

COUNTY OF EL DORADO
CHIEF ADMINISTRATIVE OFFICE
INTEROFFICE MEMORANDUM

TO: Board of Supervisors

FROM: Terri Daly, Chief Administrative Officer

DATE: December 6, 2011

SUBJECT: CAO Notes Meeting of December 13, 2011: Google Mail

On September 19, 2011, (item #3), the Board authorized Vern Pierson to execute a contract for the “purchase of Google Mail and Calendaring (Google Apps, G-mail) and associated services to replace Lotus Notes as the County’s e-mail system”. The agenda item authorized up to \$200,000 for this purpose. This is to inform you that Mr. Pierson did execute the initial purchase and implementation agreement in the amount of \$169,170. After implementation was in-progress, it became necessary for Mr. Pierson to sign an amendment to the agreement, increasing the contract amount by \$14,230 to add an encryption tool and additional training webinars. The amended total amount of the agreement is \$183,400. I am notifying you of this because the original Board item did not specifically authorize Mr. Pierson to execute amendments to the agreement; however I believe Mr. Pierson’s actions were completely appropriate and representative of the Board’s intent for Mr. Pierson to have full authority to implement the Google Mail project.