



County of El Dorado

Chief Administrative Office

Procurement & Contracts Division

Phone (530)621-5830 Fax (530)295-2537

TO: All Bidders

DATE: April 11, 2019

RE: BID # 19-968-015
Placerville Jail Roof Replacement Project

We thank you for your interest and for bidding on the Placerville Jail Roof Replacement Project (Project). The bid opening took place on Wednesday, April 3, 2019. The County of El Dorado, Chief Administrative Office, Facilities Division, intends to recommend the following to the County of El Dorado Board of Supervisors at its April 30, 2019 meeting: Madsen Roofing & Waterproofing, Inc. is the apparent lowest responsive, responsible bidder and that the contract for the Project be awarded to Madsen Roofing & Waterproofing, Inc. The Board meeting will begin at 8:00 a.m. at the Board Chambers located at 330 Fair Lane in Placerville.

In accordance with the Contract Documents, Notice to Bidders section, a Bidder must submit a formal written Protest to the Procurement and Contracts Division of the Chief Administrative Office within five (5) working days of the County's Notice of Intent to Award. Protest procedures are attached for your reference.

This item is scheduled to be awarded by the Board of Supervisors on Tuesday, April 30, 2019. All bids are on file in the Procurement & Contracts Office, and are available to review between 8:00 a.m. – 12:00 p.m. and 1:00 p.m. – 5:00 p.m., Monday through Friday.

For questions, please contact Kady Leitner, Sr. Department Analyst at (530) 621-5150.

Thank you for your participation.

Michele Weimer
Purchasing Agent

BIDDERS PROTEST PROCEDURES:

Any Bidder in the course of a competitive solicitation who is determined non-responsive or who is not being recommended for award of a contract may Protest the solicitation award.

1. A Bidder may submit a Protest if they believe that:
 - a) The rating factors and/or evaluation criteria put them at an unjust disadvantage,
 - b) The County erred in its conclusion that the Bidder's solicitation was non-responsive or failed to follow procedures set forth in the solicitation document and therefore was unfairly disqualified from the solicitation process,
 - c) Bidder provided the overall best value response, and that the County erred in not recommending them for award of the contract or purchase order, or
 - d) County failed to follow written policy and/or procedures.
2. The Bidder must submit a formal written Protest to the Procurement & Contracts Division **within five (5) working days** of the County's notice of Intent to Award.
3. The Bidder's Protest should provide evidence that County failed to follow procedures specified in the solicitation or made identifiable mathematical errors or other calculation errors while evaluating the solicitation.

The decision of the Board of Supervisors on the bid protest will be final.