



FS Agreement No. 18-LE-11051360-002  
Modification No. 004  
Cooperator Agreement No. \_\_\_\_\_

**EXHIBIT A**

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &  
FINANCIAL PLAN**

**Between The  
EL DORADO COUNTY SHERIFF'S DEPARTMENT  
And the  
USDA, FOREST SERVICE  
ELDORADO NATIONAL FOREST  
And  
LAKE TAHOE BASIN MANAGEMENT UNIT**

**FY-19 ANNUAL OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the El Dorado County Sheriff's Department, hereinafter referred to as "the Cooperator," and the USDA, Forest Service, Eldorado National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #18-LE-11051360-002 executed on December 4, 2017. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2018 and ending September 30, 2019.

Prior Year Carryover: \$12,000.00  
Current Year FY-19 Allocation: \$0.00  
**FY-2019 Total Annual Operating Plan: \$12,000.00**

**I. GENERAL:**

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
John D'Agostini, Sheriff El Dorado County 300 Fair Lane Placerville, CA 95667 Telephone: 530.621.5655 Email: <a href="mailto:john.dagostini@edso.org">john.dagostini@edso.org</a>	Tania Donnelly, Analyst II Eldorado County 300 Fair Lane Placerville, CA 95667 Telephone: 530.621.6636 FAX: 530.642.9473 Email: <a href="mailto:donnell@edso.org">donnell@edso.org</a>



**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Francisco Aguilar, Patrol Captain 100 Forni Road Placerville, CA 95667 Telephone: 530.642.5130 FAX: 530.642.5197 Email: <a href="mailto:faguilar@fs.fed.us">faguilar@fs.fed.us</a> Camino ECC: 530.642.5170 *****	Donna-Lee DeCantillon Law Enforcement Program Assistant 100 Forni Road Placerville, CA 95667 Telephone: 530.642.5195/530.966.1656 FAX: 530.642.5183 Email: <a href="mailto:ddecantillon@fs.fed.us">ddecantillon@fs.fed.us</a> *****
Joseph M. Cook, Patrol Captain Tahoe National Forest SO/LEI 631 Coyote Street Nevada City, CA 95659 Telephone: 530.478.6166 FAX: 530.478.6179 Email: <a href="mailto:jcook02@fs.fed.us">jcook02@fs.fed.us</a> Grass Valley ECC: 530.478.6111 *****	Geraldine C. Bordash (Gerri) Grants Management Specialist Pacific Southwest Region 1323 Club Drive Vallejo, CA 94592-1110 Telephone: 707.562.8782 FAX: 707.562.9144 Email: <a href="mailto:gbordash@fs.fed.us">gbordash@fs.fed.us</a>
Chad Krogstad, North Zone Patrol CDR 1323 Club Drive Vallejo, CA 94592 Telephone: 707.562.9125 FAX: 707.562.9031 Email: <a href="mailto:ckrogstad@fs.fed.us">ckrogstad@fs.fed.us</a>	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

- Salary (Deputy): \$75.00 per hour includes fringe benefits and equipment costs
- Salary (Sergeants): \$92.00 per hour includes fringe benefits and equipment costs

**II. PATROL ACTIVITIES:**

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

B. Patrol on following U.S. Forest Service roads:

1. All National Forest System roads within the Eldorado National Forest and Lake Tahoe Basin Management Unit, including 4X4 roads where possible. Patrols will



be scheduled during known or anticipated high use periods, such as holiday weekends, scheduled events and routine weekend use.

- a. Patrols are to be made in a marked Sheriff's vehicle. The assigned Deputies will possess a radio capable of operating on Forest Service Frequencies or other jointly available frequencies and will maintain communications with the forest Service LEOs and Camino ECC. Duties for that day or time period scheduled will be entirely Forest Service oriented, and as such, the assigned Deputy will not be available for routine calls for service.
- b. For each Patrol Shift, the assigned personnel will complete and turn in an Officer's Daily Log, or similar document. For Eldorado National Forest patrol, the logs shall be faxed at the end of each shift to the Patrol Captain at 530.642.5197. These logs must accompany the request for reimbursement for both units.

2. Patrol in the following campgrounds, developed sites, or dispersed areas:

**Georgetown Ranger District:** Including, but not limited to Stumpy Meadows, Black Oak, and Bear Creek campgrounds and various dispersed areas.

**Pacific Ranger District:** Including, but not limited to campgrounds and areas of concentrated public use in the Crystal Basin, including Ice House, Union Valley, Loon Lake, Gerle Creek and Wrights Lake areas.

**Placerville and Amador Ranger Districts:** Including, but not limited to Sand Flat, China Flat, Papi, Silverfork, Lover's Leap and Capp's Crossing campgrounds; Indian Springs, Eagle Rock, 42 Mile and Bridal Veil picnic areas; as well as dispersed camping and picnic areas in both Districts.

**Lake Tahoe Basin Management Unit:** Including, but not limited to campgrounds and areas of concentrated use including the Fallen Leaf Lake area, Pope/Baldwin Beach recreation areas, Keva Beach, Eagle Falls, and Bayview, as well as dispersed use areas, especially areas with a history of juvenile parties.

- a. Patrols are to be made in a marked Sheriff's vehicle as well as on foot, bicycle or horseback. The assigned Deputies will possess a radio capable of operating on Forest Service frequencies or other jointly available frequencies and will maintain communications with the Forest Service LEOs and either Camino or Grass Valley ECC. Duties for that day or time period scheduled will be entirely Forest Service oriented, and as such, the assigned Deputy will not be available for routine calls for service, unless approved by a designated representative.



- b. For each Patrol Shift, the assigned personnel will complete and turn in an Officer's Daily Log, or similar document. For Eldorado National Forest patrol, the logs shall be faxed at the end of the shift to the Patrol Captain at 530.642.5197. These logs shall accompany the request for reimbursement for both units.
- 3. Cooperator will notify Camino ECC at 530.644.0200 of all known injury/fatality incidents that occur on National Forest System lands as soon as possible.
- 4. The Cooperator will furnish a proposed Forest patrol schedule to the Forest Service for review that concentrates on holiday weekends, special event and weekends. Patrols will normally occur between Memorial Day and Labor Day weekends, but may be conducted on a call-as-needed basis with Forest Service approval. The Forest patrol schedule will be implemented upon the concurrence of the Cooperator and the Forest Service. Forest patrols will be provided as Cooperator staffing allows.

Funding is allocated as follows:

Eldorado National Forest.....	\$7,000.00
Lake Tahoe Basin Management Unit.....	\$5,000.00

The Cooperator may NOT change this allocation without prior written approval of the Forest Service.

Total allocation for Patrol Activities shall not exceed:.....\$12,000.00

**III. EQUIPMENT AND SUPPLIES:**

*See Cooperative Law Enforcement Agreement Provisions IV-I, IV-K, IV-L and IV-M for additional information.*

The Forest Service will loan those surplus items that will further the cooperative effort. These items are property, but in most cases will be expendable. The items will be tracked and accounted for by the Eldorado National Forest Patrol Captain.

The Cooperator will account for and track these items, and will return them to the Forest Service when no longer needed and will report the damage or destruction of such property when applicable or no longer serviceable.

If the equipment is abused or neglected, as determined by the Forest Service, the Cooperator may be billed for the repairs or replacement of the equipment.



#### IV. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.
1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the Patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
  2. Fire Emergency: During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
  3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.



**V. BILLING FREQUENCY:**

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*

- a. Mail copies of itemized billing statements to:  
Donna-Lee DeCantillon, Law Enforcement Admin  
Eldorado National Forest Law Enforcement and Investigations  
100 Forni Road  
Placerville, CA 95667
- b. Final billings for reimbursement must be received by the Forest Service before September 30, 2018.
- c. Annually update the SAMS registration of the County Sheriff's DUNS# for the verification of the EFT (Electronic Funds Transfer) banking information.

**VI.** Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

Attest:  
Clerk of the Board of Supervisors  
El Dorado County

9/10/2019

Date

Chair,  
Board of Supervisors  
El Dorado County

9/10/2019

Date

JOHN D'AGOSTINI, Sheriff  
El Dorado County

9/24/19

Date



LAURENCE CRABTREE, Forest Supervisor  
US Forest Service, Eldorado National Forest

9/30/2019

Date

JEFF MARSOLAIS, Forest Supervisor  
US Forest Service, Lake Tahoe Basin Management Unit

Date

DON HOANG, Special Agent in Charge  
US Forest Service, Pacific Southwest Region

9/30/19

Date

The authority and format of this agreement have been reviewed and approved for signature.

GERALDINE C. BORDASH  
U.S. Forest Service Grants Management Specialist

03/26/2019

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



LAURENCE CRABTREE, Forest Supervisor  
US Forest Service, Eldorado National Forest

Date

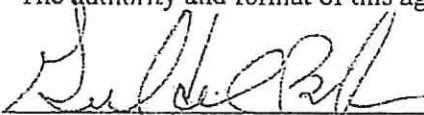
  
JEFF MANSOLAIS, Forest Supervisor  
US Forest Service, Lake Tahoe Basin Management Unit

9/25/19  
Date

  
DON HOANG, Special Agent in Charge  
US Forest Service, Pacific Southwest Region

9/30/19  
Date

The authority and format of this agreement have been reviewed and approved for signature.

  
GERALDINE C. BORDASH  
U.S. Forest Service Grants Management Specialist

03/26/2019  
Date

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Law Enforcement Billing Summary  
PATROL

USDA Forest Service, Eldorado NF	County: EL DORADO
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Law Enforcement Billing Summary	Month:	Year:
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Check appropriate block: <input checked="" type="checkbox"/> Coop Patrol <input type="checkbox"/> Controlled Substance Operations
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A. Total Patrol/Labor Hours:	
B. Rate per Hour:	\$
C. Total Salary Reimbursement: (subtotal 1)	\$
D. Other Allowable Reimbursements: (mileage, dispatch, court, clerical, equipment, etc.)	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
E. Total of D1 - D4 (subtotal 2)	\$
F. Total Invoice Reimbursement:	\$
G. Total Reimbursement for Maximum Op Plan Amt:	\$

Certification Statement

County Sheriff		USFS Patrol Captain	
I certify the above billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	USFS Patrol Captain	Date

Law Enforcement Billing Summary  
PATROL

USDA Forest Service, Eldorado NF	County: EL DORADO
----------------------------------	-------------------

Law Enforcement Billing Summary	Month:	Year:
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Check appropriate block: <input checked="" type="checkbox"/> Coop Patrol <input type="checkbox"/> Controlled Substance Operations
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1. _____	\$ _____
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Certification Statement

County Sheriff		USFS Patrol Captain	
I certify the above billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	USFS Patrol Captain	Date



**USDA**  
**Forest Service**

**LAW ENFORCEMENT ACTIVITY**  
**REPORT**  
*(Ref. FSM 5300)*

Agreement Number  
18-LE-11051360-002

Initial  Follow Up

1. Cooperator (Department Name): El Dorado County Sheriff's Department			2. National Forest: Eldorado			
3. Record (1)	4. Action Code (2) (FS Use Only) U-Update	5. Unit Identification (3-11)			6. Date (12-5)	
		Region	Forest	State	County	Month
		05	03	CA	El Dorad	
7. Patrol Units (16-18)		8. Search and Rescue Missions Hours (19-22)		9. Property Stolen (25-30) Dollars		
10. Property Recovered (31-36) Dollars			11. Controlled Substances Seized (37-45) Dollars (Street Value)			
12. Record (1)		13. Number of Crimes Occurring on National Forest System Lands				

13a. Item # (16-17)	13b. Type of Crime	13c. Coop Agreement Reimbursed Activity (18-20)	13d. Non-Coop Agreement Activities (21-23)
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**PART I - FBI UNIFORM CRIME REPORTING**

01	Criminal Homicide		
02	Forcible Rape		
03	Robbery		
04	Aggravated Assault		
05	Burglary - Breaking or Entering		
06	Larceny - Theft (Except Motor Vehicle)		
07	Motor Vehicle - Theft		
08	Arson		

**PART II - FBI UNIFORM CRIME REPORTING**

09	Other Assaults (simple)		
10	Stolen Property by Buying, Receiving, Possessing		
11	Vandalism		
12	Weapons - Carry, Possessing		
13	Narcotic Drug Law		
14	Driving Under the Influence		
15	Liquor Laws		
16	Drunkenness		
17	Disorderly Conduct		
18	All Other Offenses		

**PART III - COOPERATOR ASSISTS**

19	Assists to Forest Service Officers		
20	Assists to Public		

Remarks:

**NOTE:** This document is for OFFICIAL USE ONLY. It and its contents are not to be distributed outside your agency, nor duplicated, without prior approval of the USDA, Forest Service, Law Enforcement and Investigations.