



County of El Dorado

Minutes - Draft Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
<https://www.eldoradocounty.ca.gov/County-Government/Board-of-Supervisors>

George Turnboo, Chair, District II
Brooke Laine, First Vice Chair, District V
Lori Parlin, Second Vice Chair, District IV
Greg Ferrero, District I
Brian Veerkamp, District III

Tiffany Schmid, Chief Administrative Officer
David Livingston, County Counsel
Kim Dawson, Clerk of the Board of Supervisors

Tuesday, February 11, 2025

9:00 AM

<https://edcgov-us.zoom.us/j/81997075463>

330 Fair Lane, Building A Placerville, CA
OR Live Streamed - Click above to view

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without remote access if there is a malfunction.

PUBLIC PARTICIPATION INSTRUCTIONS: The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 819 9707 5463. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time. To observe the live stream of the Board of Supervisors meeting go to <https://us06web.zoom.us/j/81997075463>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Supervisors.

Vision Statement

Exceptional quality of life with a strong sense of community, rural character, managed growth, and opportunity for all.

This institution is an equal opportunity provider and employer.

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at: <http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALLED TO ORDER

Present: 5 - Supervisor Laine, Supervisor Parlin, Supervisor Turnboo, Supervisor Ferrero and Supervisor Veerkamp

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

Pastor Craig Klatt of the Camino Church gave the Invocation.

Supervisor Ferrero led the Pledge of Allegiance to the Flag.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Public Comment: L. Campbell

**A motion was made by Supervisor Parlin, seconded by Supervisor Laine to Adopt the Agenda and Approve the Consent Calendar with the following change:
Continue item 22 off Calendar.**

Yes: 5 - Laine, Parlin, Turnboo, Ferrero and Veerkamp

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

CONSENT CALENDAR

- 1. **25-0281** Clerk of the Board recommending the Board Approve the Minutes from the regular meeting on February 4, 2025 and the special meeting on February 5, 2025.

This matter was Approved on the Consent Calendar.

GENERAL GOVERNMENT - CONSENT ITEMS

- 2. **25-0135** Procurement and Contracts, a division of the Chief Administrative Office, recommending the Board:
 - 1) Waive formal bid requirements in accordance with Procurement Policy C-17, Section 3.4 (4), due to the fact that a competitively bid contract with another public agency is available;
 - 2) Authorize the Purchasing Agent to use competitively bid State of California Participating Addendum Contracts 7-25-51-01 (Fastenal Company) and 7-25-51-02 (W.W. Grainger) for the acquisition of Industrial Supplies for use by all County Departments;
 - 3) Authorize the Purchasing Agent to sign Purchase Contract 9317 with Fastenal Company in the amount of \$100,000 and Purchase Contract 9318 with W.W. Grainger in the amount of \$325,000 for the term retroactively beginning January 1, 2025, and expiring August 31, 2026;
 - 4) Authorize the Purchasing Agent to extend the term of Purchase Contracts 9317 and 9318 for the acquisition of Industrial Supplies, if the State of California Department of General Services extends their Participating Addendum Contract 7-25-51-01 with Fastenal Company and Participating Addendum Contract 7-25-51-02 with W.W. Grainger; and
 - 5) Authorize the Purchasing Agent to increase Purchase Contract 9317 with Fastenal Company and Purchase Contract 9318 with W.W. Grainger on an as-needed basis during the awarded period as long as funding is available within the requesting department's budget.

FUNDING: Various, as departments have included appropriations for industrial supplies in their respective budgets.

This matter was Approved on the Consent Calendar.

3. **25-0213** Procurement and Contracts, a division of the Chief Administrative Office, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the County's Procurement Policy C-17, Section 6.0 Surplus Property, thereof.

FUNDING: Various.

This matter was Approved on the Consent Calendar.

4. **25-0225** Clerk of the Board, based upon the recommendation of the El Dorado County Child Abuse Prevention Council, recommending the Board make the following appointments and accept the following resignations:
- 1) Appoint Natalie Moore, Community-Based Organization Representative, Term Expiration June 30, 2027;
 - 2) Accept the resignation of Kevin Monsma; and
 - 3) Accept the resignation of Matt Frueh.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

5. **25-0239** Human Resources Department recommending the Board:
- 1) Approve and adopt the new department-specific classifications of Chief of Innovation and Technology Transparency and Special Investigator I/II (District Attorney) and new classification of Investigative Assistant I/II;
 - 2) Approve and adopt the revised classification specification of Chief Assistant District Attorney and Lieutenant (District Attorney) (title change from Assistant Chief Investigator); and
 - 3) Approve and authorize the Chair to sign Resolution **023-2025** to:
 - a) Approve the Job Class Number, bargaining unit, and salary range for the Chief of Innovation and Technology Transparency, Investigative Assistant I/II, and Special Investigator I/II (District Attorney);
 - b) Approve the title change from Assistant Chief Investigator to Lieutenant (DA);
 - c) Due to lateral reclassification, approve the deletion of 5.0 full-time equivalent (FTE) Investigative Assistant positions (4.0 - District Attorney and 1.0 - Public Defender) and the addition of 5.0 FTE Investigative Assistant I/II positions where the competitive recruitment and selection process is being waived by the Director of Human Resources at the request of the appointing authorities in accordance with Personnel Rule 507.1.1; and
 - d) Abolish the Investigative Assistant and Special Investigator (District Attorney Non-Sworn) classifications.

FUNDING: General Fund.

This matter was Approved and Resolution 023-2025 was Adopted upon Approval of the Consent calendar.

6. **25-0221** Human Resources Department recommending the Board:
- 1) Approve the new department specific class specification of Air Quality Engineer I/II; and
 - 2) Adopt and authorize the Chair to sign Resolution **021-2025** to approve the following:
 - a) The job class number, bargaining unit, and salary range for the Air Quality Engineer I/II;
 - b) Due to lateral reclassification, the deletion of 2.0 full-time equivalent (FTE) Air Quality Engineer positions and the addition of 2.0 FTE Air Quality Engineer I/II positions where the competitive recruitment and selection process is being waived by the Director of Human Resources at the request of the appointing authority in accordance with Personnel Rule 507.1.1; and
 - c) Abolish the Air Quality Engineer classification.

FUNDING: Permit fees, State surcharge fees, Grants.

This matter was Approved and Resolution 021-2025 was Adopted upon Approval of the Consent Calendar.

- 7. **25-0298** Supervisor Parlin recommending the Board make the following appointment to the Coloma Lotus Advisory Committee: Reappoint Robert Bradshaw, Member at Large, Term Expiration 2/11/2029.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 8. **25-0263** Supervisor Parlin, based upon the recommendation of the Kelsey Cemetery District Board, recommending the Board make the following appointment to the Kelsey Cemetery District Board of Trustees: Appoint Sylvia Coleman, Member, Term Expiration 2/11/2029.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 9. **25-0261** Supervisor Veerkamp recommending the Board make the following appointment to the El Dorado County Library Commission: Appoint George Lloyd, District 3 Member, Term Expiration 01/01/2029.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

HEALTH AND COMMUNITY - CONSENT ITEMS

- 10. 24-2135** Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign Resolution **019-2025**, superseding Resolution 113-2023, to adopt the updated Bylaws of the El Dorado County Behavioral Health Commission pursuant to California Welfare and Institutions Code Section 5604, authorizing review and evaluation of the community’s behavioral health needs.

FUNDING: N/A

This matter was Approved and Resolution 019-2025 was Adopted upon Approval of the Consent Calendar.

- 11. 24-1926** Health and Human Services Agency (HHSa), in collaboration with the El Dorado Opportunity Knocks (EDOK) Continuum of Care (CoC), recommending the Board:
- 1) Make findings in accordance with County Ordinance Code Chapter 3.13, Section 3.13.030 (C), Contracting Out, that due to the limited timeframes, temporary or occasional nature, or schedule for the project or scope of work, the ongoing aggregate of work by Housing El Dorado (HED) is not sufficient to warrant the addition of permanent staff;
 - 2) Approve and authorize the Chair to sign Funding Out Agreement 9182 with HED, in the amount of \$100,000, and for the term upon execution through March 31, 2027, and with the option to extend the term of the Agreement for three additional one-year terms through March 31, 2030, for a maximum five-year term, subject to the EDOK CoC Board and HHSa Director approval for the extension;
 - 3) Authorize the Purchasing Agent to execute amendments relating to Agreement 9182, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement; and
 - 4) Authorize the HHSa Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to Agreement 9182.

FUNDING: 100% State Homeless Housing, Assistance and Prevention Round 4 grant funding.

This matter was Approved on the Consent Calendar.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

- 12. 25-0145** Department of Transportation recommending the Board consider the following pertaining to the Pleasant Valley Road Safety Improvements Project, Capital Improvement Program project number 36105072, Contract 8596:
- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
 - 2) Authorize advertisement for construction bids.
(District 3)

FUNDING: Highway Safety Improvement Program - State (89%), RSTP Advance - EDCTC (11%) (No Federal Funds).

This matter was Approved on the Consent Calendar.

- 13. 25-0125** Planning and Building Department, Economic Development and Administration Division, recommending the Board approve and authorize the Chair to sign a budget transfer increasing appropriations for Professional Services and Revenue by \$100,000 for broadband LATA-funded network design and engineering services. (4/5 vote required)

FUNDING: Local Agency Technical Assistance Grant Funds (100%).

This matter was Approved on the Consent Calendar.

LAW AND JUSTICE - CONSENT ITEMS

- 14. 25-0019** District Attorney recommending the Board approve and authorize the Chair to execute Amendment III to perpetual Agreement 4038 with Karpel Computer Systems for the addition of the Case Management System “Test” Environment, increasing the annual not-to-exceed amount by \$1,200.

FUNDING: General Fund.

This matter was Approved on the Consent Calendar.

- 15. 25-0020** District Attorney's Office and Sheriff's Office recommending the Board: 1) Review and make available for public comment the County's Fiscal Year (FY) 2024 application for the Edward Byrne Memorial Justice Assistance Grant Program for funding in the amount of \$16,134 to be expended between October 1, 2023, through September 30, 2025; and 2) Approve and authorize the Chair to sign the FY 2024 Edward Byrne Memorial JAG Program Certifications and Assurances after the 30-day review period for submittal by the Sheriff's Office.

FUNDING: Edward Byrne Memorial Justice Assistance Grant (JAG).

This matter was Approved on the Consent Calendar.

- 16. 25-0200** Sheriff's Office recommending the Board approve and authorize the Sheriff to sign the retroactive Domestic Cannabis Eradication and Suppression Program (DCESP) grant funding Letter of Agreement 2025-12, with the United States Department of Justice Drug Enforcement Administration in the amount of \$25,000 for the period October 1, 2024, to September 30, 2025, to defray costs relating to the eradication and suppression of illicit marijuana only.

FUNDING: DCESP Funds.

This matter was Approved on the Consent Calendar.

17. 25-0077

Sheriff's Office recommending the Board:

- 1) Make findings that in accordance with Ordinance 3.13.030(b) that the services provided by the Contractor are in the best interest of the public and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work; and
- 2) Authorize the Chair to sign Amendment II of Agreement 6336 increasing the amount by \$100,000 to \$200,000, extending the term of the Agreement by three years for a revised termination date of March 31, 2028, and replacing Article XIX, Conflict of Interest, in its entirety, with Judy Knapp Consulting/PreventionWORKS for parenting classes for both Placerville and South Lake Tahoe Jail inmates.

FUNDING: Inmate Trust Fund.

This matter was Approved on the Consent Calendar.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

- 18. 25-0268** Chief Administrative Office recommending the Board recreate and appoint two members to a Housing and Homelessness Programs Ad Hoc Committee.

FUNDING: N/A

A motion was made by Supervisor Turnboo, seconded by Supervisor Ferrero to recreate and appoint Supervisors Parlin and Veerkamp to a Housing and Homelessness Programs Ad Hoc Committee.

Yes: 5 - Laine, Parlin, Turnboo, Ferrero and Veerkamp

9:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

19. 25-0236

Chief Administrative Office recommending the Board:

- 1) Direct staff to work with the Budget Ad Hoc Committee to research additional discretionary revenue-generating options and return to the Board with a recommendation;
- 2) Provide direction to staff on suggested changes to Board Budget Policy B-16 to be incorporated into changes for Board approval on April 22, 2025; and
- 3) Receive a presentation and provide direction to staff on how to develop the Discretionary Transient Occupancy Tax (DTOT) budget for Board consideration on April 22, 2025.

FUNDING: Countywide Budget and DTOT.

Public Comment:

Item 1) L. Tannebaum, L. Brent-Bumb, K. Nalawaja, S. Taylor, M. Rodriguez

Item 2) T. McKane, S. Taylor, G. Posey

Item 3) L. Brent-Bumb, D. Manning, T. LaMoncheck, C. Stevens, T. Cordero, K. Nalawaja, S. Taylor, L. Campbell, T. McKane, K. Kreegan, M. Rodriguez

A motion was made by Supervisor Parlin, seconded by Supervisor Turnboo to:

- 1) Direct staff to work with the Budget Ad Hoc Committee to research increasing fees to reflect the actual costs to provide the services and explore revenue generating ideas that focus on tourists rather than residents and return to the Board with a recommendation;**
- 2) Direct staff to analyze the disaster designation goal and include code enforcement and public safety in County operations examples in Discretionary Transient Occupancy Tax Policy in Board Budget Policy B-16 to be incorporated into changes for Board approval on April 22, 2025; and**
- 3) Receive a presentation and provide direction to staff on how to develop the DTOT budget for Board consideration on April 22, 2025. The Board provided the following direction to staff:**
 - a) Include DTOT in the County Budget General Fund;**
 - b) Pursue Option 1; and**
 - c) Reduce Planning Economic Development Division to \$500,000.**

After the main motion was made, a subsequent motion was made by Supervisor Veerkamp, seconded by Supervisor Ferrero to:

- 1) Direct staff to work with the Budget Ad Hoc Committee to research increasing fees to reflect the actual costs to provide the services and explore revenue generating ideas that focus on tourists rather than residents and return to the Board with a recommendation;
- 2) Direct staff to analyze the disaster designation goal and include code enforcement and public safety in County operations examples in Discretionary Transient Occupancy Tax Policy in Board Budget Policy B-16 to be incorporated into changes for Board approval on April 22, 2025; and
- 3) Receive a presentation and provide direction to staff on how to develop the DTOT budget for Board consideration on April 22, 2025. The Board provided the following direction to staff:
 - a) Include DTOT in the County Budget General Fund;
 - b) Pursue Option 1 excluding Outside Agencies Tourism Impacts (public safety component) to maintain at the 2024/25 funding level; and
 - c) Fund DTOT County Operations with the following exceptions:
 - 1) Reduce special funding Road Fund to \$2 million; and
 - 2) Reduce Planning Economic Development Division to \$546,000.

Yes: 4 - Parlin, Turnboo, Ferrero and Veerkamp

Noes: 1 - Laine

1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

OPEN FORUM

Public Comment: L. Colombo, L. Knutson, S. Taylor

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

20. 25-0192

HEARING - Planning and Building Department, Code Enforcement Division, recommending the Board adopt and authorize the Chair to sign Resolution **022-2025** placing a lien on the property located at 6458 Pony Express Trail in Pollock Pines, identified by Assessor's Parcel Number 009-350-064, owned by Lisa and Alexis Watt, Kilo Watt Investments for the outstanding fees for Code Enforcement Cases and Structural Abatement at this address in the amount of \$48,217.38.

FUNDING: General Fund (Code Enforcement Abatement Fund).

Public Comment: L. Knutson, T. McKane

Supervisor Turnboo opened the public hearing and upon hearing from staff and the public closed the hearing.

A motion was made by Supervisor Laine, seconded by Supervisor Veerkamp to Adopt Resolution 022-2025.

Yes: 5 - Laine, Parlin, Turnboo, Ferrero and Veerkamp

2:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

21. 25-0211

HEARING - Planning and Building Department, recommending the Board:

- 1) Approve the Introduction (First Reading) of Ordinance **5224**, Planning and Building Department Fee Schedule;
- 2) Waive reading of the full revised Ordinance **5224**, read by title only, and continue this matter to February 25, 2025, for the Final Passage (Second Reading); and
- 3) Adopt and authorize the Chair to sign Resolution **020-2025**, establishing a resolution for the Cemetery Division Fee Schedule.

FUNDING: N/A

Public Comment: T. McKane

Supervisor Turnboo opened the public hearing and upon hearing from staff and the public closed the hearing.

A motion was made by Supervisor Laine, seconded by Supervisor Veerkamp to:

- 1) Continue Ordinance 5224, Planning and Building Department Fee Schedule to February 25, 2025, for Final Passage (Second Reading); and**
- 2) Continue Resolution 020-2025, establishing a resolution for the Cemetery Division Fee Schedule to February 25, 2025.**

Yes: 5 - Laine, Parlin, Turnboo, Ferrero and Veerkamp

BOARD MEMBER UPDATES: This is an opportunity for Board Members to provide short informational updates on matters of countywide concern and brief reports on meetings attended at the expense of the County, in accordance with Government Code § 53232.3. No action will be taken. (May be called at any time during the meeting)

Supervisor Ferrero reported on the following:
No report.

Supervisor Laine reported on the following:
Tahoe Transportation District meeting.

Supervisor Veerkamp reported on the following:
Transit/Transportation Commission meeting.
South Shore roundtable.
Sacramento Area Council of Government policy and innovation meeting.
Office of Wildland Fire Resiliency presentation.
Commission for Youth and Families meeting.
Sheriff's posse event.

Supervisor Parlin reported on the following:
Department of Transportation meeting.
Coloma Lotus Advisory Committee meeting.
EDOK Continuum of Care meeting.
Golden Sierra Joint Training Agency meeting.

Supervisor Turnboo reported on the following:
Transit/Transportation Commission meeting.
Grizzly Flats issues.
Sheriff's posse event.

CAO UPDATE (May be called at any time during the meeting)

Tiffany Schmid, Chief Administrative Officer, reported on the following:
No meeting next week.

ADJOURNED AT 2:23 P.M.

CLOSED SESSION

22. 25-0232

Conference with Legal Counsel - Significant Exposure to Litigation

pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1).

This matter was Continued off Calendar upon Approval of the Agenda.