

# CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Transportation  
Dept. Contact: Matt Smeltzer/Julie Duchscherer  
Phone: X5912 // X5922  
Department Head X5912 // X5922  
Signature: [Signature]  
Matt Smeltzer, Deputy Director

**CONTRACTOR:**

Name: Attn: Barry Wilkinson  
Wilkinson Revocable Trust  
Address: P.O. Box 992  
Placerville, CA 95667  
Phone: (530) 622-1712

**CONTRACTING DEPARTMENT:**

Department of Transportation  
Amendment II to Lease Agreement #252-L0911; Wilkinson Revocable

Service Requested: Trust; storage and parking spaces

Contract Term: Upon Execution of Amend Contract/Amendment Amount: \$

II

Compliance with Human Resources Requirements? Yes: X No: \_\_\_\_\_

Compliance verified by: Contract Notification Sent \_\_\_\_\_; HR Response Received \_\_\_\_\_  
OK per \_\_\_\_\_

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 7/20/11 By: D. Livingston  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EMERSON COUNTY COUNSEL  
2011 JUL 20 PM 1:04

*Please forward to Risk Management upon approval. please call for pickup.*

Index Code: <u>301313</u>	User Code: _____
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**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 7/23/11 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL** (Specify department(s) participating or directly affected by this contract):

Department(s): \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_