

# CONTRACT ROUTING SHEET

Date Prepared: 1-21-10

Need Date: ASAP

**PROCESSING DEPARTMENT:**

Department: Sheriff

**CONTRACTOR:**

Name: FBI-Sacramento Cyber Crime Task Force

Dept. Contact: Sherry Bahlman

Address: 4720 Dudley

Phone #: 621-5690

McClellan, CA 95652

Department Head Signature: Sherry Bahlman

Phone: 916 874-6459

**CONTRACTING DEPARTMENT:** Sheriff

Service Requested: FBI will pay overtime expenses for officers formalizing the Sac. Cyber Crime Task Force

Contract Term: 10-1- to 9-30-10 Contract Value: 0

Compliance with Human Resources requirements? Yes:          No:         

Compliance verified by:         

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ see comments below Disapproved:          Date: 2/2/10 By: Stacy Keri

Approved:          Disapproved:          Date:          By:         

*Section 5 of "officers assigned full time to the task force and entitled to overtime reimbursement by the FBT shall be approved by the FBI in advance of each fiscal year." Please be advised that the fiscal yr starts on Oct 1 under section 4. Please verify that the criteria for receiving reimbursement have been approved by the FBT? Recommend that you coordinate financial issues with the Auditor's office since use of funds is for payment of wages. JC. W K Webb - forward copy to CAO's office*

*see attached memo 2-10-10 (50)*

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved:          Date: 2/5/10 By: MSJ

Approved:          Disapproved:          Date:          By:         

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Departments:         

Approved:          Disapproved:          Date:          By:         

Approved:          Disapproved:          Date:          By:

**EL DORADO COUNTY SHERIFF'S OFFICE  
SHERIFF FRED KOLLAR**

**MEMORANDUM**

**TO:** Sherry Bahlman  
**FROM:** Det. David Lawrence  
**SUBJECT:** FBI MOU  
**DATE:** February 10, 2010



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**FURTHER INFORMATION FBI-SACRAMENTO CYBER CRIME MOU**

Personnel that currently have the ability to work and claim Federal overtime with the FBI-Cyber Crime Task Force are those individuals working at the Sacramento Valley Hi-Tech Crimes Task Force and have been "cross designated" and sworn as Federal Officers. There are currently two Detectives which meet that requirement, Detective David Lawrence (3K85) and Detective Nolan Tracy (3K913).

These Deputies have been approved by Special Agent In Charge (SAIC) James Harris of the FBI-Sacramento Cyber Crime Task Force.