



County of El Dorado

Minutes - Final Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
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www.edcgov.us/bos

Lori Parlin, Chair, District IV
Wendy Thomas, First Vice Chair, District III
John Hidahl, Second Vice Chair, District I
George Turnboo, District II
Sue Novasel, District V

Kim Dawson, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, December 13, 2022

9:00 AM

<https://edcgov-us.zoom.us/j/85646145091>

330 Fair Lane, Building A
Placerville, CA
OR
Live Streamed - [Click here to view](#)

PUBLIC PARTICIPATION INSTRUCTIONS: The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 856 4614 5091. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time.

To observe the live stream of the Board of Supervisors meeting go to <https://us06web.zoom.us/j/85646145091>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Supervisors.

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

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<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALLED TO ORDER

Present: 5 - Supervisor Novasel, Supervisor Hidahl, Supervisor Parlin, Supervisor Thomas and Supervisor Turnboo

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

Pastor Craig Klatt of the Camino Adventist Church gave the Invocation.

Supervisor Thomas led the Pledge of Allegiance to the Flag.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Public Comment: R. Carter, R. Michelson, K. Nalewaja

A motion was made by Supervisor Thomas, seconded by Supervisor Novasel to Adopt the Agenda and Approve the Consent Calendar with the following change:

Supervisor Parlin would like the Minutes to reflect that her support of item 10, the Forebay Park project is based on staff ensuring better public outreach.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

CONSENT CALENDAR

- 1. **22-2270** Clerk of the Board recommending the Board Approve the Minutes for the special meeting on December 2, 2022 and the regular meeting on December 6, 2022.

This matter was Approved on the Consent Calendar.

GENERAL GOVERNMENT - CONSENT ITEMS

- 2. **22-2207** Assessor's Office recommending the Board approve and authorize the Chair to sign the First Amendment to the Agreement for Legal Services 6362 with Albert Ramseyere, J.D., increasing the not-to-exceed amount by \$25,000 for a new not-to-exceed total of \$75,000 and extending the Agreement term by 5 months to June 30, 2023, with no change to the hourly rate for the services provided.

FUNDING: General Fund.

This matter was Approved on the Consent Calendar.

- 3. **22-2175** Assessor's Office recommending the Board:
1) Approve the "California Assessors' Association Information Technology" Joint Powers Authority (JPA) Agreement; and
2) Delegate Authority to the Assessor, or Assistant Assessor, to execute the agreement.

FUNDING: State Funding and General Fund.

This matter was Approved on the Consent Calendar.

- 4. 22-2198** Auditor-Controller recommending the Board:
- 1) Receive and file the attached annual reports as required by SB 165 for Community Facilities District No. 1992-1 (CFD 1992-1 Serrano), Community Facilities District 2000-1 (CFD 2000-1 South Lake Tahoe Recreation Facilities JPA), Community Facilities District No. 2001-1 (CFD 2001-1 Promontory), Community Facilities District No. 2005-1 (CFD 2005-1 Blackstone), Community Facilities District No. 2005-2 (CFD 2005-2 Laurel Oaks), Community Facilities District No. 2014-1 (CFD 2014-1 Carson Creek), Community Facilities District No. 2018-1 (CFD 2018-1 Bass Lake Hills), and Community Facilities District No. 2019-1 (CFD 2019-1 Bass Lake Hills Services); and
 - 2) Adopt and authorize the Chair to sign Resolution **190-2022** accepting said reports.

FUNDING: N/A

This matter was Approved and Resolution 190-2022 was Adopted upon Approval of the Consent Calendar.

- 5. 21-1415** Chief Administrative Office recommending the Board of Supervisors find that a Local Health Emergency continues to exist in El Dorado County as a result of the Caldor Fire. (Cont. 11/15/2022, Item 2)

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 6. 22-2266** Chief Administrative Office recommending the Board authorize the Chair to sign Ordinance **5171** as approved by the voters. Approval of Measure S in November's Election amends Section 3.28.030 of Chapter 3.28 of the County Code of Ordinances to include a 4% Special Tax increase to the County's TOT rate in the unincorporated portion of the Tahoe Area.

FUNDING: General Fund - Transient Occupancy Tax.

Ordinance 5171 was Adopted upon Approval of the Consent Calendar.

7. 22-1988

Chief Administrative Office recommending the Board:

- 1) Adopt and authorize the Chair to sign Resolution **175-2022** making certain findings as required under the Mitigation Fee Act (Cal. Gov. Code §66000 et seq.) related to the development impact mitigation fees collected by the County on behalf of the Mosquito Fire Protection District;
- 2) Adopt and authorize the Chair to sign Resolution **176-2022** making certain findings as required under the Mitigation Fee Act (Cal. Gov. Code §66000 et seq.) related to the development impact mitigation fees collected by the County on behalf of the Pioneer Fire Protection District; and
- 3) Review, receive, and file the annual financial report required under the Mitigation Fee Act for the period of July 1, 2021, through June 30, 2022.

FUNDING: There is no fiscal impact to the County related to this action.

This matter was Approved and Resolutions 175-2022 and 176-2022 were Adopted upon Approval of the Consent Calendar.

8. 22-0638

Chief Administrative Office, Emergency Medical Services and Emergency Preparedness and Response Division, recommending the Board:

- 1) Discharge the Chief Administrative Office from further accountability to collect the debts identified on the attached Discharge of Accountability report pursuant to Government Code Sections 25257 through 25259, for the period 2013 through 2021 in the amount of \$1,740,418.81;
- 2) Approve a one-time discharge of accountability of ambulance fee debts older than 3.5 years due to a change in outside collections agencies, in the amount of \$5,912,166.96; and
- 3) Authorize the County Auditor-Controller to adjust the accounts receivable by a total of \$7,652,585.77 in the County Service Area (CSA) 3 & 7 funds accordingly.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 9. 22-1398** Chief Administrative Office, Facilities Division, recommending the Board:
1) Authorize the Purchasing Agent to sign Agreement for Services 6912 with Vanir Construction Management, Inc. for a not-to-exceed amount of \$99,031, for a term of two years, to provide architectural design services as related to the South Lake Tahoe Sheriff's Office Carport Structure; and
2) Make findings pursuant to Article II, Section 210b(6) of the El Dorado County Charter that the ongoing aggregate of the work performed under this Agreement is not sufficient to warrant the addition of permanent staff.

FUNDING: General Fund - Sheriff.

This matter was Approved on the Consent Calendar.

- 10. 22-1846** Chief Administrative Office, Parks Division, recommending the Board:
1) Approve and authorize the Chair to sign Amendment II to Agreement for Services 6071 for the Forebay Park Improvements Project in the community of Pollock Pines with Helix Environmental Planning, Inc. updating the scope of work to include additional meetings and report preparation, increasing the not-to-exceed compensation amount by \$27,019 for a new not-to-exceed amount of \$118,189, and extending the term by one year, through January 1, 2024; and
2) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement for Services 6071, excluding term extensions and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management.

FUNDING: Prop 68 (State Funds).

This matter was Approved on the Consent Calendar.

Supervisor Parlin would like the Minutes to reflect that her support of this item, the Forebay Park project is based on staff ensuring better public outreach.

- 11. 22-2222** Clerk of the Board recommending the Board approve and authorize the Chair to sign a Budget Transfer increasing appropriations by \$37,000 within the Board of Supervisor's Department.

FUNDING: General Fund Contingency.

This matter was Approved on the Consent Calendar.

- 12. 21-1728** Clerk of the Board recommending the Board of Supervisors, as a result of ongoing concerns related to COVID-19, approve findings pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual or hybrid Board of Supervisors meetings as authorized under Assembly Bill 361. (Cont. 11/15/2022, Item 7)

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 13. 22-2181** County Counsel recommending the Board adopt and authorize the Chair to sign Resolution **189-2022**, which adopts a revised and updated County Conflict of Interest Code and rescinds Resolution 192-2020.

FUNDING: N/A

Resolution 189-2022 was Adopted upon Approval of the Consent Calendar.

- 14. 22-2182** County Counsel recommending the Board review and approve the attached revised conflict of interest codes received from local public entities within the County.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 15. 22-1654** County Counsel recommending the Board approve and authorize the Chair to execute the Conservation Agreement between El Dorado County, American River Conservancy, a California nonprofit corporation, and Rural Communities United for the purpose of providing funding for the acquisition and long term maintenance of Oak Resources in furtherance of the County's adopted Oak Resources Management Plan which includes an in-lieu fee option as part of the settlement of two law suits (PC20170536 and PC20210189) relating to the County's adoption of its 2017 Biological Resources Policies Update.

FUNDING: Oak Resources In-Lieu Mitigation Fees.

This matter was Approved on the Consent Calendar.

- 16. 22-2251** Elections Department recommending the Board accept the certified statement of election results and declare the results for the Statewide General Election held on November 8, 2022.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 17. 22-2204** Human Resources Department recommending the Board:
- 1) Approve the class specification revisions for:
 - a) Fiscal Technician;
 - b) Paralegal I/II;
 - c) Information Technology Analyst - Cloud Systems;
 - d) Sr. Elections Technician; and
 - 2) Adopt and authorize the Chair to sign Resolution **191-2022** to approve a salary range adjustment to the Sr. Elections Technician classification to maintain an appropriate salary structure in the classification series due to the classification revision.

FUNDING: General Fund.

This matter was Approved and Resolution 191-2022 was Adopted upon Approval of the Consent Calendar.

- 18. 22-2167** Human Resources Department recommending the Board:
- 1) Approve the minimum wage increase for the County of El Dorado from \$15.00 to \$15.50, effective the pay period containing January 1, 2023; and
 - 2) Approve and authorize the Chair to sign Resolution **188-2022** to increase salaries of certain classifications impacted by the minimum wage increase.

FUNDING: Various.

This matter was Approved and Resolution 188-2022 was Adopted upon Approval of the Consent Calendar.

- 19. 22-2189** Human Resources Department recommending the Board consider the following:
- 1) Approve and authorize the Chair to execute Amendment I to Agreement 4663 with Kramer Workplace Investigations to increase the not-to-exceed amount by \$24,787 for a new not-to-exceed amount of \$97,000 with no change to the term or hourly rate for services provided; and
 - 2) Authorize the Director of Human Resources to execute any necessary amendments relating to Agreement 4663, excluding term extensions and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management.

FUNDING: Countywide, General Fund and non-general fund.

This matter was Approved on the Consent Calendar.

- 20. 22-2176** Human Resources Department recommending the Board:
1) Approve and adopt revisions and a title change to Board of Supervisors Policy E-12: Telecommuting; and
2) Grant the Director of Human Resources the authority to make changes to the Policy that are either non-substantive or necessary to accord with changes to relevant statutes or regulations.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 21. 22-2241** Human Resources Department recommending the Board approve the Board of Supervisors Policy L-1, Protected Health Information (HIPAA): General, sunset date extension to March 31, 2023.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 22. 22-2139** Human Resources Department recommending the Board:
1) Adopt resolution **185-2022** approving the revised Department of Human Resources Records Retention/Disposition Schedule and rescind any and all previous schedules, including, but not limited to: Resolution 002-2006 for Risk Management, and Resolutions 049-2004 and 110-2015 for Human Resources; and
2) Authorize Department of Human Resources to implement the new El Dorado County Department of Human Resources Records Retention/Disposition Schedule effective the date of Board approval.

FUNDING: N/A

This matter was Approved and Resolution 185-2022 was Adopted upon Approval of the Consent Calendar.

23. 22-1535

Human Resources Department, Risk Management Division, recommending the Board:

- 1) Make findings that the provision of pre-employment health screening and physical examinations provided by Occu-Med LTD. are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B);
- 2) Make findings in accordance with Procurement Policy C-17, Section 3.4 (2) exempting the competitive bidding process because the Contractor is the sole qualified provider that provides pre-employment health screening and physical examinations and therefore, it is not possible to obtain competitive bids;
- 3) Approve and authorize the Chair to sign Agreement 6922 with Occu-Med LTD., for pre-employment health screening and physical examinations with a total not-to-exceed amount of \$276,000 for a two-year term of January 1, 2023 - December 31, 2024; and
- 4) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement 6692, excluding term extensions and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management.

FUNDING: General Fund.

This matter was Approved on the Consent Calendar.

24. 22-2246

Supervisor Thomas recommending the Board authorize the Chair to sign a Proclamation honoring Patricia "Patty" Borelli for her decades of community service and her 16 years as a Councilmember on the Placerville City Council.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

HEALTH AND HUMAN SERVICES - CONSENT ITEMS

25. 22-1683 Health and Human Services Agency recommending the Board of Supervisors find that a Local Health Emergency continues to exist in El Dorado County as a result of the Mosquito Fire (Cont. 12/13/22, Item 25)

FUNDING: N/A

This matter was Approved on the Consent Calendar.

26. 22-1449 Health and Human Services Agency (HHSA), Sheriff's Office, and Probation Department recommending the Board:
- 1) Make findings that the provision of health services in the County detention facilities by licensed healthcare professionals trained in correctional medicine provided by Contractor are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B), El Dorado County Charter, Section 210(b) (6), and/or Government Code Section 31000;
 - 2) Make findings in accordance with Procurement Policy C-17 Section 3.4(3) exempting the competitive bidding process, with Purchasing Agent concurrence, because "competitive bidding would produce no economic benefit to the County" and may result in the lack of continuity in appropriate mandated correctional medical care to detained adults and children in detention facilities in the County of El Dorado;
 - 3) Approve and authorize the Chair to sign Amendment II to Agreement for Services 2989 with California Forensic Medical Group (CFMG), increasing the maximum obligation by \$145,569.37, from \$21,549,570.13 to \$21,695,139.50, with no change to the original term of January 1, 2019, through December 31, 2023; and
 - 4) Authorize the HHSA Director, or Chief Assistant Director, to execute further documents relating to Agreement 2989, contingent upon approval by County Counsel and Risk Management, including amendments which do not increase the maximum dollar amount or term of the Agreement.

FUNDING: 100% General Fund.

This matter was Approved on the Consent Calendar.

27. 22-2111

Library Department recommending the Board receive and file the following reports for special taxes for County Service Area 10, specific to County of El Dorado library services for Fiscal Year 2021-22:

- 1) Reports pursuant to Government Code § 50075.1 that:
 - a) Specify the authority under which the County may levy a special tax for library services, § 50075.1;
 - b) Define the purposes for which this tax may be used § 50075.1; and
 - c) Identify the special tax revenue fund in the County of El Dorado; and
- 2) Attachments to those reports demonstrating the amount of funds collected and expended pursuant to Government Code § 50075.3.

FUNDING: County Service Area 10 Special Taxes.

This matter was Approved on the Consent Calendar.

28. 22-1908

Library Department recommending the Board approve and authorize the Director of Library Services, as the contract administrator, to sign and accept the grant funding Contract 6024 with El Dorado County Office of Education in the amount of \$9,015.84, for a period of July 1, 2022 through December 31, 2022, to continue providing funding for support of Family, Friends, and Neighbor Caregivers Outreach and Education through December 31, 2022.

FUNDING: El Dorado County Office of Education.

This matter was Approved on the Consent Calendar.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

29. 22-2100 Department of Transportation recommending the Board approve and authorize the Chair to sign the Fifth Amendment to Agreement for Services 157-S1411 (Fenix 307) with Mark Thomas & Company, Inc. extending the term to December 31, 2023, to finalize the record of survey for the U. S. 50/Silva Valley Parkway Interchange - Phase 1 Project, CIP 71328/36104002.

FUNDING: Silva Valley Interchange Set-Aside (44%), 2004 General Plan Silva Valley Interchange Set-Aside (42%), Developer-Advanced Funds (10%), State and Local Partnership Program Grant (2%), Utility Agency - El Dorado Irrigation District (1%), and Road Fund (1%). (No federal funds).

This matter was Approved on the Consent Calendar.

30. 22-2094 Department of Transportation recommending the Board approve and authorize the Chair to sign Second Amendment to Agreement 19-54914 to Make Subdivision Improvements for Class 1 Subdivision between County and Owner, Lennar Winncrest, LLC for Bell Ranch - Unit 1, TM 96-1321-R (Supervisory District 1), extending the performance period to December 17, 2023.

FUNDING: Developer Funded.

This matter was Approved on the Consent Calendar.

31. 22-1922

Department of Transportation recommending the Board approve the following:

- 1) Award Request for Proposal 22-918-068 for Hazardous Tree Removal in the Caldor Fire area to Kingsborough Atlas Tree Surgery of Santa Rosa;
- 2) Find in accordance with County Ordinance Code Chapter 3.13, Section 3.13.030 (C), Contracting Out, that it is appropriate to contract with Kingsborough Atlas Tree Surgery for hazardous tree removal services because due to the temporary nature of work, the ongoing aggregate of the work is not sufficient to warrant the addition of permanent staff; and
- 3) Authorize the Director of Transportation to execute Agreement 7039 for hazardous tree removal services with Kingsborough Atlas Tree Surgery of Santa Rosa, California in the amount of \$1,172,573.60 for a six (6) month term, contingent upon County Counsel and Risk Management's review and approval, including minor revisions as required.

FUNDING: General Fund Caldor Fire Relief Designation (6.25%), Federal Emergency Management Agency Funds (75%), CalOES State Funds (18.75%).

This matter was Approved on the Consent Calendar.

32. 22-2003

Department of Transportation recommending the Board consider the following:

- 1) Accept the subdivision improvements for Carson Creek Unit 2B - Phase 1, TM 06-1428-R, located in the Second Supervisorial District as complete;
 - 2) Reduce Performance Bond 9297309 from \$4,900,153.63 to \$670,818.56, which is ten percent of the total cost of the subdivision improvements, an amount guarantees against any defective work, labor done, or defective materials furnished, which is to be released after one year if no claims are made;
 - 3) Hold Laborers & Materialmens Bond 9297309 in the amount of \$3,354,092.78 for six months to guarantee payments to persons furnishing labor, materials, or equipment;
- and
- 4) Authorize the Clerk of the Board to release the respective Bonds after the required time periods upon written request by Transportation.

FUNDING: Developer Funded.

This matter was Approved on the Consent Calendar.

33. 22-2004

Department of Transportation recommending the Board consider the following:

- 1) Accept the subdivision improvements for Carson Creek Unit 2B - Phase 2, TM 06-1428, located in the Second Supervisorial District as complete;
- 2) Reduce Performance Bond 9297311 from \$4,894,987.59 to \$557,869.63, which is ten percent of the total cost of the subdivision improvements, an amount which guarantees against any defective work, labor done, or defective materials furnished, which is to be released after one year if no claims are made;
- 3) Hold Laborers & Materialmens Bond 9297311 in the amount of \$2,789,348.14 for six months to guarantee payments to persons furnishing labor, materials, or equipment; and
- 4) Authorize the Clerk of the Board to release the respective Bonds after the required time periods upon written request by Transportation.

FUNDING: Developer Funded.

This matter was Approved on the Consent Calendar.

34. 22-2069

Planning and Building Department, Airports Division, recommending the Board approve and authorize the Chair to sign County of El Dorado Airport Ground Leases for Portable Hangars, that require a rental fee to be paid at commencement of the lease and paid annually thereafter in accordance with fees established by Board Resolution 183-2019 adopted by the Board on October 22, 2019 (Item 31, Legistar 19-0663), in effect at the time payment is due, and upon Board execution, a lease term of ten years as follows (4/5 vote required):

- 1) Lease 2042, between the County and Lessee, Dennis Andersen, for a privately-owned Hangar located on Space SP-23 at the Placerville Airport, representing use of 812 square feet of Airport ground, with commencement rental fee due of \$792 (Attachment B);
- 2) Lease 2044, between the County and Lessee, John Wilson, for a privately-owned Hangar located on Space TP-02 at the Placerville Airport, representing use of 1,086 square feet of Airport ground, with commencement rental fee due of \$1,068 (Attachment C);
- 3) Lease 2045, between the County and Lessee, The Turney Trust dated September 7, 2021, for a privately-owned Hangar located on Space TP-19 at the Placerville Airport, representing use of 1,086 square feet of Airport ground, with commencement rental fee due of \$1,068 (Attachment D); and,
- 4) Lease 2047, between the County and Lessee, Mehrdad Mehranpour, for a privately-owned Hangar located on Space SP-26 at the Placerville Airport, representing use of 812 square feet of Airport ground, with commencement rental fee due of \$792 (Attachment E).

FUNDING: Placerville Airport Enterprise Fund - Fee Revenue.

This matter was Approved on the Consent Calendar.

35. 22-1834

Planning and Building Department, Cemeteries Division, recommending the Board receive and file the Annual Report of Special Taxes for County Service Area 9, Zone 3, Georgetown Cemetery Zone of Benefit for Fiscal Year (FY) 2021-22, pursuant to Section 50075.3 of the California Government Code.

FUNDING: County Service Area 9 Zones of Benefit Special Taxes.

This matter was Approved on the Consent Calendar.

- 36. 22-2232** Planning and Building Department, Planning Division, submitting for approval of a Final Map for the Cambridge Road Townhomes Subdivision (TM07-1450) for Cambridge Road Townhomes Final Map (TM-F19-0009), creating a total of twelve (12) residential lots, and two (2) open space lots, on property identified as Assessor's Parcel Numbers 082-531-015 and 082-531-016 (Attachment E, Exhibit A) located on the south side of Calido Court, approximately 280 feet east of the intersection with Cambridge Road in the Cameron Park area (Attachment E, Exhibit B), and recommending the Board:
- 1) Approve the Final Map (TM-F19-0009) for Cambridge Road Townhomes (Attachment E, Exhibit C); and
 - 2) Approve and authorize the Chair to sign the Agreement to Make Subdivision Improvements (Attachment B) (Supervisorial District 2).

Funding: Developer-Funded.

This matter was Approved on the Consent Calendar.

- 37. 22-2225** Planning and Building Department, Tahoe Planning, Stormwater, and Vacation Home Rental Division, recommending the Board approve and authorize the Chair to sign a letter addressed to the California Department of Housing and Community Development in support of the Tahoe Regional Planning Agency's application for the Regional Early Action Planning (REAP 2.0) Higher Impact Transformative grant.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

LAW AND JUSTICE - CONSENT ITEMS**38. 22-2124**

District Attorney's Office recommending the Board:

- 1) Accept a grant from the Governor's Office of Emergency Services for the Child Advocacy Center Program for the total project cost of \$250,000 for the period of April 1, 2023 through March 31, 2024, based on the received Letter of Intent;
- 2) Approve and authorize the Chair to sign the current Certification of Assurance of Compliance and any modified Certifications that may be required during the performance period; and
- 3) Authorize the District Attorney to execute the Grant Award Agreement and required documents, including any extensions or amendments thereof which would not increase net county cost.

FUNDING: California Governor's Office of Emergency Services Victims of Crime Act Fund.

This matter was Approved on the Consent Calendar.

39. 22-2132

District Attorney's Office recommending the Board consider the following:

- 1) Adopt and authorize the Chair to sign Resolution **186-2022** authorizing the District Attorney to execute a Grant Award Agreement with the California Department of Insurance for the Automobile Insurance Fraud Program for Fiscal Year 2022-2023 in the amount of \$192,533, based on the received grant award letter, including any extensions or amendments thereafter which would not increase net county costs;
- 2) Adopt and authorize the Chair to sign Resolution **187-2022** authorizing the District Attorney to execute a Grant Award Agreement with the California Department of Insurance for the Workers' Compensation Insurance Fraud Program for Fiscal Year 2022-2023 in the amount of \$453,381 including any extensions or amendments thereafter which would not increase net county cost;
- 3) Approve and authorize the Chair to sign Fiscal Year 2022-2023 budget transfer adjusting appropriations and estimated revenue in the Workers' Compensation Fraud Special Revenue Fund, Automobile Fraud Special Revenue Fund, and the District Attorney's Office to reflect actual grant award and carryforward amounts (4/5 vote required); and
- 4) Add one (1) 2023 Chevy Traverse assigned to the Fiscal Year 2022-23 Fixed Asset list, dedicated to the Workers' Compensation Insurance Fraud Program, with an estimated total cost of \$37,400.

FUNDING: California Department of Insurance.

This matter was Approved and Resolutions 186-2022 and 187-2022 were Adopted upon Approval of the Consent Calendar.

40. 22-1615

Probation Department recommending the Board consider the following:

- 1) Make findings in accordance with El Dorado County Ordinance Code, Chapter 3.13.030 (B) that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work;
- 2) Approve and authorize the Chair to sign retroactive Agreement 7030 with Alcohol Monitoring Systems, to provide software and training for behavioral management software which integrates with Probation's case management system. Agreement term is October 8, 2022, through October 7, 2027; for a not to exceed amount of \$359,704.68; and
- 3) Authorize the Chief Probation Officer and Deputy Chief Probation Officer to execute further documents relating to Agreement 7030, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Public Safety Realignment. (AB 109) (100%)

This matter was Approved on the Consent Calendar.

41. 22-1193

Probation Department recommending the Board:

- 1) Approve and authorize the Chair to sign Amendment I to Agreement for Services 6304 with O'Connell Research, to increase the not-to-exceed amount by \$13,500 for a total not-to-exceed amount of \$88,500 to cover remaining charges expected to be incurred through the agreement term, for the provision of providing research to assess the prevalence and outcomes of those with behavioral health needs, as well as developing analytics and data driven solutions for addressing those needs;
- 2) Approve extension of the Agreement term from December 31, 2022, to June 30, 2023; to coincide with in the Community Corrections Partnership (AB109) budget for FY2022-23; and
- 3) Authorize the Chief Probation Officer and Deputy Chief Probation Officer to execute further documents relating to Agreement 6304, including future amendments which do not increase the maximum dollar amount or term of the Contract, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Justice and Mental Health Collaboration Program Grant (64%), AB109 (Public Safety Realignment Act) (36%).

This matter was Approved on the Consent Calendar.

42. 22-1744

Probation Department recommending the Board:

- 1) Adopt and authorize the Chair to sign retroactive revenue Memorandum of Understanding 6951 (MOU) between the El Dorado County Probation Department and Superior Court of California regarding California Senate Bill 129 (2021), in the amount of \$796,523.54, for the period of July 1, 2021, through June 30, 2024; to provide pretrial release services; and
- 2) Authorize the Chief Probation Officer and Deputy Chief Probation Officer to execute further documents relating to the MOU, including amendments which do not increase the maximum dollar amount or term of the MOU, contingent upon approval by County Counsel and Risk Management.

FUNDING: State Funding - Judicial Council of California. (100%)

This matter was Approved on the Consent Calendar.

43. 22-2030

Probation Department recommending the Board:

- 1) Approve and authorize the Chair to sign retroactive Agreement 6948 with TimeClock Plus LLC, to provide scheduling software to the Juvenile Treatment Center, in the amount of \$8,856; for a term of October 22, 2022, through October 21, 2024; and
- 2) Authorize the Chief Probation Officer and Deputy Chief Probation Officer to execute further documents relating to Agreement 6948, including future amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: General Fund. (100%)

This matter was Approved on the Consent Calendar.

44. 22-2061

Probation Department and Sheriff's Office recommending the Board:
1) Accept grant funding per Award Letter dated August 5, 2022, in accordance with Board Policy A-6, in an amount of \$125,000, from the California Department of Health Care Services for the California Advancing and Innovating Medi-Cal (CalAIM) Initiative: Providing Access and Transforming Health Supports (PATH) Funding Application Review and Determination Round 1;
2) Delegate authority to the Chief Probation Officer, or Deputy Chief Probation Officer, to sign certifications on invoices to receive reimbursement for activities; and to further authorize the Chief Probation Officer, or Deputy Chief Probation Officer, to execute any required fiscal and programmatic reports; and
3) Approve the attached Budget Transfer in the amount of \$250,000 to increase revenues and expenditures for Providing Access and Transforming Healthcare 1 funding; \$50,000 for the Probation Department and \$75,000 for the Sheriff's Office. (4/5 vote required to approve)

FUNDING: 100% grant funded through the Providing Access and Transforming Health Funding for the CalAIM Justice-Involved Initiative.

This matter was Approved on the Consent Calendar.

45. 21-1396

El Dorado County Sheriff's Office of Emergency Services recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of the extreme wildland fire known as the Caldor Fire. (Cont. 11/15/2022, Item 27)

FUNDING: N/A

This matter was Approved on the Consent Calendar.

46. 22-1675

El Dorado County Sheriff's Office of Emergency Services recommending the Board find that a state of emergency continues to exist in El Dorado County due to conditions of extreme peril from an imminent and proximate threat from the Mosquito Fire that began on September 6, 2022. (Cont. 11/15/2022, item 28)

FUNDING: N/A

This matter was Approved on the Consent Calendar.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

47. 22-1982 Clerk of the Board recommending the Board adopt the El Dorado County Board, Committee and Commission Handbook. (Cont. 11/8/2022, Item 11)

FUNDING: N/A

A motion was made by Supervisor Novasel, seconded by Supervisor Hidahl to Approve this matter.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

48. 22-2062 Health and Human Services Agency (HHS) recommending the Board, acting as the Governing Board of the In-Home Supportive Services (IHSS) Public Authority:
1) Receive a presentation by a representative of the In-Home Supportive Services Advisory Committee; and
2) Receive and file the Fiscal Year 2021-2022 In-Home Supportive Services Public Authority and Advisory Committee Annual Report.

FUNDING: N/A

A motion was made by Supervisor Novasel, seconded by Supervisor Turnboo to Approve this matter.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

49. 22-2267 Chief Administrative Office and Planning and Building Department, Economic Development Division, recommending the Board consider the following:
1) Award 169 Small Business COVID-19 Economic Impact Grants to eligible recipients, in a cumulative amount of \$2,121,133;
2) Approve use of the Small Business COVID-19 Economic Impact Grant agreement template; and
3) Authorize the Chief Administrative Officer, or Assistant Chief Administrative Officer, to execute grant awards and all other documents necessary to award Economic Impact Grants.

FUNDING: American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF).

A motion was made by Supervisor Turnboo, seconded by Supervisor Thomas to Approve this matter.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

50. 22-2293 Chief Administrative Office recommending the Board appoint Olivia Byron-Cooper as Interim Director of Health and Human Services, at Step 1 of the salary range (\$91.61/hour), effective December 13, 2022.

FUNDING: N/A

A motion was made by Supervisor Hidahl, seconded by Supervisor Thomas to Approve this matter.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

51. 22-2203 Supervisor Parlin recommending the Board approve and authorize the Chair to sign a Proclamation recognizing December 15, 2022 as Bill of Rights Day in El Dorado County.

Public Comment: K. Payne, M. Rodriguez

Supervisor Parlin read the Proclamation.

A motion was made by Supervisor Parlin, seconded by Supervisor Hidahl to Approve this matter.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

52. 22-2234 Supervisor Turnboo recommending the Board direct the Chief Administrative Office to draft a letter to the USDA Forest Service asking for a 5-to-10-acre donation or land use agreement of Eldorado Forest land (APN 041040052) adjacent to the Grizzly Flats Post Office, to El Dorado County for possible use as a Grizzly Flats Community Center and a public park.

FUNDING: N/A

Public Comment: K. Payne

A motion was made by Supervisor Thomas, seconded by Supervisor Turnboo to:
1) Direct the Chief Administrative Office to draft and send a letter to the USDA Forest Service in support of the South County Alliance obtaining or leasing land for the Grizzly Flats Community Center and park; and
2) Direct the Chief Administrative Office to work with the District II office to initiate a conversation with David Church and Associates to explore further opportunities.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

9:30 A.M. - TIME ALLOCATION (Items will not be heard prior to time stated)

53. 22-2010

HEARING - Health and Human Services Agency (HHS) recommending the Board, acting as the Governing Board of the El Dorado County Public Housing Authority (PHA):

- 1) Adopt and authorize the Chair to sign Resolution **183-2022** to acknowledge the El Dorado County Public Housing Authority (PHA) as a standard performing agency exempt from the requirement to annually receive approval from United States Department of Housing and Urban Development (HUD) of its Agency Plan;
- 2) Approve the 2022 update to the annual PHA Administrative Plan for continued administration of the Housing Choice Voucher (HCV) Program, Special Purpose Vouchers, and Emergency Housing Vouchers;
- 3) Authorize the Chair to sign the HUD PHA Civil Rights Compliance Certification, HUD PHA Plan Consistency with HUD Consolidated or State Consolidated Plan Certification, and Certification of Compliance with PHA Plans and Regulations, and any other documents related to submittal of the 2022 update to the annual PHA Administrative Plan, contingent upon County Counsel approval; and
- 4) Recognize the contribution of the Resident Advisory Board in assisting with the 2022 update to the Administrative Plan. (Est. Time: 10 Min.)

FUNDING: 97.5% Federal United States Department of Housing and Urban Development funding, 2.2% General Fund, 0.3% other revenue sources.

Supervisor Parlin opened the public hearing and upon hearing from staff and the public closed the hearing.

A motion was made by Supervisor Thomas, seconded by Supervisor Hidahl to Approve this matter and Adopt Resolution 183-2022.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

54. 22-2223

Chief Administrative Office recommending the Board:

- 1) Recognize John D'Agostini, El Dorado County Sheriff, on his retirement from the County after 12 years of Sheriff and three decades in law enforcement; and
- 2) Approve and authorize the Chair to sign a Proclamation recognizing Sheriff D'Agostini's dedication to public service and congratulate him on his retirement.

Public Comment: J. Leikauf, B. Golmitz, R. Hanskins, B. Richart, S. Taylor, J. Deville, Candice, K. Payne, L. Newson, A. Nevis, K. Nalewaja, T. Doyle, L. Jones, M. Rodriguez

Don Ashton, Chief Administrative Officer, read the Proclamation.

A motion was made by Supervisor Parlin, seconded by Supervisor Turnboo to Approve this matter.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

55. 22-2208

Chief Administrative Office recommending the Board:

- 1) Recognize Karl Weiland, El Dorado County Assessor, on his retirement from the County after more than 31 years of service; and
- 2) Approve and authorize the Chair to sign a Proclamation recognizing Karl's dedication to public service and congratulate him on his retirement.

Public Comment: K. Payne, D. Yandow, K. Scharffenberg, A. Nevis, G. Weiland, EJ Hodgkinson

Don Ashton, Chief Administrative Officer, read the Proclamation.

A motion was made by Supervisor Parlin, seconded by Supervisor Thomas to Approve this matter.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

11:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

56. 22-2271

Chief Administrative Office and the Sheriff’s Office recommending the Board:

- 1) Adopt and authorize the Chair to sign Resolution **192-2022** to add four full time equivalent Sheriff’s Security Officer allocations in the Sheriff’s Office to help increase the security of the public and County Employees around the Placerville Government Center; and
- 2) Direct staff to add the appropriations necessary for the four allocations and projected additional overtime costs to fund the Placerville Government Center Security Plan in the Fiscal Year 2022-23 Mid-Year Budget Report Budget Transfer.

FUNDING: General Fund and Homelessness Grant Funding.

Public Comment: K. Payne, P. Vanderkar, R. Michelson, C. Lewis, S. Taylor, D. Vanderkar, T. Doyle, L. Cauchon

A motion was made by Supervisor Parlin, seconded by Supervisor Hidahl to Approve this matter and Adopt Resolution 192-2022.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnbo

57. 22-2229

Chief Administrative Office recommending the Board take the following actions:

- 1) Direct staff to prepare a Request for Qualifications (RFQ) followed by a Request for Proposals (RFP) for a design build contract for the Permanent Navigation Center;
- 2) Approve the attached revised Facilities Capital Workplan, which includes the addition of the Permanent Navigation Center project, tenant improvements to the old Juvenile Hall for the Temporary Navigation Center, and improvements to the Cameron Park Library to add two offices for private meeting space for the Community Hubs; and
- 3) Approve the attached budget transfer increasing operating transfers out in Health and Human Services and the American Rescue Plan Act Fund and increasing appropriations in the Accumulative Capital Outlay Fund by \$4 million for the design and construction of a permanent Navigation Center, \$83,000 for improvements to the temporary Navigation Center and \$77,100 for improvements to the Cameron Park Library for the Community Hubs (4/5 vote required).

FUNDING: N/A

Public Comment: R. Michelson, P. Vanderkar, Candice, S. Taylor

A motion was made by Supervisor Parlin, seconded by Supervisor Thomas to Approve this matter.

Yes: 4 - Novasel, Hidahl, Parlin and Thomas

Noes: 1 - Turnboo

1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to time stated)

OPEN FORUM

Public Comment: J. Connolly

23-0014 OPEN FORUM (See Attachment)

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

- 58. 22-2115 HEARING** - Environmental Management Department recommending the Board consider the following regarding the solid waste collection rates for South Tahoe Refuse Co., Inc., Areas A and B:
 - 1) Based on the analysis completed by Crowe LLP, find that a 4.96% increase to the existing rates be in accordance with the Interim year rate setting process as outlined in the Solid Waste Rate Setting Policies and Procedures Manual; and
 - 2) Adopt and authorize the Chair to sign Resolution **184-2022** authorizing an increase to the solid waste collection rates for South Tahoe Refuse Co., Inc., Franchise Areas A and B by 4.96% for the 2023 Interim year to be effective January 1, 2023.

FUNDING: User Fees / Franchise Fees. (No Federal Funding)

Supervisor Parlin opened the public hearing and upon hearing from staff and the public closed the hearing.

A motion was made by Supervisor Novasel, seconded by Supervisor Parlin to Approve this matter and Adopt Resolution 184-2022.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

- 59. 22-2275** Chief Administrative Office recommending the Board:
 - 1) Recognize Supervisor Sue Novasel for her eight years of service representing District 5 on the Board of Supervisors; and
 - 2) Approve and authorize the Chair to sign a Proclamation recognizing Supervisor Novasel's dedication to public service and congratulate her on her many accomplishments while in office.

Public Comment: M. MacFarland, R. Martinez

Don Ashton, Chief Administrative Officer, read the Proclamation.

A motion was made by Supervisor Parlin, seconded by Supervisor Turnboo to Approve this matter.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

60. 22-2209

Clerk of the Board recommending the Board approve and authorize the Chair to sign a Proclamation recognizing Marcie MacFarland for her dedication and commitment to El Dorado County and its residents.

FUNDING: N/A

Public Comment: K. Payne, M. Treat, K. Scharffenberg, K. Dawson, K. Runkle

Supervisor Novasel read the Proclamation.

A motion was made by Supervisor Novasel, seconded by Supervisor Parlin to Approve this matter.

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

TO AND FROMS: Board members may make a brief report on commission or committee meetings, or make a brief announcement on matters of countywide concern (May be called at any time during the meeting)

Supervisor Turnboo reported on the following:
Department Head meetings.
Constituent meetings.

Supervisor Thomas reported on the following:
Sacramento Area Council of Governments workshop.
Highway 50 workshop.
Staff luncheon.
Happy Holidays.

Supervisor Hidahl reported on the following:
Local Agency Formation Commission monthly meeting.
Veteran Affairs Commission meeting.
California State Association of Counties housing and land use platform.
Rural County Representatives of California accomplishments.

Supervisor Novasel reported on the following:
Tahoe Transportation District meeting.
Commission for Youth and Families meeting.
Tahoe Regional Planning Agency meeting.
Tahoe Conservancy meeting.

Supervisor Parlin reported on the following:
Rural County Representatives of California meeting.
Water storage discussion.
California Air Resources Board.
Kelsey School House Association letter.
Sierra Nevada Conservancy meeting.

CAO UPDATE (May be called at any time during the meeting)

Don Ashton, Chief Administrative Officer, reported on the following:
Supervisor Elect Laine meeting with Department Heads.
Assemblywoman Dahle meeting in El Dorado County.
Senator Gil will be meeting in El Dorado County.
Charter 504 salary increase update.

23-0004 CAO Update (See Attachment)

ADJOURNED AT 4:02 P.M.

CLOSED SESSION

- 61. 22-2228** **Pursuant to Government Code Section 54956.8 - Conference with Real Property Negotiator:** Instructions to its negotiator regarding the real property described as:
Project: Diamond Springs Parkway Phase 1B Project CIP No. 36105011;
Property: Bradley Drive (8-parcels), Placerville, California 95667 (APN's: 051-250-016, -017, -018, -019, -020, -021, -022, & -048)
County Negotiators: Rafael Martinez or designee, Director of Transportation, El Dorado County Department of Transportation.
Negotiating Parties: JKC3H8, L.P., a Nevada Limited Partnership.
Under Negotiation: price and terms of payment.
(Est. Time: 10 Min.)
No Action Reported.

- 62. 22-2288** **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Jennifer Ann Upton v. El Dorado County, et al., U.S. District Court, Eastern District Court Case No. 2:19-cv-01972-JAM-DB. (Est. Time: 15 Min.)
No Action Reported.

- 63. 22-2163** **Pursuant to Government Code Section 54957- Public Employee Discipline/Release.** (Est. Time: 15 Min.)
No Action Reported.

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.