

Counsel please include this information in your billing description.	>	-17-54606	Legistar #: 16-1177	P&C #: 411-S1711
	>	Index Code: 307220	Project #: 92001A	Charge To #: 92001A
	>	Project Description: Automotive Repair & Maintenance Services in South Lake Tahoe		
	>			

## CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Community Development Agency  
 Division: Administration and Finance  
 Dept Contact: Kady Leitner  
 Phone: x5150

Authorized Signature: *Michele Weimer*  
 Michele Weimer  
 Administrative Services Officer  
 Contracts & Procurement Unit

**CONTRACTOR:**

Name: Five Star Automotive  
 Address: 2119 Ruth Avenue  
 South Lake Tahoe, CA 96150  
 Phone: (530) 541-2077

**CONTRACTING DEPT: CDA**

Service Requested: Review & Approve

Contract Term: **3 Years**

Contract/Amendment Amount: **\$300,000.00**

Compliance with Human Resources Requirements: Yes: X No: \_\_\_\_\_

Compliance verified by: **Contract Notification Sent:** 1/19/2017 **HR Response Received:** 1/19/2017

Ok Per: **Misty Garcia**

Date Submitted:

Date Needed:

Funding Sources: Fleet Services Internal Fund

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 2/21/17 By: D. Lindstrom  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORADO COUNTY COUNSEL  
2017 JAN 27 PM 3:12

**Please forward to Risk Management upon approval.**

**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 2-23-17 By: [Signature]  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_