeting duly held August 17, 2011.

Exhibit A

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 22 2011

CAMERON PARK COMMUNITY FOUNDATION
C/O FRED SMITH
2502 COUNTRY CLUB DRIVE
CAMERON PARK, CA 95682

Employer Identification Number:
27-4503112
DLN:
601090027
Contact Person:
DEL TRIMBLE ID# 31309
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
October 8, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

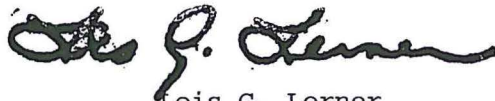
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC



P.O. Box 341
Shingle Springs, CA 95682
web www.sscpchamber.org
email info@sscpchamber.org
ph 530.677.8000
fax 530.676.8313

November 18, 2014

Economic Development
330 Fair Lane
Placerville, CA 95667

Subject: Support for the Web sites Visit & Enjoy Cameron Park and Surrounding Areas Grant Application

To Whom It May Concern,

I would like to express my support for the Cameron Park Community Foundation, Cameron Park Community Service District and the Shingle Springs Cameron Park Chamber of Commerce grant application. This is a collaborative project that will provide a much needed, awareness of community events, local businesses and community amenities available.

We as the Shingle Springs Cameron Park Chamber of Commerce and the Cameron Park Community Services District have been working together for well over three years in a unique Public-Private Partnership to develop a method of coordinating community-wide events and programs. We are excited to be the lead in this new partnership with the Cameron Park Community Foundation and the Cameron Park Community Service District. Each entity operates its own event calendar, often duplicating events on the same day, the website calendaring will help eliminate duplication on community events. The three web sites will allow more exposure to El Dorado County and will bring additional visitors to our community and they are:

- www.visitcpss.com
- www.visitshinglesprings.com
- www.visitcameronpark.com

The ultimate goal of this Partnership is a "win-win" environment for the residents, businesses, visiting tourists in Cameron Park and surrounding areas. Not to mention El Dorado County through a coordinated planning effort utilizing a visitor website, along with calendaring and mapping of local parks and points of interest. Our efforts will provide a role-model for other Private/Public organizations in El Dorado County seeking input on working together as a successful entity.

Sincerely,

A handwritten signature in black ink that reads "Linda Hopkins".

Linda Hopkins
Executive Director, Shingle Springs Cameron Park Chamber of Commerce

Exhibit A



2502 Country Club Drive, Cameron Park, California 95682
telephone (530) 677-2231 • fax (530) 677-2201 • www.cameronpark.org

November 21, 2014

El Dorado County Economic Development
330 Fair Lane
Placerville, CA 95667

Subject: Support for the Visit and Enjoy Cameron Park and the Surrounding Areas Grand Application

To Whom It May Concern:

Cameron Park Community Services District (CPCSD) supports and is a partner with the Shingle Springs/Cameron Park (SS/CP) Chamber of Commerce and the Cameron Park Community Foundation who is the host for the grant submittal **“Visit and Enjoy Cameron Park and the Surrounding Areas.”** The CPCSD has forged a strong partnership with many groups within the community. A significant partnership is with the SS/CP Chamber of Commerce and the Cameron Park Community Foundation. This relationship provides for community, business, civic and other governmental connections to serve the communities of Cameron Park and Shingle Springs as well as the larger County.

The proposed project connects Cameron Park and portions of Shingle Springs to the larger project of the County’s new web portal to be designed and partially serviced by Glogou, Inc. This project incorporates a website that will provide pages for various communities to share their community identification, a master community calendar for larger events, a Google map that will identify some components of community businesses, recreation and amenities that support the theme of **“LIVE, WORK and PLAY.”**

However, in order to connect the communities to this project, many labor intensive features need to occur. Communities will need to provide significant information and this will require resources. Examples include text that provides historic, cultural, business, recreation, and other concepts that attract domestic and international visitors in addition to connecting residents who do not even know what El Dorado County has to offer. Additionally, sites need to be identified for consideration on the map. This requires collaboration, review for infrastructure and carrying capacity, submission of photographs and manual tools such as local maps that can be viewed on line and printed for easy usage, etc.

Cameron Park through the current “First Phase Tom Sawyer” grant has prepared for this project. The community identification map project has: compiled locations for a community map, is close to contract for the design of the map, will complete a revamp of the “Visit Cameron Park/Shingle Springs” website

Exhibit A

with links to the visit Cameron Park and visit Shingle Springs sites as well as the CPCSD, SS/CP Chamber of Commerce websites and the Cameron Park Community Foundation website for the community identification map and information to be posted. All of this information will be linked to the new County web portal.

The new "Second Phase Tom Sawyer" grant request includes: developing photograph archives for use both locally and on the County web portal, developing an instructional manual for local communities to use to prepare for how information should be provided to the County for use on the new website and printing and distribution of the "Cameron Park Community Identification Map" soon to be under design. The end goal is to bring success to this global County-wide effort and provide a sample model to assist other communities in how to gather information to submit to the County for the site:

Examples of what to submit related to categories:

- Categories to consider in mapping such as recreation, business, historic, cultural, arts, education, medical and more.
- Text required to submit, a check list
- Photographs (required resolution, ability to size, format, how to take the photo, sample photo releases for shots of individuals, etc.)
- Mapping: names of sites such as parks, addresses, features at those locations, and more
- Work with the County, Glogou, Inc., and other groups as appropriate for initiation of the instructional manual and final review
- Use Cameron Park as the model and sample of a community identification location

The CPCSD is confident this project will benefit Cameron Park and the entire County in encouraging tourism and economic development.

Sincerely,



Mary Cahill
General Manager