

CONTRACT ROUTING SHEET

Date Prepared: April 18, 2013

Need Date: May 2, 2013

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Linda Silacci-Smith *LS*
Phone #: x5417
Department
Head Signature: *[Signature]*

CONTRACTOR:

Name: Liebert, Cassidy, Whitmore
Address: 6033 West Century Blvd., #500
Los Angeles, CA 90045
Phone: (310) 981-2074

CONTRACTING DEPARTMENT: Human Resources

Service Requested: Professional employment & labor relations legal services and training
Amend II - extend term for 1 year, add \$40K, change contract administrator
Contract Term: 04/25/12-06/30/14 Contract Value: \$70,000.00 (total w/amends)
Compliance with Human Resources requirements? Yes: X No: _____
Compliance verified by: Mike Strella - April 16, 2013 - Approved

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 4/24/13 By: *[Signature]*
Approved: _____ Disapproved: _____ Date: _____ By: _____
in comments

CORADO COUNTY COUNSEL
2013 APR 19 AM 8:13

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: X Disapproved: _____ Date: 4/26/13 By: *[Signature]*
Approved: _____ Disapproved: _____ Date: _____ By: _____

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HUMAN RESOURCES DEPT.
13 APR 25 AM 11:41
PH 3:38

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____