



# PLANNING AND BUILDING DEPARTMENT

## PLANNING DIVISION

Placerville Office: 2850 Fairlane Court, Placerville, CA 95667  
South Lake Tahoe Office: 924 B Emerald Bay Road, South Lake Tahoe, CA 96150  
<https://www.eldoradocounty.ca.gov/Home>

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**Placerville Office:**

**Building:**

(530) 621-5315

[bldgdept@edcgov.us](mailto:bldgdept@edcgov.us)

**Placerville Office:**

**Planning:**

(530) 621-5355

[planning@edcgov.us](mailto:planning@edcgov.us)

**Placerville Office:**

**Code Enforcement:**

(530) 621-5999

[cdacode.enforcement@edcgov.us](mailto:cdacode.enforcement@edcgov.us)

**South Lake Tahoe Office:**

**All Services:**

(530) 573-3330

[plan-buildSLT@edcgov.us](mailto:plan-buildSLT@edcgov.us)

March 10, 2025

TO ALL CONCERNED AGENCIES:

Please find enclosed the Initial Consultation information for your review and comment regarding the following application:

**DR25-0002 – Cambridge Plaza (Sutton & Associates - Steve Sutton & Patrice Stafford / Singh Satnam):**

A Design Review permit request consisting of a redesign of two commercial structures at 3950 & 3960 Cambridge Road. The property, identified by Assessor's Parcel Numbers 082-383-010 & 082-383-011, consists of a total of 0.99 acres, and is located on the northwest corner of the intersection of Cambridge Road and Merrychase Drive, in the **Cameron Park area, and Supervisorial District 2.**

Pursuant to Section 15063 of the State CEQA Guidelines, this Initial Consultation is being conducted to determine if the project may have a significant effect on the environment and determine whether an environmental impact report or a negative declaration will be prepared.

Login or create an account to review DRAFT project documentation online:

<https://edc-trk.asp.gov.com/etrakit/Search/project.aspx>

Review and comment by your agency is requested to identify your concerns to be considered by the County during our environmental review to mitigate impacts, develop conditions of approval, and/or modify the project. Your agency's written responses must be received by the Planning Services **no later than April 6, 2025.** If we do not receive written correspondence from your agency by that date, we will assume your agency has no comment and your agency's concerns may not be reflected in our recommendations.

**The Technical Advisory Committee (TAC) will meet on April 7, 2025** to take one or more of the following actions; 1) Make an environmental determination, 2) Identify additional information needs; 3) Determine final project conditions and/or, 4) Confirm the public hearing date. TAC Meetings are currently being held remotely via Zoom and in person at 2850 Fairlane Court Building C, Placerville, CA 95667 in the TAC Conference Room. County Planners processing agendized applications organize individual TAC meetings. If you have questions about an item on the TAC agenda, please contact the County Planner listed below. **Please call this office or the County Planner listed below one week prior to the meeting for the scheduled time.** Technical Advisory Committee meetings are for agency discussion with the applicant and/or agent only. Other interested individuals may obtain project information by contacting the project planner.

**The Cameron Park Design Review Committee will meet to review this project on March 24, 2025.** The meeting will be held at 6:30 P.M. in the Board Meeting Room located at 330 Fair Lane, Building A. Placerville, CA 95667. The applicant and/or agent are requested to attend. Meeting Agendas are posted no less than 72 hours before the meeting, which will be posted at

[https://www.edcgov.us/Government/Planning/pages/Cameron\\_Park\\_Design\\_Review\\_Committee.aspx](https://www.edcgov.us/Government/Planning/pages/Cameron_Park_Design_Review_Committee.aspx).

If you have questions or need additional information, please call Planning Services office at (530) 621-5355.

EL DORADO COUNTY PLANNING SERVICES

County Planner: Spencer McKenna, (530) 621-5821

Email: [spencer.mckenna@edcgov.us](mailto:spencer.mckenna@edcgov.us)

SDM/rij

cc: Environmental Management  
Assessor's Office  
CALTRANS District 3  
Cameron Park C.S.D.  
Cameron Park Fire Protection District  
Recorder's Office  
DOT – Transportation Division

Air Quality Management Dist.  
Building Services  
Cameron Park Airport  
Cameron Park Design Review Committee  
El Dorado County Economic Development  
Surveyor's Office (El Dorado County)