

El Dorado County Meeting Room Policy



DECEMBER 17, 2019

El Dorado County Meeting Room Policy Goals



**PROVIDE PUBLIC ACCESS TO INFORMATION ABOUT
MEETING ROOMS**

**CLARIFY WHAT GROUPS CAN USE MEETING ROOMS
AND UNDER WHAT CONDITIONS**

**ENSURE THE SAFETY OF STAFF AND THE SECURITY OF
BUILDINGS AND EQUIPMENT**

Who Can Use Meeting Rooms? County Government



BOARD OF SUPERVISORS

**BOARD APPOINTED BOARDS, COMMISSIONS AND
COMMITTEES**

COUNTY DEPARTMENTS

**GROUPS FORMED OR AUTHORIZED BY COUNTY
DEPARTMENTS TO SUPPORT COUNTY SERVICES OR
PROGRAMS**

COUNTY EMPLOYEE ORGANIZATIONS

Who Can Use Meeting Rooms? Non-County Government



**AGENCIES AND OFFICERS OF FEDERAL, STATE OR OTHER
LOCAL GOVERNMENTS FOR GOVERNMENT FUNCTIONS**

Who Can Use Meeting Rooms? Non-Government Organizations & Groups



**GROUPS CAN USE MEETING ROOMS FOR PROGRAMS OR
ACTIVITIES OF CIVIC, CULTURAL, EDUCATIONAL, OR
COMMUNITY INTEREST.**

**MEETINGS OF PUBLIC GROUPS MUST BE DURING COUNTY
REGULAR BUSINESS HOURS**

**MEETINGS OF PUBLIC GROUPS ARE RESTRICTED TO THESE
FACILITIES:**

**SOUTH LAKE TAHOE LIBRARY
PLACERVILLE (MAIN) LIBRARY
CAMERON PARK LIBRARY
EL DORADO HILLS LIBRARY**

How Can Meeting Rooms Be Used? Non-Government Organizations & Groups



- A) MEETINGS MUST BE FOR A NON-COMMERCIAL PURPOSE**
- B) POLITICAL ACTIVITIES ADVOCATING OR OPPOSING SPECIFIC BALLOT ISSUES OR CANDIDATES ARE PROHIBITED**
- C) MEETING ROOM APPLICATION AND AGREEMENT IS REQUIRED**

How Can Meeting Rooms be Used? Non-Government Organizations & Groups



D) APPLICANT MUST BE 18 OR OLDER AND PRESENT AT THE MEETING

E) PUBLICITY MUST NOT IMPLY ENDORSEMENT OF THE COUNTY

F) COUNTY RESERVES THE RIGHT TO CANCEL MEETINGS IF THE ROOM IS NEEDED FOR COUNTY BUSINESS.

What Facilities are Excluded from this Policy?



PARKS DIVISION FACILITIES

VETERAN'S MEMORIAL BUILDING