

**COUNTY OF EL DORADO
FISCAL YEAR 2016 - 2017
RECOMMENDED BUDGET**

**Recommended by
Larry T. Combs
Chief Administrative Officer**



RECOMMENDED BUDGET

Fiscal Year Ending
June 30, 2017



RON MIULACO, Chair
DISTRICT I



SHIVA FRENTZEN, Vice-Chair
DISTRICT II



BRIAN VEERKAMP
DISTRICT III



MICHAEL RANALLI
DISTRICT IV



SUE NOVASEL
DISTRICT V

Cover Photos

On Top of Pyramid Peak, Courtesy of Chris Gandolfi; Close-up of Grapes in front of the Ag Department on Fair Lane, Courtesy of Jessica Honeycutt; Gold Panner at the Coloma Festival 2004; Courtesy of Tony Belli; Cronan Ranch Regional Trails Park Near Pilot Hill - Oak Tree, Photo Courtesy of the American River Conservancy.

BOARD OF SUPERVISORS

District I: Ron Mikulaco
District II: Shiva Frentzen

District V: Sue Novasel

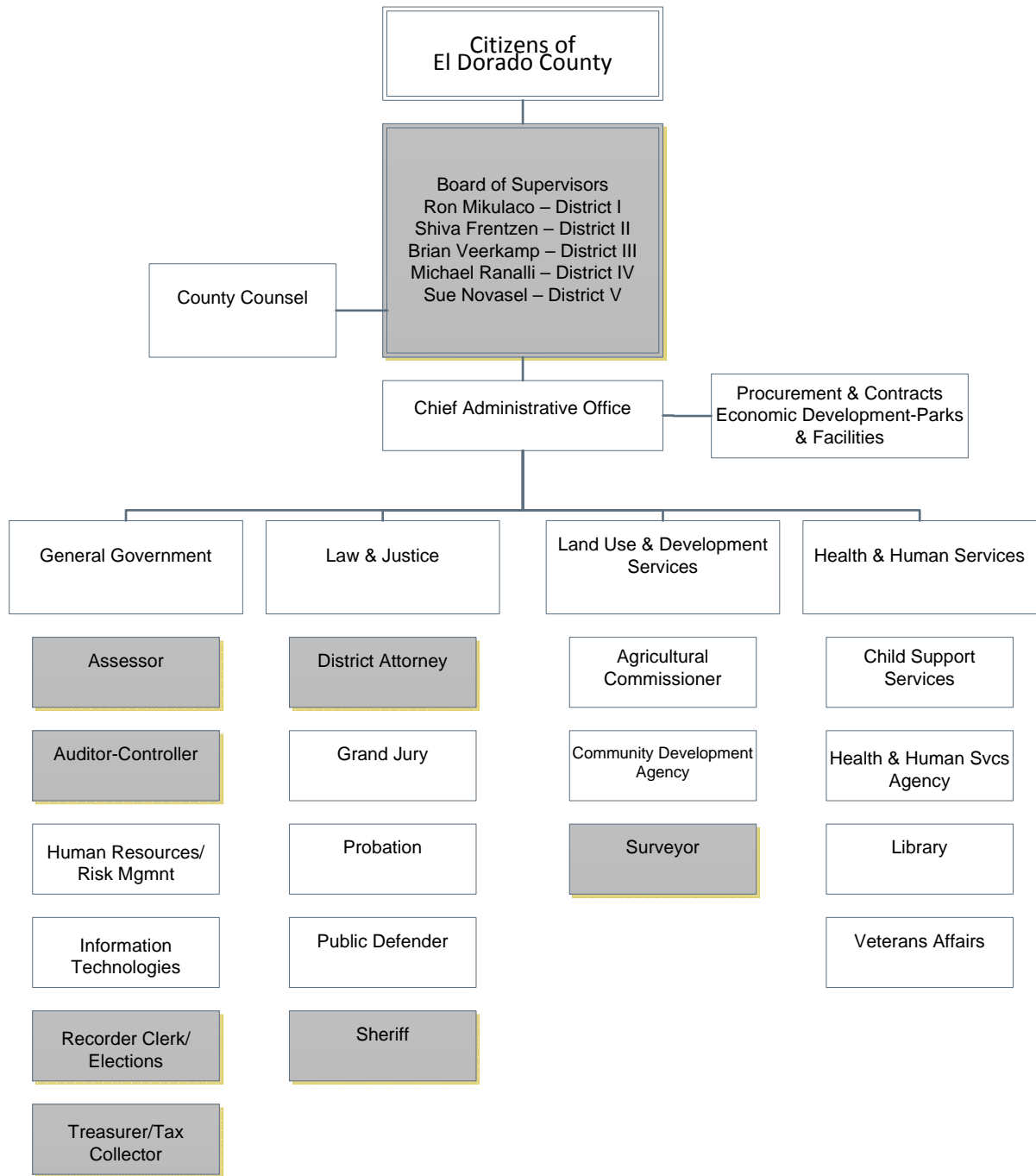
District III: Brian Veerkamp
District IV: Michael Ranalli

ELECTED COUNTY OFFICIALS

Assessor Karl Weiland
Auditor-Controller Joe Harn
District Attorney Vern Pierson
Recorder-Clerk William "Bill" Schultz
Sheriff/Coroner/Public Administrator John D'Agostini
Surveyor Rich Briner
Treasurer/Tax Collector C. L. Raffety

APPOINTED COUNTY OFFICIALS

Agriculture Commissioner/Director of Weights and Measures Charlene Carveth
Chief Administrative Officer Don Ashton
Chief Probation Officer Brian Richart
Clerk of the Board of Supervisors James Mitrisin
Child Support Services Director Don Semon
Community Development Agency Steven Pedretti
County Counsel Michael Ciccozzi
Health & Human Services Agency Director vacant
Human Resources Director Pamela Knorr
Information Technologies Director vacant
Library Services Director Jeanne Amos
Public Defender Teri Monterosso
Veteran Affairs Officer (Interim) William "Bill" Schultz



Gray = Elected Official

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County of El Dorado

Chief Administrative Office

330 Fair Lane
Placerville, CA 95667-4197

Don Ashton
Chief Administrative Officer

Phone (530) 621-5530
Fax (530) 295-2537

May 27, 2016

Honorable Board Members:

Submitted for your review and consideration is the Chief Administrative Office's Recommended Budget for FY 2016-17. This budget is balanced. This budget is based on the Board adopted budget policies and overall direction to maintain a status quo budget. While this budget is balanced, future year projections indicate expenditures outpacing revenue growth, resulting in budget deficits. The strategy is to minimize future shortfalls by holding down spending until efficiencies can be gained through system and process improvements. Any "surplus" or unanticipated fund balance should be invested wisely based on the strategic plan. One time funds strategically invested result in future on-going operational savings to help close our structural deficit, invest in infrastructure and enhance services.

Each department summary provides a detailed list of program areas with corresponding budgetary information, number of staff, and net county cost and/or general fund contributions. Organizational charts show the department's staff by allocation and distribution by program. Detailed financial information is shown by department, by fund type. Additionally the Budget Basics has been updated to include current data and is incorporated into the Recommended Budget document. CAO staff and departments will be available to discuss this information with the Board during the Budget Special Meeting.

The Budget Special Meeting is scheduled for Monday, June 13, 2016. Staff will provide an overview of the Recommended Budget and the Board will accept public comment. The Board has the opportunity to approve the Recommended Budget as presented or to make modifications to the Recommended Budget and approve the modified budget, including fixed assets and position allocations. The approval of the Recommended Budget will not conclude the FY 2016-17 Budget process. Final adjustments to the budget will be made in late August, once the FY 2015-16 books have closed. These revisions will be presented to the Board during the Budget Hearings scheduled to begin on September 12th with approval of the Adopted FY 2016-17 Budget on September 27th.

OVERALL BUDGET OUTLOOK

The total Recommended Budget for Government Funds for FY 2016-17 is \$510M, which is \$9.3M (2%) less than the Adopted FY 2015-16 budget of \$519M. The County's proposed General Fund budget, which includes discretionary funds for County services, is \$275M, which is \$9.3M (3%) more than the Adopted FY 2015-16 budget of \$266M. Of the \$275M, \$120M is used to fund County programs and services that do not have an outside funding source, referred to as the department Net County Cost (NCC). For more detail regarding the distribution of these funds, please see page 56 in the budget document. The chart below provides a five-year trend of County budget changes:

Five Year Budget Growth (\$\$ In Millions)

	2012-13	2013-14	2014-15	2015-16	2016-17
General Fund	\$216	\$249	\$255	\$266	\$275
% Growth from prior year	3%	15%	3%	4%	3%
Non-General Fund	\$262	\$250	\$278	\$253	\$234
% Growth from prior year	36%	(3%)	11%	(9%)	(8%)
Total	\$478	\$499	\$533	\$519	\$510
% Growth from prior year	19%	5%	7%	(3%)	(2%)

The Recommended Budget includes slight growth in the General Fund discretionary revenue sources. Non-General Fund revenues are restricted in their use for programs delivered by the Department of Transportation, Public Health, Mental Health, Community Services and Erosion Control. The decrease of \$19M within Non-General Fund revenues and appropriations are primarily related to a decreases in the Road Fund (\$11M), Mental Health (\$3M), and Countywide Special Revenue (\$4M).

POSITION ALLOCATION

The most expensive investment that the County has is in human resources. Included in the budget detail is ten year staffing trends by departments. Over the past ten years, the County has gone through many changes. The table below summarizes the changes in total FTE's by functional group.

Functional Group	Total FTE's FY 2007-08	Total FTE's FY 2016-17	Variance
General Government	312	266	(46)
Law & Justice	618	589	(29)
Land Use & Development Services	417	331	(86)
Health and Human Services	708	706	(2)
Totals	2055	1892	(163)

The Recommended FY 2016-17 Budget includes funding for 1891.49 full-time equivalent positions (FTEs). This represents a 28.9 FTE increase from the current FY 2015-16 allocation. The chart below details these changes.

Department	Position Additions	Position Reductions	Total
Assessor	4.00	-2.00	2.00
Auditor-Controller	5.00	-5.00	0.00
Chief Administrative Office	6.00	-5.00	1.00
Child Support Services	0.00	-1.00	-1.00
Community Development Agency	8.00	-7.00	1.00
District Attorney	10.00	-10.00	0.00
Health & Human Services Agency	32.60	-8.20	24.40
Human Resources	1.50	0.00	1.50
Information Technologies	3.00	-3.00	0.00
Library	1.05	-1.05	0.00
Probation	3.50	-3.50	0.00
Treasurer/Tax Collector	1.00	-1.00	0.00
Totals	75.65	-46.75	28.90

STATUS OF BOARD REQUESTS

In an effort to balance the Recommended Budget, the Chief Administrative Office held to the Board direction of a status quo budget. On April 26, 2016, the Chief Administrative Office presented budget information for the Board to consider. The Board requested that the following items be included in the FY 2016-17 Recommended Budget *if funding could be identified*:

Unfunded Projects	Amount	Status in Recommended Budget
One Time Costs		
Public Safety Facility Reserve	\$2,200,000	Funded
Juvenile Hall Match	\$1,200,000	Funded
Capital Reserve	\$800,000	\$706,300 Funded
Tree Mortality Grant Match	\$250,000	\$125,000 Funded
Community Planning Effort	\$100,000	Funded
Southeast Connector	\$225,000	Funded
Depot Road Land	\$320,000	Funded
Placerville Pool	\$25,000	Funded
Fish & Game	\$20,000	Funded
Commission on Aging	\$2,500	Funded
Ongoing Costs		
Public Information Officer	\$131,151	Funded
Sub-Total Funded	\$5,054,951	
Roads	\$3,000,000	Not funded
Property Tax System	\$352,000	Not funded – Explore using potential savings from FENIX to fund
Tree Mortality Grant Match	\$125,000	Partially funded
Marijuana Enforcement	\$500,000	Not funded
Sub-Total Not Funded	\$3,977,000	

The majority of funding identified for these projects is one time. The recommendation is to reduce the General Reserve by \$2,303,061 and reduce General Fund Contingency by \$1,810,000 to help fund the majority of items noted in the chart above. Past practice has been to calculate the General Reserve and Contingency based on total adjusted General Fund appropriations. General Fund appropriations are adjusted to pull out one-time expenses, such as Capital Projects, as well as appropriations covered 100% by other funding sources, such as Child Support Services. Human Services is a large part of the General Fund appropriations and in prior years, appropriations related to Human Services were included in the General Reserve/Contingency calculation. The majority of Human Services appropriations are covered by Federal, State and Realignment dollars. Therefore there is less of a need to set aside General Fund reserves and contingency dollars against these programs funded with other sources. The recommendation for FY 2016-17 is to pull Human Services out of the Reserve/Contingency calculation which reduces the total amount required to meet the 5% General Reserve and 3% Contingency amount.

GENERAL FUND SUMMARY

The chart below reflects the increases and decreases in General Fund appropriations by expenditure class for the Recommended Budget. Salaries and benefits have increased \$10.4M or 7%. This increase is primarily due to increased salaries, retirement and health insurance costs. Services, supplies and other charges remain relatively flat. Fixed assets have decreased by approximately \$417K. Transfers have decreased slightly by \$1.3M or 5%.

Reserves and Contingency will be discussed in more detail later in this memo.

Appropriations by Expenditure Class

Expenditure Class	FY 2015-16 Budget	FY 2016-17 CAO Recm'd	\$ Increase/ (Decrease)	%Increase/ (Decrease)
Salaries & Benefits	158,192,868	168,599,883	10,407,015	7%
Services, Supplies & Other Charges	70,039,686	70,169,238	129,552	0%
Fixed Assets	2,174,992	1,757,556	(417,436)	(19%)
Transfers	27,484,070	26,134,117	(1,349,953)	(5%)
Contingency	6,720,000	5,340,000	(1,380,000)	(21%)
Reserve/Designation	1,192,492	3,146,003	1,953,511	164%
Appropriations	\$265,804,108	\$275,146,797	\$9,342,689	4%

The charts below reflect the distribution of increases and decreases in General Fund appropriations, revenues and Net County Cost (NCC) by functional group. The largest increase in Net County Cost is related to Law & Justice. Decreased revenues of \$2M and increased appropriations of \$5.3M result in an increase in Net County Cost of \$7.4M or 11%. The Net County Cost related to General Government increased \$1.9M or 6%, based on decreased revenues of \$641K and increased appropriations of \$1.2M. The Net County Cost for Land Use and Development Services decreased \$175K, primarily due to increased revenues in the Community Development Agency.

The increase in Net County Cost related to Health and Human Services is a result of a change in methodology related to A87 charges. A87 charges are countywide overhead charges calculated annually and approved by the State Controller. These expenses are allocated to County programs and charged to departments that have the ability to recover these charges through outside funding sources, such as the Road Fund, Public Health and Mental Health. Beginning in FY 2016-17, A87 costs are also being charged to Human Services-Social Services (\$2.7M), Public Guardian (\$285K), and Animal Services (\$645K). These charges result in a corresponding increase in Net County Cost. This increase in Net County Cost is offset with an expenditure abatement in Department 15 so the bottom line is a net cost of zero. The benefit of charging the A87 costs to these departments are the ability to recover some of these costs when developing rates and charging for services.

Appropriations by Functional Group

Functional Group	FY 2015-16 Budget	FY 2016-17 CAO Recm'd	\$ Increase/ (Decrease)	%Increase/ (Decrease)
General Gov't	39,723,944	40,958,926	1,234,982	3%
Law & Justice	93,978,256	99,328,318	5,350,062	6%
Land/Dev Svc	24,612,281	26,453,100	1,840,819	7%
Hlth/Human Svc	70,234,117	74,787,088	4,552,971	6%
Non Dept	37,255,510	33,619,365	(3,636,145)	(10%)
Appropriations	\$265,804,108	\$275,146,797	\$9,342,689	4%

Revenues by Functional Group

Functional Group	FY 2015-16 Budget	FY 2016-17 CAO Recm'd	\$ Increase/ (Decrease)	%Increase/ (Decrease)
General Gov't	8,556,747	7,915,127	(641,620)	(7%)
Law & Justice	27,751,868	25,660,878	(2,090,990)	(8%)
Land/Dev Svc	18,650,408	20,666,551	2,016,143	11%
Hlth/Human Svc	65,508,378	66,571,742	1,063,364	2%
Non Dept	145,336,707	154,332,499	8,995,792	6%
Revenues	\$265,804,108	\$275,146,797	\$9,342,689	4%

Net County Cost by Functional Group

Functional Group	FY 2015-16 Budget	FY 2016-17 CAO Recm'd	\$ Increase/ (Decrease)	% Increase/ (Decrease)
General Gov't	31,167,197	33,043,799	1,876,602	6%
Law & Justice	66,226,388	73,667,440	7,441,052	11%
Land/Dev Svc	5,961,873	5,786,549	(175,324)	(3%)
Hlth/Human Svc	4,725,739	8,215,346	3,489,607	74%
Total	\$108,081,197	\$120,713,134	\$12,631,937	12%

In addition to the Net County Cost noted above, the FY 2016-17 Recommended Budget includes the following General Fund contributions to programs (detail is provided in the General Fund – Other Operations section of the budget (aka Dept. 15)):

- \$4.2M to Public Health programs (primarily jail medical)
- \$2.5M to Community Services programs
- \$80K to Airports

FUND BALANCE, CONTINGENCY, RESERVES AND DESIGNATIONS

Fund Balance

The FY 2016-17 fund balance projections are as follows:

Description	Amount
Unspent Contingency	\$6M
Unspent Department Appropriations	\$9M
Additional Discretionary Revenues	\$1M
Use of General Reserve	\$2.9M
Unspent Accumulative Capital Outlay	\$10.8M
Designation for Capital Projects	\$6.2M
Total Projected Fund Balance for FY 16-17	\$35.9M

This estimate is subject to change with the close of the FY 2015-16 financial records in August. The Chief Administrative Office is recommending that any additional General Fund fund balance identified after the books close be directed toward the Capital reserve.

The Recommended use of the projected Fund Balance in FY 2016-17 are as follows:

Description	Amount
Projected Fund Balance from FY 2015-16	\$35.9M
Use of Fund Balance	
Contingency	\$5.4M
Public Safety Facility Set Aside	\$2.2M
Juvenile Hall Match	\$1.2M
Capital Replacement Designation	\$0.7M
4/26 Board Requested Projects	\$0.9M
Capital Projects	\$16.8M
Operating Expenses (Usually carries forward every year in the form of salary savings)	\$8.7M
Total Use of Fund Balance	\$35.9M

Contingency / Reserves

The Recommended FY 2016-17 Budget sets aside 8% for reserves and contingency. The contingency is proposed to be \$5.4M or 3% of adjusted General Fund appropriations. The General Reserve is proposed to be \$8.2M or 4.6% of adjusted General Fund appropriations. As noted previously, these amounts have decreased from prior year amounts based on a change in the methodology for calculating adjusted General Fund Appropriations by pulling out appropriations related to Human Services. The FY 2015-16 Contingency was budgeted at \$6.7M and the General Reserve was budgeted at \$11.2M. The proposed change in methodology reduces these amounts by \$1.3M and \$3M respectively.

The Chief Administrative Office is recommending a one-time “borrowing” of \$650,800 out of the General Reserve to fund a request by the Resource Conservation Districts (RCD’s) related to the King Fire Restoration and Reforestation Project. The RCD’s received a grant that is funded on a reimbursement basis. The RCD’s are in need of cash flow up front in order to provide the services. These funds will be added back into the General Reserve over the next 4 years in lieu of the annual payments normally given to the RCD’s for their share of County property tax dollars.

The Recommended Budget also includes a new audit reserve in the amount of \$240,000. The State is in the process of auditing Health and Human Services claims for Medical Administration Activities (MAA) and Targeted Case Management (TCM) claims. The State has changed the criteria for what constitutes a claimable expense and is applying these rules retroactively. There is a possibility that the County may need to pay funds back to the State if audit exceptions are noted. Therefore an audit reserve of \$240,000 is requested to cover these audit exceptions if necessary. Any funds remaining in the audit reserve after the State has completed the audits will revert back to the General Fund.

Designations and Capital Projects

The Recommended FY 2016-17 Budget includes the use of \$6.2M in the Designation for Capital Projects fund balance to complete the A/B renovation project as well as other Capital Projects. The Recommended Budget includes setting aside \$706,300 in the Capital Designation as a replacement reserve for future projects. If additional funding is not identified, FY 2016-17 will be the last year that the deferred maintenance projects identified in the VANIR report will be worked on.

OTHER SCHEDULES

Provided in a separate section of the budget document, “Other Schedules,” is a list of proposed fixed assets and the County-wide Personnel Allocations included in the Recommended Budget.

MULTI YEAR BUDGET PROJECTION

Attachment A is the five-year projection for the General Fund. As presented on April 26, 2016, the projection indicates on going potential deficits if current fiscal conditions continue. Appropriations are still growing at a higher rate than revenues resulting in a structural deficit. These projections **do not** include sufficient funding for Capital infrastructure, road, or the approximately \$2.2M necessary to annually fund lease financing costs for the Public Safety Facility.

PENDING ISSUES AND POLICY CONSIDERATIONS

Several departments have identified pending issues and policy considerations for the Board to consider. These are outlined in the department summaries. The Chief Administrative Office is not requesting specific direction at this time, other than the approval of the Recommended Budget with any Board directed changes (approved by a majority vote).

Public Safety Facility

As noted above, the approximate \$2.2M necessary for annual lease payments for the Public Safety Facility is not included in the FY 2017-18 budgets and beyond. The Chief Administrative Office will be returning to the Board on June 28 with a presentation regarding financing options and budget scenarios that include annual lease payments of \$2.2M. In order to pursue interim financing options as well as the USDA loan, the County will need to show a balanced 5 year projection that includes a \$2.2M lease payment. If revenue projections remain as projected, the County will need to hold down future costs in order to balance revenues and appropriations. As an example, based on the attached 5 year forecast, in FY 2020-21 the County would need to reduce appropriations by approximately \$8M in order to balance the budget and fund the Public Facility payment.

CONCLUSION

Over the next several months the Board will be presented information regarding some important issues that are going to require strategic planning to align resources with service needs. Simply stated, the budget is a closed system with competing priorities for limited resources. The Chief Administrative Office will be working closely with departments to present options for Board consideration to begin implementation of the County's Strategic Plan and address system wide challenges. The County must continue to find efficiencies, focus on cost containment and seek out new revenues in order to provide the "Gold Standard" of service.

Attachment A
CAO Recommendation
5 year forecast as of May 27, 2016

COUNTY OF EL DORADO
General Fund Revenue and Appropriation Projection

	FY 2016-17	FY 2017-18	Projected FY 2018-19	FY 2019-20	FY 2020-21
REVENUES					
Property Tax	\$ 63,169,023	\$ 65,692,025	\$ 68,315,908	\$ 71,044,709	\$ 73,882,624
Other Local Taxes	38,071,946	39,240,914	40,452,118	41,707,156	43,007,693
Licenses/Permits/Franchises	10,460,356	10,571,468	10,685,767	10,803,373	10,924,415
Fines/Forfeitures/Penalties	894,113	899,568	905,078	910,643	916,264
Use of Funds/Property	269,600	269,826	270,054	270,285	270,518
Intergovernmental Revenue	65,824,403	66,436,683	66,944,946	67,473,147	68,029,241
Charges for Service	15,243,934	15,531,111	15,827,777	16,112,230	16,428,857
Other Revenue	6,624,040	6,650,580	6,677,385	6,704,458	6,731,802
Transfers from Other Funds	38,635,521	39,839,750	41,116,935	42,411,894	43,725,484
Total Current Revenues	\$ 239,192,936	\$ 245,131,926	\$ 251,195,968	\$ 257,437,897	\$ 263,916,896
Appropriation from Fund Balance*	35,953,861	15,800,000	16,400,000	17,000,000	17,650,000
Total Revenues	\$ 275,146,797	\$ 260,931,926	\$ 267,595,968	\$ 274,437,897	\$ 281,566,896
Discretionary Revenues	\$ 154,332,499	\$ 137,996,398	\$ 142,477,234	\$ 147,056,779	\$ 151,840,893
Departmental Revenues	120,814,298	122,935,528	125,118,734	127,381,117	129,726,003
Total Revenues	\$ 275,146,797	\$ 260,931,926	\$ 267,595,968	\$ 274,437,897	\$ 281,566,896
APPROPRIATIONS (Category)					
General Government	\$ 40,958,926	\$ 42,362,970	\$ 43,830,195	\$ 45,363,446	\$ 46,965,693
Law and Justice	99,328,318	102,971,994	106,779,635	110,758,620	114,916,660
Land Use & Development	26,453,100	27,214,548	28,010,248	28,841,742	29,710,639
Health/Human Services	74,787,088	76,563,474	78,419,798	80,359,656	82,386,808
Nondepartmental	30,473,362	11,629,106	12,013,459	12,433,343	12,838,924
Total Appropriations	\$ 272,000,794	\$ 260,742,092	\$ 269,053,336	\$ 277,756,808	\$ 286,818,724
APPROPRIATIONS (Object)					
Salaries/Benefits	\$ 168,604,883	\$ 176,190,437	\$ 184,117,328	\$ 192,400,916	\$ 201,057,251
Operating Expenses	69,297,405	69,297,405	69,297,405	69,297,405	69,297,405
Fixed Assets	1,791,556	1,791,556	1,791,556	1,791,556	1,791,556
Transfer to Other Funds	26,966,950	7,942,694	8,127,047	8,316,931	8,512,512
Appropriation for Contingency	5,340,000	5,520,000	5,720,000	5,950,000	6,160,000
Total Appropriations	\$ 272,000,794	\$ 260,742,092	\$ 269,053,336	\$ 277,756,808	\$ 286,818,724
Revenue Surplus/(Shortfall)	\$ 3,146,003	\$ 189,834	\$ (1,457,368)	\$ (3,318,911)	\$ (5,251,828)
Designated for Capital Projects	\$ 2,906,300	\$ 2,906,300	\$ 2,906,300	\$ 2,906,300	\$ 2,906,300
Audit Reserve	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000
General Reserve	\$ 11,194,914	\$ 8,241,053	\$ 9,156,216	\$ 9,492,980	\$ 9,844,870
\$ Needed for 5% General Reserve	\$ 8,241,053	\$ 9,156,216	\$ 9,492,980	\$ 9,844,870	\$ 10,212,729
Change in Funds to Reach 5%	\$ (3,146,003)	\$ (915,163)	\$ (336,764)	\$ (351,890)	\$ (367,858)
Total Revenue Surplus/Shortfall	\$ (0)	\$ (725,329)	\$ (1,794,132)	\$ (3,670,801)	\$ (5,619,686)

Revenue Assumptions

Property Tax and other local taxes grown at 4% annually
Sales tax grown at 2% annually
All other Discretionary Rev remains flat
Assumes 49% TOT for GF Operating Costs

Appropriation Assumptions

4.5% growth on salaries and benefits, no growth on operating exp
No additional GF for roads or Fire
Annual funding for Public Safety Facility not included in FY 2017-18 and beyond



Budget Basics

Recommended Budget
FY 2016-17

What is the Recommended Budget?

- A forecast of all planned revenue and expenses
- Provides a model for how the county might perform financially given certain assumptions about the future
- Enables the actual financial performance of the county to be measured against the forecast
- A budget should balance:
 - Total revenue equals total appropriations

Is the Recommended Budget balanced?

- The Recommended Budget is balanced
 - Projected Revenue = Projected Appropriations



What assumptions are built into the Recommended Budget?

- Property tax revenue: \$63 million
- Property tax in lieu of Vehicle License Fees: \$18.6 million
- Sales tax revenue: \$11 million

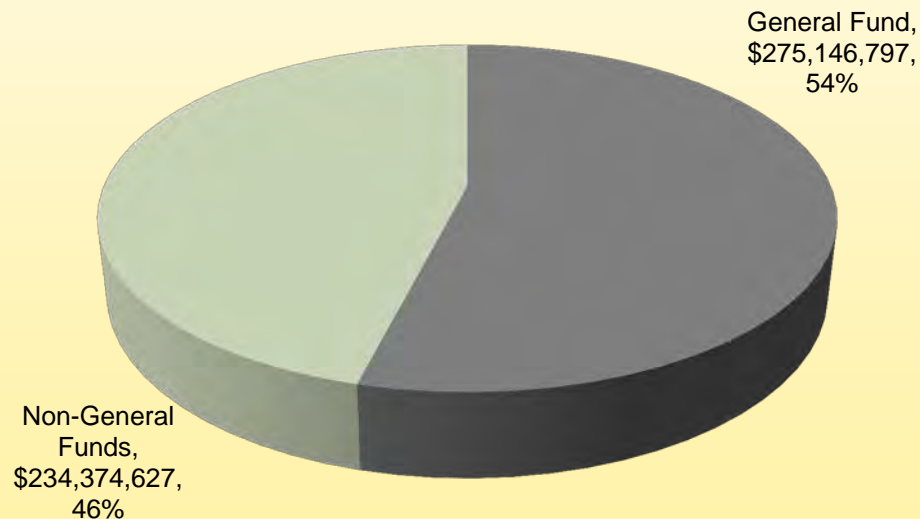
- Property tax and in lieu include 4% growth over the FY 2015-16 year end projection
- Sales tax includes 2% growth over FY 2015-16 year end projection

How does the Recommended Budget compare to last year's budget?

- Total budget decreased by \$9 million (-2%)
- General Fund increased by \$9 million (3%)
- Full Time Equivalent employees (FTEs) increased by 28.90.

How big is the Recommended Budget?

- **TOTAL** Recommended Budget = \$509,521,424
 - General Fund = \$275,146,797
 - Non-General Funds = \$234,374,627



What is the General Fund?

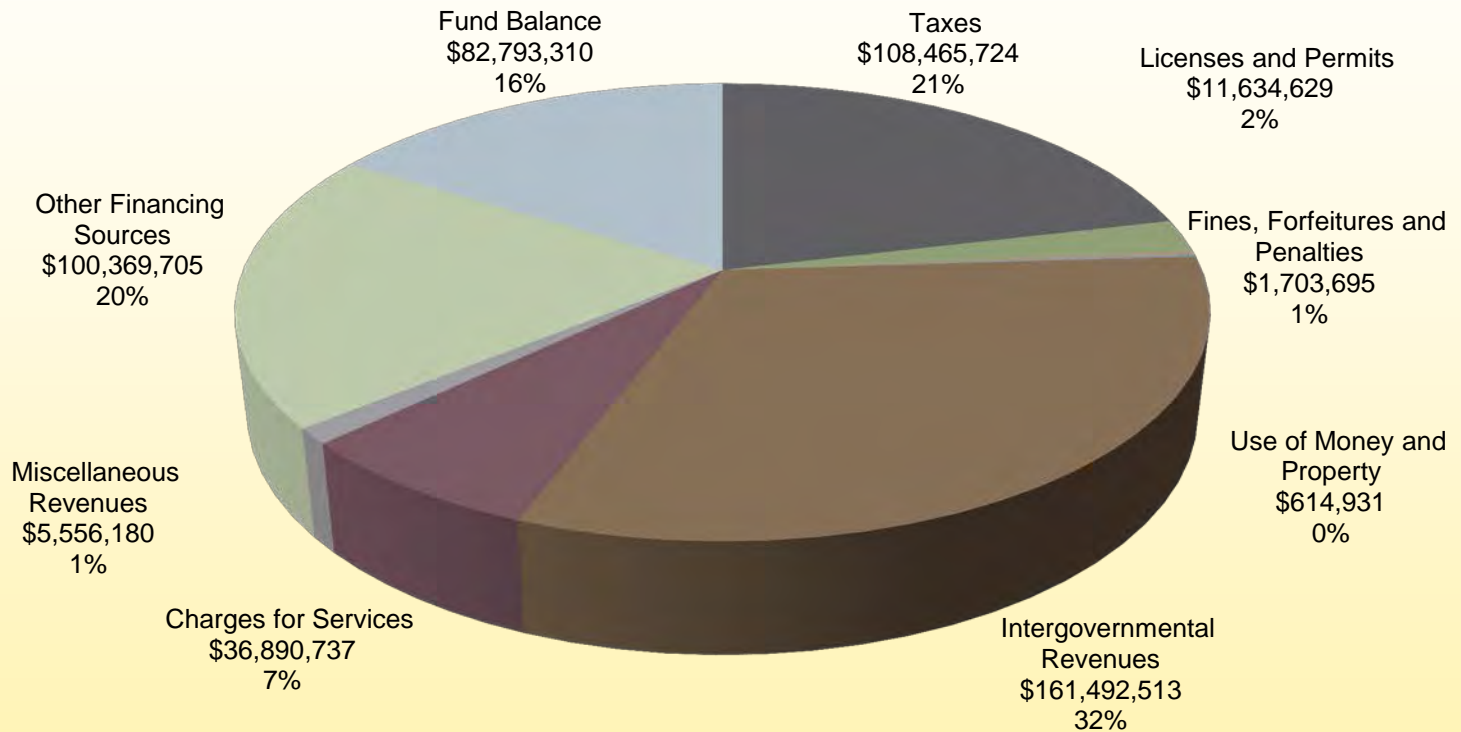
- The General Fund is the slice of the budget primarily funded with discretionary dollars

What are Non-general funds?

- Non-General Fund spending is determined by state law or other special conditions

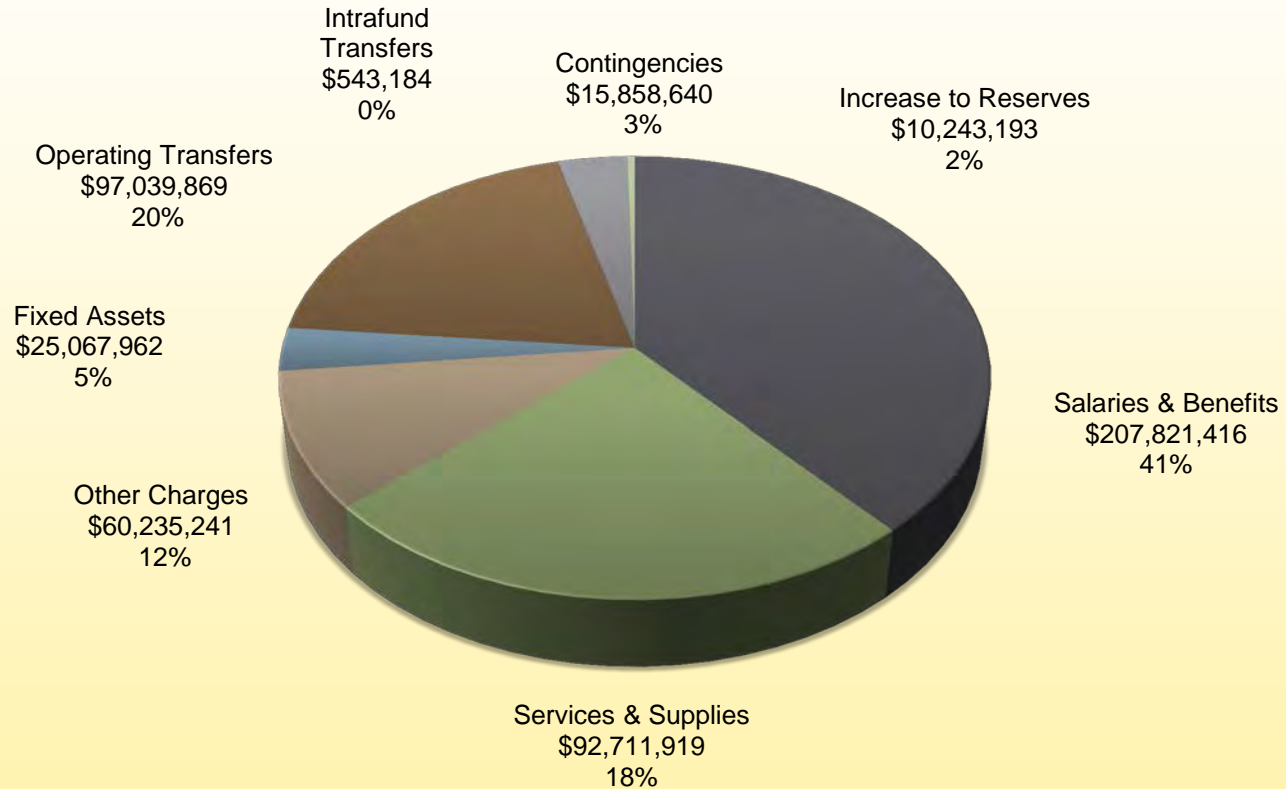


Where does all the money come from in the Recommended Budget?



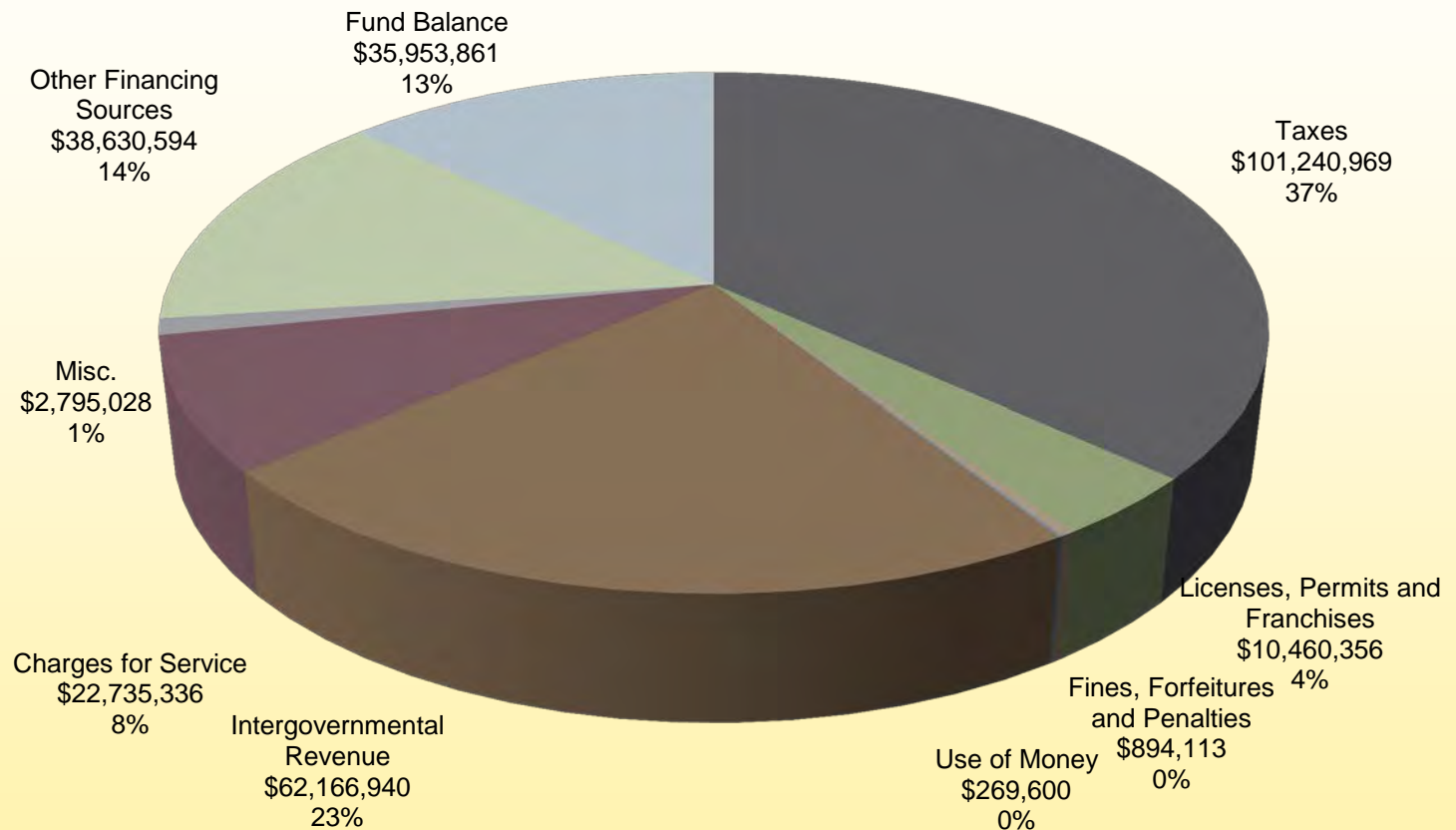
(revenue sources across all funds)

What does the Recommended Budget pay for?

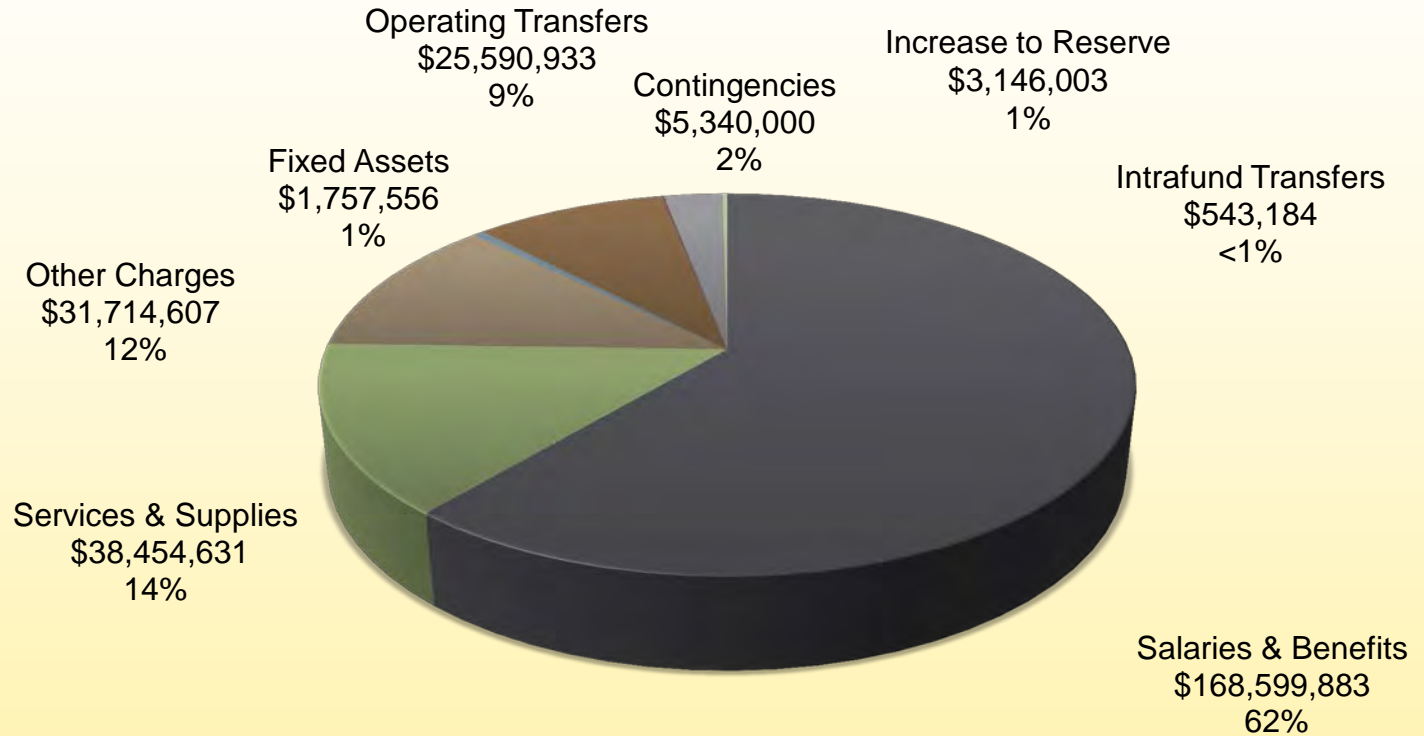


Salaries & Benefits = People = Services to the Public

Where does the *General Fund* money come from?



What does the General Fund pay for?

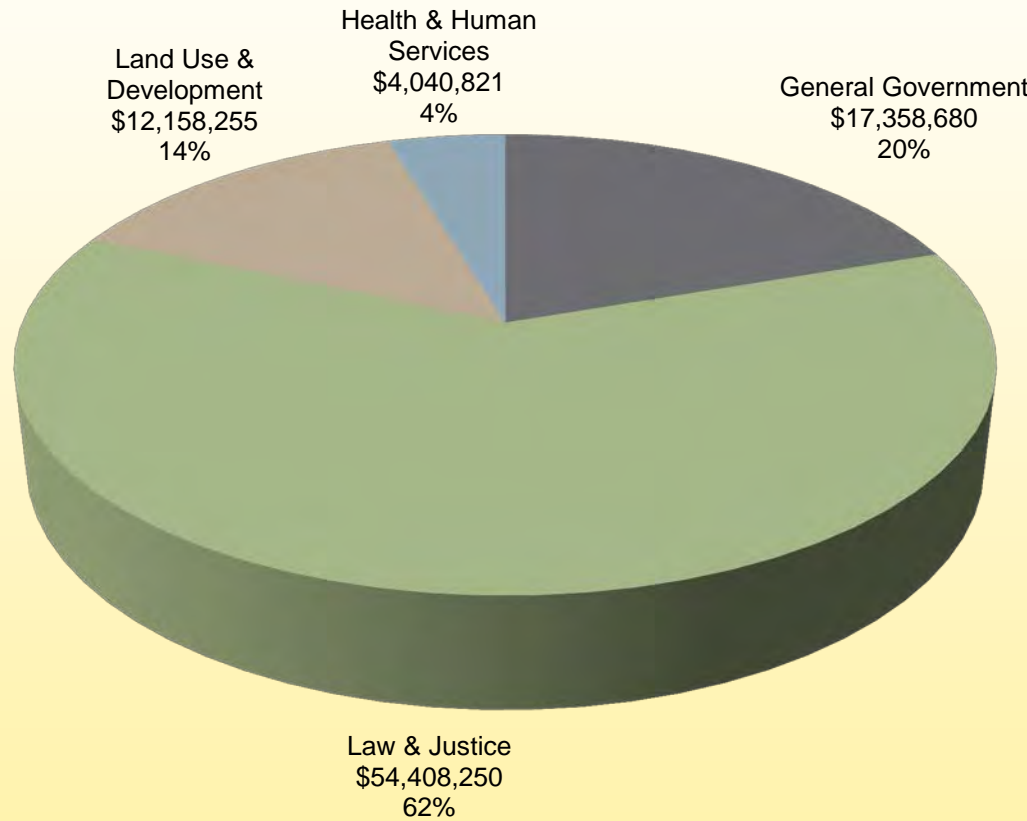


Salaries & Benefits = People = Services to the Public

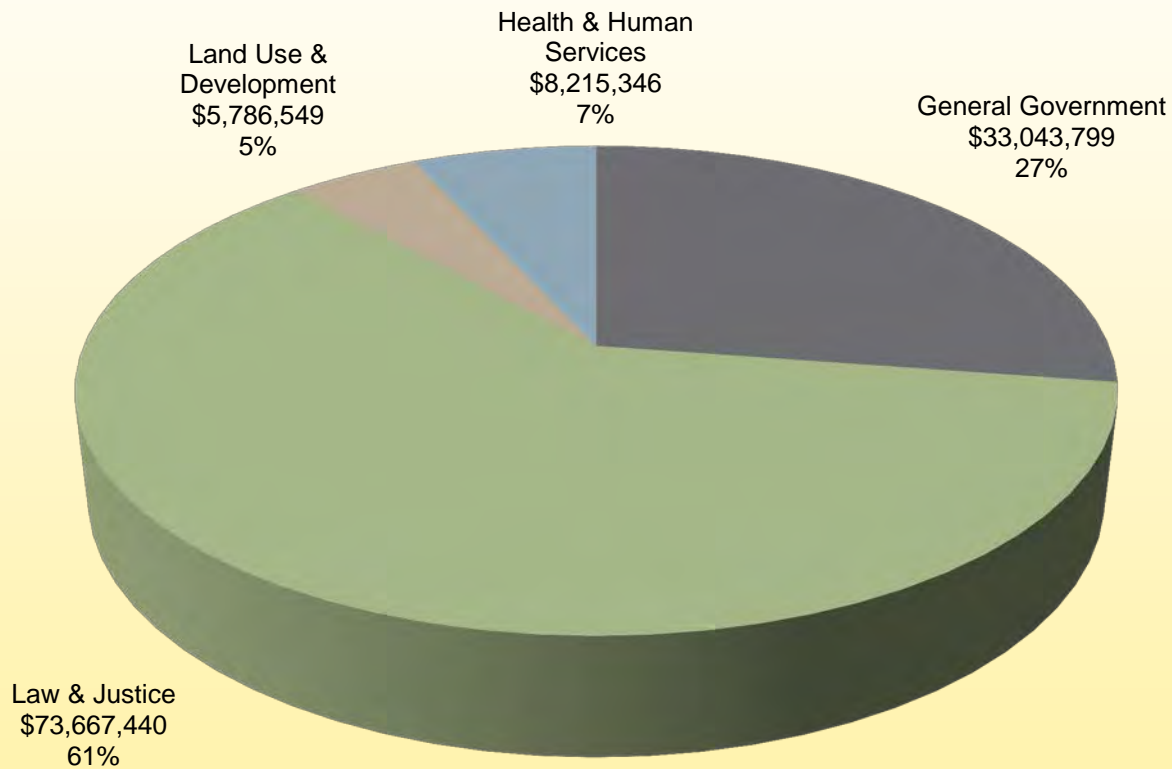
How does the General Fund support county programs?

- Departments get money from different sources
 - For example: grants, state & federal agencies, and charges for service
- When that doesn't cover all of the department's costs, the difference is made up with other General Fund discretionary dollars
- These other discretionary dollars are a department's **“Net County Cost”**
- Departments are required to live within their “Net County Cost” to ensure that no additional General Fund support is required

Distribution of Net County Cost by Program Area FY 2007-08



Distribution of Net County Cost by Program Area FY 2016-17



Distribution of Net County Cost by Department FY 2016-17

	2016-17 NCC	% of Total NCC
BOS	1,563,871	1.30%
CAO	9,884,743	8.19%
A/C	2,792,328	2.31%
Treasurer	838,308	0.69%
Assessor	3,355,791	2.78%
County Counsel	2,985,360	2.47%
Human Resources	2,138,585	1.77%
Information Technologies	8,492,514	7.04%
Economic Development/Parks & Trails	-	0.00%
Recorder Clerk	992,299	0.82%
Subtotal	33,043,799	27.37%
Grand Jury	75,319	0.06%
Courts	1,534,397	1.27%
District Attorney	6,195,935	5.13%
Public Defender	3,566,010	2.95%
Sheriff	49,872,818	41.32%
Probation	12,422,961	10.29%
Subtotal	73,667,440	61.03%
Surveyor	1,522,029	1.26%
Agriculture	505,732	0.42%
DOT - County Engineer & Cemeteries	458,050	0.38%
Development Services	3,300,738	2.73%
CDA Admin	-	0.00%
Environmental Mgt	-	0.00%
Subtotal	5,786,549	4.79%
Health - Animal Control	2,152,291	1.78%
HHSA - Admin	65,005	0.05%
Veterans	470,265	0.39%
Human Services	3,978,078	3.30%
Library	1,544,707	1.28%
Child Support Services	5,000	0.00%
Subtotal	8,215,346	6.81%
Total Department	120,713,134	100.00%

Does the Recommended Budget contain reserve funds?

- 7.6% set aside including:
 - \$8.2 million in reserves
 - 4.6% of adjusted General Fund appropriations
 - \$5.3 million for contingency
 - 3% of adjusted General Fund appropriations
- \$2.2 million set aside for the Public Safety Facility Capital Project
- \$700K set aside as Designation for Capital Projects

What does the Recommended Budget mean for the future?

- Future year deficits assume:
 - 4% growth in Property and 2% in Sales Tax
 - No use of fund balance for on-going expenses
 - Maintaining 8% reserve/contingency
 - Annual appropriations growth of 4.5% in salaries and no growth in other expenses

	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Total Revenues	\$275,146,797	\$260,931,926	\$267,595,968	\$274,437,897	\$281,566,896
Total Appropriations	\$275,146,797	\$261,657,255	\$269,390,100	\$278,108,698	\$287,186,582
Total Revenue Surplus/Shortfall	\$ -	\$ (725,329)	\$ (1,794,132)	\$ (3,670,801)	\$ (5,619,686)

Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Unreserved/ Undesignated June 30, 2016 (estimated)	Decreases to Reserves/ Designations/ Net Assets	Additional Financing Sources	Total Available Sources	Financing Uses	Increases to Reserves/ Designations/ Net Assets	Total Financing Uses
1	2	3	4	5	6	7	8
Governmental Funds							
General	\$ 26,795,930	\$ 9,157,931	\$ 239,192,936	\$ 275,146,797	\$ 272,000,794	\$ 3,146,003	\$ 275,146,797
Special Revenue Funds	40,532,142	4,867,609	165,534,001	210,933,752	204,736,562	6,197,190	210,933,752
Capital Project Funds	-	1,439,698	22,001,177	23,440,875	22,540,875	900,000	23,440,875
Debt Service Funds	-	-	-	-	-	-	-
Total Governmental Funds	\$ 67,328,072	\$ 15,465,238	\$ 426,728,114	\$ 509,521,424	\$ 499,278,231	\$ 10,243,193	\$ 509,521,424
Other Funds							
Internal Service Funds	\$ 30,000	\$ -	\$ 46,630,325	\$ 49,660,325	\$ 49,660,325	\$ -	\$ 49,660,325
Enterprise Funds	300,000		1,170,891	1,470,891	1,338,467	132,424	1,470,891
Special Districts and Other Agencies	14,944,727	1,870,571	28,227,009	45,042,307	44,412,945	629,362	45,042,307
Total Other Funds	\$ 15,274,727	\$ 1,870,571	\$ 76,028,225	\$ 96,173,523	\$ 95,411,737	\$ 761,786	\$ 96,173,523
Total All Funds	\$ 82,602,799	\$ 17,335,809	\$ 502,756,339	\$ 605,694,947	\$ 594,689,968	\$ 11,004,979	\$ 605,694,947

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Governmental Funds Summary Fiscal Year 2016-17	Schedule 2
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Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Unreserved/ Undesignated June 30, 2016 (estimated)	Decreases to Reserves/ Designations	Additional Financing Sources	Total Available Sources	Financing Uses	Increases to Reserves/ Designations	Total Financing Uses
1	2	3	4	5	6	7	8

General Fund							
General	\$ 26,795,930	\$ 9,157,931	\$ 239,192,936	\$ 275,146,797	\$ 272,000,794	\$ 3,146,003	\$ 275,146,797
Total General Fund	\$ 26,795,930	\$ 9,157,931	\$ 239,192,936	\$ 275,146,797	\$ 272,000,794	\$ 3,146,003	\$ 275,146,797

Special Revenue Funds							
Erosion Control	\$ -		\$ 2,446,900	\$ 2,446,900	\$ 2,446,900	\$ -	\$ 2,446,900
Road Fund	4,975,056	224,826	55,851,481	61,051,363	61,051,363		61,051,363
County Road District Tax Fund	-		5,812,079	5,812,079	5,812,079		5,812,079
Special Aviation	-		20,020	20,020	20,020		20,020
Fish and Game	-		23,000	23,000	23,000		23,000
Community Services	658,378		8,339,227	8,997,605	8,997,605		8,997,605
Housing, Community & Econ Devlp	93,292	163,999	974,737	1,232,028	1,232,028	-	1,232,028
Public Health	10,074,188		15,774,318	25,848,506	20,848,506	5,000,000	25,848,506
Mental Health	10,212,899		24,004,219	34,217,118	34,217,118		34,217,118
Social Services SB163 Wraparound	57,673		120	57,793	57,793		57,793
Planning: EIR Development Fees	-		-	-	-		-
Tobacco Settlement	-		-	-	-		-
Federal Forest Reserve	131,140		-	131,140	131,140		131,140
Jail Commissary	1,325,701		362,301	1,688,002	1,688,002		1,688,002
Placerville Union Cemetery	94,275		31,330	125,605	125,605		125,605
Countywide Special Revenue	12,909,540	4,478,784	51,894,269	69,282,593	68,085,403	1,197,190	69,282,593
Total Special Revenue Funds	\$ 40,532,142	\$ 4,867,609	\$ 165,534,001	\$ 210,933,752	\$ 204,736,562	\$ 6,197,190	\$ 210,933,752

Capital Project Funds							
Accumulative Capital Outlay	\$ -	\$ 1,439,698	\$ 22,001,177	\$ 23,440,875	\$ 22,540,875	\$ 900,000	\$ 23,440,875
Total Capital Project Funds	\$ -	\$ 1,439,698	\$ 22,001,177	\$ 23,440,875	\$ 22,540,875	\$ 900,000	\$ 23,440,875

Debt Service Funds							
El Dorado Hills Business Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Debt Service Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Governmental Funds	\$ 67,328,072	\$ 15,465,238	\$ 426,728,114	\$ 509,521,424	\$ 499,278,231	\$ 10,243,193	\$ 509,521,424
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Actual
 Estimated

Fund Name	Total Fund Balance June 30, 2016 (estimated)	Less: Obligated Fund Balances			Fund Balance Available June 30, 2016 (estimated)
		Encumbrances	Nonspendable, Restricted and Committed	Assigned	
1	2	3	4	5	6
General Fund					
General	\$ 44,204,154	\$ -	\$ 11,194,914	\$ 6,213,310	\$ 26,795,930
Total General Fund	\$ 44,204,154	\$ -	\$ 11,194,914	\$ 6,213,310	\$ 26,795,930
Special Revenue Funds					
Erosion Control	\$ 16,930	\$ -	\$ 16,930	\$ -	\$ -
Road Fund	9,544,828	-	4,569,772	-	4,975,056
County Road District Tax Fund	558,852	-	558,852	-	-
Special Aviation	60	-	60	-	-
Fish and Game	3,691	-	-	3,691	-
Community Services	733,911	-	75,533	-	658,378
Housing, Community & Econ Devlp	257,291	-	163,999	-	93,292
Public Health	10,074,913	-	725	-	10,074,188
Mental Health	12,111,265	-	1,898,366	-	10,212,899
Social Services SB163 Wraparound	57,673	-	-	-	57,673
Planning: EIR Development Fees	25,560	-	25,560	-	-
Tobacco Settlement	-	-	-	-	-
Federal Forest Reserve	131,140	-	-	-	131,140
Jail Commissary	1,325,701	-	-	-	1,325,701
Placerville Union Cemetery	94,275	-	-	-	94,275
Countywide Special Revenue	65,180,601	-	47,291,419	4,979,642	12,909,540
Total Special Revenue Funds	\$ 100,116,691	\$ -	\$ 54,601,216	\$ 4,983,333	\$ 40,532,142
Capital Projects Funds					
Accumulative Capital Outlay	\$ 4,617,461	\$ -	\$ 4,617,461	\$ -	\$ -
Total Capital Project Funds	\$ 4,617,461	\$ -	\$ 4,617,461	\$ -	\$ -
Debt Service Funds					
El Dorado Hills Business Park	\$ 1,805,974	\$ -	\$ -	\$ 1,805,974	\$ -
Total Debt Service Funds	\$ 1,805,974	\$ -	\$ -	\$ 1,805,974	\$ -
Total Governmental Funds	\$ 150,744,280	\$ -	\$ 70,413,591	\$ 13,002,617	\$ 67,328,072

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Obligated Fund Balances - By Governmental Funds Fiscal Year 2016-17				Schedule 4	
		Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for the Budget Year	
Fund Name and Fund Balance Descriptions	Obligated Fund Balances June 30, 2016 (estimated)	Recommended	Adopted by the Board of Supervisors	Recommended	Adopted by the Board of Supervisors		
1	2	3	4	5	6	7	
General Fund							
General Reserve	\$ 11,194,914	\$ 2,953,861	\$ -	\$ 240,000	\$ -	8,481,053	
Committed - Capital Projects	6,204,070	6,204,070	-	2,906,003	-	2,906,003	
Assigned - Imprest Cash	9,240					9,240	
Total General Fund	\$ 17,408,224	\$ 9,157,931	\$ -	\$ 3,146,003	\$ -	11,396,296	
Special Revenue Funds							
Erosion Control							
Restricted - Other	\$ 16,930	\$ -	\$ -	\$ -	\$ -	16,930	
Road Fund							
Nonspendable - Inventory	714,109	-	-	-	-	714,109	
Restricted - Imprest Cash	3,400					3,400	
Committed - Capital Projects	3,852,263	224,826	-	-	-	3,627,437	
Road District Tax							
Committed - Other	558,852	-	-	-	-	558,852	
Special Aviation							
Restricted - Other	60	-	-	-	-	60	
Fish and Game							
Assigned - Other	3,691	-	-	-	-	3,691	
Community Services							
Nonspendable - Inventory	75,113	-	-	-	-	75,113	
Restricted - Imprest Cash	420	-	-	-	-	420	
Housing, Community & Econ Devlp							
Assigned - Other	163,999	163,999	-	-	-	-	
Public Health							
Restricted - Imprest Cash	725						
Assigned - Other	-	-	-	5,000,000	-	5,000,000	
Mental Health							
General Reserve	1,898,326	-	-	-	-	1,898,326	
Restricted - Imprest Cash	40	-	-	-	-	40	
Planning: EIR Development Fees							
Committed - Other	25,560	-	-	-	-	25,560	
Countywide Special Revenue							
Restricted - Capital Projects	7,031,322	-	-	-	-	7,031,322	
Restricted - Other	32,610,001	1,116,301	-	1,195,190	-	32,688,890	
Committed - Capital Projects	7,633,497	3,362,483	-	-	-	4,271,014	
Committed - Other	16,599	-	-	-	-	16,599	
Assigned - Other	4,979,642	-	-	2,000	-	4,981,642	
Total Special Revenue Funds	\$ 59,584,549	\$ 4,867,609	\$ -	\$ 6,197,190	\$ -	60,896,475	
Capital Project Funds							
Accumulative Capital Outlay							
Committed - Capital Projects	\$ 4,617,461	\$ 1,439,698	\$ -	\$ 900,000	\$ -	3,177,763	
Total Capital Project Funds	\$ 4,617,461	\$ 1,439,698	\$ -	\$ 900,000	\$ -	3,177,763	
Debt Service Funds							
El Dorado Hills Business Park							
Assigned - Debt Service	\$ 1,805,974	\$ -	\$ -	\$ -	\$ -	1,805,974	
Total Debt Service Funds	\$ 1,805,974	\$ -	\$ -	\$ -	\$ -	1,805,974	

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Summary of Additional Financing Sources by Source and Fund Governmental Funds Fiscal Year 2016-17			Schedule 5
Description	2014-15 Actual	2015-16 Actual Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended	
1	2	3	4	5	
Summarization by Source					
Taxes	\$ 99,752,014	\$ 104,510,775	\$ 108,461,043	\$ 108,465,724	
Licenses and Permits	8,421,779	10,175,522	11,469,629	11,634,629	
Fines, Forfeitures and Penalties	2,126,923	2,195,169	1,703,695	1,703,695	
Use of Money and Property	768,925	662,616	614,931	614,931	
Intergovernmental Revenues	148,355,487	153,786,522	160,974,805	161,492,513	
Charges for Services	31,985,052	40,885,682	36,980,475	36,890,737	
Miscellaneous Revenues	5,636,478	4,155,895	5,484,990	5,556,180	
Other Financing Sources	93,653,829	106,098,419	104,043,931	100,369,705	
Residual Equity Transfers	2,902,553	46,403	-	-	
Total Summarization by Source	\$ 393,603,040	\$ 422,517,003	\$ 429,733,499	\$ 426,728,114	
Summarization by Fund					
General Fund	\$ 222,860,248	\$ 232,430,668	\$ 238,528,819	\$ 239,192,936	
Erosion Control	2,964,568	2,952,668	2,446,900	2,446,900	
Road Fund	50,624,863	58,443,478	58,925,323	55,851,481	
County Road District Tax Fund	5,333,135	5,593,538	5,812,079	5,812,079	
Special Aviation	20,020	20,023	20,020	20,020	
Fish and Game	6,004	9,200	23,000	23,000	
Community Services	6,918,861	7,271,883	8,339,227	8,339,227	
Housing, Community & Econ Devlp	2,211,154	1,841,185	974,737	974,737	
Public Health	14,083,685	13,393,901	16,408,372	15,774,318	
Mental Health	24,093,598	22,651,779	24,004,219	24,004,219	
Social Services SB163 Wraparound	158	120	120	120	
Planning: EIR Development Fees	70	70	-	-	
Tobacco Settlement	-	-	-	-	
Federal Forest Reserve	127,926	66	-	-	
Jail Commissary	907,822	359,721	362,301	362,301	
Placerville Union Cemetery	25,353	23,143	31,330	31,330	
Countywide Special Revenue	54,692,263	58,375,011	51,855,875	51,894,269	
Accumulative Capital Outlay	8,728,349	19,150,549	22,001,177	22,001,177	
El Dorado Hills Business Park	4,962	-	-	-	
Total Summarization by Fund	\$ 393,603,040	\$ 422,517,003	\$ 429,733,499	\$ 426,728,114	

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2016-17	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7

General Fund

General Fund

Taxes						
0100	Property Taxes - Current Secured	\$	55,180,305	\$	58,477,378	\$ 60,816,473 \$ 60,816,473
0110	Property Taxes - Current Unsecured		1,292,958		1,298,397	1,343,815 1,343,815
0120	Property Taxes - Prior Secured		26,770		941	979 979
0130	Property Taxes - Prior Unsecured		21,501		17,509	18,209 18,209
0140	Supplemental Property Taxes - Current		683,143		552,732	574,841 574,841
0150	Supplemental Property Taxes - Prior		395,157		398,756	414,706 414,706
0160	Sales and Use Tax		7,960,777		10,368,865	11,086,242 11,086,242
0162	In-Lieu Local Sales and Use Tax		2,701,917		500,000	- -
0171	Hotel and Motel Occupancy Tax		2,792,967		2,837,646	2,951,633 2,956,314
0172	Property Transfer Tax		1,938,312		2,263,367	2,353,902 2,353,902
0174	Timber Yield Tax		82,905		82,905	82,905 82,905
0178	Tax Loss Reserve		3,144,961		3,000,000	3,000,000 3,000,000
0179	Property Tax In-Lieu of Vehicle License Fee		16,975,839		17,877,484	18,592,583 18,592,583
Total Taxes		\$	93,197,512	\$	97,675,980	\$ 101,236,288 \$ 101,240,969

Licenses, Permits and Franchises						
0200	Animal Licenses	\$	241,631	\$	245,000	\$ 265,000 \$ 265,000
0201	Viscious/Dangerous Dog		7,562		11,000	11,000 11,000
0202	Kennel Permits		14,817		17,350	17,350 17,350
0210	Business Licenses		345,728		414,000	437,000 437,000
0220	Construction Permits		3,697,111		4,930,732	6,112,370 6,112,370
0230	Road Privileges and Permits		-		25,700	44,000 44,000
0240	Zoning Permits Administration		127,818		77,000	132,000 132,000
0250	Franchise - Public Utility		337,450		400,000	460,363 460,363
0251	Franchise - Garbage		318,936		941,000	941,000 941,000
0252	Franchise - Cable		772,009		772,009	772,009 772,009
0260	Other License and Permits		175,993		172,885	194,081 314,081
0261	Marriage License		76,035		77,000	79,000 79,000
0263	Under Ground Storage Tank Permit		119,969		101,360	98,695 98,695
0265	Health Permit		17,773		19,510	17,503 17,503
0267	Food Facility Permit		471,390		412,575	395,721 395,721
0268	Pool and Spa Permit		107,830		101,889	102,973 102,973
0269	Water System Permit		73,732		55,917	61,291 61,291
0270	Well Permit		63,368		52,000	39,000 39,000
0272	Infectious Waste Permit		73		-	- -
0274	Alarm Permit		92,430		95,000	85,000 130,000
0275	Carry Consealed Weapon Permit		25,713		16,500	30,000 30,000
Total Licenses, Permits and Franchises		\$	7,087,366	\$	8,938,427	\$ 10,295,356 \$ 10,460,356

Fines, Forfeitures and Penalties						
0300	Vehicle Code Fines	\$	57,937	\$	58,835	\$ 48,536 \$ 48,536
0301	Vehicle Code Fines - Court		451,211		407,384	352,356 352,356
0320	Other Court Fines		59,946		55,508	56,396 56,396
0341	Restitution Fee		25,669		5,500	3,750 3,750
0342	Bad Check Restitution Fee		3,638		2,978	2,500 2,500
0348	Penalty - Suspended Drivers License		14,100		8,300	10,000 10,000
0360	Penalties and Costs on Delinquent Taxes		315,456		423,575	420,575 420,575
Total Fines, Forfeitures and Penalties		\$	927,957	\$	962,080	\$ 894,113 \$ 894,113

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7

Revenue from Use of Money and Property

0400	Interest		\$ 181,390	\$ 247,000	\$ 248,000	\$ 248,000
0420	Rent - Land and Buildings		25,992	17,090	17,100	17,100
0421	Rent - Equipment		40	300	300	300
0422	Rent - Miscellaneous		4,200	4,200	4,200	4,200

Total Revenue from Use of Money and Property \$ 211,622 \$ 268,590 \$ 269,600 \$ 269,600

Intergovernmental Revenue - State

0540	State - Motor Vehicle In-lieu Tax		\$ 63,168	\$ 70,000	\$ -	\$ -
0542	State - Vehicle Abatement Surcharge		190,459	110,000	110,000	110,000
0543	State - Vehicle License Collection		121,213	66,131	-	-
0544	State - Veh Lic Realignment - MentHlth		-	34,633	-	-
0545	State - Veh Lic Realignment - Health		3,995,894	1,993,990	-	-
0546	State - Veh Lic Realignment - Soc Serv		4,562,598	891,635	-	-
0580	State - Public Assistance Administration		4,004,797	4,545,141	4,730,279	4,730,279
0581	State - Food Stamp Administration		2,277,169	1,478,830	2,288,940	2,288,940
0584	State - Fraud Incentives		450	-	-	-
0601	State - Cw Two Parent Families		125,646	342,463	-	-
0602	State - Cw Zero Parent/All Other Families		(291,442)	-	-	-
0603	State - Foster Care		2,099	48,498	95,590	95,590
0604	State - Adoption		3,809	-	-	-
0605	State - Boarding Home License		33,798	160,910	382,884	382,884
0607	State - Kinship Guardian		29,432	144,604	-	-
0720	State - Agriculture		128,591	131,279	131,279	131,279
0722	State - Pesticide Use Enforcement		140,858	143,858	146,692	146,692
0723	State - Seed Inspection		200	200	200	200
0724	State - Nursery Inspection		500	500	500	500
0727	State - Weights and Measures		5,723	6,460	6,460	6,460
0728	State - Fruit and Vegetable Certificate		1,030	200	200	200
0729	State - Unclaimed Gas Tax Refund		250,157	273,421	288,816	288,816
0760	State - Corrections		113,330	113,910	116,770	116,770
0780	State - Disaster Relief		-	146,322	-	-
0800	State - Veterans' Affairs		50,436	42,808	46,000	46,000
0820	State - Homeowners' Property Tax Relief		596,713	596,713	596,713	596,713
0860	State - Public Safety Sales Tax		9,579,725	9,661,123	9,771,090	9,998,344
0880	State - Other		2,066,235	2,639,124	2,422,198	2,422,198
0881	State - Mandated Reimbursements		3,352,957	293,500	23,500	23,500
0883	State - Peace Officers Training Program		45,095	35,000	45,000	45,000
0887	State - Child Support Incentives		1,594,863	1,429,986	1,694,272	1,694,272
0896	State - Vehicle Theft Alloc - VC9250.14		192,696	205,453	197,000	197,000
0898	State - Office of Emergency Serv (OES)		78,322	88,934	88,934	88,934
0900	State - Boating and Waterways		359,546	360,211	319,546	319,546
0908	State - Tobacco Settlement Fund		1,420,485	1,500,000	1,500,000	1,500,000

Total Intergovernmental Revenue - State \$ 35,096,554 \$ 27,555,837 \$ 25,002,863 \$ 25,230,117

Intergovernmental Revenue - Federal

1000	Federal - Public Assistance Admin.		\$ 7,369,012	\$ 9,042,707	\$ 10,153,943	\$ 10,158,943
1001	Federal - Food Stamps		2,511,374	2,201,619	3,295,103	3,295,103
1021	Federal - Cw Two Parent Families		302,649	361,263	365,600	365,600
1022	Federal - Cw Zero Parent/All Other Families		1,391,527	1,484,762	1,462,398	1,462,398
1023	Federal - Foster Care		2,997,446	3,121,085	2,710,740	2,710,740
1024	Federal - Adoption		1,778,416	2,012,367	1,880,000	1,880,000

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2016-17	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
1025	Federal - Kinship Guardian		47,372	55,208	-	-
1026	Federal - Refugee Cash Assistance		(237)	-	-	-
1040	Federal - Health Administration		232,500	-	-	-
1060	Federal - Emerg Mngt Agency (FEMA)		7,027	585,773	-	-
1061	Federal - Highway Administration (FHWA)		562	-	-	-
1080	Federal - Grazing Fee		83	70	70	70
1090	Federal - In-Lieu Taxes		408,925	400,000	400,000	400,000
1100	Federal - Other		1,081,934	1,252,516	633,948	633,948
1101	Federal - Block Grant Revenues		-	68,275	-	-
1102	Federal - Child Support Incentives		-	284,827	-	-
1103	Federal - Child Support 356 66%		3,095,917	3,328,756	3,288,882	3,288,882
1107	Federal - Medi Cal		4,208,104	3,805,302	4,306,036	4,306,036
1121	Federal - SCAAP - ST Criminal Alien Asst P		-	8,398	6,383	6,383
1124	Federal - OES		89,373	278,351	278,351	278,351
1125	Federal - HAVA		48,617	66,602	-	-
1126	Federal - HAVA (Sec 261)		281	17,000	-	-
Total Intergovernmental Revenue - Federal			\$ 25,570,881	\$ 28,374,881	\$ 28,781,454	\$ 28,786,454
Revenue Other Governmental Agencies						
1200	Other - Governmental Agencies		\$ 735,310	\$ 698,269	\$ 710,369	\$ 710,369
1202	Community Action- Responsive Educ		30,011	25,000	25,000	25,000
1206	SLT Surcharge		14,229	15,000	15,000	15,000
1207	Shingle Springs Rancheria		5,700,000	5,900,000	7,400,000	7,400,000
Total Revenue Other Governmental Agencies			\$ 6,479,550	\$ 6,638,269	\$ 8,150,369	\$ 8,150,369
Charges for Services						
1300	Assessment and Tax Collection Fees		\$ 1,781,876	\$ 2,474,653	\$ 2,445,537	\$ 2,445,537
1310	Special Assessments		92,064	89,900	89,900	89,900
1320	Audit and Accounting Fees		121,727	102,411	100,500	101,500
1321	Investment and Cash Management Fee		614,958	565,000	737,059	603,000
1340	Communication Services		6,256	7,000	7,000	7,000
1360	Election Services		295,695	120,000	250,000	250,000
1361	Candidate Filing Fee		46,919	15,000	-	-
1380	Legal Services		106,450	120,000	120,000	120,000
1381	Public Defender: Indigents		1,307	1,000	100	100
1400	Planning and Engineering Services		248,751	322,096	315,000	315,000
1401	Planning and Engineering Fees		33,700	26,000	30,000	34,927
1407	Residential Parcel Map		6,070	5,200	42,623	42,623
1408	Parcel Map Inspection Fee		58,667	72,335	65,600	65,600
1409	Subdiv Tentative / Final Map Plan Check		99,526	45,500	54,700	54,700
1410	Grading Application Fee		34,064	26,000	29,000	29,000
1411	Grading Inspection Plan Check (PC) Fee		2,845	14,200	37,550	37,550
1412	Development Projects (T&M)		494,473	760,000	1,066,600	1,066,600
1415	Ecological Preserve Fee		3,819	4,300	2,926	2,926
1480	Agricultural Services		9,244	31,050	31,050	31,050
1490	Civil Process Services		89,861	80,000	45,000	45,000
1500	Court Fees and Costs		1,064	843	585	585
1501	Court Fee		367	360	500	500
1502	Court Administration Fee - PC1205.d		35	-	-	-
1504	Summary Judgment		4,541	9,264	8,000	8,000
1508	Booking Fee		92,808	89,793	90,000	90,000
1510	Traffic School Bail - VC42007		398,568	364,587	359,534	359,534

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
1511	Traffic School Fees - VC42007.1		85,073	76,828	78,918	78,918
1512	Cite Fees - PC1463.07 GC29550		831	743	390	390
1513	AB233 - County Share State Penalty		231,509	208,859	180,429	180,429
1517	Conflict Attorney Reimbursement		2,514	1,167	5,936	5,936
1540	Estate Fees		25,090	12,000	12,000	12,000
1541	Public Guardian		155,221	152,000	152,000	152,000
1560	Humane Services		3,743	6,100	6,100	6,100
1561	Impounds		116,695	130,000	140,000	140,000
1562	Adoptions		109,541	113,000	138,000	138,000
1563	Microchip		855	2,000	2,000	2,000
1564	Restitution		2,996	5,000	5,000	5,000
1580	Law Enforcement Services		150,587	85,400	95,000	95,000
1581	United States Forest Service (USFS)		(587)	37,000	37,000	37,000
1582	Law Enforcement: Fingerprinting Services		25,716	25,000	25,000	25,000
1583	Law Enforcement: Vehicle Abatement		-	1,000	-	-
1600	Recording Fees		912,083	917,368	888,694	888,694
1604	Recording Fees CD Reproduction		11,163	6,500	6,500	6,500
1661	Water Sampling		38	100	100	100
1662	Loan Certification		1,583	2,766	3,000	3,000
1663	Business Plans		188,295	189,961	190,234	190,234
1680	Institutional Care and Services		200,600	123,650	125,000	125,000
1683	Probation - Adult Defendant		57,161	50,000	50,000	50,000
1684	Care In Juvenile Hall		73,886	74,000	80,000	80,000
1685	Urinalysis Testing		3,132	3,000	3,000	3,000
1700	Library Services		92,270	97,600	95,850	95,850
1701	Library Services - Video Rental		44,872	44,650	45,300	45,300
1702	Library Services - Comp Lab Printing		14,597	14,320	13,500	13,500
1703	Library Services - Microfilm		52	100	100	100
1704	Library Services - Copy Machine		2,498	2,775	2,375	2,375
1705	Library Services - Lost & Paid Books		9,777	8,600	7,950	7,950
1720	Park and Recreation Fees		50	-	-	-
1740	Charges for Services		1,049,071	1,285,786	1,504,005	1,504,005
1742	Miscellaneous Copy Fees		8,830	8,600	8,600	8,600
1744	Miscellaneous Inspections or Services		1,625	3,000	2,000	2,000
1746	Blood Draws		36,990	45,000	35,000	35,000
1747	Home Electronic Monitoring Prog (HEMP)		22,761	13,000	13,000	13,000
1748	In Custody Weekender Work Program		14,130	8,500	12,000	12,000
1749	Weekender Work Program		69,839	65,000	58,000	58,000
1751	Probation - Present Report Fee		2,756	2,500	3,000	3,000
1752	Building Investigation Fee		25,416	50,000	50,000	50,000
1753	Emergency Response Recovery (ERR)		-	2,236	-	-
1760	Risk Management Program Services		916	207	-	-
1768	Tahoe Regional Planning Agency (TRPA)		212,668	213,474	139,185	139,185
1800	Interfund Revenue		7,358,568	8,829,580	8,399,359	8,399,359
1802	Intrfnd Rev: Radio Equip & Support		1,080	1,000	1,000	1,000
1804	Intrfnd Rev: Mail Services		33,368	32,506	40,836	40,836
1805	Intrfnd Rev: Stores Support		6,657	7,357	6,551	6,551
1810	Intrfnd Rev: County Counsel		186,646	213,025	354,225	354,225
1816	Intrfnd Rev: IS Programming Support		23,489	40,000	10,000	10,000
1818	Intrfnd Rev: Maint Buildg & Improvmt		99,805	75,927	96,790	96,790
1821	Intrfnd Rev: Collections		9,229	7,720	7,648	7,648

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2016-17	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
1830	Intrfrnd Rev:	Allocated Salaries & Benefits	3,256,383	3,990,762	3,793,329	3,793,329
1856	Intrfrnd Rev:	Road Dst Tax Fund	10,717	10,300	10,800	10,800
Total Charges for Services			\$ 19,598,441	\$ 22,643,459	\$ 22,863,468	\$ 22,735,336
Miscellaneous Revenues						
1900	Welfare Repayments		\$ 149,743	\$ 110,636	\$ 135,000	\$ 135,000
1901	Recoup Cw Two Parent/All Other Families		991	550	550	550
1902	Recoup Cw Zero Parent/All Other Families		44,230	39,600	39,600	39,600
1903	Recoup Cw Foster Care		355,346	284,900	284,900	284,900
1920	Other Sales		8,768	8,800	11,800	11,800
1940	Miscellaneous Revenue		662,193	643,184	569,851	641,041
1941	Miscellaneous Refund		6,386	-	-	-
1942	Miscellaneous Reimbursement		756,962	1,325,963	1,477,537	1,477,537
1943	Miscellaneous Donation		20,742	18,600	70,500	70,500
1945	Staled Dated Check		7,883	5,800	5,800	5,800
1947	Insurance Refund		208,802	-	-	-
1951	Advertising		52,920	45,960	50,000	50,000
1952	Unclaimed Cash		36,359	800	800	800
1954	Misc Donations: Friends of Library		95,375	105,700	77,500	77,500
1999	Special Revenue Clearing		355	-	-	-
Total Miscellaneous Revenues			\$ 2,407,054	\$ 2,590,493	\$ 2,723,838	\$ 2,795,028
Other Financing Sources						
2020	Operating Transfers In		\$ 19,295,829	\$ 26,229,409	\$ 25,261,071	\$ 25,585,122
2021	Operating Transfers In: Veh Lic Fee		2,619,727	957,635	426,507	426,507
2027	Operating Transfers In: Sales Tax Realignment		8,603,751	8,975,205	12,107,892	12,102,965
2028	Operating Transfers In: Computer Recording		200,000	288,000	200,000	200,000
2029	Operating Transfers In: Micrographics		226,226	260,000	290,000	290,000
2030	Operating Transfers In: Vital Statistics		20,000	25,000	25,000	25,000
2031	Operating Transfers In: License Notary		3,000	1,000	1,000	1,000
2061	Community Dev Block Grant Loan Repay		68,654	-	-	-
Total Other Financing Sources			\$ 31,037,187	\$ 36,736,249	\$ 38,311,470	\$ 38,630,594
Residual Equity Transfers						
2100	Residual Equity Transfers In		\$ 1,246,125	\$ 46,403	\$ -	\$ -
Total Residual Equity Transfers			\$ 1,246,125	\$ 46,403	\$ -	\$ -
TOTAL General Fund Financing Sources			\$ 222,860,248	\$ 232,430,668	\$ 238,528,819	\$ 239,192,936
TOTAL General Fund Financing Sources			\$ 222,860,248	\$ 232,430,668	\$ 238,528,819	\$ 239,192,936

Special Revenue Funds

Erosion Control

Revenue from Use of Money and Property

0400	Interest		\$ (156)	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ (156)	\$ -	\$ -	\$ -

Intergovernmental Revenue - State

0742	State - California Tahoe Conservancy		\$ 1,058,338	\$ 216,613	\$ 190,000	\$ 190,000
0880	State - Other		408,174	15,000	670,000	670,000
0904	State - Cal Trans		230,807	578,421	24,000	24,000
Total Intergovernmental Revenue - State			\$ 1,697,319	\$ 810,034	\$ 884,000	\$ 884,000

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
Intergovernmental Revenue - Federal						
1054	Federal - U.S. Forest Serv - B. Santini		\$ 550,383	\$ 1,533,317	\$ 1,076,706	\$ 1,076,706
1056	Federal - Congestion Mitig/Air Quality		685,987	181,830	-	-
Total Intergovernmental Revenue - Federal			\$ 1,236,370	\$ 1,715,147	\$ 1,076,706	\$ 1,076,706
Charges for Services						
1768	Tahoe Regional Planning Agency (TRPA)		\$ 13,728	\$ 427,487	\$ 286,194	\$ 286,194
Total Charges for Services			\$ 13,728	\$ 427,487	\$ 286,194	\$ 286,194
Miscellaneous Revenues						
1920	Other Sales		\$ 3,044	\$ -	\$ -	\$ -
1942	Miscellaneous Reimbursement		14,264	-	-	-
Total Miscellaneous Revenues			\$ 17,308	\$ -	\$ -	\$ -
Other Financing Sources						
2020	Operating Transfers In		\$ -	\$ -	\$ 200,000	\$ 200,000
Total Other Financing Sources			\$ -	\$ -	\$ 200,000	\$ 200,000
TOTAL Erosion Control Financing Sources			\$ 2,964,568	\$ 2,952,668	\$ 2,446,900	\$ 2,446,900
Road Fund						
Taxes						
0161	Trans Tax - Transportation Dev Act (TDA)		\$ 41,315	\$ 50,826	\$ 50,999	\$ 50,999
0174	Timber Yield Tax		8,913	8,500	8,500	8,500
Total Taxes			\$ 50,228	\$ 59,326	\$ 59,499	\$ 59,499
Licenses, Permits and Franchises						
0230	Road Privileges and Permits		\$ 62,207	\$ 55,000	\$ 55,000	\$ 55,000
0250	Franchise - Public Utility		743,617	685,000	621,637	621,637
Total Licenses, Permits and Franchises			\$ 805,824	\$ 740,000	\$ 676,637	\$ 676,637
Revenue from Use of Money and Property						
0400	Interest		\$ 10,501	\$ 12,209	\$ 12,000	\$ 12,000
0420	Rent - Land and Buildings		24,406	24,821	24,401	24,401
Total Revenue from Use of Money and Property			\$ 34,907	\$ 37,030	\$ 36,401	\$ 36,401
Intergovernmental Revenue - State						
0520	State - Hwy Tax - 2104a Adm / Eng		\$ 18,337	\$ 20,004	\$ 20,000	\$ 20,000
0521	State - Hwy Tax - 2104b Snow Removal		841,344	882,444	917,000	917,000
0522	State - Hwy Tax - 2104d,e,f, Unrestric		2,186,750	2,384,355	2,427,220	2,427,220
0523	State - Hwy Tax - 2105 Prop 111		1,754,532	1,788,429	1,823,599	1,823,599
0524	State - Hwy Tax - 2106 Unrestricted		764,956	629,140	649,553	649,553
0526	State - Hwy Tax - 2103 Unrestricted		2,783,326	1,375,949	695,923	695,923
0744	State - Regional Surface Trans 182.6d1		-	423,119	450,000	450,000
0745	State - Regional Surface Trans 182.6g		-	154,752	77,500	77,500
0746	State - Regional Surface Trans 185.6h		359,164	321,909	321,909	321,909
0747	State - Regional Surface Trans 182.9		100,000	100,000	100,000	100,000
0880	State - Other		311,287	-	54,087	54,087
0904	State - Cal Trans		875,387	304,242	1,000,000	1,000,000
0914	State - Prop IB		3,660,347	1,351,803	44,850	44,850
Total Intergovernmental Revenue - State			\$ 13,655,431	\$ 9,736,146	\$ 8,581,641	\$ 8,581,641
Intergovernmental Revenue - Federal						
1050	Federal - Construction		\$ 1,000	\$ -	\$ -	\$ -
1052	Federal - Highway Bridges (HBRD)		3,791,536	8,294,848	12,319,059	12,319,059
1055	Federal - Hazard Elimination		571,852	1,746,098	1,298,144	1,298,144
1056	Federal - Congestion Mitig/Air Quality		1,435,906	825,737	3,613,191	3,613,191

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
1058	Federal - Surface Trans Program (STP)		175,944	744,308	-	-
1060	Federal - Emerg Mngt Agency (FEMA)		8,857	-	-	-
1070	Federal - Forest Reserve Revenue		773,937	868,383	368,383	368,383
1100	Federal - Other		384,346	4,937,449	531,875	531,875
Total Intergovernmental Revenue - Federal			\$ 7,143,379	\$ 17,416,823	\$ 18,130,652	\$ 18,130,652
Revenue Other Governmental Agencies						
1200	Other - Governmental Agencies		\$ -	\$ 583,527	\$ -	\$ -
Total Revenue Other Governmental Agencies			\$ -	\$ 583,527	\$ -	\$ -
Charges for Services						
1406	Abandonment of Easement		\$ 1,444	\$ 1,500	\$ 3,267	\$ 3,267
1740	Charges for Services		736,919	570,142	2,861,499	2,861,499
1745	Public Utility Inspections		260,839	250,000	453,469	453,469
1763	Capital Improvement Project		75,137	306,046	105,546	105,546
1765	El Dorado Irrigation District (EID)		122,518	89,260	-	-
1800	Interfund Revenue		153,148	163,264	105,745	105,745
1830	Intrfnd Rev: Allocated Salaries & Benefits		75,981	180,925	222,893	222,893
1850	Intrfnd Rev: Parks and Recreation		16,559	-	-	-
1851	Intrfnd Rev: County Engineer		1,237,319	1,500,000	1,589,320	1,589,320
1856	Intrfnd Rev: Road Dst Tax Fund		14,987	251,970	842,136	842,136
Total Charges for Services			\$ 2,694,850	\$ 3,313,107	\$ 6,183,875	\$ 6,183,875
Miscellaneous Revenues						
1920	Other Sales		\$ 2,611	\$ 4,000	\$ 2,000	\$ 2,000
1940	Miscellaneous Revenue		398,051	176,927	493,980	493,980
1942	Miscellaneous Reimbursement		22,191	13,237	1,133,205	1,133,205
Total Miscellaneous Revenues			\$ 422,853	\$ 194,164	\$ 1,629,185	\$ 1,629,185
Other Financing Sources						
2000	Sale of Fixed Assets		\$ 1,250	\$ -	\$ -	\$ -
2001	Sale of Fixed Assets - Roads		20,253	10,000	5,000	5,000
2010	Operating Transfers In: Silva Valley Interchange		14,835,090	14,041,844	3,011,767	3,011,767
2012	Operating Transfers In: County TIM		1,931,884	1,114,342	5,180,577	5,180,577
2014	Operating Transfers In: Interim HWY 50 TIM		118,315	162,788	205,246	205,246
2015	Operating Transfers In: Utility Inspections		10,596	10,000	10,000	10,000
2020	Operating Transfers In		2,745,947	3,987,483	9,301,553	6,227,711
2023	Operating Transfers In: RIF Advances		839,932	894,728	113,211	113,211
2024	Operating Transfers In: RDT		5,314,124	6,142,170	5,800,079	5,800,079
Total Other Financing Sources			\$ 25,817,390	\$ 26,363,355	\$ 23,627,433	\$ 20,553,591
TOTAL Road Fund Financing Sources			\$ 50,624,863	\$ 58,443,478	\$ 58,925,323	\$ 55,851,481
Road District Tax Fund						
Taxes						
0100	Property Taxes - Current Secured		\$ 5,066,310	\$ 5,314,133	\$ 5,526,698	\$ 5,526,698
0110	Property Taxes - Current Unsecured		109,891	114,312	126,105	126,105
0120	Property Taxes - Prior Secured		2,413	2,400	-	-
0130	Property Taxes - Prior Unsecured		1,683	2,543	520	520
0140	Supplemental Property Taxes - Current		62,566	63,928	66,485	66,485
0150	Supplemental Property Taxes - Prior		27,495	31,200	32,448	32,448
Total Taxes			\$ 5,270,358	\$ 5,528,516	\$ 5,752,256	\$ 5,752,256
Fines, Forfeitures and Penalties						
0360	Penalties and Costs on Delinquent Taxes		\$ 1,016	\$ 1,040	\$ 1,082	\$ 1,082

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
Total Fines, Forfeitures and Penalties			\$ 1,016	\$ 1,040	\$ 1,082	\$ 1,082
Revenue from Use of Money and Property						
0400	Interest		\$ 7,409	\$ 7,500	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 7,409	\$ 7,500	\$ -	\$ -
Intergovernmental Revenue - State						
0820	State - Homeowners' Property Tax Relief		\$ 54,352	\$ 56,482	\$ 58,741	\$ 58,741
Total Intergovernmental Revenue - State			\$ 54,352	\$ 56,482	\$ 58,741	\$ 58,741
TOTAL Road District Tax Fund Financing Sources			\$ 5,333,135	\$ 5,593,538	\$ 5,812,079	\$ 5,812,079
Special Aviation						
Revenue from Use of Money and Property						
0400	Interest		\$ 20	\$ 23	\$ 20	\$ 20
Total Revenue from Use of Money and Property			\$ 20	\$ 23	\$ 20	\$ 20
Intergovernmental Revenue - State						
0500	State - Aviation		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total Intergovernmental Revenue - State			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL Special Aviation Financing Sources			\$ 20,020	\$ 20,023	\$ 20,020	\$ 20,020
Fish and Game						
Fines, Forfeitures and Penalties						
0320	Other Court Fines		\$ 5,989	\$ 3,000	\$ 3,000	\$ 3,000
Total Fines, Forfeitures and Penalties			\$ 5,989	\$ 3,000	\$ 3,000	\$ 3,000
Revenue from Use of Money and Property						
0400	Interest		\$ 16	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 16	\$ -	\$ -	\$ -
Other Financing Sources						
2020	Operating Transfers In		\$ -	\$ 6,200	\$ 20,000	\$ 20,000
Total Other Financing Sources			\$ -	\$ 6,200	\$ 20,000	\$ 20,000
TOTAL Fish and Game Financing Sources			\$ 6,004	\$ 9,200	\$ 23,000	\$ 23,000
Community Services						
Revenue from Use of Money and Property						
0400	Interest		\$ (220)	\$ (487)	\$ 999	\$ 999
Total Revenue from Use of Money and Property			\$ (220)	\$ (487)	\$ 999	\$ 999
Intergovernmental Revenue - State						
0880	State - Other		\$ 193,530	\$ 62,349	\$ 62,349	\$ 62,349
Total Intergovernmental Revenue - State			\$ 193,530	\$ 62,349	\$ 62,349	\$ 62,349
Intergovernmental Revenue - Federal						
1100	Federal - Other		\$ 2,629,629	\$ 2,805,084	\$ 3,387,584	\$ 3,387,584
1107	Federal - Medi Cal		249,563	53,000	53,000	53,000
1109	Federal - C1 Senior Nutrition		215,439	302,888	228,644	228,644
1110	Federal - C2 Senior Nutrition		252,973	152,973	220,720	220,720
1111	Federal - IIIB Social Programs		236,937	236,287	236,185	236,185
1113	Federal - Title 7B Elder Abuse		3,189	3,189	3,189	3,189
1114	Federal - 7A Ombudsman Supplement		23,554	23,554	23,590	23,590
1116	Federal - Dept of Agricultural (USDA)		103,824	113,087	116,836	116,836
1120	Federal - IIIF Disease Prevention- Aging		13,116	13,116	12,935	12,935
1122	Federal - IIIE Family Caregiver Support Prgm		103,638	103,638	105,354	105,354
Total Intergovernmental Revenue - Federal			\$ 3,831,863	\$ 3,806,816	\$ 4,388,037	\$ 4,388,037

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
Charges for Services						
1740	Charges for Services		\$ 489,735	\$ 593,115	\$ 769,085	\$ 769,085
1759	Senior Nutrition Services		207,662	238,223	243,500	243,500
1800	Interfund Revenue		56,478	70,118	20,306	20,306
Total Charges for Services			\$ 753,875	\$ 901,456	\$ 1,032,891	\$ 1,032,891
Miscellaneous Revenues						
1940	Miscellaneous Revenue		\$ 11,604	\$ 44,261	\$ 10,000	\$ 10,000
1943	Miscellaneous Donation		260,717	383,676	447,666	447,666
Total Miscellaneous Revenues			\$ 272,321	\$ 427,937	\$ 457,666	\$ 457,666
Other Financing Sources						
2020	Operating Transfers In		\$ 1,861,111	\$ 2,073,812	\$ 2,397,285	\$ 2,397,285
Total Other Financing Sources			\$ 1,861,111	\$ 2,073,812	\$ 2,397,285	\$ 2,397,285
Residual Equity Transfers						
2100	Residual Equity Transfers In		\$ 6,380	\$ -	\$ -	\$ -
Total Residual Equity Transfers			\$ 6,380	\$ -	\$ -	\$ -
TOTAL Community Services Financing Sources			\$ 6,918,861	\$ 7,271,883	\$ 8,339,227	\$ 8,339,227
Housing Community & Economic Devlp						
Licenses, Permits and Franchises						
0261	Marriage License		\$ (217)	\$ -	\$ -	\$ -
Total Licenses, Permits and Franchises			\$ (217)	\$ -	\$ -	\$ -
Revenue from Use of Money and Property						
0400	Interest		\$ 1,532	\$ 200	\$ 720	\$ 720
0401	Community Dev Block Grant Note		135,273	23,000	84,882	84,882
Total Revenue from Use of Money and Property			\$ 136,804	\$ 23,200	\$ 85,602	\$ 85,602
Intergovernmental Revenue - State						
0880	State - Other		\$ -	\$ 158,000	\$ -	\$ -
Total Intergovernmental Revenue - State			\$ -	\$ 158,000	\$ -	\$ -
Intergovernmental Revenue - Federal						
1100	Federal - Other		\$ -	\$ 1,060,000	\$ 400,000	\$ 400,000
Total Intergovernmental Revenue - Federal			\$ -	\$ 1,060,000	\$ 400,000	\$ 400,000
Miscellaneous Revenues						
1940	Miscellaneous Revenue		\$ 289	\$ -	\$ -	\$ -
Total Miscellaneous Revenues			\$ 289	\$ -	\$ -	\$ -
Other Financing Sources						
2020	Operating Transfers In		\$ 93,426	\$ 119,985	\$ 113,359	\$ 113,359
2061	Community Dev Block Grant Loan Repay		1,573,332	480,000	375,776	375,776
Total Other Financing Sources			\$ 1,666,757	\$ 599,985	\$ 489,135	\$ 489,135
Residual Equity Transfers						
2100	Residual Equity Transfers In		\$ 407,520	\$ -	\$ -	\$ -
Total Residual Equity Transfers			\$ 407,520	\$ -	\$ -	\$ -
TOTAL Housing Community & Economic Devlp Financing Sources			\$ 2,211,154	\$ 1,841,185	\$ 974,737	\$ 974,737
Public Health						
Licenses, Permits and Franchises						
0261	Marriage License		\$ 74,980	\$ 87,492	\$ 115,000	\$ 115,000
Total Licenses, Permits and Franchises			\$ 74,980	\$ 87,492	\$ 115,000	\$ 115,000

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
Fines, Forfeitures and Penalties						
0320	Other Court Fines		\$ 19,668	\$ 58,611	\$ 72,642	\$ 72,642
0324	Emergency Med Serv (EMS) - County		368,567	27,778	31,257	31,257
0325	Emergency Med Serv (EMS) - Admin		-	34,470	39,341	39,341
0326	Emergency Med Serv (EMS) - Physical		-	167,161	190,548	190,548
0327	Emergency Med Serv (EMS) - Hospital		-	72,053	82,132	82,132
Total Fines, Forfeitures and Penalties			\$ 388,235	\$ 360,073	\$ 415,920	\$ 415,920
Revenue from Use of Money and Property						
0400	Interest		\$ 16,367	\$ 29,715	\$ 18,025	\$ 18,025
Total Revenue from Use of Money and Property			\$ 16,367	\$ 29,715	\$ 18,025	\$ 18,025
Intergovernmental Revenue - State						
0640	State - Calif Children Services (CCS)		\$ 450,588	\$ 443,478	\$ 443,478	\$ 443,478
0670	State - Tuberculosis Control		16,786	5,226	20,000	20,000
0680	State - Health		87,322	99,108	104,670	104,670
0681	State - Child Hlth & Disab Prev (CHDP)		2,445	5,851	4,446	4,446
0687	State - Discretionary General Fund		65,267	66,112	66,143	66,143
0688	State - Medi Cal General Fund		182,639	242,580	340,449	340,449
0880	State - Other		-	128,550	128,550	128,550
0895	State - AB75 Tobacco		138,740	112,509	220,000	220,000
0908	State - Tobacco Settlement Fund		157,832	160,000	160,000	160,000
Total Intergovernmental Revenue - State			\$ 1,101,619	\$ 1,263,414	\$ 1,487,736	\$ 1,487,736
Intergovernmental Revenue - Federal						
1060	Federal - Emerg Mngt Agency (FEMA)		\$ -	\$ 678	\$ -	\$ -
1100	Federal - Other		1,114,869	1,198,723	1,361,765	1,361,765
1101	Federal - Block Grant Revenues		121,540	314,848	560,934	560,934
1107	Federal - Medi Cal		695,844	889,442	1,247,658	1,247,658
Total Intergovernmental Revenue - Federal			\$ 1,932,254	\$ 2,403,691	\$ 3,170,357	\$ 3,170,357
Revenue Other Governmental Agencies						
1200	Other - Governmental Agencies		\$ 269,182	\$ 105,000	\$ 364,600	\$ 364,600
Total Revenue Other Governmental Agencies			\$ 269,182	\$ 105,000	\$ 364,600	\$ 364,600
Charges for Services						
1603	Vital Health Statistic Fee		\$ 87,878	\$ 97,000	\$ 99,000	\$ 99,000
1620	Health Fees		82,376	83,547	113,705	113,705
1650	California Children Services (CCS)		9	203	220	220
1800	Interfund Revenue		241,687	477,673	400,073	400,073
Total Charges for Services			\$ 411,950	\$ 658,423	\$ 612,998	\$ 612,998
Miscellaneous Revenues						
1940	Miscellaneous Revenue		\$ 1,023,896	\$ 234,834	\$ 72,200	\$ 72,200
Total Miscellaneous Revenues			\$ 1,023,896	\$ 234,834	\$ 72,200	\$ 72,200
Other Financing Sources						
2016	Operating Transfers In: TDA		\$ 15,000	\$ -	\$ -	\$ -
2020	Operating Transfers In		4,543,033	4,095,149	5,704,543	5,070,489
2021	Operating Transfers In: Veh Lic Fee		3,543,996	2,101,735	3,188,048	3,188,048
2026	Operating Transfers In: PHD SRF		38,506	136,145	340,000	340,000
2027	Operating Transfers In: Sales Tax Realignment		724,667	1,918,230	918,945	918,945
Total Other Financing Sources			\$ 8,865,202	\$ 8,251,259	\$ 10,151,536	\$ 9,517,482
TOTAL Public Health Financing Sources			\$ 14,083,685	\$ 13,393,901	\$ 16,408,372	\$ 15,774,318

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7

Mental Health

Fines, Forfeitures and Penalties

0320 Other Court Fines	\$	72,790	\$	68,803	\$	75,000	\$	75,000
Total Fines, Forfeitures and Penalties	\$	72,790	\$	68,803	\$	75,000	\$	75,000

Revenue from Use of Money and Property

0400 Interest	\$	29,604	\$	25,700	\$	32,000	\$	32,000
Total Revenue from Use of Money and Property	\$	29,604	\$	25,700	\$	32,000	\$	32,000

Intergovernmental Revenue - State

0663 State - Mental Health Proposition 63	\$	7,035,053	\$	4,921,053	\$	6,113,955	\$	6,113,955
0880 State - Other		-		316,667		316,667		316,667
Total Intergovernmental Revenue - State	\$	7,035,053	\$	5,237,720	\$	6,430,622	\$	6,430,622

Intergovernmental Revenue - Federal

1100 Federal - Other	\$	160,703	\$	320,390	\$	372,590	\$	372,590
1101 Federal - Block Grant Revenues		998,479		634,006		958,253		902,253
1107 Federal - Medi Cal		6,637,299		6,082,655		6,430,710		6,430,710
1108 Federal - Perinatal Medi Cal		-		288,388		88,388		88,388
1127 Federal - Healthy Families		22,498		-		-		-
Total Intergovernmental Revenue - Federal	\$	7,818,980	\$	7,325,439	\$	7,849,941	\$	7,793,941

Charges for Services

1640 Mental Health Services: Private Insurance	\$	117,854	\$	227,400	\$	87,400	\$	87,400
1641 Mental Health Services: Private Payors		36,450		10,500		10,500		10,500
1642 Mental Health Services: Other County		167,512		471,756		400,000		400,000
1643 Mental Health Services: Co Collections		10,658		15,000		15,000		15,000
1644 Mental Health Services: Public Guardian		128,807		86,000		86,000		86,000
1740 Charges for Services		887		5,000		5,000		5,000
1742 Miscellaneous Copy Fees		65		-		-		-
1800 Interfund Revenue		4,401		-		-		-
1819 Infrnd Rev: Mental Health Sevices		52,800		52,800		-		-
Total Charges for Services	\$	519,434	\$	868,456	\$	603,900	\$	603,900

Miscellaneous Revenues

1940 Miscellaneous Revenue	\$	46,803	\$	158,400	\$	158,400	\$	158,400
Total Miscellaneous Revenues	\$	46,803	\$	158,400	\$	158,400	\$	158,400

Other Financing Sources

2020 Operating Transfers In	\$	789,490	\$	1,187,382	\$	953,890	\$	1,009,890
2021 Operating Transfers In: Veh Lic Fee		121,213		100,764		100,764		100,764
2026 Operating Transfers In: PHD SRF		3,420,534		4,057,194		4,042,950		4,042,950
2027 Operating Transfers In: Sales Tax Realignment		3,448,380		3,621,921		3,756,752		3,756,752
Total Other Financing Sources	\$	7,779,617	\$	8,967,261	\$	8,854,356	\$	8,910,356

Residual Equity Transfers

2100 Residual Equity Transfers In	\$	791,317	\$	-	\$	-	\$	-
Total Residual Equity Transfers	\$	791,317	\$	-	\$	-	\$	-

TOTAL Mental Health Financing Sources	\$	24,093,598	\$	22,651,779	\$	24,004,219	\$	24,004,219
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Social Services SB163 Wraparound

Revenue from Use of Money and Property

0400 Interest	\$	158	\$	120	\$	120	\$	120
Total Revenue from Use of Money and Property	\$	158	\$	120	\$	120	\$	120

TOTAL Social Services SB163 Wraparound Financing Sources	\$	158	\$	120	\$	120	\$	120
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Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7

EIR Developemnt Fee

Revenue from Use of Money and Property

0400 Interest	\$	70	\$	70	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	70	\$	70	\$	-	\$	-
TOTAL EIR Developemnt Fee Financing Sources	\$	70	\$	70	\$	-	\$	-

Federal Forest Reserve

Revenue from Use of Money and Property

0400 Interest	\$	368	\$	66	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	368	\$	66	\$	-	\$	-

Intergovernmental Revenue - Federal

1070 Federal - Forest Reserve Revenue	\$	127,558	\$	-	\$	-	\$	-
Total Intergovernmental Revenue - Federal	\$	127,558	\$	-	\$	-	\$	-
TOTAL Federal Forest Reserve Financing Sources	\$	127,926	\$	66	\$	-	\$	-

Jail Commissary

Revenue from Use of Money and Property

0400 Interest	\$	2,676	\$	1,920	\$	4,500	\$	4,500
Total Revenue from Use of Money and Property	\$	2,676	\$	1,920	\$	4,500	\$	4,500

Miscellaneous Revenues

1944 Inmate Welfare Trust	\$	523,451	\$	357,801	\$	357,801	\$	357,801
Total Miscellaneous Revenues	\$	523,451	\$	357,801	\$	357,801	\$	357,801

Residual Equity Transfers

2100 Residual Equity Transfers In	\$	381,696	\$	-	\$	-	\$	-
Total Residual Equity Transfers	\$	381,696	\$	-	\$	-	\$	-
TOTAL Jail Commissary Financing Sources	\$	907,822	\$	359,721	\$	362,301	\$	362,301

Placerville Union Cemetery

Revenue from Use of Money and Property

0400 Interest	\$	253	\$	202	\$	225	\$	225
Total Revenue from Use of Money and Property	\$	253	\$	202	\$	225	\$	225

Charges for Services

1740 Charges for Services	\$	9,500	\$	9,864	\$	12,805	\$	12,805
Total Charges for Services	\$	9,500	\$	9,864	\$	12,805	\$	12,805

Miscellaneous Revenues

1920 Other Sales	\$	11,000	\$	7,177	\$	18,300	\$	18,300
1940 Miscellaneous Revenue		4,600		5,900		-		-
Total Miscellaneous Revenues	\$	15,600	\$	13,077	\$	18,300	\$	18,300
TOTAL Placerville Union Cemetery Financing Sources	\$	25,353	\$	23,143	\$	31,330	\$	31,330

CAO Countywide Special Revenue

Fines, Forfeitures and Penalties

0322 Criminal Justice Construction	\$	241,593	\$	250,000	\$	200,000	\$	200,000
0323 Court Construction		11,680		-		-		-
Total Fines, Forfeitures and Penalties	\$	253,273	\$	250,000	\$	200,000	\$	200,000

Revenue from Use of Money and Property

0400 Interest	\$	14,095	\$	-	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	14,095	\$	-	\$	-	\$	-

Intergovernmental Revenue - State

0897 State - Off Highway Motor Veh License	\$	67,870	\$	16,500	\$	67,870	\$	67,870
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Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
Total Intergovernmental Revenue - State			\$ 67,870	\$ 16,500	\$ 67,870	\$ 67,870
Revenue Other Governmental Agencies						
1200	Other - Governmental Agencies		\$ 711,374	\$ 732,723	\$ 709,114	\$ 709,114
Total Revenue Other Governmental Agencies			\$ 711,374	\$ 732,723	\$ 709,114	\$ 709,114
Charges for Services						
1416	Public Safety Impact Fee		\$ 69,877	\$ -	\$ -	\$ -
1501	Court Fee		17,000	-	-	-
1506	Dispute Resolution Fee		27,614	-	-	-
Total Charges for Services			\$ 114,491	\$ -	\$ -	\$ -
Other Financing Sources						
2020	Operating Transfers In		\$ 15,000	\$ 15,000	\$ -	\$ -
Total Other Financing Sources			\$ 15,000	\$ 15,000	\$ -	\$ -
TOTAL CAO Countywide Special Revenue Financing Sources			\$ 1,176,102	\$ 1,014,223	\$ 976,984	\$ 976,984
Auditor-Controller Countywide Special Revenue						
Fines, Forfeitures and Penalties						
0360	Penalties and Costs on Delinquent Taxes		\$ 102,402	\$ 526,000	\$ 80,000	\$ 80,000
Total Fines, Forfeitures and Penalties			\$ 102,402	\$ 526,000	\$ 80,000	\$ 80,000
Revenue from Use of Money and Property						
0400	Interest		\$ 74	\$ 66	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 74	\$ 66	\$ -	\$ -
Charges for Services						
1310	Special Assessments		\$ 466,874	\$ -	\$ 510,240	\$ 510,240
Total Charges for Services			\$ 466,874	\$ -	\$ 510,240	\$ 510,240
Miscellaneous Revenues						
1940	Miscellaneous Revenue		\$ 3,704	\$ -	\$ 2,000	\$ 2,000
Total Miscellaneous Revenues			\$ 3,704	\$ -	\$ 2,000	\$ 2,000
TOTAL Auditor-Controller Countywide Special Revenue Financing Sources			\$ 573,054	\$ 526,066	\$ 592,240	\$ 592,240
Treas / Tax Collector Countywide Special Revenue						
Miscellaneous Revenues						
1940	Miscellaneous Revenue		\$ 2,378	\$ 3,600	\$ 3,600	\$ 3,600
Total Miscellaneous Revenues			\$ 2,378	\$ 3,600	\$ 3,600	\$ 3,600
Other Financing Sources						
2020	Operating Transfers In		\$ 2,669	\$ 3,600	\$ 3,600	\$ 3,600
Total Other Financing Sources			\$ 2,669	\$ 3,600	\$ 3,600	\$ 3,600
TOTAL Treas / Tax Collector Countywide Special Revenue Financing Sources			\$ 5,047	\$ 7,200	\$ 7,200	\$ 7,200
Assessor Countywide Special Revenue						
Revenue from Use of Money and Property						
0400	Interest		\$ 524	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 524	\$ -	\$ -	\$ -
Charges for Services						
1740	Charges for Services		\$ 18,406	\$ -	\$ 18,500	\$ 18,500
Total Charges for Services			\$ 18,406	\$ -	\$ 18,500	\$ 18,500
TOTAL Assessor Countywide Special Revenue Financing Sources			\$ 18,930	\$ -	\$ 18,500	\$ 18,500

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7

General Services Countywide Special Revenue

Licenses, Permits and Franchises

0264 River Use Permit \$ 162,147 \$ 166,303 \$ 179,336 \$ 179,336

Total Licenses, Permits and Franchises \$ 162,147 \$ 166,303 \$ 179,336 \$ 179,336

Revenue from Use of Money and Property

0400 Interest \$ 1,909 \$ - \$ - \$ -

Total Revenue from Use of Money and Property \$ 1,909 \$ - \$ - \$ -

Charges for Services

1405 Quimby Fee \$ 911 \$ - \$ - \$ -

1720 Park and Recreation Fees 107,382 75,780 83,500 83,500

Total Charges for Services \$ 108,293 \$ 75,780 \$ 83,500 \$ 83,500

Miscellaneous Revenues

1940 Miscellaneous Revenue \$ 1,975 \$ 1,000 \$ 500 \$ 500

1943 Miscellaneous Donation 3,323 4,000 4,000 4,000

Total Miscellaneous Revenues \$ 5,298 \$ 5,000 \$ 4,500 \$ 4,500

TOTAL General Services Countywide Special Revenue Financing Sources \$ 277,648 \$ 247,083 \$ 267,336 \$ 267,336

District Attorney Countywide Special Revenue

Fines, Forfeitures and Penalties

0343 Consumer Fraud \$ 47,026 \$ 21,173 \$ 34,580 \$ 34,580

0346 Asset Forfeiture - State 1,091 - - -

0347 Asset Forfeiture - Federal 2,159 - - -

Total Fines, Forfeitures and Penalties \$ 50,277 \$ 21,173 \$ 34,580 \$ 34,580

Revenue from Use of Money and Property

0400 Interest \$ 2,052 \$ - \$ - \$ -

Total Revenue from Use of Money and Property \$ 2,052 \$ - \$ - \$ -

Intergovernmental Revenue - State

0885 State - Auto Insurance Fraud \$ 89,159 \$ 280,000 \$ 296,072 \$ 296,072

0886 State - Workers' Compensation Fraud 401,486 258,408 298,240 298,240

Total Intergovernmental Revenue - State \$ 490,645 \$ 538,408 \$ 594,312 \$ 594,312

Charges for Services

1600 Recording Fees \$ 129,543 \$ 73,376 \$ 38,581 \$ 38,581

Total Charges for Services \$ 129,543 \$ 73,376 \$ 38,581 \$ 38,581

TOTAL District Attorney Countywide Special Revenue Financing Sources \$ 672,517 \$ 632,957 \$ 667,473 \$ 667,473

Sheriff Countywide Special Revenue

Fines, Forfeitures and Penalties

0320 Other Court Fines \$ 92,861 \$ - \$ - \$ -

0346 Asset Forfeiture - State 33,034 - - -

0347 Asset Forfeiture - Federal 198,844 - - -

Total Fines, Forfeitures and Penalties \$ 324,740 \$ - \$ - \$ -

Revenue from Use of Money and Property

0400 Interest \$ 11,441 \$ 1 \$ - \$ -

Total Revenue from Use of Money and Property \$ 11,441 \$ 1 \$ - \$ -

Intergovernmental Revenue - State

0880 State - Other \$ 817,433 \$ - \$ - \$ -

Total Intergovernmental Revenue - State \$ 817,433 \$ - \$ - \$ -

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7

Charges for Services

1490	Civil Process Services		\$ 55,759	\$ -	\$ -	\$ -
1680	Institutional Care and Services		173,918	-	-	-
Total Charges for Services			\$ 229,677	\$ -	\$ -	\$ -

Miscellaneous Revenues

1940	Miscellaneous Revenue		\$ 810	\$ -	\$ -	\$ -
Total Miscellaneous Revenues			\$ 810	\$ -	\$ -	\$ -

Residual Equity Transfers

2100	Residual Equity Transfers In		\$ 69,515	\$ -	\$ -	\$ -
Total Residual Equity Transfers			\$ 69,515	\$ -	\$ -	\$ -

TOTAL Sheriff Countywide Special Revenue Financing Sources			\$ 1,453,616	\$ 1	\$ -	\$ -
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Probation Countywide Special Revenue

Revenue from Use of Money and Property

0400	Interest		\$ 555	\$ 501	\$ 100	\$ 100
Total Revenue from Use of Money and Property			\$ 555	\$ 501	\$ 100	\$ 100

Intergovernmental Revenue - State

0880	State - Other		\$ 200,000	\$ 352,966	\$ 300,000	\$ 300,000
Total Intergovernmental Revenue - State			\$ 200,000	\$ 352,966	\$ 300,000	\$ 300,000

Miscellaneous Revenues

1940	Miscellaneous Revenue		\$ 27	\$ -	\$ -	\$ -
Total Miscellaneous Revenues			\$ 27	\$ -	\$ -	\$ -

TOTAL Probation Countywide Special Revenue Financing Sources			\$ 200,583	\$ 353,467	\$ 300,100	\$ 300,100
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Agriculture Countywide Special Revenue

Revenue from Use of Money and Property

0400	Interest		\$ 121	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 121	\$ -	\$ -	\$ -

TOTAL Agriculture Countywide Special Revenue Financing Sources			\$ 121	\$ -	\$ -	\$ -
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Building Countywide Special Revenue

Licenses, Permits and Franchises

0220	Construction Permits		\$ 5,581	\$ -	\$ -	\$ -
Total Licenses, Permits and Franchises			\$ 5,581	\$ -	\$ -	\$ -

Revenue from Use of Money and Property

0400	Interest		\$ 14	\$ 19	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 14	\$ 19	\$ -	\$ -

Charges for Services

1412	Development Projects (T&M)		\$ 64,739	\$ 80,000	\$ 80,000	\$ 80,000
1744	Miscellaneous Inspections or Services		49,600	15,000	77,240	77,240
Total Charges for Services			\$ 114,339	\$ 95,000	\$ 157,240	\$ 157,240

TOTAL Building Countywide Special Revenue Financing Sources			\$ 119,934	\$ 95,019	\$ 157,240	\$ 157,240
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Recorder Countywide Special Revenue

Licenses, Permits and Franchises

0262	Notary Confidential Marriage License		\$ 2,700	\$ 1,000	\$ 1,000	\$ 1,000
Total Licenses, Permits and Franchises			\$ 2,700	\$ 1,000	\$ 1,000	\$ 1,000

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7

Revenue from Use of Money and Property

0400 Interest	\$	4,549	\$	-	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	4,549	\$	-	\$	-	\$	-

Charges for Services

1600 Recording Fees	\$	118,636	\$	50,000	\$	55,000	\$	55,000
1601 Computer Recording Fee		261,606		200,000		200,000		200,000
1602 Micrographics		173,536		155,000		160,000		160,000
1603 Vital Health Statistic Fee		26,196		25,000		25,000		25,000
Total Charges for Services	\$	579,974	\$	430,000	\$	440,000	\$	440,000

TOTAL Recorder Countywide Special Revenue Financing Sources	\$	587,223	\$	431,000	\$	441,000	\$	441,000
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Planning Countywide Special Revenue

Licenses, Permits and Franchises

0240 Zoning Permits Administration	\$	275,823	\$	224,800	\$	184,800	\$	184,800
0266 Septic Permit		75		-		-		-
Total Licenses, Permits and Franchises	\$	275,898	\$	224,800	\$	184,800	\$	184,800

Revenue from Use of Money and Property

0400 Interest	\$	3,399	\$	3,414	\$	4,000	\$	4,000
Total Revenue from Use of Money and Property	\$	3,399	\$	3,414	\$	4,000	\$	4,000

Charges for Services

1406 Abandonment of Easement	\$	(235)	\$	-	\$	-	\$	-
1409 Subdiv Tentative / Final Map Plan Check		79,711		128,700		128,700		167,094
1415 Ecological Preserve Fee		86,747		115,000		143,325		143,325
1417 Oak Woodland Conservation Fee		1,509		-		-		-
1741 Special Project Staff Hours		(1,089)		16,500		16,500		16,500
Total Charges for Services	\$	166,643	\$	260,200	\$	288,525	\$	326,919

Miscellaneous Revenues

1940 Miscellaneous Revenue	\$	-	\$	2,000	\$	-	\$	-
Total Miscellaneous Revenues	\$	-	\$	2,000	\$	-	\$	-

Other Financing Sources

2020 Operating Transfers In	\$	-	\$	741,656	\$	-	\$	-
Total Other Financing Sources	\$	-	\$	741,656	\$	-	\$	-

TOTAL Planning Countywide Special Revenue Financing Sources	\$	445,939	\$	1,232,070	\$	477,325	\$	515,719
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Dept of Transportation Countywide Special Revenue

Licenses, Permits and Franchises

0230 Road Privileges and Permits	\$	7,500	\$	17,500	\$	17,500	\$	17,500
Total Licenses, Permits and Franchises	\$	7,500	\$	17,500	\$	17,500	\$	17,500

Revenue from Use of Money and Property

0400 Interest	\$	188,354	\$	196,800	\$	133,289	\$	133,289
0401 Community Dev Block Grant Note		66,784		50,000		-		-
Total Revenue from Use of Money and Property	\$	255,138	\$	246,800	\$	133,289	\$	133,289

Revenue Other Governmental Agencies

1207 Shingle Springs Rancheria	\$	2,600,000	\$	2,600,000	\$	2,600,000	\$	2,600,000
Total Revenue Other Governmental Agencies	\$	2,600,000	\$	2,600,000	\$	2,600,000	\$	2,600,000

Charges for Services

1409 Subdiv Tentative / Final Map Plan Check	\$	206	\$	-	\$	-	\$	-
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Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
1412	Development Projects (T&M)		944,316	1,190,000	-	-
1470	TIM: Traffic Impact Mitigation		5,079,117	9,905,074	3,813,758	3,813,758
1745	Public Utility Inspections		10,942	10,000	10,000	10,000
Total Charges for Services			\$ 6,034,581	\$ 11,105,074	\$ 3,823,758	\$ 3,823,758
Miscellaneous Revenues						
1940	Miscellaneous Revenue		\$ 37,165	\$ 1,089	\$ -	\$ -
Total Miscellaneous Revenues			\$ 37,165	\$ 1,089	\$ -	\$ -
Other Financing Sources						
2020	Operating Transfers In		\$ -	\$ 4,355	\$ -	\$ -
Total Other Financing Sources			\$ -	\$ 4,355	\$ -	\$ -
TOTAL Dept of Transportation Countywide Special Revenue Financing Sources			\$ 8,934,384	\$ 13,974,818	\$ 6,574,547	\$ 6,574,547
Public Health Countywide Special Revenue						
Revenue from Use of Money and Property						
0400	Interest		\$ 716	\$ 600	\$ 1,000	\$ 1,000
Total Revenue from Use of Money and Property			\$ 716	\$ 600	\$ 1,000	\$ 1,000
Charges for Services						
1740	Charges for Services		\$ 5,555	\$ 10,000	\$ 10,000	\$ 10,000
Total Charges for Services			\$ 5,555	\$ 10,000	\$ 10,000	\$ 10,000
Miscellaneous Revenues						
1940	Miscellaneous Revenue		\$ 56,003	\$ 67,500	\$ 52,500	\$ 52,500
1943	Miscellaneous Donation		9,833	-	-	-
Total Miscellaneous Revenues			\$ 65,836	\$ 67,500	\$ 52,500	\$ 52,500
TOTAL Public Health Countywide Special Revenue Financing Sources			\$ 72,107	\$ 78,100	\$ 63,500	\$ 63,500
Environmental Mngmnt Countywide Special Revenue						
Revenue from Use of Money and Property						
0400	Interest		\$ (480)	\$ 16	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ (480)	\$ 16	\$ -	\$ -
Miscellaneous Revenues						
1940	Miscellaneous Revenue		\$ -	\$ 100,000	\$ -	\$ -
Total Miscellaneous Revenues			\$ -	\$ 100,000	\$ -	\$ -
Other Financing Sources						
2020	Operating Transfers In		\$ 298,337	\$ 750,000	\$ -	\$ -
Total Other Financing Sources			\$ 298,337	\$ 750,000	\$ -	\$ -
TOTAL Environmental Mngmnt Countywide Special Revenue Financing Sources			\$ 297,857	\$ 850,016	\$ -	\$ -
Veterans' Services Countywide Special Revenue						
Revenue from Use of Money and Property						
0400	Interest		\$ 110	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 110	\$ -	\$ -	\$ -
Miscellaneous Revenues						
1940	Miscellaneous Revenue		\$ 16,761	\$ -	\$ 5,000	\$ 5,000
Total Miscellaneous Revenues			\$ 16,761	\$ -	\$ 5,000	\$ 5,000
TOTAL Veterans' Services Countywide Special Revenue Financing Sources			\$ 16,871	\$ -	\$ 5,000	\$ 5,000

Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7

Human Services Countywide Special Revenue

Revenue from Use of Money and Property

0400 Interest \$ 194 \$ 150 \$ 150 \$ 150

Total Revenue from Use of Money and Property \$ 194 \$ 150 \$ 150 \$ 150

Intergovernmental Revenue - State

0880 State - Other \$ 3,800 \$ 3,917 \$ 3,917 \$ 3,917

Total Intergovernmental Revenue - State \$ 3,800 \$ 3,917 \$ 3,917 \$ 3,917

Charges for Services

1600 Recording Fees \$ 12,852 \$ 12,000 \$ 12,000 \$ 12,000

1603 Vital Health Statistic Fee 2,046 2,000 2,000 2,000

Total Charges for Services \$ 14,898 \$ 14,000 \$ 14,000 \$ 14,000

TOTAL Human Services Countywide Special Revenue Financing Sources \$ 18,892 \$ 18,067 \$ 18,067 \$ 18,067

Library Countywide Special Revenue

Revenue from Use of Money and Property

0400 Interest \$ 114 \$ - \$ - \$ -

Total Revenue from Use of Money and Property \$ 114 \$ - \$ - \$ -

Miscellaneous Revenues

1943 Miscellaneous Donation \$ 200,000 \$ - \$ - \$ -

Total Miscellaneous Revenues \$ 200,000 \$ - \$ - \$ -

TOTAL Library Countywide Special Revenue Financing Sources \$ 200,114 \$ - \$ - \$ -

Fish and Game Countywide Special Revenue

Revenue from Use of Money and Property

0400 Interest \$ 29 \$ - \$ - \$ -

Total Revenue from Use of Money and Property \$ 29 \$ - \$ - \$ -

Miscellaneous Revenues

1940 Miscellaneous Revenue \$ 12,500 \$ - \$ - \$ -

Total Miscellaneous Revenues \$ 12,500 \$ - \$ - \$ -

TOTAL Fish and Game Countywide Special Revenue Financing Sources \$ 12,529 \$ - \$ - \$ -

Health and Welfare Countywide Special Revenue

Revenue from Use of Money and Property

0400 Interest \$ 23,759 \$ 11,900 \$ 14,900 \$ 14,900

Total Revenue from Use of Money and Property \$ 23,759 \$ 11,900 \$ 14,900 \$ 14,900

Intergovernmental Revenue - State

0545 State - Veh Lic Realignment - Health \$ - \$ - \$ 3,923,438 \$ 3,923,438

0546 State - Veh Lic Realignment - Soc Serv - - - 240,690

0606 State - Sales Tax Realignment 6,948,222 10,246,541 12,234,681 12,234,681

0661 State - Sales Tax Realignment Mentl Hlth 3,366,460 3,203,651 3,292,408 3,393,172

0686 State - Sales Tax Realignment Health 611,611 2,168,715 700,000 700,000

Total Intergovernmental Revenue - State \$ 10,926,293 \$ 15,618,907 \$ 20,150,527 \$ 20,491,981

Other Financing Sources

2020 Operating Transfers In \$ 720,702 \$ 720,702 \$ 720,702 \$ 720,702

2021 Operating Transfers In: Veh Lic Fee 8,679,705 2,986,389 341,454 -

Total Other Financing Sources \$ 9,400,407 \$ 3,707,091 \$ 1,062,156 \$ 720,702

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2016-17	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7

TOTAL Health and Welfare Countywide Special Revenue Financing Sources	\$	20,350,459	\$	19,337,898	\$	21,227,583	\$	21,227,583
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County Local Revenue Fund

Intergovernmental Revenue - State

0680	State - Health		\$	3,107,413	\$	3,542,950	\$	-	\$	-
0860	State - Public Safety Sales Tax			-		-		3,733,765		3,733,765
0880	State - Other			15,277,448		15,514,500		15,515,463		15,515,463

Total Intergovernmental Revenue - State	\$	18,384,861	\$	19,057,450	\$	19,249,228	\$	19,249,228
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TOTAL County Local Revenue Fund Financing Sources	\$	18,384,861	\$	19,057,450	\$	19,249,228	\$	19,249,228
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SLESF Countywide Special Revenue

Revenue from Use of Money and Property

0400	Interest		\$	2,020	\$	500	\$	1,000	\$	1,000
Total Revenue from Use of Money and Property			\$	2,020	\$	500	\$	1,000	\$	1,000

Intergovernmental Revenue - State

0884	State - Suppl Law Enforce Serv (SLESF)		\$	871,453	\$	519,076	\$	811,552	\$	811,552
Total Intergovernmental Revenue - State			\$	871,453	\$	519,076	\$	811,552	\$	811,552

TOTAL SLESF Countywide Special Revenue Financing Sources	\$	873,474	\$	519,576	\$	812,552	\$	812,552
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TOTAL Special Revenue Funds Financing Sources	\$	162,009,481	\$	170,935,786	\$	169,203,503	\$	165,534,001
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Capital Project Funds

Accumulated Capital Outlay

Taxes

0100	Property Taxes - Current Secured		\$	1,181,912	\$	1,218,953	\$	1,348,000	\$	1,348,000
0110	Property Taxes - Current Unsecured			26,074		25,000		49,000		49,000
0120	Property Taxes - Prior Secured			581		-		-		-
0130	Property Taxes - Prior Unsecured			405		-		1,000		1,000
0140	Supplemental Property Taxes - Current			14,845		-		2,000		2,000
0150	Supplemental Property Taxes - Prior			6,617		-		8,000		8,000
0174	Timber Yield Tax			3,483		3,000		5,000		5,000

Total Taxes	\$	1,233,918	\$	1,246,953	\$	1,413,000	\$	1,413,000
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Fines, Forfeitures and Penalties

0360	Penalties and Costs on Delinquent Taxes		\$	244	\$	3,000	\$	-	\$	-
Total Fines, Forfeitures and Penalties			\$	244	\$	3,000	\$	-	\$	-

Revenue from Use of Money and Property

0400	Interest		\$	3,731	\$	5,000	\$	13,000	\$	13,000
Total Revenue from Use of Money and Property			\$	3,731	\$	5,000	\$	13,000	\$	13,000

Intergovernmental Revenue - State

0820	State - Homeowners' Property Tax Relief		\$	12,899	\$	13,000	\$	4,000	\$	4,000
0880	State - Other			-		-		1,639,217		1,639,217
Total Intergovernmental Revenue - State			\$	12,899	\$	13,000	\$	1,643,217	\$	1,643,217

Revenue Other Governmental Agencies

1200	Other - Governmental Agencies		\$	4,983	\$	4,000	\$	5,000	\$	5,000
Total Revenue Other Governmental Agencies			\$	4,983	\$	4,000	\$	5,000	\$	5,000

Miscellaneous Revenues

1940	Miscellaneous Revenue		\$	35	\$	-	\$	-	\$	-
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State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2016-17	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2014-15 Actual	2015-16 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5	6	7
	1941	Miscellaneous Refund	5,645	-	-	-
	1942	Miscellaneous Reimbursement	556,744	-	-	-
		Total Miscellaneous Revenues	\$ 562,423	\$ -	\$ -	\$ -
		Other Financing Sources				
	2020	Operating Transfers In	\$ 6,910,151	\$ 17,878,596	\$ 18,926,960	\$ 18,926,960
		Total Other Financing Sources	\$ 6,910,151	\$ 17,878,596	\$ 18,926,960	\$ 18,926,960
		TOTAL Accumulated Capital Outlay Financing Sources	\$ 8,728,349	\$ 19,150,549	\$ 22,001,177	\$ 22,001,177
		TOTAL Capital Project Funds Financing Sources	\$ 8,728,349	\$ 19,150,549	\$ 22,001,177	\$ 22,001,177

Debt Service Funds

El Dorado Hills Business Park

Revenue from Use of Money and Property

	0400	Interest	\$ 4,962	\$ -	\$ -	\$ -
		Total Revenue from Use of Money and Property	\$ 4,962	\$ -	\$ -	\$ -
		TOTAL El Dorado Hills Business Park Financing Sources	\$ 4,962	\$ -	\$ -	\$ -
		TOTAL Debt Service Funds Financing Sources	\$ 4,962	\$ -	\$ -	\$ -

	TOTAL ALL FUNDS	\$ 393,603,040	\$ 422,517,003	\$ 429,733,499	\$ 426,728,114
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State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Summary of Financing Uses by Function and Fund Governmental Funds Fiscal Year 2016-17				Schedule 7
Description	2014-15 Actual	2015-16 Actual Estimated	<input type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	<input checked="" type="checkbox"/>	4	5
Summarization by Function					
General Government	\$ 76,206,671	\$ 96,066,195		\$ 99,700,615	\$ 98,863,144
Public Protection	122,444,992	137,871,917		151,641,016	146,991,215
Public Ways & Facilities	79,433,220	91,827,751		83,421,114	81,417,446
Health & Sanitation	49,226,885	55,455,051		64,330,169	64,397,191
Public Assistance	73,858,226	76,844,633		86,629,678	86,612,822
Education	3,284,603	3,474,573		3,723,283	3,573,477
Recreation & Cultural Services	1,193,135	2,000,986		1,564,296	1,564,296
Total Financing Uses by Function	\$ 405,647,732	\$ 463,541,106		\$ 491,010,171	\$ 483,419,591
Appropriations for Contingencies					
General Fund	\$ -	\$ -		\$ 5,340,000	\$ 5,340,000
Public Health	-	-		3,064,376	3,064,376
Mental Health	-	-		3,133,460	3,133,460
Jail Commissary	-	-		1,051,502	1,051,502
Countywide Special Revenue	-	-		3,269,302	3,269,302
Total Appropriations for Contingencies	\$ -	\$ -		\$ 15,858,640	\$ 15,858,640
Subtotal Financing Uses	\$ 405,647,732	\$ 463,541,106		\$ 506,868,811	\$ 499,278,231
Provisions for Obligated Fund Balances					
General Fund	\$ 364,391	\$ 1,192,492		\$ 3,386,003	\$ 3,146,003
Public Health	-	-		5,000,000	5,000,000
Housing, Community & Econ Devlp	3,750	165,708		-	-
Countywide Special Revenue	1,816,827	939,205		1,197,190	1,197,190
Accumulative Capital Outlay	-	4,617,461		900,000	900,000
Total Obligated Fund Balances	\$ 2,184,968	\$ 6,914,866		\$ 10,483,193	\$ 10,243,193
Total Financing Uses	\$ 407,832,700	\$ 470,455,972		\$ 517,352,004	\$ 509,521,424
Summarization by Fund					
General Fund	\$ 225,350,507	\$ 248,625,523		\$ 281,012,103	\$ 275,146,797
Erosion Control	2,966,839	2,924,168		2,446,900	2,446,900
Road Fund	53,672,011	66,603,227		63,055,031	61,051,363
County Road District Tax Fund	5,324,057	6,152,389		5,812,079	5,812,079
Special Aviation	20,062	20,040		20,020	20,020
Fish and Game	2,761	9,200		23,000	23,000
Community Services	7,304,228	7,796,162		8,997,605	8,997,605
Housing, Community & Econ Devlp	2,059,370	2,064,137		1,232,028	1,232,028
Public Health	13,085,154	13,870,585		25,848,506	25,848,506
Mental Health	21,994,409	25,194,562		34,217,118	34,217,118
Social Services SB163 Wraparound	-	57,793		57,793	57,793
Planning: EIR Development Fees	-	-		-	-
Federal Forest Reserve	136,693	127,992		131,140	131,140
Jail Commissary	745,982	630,079		1,688,002	1,688,002
Placerville Union Cemetery	67,364	60,114		125,605	125,605
Countywide Special Revenue	67,407,392	72,287,524		69,244,199	69,282,593
Accumulative Capital Outlay	7,695,870	24,032,477		23,440,875	23,440,875
Total Financing Uses	\$ 407,832,700	\$ 470,455,972		\$ 517,352,004	\$ 509,521,424

El Dorado County
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2016-17

Function, Activity and Budget Unit	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/>	2016-17 Department Requested <input checked="" type="checkbox"/>	2016-17 CAO Recommended
1	2	3	4	5
General Government				
Legislative and Administrative				
1011 Board of Supervisors	\$ 1,535,477	\$ 1,544,571	\$ 1,684,206	\$ 1,566,206
1012 Chief Administrative Office	2,604,753	2,508,262	4,427,653	4,450,211
1013 Annual Audit	77,075	105,000	105,000	105,000
Total Legislative and Administrative	\$ 4,217,305	\$ 4,157,833	\$ 6,216,859	\$ 6,121,417
Finance				
1021 Auditor-Controller	\$ 3,072,227	\$ 3,196,117	\$ 3,303,233	\$ 3,281,233
1021 Auditor-Controller Countywide Special Revenue	-	27,000	6,800	6,800
1022 Treasurer-Tax Collector	2,526,269	2,933,130	3,451,212	2,944,718
1022 Treasurer-Tax Collector Countywide Special Revenue	5,047	7,200	7,200	7,200
1023 Assessor	3,431,525	3,618,556	3,991,791	3,991,791
1023 Assessor Countywide Special Revenue	-	29,700	52,750	52,750
1024 Purchasing	633,127	663,742	633,656	633,656
1025 Revenue Recovery	828,166	931,235	930,384	930,384
Total Finance	\$ 10,496,361	\$ 11,406,680	\$ 12,377,026	\$ 11,848,532
Counsel				
1031 County Counsel	\$ 2,898,866	\$ 2,916,787	\$ 3,459,585	\$ 3,459,585
Total Counsel	\$ 2,898,866	\$ 2,916,787	\$ 3,459,585	\$ 3,459,585
Personnel				
1041 Human Resources	\$ 1,618,107	\$ 1,685,555	\$ 2,138,585	\$ 2,138,585
Total Personnel	\$ 1,618,107	\$ 1,685,555	\$ 2,138,585	\$ 2,138,585
Elections				
1051 Elections	\$ 1,324,354	\$ 1,515,324	\$ 1,435,756	\$ 1,353,297
Total Elections	\$ 1,324,354	\$ 1,515,324	\$ 1,435,756	\$ 1,353,297
Communications				
1061 Communications	\$ 1,334,581	\$ 1,459,113	\$ 1,231,811	\$ 1,231,811
1062 Courier	34,211	86,676	43,622	43,622
Total Communications	\$ 1,368,792	\$ 1,545,789	\$ 1,275,433	\$ 1,275,433
Property Management				
1071 Building and Grounds	\$ 5,331,014	\$ 5,411,761	\$ 6,078,892	\$ 5,947,816
Total Property Management	\$ 5,331,014	\$ 5,411,761	\$ 6,078,892	\$ 5,947,816
Plant Acquisition				
1081 Plant Acquisition Accumulated Capital Outlay	\$ 7,695,870	\$ 19,415,016	\$ 22,540,875	\$ 22,540,875
1081 Plant Acquisition Countywide Special Revenue	385,651	500,000	533,570	533,570
Total Plant Acquisition	\$ 8,081,521	\$ 19,915,016	\$ 23,074,445	\$ 23,074,445
Promotion				
1091 County Promotion	\$ 1,941,175	\$ 1,470,053	\$ -	\$ -
Total Promotion	\$ 1,941,175	\$ 1,470,053	\$ -	\$ -

El Dorado County
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2016-17

Function, Activity and Budget Unit	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5

Other General				
1101 Information Services	\$ 5,165,280	\$ 6,931,612	\$ 7,857,371	\$ 7,857,371
1102 Surveyor	1,617,081	1,619,119	1,611,542	1,611,542
1104 Employee Benefits	27,260	20,204	30,000	30,000
1105 Engineer	1,894,424	2,388,909	2,616,633	2,616,633
1105 Engineer Countywide Special Revenue	952,022	1,144,754	1,142,500	1,142,500
1108 Contributions to Other Funds	19,471,068	29,000,114	28,882,898	28,882,898
1109 Contributions to Other Agencies	962,638	154,726	813,500	813,500
1110 Contributions to Airport	90,136	96,334	79,292	79,292
1111 Other General	7,768,051	2,864,640	(601,708)	(601,708)
1111 Other General Countywide Special Revenue	827,627	1,672,491	1,074,315	1,074,315
1113 Other General Federal Forest Reserve	136,693	127,992	131,140	131,140
1115 Central Services	16,896	20,502	6,551	6,551
Total Other General	\$ 38,929,176	\$ 46,041,397	\$ 43,644,034	\$ 43,644,034
Total General Government	\$ 76,206,671	\$ 96,066,195	\$ 99,700,615	\$ 98,863,144

Public Protection				
Judicial				
2011 Superior Court	\$ 2,142,680	\$ 2,331,068	\$ 2,370,331	\$ 2,581,877
2011 Superior Court Countywide Special Revenue	33,282	88,029	95,299	95,299
2013 Grand Jury	49,872	75,299	75,319	75,319
2014 District Attorney	8,506,728	8,748,174	9,476,630	9,134,254
2014 District Attorney Countywide Special Revenue	724,263	652,856	667,473	667,473
2014 District Attorney County Local Revenue Fund	13,693	86,396	63,198	63,198
2014 District Attorney SLESF	64,524	-	-	-
2015 Child Support Services	4,728,600	5,043,569	4,983,154	4,983,154
2016 Public Defender	3,306,373	3,790,441	3,913,186	3,919,186
2017 Sheriff - Bailiff County Local Revenue Fund	2,383,840	3,598,249	2,953,211	2,953,211
2017 Sheriff - Bailiff	2,881,771	3,396,657	3,744,319	3,744,319
Total Judicial	\$ 24,835,625	\$ 27,810,738	\$ 28,342,120	\$ 28,217,290
Police Protection/Detention				
2021 Sheriff	\$ 34,353,265	\$ 37,232,731	\$ 41,822,774	\$ 38,943,995
2021 Sheriff Countywide Special Revenue	596,168	667,386	582,276	582,276
2021 Sheriff County Local Revenue Fund	28,536	-	-	-
2021 Sheriff SLESF	118,000	326,347	240,000	240,000
2022 Central Dispatch	2,330,308	2,273,836	2,444,488	2,444,488
Total Police Protection/Detention	\$ 37,426,278	\$ 40,500,300	\$ 45,089,538	\$ 42,210,759

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Financing Uses by Function, Activity and Budget Unit Governmental Funds Fiscal Year 2016-17	Schedule 8
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Function, Activity and Budget Unit	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5

Detention and Correction

2031 Jail	\$ 13,839,499	\$ 15,248,882	\$ 17,821,346	\$ 17,014,853
2031 Jail Jail Commissary	745,982	630,079	636,500	636,500
2031 Jail Countywide Special Revenue	566,660	636,687	100,000	100,000
2031 Jail SLESF	38,000	75,433	60,000	60,000
2032 Juvenile Hall County Local Revenue Fund	411,580	562,108	615,640	615,640
2032 Juvenile Hall SLESF	552,572	621,736	616,584	616,584
2032 Juvenile Hall	5,875,270	6,384,494	7,740,562	7,163,075
2033 Probation	8,760,991	10,227,019	11,335,694	11,276,694
2033 Probation Countywide Special Revenue	201,321	479,134	424,900	424,900
2033 Probation County Local Revenue Fund	3,857,048	4,623,202	4,879,961	4,879,961
Total Detention and Correction	\$ 34,848,923	\$ 39,488,774	\$ 44,231,187	\$ 42,788,207

Flood Contr. & Soil/Water Conserv.

2051 Erosion Control	\$ 2,966,839	\$ 2,924,168	\$ 2,446,900	\$ 2,446,900
Total Flood Contr. & Soil/Water Conserv.	\$ 2,966,839	\$ 2,924,168	\$ 2,446,900	\$ 2,446,900

Protection Inspection

2061 Agricultural Commissioner	\$ 1,265,651	\$ 1,318,968	\$ 1,386,026	\$ 1,386,026
2062 Building Inspector	4,777,538	5,913,067	7,314,616	7,314,616
2062 Building Inspector Countywide Special Revenue	64,739	95,000	157,240	157,240
Total Protection Inspection	\$ 6,107,928	\$ 7,327,035	\$ 8,857,882	\$ 8,857,882

Other Protection

2071 Coroner	\$ 1,351,407	\$ 1,360,483	\$ 1,504,534	\$ 1,504,534
2072 Emergency Services	1,146,477	1,449,170	942,056	942,056
2073 Recorder / Clerk	1,376,523	1,526,258	1,571,961	1,571,961
2073 Recorder / Clerk Countywide Special Revenue	499,248	606,000	571,000	571,000
2074 Planning and Zoning	6,903,272	8,683,832	10,983,458	10,741,852
2074 Planning and Zoning Countywide Special Revenue	474,285	1,104,436	830,000	868,394
2075 Animal Control Countywide Special Revenue	99,478	326,527	248,698	248,698
2075 Animal Control	2,409,153	2,714,886	3,503,658	3,503,658
2076 Public Guardian	1,845,224	1,878,111	2,240,129	2,240,129
2077 Fish and Game	2,761	9,200	23,000	23,000
2077 Fish and Game Countywide Special Revenue	7,280	9,000	-	-
2080 Cemetery Administration	76,928	92,885	129,290	129,290
2080 Cemetery Administration Placerville Union Cemetery	67,364	60,114	125,605	125,605
Total Other Protection	\$ 16,259,400	\$ 19,820,902	\$ 22,673,389	\$ 22,470,177
Total Public Protection	\$ 122,444,992	\$ 137,871,917	\$ 151,641,016	\$ 146,991,215

Public Ways and Facilities

Public Ways

3011 Road Construction & Maint Road Fund	\$ 53,672,011	\$ 66,603,227	\$ 63,055,031	\$ 61,051,363
3011 Road Construction & Maint Countywide Special Revenue	20,417,089	19,052,095	14,533,984	14,533,984
3012 Road District Tax Fund	5,324,057	6,152,389	5,812,079	5,812,079
Total Public Ways	\$ 79,413,158	\$ 91,807,711	\$ 83,401,094	\$ 81,397,426

El Dorado County
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2016-17

Function, Activity and Budget Unit	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5

Transportation Terminals				
3021 Special Aviation	\$ 20,062	\$ 20,040	\$ 20,020	\$ 20,020
Total Transportation Terminals	\$ 20,062	\$ 20,040	\$ 20,020	\$ 20,020
Total Public Ways and Facilities	\$ 79,433,220	\$ 91,827,751	\$ 83,421,114	\$ 81,417,446

Health and Sanitationq				
Health				
4011 Public Health County Local Revenue Fund	\$ 3,420,534	\$ 4,342,950	\$ 4,042,950	\$ 4,042,950
4011 Public Health County Health and Welfare Fund	5,164,848	4,870,897	5,331,630	5,331,630
4011 Public Health	12,140,917	13,739,129	17,518,930	17,518,930
4012 Drug and Alcohol Abuse Services - Mental Health	2,949,793	3,981,561	4,285,199	4,285,199
4012 Drug and Alcohol Abuse Service - Public Health	944,237	131,456	265,200	265,200
4013 Mental Health	19,044,616	21,213,001	26,798,459	26,798,459
4013 Mental Health County Health and Welfare Fund	3,588,477	3,322,925	3,411,682	3,411,682
4014 Environmental Management	1,745,601	3,081,826	2,586,119	2,653,141
4014 Environmental Management Countywide Special Revenue	227,861	771,306	90,000	90,000
Total Health	\$ 49,226,885	\$ 55,455,051	\$ 64,330,169	\$ 64,397,191
Total Health and Sanitationq	\$ 49,226,885	\$ 55,455,051	\$ 64,330,169	\$ 64,397,191

Public Assistance				
Administration				
5011 Social Services Administration	\$ 17,325,778	\$ 21,361,022	\$ 24,812,583	\$ 24,812,583
5011 Social Services County Health and Welfare Fund	8,195,421	7,467,583	7,973,634	7,973,634
5012 Social Services County Local Revenue Fund	7,286,521	9,033,156	8,555,215	8,555,215
5012 Social Services Programs	8,356,555	7,167,838	10,895,843	10,895,843
5012 Social Services Programs Countywide Special Revenue	20,975	83,595	83,595	83,595
5012 Social Services County Health and Welfare Fund	4,092,886	4,160,467	4,510,637	4,510,637
Total Administration	\$ 45,278,135	\$ 49,273,661	\$ 56,831,507	\$ 56,831,507
Aid Programs				
5021 Categorical Aids	\$ 18,687,104	\$ 17,199,407	\$ 18,759,902	\$ 18,759,902
5021 Wraparound Program - SB 163	-	57,793	57,793	57,793
Total Aid Programs	\$ 18,687,104	\$ 17,257,200	\$ 18,817,695	\$ 18,817,695
General Relief				
5031 Aid to Indigents	\$ 123,547	\$ 124,840	\$ 151,700	\$ 151,700
Total General Relief	\$ 123,547	\$ 124,840	\$ 151,700	\$ 151,700
Veterans Affairs				
5051 Veterans Affairs	\$ 413,123	\$ 459,970	\$ 566,714	\$ 549,858
5051 Veterans Affairs Countywide Special Revenue	(3,531)	34,371	32,429	32,429
Total Veterans Affairs	\$ 409,592	\$ 494,341	\$ 599,143	\$ 582,287

El Dorado County
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2016-17

Function, Activity and Budget Unit	2014-15 Actual	2015-16 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2016-17 Department Requested	2016-17 CAO Recommended
1	2	3	4	5

Other Assistance				
5061 Community Services	\$ 4,132,198	\$ 4,343,763	\$ 5,200,563	\$ 5,200,563
5061 Housing, Community & Economic Development	2,055,620	1,898,429	1,232,028	1,232,028
5062 Senior Services	3,172,030	3,452,399	3,797,042	3,797,042
Total Other Assistance	\$ 9,359,848	\$ 9,694,591	\$ 10,229,633	\$ 10,229,633
Total Public Assistance	\$ 73,858,226	\$ 76,844,633	\$ 86,629,678	\$ 86,612,822

Education				
Library Services				
6021 County Library	\$ 3,277,967	\$ 3,460,573	\$ 3,709,283	\$ 3,559,477
6021 County Library Countywide Special Revenue	6,636	14,000	14,000	14,000
Total Library Services	\$ 3,284,603	\$ 3,474,573	\$ 3,723,283	\$ 3,573,477
Total Education	\$ 3,284,603	\$ 3,474,573	\$ 3,723,283	\$ 3,573,477

Recreation & Cultural Services				
Recreation Facilities				
7011 Recreation	\$ 803,739	\$ 1,598,670	\$ 1,064,180	\$ 1,064,180
7011 Recreation Countywide Special Revenue	267,983	241,303	261,336	261,336
Total Recreation Facilities	\$ 1,071,722	\$ 1,839,973	\$ 1,325,516	\$ 1,325,516
Cultural Services				
7021 Historical Museum Countywide Special Revenue	\$ -	\$ 14,000	\$ 14,000	\$ 14,000
7021 Historical Museum	121,413	147,013	224,780	224,780
Total Cultural Services	\$ 121,413	\$ 161,013	\$ 238,780	\$ 238,780
Total Recreation & Cultural Services	\$ 1,193,135	\$ 2,000,986	\$ 1,564,296	\$ 1,564,296

Grand Totals	\$	405,647,732	\$	463,541,106	\$	491,010,171	\$	483,419,591
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ASSESSOR

Mission

The Assessor is responsible for discovering, inventorying and valuing all taxable property in the County, including residential, commercial, industrial and undeveloped properties, as well as personal property used in the course of business, boats, airplanes, and mining claims. The Assessor prepares and submits the secured, unsecured, and supplemental assessment rolls for use in preparation of assessments for taxation by the various taxing agencies. The Assessor has the duty of local administration, preparation and maintenance of the master property file, ownership records of all assessable real and personal property, Assessor's Parcel Number's and accounts as well as the efficient and effective use of resources.

Assessor Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	244,393	180,000	180,000	180,000	-	0%
Misc.	44,344	40,000	15,000	15,000	(25,000)	-63%
Other Financing Sources	248,768	289,400	441,000	441,000	151,600	52%
Total Revenue	537,505	509,400	636,000	636,000	126,600	25%
Salaries and Benefits	3,306,531	3,522,076	3,830,752	3,830,752	308,676	9%
Services & Supplies	116,909	129,233	147,121	147,121	17,888	14%
Other Charges	-	500	500	500	-	0%
Fixed Assets	-	7,500	-	-	(7,500)	-100%
Intrafund Transfers	8,085	13,810	13,418	13,418	(392)	-3%
Total Appropriations	3,431,525	3,673,119	3,991,791	3,991,791	318,672	9%
NCC	2,894,020	3,163,719	3,355,791	3,355,791	192,072	6%
FTE's	36	36	38	38	2	6%

Source of Funds

Charges for Services (\$180,000): The bulk of this revenue is in Assessment & Tax Collection (\$175,000): The department receives a share of the County's 5% administration fee for the supplemental roll. The revenue is shared among the property tax administration departments (Auditor-Controller, Treasurer-Tax Collector, and Assessor). The remainder of revenues in this character is derived from various services provided to the public and the development community and sales of roll data.

Miscellaneous (\$15,000): Revenue budgeted from Proposition 90 application fees is reduced from 2015/16 estimated at

\$15,000, based on the uncertainty of the programs continuation after September 30, 2016.

Operating Transfers (\$441,000): The bulk of this revenue (\$398,800) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. A transfer from the department's automation special revenue fund of \$42,200 will fund a document scanning project as well as other technology related expenses such as computer equipment and software licenses/subscriptions.

ASSESSOR

Net County Cost (\$3,355,791): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County’s cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments. This revenue is budgeted at \$1,912,037.

Use of Funds

Salaries & Benefits (\$3,830,752): Primarily comprised of permanent salaries (\$2,592,929), retirement (\$457,581), and health insurance (\$585,677).

Services & Supplies (\$147,121): Major expenses include liability insurance

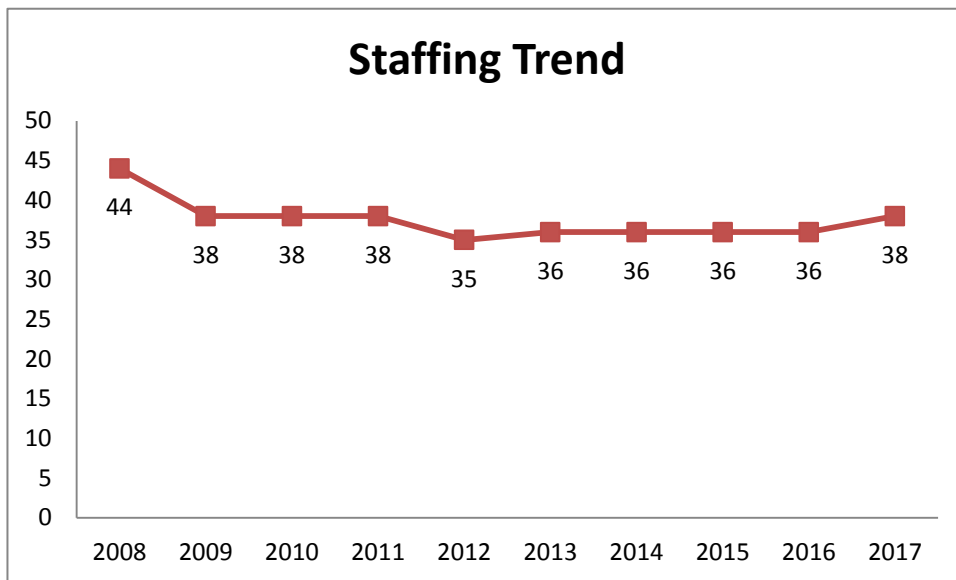
(\$18,413), office expense (\$12,000), postage (\$22,000), subscriptions (\$13,022), equipment rental (\$9,895), and employee mileage reimbursement (\$8,000).

Other Charges (\$500) – Charges from other county departments for miscellaneous services.

Intrafund Transfers (\$13,418) intrafund transfers consist of charges from other departments for services such as IT programming support (\$2,500), mail services (\$10,083) and stores support (\$585).

Staffing Trend

Staffing for the Assessor over the past ten years has gone from 44 FTE in FY 2007-08 to 37.8 FTEs. Reductions in FY 2008-09 were primarily from the loss of the State Property Tax Administration Program. Total allocations for FY 2016-17 are recommended at 37.8 consisting of 32.8 FTEs on the West Slope and 5 FTEs in South Lake Tahoe.



ASSESSOR

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Administration & Management	338,148	-	338,148	2.10
Appraisal	1,458,146	305,000	1,153,146	13.90
Assessment	613,370	321,000	292,370	5.80
Discovery	691,268	-	691,268	7.20
Inventory	588,354	-	588,354	6.40
IT & GIS Technology	302,505	10,000	292,505	2.40
<i>TOTAL</i>	<i>3,991,791</i>	<i>636,000</i>	<i>3,355,791</i>	<i>37.80</i>

Program Summaries

Administration & Management

Provides leadership, oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Position classifications include Assessor, Assistant Assessor-Valuation, Assistant Assessor-Systems & Support and Administrative Technician.

Appraisal

This function is responsible for determining the fair market value of real property that has undergone a complete or partial change of ownership, new construction or other event which triggers a reappraisal under California Property Tax law. Conducts field appraisal work, enrolls unpermitted construction and performs special appraisals of Williamson Act and Timber Production Zone property. Real Property includes land, mines, quarries, timber, structures, buildings, fixtures, fences, fruit or nut bearing trees and vines not exempted. Also responsible for annual appraisal of business property and assessable personal property such as boats, airplanes,

apartment/ hotel/motel furnishings and possessory interests. Under Prop 8, this function also determines the lower of factored base year value or market value. This function also includes the audit of reporting, appraisal and assessment of business property and determines the value of property acquired by public agencies when necessary or requested. Appraisers and Auditor/Appraisers also research, negotiate, prepare and defend values and represent the Assessor before the Assessment Appeals Board. All staff in this function making value determinations are required to maintain valid certification through the State Board of Equalization and meet State continuing education requirements. Major position classes include Assistant Assessor-Valuation, Supervising Appraiser, Appraiser, Auditor/Appraiser.

Assessment

Upon receipt of reappraised property value from the Appraisal function, this group is responsible for the accurate generation of appropriate assessments. This includes providing lawful notice to the property owner, record keeping and assessment transmission to the Auditor for tax calculation. Also responsible for processing all assessment roll corrections and escape assessments. Makes all changes to

ASSESSOR

property characteristic data and other information in the property system. Revenues include the department's share of the County's 5% of supplemental taxes that is allocated among the three property tax administration departments and timeshare handling charges. Position classes include Assistant Assessor-Systems & Support, Systems & Support, IT Department Coordinator, Supervising Assessment Technician and Assessment Technician.

Discovery

This function in the Assessor's Office is responsible for locating and identifying potential changes in the ownership, character and configuration of all assessable property. Reviews recorded documents, recorded maps, unrecorded information from property owners, lessors, federal and state, county and city governments. Catalogs and determines appropriate processing to be applied to identified changes in ownership, new construction, partial interest transfers and business assets, possessory interests, mining claims, boats, aircraft and others. Initiates inquiry to clarify assessable nature of various transactions of indeterminate nature. Includes the position classes of Cadastral drafter, GIS analyst, Assessment Technician, Appraiser and Auditor/Appraiser.

Inventory

This function is charged with the responsibility for analyzing and processing all changes to the master property inventory. Also processes parcel map changes and makes Jarvis/Gann reappraisability determinations. Responds to public inquiry about reassessability of proposed actions and initiates inquiry where clarification is required. Processes exemption applications from homeowners, veterans, disabled veterans and transactions qualifying for exclusion as

parent/child or replacement residence transfers as well as entities meeting the requirements for educational, welfare or religious or other organizational exemptions. Maintains inventory of more than 100,000 parcels, 37,000 timeshares, 4,500 businesses, 4,000 boats, mining claims, mutual water companies, apartments, possessory interests and other assessable personal property. Position classes include Assessment Technician, Property Transfer Specialist and Cadastral Drafter.

IT & GIS Technology

The Assessor's computerized property system consists of the mainframe computer property system and several substantial additional systems operating on the Intranet. A portion of this function is responsible for the operation, maintenance and enhancement of these systems. The GIS analyst position is responsible for all parcel map activity, as well as mapping related tasks unique to the Assessor such as Tax Rate Area changes, parcel renumber operations and the library of historical parcel maps. A small amount of revenue is derived from the sale of assessment data. This function will assume a lead role in the transition to the new property system including responsibility for data conversion, business process analysis, process modification; system training and implementation. Position classes include Assistant Assessor- Systems & Support, IT Department Coordinator and GIS Analyst.

Chief Administrative Office Recommendation

The Recommended Budget represents an overall increase of \$126,600 or 25% in revenues and an increase of \$318,672 or 9% in appropriations when compared to the FY 2015-16 Adopted Budget. As a result, the Net County Cost has increased \$192,072 or 6%. This represents a status quo budget.

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Revenue increases are primarily from timeshare assessment charges (\$129,100) and transfers from the department's automation special revenue fund (\$42,200) for a document scanning project as well as other technology related expenses such as computer equipment and software licenses/subscriptions. Increases in appropriations are due primarily to negotiated salary and benefits and recommended personnel allocation changes (\$308,676).

Recommended Staffing Changes

The Assessor has requested a number of personnel allocation changes at a net cost of \$93,956 in FY 2016-17 which is offset by increased departmental revenues and projected salary savings from position vacancies. The annualized cost of the requested allocation changes is approximately \$200,000 with \$121,500 being offset by increased department revenues, and \$60,000 (approximately 30% of costs incurred) offset by property tax administration revenues that accrue to the County's general fund discretionary revenues. The requested personnel allocation changes include additions and deletions that result in a net increase of 2.0 FTEs and include the following:

- In order to provide an improved management structure for the department, as well as address impacts related to the planned conversion and ongoing support for the new Property Tax Administration system, the Assessor has requested the deletion of

the vacant Assistant Assessor allocation and the addition of an Assistant Assessor-Valuation, and an Assistant Assessor-System Support. The proposed classifications have been discussed with the Human Resources Director and are supported in concept.

- The Community Development Agency and Surveyor both report an anticipated increase in future subdivision activity which will result in increases in assessment activities when newly created lots are built out and later sold. One FTE Appraiser position is requested to address this workload.
- There are still approximately 17,000 properties assessed at a Proposition 8 market value, which is lower than the Proposition 13 value. Reviewing these properties and either adjusting the market value upward or fully restoring the assessed base year value is a labor intensive effort, but will result in increased property tax revenue to the County and other agencies. One FTE Appraiser position is requested to address this workload.

Because the requested allocation changes provide an improved management structure for the department, are relatively cost-neutral, and are in direct support of increasing the County's discretionary revenues, they have been included in the Recommended Budget and are reflected in the proposed FY 2016-17 personnel allocation and organizational chart.

ASSESSOR

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 05 ASSESSOR

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
1300	ASSESSMENT & TAX COLLECTION FEES	208,814	175,000	175,000	175,000	0
1740	CHARGES FOR SERVICES	0	5,000	5,000	5,000	0
CLASS: 13	REV: CHARGE FOR SERVICES	208,814	180,000	180,000	180,000	0
1940	MISC: REVENUE	86,623	40,000	15,000	15,000	-25,000
CLASS: 19	REV: MISCELLANEOUS	86,623	40,000	15,000	15,000	-25,000
2020	OPERATING TRANSFERS IN	289,400	289,400	441,000	441,000	151,600
CLASS: 20	REV: OTHER FINANCING SOURCES	289,400	289,400	441,000	441,000	151,600
<hr/>						
TYPE: R	SUBTOTAL	584,837	509,400	636,000	636,000	126,600

ASSESSOR

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 05 ASSESSOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	2,240,955	2,275,969	2,578,849	2,578,849	302,880
3001	TEMPORARY EMPLOYEES	59,755	0	0	0	0
3002	OVERTIME	10,576	0	0	0	0
3004	OTHER COMPENSATION	33,939	0	0	0	0
3005	TAHOE DIFFERENTIAL	11,971	12,000	12,000	12,000	0
3006	BILINGUAL PAY	2,104	2,080	2,080	2,080	0
3020	RETIREMENT EMPLOYER SHARE	486,996	551,455	537,097	537,097	-14,358
3022	MEDI CARE EMPLOYER SHARE	35,956	35,396	34,484	34,484	-912
3040	HEALTH INSURANCE EMPLOYER	545,244	562,262	585,677	585,677	23,415
3042	LONG TERM DISABILITY EMPLOYER	6,245	6,245	5,908	5,908	-337
3043	DEFERRED COMPENSATION EMPLOYER	4,055	6,856	4,156	4,156	-2,700
3046	RETIREE HEALTH: DEFINED	36,775	36,775	37,668	37,668	893
3060	WORKERS' COMPENSATION EMPLOYER	21,038	21,038	26,833	26,833	5,795
3080	FLEXIBLE BENEFITS	0	12,000	6,000	6,000	-6,000
CLASS: 30	SALARY & EMPLOYEE BENEFITS	3,495,609	3,522,076	3,830,752	3,830,752	308,676
4041	COUNTY PASS THRU TELEPHONE CHARGES	608	1,086	1,086	1,086	0
4100	INSURANCE: PREMIUM	16,725	16,725	18,413	18,413	1,688
4140	MAINT: EQUIPMENT	200	650	650	650	0
4144	MAINT: COMPUTER	450	0	0	0	0
4220	MEMBERSHIPS	435	435	435	435	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	520	520	520	520	0
4260	OFFICE EXPENSE	12,000	12,000	12,000	12,000	0
4261	POSTAGE	22,000	22,000	22,000	22,000	0
4262	SOFTWARE	0	2,500	2,500	2,500	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	10,522	13,022	13,022	13,022	0
4266	PRINTING / DUPLICATING SERVICES	9,500	12,500	12,500	12,500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,000	2,800	2,800	2,800	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	150	0	0	0	0
4337	OTHER GOVERNMENTAL AGENCIES	2,847	1,000	1,000	1,000	0
4420	RENT & LEASE: EQUIPMENT	8,129	9,895	9,895	9,895	0
4461	EQUIP: MINOR	0	11,800	23,000	23,000	11,200
4500	SPECIAL DEPT EXPENSE	69	0	0	0	0
4503	STAFF DEVELOPMENT	3,000	3,000	3,000	3,000	0
4529	SOFTWARE LICENSE	0	1,300	6,300	6,300	5,000
4540	STAFF DEVELOPMENT (NOT 1099)	369	0	0	0	0
4600	TRANSPORTATION & TRAVEL	2,000	2,000	2,000	2,000	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	8,000	8,000	8,000	8,000	0
4605	RENT & LEASE: VEHICLE	7,613	3,000	3,000	3,000	0
4606	FUEL PURCHASES	2,500	2,500	2,500	2,500	0
4608	HOTEL ACCOMMODATIONS	2,500	2,500	2,500	2,500	0
CLASS: 40	SERVICE & SUPPLIES	111,137	129,233	147,121	147,121	17,888
5300	INTERFND: SERVICE BETWEEN FUND	0	500	500	500	0
CLASS: 50	OTHER CHARGES	0	500	500	500	0
6042	FIXED ASSET: COMPUTER SYSTEM	0	7,500	0	0	-7,500
CLASS: 60	FIXED ASSETS	0	7,500	0	0	-7,500
7223	INTRAFND: MAIL SERVICE	10,485	10,485	10,083	10,083	-402
7224	INTRAFND: STORES SUPPORT	575	575	585	585	10
7231	INTRAFND: IS PROGRAMMING SUPPORT	500	2,500	2,500	2,500	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	250	250	250	250	0
CLASS: 72	INTRAFUND TRANSFERS	11,810	13,810	13,418	13,418	-392
TYPE: E SUBTOTAL		3,618,556	3,673,119	3,991,791	3,991,791	318,672
DEPARTMENT: 05 SUBTOTAL		3,033,719	3,163,719	3,355,791	3,355,791	192,072

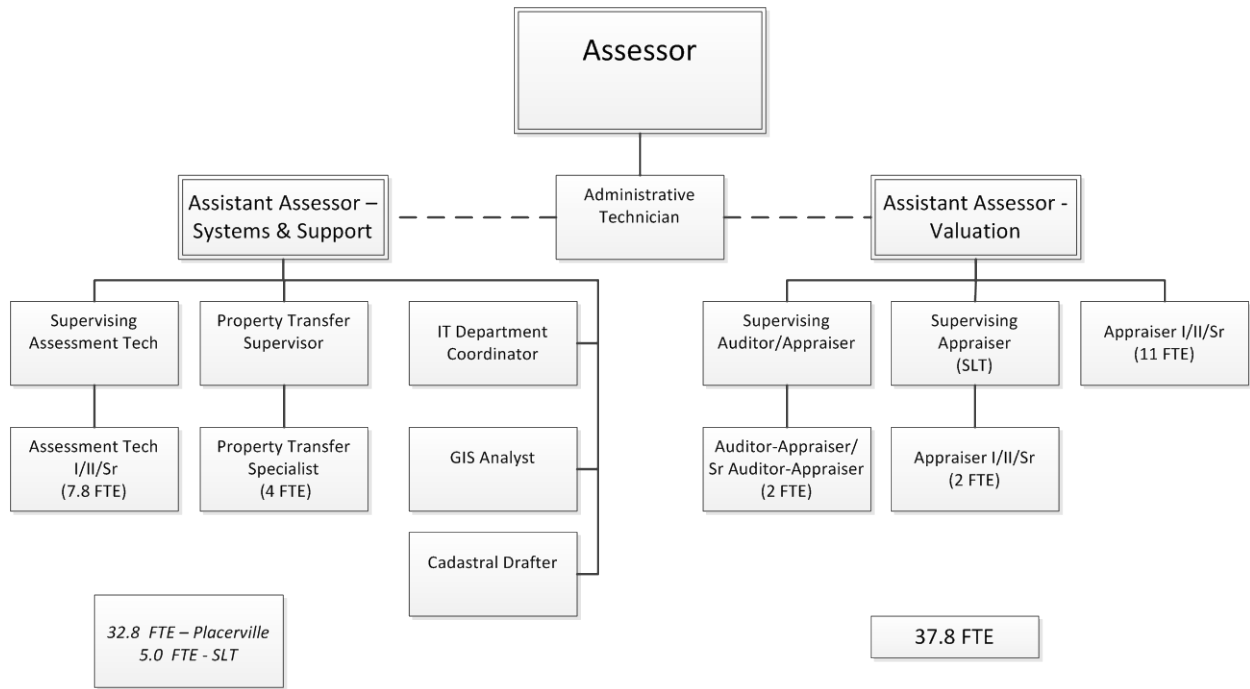
ASSESSOR

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser I/II/Sr	11.00	13.00	13.00	2.00
Assessment Technician I/II/Sr	7.80	7.80	7.80	-
Assistant Assessor	1.00	-	-	(1.00)
Assistant Assessor - Valuation *	-	1.00	1.00	1.00
Assistant Assessor - System Support *	-	1.00	1.00	1.00
Auditor-Appraiser/Senior Auditor-Appraiser	2.00	2.00	2.00	-
Cadastral Drafter	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coord	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	2.00	1.00	1.00	(1.00)
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
Department Total	35.80	37.80	37.80	2.00

* *Proposed Classification Title*

ASSESSOR



AUDITOR - CONTROLLER

Mission

The Auditor-Controller is an elected official who serves as the County's chief accounting and disbursing officer. Responsibilities of the Auditor-Controller include: pre-audits and payment of claims made by the County for goods and services; property control for County government fixed assets; accounting for and issuance of payroll to County employees; maintenance of revenue and expenditure accounts for all units of County government and special districts; financial control over fund balances and property tax collections; field audits for special districts; development and implementation of accounting systems; technical assistance in budget preparation; preparation of the A-87 Cost Allocation Plan and other special budgetary information; preparation of claims for State-mandated costs (SB90); assistance in development of long-range financial planning.

Auditor - Controller Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	393,974	426,305	402,755	403,755	(22,550)	-5%
Misc.	144	-	-	-	-	-
Other	43,315	89,230	85,150	85,150	(4,080)	-5%
Total Revenue	437,433	515,535	487,905	488,905	(26,630)	-5%
Salaries & Benefits	3,093,866	3,289,066	3,223,744	3,201,744	(87,322)	-3%
Services & Supplies	85,382	81,941	101,567	101,567	19,626	24%
Other Charges	-	-	-	-	-	-
Fixed Assets	-	-	6,800	6,800	6,800	-
Intrafund Transfers	10,013	10,367	11,122	11,122	755	7%
Intrafund Abatements	(117,033)	(50,542)	(40,000)	(40,000)	10,542	-21%
Total Appropriations	3,072,228	3,330,832	3,303,233	3,281,233	(49,599)	-1%
NCC	2,634,795	2,815,297	2,815,328	2,792,328	(22,969)	-1%
FTE's	25	26	26	26	-	-

Source of Funds

Charges for Services (\$403,755): The bulk of this revenue is generated in the Property Tax section, and consists of handling charges on parcel taxes (\$256,500) and the department's share of the County's 5% supplemental tax roll (\$8,000). Additional revenue is generated in the Financial Reporting section for accounting and audit services provided to special districts and other agencies (\$10,000). The remainder of the revenue in this character is generated in the Accounting section, mainly through accounting charges to the Mello Roos

districts (\$24,000), rebates associated with the Purchase Card program (\$67,500) and funding from the Accumulative Capital Outlay fund for FENIX (\$37,755).

Operating Transfers (\$85,150): The bulk of this revenue (\$63,800) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. In addition, one-time revenues from the Assessor's AB719 special revenue fund are included (\$10,550). The remainder

AUDITOR - CONTROLLER

is a transfer in from the cash coverage account.

Net County Cost (\$2,792,328): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County’s cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments.

Use of Funds

Salaries & Benefits (\$3,201,744): Primarily comprised of permanent salaries (\$2,167,473), retirement (\$481,722) and health insurance (\$247,846). The budget includes \$28,000 for extra help to continue the department’s record scanning program.

Services & Supplies (\$101,567): Primarily comprised of professional and specialized services for database programming and

cost plan services (\$16,825), general liability premium (\$36,980), postage (\$16,200) for mailing vendor checks and other documents and office expense (\$17,341).

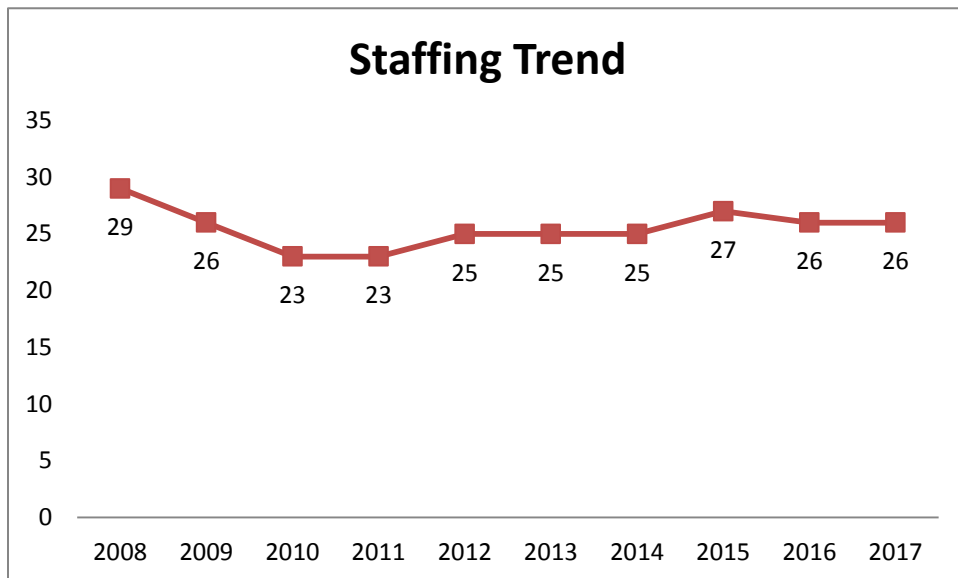
Fixed Assets (\$6,800): Replacement of a scanner.

Intrafund Transfers (\$11,122): Intrafund transfers consist of charges from other departments for stores, mail services and Information Technologies programming.

Intrafund Abatements (\$40,000): These are charges to County departments for accounting and audit services, which are primarily paid by Human Services (\$38,000) and Probation (\$1,000).

Staffing Trend

Staffing for the department has fluctuated little over the past ten years. The proposed staff allocation for FY 2016-17 is 25.6. All staff is located on the West Slope. The department has one “unfunded” department analyst that was approved by the Board of Supervisors in FY 2015-16.



AUDITOR - CONTROLLER

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Accounting	1,263,870	117,686	1,146,184	12.00
Administration	451,327	4,000	447,327	2.25
Financial Reporting	707,933	8,000	699,933	4.80
Payroll	378,169	18,369	359,800	3.00
Property Tax	479,934	340,850	139,084	3.55
<i>TOTAL</i>	3,281,233	488,905	2,792,328	25.60

Program Summaries

Administration

This Division trains and organizes workgroups to perform basic accounting and governmental record keeping tasks; coordinates bookkeeping activities of and provides general supervision over the accounts of all organizations under the fiscal control of the County Board of Supervisors. This Division prescribes accounting forms and methods of keeping the County's accounts and is responsible for the preparation and publication of the annual final budget schedules for the County.

Property Tax

This Division calculates over 150,000+ property tax liabilities, including changes/refunds, based upon assessed value totaling over \$300 million. The Division places 670,000+ line items of direct charges totaling over \$31 million on the secured tax bills by working with 60 different taxing agencies with 250 different types of direct charges. The Division calculates and distributes property tax revenues to over 80 local taxing agencies. The Division files various State required reports and continually implements new legislation related to property taxes, redevelopment agencies, Educational Revenue Augmentation Fund (ERAF), Triple Flip, Vehicle License Fee (VLF) Swap, etc.

Financial Reporting

This Division provides financial reporting, accounting, and auditing support services to County operating departments and independent special districts. The Auditor-Controller's staff acts as fiscal liaison between the County, State, and Federal funding agencies, and assists departmental managers in the design and implementation of accounting and bookkeeping procedures. This Division provides professional review of financial and other cost reports for departments prior to their submission to the State. Staff performs analytical review of cost applied rates such as the fleet rates and worker's compensation rates. Staff prepares the annual A87 Cost Plan and the annual draft financial statements for the county's external auditors. The county's fixed asset accounting is managed by this Division as well as the accounting and distribution of the State Transportation Development Act (TDA) funds to the various claimants. Staff within this Division is responsible for the daily management of Positive Pay with the County's bank to provide validation of daily checks issued. This Division prepares the State's required annual financial reports on behalf of 35 independent special districts as well as all of the Board governed districts.

AUDITOR - CONTROLLER

Payroll

Payroll accounting prepares biweekly payroll instruments and “wage/tax reports” for County and 21 affiliated local governmental agencies; processes “gross to net” deductions for health insurance and other benefits, association dues, credit union banking, retirement and legal attachments (garnishments); and administers the deferred compensation program for over 1,000 county employees.

Accounting:

This Division reviews and processes accounts payable disbursement items, including employee travel reimbursements, contract payments and payments for products purchases; maintains ledger accounts and processes transactions for 40 Special Districts having independent governing boards; provides computerized financial reporting for budget item detail and account summary information to all departments and agencies, using the County Treasury as their cash depository. This Division reviews and processes the daily deposits for all county departments, schools and other agencies. The County’s purchase card program (PCard) is managed by the staff within this Division. This includes the issuance of purchase cards (335 cards), continuous modification of commodity types and dollar thresholds for cardholders, review of over 13,000 purchase card transactions which amount to over \$8.9 million in charges, reconciliation and distribution of bi-weekly statements and the posting of the purchase card charges. This Division is responsible for the records management of the department, scanning

and cataloging over 500,000 pages of supporting documentation for financial transactions. This Division administers five Mello Roos districts providing all accounting services, annual reports, calculating the annual special tax levy, debt service management, and administration of all delinquencies. Staff in this Division also administers the Missouri Flat MC&FP financial information.

Chief Administrative Office Recommendation

The Recommended Budget represents an overall decrease of \$26,630 or 5% in revenues and \$49,599 or 2% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost has decreased \$22,969 or less than 1%. This represents a status quo budget.

The decrease in revenues is primarily related to less accounting fees for financial services related to the State Transportation Development Act (TDA) and a reduced rebate for the purchase card program. The decrease in appropriations is primarily related to a reduction in temporary employees.

There are no staffing changes recommended for the Department. The Department does have one “unfunded” Department Analyst position that the Board approved during the budget workshops in June 2015.

AUDITOR - CONTROLLER

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 03 AUDITOR / CONTROLLER

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ	SUBOBJ TITLE					
1300	ASSESSMENT & TAX COLLECTION FEES	268,802	264,000	264,500	264,500	500
1320	AUDIT & ACCOUNTING FEES	102,411	124,705	100,500	101,500	-23,205
1800	INTERFND REV: SERVICE BETWEEN FUND	34,350	37,600	37,755	37,755	155
CLASS: 13	REV: CHARGE FOR SERVICES	405,563	426,305	402,755	403,755	-22,550
2020	OPERATING TRANSFERS IN	89,230	89,230	85,150	85,150	-4,080
CLASS: 20	REV: OTHER FINANCING SOURCES	89,230	89,230	85,150	85,150	-4,080
<hr/>						
TYPE: R	SUBTOTAL	494,793	515,535	487,905	488,905	-26,630

AUDITOR - CONTROLLER

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 03 AUDITOR / CONTROLLER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000 PERMANENT EMPLOYEES / ELECTED	2,132,315	2,190,902	2,167,473	2,167,473	-23,429
3001 TEMPORARY EMPLOYEES	20,597	68,306	50,000	28,000	-40,306
3002 OVERTIME	43,724	39,100	39,975	39,975	875
3004 OTHER COMPENSATION	95,721	74,308	61,268	61,268	-13,040
3020 RETIREMENT EMPLOYER SHARE	450,744	473,098	481,722	481,722	8,624
3022 MEDI CARE EMPLOYER SHARE	32,789	31,141	30,999	30,999	-142
3040 HEALTH INSURANCE EMPLOYER	261,977	262,535	247,846	247,846	-14,689
3041 UNEMPLOYMENT INSURANCE EMPLOYER	112	0	0	0	0
3042 LONG TERM DISABILITY EMPLOYER	5,784	5,337	5,347	5,347	10
3043 DEFERRED COMPENSATION EMPLOYER	20,935	27,461	27,737	27,737	276
3046 RETIREE HEALTH: DEFINED	27,324	27,324	25,884	25,884	-1,440
3060 WORKERS' COMPENSATION EMPLOYER	23,554	23,554	25,493	25,493	1,939
3080 FLEXIBLE BENEFITS	32,588	66,000	60,000	60,000	-6,000
CLASS: 30 SALARY & EMPLOYEE BENEFITS	3,148,164	3,289,066	3,223,744	3,201,744	-87,322
4041 COUNTY PASS THRU TELEPHONE CHARGES	605	400	651	651	251
4080 HOUSEHOLD EXPENSE	65	100	100	100	0
4100 INSURANCE: PREMIUM	19,714	19,714	36,980	36,980	17,266
4220 MEMBERSHIPS	2,440	1,997	1,155	1,155	-842
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	671	450	675	675	225
4260 OFFICE EXPENSE	15,202	16,600	17,341	17,341	741
4261 POSTAGE	16,101	16,200	16,200	16,200	0
4266 PRINTING / DUPLICATING SERVICES	1,108	900	1,335	1,335	435
4300 PROFESSIONAL & SPECIALIZED SERVICES	10,711	16,150	16,825	16,825	675
4400 PUBLICATION & LEGAL NOTICES	260	100	120	120	20
4420 RENT & LEASE: EQUIPMENT	3,583	3,900	3,660	3,660	-240
4461 EQUIP: MINOR	665	0	0	0	0
4462 EQUIP: COMPUTER	330	0	800	800	800
4500 SPECIAL DEPT EXPENSE	0	1,000	1,000	1,000	0
4503 STAFF DEVELOPMENT	2,820	2,400	2,475	2,475	75
4600 TRANSPORTATION & TRAVEL	728	750	775	775	25
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	370	475	475	475	0
4605 RENT & LEASE: VEHICLE	300	120	165	165	45
4606 FUEL PURCHASES	145	160	160	160	0
4608 HOTEL ACCOMMODATIONS	979	525	675	675	150
CLASS: 40 SERVICE & SUPPLIES	76,797	81,941	101,567	101,567	19,626
6040 FIXED ASSET: EQUIPMENT	0	0	6,800	6,800	6,800
CLASS: 60 FIXED ASSETS	0	0	6,800	6,800	6,800
7223 INTRAFND: MAIL SERVICE	9,195	9,195	9,705	9,705	510
7224 INTRAFND: STORES SUPPORT	172	172	117	117	-55
7231 INTRAFND: IS PROGRAMMING SUPPORT	1,000	1,000	1,300	1,300	300
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	85	0	0	0	0
CLASS: 72 INTRAFUND TRANSFERS	10,452	10,367	11,122	11,122	755
7350 INTRFND ABATEMENTS: GF ONLY	-39,296	-50,542	-40,000	-40,000	10,542
CLASS: 73 INTRAFUND ABATEMENT	-39,296	-50,542	-40,000	-40,000	10,542
TYPE: E SUBTOTAL	3,196,117	3,330,832	3,303,233	3,281,233	-49,599
FUND TYPE: 10 SUBTOTAL	2,701,324	2,815,297	2,815,328	2,792,328	-22,969
DEPARTMENT: 03 SUBTOTAL	2,701,324	2,815,297	2,815,328	2,792,328	-22,969

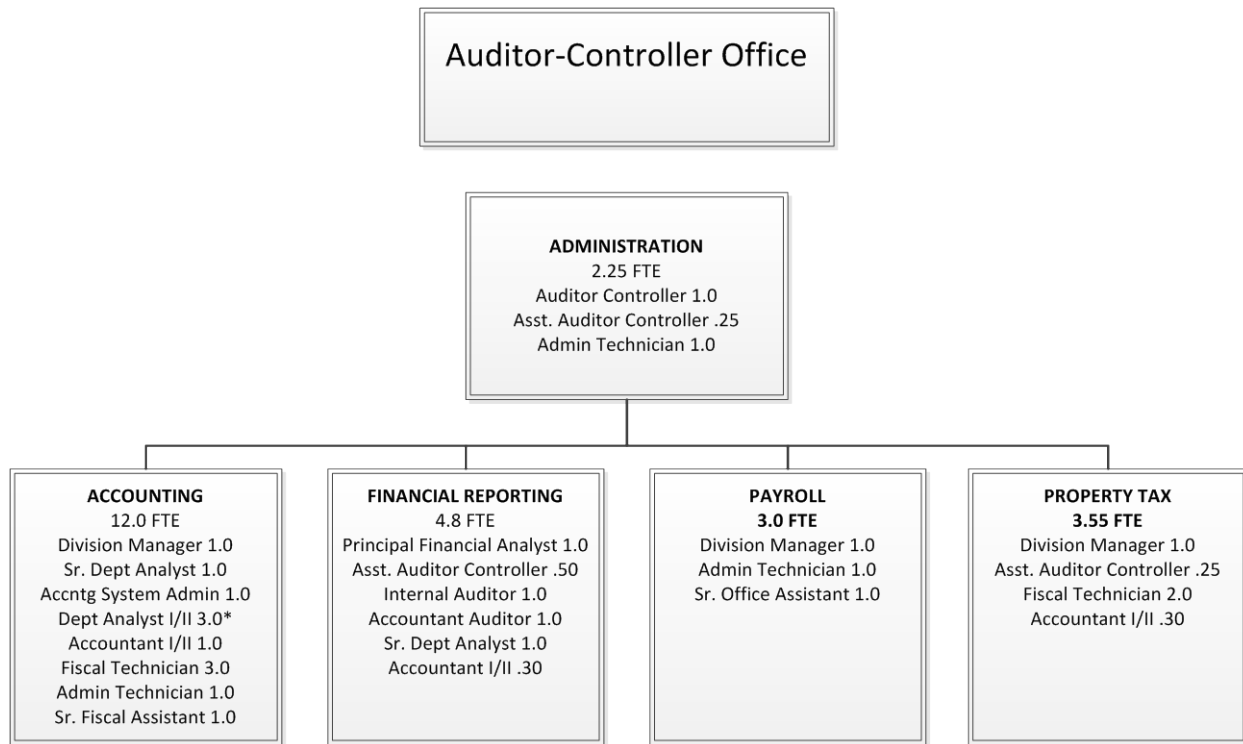
AUDITOR - CONTROLLER

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Auditor-Controller	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accountant I/II	1.60	1.60	1.60	-
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	1.00	1.00	1.00	-
Administrative Technician	3.00	3.00	3.00	-
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Department Analyst I/II*	3.00	3.00	3.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	5.00	5.00	5.00	-
Internal Auditor	1.00	1.00	1.00	-
Principal Financial Analyst	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Fiscal Assistant	1.00	1.00	1.00	-
Department Total	25.60	25.60	25.60	-

* One Department Analyst is currently unfunded

AUDITOR - CONTROLLER



* 1 Dept Analyst unfunded

Total Positions 25.6 FTE

BOARD OF SUPERVISORS

Mission

The Board of Supervisors is a five-member governing body of the County serving a population of 181,737 residents operating within the County Charter and State Law. Each board member is elected for a four-year term and represents a geographic jurisdiction referred to as a "District". The presiding official is the Board Chair who is elected annually among the five members.

Pursuant to its constitutional and statutory power, the El Dorado County Board of Supervisors sets policy for County departments, approves the County's budget and adopts ordinances on local matters, as well as land use policies that affect unincorporated areas. The Board also sits as the El Dorado County Bond Authority, In-Home Supportive Services Public Authority, and is the Governing Board of the County Air Quality Management District and County Service Areas. In the area of planning oversight, the Board acts as an Appeals Board for the County Planning Commission.

Board of Supervisors Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Revenue						
Charges for Service	2,550	2,500	2,035	2,035	(465)	-19%
Misc.	-	35	-	-	(35)	-100%
Other Financing Sources	327	300	300	300	-	0%
Total Revenue	2,877	2,835	2,335	2,335	(500)	-18%
Appropriations						
Salaries & Benefits	1,076,906	1,366,891	1,507,272	1,420,272	53,381	4%
Services & Supplies	127,018	218,801	137,064	137,064	(81,737)	-37%
Intrafund Transfers	1,723	8,881	13,870	8,870	(11)	0%
Total Appropriations	1,205,647	1,594,573	1,658,206	1,566,206	(28,367)	-2%
NCC	1,202,770	1,591,738	1,655,871	1,563,871	(27,867)	-2%
FTE's	14	14	13	13	(1)	-7%

Source of Funds

Charge for Services (\$2,035): Assessment Appeals filing fees.

Other Financing Sources (\$300): This is the Board Clerk's share of revenue derived from the fees charged on timeshare projects pursuant to County ordinance Chapter 40.

Net County Cost (\$1,563,871): The department is funded with discretionary General Fund tax dollars.

Use of Funds

Salaries & Benefits (\$1,420,272): Primarily comprised of permanent salaries (\$956,101), retirement (\$208,316) and health insurance (\$166,224).

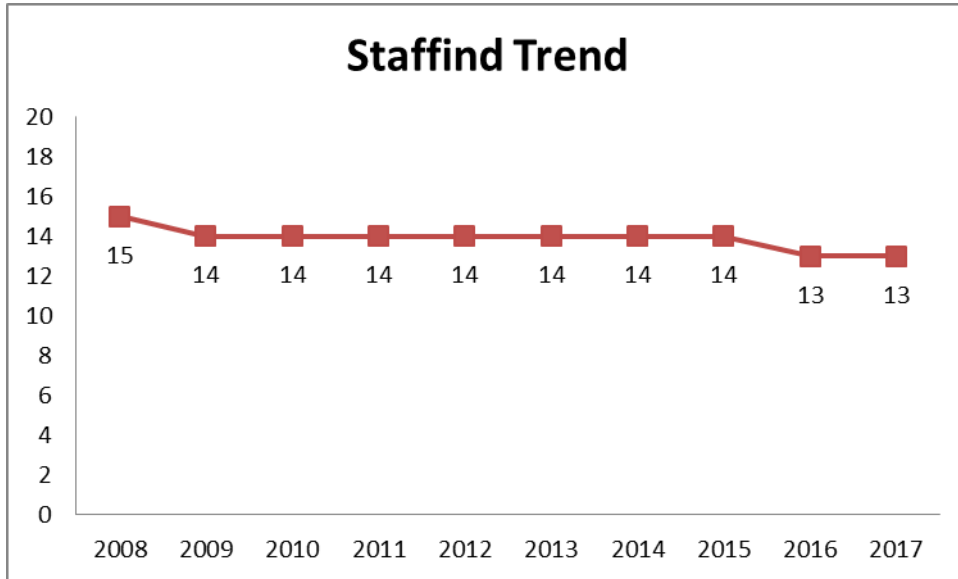
Services & Supplies (\$137,064): Major expenses include professional services (\$40,000), general liability insurance (\$17,114), travel/training (\$25,000), and special department expense (\$12,500 total, \$2,500 for each district).

BOARD OF SUPERVISORS

Intrafund Transfers (\$8,870): Intrafund transfers consist of charges from other departments for services such as mail service (\$2,695), stores support (\$175) and IT programming support (\$6,000).

Staffing Trend

Staffing for the Board of Supervisors Office was reduced from 14 FTEs to 13 FTEs in FY 2015-16 following the retirement of a Deputy Clerk II in August of 2015.



BOARD OF SUPERVISORS

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Board of Supervisors	1,566,206	2,335	1,563,871	13
<i>TOTAL</i>	1,566,206	2,335	1,563,871	13

Program Summaries

Board of Supervisors

The Board of Supervisors department is comprised of five (5) Members of the Board of Supervisors each elected from each of the five supervisorial districts; five (5) appointed Supervisor’s Assistant positions, one for each Supervisor and three (3) staff in the office of the Clerk of the Board.

The office of the Clerk of the Board (COB) provides services to the Board, all county departments and the public. The COB maintains accurate records of the all actions taken by the Board of Supervisors. The COB also directs business functions of the Board and compiles, publishes and distributes Board meeting agendas consistent with the open meetings provisions of the Ralph M. Brown Act. The COB prepares and publishes actions taken by the Board, records and maintains meeting minutes, and acts as custodian of the BOS official record from 1850 to the present. The COB maintains the current status of filled and vacant positions of 70+ Board-appointed boards and commissions. In addition, the Clerk of the Board administers the Assessment Appeals Board Program.

Chief Administrative Office Recommendation

The Recommended Budget for the Board of Supervisors represents an overall decrease

of \$500 or 17% in revenues and \$28,367 or 2% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost has decreased \$27,867 or less than 2%. The Recommended Budget represents a “status quo” budget.

The slight decrease in revenues is primarily related to a reduction in Assessment Appeals filing fees based on current year actual revenues. The decrease in appropriations is primarily related to a reduction in general liability insurance.

The department included a request to make personnel allocation changes to improve operational efficiencies and provide adequate support for current duties of the Clerk’s office. The sharing of a clerical support position with County Counsel was also considered. These changes warrant future consideration; however, they are not recommended at this time based on the Board of Supervisors direction to maintain department budgets at status quo levels. Additionally, the department requested a secure filing system to replace the current open-shelf file system at an estimated cost of \$26,000. No appropriations have been included for this fixed asset purchase but it is recommended that the department work with the Facilities Division to incorporate office modifications in the Building A/B renovation project, when feasible, to allow for the installation of a secured filing system in the future.

BOARD OF SUPERVISORS

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 01 BOS - BOARD OF SUPERVISORS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
1740	CHARGES FOR SERVICES	2,500	2,500	2,000	2,000	-500
1800	INTERFND REV: SERVICE BETWEEN FUND	0	0	35	35	35
CLASS: 13	REV: CHARGE FOR SERVICES	2,500	2,500	2,035	2,035	-465
1940	MISC: REVENUE	35	35	0	0	-35
CLASS: 19	REV: MISCELLANEOUS	35	35	0	0	-35
2020	OPERATING TRANSFERS IN	300	300	300	300	0
CLASS: 20	REV: OTHER FINANCING SOURCES	300	300	300	300	0
TYPE: R SUBTOTAL						
		2,835	2,835	2,335	2,335	-500

BOARD OF SUPERVISORS

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 01 BOS - BOARD OF SUPERVISORS

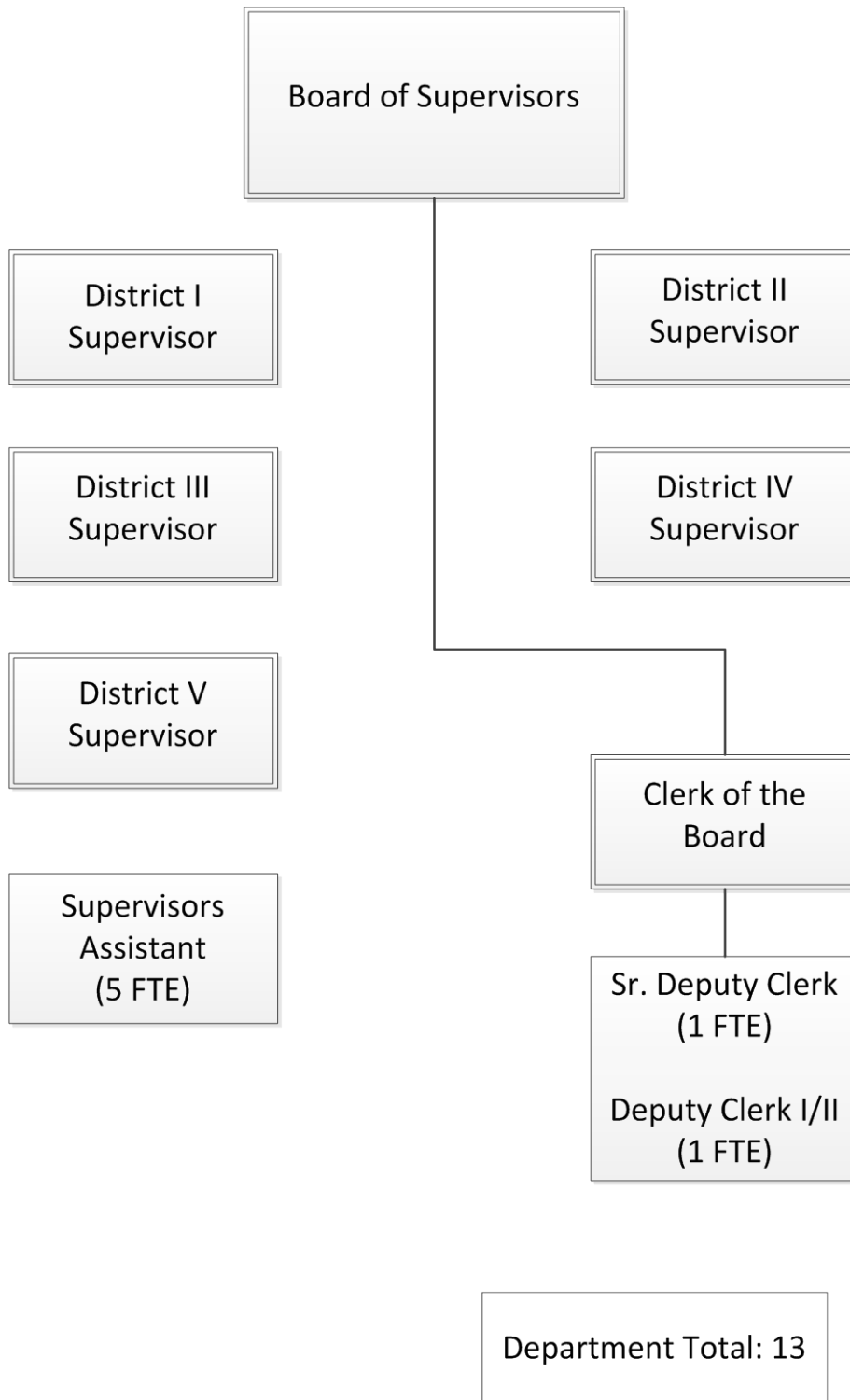
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000 PERMANENT EMPLOYEES / ELECTED	857,642	906,200	1,023,101	936,101	29,901
3001 TEMPORARY EMPLOYEES	11,996	0	0	0	0
3004 OTHER COMPENSATION	23,490	5,000	20,000	20,000	15,000
3020 RETIREMENT EMPLOYER SHARE	156,504	199,289	194,692	194,692	-4,597
3022 MEDI CARE EMPLOYER SHARE	12,907	14,324	13,624	13,624	-700
3040 HEALTH INSURANCE EMPLOYER	205,626	128,485	147,748	147,748	19,263
3042 LONG TERM DISABILITY EMPLOYER	2,470	2,470	2,350	2,350	-120
3043 DEFERRED COMPENSATION EMPLOYER	2,477	2,477	2,448	2,448	-29
3046 RETIREE HEALTH: DEFINED	14,381	14,381	13,678	13,678	-703
3060 WORKERS' COMPENSATION EMPLOYER	10,265	10,265	11,631	11,631	1,366
3080 FLEXIBLE BENEFITS	22,264	84,000	78,000	78,000	-6,000
CLASS: 30 SALARY & EMPLOYEE BENEFITS	1,320,022	1,366,891	1,507,272	1,420,272	53,381
4040 TELEPHONE COMPANY VENDOR	790	0	1,000	1,000	1,000
4041 COUNTY PASS THRU TELEPHONE CHARGES	1,246	0	0	0	0
4100 INSURANCE: PREMIUM	87,351	87,351	17,114	17,114	-70,237
4140 MAINT: EQUIPMENT	500	500	500	500	0
4220 MEMBERSHIPS	250	250	250	250	0
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	200	200	200	200	0
4240 MISC: EXPENSE	670	0	0	0	0
4260 OFFICE EXPENSE	3,500	4,000	4,000	4,000	0
4261 POSTAGE	500	500	500	500	0
4266 PRINTING / DUPLICATING SERVICES	500	500	500	500	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	49,141	55,000	40,000	40,000	-15,000
4400 PUBLICATION & LEGAL NOTICES	500	1,500	1,000	1,000	-500
4420 RENT & LEASE: EQUIPMENT	7,354	9,000	9,000	9,000	0
4440 RENT & LEASE: BUILDING &	21,000	21,000	21,000	21,000	0
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	223	0	0	0	0
4461 EQUIP: MINOR	1,000	1,000	1,000	1,000	0
4462 EQUIP: COMPUTER	2,479	5,000	3,500	3,500	-1,500
4500 SPECIAL DEPT EXPENSE	14,139	12,500	12,500	12,500	0
4501 SPECIAL PROJECTS	4,378	0	0	0	0
4503 STAFF DEVELOPMENT	10,000	12,000	10,000	10,000	-2,000
4600 TRANSPORTATION & TRAVEL	4,000	4,000	6,000	6,000	2,000
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	1,300	1,000	3,500	3,500	2,500
4605 RENT & LEASE: VEHICLE	38	0	0	0	0
4606 FUEL PURCHASES	109	500	500	500	0
4608 HOTEL ACCOMMODATIONS	3,000	3,000	5,000	5,000	2,000
CLASS: 40 SERVICE & SUPPLIES	214,168	218,801	137,064	137,064	-81,737
6040 FIXED ASSET: EQUIPMENT	0	0	26,000	0	0
CLASS: 60 FIXED ASSETS	0	0	26,000	0	0
7223 INTRAFND: MAIL SERVICE	2,594	2,594	2,695	2,695	101
7224 INTRAFND: STORES SUPPORT	287	287	175	175	-112
7231 INTRAFND: IS PROGRAMMING SUPPORT	6,000	6,000	6,000	6,000	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	1,500	0	5,000	0	0
CLASS: 72 INTRAFUND TRANSFERS	10,381	8,881	13,870	8,870	-11
TYPE: E SUBTOTAL	1,544,571	1,594,573	1,684,206	1,566,206	-28,367
FUND TYPE: 10 SUBTOTAL	1,541,736	1,591,738	1,681,871	1,563,871	-27,867
DEPARTMENT: 01 SUBTOTAL	1,541,736	1,591,738	1,681,871	1,563,871	-27,867

BOARD OF SUPERVISORS

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Supervisors	5.00	5.00	5.00	-
Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Deputy Clerk of the Board I/II	1.00	1.00	1.00	-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Sr. Office Assistant	-	1.00	-	-
Supervisor's Assistant	5.00	5.00	5.00	-
Department Total	13.00	14.00	13.00	-

BOARD OF SUPERVISORS



CHIEF ADMINISTRATIVE OFFICE

Mission

The mission of the Chief Administrative Office is to ensure the sound and effective management of County government, pursuant to Board policy and direction by providing leadership; developing policy and procedures; providing budgetary and legislative analyses; and acting as the liaison between County departments and the Board of Supervisors. The Chief Administrative Office oversees the facility, procurement, Economic Development, and Parks functions of the County and maintains a centralized fiscal unit to provide services to the Divisions of the Department as well as other County Departments which have fiscal resource needs.

Chief Administrative Office Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Revenue						
Use of Money	22,447	14,340	15,000	15,000	660	5%
State	500,444	861,871	453,152	453,152	(408,719)	-47%
Charges for Service	424,918	449,669	350,527	350,527	(99,142)	-22%
Misc.	21,054	6,215	2,786	2,786	(3,429)	-55%
Other Financing Sources	1,239,215	1,574,398	1,439,828	1,439,828	(134,570)	-9%
Total Revenue	2,208,078	2,906,493	2,261,293	2,261,293	(645,200)	-22%
Appropriations						
Salaries & Benefits	7,398,909	7,994,294	8,176,096	8,176,096	181,802	2%
Services & Supplies	3,826,153	4,252,969	3,924,606	3,925,606	(327,363)	-8%
Other Charges	458,614	226,831	353,471	353,471	126,640	56%
Fixed Assets	16,798	112,025	44,000	44,000	(68,025)	-61%
Intrafund Transfers	160,806	79,364	59,824	59,824	(19,540)	-25%
Intrafund Abatements	(495,118)	(350,242)	(412,961)	(412,961)	(62,719)	18%
Total Appropriations	11,366,162	12,315,241	12,145,036	12,146,036	(169,205)	-1%
NCC	9,158,084	9,408,748	9,883,743	9,884,743	475,995	5%
FTE's	73	70	71	71	1	1%

Source of Funds

Use of Money (\$15,000): Rental income from SPTC corridor.

State (\$453,152): Grant funds for Parks and Rubicon (\$389,058), reimbursement from the Court's for utility and custodial costs in County owned Court facilities (\$64,094).

Charge for Services (\$350,527): Primarily comprised of charges to other department for central fiscal services (\$206,350), stores and mail services and facilities projects.

Miscellaneous (\$2,786): Funds from vending machines and stores and mail reimbursements.

Other Financing Sources (\$1,439,828): Primarily comprised of funding from the Accumulative Capital Outlay fund (\$1,045,491) for facilities projects, river fees (\$179,336), park fees (\$82,000), OHV funding (\$97,366), SMUD funds (\$34,635) and AB109 (\$1,000).

Net County Cost (\$9,884,743): The Department is primarily funded with

CHIEF ADMINISTRATIVE OFFICE

discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$8,176,096): Primarily comprised of permanent salaries (\$5,169,991), health insurance (\$1,230,448), and retirement (\$1,070,561).

Services & Supplies (\$3,925,606): Primarily comprised of utilities (\$1,074,000), contracts and services primarily related to economic development (\$1,222,428), building maintenance and improvements (\$424,025), general liability insurance (\$182,001), equipment rental/purchase (\$147,859), and refuse disposal (\$115,000).

Other Charges (\$353,471): Annual contract with the Community Foundation funded with TOT funds for Veteran’s Services (\$147,558), payment to the SPTC JPA (\$27,500), charges from the Sheriff for patrol services along the SPTC corridor (\$52,800) and charges from DOT for work on various park, Rubicon and facility projects (\$100,000).

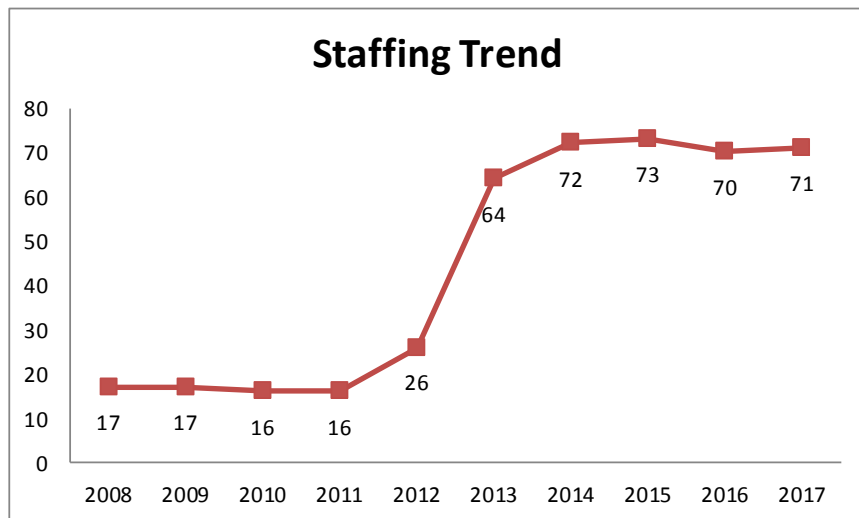
Fixed Assets (\$44,000) : Polaris RZR (\$35,000) and storage shed (\$9,000) for the Rubicon (offset with grant funding).

Intra-fund Transfers (\$59,824): Includes charges from other departments for services such as stores and mail.

Intra-fund Abatement: (-\$412,961): Includes charges to other departments for mail service (-\$166,501), stores support (-\$49,604), building maintenance and improvements (\$-163,929) and Central Fiscal Admin support charges to various General Fund departments (-\$32,927).

Staffing Trend

Staffing for the Chief Administrative Office over the past ten years reflects fluctuations due to a variety of internal service functions moving in and out. In FY 2011-12 a centralized fiscal and administrative group was formed adding 7 FTE’s as well as 3 FTE’s added for facilities functions offset with reductions in administrative and fiscal staff in other departments. In FY 2012-13, 31 positions were transferred from the Department of Transportation related to facilities, grounds and custodial functions. All positions in the Chief Administrative Office are located in Placerville except for 6 FTE’s in the facilities unit located in South Lake Tahoe. The FY 2016-17 budget includes the addition of 1 FTE Communications and Outreach Manager (formerly referred to as a Public Information Officer).



CHIEF ADMINISTRATIVE OFFICE

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Budget & Operations	2,112,850	1,000	2,111,850	9.0
Central Fiscal/Admin Unit	832,274	206,350	625,924	8.0
Economic Development	1,505,087	-	1,505,087	1.5
Procurement & Contract/Stores/Mail	683,829	50,173	633,656	8.0
Parks & Trails	516,073	234,288	281,785	2.5
River Program	179,336	179,336	-	1.0
Rubicon	368,771	368,771	-	1.0
Facilities Administration	1,403,587	674,597	728,990	8.5
Custodial	887,315	14,094	873,221	11.5
Maintenance	3,113,025	503,810	2,609,215	15.0
Grounds	543,889	28,874	515,015	5.0
Accumulative Capital Outlay Fund	23,440,875	23,440,875	-	
TOTAL	35,586,911	25,702,168	9,884,743	71.0

Program Summaries

Budget & Operations

The Chief Administrative Office exercises overall responsibility for the coordination of County department activities to ensure the sound and effective management of County government, pursuant to Board policy and the adopted budget. Primary areas of responsibility are: effective overall management of County resources; long-range financial and organizational planning; ensuring that County departments are producing services and results in accord with Board goals, policies, and budgets; improving management and information systems to ensure the most effective use of County personnel, money, facilities, and equipment; providing leadership and developing a County management team that can plan for and meet future challenges; and performing other duties as assigned by the Board. The Chief Administrative Office is charged with the responsibility of acting as advisor to the Board of Supervisors and in this role provides objective commentary on policy

and management considerations. The Chief Administrative Office is responsible for recommending an annual budget and administering that budget after its adoption by the Board.

Central Fiscal/Admin Unit

The central financial and administrative unit was established in FY 2011-12 within the Chief Administrative Office. This unit provides services to all divisions of the Chief Administrative Office, Human Resources, Risk Management, Information Technologies, Surveyor, District Attorney, and Indigent Defense. These services include accounts payable/receivable, payroll, journal entries, budgeting, financial reporting and administration.

Economic Development

This program is responsible for developing strategies and programs to stimulate business growth and economic expansion in El Dorado County. This includes retention of businesses that already exist in the County or may be interested in expansion and attraction of new businesses. Activities

CHIEF ADMINISTRATIVE OFFICE

include developing and implementing technical assistance to enhance local employment and coordinating programs and services with County departments and community organizations. The office also provides staff assistance to the Community and Economic Development Advisory Committee.

Procurement and Contracts/Central Stores/Mail-Courier

Procurement and Contracts provides purchasing and contract processing services to other County departments. The Division is also responsible for administering the County's surplus property program.

Central Stores provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

Parks & Trails

The Park & Trails division oversees the operations of the established parks and trails in the County. These parks include Henningsen Lotus Park, Pioneer Park and Bradford Park and the El Dorado Trail and SPTC corridor. Operational components related to the parks and trails include park staffing, event scheduling, trail maintenance and ensuring proper usage of the parks and trails.

River Program

The River Management program is responsible for implementation of the El Dorado County River Management Plan (RMP) adopted in 2001. The program regulates commercial and non-commercial whitewater recreation activities on the 20.7-mile segment of the South Fork of the American River between the Chili Bar Dam near State Highway 193, and Salmon Falls Road at the upper extent of Folsom Reservoir. This program administers the established operational rules for commercial

and non-commercial/private boaters navigating the river along with health and safety objectives identified in the RMP and other County Ordinances.

Rubicon

The Chief Administrative Office has assumed the grant administration responsibilities for the Rubicon Trail. Coordination of projects is done in conjunction with the Department of Transportation.

Facilities

Facilities administration manages the County Accumulative Capital Outlay program as well as providing oversight for buildings and grounds maintenance and custodial services.

Accumulative Capital Outlay Fund (ACO)

All expenses for facility capital programs are captured in the Accumulative Capital Outlay (ACO) fund. Annually the Chief Administrative Office brings forward the ACO work plan for approval. This program, which is staffed by the Facilities unit, is responsible for the project development and construction of facilities and parks that support County functions. In addition, the program performs major maintenance projects on existing County buildings, parks and infrastructure.

Chief Administrative Office Recommendation

Fund Type 10 – General Fund

In preparation for the new financial system, the Chief Administrative Office moved Economic Development, Parks & Trails, River and the Rubicon programs back under Department 02, the Chief Administrative Office. In prior years, these divisions were included in Department 11. The following

CHIEF ADMINISTRATIVE OFFICE

numbers represent the combined total of Department 02 and Department 11.

The Recommended Budget represents an overall decrease of \$645,200 or 22% in revenues and a decrease of \$101,205 or less than 1% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost is increased by \$543,995 or 6%.

The department request is based on a status quo budget with the following exceptions:

- Addition of a Communications and Outreach Manager (formerly called the Public Information Officer) at an estimated cost of \$131,151
- Increased County-wide utility costs of approximately \$125,000. PG&E rates are increasing and with the upcoming construction in Buildings A & B, Facilities anticipates increased utility costs in FY 2016-17.

The decrease in revenues is primarily related to less grant funding for the Rubicon Trail and is offset with reductions in services and supplies, fixed assets and interfund charges. Salaries and benefits increased \$249,802 due in part to the addition of the Communications and Outreach Manager as well as increases related to health care and CalPERS.

Economic Development

The Recommended Budget for Economic Development is \$1,505,087 and has been calculated using 51% of estimated Transient Occupancy Tax (TOT) revenues for FY 2016-17 per General Plan Policy 10.1.6.4.

Recommended appropriations for Economic Development include funding for the operations of the Economic Development office; \$755K for the Economic Development Opportunity Grant program; \$225K for business outreach services, a regional fee study, a labor skills study and a hotel market analysis; \$100K for matching funds for a potential broadband grant; and contributions for the annual Wagon Train event (\$10K) and to CalTrans for Apple Hill traffic control services during the peak season.

Staffing Changes

The Department requested several additions and deletions to true up existing changes in staffing. These changes do not result in any additional salary and benefit costs or increased FTE allocations.

The department request includes the addition of one Communications and Outreach Manager (formerly called the Public Information Officer). The adoption of this job specification and salary range is currently being finalized and will be brought to the Board for approval at a later date.

CHIEF ADMINISTRATIVE OFFICE

Accumulative Capital Outlay (ACO) Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Revenue						
Taxes	1,233,918	1,246,953	1,413,000	1,413,000	166,047	13%
Fines, Forfeitures	244	3,000	-	-	(3,000)	-100%
Use of Money	3,731	5,000	13,000	13,000	8,000	160%
State	12,899	13,000	1,643,217	1,643,217	1,630,217	12540%
Other Governmental	4,983	4,000	5,000	5,000	1,000	25%
Misc.	562,423	-	-	-	-	0%
Other Financing Sources	6,910,151	17,878,596	18,926,960	18,926,960	1,048,364	6%
Use of Fund Balance	-	4,881,928	1,439,698	1,439,698	(3,442,230)	-71%
Total Revenue	8,728,349	24,032,477	23,440,875	23,440,875	(591,602)	-2%
Appropriations						
Services & Supplies	4,338	50,000	50,000	50,000	-	0%
Other Charges	136,565	211,860	25,000	25,000	(186,860)	-88%
Fixed Assets	6,568,746	18,048,896	21,246,917	21,246,917	3,198,021	18%
Intrafund Transfers	986,222	1,104,260	1,218,958	1,218,958	114,698	10%
Designation of Fund Balance	-	4,617,461	900,000	900,000	(3,717,461)	-81%
Total Appropriations	7,695,871	24,032,477	23,440,875	23,440,875	(591,602)	-2%
Change in Fund Balance	1,032,478	-	-	-	-	
Fund Balance	4,899,588	4,635,121	4,095,423	4,095,423		

Fund 13 – Accumulative Capital Outlay

The Accumulative Capital Outlay (ACO) Recommended Budget represents a decrease in revenues and appropriations of \$591,602 or 2% when compared to the FY 2015-16 approved budget.

Changes in revenues are primarily related to the addition of the CABY grant (\$1.6M) as well as an increase in other financing sources (\$1M) due to an increased General Fund contribution related to the Juvenile Hall project. These increases are offset with a reduced use of fund balance. Fund balance remaining in the ACO fund is designated for future year appropriations to complete the A/B renovation project (\$3.1M) and the Juvenile Hall project (\$900K).

Capital Facilities Work plan

The table below reflects the Facilities Capital Workplan.

Pending Issues and Policy Considerations

The Capital Work plan is funded through the end of FY 2016-17. If additional funding is not identified, implementation of the deferred maintenance noted in the Vanir report will not continue.

The County does not have a consistent practice for maintaining adequate reserves to ensure appropriate funding for facility needs. A plan for funding the public safety facility as well as other end of life facilities is needed. The County currently does not have a replacement reserve. A standard measurement used for determining the required budget to properly maintain public facilities is 2 to 4 percent of their replacement value, set aside on an annual basis. In FY 2013-14, the replacement value of County owned facilities were estimated at \$250M. Therefore, a 2% replacement reserve equates to \$5M. The County would need to set this amount aside annually to maintain an adequate reserve.

CHIEF ADMINISTRATIVE OFFICE

The Department will be working aggressively over the next year to identify strategies to incorporate into County

operations and budget that will help meet the long-term capital facilities needs.

CAO FY 2016-17 Facilities Capital Budget PROPOSED WORKPLAN			
Project #	Project Title	Requested Amount for FY 2016-17	Funding Source
160000	Countywide Special Projects / Deferred Maintenance	600,000	ACO Fund
160101	Countywide Security	100,000	ACO Fund
160151	Countywide HVAC Repairs	100,000	ACO Fund
160201	Countywide Exterior Paint	50,000	ACO Fund
160251	Countywide Mold, Lead & Asbestos Abatement	20,000	ACO Fund
160252	Countywide Parking Lot Improvements & Repairs	100,000	ACO Fund
160301	Countywide ADA Evaluation / Compliance	100,000	ACO Fund
150403	Facilities Planning	200,000	ACO Fund
150404	Public Safety Facility	635,000	ACO Fund
160406	Criminal Justice Special Projects / Deferred Maintenance	150,000	Criminal Justice Special Revenue
140455	Expansion space	450,000	ACO Fund
167000	Courthouse - Ray Lawyer Drive Extension	3,000,000	General Fund
150404	Juvenile Hall Replacement planning/design (FY 2016-17)	300,000	General Fund
	Juvenile Hall Replacement Future year designation	900,000	General Fund
	Charging Stations	50,000	AQMD funds
150456	Vanir Facilities Assessment (see detail below)	12,564,734	General Fund \$10,433,649, Criminal Justice SRF \$362,220, CABY Grant \$1,639,217, ACO Fund \$129,648
ERP001	FENIX	3,411,091	General Fund
Parks/Trails	Parks and Trails (see detail below)	710,050	ACO Fund
Total ACO Workplan		23,440,875	

<i>Totals by Funding Source</i>	
ACO	2,874,698
Criminal Justice SRF	512,220
General Fund	18,364,740
CABY Grant	1,639,217
AQMD	50,000
Total	23,440,875

Parks / Trails Workplan			
Project #	Project Title	Budget	Funding Source
Parks Program	Park Impact Fee Nexus Study	25,000	ACO Fund
	Depot Road Land Acquisition	320,000	General Fund
Railpark	Railpark Implementation	50,000	ACO Fund
SPTC	SPTC Natural Trail Improvements	25,000	ACO Fund
HLP	Construction documents for Tier 1 HLP improvements	85,000	ACO Fund
HLP	Trailhead and trail connection to Monroe Ridge Trail	72,000	ACO Fund
El Dorado Trail	Work by DOT to extend trail	90,000	ACO Fund
Forebay	Park maintenance	43,050	ACO Fund
Parks / Trails Total		710,050	

CHIEF ADMINISTRATIVE OFFICE

Project #	Vanir Subtotals by Building:	
7000AB*	Buildings A / B (FY 2016-17)	9,222,237
700115	115 Building C	75,000
700120	120 Sheriff Administration	20,000
700123	123 Juvenile Hall	100,000
700126	126 Main Jail	620,000
700160	160 Main Library	70,000
700221	221 District Attorney	20,000
700330	330 DOT Administration	39,000
700362	362 Cameron Park Library	10,000
700440	440 PHF	140,000
700440	440A Sr Day Car Center	140,000
700441	441 Health Department	140,000
700470	470 Community Services / Sr Nutrition	140,000
700600	600 South Lake Tahoe Administration	1,518,497
700610	610 South Lake Tahoe El Dorado Center	20,000
700620	620 South Lake Tahoe Juvenile Treatment	30,000
700621	621, 622 & 631 South Lake Tahoe Jail	205,000
700760	760 South Lake Tahoe Library	55,000
	Vanir Total	12,564,734

* \$3,177,763 currently in the ACO fund as designated fund balance for FY 2017-18 costs of A/B

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
0420	RENT: LAND & BUILDINGS	14,340	14,340	15,000	15,000	660
CLASS: 04	REV: USE OF MONEY & PROPERTY	14,340	14,340	15,000	15,000	660
0880	ST: OTHER	78,188	78,188	453,152	453,152	374,964
CLASS: 05	REV: STATE INTERGOVERNMENTAL	78,188	78,188	453,152	453,152	374,964
1800	INTERFND REV: SERVICE BETWEEN FUND	326,133	326,133	206,350	206,350	-119,783
1804	INTERFND REV: MAIL SERVICE	32,506	32,506	40,836	40,836	8,330
1805	INTERFND REV: STORES SUPPORT	7,357	7,357	6,551	6,551	-806
1818	INTERFND REV: MAINT BUILDG & IMPROVMNT	75,927	83,673	96,790	96,790	13,117
CLASS: 13	REV: CHARGE FOR SERVICES	441,923	449,669	350,527	350,527	-99,142
1940	MISC: REVENUE	3,715	3,715	2,786	2,786	-929
CLASS: 19	REV: MISCELLANEOUS	3,715	3,715	2,786	2,786	-929
2020	OPERATING TRANSFERS IN	1,061,360	1,061,360	1,410,332	1,439,828	378,468
CLASS: 20	REV: OTHER FINANCING SOURCES	1,061,360	1,061,360	1,410,332	1,439,828	378,468
TYPE: R SUBTOTAL		1,599,526	1,607,272	2,231,797	2,261,293	654,021

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	4,059,737	4,518,541	5,217,305	5,169,991	651,450
3001	TEMPORARY EMPLOYEES	133,644	15,000	84,000	84,000	69,000
3002	OVERTIME	34,250	34,250	37,200	27,200	-7,050
3003	STANDBY PAY	550	550	1,500	500	-50
3004	OTHER COMPENSATION	227,961	136,600	109,300	109,300	-27,300
3005	TAHOE DIFFERENTIAL	14,400	14,400	14,400	14,400	0
3007	HAZARD PAY	100	100	500	500	400
3020	RETIREMENT EMPLOYER SHARE	803,951	915,647	1,079,447	1,070,561	154,914
3022	MEDI CARE EMPLOYER SHARE	62,984	63,763	75,120	74,434	10,671
3040	HEALTH INSURANCE EMPLOYER	962,404	1,018,244	1,258,984	1,230,448	212,204
3042	LONG TERM DISABILITY EMPLOYER	11,418	11,418	13,019	12,901	1,483
3043	DEFERRED COMPENSATION EMPLOYER	24,188	24,324	28,555	28,555	4,231
3046	RETIREE HEALTH: DEFINED	74,472	74,472	74,706	74,706	234
3060	WORKERS' COMPENSATION EMPLOYER	103,682	103,682	124,127	124,127	20,445
3080	FLEXIBLE BENEFITS	67,675	138,000	154,473	154,473	16,473
CLASS: 30	SALARY & EMPLOYEE BENEFITS	6,581,416	7,068,991	8,272,636	8,176,096	1,107,105
4020	CLOTHING & PERSONAL SUPPLIES	1,500	1,500	3,275	3,275	1,775
4040	TELEPHONE COMPANY VENDOR	4,100	4,100	3,950	3,950	-150
4041	COUNTY PASS THRU TELEPHONE CHARGES	6,860	6,860	8,153	8,153	1,293
4080	HOUSEHOLD EXPENSE	26,550	26,550	36,335	22,335	-4,215
4082	HOUSEHOLD EXP: OTHER	1,000	1,000	1,000	1,000	0
4083	LAUNDRY	33,200	33,200	34,700	27,200	-6,000
4085	REFUSE DISPOSAL	100,100	100,100	115,000	115,000	14,900
4086	JANITORIAL / CUSTODIAL SERVICES	33,250	33,250	43,036	34,000	750
4087	EXTERMINATION / FUMIGATION SERVICES	7,725	7,725	10,000	10,000	2,275
4100	INSURANCE: PREMIUM	53,087	53,087	182,001	182,001	128,914
4140	MAINT: EQUIPMENT	30,200	30,200	35,200	25,200	-5,000
4141	MAINT: OFFICE EQUIPMENT	150	150	150	150	0
4143	MAINT: SERVICE CONTRACT	35,000	35,000	35,000	35,000	0
4144	MAINT: COMPUTER	0	0	2,250	2,250	2,250
4145	MAINTENANCE: EQUIPMENT PARTS	25,900	25,900	19,600	19,600	-6,300
4180	MAINT: BUILDING & IMPROVEMENTS	265,000	265,000	250,000	250,000	-15,000
4183	MAINT: GROUNDS	0	0	5,000	15,000	15,000
4187	MAINT: TRAIL	0	0	16,555	16,555	16,555
4197	MAINTENANCE BUILDING: SUPPLIES	164,675	165,200	177,025	174,025	8,825
4200	MEDICAL, DENTAL & LABORATORY	0	0	50	50	50
4220	MEMBERSHIPS	1,110	1,110	61,090	61,090	59,980
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	4,869	4,869	4,691	4,691	-178
4260	OFFICE EXPENSE	15,050	15,050	18,518	18,518	3,468
4261	POSTAGE	1,725	1,725	2,850	2,850	1,125
4262	SOFTWARE	500	500	750	750	250
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	650	650	16,125	16,125	15,475
4264	BOOKS / MANUALS	300	300	250	250	-50
4266	PRINTING / DUPLICATING SERVICES	600	600	54,400	54,400	53,800
4300	PROFESSIONAL & SPECIALIZED SERVICES	334,848	334,848	467,428	467,428	132,580
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	2,250	2,250	1,700	1,700	-550
4334	FIRE PREVENTION & INSPECTION	5,000	5,000	2,500	2,500	-2,500
4337	OTHER GOVERNMENTAL AGENCIES	13,100	13,100	14,000	14,000	900
4400	PUBLICATION & LEGAL NOTICES	250	250	1,150	1,150	900
4420	RENT & LEASE: EQUIPMENT	46,860	46,860	81,094	81,094	34,234
4421	RENT & LEASE: SECURITY SYSTEM	8,250	8,250	8,250	8,250	0
4440	RENT & LEASE: BUILDING &	0	0	500	500	500
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	10,400	10,400	15,515	15,515	5,115
4461	EQUIP: MINOR	43,400	43,400	51,250	51,250	7,850
4462	EQUIP: COMPUTER	5,000	5,000	0	0	-5,000

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4463	EQUIP: TELEPHONE & RADIO	0	0	50	50
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	650	650	16,125	15,475
4264	BOOKS / MANUALS	300	300	250	-50
4266	PRINTING / DUPLICATING SERVICES	600	600	54,400	53,800
4300	PROFESSIONAL & SPECIALIZED SERVICES	334,848	334,848	467,428	132,580
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	2,250	2,250	1,700	-550
4334	FIRE PREVENTION & INSPECTION	5,000	5,000	2,500	-2,500
4337	OTHER GOVERNMENTAL AGENCIES	13,100	13,100	14,000	900
4400	PUBLICATION & LEGAL NOTICES	250	250	1,150	900
4420	RENT & LEASE: EQUIPMENT	46,860	46,860	81,094	34,234
4421	RENT & LEASE: SECURITY SYSTEM	8,250	8,250	8,250	0
4440	RENT & LEASE: BUILDING &	0	0	500	500
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	10,400	10,400	15,515	5,115
4461	EQUIP: MINOR	43,400	43,400	51,250	7,850
4462	EQUIP: COMPUTER	5,000	5,000	0	-5,000
4463	EQUIP: TELEPHONE & RADIO	0	0	50	50
4500	SPECIAL DEPT EXPENSE	3,500	3,500	143,253	139,753
4501	SPECIAL PROJECTS	0	0	755,000	755,000
4502	EDUCATIONAL MATERIALS	100	100	100	0
4503	STAFF DEVELOPMENT	5,750	5,750	37,300	31,550
4506	FILM DEVELOPMENT & PHOTOGRAPHY	0	0	850	850
4507	FIRE & SAFETY SUPPLIES	1,000	1,000	1,500	500
4508	SNOW REMOVAL	30,000	30,000	30,000	0
4513	INVENTORY: CENTRAL STORES GENERAL	175,000	175,000	175,000	0
4514	BULK: POSTAGE PURCHASE GENERAL	350,000	350,000	350,000	0
4529	SOFTWARE LICENSE	5,500	5,500	5,500	0
4600	TRANSPORTATION & TRAVEL	3,100	3,100	9,550	6,450
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,000	1,000	3,950	1,950
4605	RENT & LEASE: VEHICLE	55,794	55,794	69,048	13,254
4606	FUEL PURCHASES	46,150	46,150	47,450	1,300
4608	HOTEL ACCOMMODATIONS	1,500	1,500	2,250	750
4620	UTILITIES	950,000	950,000	1,074,000	124,000
CLASS: 40	SERVICE & SUPPLIES	2,910,853	2,911,378	4,485,142	1,539,228
4750	CENTRAL STORES INVENTORY	-175,000	-175,000	-175,000	0
4751	BULK PURCHASE POSTAGE ABATEMENTS	-350,000	-350,000	-350,000	0
CLASS: 41	SERVICE & SUPPLIES ABATEMENTS	-525,000	-525,000	-525,000	0
5240	CONTRIB: NON-CNTY GOVERNMENTAL	0	0	174,500	197,058
5300	INTERFND: SERVICE BETWEEN FUND	48,000	48,000	156,413	108,413
CLASS: 50	OTHER CHARGES	48,000	48,000	330,913	305,471
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	0	0	9,000	9,000
6040	FIXED ASSET: EQUIPMENT	11,025	10,500	35,000	24,500
CLASS: 60	FIXED ASSETS	11,025	10,500	44,000	33,500
7200	INTRAFUND TRANSFERS: ONLY GENERAL	1,150	1,150	36,327	35,177
7223	INTRAFND: MAIL SERVICE	7,985	7,985	10,199	2,214
7224	INTRAFND: STORES SUPPORT	5,656	5,656	8,598	2,942
7231	INTRAFND: IS PROGRAMMING SUPPORT	100	100	2,700	2,600
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	0	0	2,000	2,000
CLASS: 72	INTRAFUND TRANSFERS	14,891	14,891	59,824	44,933
7350	INTRFND ABATEMENTS: GF ONLY	-48,252	-48,252	-32,927	15,325
7357	INTRFND ABATEMENTS: MAIL SERVICE	-126,832	-126,832	-166,501	-39,669
7358	INTRFND ABATEMENTS: STORES SUPPORT	-31,552	-31,552	-49,604	-18,052
7366	INTRFND ABATEMENTS: MAINT BLDG &	-143,606	-143,606	-163,929	-20,323
CLASS: 73	INTRAFUND ABATEMENT	-350,242	-350,242	-412,961	-62,719
TYPE: E SUBTOTAL	8,690,943	9,178,518	12,254,554	12,146,036	2,967,518
FUND TYPE: 10 SUBTOTAL	7,091,417	7,571,246	10,022,757	9,884,743	2,313,497

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 13 CAPITAL PROJECT FUND
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ	SUBOBJ TITLE					
0100	PROP TAX: CURR SECURED	1,218,953	1,218,953	1,348,000	1,348,000	129,047
0110	PROP TAX: CURR UNSECURED	25,000	25,000	49,000	49,000	24,000
0130	PROP TAX: PRIOR UNSECURED	0	0	1,000	1,000	1,000
0140	PROP TAX: SUPP CURRENT	0	0	2,000	2,000	2,000
0150	PROP TAX: SUPP PRIOR	0	0	8,000	8,000	8,000
0174	TAX: TIMBER YIELD	3,000	3,000	5,000	5,000	2,000
CLASS: 01	REV: TAXES	1,246,953	1,246,953	1,413,000	1,413,000	166,047
0360	PENALTY & COST DELINQUENT TAXES	3,000	3,000	0	0	-3,000
CLASS: 03	REV: FINE, FORFEITURE &	3,000	3,000	0	0	-3,000
0400	REV: INTEREST	5,000	5,000	13,000	13,000	8,000
CLASS: 04	REV: USE OF MONEY & PROPERTY	5,000	5,000	13,000	13,000	8,000
0820	ST: HOMEOWNER PROP TAX RELIEF	13,000	13,000	4,000	4,000	-9,000
0880	ST: OTHER	0	0	1,639,217	1,639,217	1,639,217
CLASS: 05	REV: STATE INTERGOVERNMENTAL	13,000	13,000	1,643,217	1,643,217	1,630,217
1200	REV: OTHER GOVERNMENTAL AGENCIES	4,000	4,000	5,000	5,000	1,000
CLASS: 12	REV: OTHER GOVERNMENTAL	4,000	4,000	5,000	5,000	1,000
2020	OPERATING TRANSFERS IN	17,878,596	17,878,596	18,926,960	18,926,960	1,048,364
CLASS: 20	REV: OTHER FINANCING SOURCES	17,878,596	17,878,596	18,926,960	18,926,960	1,048,364
0001	FUND BALANCE	4,881,928	4,881,928	0	0	-4,881,928
0003	FROM DESIGNATIONS	0	0	1,439,698	1,439,698	1,439,698
CLASS: 22	FUND BALANCE	4,881,928	4,881,928	1,439,698	1,439,698	-3,442,230
TYPE: R SUBTOTAL		24,032,477	24,032,477	23,440,875	23,440,875	-591,602

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 13 CAPITAL PROJECT FUND
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
4500 SPECIAL DEPT EXPENSE	50,000	50,000	50,000	50,000	0
CLASS: 40 SERVICE & SUPPLIES	50,000	50,000	50,000	50,000	0
5300 INTERFND: SERVICE BETWEEN FUND	211,860	211,860	25,000	25,000	-186,860
CLASS: 50 OTHER CHARGES	211,860	211,860	25,000	25,000	-186,860
6000 FIXED ASSET: LAND	2,650,000	2,650,000	320,000	320,000	-2,330,000
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	8,995,449	8,995,449	13,420,826	13,420,826	4,425,377
6021 FIXED ASSET: DESIGN SERVICES	0	0	935,000	935,000	935,000
6022 FIXED ASSET: PROJECT MANAGEMENT	2,480,845	2,480,845	2,500,000	2,500,000	19,155
6024 FIXED ASSET: UTILITIES	20,261	20,261	0	0	-20,261
6025 LEASEHOLD IMPROVEMENTS	55,978	55,978	60,000	60,000	4,022
6028 FIXED ASSET: CONSTRUCTION RENTALS	3,468	3,468	200,000	200,000	196,532
6029 FIXED ASSET: CONSTRUCTION MATERIALS	201,804	201,804	400,000	400,000	198,196
6042 FIXED ASSET: COMPUTER SYSTEM	3,641,091	3,641,091	3,411,091	3,411,091	-230,000
CLASS: 60 FIXED ASSETS	18,048,896	18,048,896	21,246,917	21,246,917	3,198,021
7000 OPERATING TRANSFERS OUT	1,104,260	1,104,260	1,218,958	1,218,958	114,698
CLASS: 70 OTHER FINANCING USES	1,104,260	1,104,260	1,218,958	1,218,958	114,698
7801 DESIGNATIONS OF FUND BALANCE	4,617,461	4,617,461	900,000	900,000	-3,717,461
CLASS: 78 RESERVES: BUDGETARY ONLY	4,617,461	4,617,461	900,000	900,000	-3,717,461
TYPE: E SUBTOTAL	24,032,477	24,032,477	23,440,875	23,440,875	-591,602
FUND TYPE: 13 SUBTOTAL	0	0	0	0	0
DEPARTMENT: 02 SUBTOTAL	7,091,417	7,571,246	10,022,757	9,884,743	2,313,497

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND

DEPARTMENT: 11 ECONOMIC DEV, PARKS/TRAILS, RIVER, RUBICON (MOVED TO DEPARTMENT 02 IN FY 2016-17)

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ	SUBOBJ TITLE					
0880	ST: OTHER	783,683	783,683	0	0	-783,683
CLASS: 05	REV: STATE INTERGOVERNMENTAL	783,683	783,683	0	0	-783,683
1940	MISC: REVENUE	2,500	2,500	0	0	-2,500
CLASS: 19	REV: MISCELLANEOUS	2,500	2,500	0	0	-2,500
2020	OPERATING TRANSFERS IN	513,038	513,038	0	0	-513,038
CLASS: 20	REV: OTHER FINANCING SOURCES	513,038	513,038	0	0	-513,038
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TYPE: R SUBTOTAL		1,299,221	1,299,221	0	0	-1,299,221

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 11 ECONOMIC DEV, PARKS/TRAILS, RIVER, RUBICON (MOVED TO DEPARTMENT 02 IN FY 2016-17)

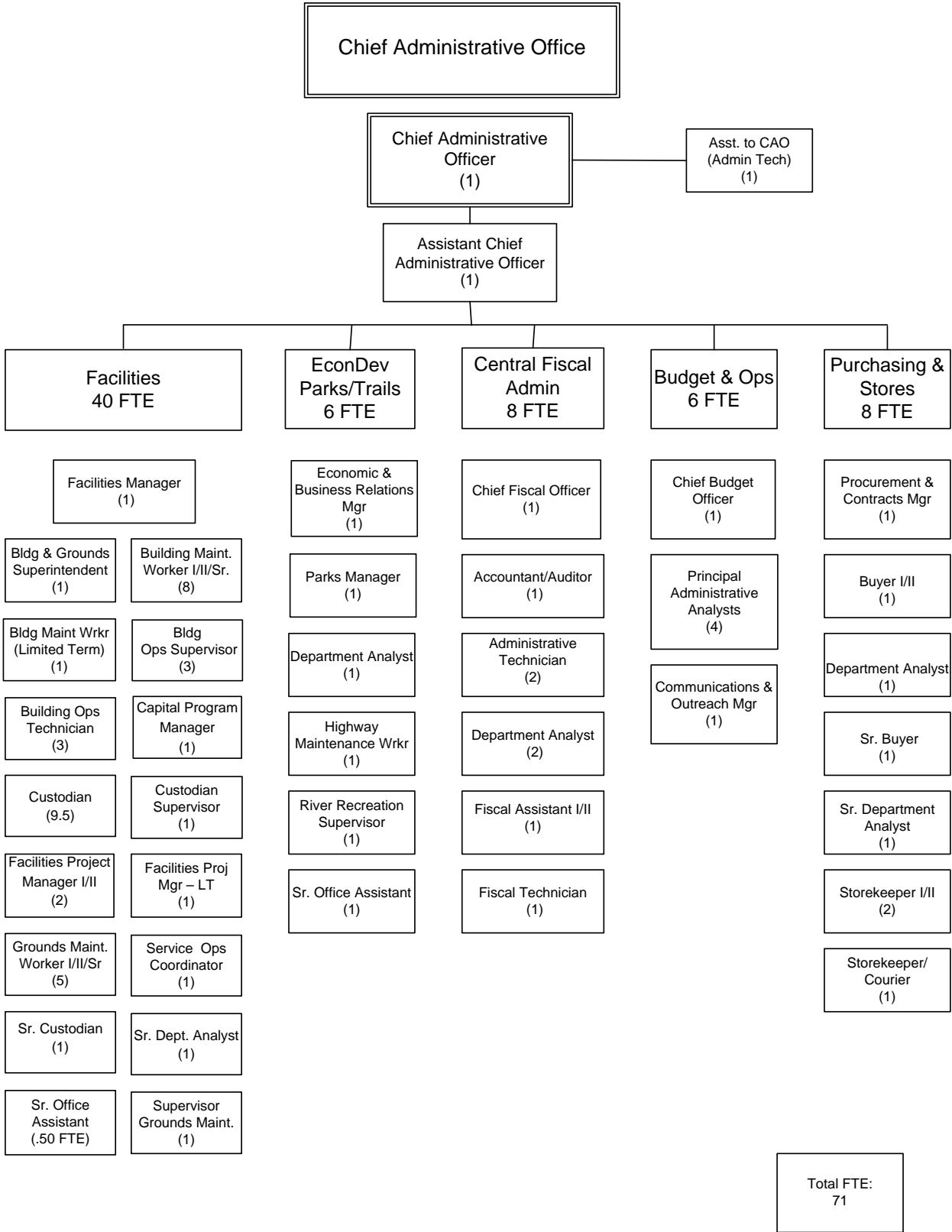
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000	534,268	534,268	0	0	-534,268
3001	83,500	83,500	0	0	-83,500
3002	450	450	0	0	-450
3004	3,000	3,000	0	0	-3,000
3020	113,861	113,861	0	0	-113,861
3022	7,458	7,458	0	0	-7,458
3040	93,103	93,103	0	0	-93,103
3042	1,113	1,113	0	0	-1,113
3043	3,127	3,127	0	0	-3,127
3060	5,423	5,423	0	0	-5,423
3080	12,000	12,000	0	0	-12,000
CLASS: 30 SALARY & EMPLOYEE BENEFITS	857,303	857,303	0	0	-857,303
4041	565	565	0	0	-565
4060	850	850	0	0	-850
4080	2,050	2,050	0	0	-2,050
4085	12,900	12,900	0	0	-12,900
4100	69,148	69,148	0	0	-69,148
4140	1,700	1,700	0	0	-1,700
4187	13,600	13,600	0	0	-13,600
4197	50	50	0	0	-50
4220	12,050	12,050	0	0	-12,050
4260	3,754	3,754	0	0	-3,754
4261	1,550	1,550	0	0	-1,550
4263	16,000	16,000	0	0	-16,000
4266	6,529	6,529	0	0	-6,529
4300	951,055	951,055	0	0	-951,055
4324	1,000	1,000	0	0	-1,000
4400	1,000	1,000	0	0	-1,000
4420	9,750	9,750	0	0	-9,750
4440	2,000	2,000	0	0	-2,000
4460	370	370	0	0	-370
4461	54,485	54,485	0	0	-54,485
4462	1,500	1,500	0	0	-1,500
4500	610,560	610,560	0	0	-610,560
4501	60,000	60,000	0	0	-60,000
4503	3,500	3,500	0	0	-3,500
4529	2,000	2,000	0	0	-2,000
4600	1,000	1,000	0	0	-1,000
4605	1,900	1,900	0	0	-1,900
4606	2,900	2,900	0	0	-2,900
4620	23,350	23,350	0	0	-23,350
CLASS: 40 SERVICE & SUPPLIES	1,867,116	1,867,116	0	0	-1,867,116
5240	27,500	27,500	0	0	-27,500
5300	151,331	151,331	0	0	-151,331
CLASS: 50 OTHER CHARGES	178,831	178,831	0	0	-178,831
6040	101,000	101,000	0	0	-101,000
CLASS: 60 FIXED ASSETS	101,000	101,000	0	0	-101,000
7200	50,252	50,252	0	0	-50,252
7224	321	321	0	0	-321
7231	1,400	1,400	0	0	-1,400
7232	12,500	12,500	0	0	-12,500
CLASS: 72 INTRAFUND TRANSFERS	64,473	64,473	0	0	-64,473
TYPE: E SUBTOTAL	3,068,723	3,068,723	0	0	-3,068,723
FUND TYPE: 10 SUBTOTAL	1,769,502	1,769,502	0	0	-1,769,502

CHIEF ADMINISTRATIVE OFFICE

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Chief Administrative Officer	1.00	1.00	1.00	0.00
Accountant/Auditor	1.00	1.00	1.00	0.00
Administrative Technician	4.00	3.00	3.00	(1.00)
Assistant Chief Administrative Officer	1.00	1.00	1.00	0.00
Building and Grounds Superintendent	1.00	1.00	1.00	0.00
Building Maintenance Worker VII/Sr	8.00	8.00	8.00	0.00
Building Maintenance Worker VII/Sr - Limited Term	1.00	1.00	1.00	0.00
Building Operations Supervisor	2.00	3.00	3.00	1.00
Building Operations Technician	3.00	3.00	3.00	0.00
Buyer I/II	1.00	1.00	1.00	0.00
Capital Programs Manager	1.00	1.00	1.00	0.00
Chief Budget Officer	1.00	1.00	1.00	0.00
Chief Fiscal Officer - UM	1.00	1.00	1.00	0.00
Custodian	9.50	9.50	9.50	0.00
Custodian Supervisor	1.00	1.00	1.00	0.00
Department Analyst I/II	4.00	4.00	4.00	0.00
Economic & Business Relations Manager	1.00	1.00	1.00	0.00
Facilities Manager	1.00	1.00	1.00	0.00
Facilities Project Manager I/II	2.00	2.00	2.00	0.00
Facilities Project Manager I/II (Limited Term)	1.00	1.00	1.00	0.00
Fiscal Assistant I/II	1.00	1.00	1.00	0.00
Fiscal Technician	1.00	1.00	1.00	0.00
Grounds Maintenance Worker I/II	2.00	4.00	4.00	2.00
Highway Maintenance Worker I/II	0.00	1.00	1.00	1.00
Parks Manager	1.00	1.00	1.00	0.00
Principal Administrative Analyst	4.00	4.00	4.00	0.00
Procurement & Contracts Manager	1.00	1.00	1.00	0.00
Communications & Outreach Manager	0.00	1.00	1.00	1.00
River Recreation Supervisor	1.00	1.00	1.00	0.00
Service Operations Coordinator	1.00	1.00	1.00	0.00
Sr. Buyer	1.00	1.00	1.00	0.00
Sr. Custodian	1.00	1.00	1.00	0.00
Sr. Department Analyst	2.00	2.00	2.00	0.00
Sr. Engineering Technician (Limited Term)	1.00	0.00	0.00	(1.00)
Sr. Grounds Maintenance Worker	3.00	1.00	1.00	(2.00)
Sr. Office Assistant	0.50	1.50	1.50	1.00
Storekeeper I/II	2.00	2.00	2.00	0.00
Storekeeper/Courier	1.00	1.00	1.00	0.00
Supervisor Grounds Maintenance	1.00	0.00	0.00	(1.00)
Department Total	70.00	71.00	71.00	1.00

CHIEF ADMINISTRATIVE OFFICE



COUNTY COUNSEL

Mission

County Counsel is the legal advisor of the Board of Supervisors and is legal counsel in civil law matters for all County departments, boards, and commissions. General duties of the County Counsel include: representing the County in all civil legal proceedings and administrative hearings; preparing ordinances, resolutions and contracts for the County; advising the Board of Supervisors and other County officials, and department heads on legal issues; representing the Health and Human Services Agency in juvenile court dependency hearings and administrative hearings concerning eligibility; advising on legal issues regarding workers compensation, tort and liability cases; instituting conservatorships for probate and for gravely-disabled individuals, under the Lanterman-Petris-Short (LPS) Act.

County Counsel Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	298,523	458,025	474,225	474,225	16,200	4%
Misc.	247	-	-	-	-	0%
Total Revenue	298,770	458,025	474,225	474,225	16,200	4%
Salaries and Benefits	2,656,831	2,790,838	2,996,626	2,996,626	205,788	7%
Services & Supplies	236,400	269,168	456,244	456,244	187,076	70%
Intrafund Transfers	5,634	6,781	6,715	6,715	(66)	-1%
Total Appropriations	2,898,865	3,066,787	3,459,585	3,459,585	392,798	13%
NCC	2,600,095	2,608,762	2,985,360	2,985,360	376,598	14%
FTE's	17	17	17	17	-	0%

Source of Funds

Charges for services (\$474,225): The department charges County departments with outside funding sources to cover the cost of its services. The largest portion of this revenue is derived from the Community Development Agency Transportation Division. The department also receives some revenues for legal services provided to conservatees. This revenue is projected at \$120,000.

Net County Cost (\$2,985,360): The budget for County Counsel is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries and Benefits (\$2,996,626): Primarily comprised of general salaries and benefits (\$2,363,908), retirement (\$414,061), retiree health (\$17,887) workers' compensation (\$25,471) and health insurance (\$175,299).

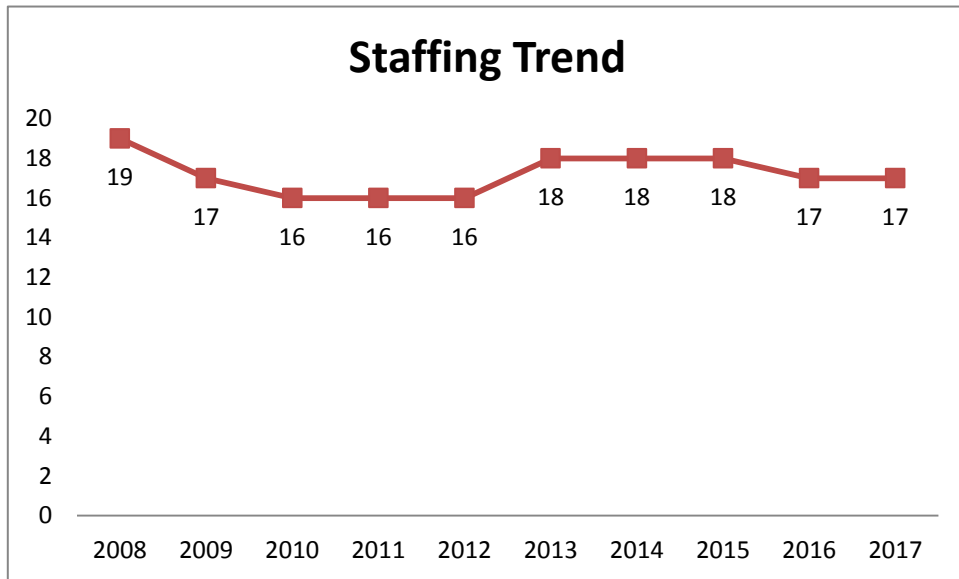
Services and Supplies (\$456,244): Major expenses include maintenance and updates to the law library (\$64,500), legal database subscription (\$33,000), office supplies (\$10,500), rent and lease equipment (\$10,400) contract attorney fees (\$240,000) for on-going, and anticipated, litigation, and costs for staff training which is required by the California State Bar Association in order for the attorneys to maintain their license to practice law, Bar Association dues, and mileage for work related travel (\$49,555).

COUNTY COUNSEL

Intrafund Transfers (\$6,715): Intrafund transfers consist of charges from other departments for services such as mail service and stores supplies.

Staffing Trend

County Counsel staffing has remained relatively static over the past 10 years and is currently at 17 FTEs. All staff is located on the West Slope, with travel to South Lake Tahoe as needed.



COUNTY COUNSEL

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Statutory State Programs	882,226	120,000	762,226	4
Land Use/Capital Programs	473,690	252,625	221,065	2
General Government	1,534,954	101,600	1,433,354	6
Administrative/Office Support	568,710	-	568,710	5
TOTAL	3,459,580	474,225	2,985,355	17

Program Summaries

The programs set forth below highlight the core legal functions of the particular area described. Allocation of Full Time Employee (FTE) represents an equivalent of full time employees since most duties are performed by multiple attorneys depending on current staffing. In addition to those primary duties, all of the attorneys in the office appear and advise on a wide variety of matters including: all aspects of civil litigation inclusive of writ proceedings, court hearings, public records and subpoena/deposition requests, etc. Deputies are involved in the development and rendering of both oral and written legal advice regarding the resolution of issues that may have far reaching implications for County operations and programs. Deputies act as general legal advisors to the assigned County department, and supervise and participate in the resolution of difficult or complex legal questions regarding department's respective powers, duties, procedures and operations. All attorneys draft and review contracts, ordinances, resolutions, and other legal instruments as part of the day-to-day operations of this department.

Statutory / State Programs

Public Guardian and Elder Protection

These attorneys represent the Public Guardian in all facets of litigation on behalf of the County, including Probate, Limited

and LPS Conservatorships from early disposition to judgment after jury or court trial and appeals to the Appellate and Supreme Courts. These attorneys also represent the Health and Human Services Agency (HHSA) in areas of Elder Protection which represents the interests of senior citizens on conservatorship with the Public Guardian in all facets of litigation involving elder abuse, from detection and investigation of alleged elder abuse, to preparation of complex civil litigation for asset recovery from perpetrators. Staff provides training and renders advice to the Deputy Public Guardian staff concerning clients. When an estate or trust has assets, fees are requested and collected. Representation of the Public Guardian also encompasses advising Adult Protective Services, IHHS Programs and sometimes MSSP/Linkages. When there are sufficient assets to pay for the conservatee's needs, County Counsel will receive attorneys' fees commensurate with the conservatee's ability to pay. This discretionary program began in 2006 with the staff in the District Attorney's office, the Health and Human Services Agency (HHSA), and County Counsel working in collaboration. These attorneys may provide back up to the Child Protective Services (CPS) caseloads.

Child Protective Services

The attorneys for Health and Human Services Agency and Child Protective Services represent the Agency in all facets of litigation of Welfare & Institutions Code

COUNTY COUNSEL

300 cases from early disposition to disposition/judgment after trial, and appeals to the Appellate and Supreme Courts. The attorneys provide in-depth training, establish and review policies and procedures, and review and comment on current and proposed legislation and case law to the Agency personnel to improve case handling and outcomes including after hours consultations on warrants and placement of endangered minors. The cost of County Counsel representation for the Agency is allocated through the A-87 Cost Plan and is applied toward the County's match requirements for Social Services programs.

Land Use / Transportation / Capital Improvement Programs

*Community Development Agency
Transportation, Planning & Land Use,
Public Health/Ambulance*

The attorneys for Transportation, Land Use and Planning represent the Community Development Agency in all aspects of Transportation and Land Use. These attorneys represent the County in regards to Capital Improvement Programs, including the coordination of these projects from the planning and design, to the right of way acquisition/condemnation and utility relocation phase, through construction and claims management, and resolution. Staff represents the County in administrative claims and civil litigation regarding project approval, facilities and complex project development. These attorneys provide legal advice and support for all aspects of work for the transportation department, inclusive of airports and trails. These duties include the preparation, implementation, review, and defense of the County's General Plan, Zoning and Use Permits, development denials and approvals and CEQA compliance issues; Staff advises on complex land use issues such as Rare Plants, Affordable Housing, and INRMP; and reviews and guides implementation and

defense of policies, procedures and programs such as the mitigation fee programs, and reviews County CEQA documents for Capital Improvement Projects. These attorneys advise the Economic Development Coordinator on Land Use issues and Human Services on Affordable Housing issues. These attorneys oversee, participate in, and / or perform defense of administrative and writ proceedings on Land Use policies and approvals. These attorneys sit with and advise various Land Use commissions including the Planning Commission and the Agriculture Commission. These attorneys advise on complex funding requirements through State and Federal sources. They also participate, advise and coordinate complex projects for other departments such as the selection of and contract for ambulance services which involve the potential for significant liability (e.g. anti-trust violations).

General Government

County Counsel and Chief Assistant County Counsel

The County Counsel and Chief Assistant County Counsel plan and direct the activities and operations of the County Counsel's Office, and serve as the legal representative of the Board of Supervisors, all County departments, boards and commissions, on assigned litigation and business matters, mandated functions (e.g. County election proceedings, writs of habeas corpus, etc.) providing highly responsible and complex administrative support to the Board of Supervisors. In addition to evaluating day-to-day and long range legal matters having an impact on the County, the County Counsel and Chief Assistant County Counsel establish County-wide legal controls and procedures, and communicate these goals, programs, policies and procedures to staff, the public, the CAO, other County departments and

COUNTY COUNSEL

state and local agencies. They maintain current knowledge of changes in directives, policies, statutes and regulations which affect operations, and make suggestions on proposed legislation and regulations concerning the County.

Human Resources, Sheriff, Risk Management, and Related Law and Justice Departments

These attorneys provide legal advice and support to all departments regarding personnel issues, grievances and disciplinary actions. These attorneys appear on behalf of departments at Civil Service Hearings, and represent the County at Public Employment Relations Board (PERB) hearings. These attorneys also sit as part of the County's Threat Assessment Team and advise on medical and disability issues in negotiations. This may include the review of outside litigation claims and overseeing and assisting in directing the litigation being handled by outside counsel. These attorneys provide advice and assist in the labor relations functions of the Human Resources Department including negotiations, Equal Employment Opportunity Commission (EEOC) matters, and Department of Fair Employment and Housing (DFEH) matters. The attorney advising Risk Management advises in the implementation of the Affordable Care Act, health care and benefit contracts. As counsel for the Sheriff, in addition to advising on their personnel issues, this position reviews policy manuals and attends the Sheriff section meetings.

General Law, Litigation, Environmental Management, Air Quality Management, Contracts, all other Departments

The attorney in this assignment provides legal advice and support on a wide variety of legal issues that are encountered by any County Department. Staff also review and develop responses to subpoenas and Public

Record Act requests, and represent employees who have been subpoenaed as witnesses in various civil, criminal or administrative proceedings. This position represents various County Departments in writ proceedings in civil court, administrative proceedings including the State Department of Administrative Hearings, the Department of Housing and Urban Development, the Air District Hearing Board and the Assessment Appeals Board. In addition to litigation related duties, this attorney also provides support services for many County Departments and Agencies with contract review; review and advice on project bid reviews and advice regarding proposed rule adoption and ordinances. Staff also advises the Procurements and Contracts department and County Facilities Management.

Administrative / Office Support

Administrative, Operations Support

One Department Analyst provides administrative and fiscal support including budgeting, accounting, payroll, purchasing, and contract coordination. Three Sr. Legal Secretaries and one Legal Secretary II provide secretarial services for twelve attorneys along with direct interaction with client/departments and the general public. In addition to direct attorney support, each secretarial position is dedicated to a specific support function that works directly with client/departments in facilitating their individual programs such as Public Guardian, Child Protective Services, and General Government.

Chief Administrative Office Recommendation

The Recommended Budget represents an overall increase of \$16,200 or 4% in revenues and an increase of \$392,798 or 13% in appropriations when compared to the FY 2015-16 Adopted Budget. As a

COUNTY COUNSEL

result, the Net County Cost has increased \$376,598 or 14%.

The Department request is based on a status quo budget with the following exception:

- Increased appropriations of approximately \$180,000 for contracted legal services related to specific land use cases currently being litigated.

Revenues remain relatively flat and are based on current approved billing rates and the projected need for legal services from departments in the upcoming fiscal year.

Salaries and benefits increased \$205,788 due to annual increases in health and CalPERS.

COUNTY COUNSEL

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 07 CC - COUNTY COUNSEL

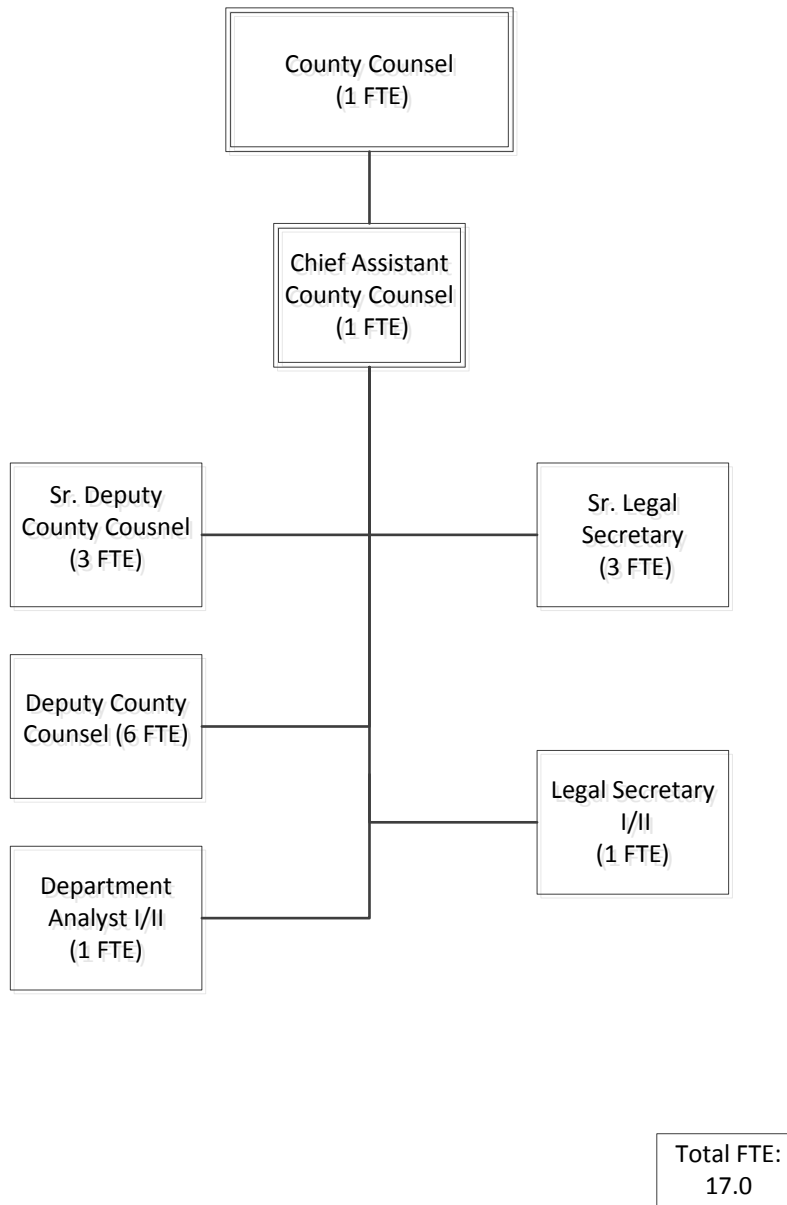
		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ	SUBOBJ TITLE					
1380	LEGAL SERVICES	120,000	120,000	120,000	120,000	0
1810	INTERFND REV: COUNTY COUNSEL	213,025	338,025	354,225	354,225	16,200
CLASS: 13	REV: CHARGE FOR SERVICES	333,025	458,025	474,225	474,225	16,200
TYPE: R SUBTOTAL		333,025	458,025	474,225	474,225	16,200
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	1,848,714	1,998,714	2,145,360	2,145,360	146,646
3004	OTHER COMPENSATION	51,385	51,385	57,648	57,648	6,263
3020	RETIREMENT EMPLOYER SHARE	369,380	369,380	414,061	414,061	44,681
3022	MEDI CARE EMPLOYER SHARE	28,910	28,910	31,945	31,945	3,035
3040	HEALTH INSURANCE EMPLOYER	182,262	182,262	175,299	175,299	-6,963
3042	LONG TERM DISABILITY EMPLOYER	4,984	4,984	5,509	5,509	525
3043	DEFERRED COMPENSATION EMPLOYER	15,422	15,422	21,446	21,446	6,024
3046	RETIREE HEALTH: DEFINED	18,490	18,490	17,887	17,887	-603
3060	WORKERS' COMPENSATION EMPLOYER	19,291	19,291	25,471	25,471	6,180
3080	FLEXIBLE BENEFITS	102,000	102,000	102,000	102,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	2,640,838	2,790,838	2,996,626	2,996,626	205,788
4041	COUNTY PASS THRU TELEPHONE CHARGES	456	456	480	480	24
4100	INSURANCE: PREMIUM	12,627	12,627	14,242	14,242	1,615
4141	MAINT: OFFICE EQUIPMENT	285	285	285	285	0
4144	MAINT: COMPUTER	4,350	4,350	4,350	4,350	0
4220	MEMBERSHIPS	11,075	11,075	11,075	11,075	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,602	2,602	2,602	2,602	0
4260	OFFICE EXPENSE	10,500	10,500	10,500	10,500	0
4261	POSTAGE	2,170	2,170	2,170	2,170	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,785	1,785	1,960	1,960	175
4265	LAW BOOKS	74,496	74,496	64,500	64,500	-9,996
4266	PRINTING / DUPLICATING SERVICES	500	500	500	500	0
4267	ON-LINE SUBSCRIPTIONS	26,088	26,088	33,000	33,000	6,912
4300	PROFESSIONAL & SPECIALIZED SERVICES	13,300	13,300	20,200	20,200	6,900
4315	CONTRACT: LEGAL ATTORNEY	60,000	60,000	240,000	240,000	180,000
4400	PUBLICATION & LEGAL NOTICES	1,000	1,000	1,000	1,000	0
4420	RENT & LEASE: EQUIPMENT	9,004	9,004	10,400	10,400	1,396
4500	SPECIAL DEPT EXPENSE	500	500	500	500	0
4503	STAFF DEVELOPMENT	7,680	7,680	7,680	7,680	0
4600	TRANSPORTATION & TRAVEL	8,400	8,400	8,400	8,400	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	13,200	13,200	13,200	13,200	0
4605	RENT & LEASE: VEHICLE	450	450	500	500	50
4606	FUEL PURCHASES	300	300	300	300	0
4608	HOTEL ACCOMMODATIONS	8,400	8,400	8,400	8,400	0
CLASS: 40	SERVICE & SUPPLIES	269,168	269,168	456,244	456,244	187,076
7210	INTRAFND: COLLECTIONS	250	250	250	250	0
7223	INTRAFND: MAIL SERVICE	5,341	5,341	5,447	5,447	106
7224	INTRAFND: STORES SUPPORT	230	230	58	58	-172
7231	INTRAFND: IS PROGRAMMING SUPPORT	560	560	560	560	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	400	400	400	400	0
CLASS: 72	INTRAFUND TRANSFERS	6,781	6,781	6,715	6,715	-66
TYPE: E SUBTOTAL		2,916,787	3,066,787	3,459,585	3,459,585	392,798
FUND TYPE: 10	SUBTOTAL	2,583,762	2,608,762	2,985,360	2,985,360	376,598
DEPARTMENT: 07	SUBTOTAL	2,583,762	2,608,762	2,985,360	2,985,360	376,598

COUNTY COUNSEL

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
County Counsel	1.00	1.00	1.00	-
Chief Assistant County Counsel	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	1.00	1.00	1.00	-
Principal Assistant County Counsel	1.00	1.00	1.00	-
Sr. Deputy County Counsel	3.00	3.00	3.00	-
Sr. Legal Secretary	3.00	3.00	3.00	-
Department Total	17.00	17.00	17.00	-

COUNTY COUNSEL



DEPARTMENT 15 GENERAL FUND OTHER OPERATIONS

Mission

The General Fund Other Operations budget unit accounts for the discretionary revenues for the General Fund that are allocated out to departments to cover net county cost allocations. In addition, this budget appropriates monies for contingency, pass-thru realignment funding, General Fund contributions to departments as well as miscellaneous outside programs.

Department 15 Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	92,840,316	96,177,519	100,820,013	100,820,013	4,642,494	5%
Licenses, Permits	1,090,945	1,713,009	1,713,009	1,713,009	-	0%
Fines, Forfeitures	256,286	256,286	348,575	348,575	92,289	36%
Use of Money	173,863	170,000	247,000	247,000	77,000	45%
State	14,109,796	5,443,102	2,116,713	2,116,713	(3,326,389)	-61%
Federal	409,008	400,070	400,070	400,070	-	0%
Other Governmental	5,439,542	5,339,542	7,139,542	7,139,542	1,800,000	34%
Charges for Service	4,265,092	5,027,897	5,593,716	5,593,716	565,819	11%
Misc.	36,287	-	-	-	-	-
Other Financing	68,654	-	-	-	-	-
Use of General Reserve	-	-	2,953,861	2,953,861	2,953,861	
Use of Capital Designation	-	-	6,204,070	6,204,070	6,204,070	
Use of Fund Balance	-	30,809,282	26,795,930	26,795,930	(4,013,352)	-13%
Total Revenue	118,689,789	145,336,707	154,332,499	154,332,499	8,995,792	6%
Benefits	22,260	25,000	25,000	25,000	-	0%
Services & Supplies	418,810	430,000	557,500	557,500	127,500	30%
Other Charges	4,075,985	3,170,076	4,100,684	4,100,684	930,608	29%
Operating Transfers	20,710,455	27,129,358	25,247,506	25,247,506	(1,881,852)	-7%
Intrafund Abatement	(290,979)	(1,411,416)	(4,797,328)	(4,797,328)	(3,385,912)	240%
Contingencies	-	6,720,000	5,340,000	5,340,000	(1,380,000)	-21%
Increase to reserve	-	1,192,492	3,146,003	3,146,003	1,953,511	164%
Total Appropriations	24,936,531	37,255,510	33,619,365	33,619,365	(3,636,145)	-10%
Total Discretionary Revenue	93,753,258	108,081,197	120,713,134	120,713,134	12,631,937	12%
Fund Balance	29,533,178	29,533,178	26,795,930	26,795,930	(2,737,248)	-9%
General Reserve	10,002,422	11,194,914	8,241,053	8,241,053	(2,953,861)	-26%
Audit Reserve	-	-	240,000	240,000	240,000	
Designation for Capital Projects	7,480,174	6,204,070	2,906,300	2,906,300	(3,297,770)	-53%

DEPARTMENT 15 GENERAL FUND OTHER OPERATIONS

Sources of Funds

Taxes (\$100,820,013):

Property Taxes (\$63,043,698): Property Tax is the County's largest source of revenue in the General Fund. The property tax is annually imposed on the assessed value of real property (land and permanently attached improvements) and tangible personal property (movable property) as of January 1.

The FY 2016-17 Recommended Budget estimate for Property Tax revenue assumes 4% growth over FY 2015-16 year end projections.

Effect of Proposition 13

Proposition 13, passed by voters in 1978, limits the real property tax rate to one percent of assessed value, plus any rates imposed to fund indebtedness approved by the voters. Proposition 13 also allows increases to the value of real property at the rate of the CPI, not to exceed two percent per year based on the 1975 value, unless the property is improved or sold at which time the property is reassessed at market value. Since most property tax is guaranteed by placing a lien on the real property, properties are classified as secured or unsecured:

- Secured Property includes real and personal property located upon the property of the same owner. Secured roll property taxes are paid in two installments, due on December 10 and April 10.
- Unsecured Property is property for which the value of the lien is not sufficient to assure payment of the tax. Unsecured roll taxes are due on August 31.

Property Tax Distribution

El Dorado County distributes property tax proceeds to a number of local governments, school districts, and special districts within the County. The distribution is based on Assembly Bill 8 (Chapter 282, Statutes of 1979), which provides for the distribution of the proceeds generated by the 1% property tax. AB 8 allocates property tax in proportion to the share of property taxes received by a local entity prior to Proposition 13. In FY 1992-93, the State began imposing property tax shifts on local governments (discussed below). This action, coupled with annexation of territory by and subsequent growth in special districts, has resulted in a decreased proportion of property tax revenues to the County, from 31% of the Countywide tax rate in FY 1991-92 to 23% of the Countywide tax rate today. In other words, the County now receives only \$23 for every \$100 collected from County taxpayers.

Education Revenue Augmentation Fund (ERAF): In FY 1992-93, the State took action to reduce its obligation for school funding, as mandated by Proposition 98, by shifting local property tax revenues to school districts via the Education Revenue Augmentation Fund (ERAF I). This was followed by two subsequent shifts in property taxes in 1993-94 (ERAF II) and FY 2004-05 (ERAF III). FY 2005-06 represented the second and last year of ERAF III where the County was obligated to shift \$1.45 million to the State as part of the State's budget solution in FY 2004-05.

Upon adoption of the ERAF program the voters were asked to approve Proposition 172 (Local Law Enforcement Sales Tax) as a backfill of property tax dollars shifted. It is important to note that the County only received 50 cents on the dollar and exchanged a discretionary revenue for one that is restricted to law enforcement (Sheriff, District Attorney, Probation and Public

DEPARTMENT 15 GENERAL FUND OTHER OPERATIONS

Defender) with statutory anti-supplanting language.

Motor Vehicle License Fees (VLF) (\$18,592,583): The VLF for each vehicle is calculated at a percentage of the vehicle's market value, as adjusted for depreciation. These fees are paid annually to the Department of Motor Vehicles at registration and renewal. The fee is imposed by the State "in lieu" of local property taxes on the vehicle. The FY 2004-05 State budget included the second leg of the "triple flip" which swapped VLF for State General Fund property tax. The FY 2016-17 Recommended Budget estimate for VLF revenue assumes 4% growth over FY 2015-16 year end projections.

Sales Tax (\$11,086,242): The California State Board of Equalization administers revenues from sales taxes. Sales Taxes are collected at the point of sale, and then forwarded to the Board of Equalization. The County receives sales tax revenue payments based on estimates on a monthly basis with quarterly adjustments for actual receipts. Sales tax revenue can be used for any general purpose.

The FY 2016-17 Recommended Budget estimate for Sales Tax revenue assumes 2% growth over FY 2015-16 year end projections.

Hotel/Motel Occupancy Tax (\$2,660,683): The Hotel/Motel Occupancy Tax is imposed on the daily rental price of a room in a lodging facility when used by visitors staying in the unincorporated portions of El Dorado County for less than 30 days. The tax rate for the County is 10% of gross room receipts and is allocated directly to General Fund functions. The FY 2016-17 Department 15 Recommended Budget assumes 4% growth from FY 2015-16 year end projections. This number does not include an additional 10% of Hotel/Motel Occupancy Tax which is distributed to the

Treasurer-Tax Collector for services provided in the collection of this tax.

Other misc. taxes (\$5,436,807): This includes property transfer taxes, tax loss reserve, and timber yield.

License/Permit/Franchise (\$1,713,009): The County receives franchise fee from a number of garbage and cable companies. Garbage franchise fees total \$941,000. Cable franchise fees total \$772,009. No growth is assumed in these fees.

Fines/Forfeitures/Penalties (\$348,575): Revenue recorded in this category represents delinquent property tax payments. Once again, revenue estimated includes no growth from the FY 2015-16 year end estimate.

Use of Funds (\$247,000): Interest earnings with no growth assumed from FY 2015-16 year end projections.

State (\$2,116,713): Tobacco Settlement monies (\$1.5 million). El Dorado County also receives one source of State subvention revenues: homeowner property tax relief (\$596,713). A minor amount for mandate payments (SB90) of \$20,000 is also included in this category.

Federal (\$400,070): The County receives two sources of Federal revenue that are recorded in Department 15: Grazing Fees (\$70), and Payments in Lieu of Taxes (PILT) (\$400,000).

Other Governmental (\$7,139,542): This includes casino funding in the amount of \$6,900,000 as well as funding from other governmental agencies (\$239,542).

Charges for Service (\$5,593,716): Charges for service includes a fee for the collection of property taxes for the cities of Placerville and South Lake Tahoe and a number of special districts under the account name

DEPARTMENT 15 GENERAL FUND OTHER OPERATIONS

“Assessment/Tax Collection Fees” (\$1,912,037); the General Fund charges to various non-General Fund operations, such as the Department of Transportation, Public Health, Mental Health and Environmental Management, for Building C Rent and for their share of indirect costs, referred to as A87 (\$3,478,485); and recording fees of \$203,194.

Fund Balance (\$26,795,930): Fund Balance estimate comprised of unspent contingency (\$6M), departmental savings (\$9M), additional non-departmental revenues (\$1M), and savings in the ACO fund (\$10.8M) that will be carried forward to FY 2016-17 for various projects.

Use of General Reserve (\$2,953,861): The General Reserve and Contingency calculation are determined based on adjusted General Fund appropriations. In the past, this calculation included the Social Services budget, as this is a General Fund department with mandated programs. The Chief Administrative Officer is recommending that the Social Services appropriations be pulled out of the reserve and contingency calculation since these

services are funded primarily with Federal, State and Social Services realignment funds. Pulling out the Social Services appropriations greatly reduces the amount of General Reserve necessary to meet the Board's 5% policy. The reduction results in a one time revenue source for the General Fund in the amount of \$2,303,061. In addition, the Resource Conservation Districts are in need of a one-time cash advance to provide cash flow until grant funding comes through for the King Fire Restoration and Reforestation Project. The Chief Administrative Office is recommending a one-time use of the General Reserve in the amount of \$650,800 to provide the cash advance to the RCD's. The RCD's will be foregoing their annual payment for the next 4 years and these funds will go back into the General Reserve to payback the cash advance.

Use of Designation for Capital Projects (\$6,204,070): The Recommended Budget includes a use of \$6.2M for FY 2016-17 facilities investments detailed in the Chief Administrative Office section of this document.

DEPARTMENT 15 GENERAL FUND OTHER OPERATIONS

Use of Funds

Description	Recommended Amount
General Fund Contingency	\$ 5,340,000
General Fund Contribution to the Accumulative Capital Outlay Facilities Investment	14,633,649
General Fund Contribution to the Miwok Indians for Health Programs	2,600,000
General Fund Contribution to DOT	3,284
General Fund Contribution to ACO fund for ERP	3,411,091
General Fund Contribution to Airports	79,292
General Fund Contribution to Parks (Placerville Pool \$25,000, Depot Road Land \$320K)	345,000
General Fund Contribution to HCED	113,359
General Fund Contribution to Health - Public Health Programs	3,502,194
Jail Medical Services Contract (CFMG)	2,265,836
Juvenile Hall Medical Services Contract (CFMG)	562,721
County Medical Services Program (CMSP)	233,492
California Children's Services (CCS) Diagnostics Program Match	309,992
California Children's Services (CCS) Program Match	90,153
Healthy Families Program Match	40,000
General Fund Contribution to Human Services - Community Services	2,463,935
Area Agency on Aging Programs	1,727,461
Senior Day Care	472,915
In Home Supportive Services (IHSS) Public Authority	66,650
Community Services Administration	123,000
Senior Shuttle	2,000
Workforce Investment Act	71,909
General Fund Contribution Health - State Local Program Realignment Match	704,192
General Fund Contribution Mental Health - State Local Program Realignment Match	16,510
Annual Audit Contract	85,000
Sales Tax Audit Services	20,000
CalPERS Survivor Benefit Premium Payment (annual)	25,000
CalPERS reports required for GASB 68	5,000
SB 90 Mandates	20,000
A87 Charges to Child Support (expenditure abatement)	(337,901)
A87 Charges to Social Services	(2,759,510)
A87 Charges to HHS Admin, CDA Admin, Animal Services & Public Guardian	(1,699,917)
University California Cooperative Extension (UCCE)	255,492
EI Dorado Water & Power Authority (EDWPA)	300,000
Tahoe Regional Planning Agency (TRPA) Compact	40,000
Resource Conservation District Contracts (EI Dorado & Georgetown)	813,500
General Fund Contribution to LAFCO	121,692
General Fund Contribution to Fish and Game Commission	20,000
Commission on Aging	2,500
Southeast Connector	225,000
Tree Mortality Match	125,000
Increase to Audit Reserve (MAA/TCM audit liability)	240,000
Increase to Reserves for Capital Projects (\$2.2M Public Safety Facility)	2,906,003
TOTAL	\$ 33,619,365

DEPARTMENT 15 GENERAL FUND OTHER OPERATIONS

Net County Cost distribution by Department (does not include General Fund contributions)

	2016-17 NCC	Prior Year NCC	Variance	% of Total NCC
BOS	1,563,871	1,591,738	(27,867)	1.30%
CAO	9,884,743	7,571,246	2,313,497	8.19%
A/C	2,792,328	2,815,297	(22,969)	2.31%
Treasurer	838,308	926,286	(87,978)	0.69%
Assessor	3,355,791	3,163,719	192,072	2.78%
County Counsel	2,985,360	2,608,762	376,598	2.47%
Human Resources	2,138,585	1,847,298	291,287	1.77%
Information Technologies	8,492,514	7,901,996	590,518	7.04%
Economic Development/Parks & Trails	-	1,769,502	(1,769,502)	0.00%
Recorder Clerk	992,299	971,353	20,946	0.82%
Subtotal	33,043,799	31,167,197	1,876,602	27.37%
Grand Jury	75,319	75,299	20	0.06%
Courts	1,534,397	1,190,650	343,747	1.27%
District Attorney	6,195,935	5,891,383	304,552	5.13%
Public Defender	3,566,010	3,437,667	128,343	2.95%
Sheriff	49,872,818	44,480,363	5,392,455	41.32%
Probation	12,422,961	11,151,026	1,271,935	10.29%
Subtotal	73,667,440	66,226,388	7,441,052	61.03%
Surveyor	1,522,029	1,528,138	(6,109)	1.26%
Agriculture	505,732	458,929	46,803	0.42%
DOT - County Engineer & Cemeteries	458,050	551,478	(93,428)	0.38%
Development Services	3,300,738	3,423,328	(122,590)	2.73%
CDA Admin	-	-	-	0.00%
Environmental Mgt	-	-	-	0.00%
Subtotal	5,786,549	5,961,873	(175,324)	4.79%
Health - Animal Control	2,152,291	1,470,296	681,995	1.78%
HSA - Admin	65,005	(437,804)	502,809	0.05%
Veterans	470,265	447,300	22,965	0.39%
Human Services	3,978,078	1,666,641	2,311,437	3.30%
Library	1,544,707	1,574,306	(29,599)	1.28%
Child Support Services	5,000	5,000	-	0.00%
Subtotal	8,215,346	4,725,739	3,489,607	6.81%
Total Department	120,713,134	108,081,197	12,631,937	100.00%

DEPARTMENT 15 GENERAL FUND OTHER OPERATIONS

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 15 GENERAL FUND OTHER OPERATIONS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
CLASS: 13 REV: CHARGE FOR SERVICES	5,766,722	5,027,897	5,593,716	5,593,716	565,819
0001 FUND BALANCE	29,533,178	29,533,178	26,795,930	26,795,930	-2,737,248
0002 FROM RESERVES	0	0	2,953,861	2,953,861	2,953,861
0003 FROM DESIGNATIONS	1,276,104	1,276,104	6,204,070	6,204,070	4,927,966
CLASS: 22 FUND BALANCE	30,809,282	30,809,282	35,953,861	35,953,861	5,144,579
TYPE: R SUBTOTAL	147,637,213	145,336,707	154,332,499	154,332,499	8,995,792
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000 PERMANENT EMPLOYEES / ELECTED	15,204	25,000	25,000	25,000	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	15,204	25,000	25,000	25,000	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	125,000	125,000	130,000	130,000	5,000
4500 SPECIAL DEPT EXPENSE	5,000	5,000	0	0	-5,000
4501 SPECIAL PROJECTS	300,000	300,000	427,500	427,500	127,500
CLASS: 40 SERVICE & SUPPLIES	430,000	430,000	557,500	557,500	127,500
5240 CONTRIB: NON-CNTY GOVERNMENTAL	3,175,076	3,170,076	4,080,684	4,080,684	910,608
CLASS: 50 OTHER CHARGES	3,175,076	3,170,076	4,080,684	4,080,684	910,608
7000 OPERATING TRANSFERS OUT	26,667,733	27,129,358	25,267,506	25,267,506	-1,861,852
CLASS: 70 OTHER FINANCING USES	26,667,733	27,129,358	25,267,506	25,267,506	-1,861,852
7350 INTRFND ABATEMENTS: GF ONLY	-914,137	-914,137	-2,759,510	-2,759,510	-1,845,373
7351 INTRFND ABATEMENTS: SOCIAL SERVICE	0	0	-1,699,917	-1,699,917	-1,699,917
7367 INTRFND ABATEMENTS: CHILD SUPPORT	-497,279	-497,279	-337,901	-337,901	159,378
CLASS: 73 INTRAFUND ABATEMENT	-1,411,416	-1,411,416	-4,797,328	-4,797,328	-3,385,912
7700 APPROPRIATION FOR CONTINGENCIES	586,302	6,720,000	5,340,000	5,340,000	-1,380,000
CLASS: 77 APPROPRIATION FOR	586,302	6,720,000	5,340,000	5,340,000	-1,380,000
7800 TO RESERVE	1,192,492	1,192,492	0	0	-1,192,492
7801 DESIGNATIONS OF FUND BALANCE	0	0	2,906,003	2,906,003	2,906,003
7805 DESIGNATION FOR AUDIT RESERVE	0	0	240,000	240,000	240,000
CLASS: 78 RESERVES: BUDGETARY ONLY	1,192,492	1,192,492	3,146,003	3,146,003	1,953,511
TYPE: E SUBTOTAL	30,655,391	37,255,510	33,619,365	33,619,365	-3,636,145
FUND TYPE: 10 SUBTOTAL	-116,981,822	-108,081,197	-120,713,134	-120,713,134	-12,631,937
DEPARTMENT: 15 SUBTOTAL	-116,981,822	-108,081,197	-120,713,134	-120,713,134	-12,631,937

HUMAN RESOURCES

Mission

In support of the County of El Dorado's commitment to a highly qualified, productive and service oriented workforce, the Human Resources Division supports employee and department success through organizational and employee development. The mission of the Risk Management Division is to provide proactive risk management solutions that will safeguard our citizens and employees, and strengthen and preserve the viability and economic stability of our County.

Human Resources Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	7,275	-	-	-	-	-
Misc.	5,995	-	-	-	-	-
Total Revenue	13,270	-	-	-	-	-
Salaries and Benefits	1,060,374	1,318,606	1,398,427	1,398,427	79,821	6%
Services & Supplies	547,621	526,812	811,411	811,411	284,599	54%
Other Charges	-	-	-	-	-	0%
Intrafund Transfers	10,113	1,880	6,508	6,508	4,628	246%
Intrafund Abatements	-	-	(77,761)	(77,761)	(77,761)	0%
Total Appropriations	1,618,108	1,847,298	2,138,585	2,138,585	291,287	16%
NCC	1,604,838	1,847,298	2,138,585	2,138,585	291,287	16%
FTE's	10.0	10.0	11.5	11.5	1.5	15%

Risk Management Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Use of Money	61,645	30,000	42,253	42,253	12,253	41%
Charges for Service	37,427,328	40,831,811	47,368,160	47,368,160	6,536,349	16%
Misc.	91,787	-	-	-	-	0%
Use of Fund Balance	-	876,300	-	-	(876,300)	-100%
Total Revenue	37,580,760	41,738,111	47,410,413	47,410,413	5,672,302	14%
Salaries and Benefits	469,398	614,964	704,944	704,944	89,980	15%
Services & Supplies	35,726,474	40,682,506	46,091,312	46,091,312	5,408,806	13%
Other Charges	379,726	440,641	614,158	614,158	173,517	39%
Intrafund Transfers	2,221,870	3,267,954	2,871,062	2,871,062	(396,892)	-12%
Intrafund Abatements	(221,870)	(3,267,954)	(2,871,063)	(2,871,063)	396,891	-12%
Total Appropriations	38,575,598	41,738,111	47,410,413	47,410,413	5,672,302	14%
Change in Fund Balance	(994,838)	-	-	-	-	-
FTE's	5.5	5.5	5.5	5.5	-	0%

HUMAN RESOURCES

Source of Funds

Use of Money & Property (\$42,253): Interest revenue is generated by the cash reserves held in the Risk Management special revenue fund.

Charge for Services (\$47,368,160): Revenues to fund the Liability Programs (\$4,492,249), the Workers Compensation & Medical Leave Programs (\$7,204,221) and the Employee Benefits programs (\$35,628,193) are generated through cost-applied charges to departments, employee payroll deductions, and payments from retirees.

Net County Cost (\$2,138,585): The Human Resources Division of the department is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$2,103,371): Primarily comprised of general salaries and benefits (\$1,396,028), retirement and Medicare (\$286,508), health insurance (\$215,362), retiree health (\$16,308), and workers' compensation (\$90,466).

Services & Supplies (\$46,902,723): Primarily comprised of the following; (\$44,032,945) for insurance premiums and claims payments for Employee Health and Other Benefits programs (\$34,729,106), Workers Compensation & Medical Leave programs (\$6,180,480), and Liability programs (\$2,484,857), \$1,731,056 in professional & specialized services for Risk Management including legal services related to liability programs (\$845,000), Workers Compensation (\$239,846) and Third Party Administrator agreements for liability, workers comp and health (\$554,210).

Professional & Specialized Services (\$760,296) for Human Resources is primarily comprised of Classification & Compensation Study (\$358,000), Labor Negotiations (\$75,000), Outside Investigations (\$65,000), Legal Services (\$65,000), and Civil Service Commission (\$60,000).

Other Charges (\$614,158): Charges to Risk Management by other County departments for services including Risk Management's share of A-87 Cost Allocation Plan Charges, Chief Administrative Office fiscal support, County Counsel, and IT programming.

Fixed Assets (\$0): None

Intrafund Transfers (\$2,877,570): The largest portion of the appropriations in this character (\$1,939,000) is the transfer from the Retiree Health sub-fund into the health benefits sub-fund to cover the County's contribution for retiree health insurance. Other intrafund transfers include the sharing of internal administrative costs within the Risk program budgets (\$932,063) and charges from other departments to Human Resources General Fund functions for services such as mail IT programming support (\$4,500) service (\$1,703) and stores support (\$173).

Intrafund Abatements (-\$2,948,824): This amount reflects the abatement side of the internal transfers within the Risk Management funds described above (retiree health transfer and sharing of internal administrative costs), as well as charges to other departments for support provided by a new Privacy Compliance Officer.

HUMAN RESOURCES

Staffing Trend

Staffing for the Human Resources Department declined from a high of 18 FTEs in 2007 to a low of 12 FTEs in 2009 through 2012 as a result of countywide budget reductions. In 2013, the County began to restore allocations for Human

Resources/Risk Management. The recommended allocations for FY 2016-17 include the addition of 1.0 FTE Privacy Compliance Officer and 0.5 FTE Human Resources Technician resulting in 17 FTEs for the department. All staff are located on the West Slope.



HUMAN RESOURCES

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Human Resources	2,138,585	-	2,138,585	11.5
Risk Management				
Loss Control	85,750	85,750	-	
Liability	3,842,249	3,842,249	-	1.5
Worker's Compensation	7,204,221	7,204,221	-	2.0
Long Term Disability/Life	650,000	650,000	-	
Self Insured Health	33,659,193	33,659,193	-	2.0
Retiree Health	1,969,000	1,969,000	-	
TOTAL	49,548,998	47,410,413	2,138,585	17.0

Program Summaries

Human Resources

Responsible for business support functions including response to all public and departmental inquiries; processing and verifying all payroll/personnel changes; maintaining official personnel files; developing and modifying personnel policies and systems; maintaining and revising official position allocation lists, salary tables, classification descriptions; and developing and revising Countywide Human Resources programs and policies.

Under the Meyers-Millias-Brown Act, negotiate and administer all labor contracts; interpret MOU and policy provisions; investigate and respond to grievances; meet and confer on the development and modification of all Countywide and departmental policies affecting wages, hours, terms and conditions of employment. This program has responsibility for overseeing all bargaining unit modifications. The department utilizes the services of a third party administrator on an "as needed" basis to provide legal advice and representation in employment and labor relation matters.

- **Recruitment:** Develop and administer classification related advertising, outreach, and testing methodology to maximize reasonable competition and ensure compliance with Civil Service Rules, Federal, and State laws. Prepare certified employment lists utilizing the results of the recruitment process.
- **Classification/Salary Administration:** Conduct analytical studies to ensure that employees are working within stated classifications; maintains and revises the classification plan to appropriately reflect span of responsibility, typical duties, and required qualifications in accordance with Federal, State and local laws, local ordinances, rules and policies. This program has responsibility for interpretation and correct implementation of wage and hour requirements mandated by the Fair Labor Standards Act and labor contracts.
- **Discipline, EEO, Discrimination Complaints:** Assists departments in the preparation of disciplinary actions; investigates discrimination complaints; interprets laws, rules and procedures, and maintains Equal Employment

HUMAN RESOURCES

Opportunity (EEO) policies and standards to ensure compliance with Federal, State and local laws and regulations; and prepares Equal Employment Opportunity Plans (EEOs) required by the Federal and State governments for receipt of Federal and State program funding. A third party administrator provides investigative services on an “as needed” basis for discipline and discrimination complaints.

- Training and Orientation: Conducts orientation sessions for new hires; develops, coordinates and provides training on topics which have applicability across departmental lines; and as appropriate within budgetary limitations.

Risk Management

- Loss Control: This program focuses on identifying El Dorado County’s exposure to accidental losses, analyzing the risk factors associated with those losses, and the development of programs to prevent or reduce losses to both County employees and assets. Program elements include employee safety, Injury and Illness Prevention Program (IIPP), and attention to workplace violence prevention and other critical incidents.
- Liability Programs: Liability management focuses on identifying El Dorado County’s exposure to accidental losses, analyzing the risk factors associated with those losses, identifying trends in losses and managing their reduction. This program also coordinates procurement of insurance such as excess insurance, airport liability, medical malpractice, property, and other types of risk transfer. Program elements include contract review, insurance, risk transfer, pre-employment

medicals, fitness-for-duty exams, ergonomics, employee safety, and violence prevention. The Liability Program, which includes Loss Control and Operations Support, is funded by revenues from cost applied charges to the departments.

- Workers Compensation & Medical Leave Management: Administration of all employee disability management programs such as workers’ compensation, sick leave, long term disability (LTD), life insurance, Family & Medical Leave Act (FMLA), California Family Rights Act (CFRA), and CalPERS disability retirements. Early return to work is promoted through a modified work program, reasonable accommodation in accordance with the Americans with Disabilities Act (ADA), and coordination with employees on medical leaves, and their respective department supervisors and managers. The Medical Leave Management Program is funded by revenues from cost applied charges to the departments.
- Employee Benefits: County-sponsored Health Benefits are provided for employees and their family members and eligible retirees. Benefits are delivered through a number of contracts establishing and administering both fully insured and self-insured health plans and add-in programs all with privacy compliance. The focus on privacy compliance is to ensure that countywide practices, procedures and training related to privacy issues are compliant with federal, state and local regulations and requirements, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Major vendors and contractors include Blue Shield of California, United Health Care, Kaiser, Delta Dental, and Vision Service Plans. The Employee Benefit Program

HUMAN RESOURCES

supports the Retiree Health. The Employee Benefit Program is funded by revenues from cost applied charges to the departments and partial premium payments from employees and retirees.

Chief Administrative Office Recommendation

The Recommended Budget for Human Resources/Risk Management represents an overall increase of \$6,422,302 or 16% in revenues and an increase of \$6,713,589 or 16% in appropriations when compared to the FY 2015-16 Adopted Budget. As a result, the Net County Cost has increased \$291,287 or 16%. This increase is attributable to the Human Resources program budget and is due to increased costs for professional and specialized services including the Classification & Compensation Study (total contract amount of \$358,000).

The most significant appropriation increases are in Risk Management program costs for health benefits (\$4.3M), workers compensation (\$1.5M) and liability (\$500K). Funding for the Liability and Worker's Compensation programs is based on actuarial analysis and recommendations of Bickmore Risk Services and Consulting.

Professional and specialized services for Human Resources are increasing by \$291,891. Funding for the classification and compensation study in the amount of \$200,000 was included in the FY 2015-16

Adopted Budget. However, the department anticipates that only \$20,000 will be spent on this contract prior to June 30th so the recommended appropriations for FY 2016-17 include \$180,000 in carry over funding from FY 2015-16. Additionally, costs for legal services and the Civil Service Commission are projected to increase \$65,000.

Staffing Changes

The Recommended Budget includes the addition of a new Privacy Compliance Officer to ensure that countywide practices, procedures and training related to privacy issues are compliant with mandatory federal, state and local regulations and requirements, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Also included is the addition of 0.5 FTE Human Resources Technician that was deleted in FY 2015-16. Restoring the current 0.5 FTE position to full time at a cost of approximately \$28,000 will allow Human Resources to provide much needed support to departments requesting assistance on personnel matters and processing of personnel recruitments. There is no change in Net County Cost for the recommended staffing changes - the new positions are funded by 1) leaving the vacant Training & Organizational Development Specialist position unfunded and 2) recovering costs from other departments (primarily Health & Human Services and Sheriff) for services provided by the Privacy Compliance Officer.

HUMAN RESOURCES

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 08 HR - HUMAN RESOURCES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ	SUBOBJ TITLE					
1060	FED: FEMA - EMERGENCY MANAGEMENT	484	0	0	0	0
CLASS: 10	REV: FEDERAL	484	0	0	0	0
1942	MISC: REIMBURSEMENT	45	0	0	0	0
CLASS: 19	REV: MISCELLANEOUS	45	0	0	0	0
TYPE: R SUBTOTAL		529	0	0	0	0

HUMAN RESOURCES

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 08 HR - HUMAN RESOURCES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	743,861	900,708	923,937	23,229
3001	TEMPORARY EMPLOYEES	30,000	30,000	15,000	-15,000
3002	OVERTIME	2,000	2,000	2,000	0
3004	OTHER COMPENSATION	22,394	5,000	31,000	26,000
3020	RETIREMENT EMPLOYER SHARE	150,981	171,070	172,336	1,266
3022	MEDI CARE EMPLOYER SHARE	10,946	11,392	11,413	21
3040	HEALTH INSURANCE EMPLOYER	160,580	120,849	161,118	40,269
3042	LONG TERM DISABILITY EMPLOYER	1,965	1,965	1,969	4
3043	DEFERRED COMPENSATION EMPLOYER	1,440	0	1,400	1,400
3046	RETIREE HEALTH: DEFINED	8,218	8,218	7,891	-327
3060	WORKERS' COMPENSATION EMPLOYER	8,904	8,904	12,613	3,709
3080	FLEXIBLE BENEFITS	15,000	58,500	57,750	-750
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,156,289	1,318,606	1,398,427	79,821
4041	COUNTY PASS THRU TELEPHONE CHARGES	385	0	800	800
4060	FOOD AND FOOD PRODUCTS	3,000	2,000	2,000	0
4080	HOUSEHOLD EXPENSE	67	0	70	70
4084	EXPENDABLE EQUIPMENT	107	0	120	120
4100	INSURANCE: PREMIUM	5,592	5,592	0	-5,592
4220	MEMBERSHIPS	1,500	1,500	6,695	5,195
4260	OFFICE EXPENSE	4,000	4,000	4,000	0
4261	POSTAGE	600	250	600	350
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	0	0	1,000	1,000
4264	BOOKS / MANUALS	1,350	1,350	0	-1,350
4266	PRINTING / DUPLICATING SERVICES	400	0	300	300
4300	PROFESSIONAL & SPECIALIZED SERVICES	468,320	468,320	760,211	291,891
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	84	0	85	85
4400	PUBLICATION & LEGAL NOTICES	4,000	3,000	3,000	0
4420	RENT & LEASE: EQUIPMENT	6,300	6,300	6,300	0
4461	EQUIP: MINOR	3,500	500	2,500	2,000
4462	EQUIP: COMPUTER	1,500	1,500	0	-1,500
4500	SPECIAL DEPT EXPENSE	100	500	1,800	1,300
4502	EDUCATIONAL MATERIALS	10,000	20,000	10,000	-10,000
4503	STAFF DEVELOPMENT	10,000	10,000	5,000	-5,000
4600	TRANSPORTATION & TRAVEL	1,172	0	1,200	1,200
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,744	0	1,700	1,700
4605	RENT & LEASE: VEHICLE	430	0	500	500
4606	FUEL PURCHASES	15	0	30	30
4608	HOTEL ACCOMMODATIONS	3,220	2,000	3,500	1,500
CLASS: 40	SERVICE & SUPPLIES	527,386	526,812	811,411	284,599
7223	INTRAFND: MAIL SERVICE	1,707	1,707	1,891	184
7224	INTRAFND: STORES SUPPORT	173	173	117	-56
7231	INTRAFND: IS PROGRAMMING SUPPORT	0	0	4,500	4,500
CLASS: 72	INTRAFUND TRANSFERS	1,880	1,880	6,508	4,628
7350	INTRFND ABATEMENTS: GF ONLY	0	0	-77,761	-77,761
CLASS: 73	INTRAFUND ABATEMENT	0	0	-77,761	-77,761
TYPE: E SUBTOTAL		1,685,555	1,847,298	2,138,585	291,287
FUND TYPE: 10	SUBTOTAL	1,685,026	1,847,298	2,138,585	291,287

HUMAN RESOURCES

Financial Information by Fund Type

FUND TYPE: 32 INTERNAL SERVICE FUND
DEPARTMENT: 08 HR - HUMAN RESOURCES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ	SUBOBJ TITLE					
0400	REV: INTEREST	30,000	30,000	42,253	42,253	12,253
CLASS: 04	REV: USE OF MONEY & PROPERTY	30,000	30,000	42,253	42,253	12,253
1760	RISK MANAGEMENT PROGRAM SERVICES	40,831,811	40,831,811	47,368,160	47,368,160	6,536,349
CLASS: 13	REV: CHARGE FOR SERVICES	40,831,811	40,831,811	47,368,160	47,368,160	6,536,349
0001	FUND BALANCE	876,300	126,300	0	0	-126,300
CLASS: 22	FUND BALANCE	876,300	126,300	0	0	-126,300
TYPE: R SUBTOTAL		41,738,111	40,988,111	47,410,413	47,410,413	6,422,302

HUMAN RESOURCES

Financial Information by Fund Type

FUND TYPE: 32 INTERNAL SERVICE FUND
DEPARTMENT: 08 HR - HUMAN RESOURCES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000 PERMANENT EMPLOYEES / ELECTED	406,139	406,139	424,091	424,091	17,952
3004 OTHER COMPENSATION	2,130	2,130	0	0	-2,130
3020 RETIREMENT EMPLOYER SHARE	89,922	89,922	96,610	96,610	6,688
3022 MEDI CARE EMPLOYER SHARE	5,888	5,888	6,149	6,149	261
3040 HEALTH INSURANCE EMPLOYER	18,143	18,143	54,244	54,244	36,101
3042 LONG TERM DISABILITY EMPLOYER	1,080	1,080	1,062	1,062	-18
3043 DEFERRED COMPENSATION EMPLOYER	0	0	3,518	3,518	3,518
3046 RETIREE HEALTH: DEFINED	8,218	8,218	8,417	8,417	199
3060 WORKERS' COMPENSATION EMPLOYER	50,444	50,444	77,853	77,853	27,409
3080 FLEXIBLE BENEFITS	33,000	33,000	33,000	33,000	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	614,964	614,964	704,944	704,944	89,980
4041 COUNTY PASS THRU TELEPHONE CHARGES	0	0	120	120	120
4100 INSURANCE: PREMIUM	67,840	67,840	160,244	160,244	92,404
4101 INSURANCE: ADDITIONAL LIABILITY	3,016,552	3,016,552	4,292,726	4,292,726	1,276,174
4104 INSURANCE: CY CLAIMS CURRENT YEAR	35,720,639	34,970,639	39,740,216	39,740,216	4,769,577
4144 MAINT: COMPUTER	0	0	11,500	11,500	11,500
4200 MEDICAL, DENTAL & LABORATORY	0	0	150	150	150
4220 MEMBERSHIPS	500	500	500	500	0
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	31,000	31,000	33,000	33,000	2,000
4260 OFFICE EXPENSE	2,916	2,916	3,000	3,000	84
4261 POSTAGE	4,000	4,000	4,000	4,000	0
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	500	500	0
4266 PRINTING / DUPLICATING SERVICES	5,000	5,000	5,000	5,000	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	246,000	246,000	247,000	247,000	1,000
4304 AGENCY ADMINISTRATION FEE	359,846	359,846	359,846	359,846	0
4313 LEGAL SERVICES	15,000	15,000	15,000	15,000	0
4315 CONTRACT: LEGAL ATTORNEY	586,501	586,501	590,000	590,000	3,499
4323 PSYCHIATRIC MEDICAL SERVICES	5,000	5,000	5,000	5,000	0
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	60,000	60,000	60,000	60,000	0
4338 THIRD PARTY ADMINISTRATOR: RISK MNGMT	554,212	554,212	554,210	554,210	-2
4400 PUBLICATION & LEGAL NOTICES	700	700	1,100	1,100	400
4420 RENT & LEASE: EQUIPMENT	800	800	800	800	0
4440 RENT & LEASE: BUILDING &	0	0	500	500	500
4461 EQUIP: MINOR	650	650	650	650	0
4500 SPECIAL DEPT EXPENSE	500	500	500	500	0
4502 EDUCATIONAL MATERIALS	0	0	50	50	50
4507 FIRE & SAFETY SUPPLIES	4,250	4,250	4,250	4,250	0
4529 SOFTWARE LICENSE	0	0	1,350	1,350	1,350
4600 TRANSPORTATION & TRAVEL	100	100	100	100	0
CLASS: 40 SERVICE & SUPPLIES	40,682,506	39,932,506	46,091,312	46,091,312	6,158,806
5200 DEPRECIATION	4,000	4,000	4,000	4,000	0
5300 INTERFND: SERVICE BETWEEN FUND	372,857	372,857	531,186	531,186	158,329
5304 INTERFND: MAIL SERVICE	2,767	2,767	2,797	2,797	30
5305 INTERFND: STORES SUPPORT	517	517	175	175	-342
5310 INTERFND: COUNTY COUNSEL	50,000	50,000	75,000	75,000	25,000
5316 INTERFND: IS PROGRAMMING SUPPORT	7,000	7,000	0	0	-7,000
5321 INTERFND: COLLECTIONS	3,500	3,500	1,000	1,000	-2,500
CLASS: 50 OTHER CHARGES	440,641	440,641	614,158	614,158	173,517
7250 INTRAFND: NOT GEN FUND / SAME FUND	3,267,954	2,517,954	2,871,062	2,871,062	353,108
CLASS: 72 INTRAFUND TRANSFERS	3,267,954	2,517,954	2,871,062	2,871,062	353,108
7380 INTRFND ABATEMENTS: NOT GENERAL	-3,267,954	-2,517,954	-2,871,063	-2,871,063	-353,109
CLASS: 73 INTRAFUND ABATEMENT	-3,267,954	-2,517,954	-2,871,063	-2,871,063	-353,109
TYPE: E SUBTOTAL	41,738,111	40,988,111	47,410,413	47,410,413	6,422,302
FUND TYPE: 32 SUBTOTAL	0	0	0	0	0
DEPARTMENT: 08 SUBTOTAL	1,685,026	1,847,298	2,138,585	2,138,585	291,287

HUMAN RESOURCES

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Director of Human Resources	1.00	1.00	1.00	-
<i>Privacy Compliance Officer *</i>	-	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	-
Human Resources Technician	3.50	4.00	4.00	0.50
Office Assistant V/II	1.00	1.00	1.00	-
Principal Human Resources Analyst	1.00	1.00	1.00	-
Risk Management Analyst	2.00	2.00	2.00	-
Risk Manganement Technician	1.00	1.00	1.00	-
Risk Manager	1.00	1.00	1.00	-
Sr. Human Resources Analyst	2.00	2.00	2.00	-
Sr. Risk Management Analyst	1.00	1.00	1.00	-
<i>Training and Organizational Development Specialist**</i>	1.00	1.00	1.00	-
Department Total	15.50	17.00	17.00	1.50

* *Proposed Classification Title*

***Vacant/Unfunded*

HUMAN RESOURCES

Human Resources Director
(1 FTE)

Human Resources

Risk Management

Human Resources
Manager
1 FTE

Risk Manager
1 FTE

Principal HR Analyst
1 FTE

Sr. Risk Management
Analyst
1 FTE

Sr. HR Analyst
2 FTE

Risk Management
Analyst
2 FTE

HR Technician
4 FTE

Risk Management
Technician
1 FTE

Privacy Compliance
Officer
1 FTE

Office Assistant I/II
0.5 FTE

Training &
Organizational
Development
Specialist*
1 FTE

Office Assistant I/II
0.5 FTE

17 FTE

* Vacant / Unfunded

INFORMATION TECHNOLOGIES

Mission

The Mission of the Information Technologies Department is to deliver creative, cost effective solutions and services in support of the current and future technological needs of the County of El Dorado.

Information Technologies Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	46,878	66,600	13,000	13,000	(53,600)	-80%
Misc.	596	-	-	-	-	
Total Revenue	47,474	66,600	13,000	13,000	(53,600)	-80%
Salaries and Benefits	4,226,144	5,026,976	5,538,732	5,538,732	511,756	10%
Services & Supplies	1,907,238	3,003,751	3,004,769	3,004,769	1,018	0%
Fixed Assets	88,578	159,500	279,200	279,200	119,700	75%
Intrafund Transfers	9,636	3,369	7,813	7,813	4,444	132%
Intrafund Abatements	(265,778)	(225,000)	(325,000)	(325,000)	(100,000)	44%
Total Appropriations	5,965,818	7,968,596	8,505,514	8,505,514	536,918	7%
NCC	5,918,344	7,901,996	8,492,514	8,492,514	590,518	7%
FTE's	43	41	41	41	-	0%

Source of Funds

Charges for Service (\$13,000): Comprised of application program and web support charges to non-General fund departments.

Net County Cost (\$8,492,514): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$5,538,732): Primarily comprised of salaries (\$3,613,572), retirement (\$813,294), health insurance (\$700,882), and workers compensation (\$122,735).

Services & Supplies (\$3,004,769): Primarily comprised of telephone company vendor payments (\$288,330), computer maintenance (\$1,659,317), equipment

maintenance (\$125,000), telephone & radio equipment maintenance (\$125,000), office expenses (\$34,210), equipment lease (\$19,500), professional & specialized services (\$197,700), telephone & radio equipment (\$10,000), computer equipment (\$200,500), and software licensing (\$256,745).

Fixed Assets (\$279,200): Comprised of computer network, server and disk storage components, including equipment for the Virtual Desktop Interface (VDI) conversion project.

Intra-fund Transfers (\$7,813): Includes charges from other departments for services such as stores and mail support.

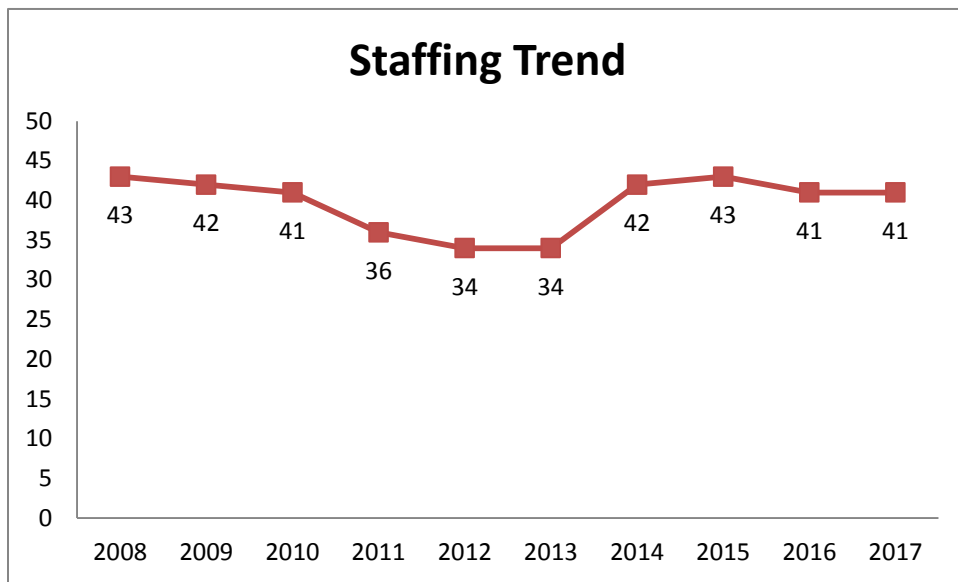
Intra-fund Abatement: (-\$325,000): Includes charges to other General fund departments for application program and web support.

INFORMATION TECHNOLOGIES

Staffing Trend

In FY 2008-09, IT took over the Print Shop from General Services resulting in the addition of 3.0 FTE. In FY 2013 14, IT took over all support of the Community Development Agency AND Health and Human Services Agency resulting in the addition of 8.0 FTE's. In FY 2014-15 one of the IT support positions for Health and

Human Services was returned to that department to support the state mandated case management system for Child Protective Services. The Recommended Budget includes two additions and deletions but keeps the department's total FY 2016-17 personnel allocation at 41.0 FTEs. All positions in the Information Technologies Department are located in Placerville.



INFORMATION TECHNOLOGIES

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Administration	969,561	-	969,561	5.50
Application & Web Support	1,218,635	10,500	1,208,135	11.00
Communicatons	648,143	2,500	645,643	1.25
Network/Server/Desktop Support	4,161,844	-	4,161,844	17.75
Operations/Technical Services	1,507,331	-	1,507,331	5.50
<i>TOTAL</i>	<i>8,505,514</i>	<i>13,000</i>	<i>8,492,514</i>	<i>41.00</i>

Program Summaries

Administration

Administration: Provides overall direction and support for all divisions and groups within I.T., including: financial planning, administrative support, policy development, asset management and implementation and administration of County Technology solutions. This area also performs technology research. I.T. provides contract administration for the cable TV franchises approved by the Board of Supervisors and the revenue is included in Department 15.

Technology Research: Provides research and analysis to I.T. and individual County departments regarding hardware, software and various technologies available to the County for current and future implementation. This function also reviews all technology purchased throughout the County for compliance with established County standards and to ensure procurements are optimized for cost. Reviews effective date and terms and conditions of software and hardware maintenance contracts to ensure compliance with contract administration and completes appropriate procurements practices in a timely manner to ensure coverage.

Application & Web Support/Consulting Services

Application Support/Consulting Services: Provides for complete life cycle application development, support and maintenance, and database design on multi-tiered platforms. This function also provides business processing analysis and project management services, and County-wide training for Google Apps (G-mail, Calendar, Documents), Adobe and Microsoft applications. This section will play a significant role in the future implementation of updated Countywide systems which will include Financial, Payroll, and Human Resources Management.

Web Services: Provides support for the design and maintenance of the County-wide Web presence as well as support for most departmental Web sites. This area is responsible for presenting a cohesive, easy to use Web portal to all County services and information. Standards are maintained that allow easy navigation and content management of pertinent and reliable information for all users and County constituents.

Communications

Telecommunications: Provides installation and support for an in-house PBX voice switching network, including support for over 2,000 telephones in over 35 locations throughout the County. The unit is

INFORMATION TECHNOLOGIES

responsible for all phone and data wiring in County facilities; supports countywide voicemail services; and coordinates with vendors who provide local and long distance services.

Network/Server/Desktop Support

Network Administration: Provides technical support for the County's data network, including: network security, support for wide-area network (WAN) and local area networks (LAN's), planning and installation of networks, troubleshooting and maintenance of network hardware and software, and coordination with vendors for problem resolution. Manages wireless access points around the County. Works with the telecommunications staff on Voice over IP (VoIP) implementation. Works with Facilities on IT related wiring contracts throughout the County. Greater emphasis will be needed as the County moves towards newer technology which will require significantly higher use of network services and support.

Server Administration: Provides technical support for servers throughout the County, including: server security, hardware and software specifications and configurations, installation and customization, troubleshooting and maintenance, and coordination with vendors for problem resolution.

Desktop/PC Support: Provides hardware and software support for approximately 1,800 County PC's including installation, maintenance, upgrades, trouble shooting of problems, problem tracking and reporting. The HELP DESK provides first and second level telephone support for PC, server, and enterprise server reported problems.

Operations/Technical Services/Records Management

Computer Operations: Two shifts of computer operators provide controlled access to the County data center and manage mainframe based applications according to established schedules, in a centralized data center that is linked to all areas of County government.

Technical Services: Provides installation, customization, maintenance and support of hardware and software for the Enterprise Server and its sub systems. Provides installation, customization, maintenance and database administration support for County users of DB2 and M204 which support system including the Integrated Property System.

Records Management: Maintains all paper records storage based on Board approved records retention schedules.

Chief Administrative Office Recommendation

The Recommended Budget represents a decrease of \$53,600 or 80% in revenues and an increase of \$536,918 or 7% in appropriations when compared to the FY 2015-16 Adopted Budget. (The decrease in revenues is actually a shift to the accounting class of expenditure abatement, described below.) Overall, Net County Cost is increasing by \$590,518 or 7%. This represents a status quo budget.

Revenues for Information Technologies (IT) are from application and web programming support services that are requested by and directly billed to departments. These charges are reflected as revenues in charges for services and intrafund abatements and are projected based on current year actual activity levels. The combined total for application and web

INFORMATION TECHNOLOGIES

support services is increasing \$46,400 over FY 2015-16. The decrease in revenues is actually a shift to an increase in expenditure abatements:

App / Web Support	FY 15-16	FY 16-17	Diff
Revenue - Chrgs for Svcs	\$66,600	\$13,000	-\$53,600
Intrafund Abatement	<u>\$225,000</u>	<u>\$325,000</u>	<u>\$100,000</u>
Total	\$291,600	\$338,000	\$46,400

All other IT program costs (mainframe, network and PC support) are no longer direct-billed to departments or recorded in the Information Technologies budget. Instead, the charges are processed through the County's A-87 Cost Allocation Plan which is developed and administered by the Auditor-Controller's Office.

Increases in appropriations are primarily in salaries and benefits. In FY 2015-16, a number of positions were allocated but unfunded, including the IT Director position.

In FY 2016-17, all allocated positions within the department are funded with the exception of the IT Director which is anticipated to remain vacant in FY 2016-17.

Services and supplies remain flat at \$3,004,769.

Fixed assets are recommended at \$279,200 and consist primarily of equipment related to the Virtual Desktop Infrastructure project.

Staffing Changes

There is no net change to the total personnel allocation for IT. However, the Recommended Budget includes a number of additions and deletions to true up the department's personnel allocations and to convert classifications from the former "departmental" assignments to the current classifications for staff now centralized in IT.

INFORMATION TECHNOLOGIES

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
1740	CHARGES FOR SERVICES	3,626	1,600	3,000	3,000	1,400
1760	RISK MANAGEMENT PROGRAM SERVICES	207	0	0	0	0
1800	INTERFND REV: SERVICE BETWEEN FUND	25,000	25,000	0	0	-25,000
1816	INTERFND REV: IS PROGRAMMING	40,000	40,000	10,000	10,000	-30,000
CLASS: 13	REV: CHARGE FOR SERVICES	68,833	66,600	13,000	13,000	-53,600
1940	MISC: REVENUE	271	0	0	0	0
1942	MISC: REIMBURSEMENT	17,641	0	0	0	0
CLASS: 19	REV: MISCELLANEOUS	17,912	0	0	0	0
<hr/>						
TYPE: R SUBTOTAL		86,745	66,600	13,000	13,000	-53,600

INFORMATION TECHNOLOGIES

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	3,515,657	3,290,525	3,613,572	3,613,572	323,047
3002	OVERTIME	74,839	19,000	41,000	41,000	22,000
3003	STANDBY PAY	21,491	125,200	21,700	21,700	-103,500
3004	OTHER COMPENSATION	103,143	64,280	89,140	89,140	24,860
3020	RETIREMENT EMPLOYER SHARE	648,176	715,731	813,294	813,294	97,563
3022	MEDI CARE EMPLOYER SHARE	43,336	46,034	50,880	50,880	4,846
3040	HEALTH INSURANCE EMPLOYER	460,188	593,382	700,882	700,882	107,500
3042	LONG TERM DISABILITY EMPLOYER	8,193	8,193	9,033	9,033	840
3043	DEFERRED COMPENSATION EMPLOYER	0	3,369	3,356	3,356	-13
3046	RETIREE HEALTH: DEFINED	44,170	44,170	43,140	43,140	-1,030
3060	WORKERS' COMPENSATION EMPLOYER	87,092	87,092	122,735	122,735	35,643
3080	FLEXIBLE BENEFITS	8,338	30,000	30,000	30,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	5,014,623	5,026,976	5,538,732	5,538,732	511,756
4040	TELEPHONE COMPANY VENDOR	456,364	502,050	502,100	502,100	50
4041	COUNTY PASS THRU TELEPHONE CHARGES	-210,733	-233,410	-218,770	-218,770	14,640
4080	HOUSEHOLD EXPENSE	137	50	125	125	75
4086	JANITORIAL / CUSTODIAL SERVICES	6,406	6,500	5,000	5,000	-1,500
4100	INSURANCE: PREMIUM	24,361	24,361	25,693	25,693	1,332
4140	MAINT: EQUIPMENT	137,248	188,100	52,000	52,000	-136,100
4142	MAINT: TELEPHONE / RADIO	120,250	120,250	125,000	125,000	4,750
4143	MAINT: SERVICE CONTRACT	19,080	17,000	20,000	20,000	3,000
4144	MAINT: COMPUTER	1,670,024	1,371,690	1,659,317	1,659,317	287,627
4145	MAINTENANCE: EQUIPMENT PARTS	127	0	1,000	1,000	1,000
4220	MEMBERSHIPS	0	675	0	0	-675
4260	OFFICE EXPENSE	13,121	15,050	19,000	19,000	3,950
4261	POSTAGE	173	210	100	100	-110
4262	SOFTWARE	7,959	13,110	13,610	13,610	500
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	750	750	250
4264	BOOKS / MANUALS	250	450	250	250	-200
4266	PRINTING / DUPLICATING SERVICES	486	0	500	500	500
4300	PROFESSIONAL & SPECIALIZED SERVICES	73,695	98,695	106,000	106,000	7,305
4302	CONSTRUCT & ENGINEER CONTRACTS	0	5,000	0	0	-5,000
4308	EXTERNAL DATA PROCESSING SERVICES	64,213	75,000	91,700	91,700	16,700
4400	PUBLICATION & LEGAL NOTICES	750	50	500	500	450
4420	RENT & LEASE: EQUIPMENT	18,984	15,200	19,500	19,500	4,300
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	504	650	650	650	0
4461	EQUIP: MINOR	6,472	2,000	2,500	2,500	500
4462	EQUIP: COMPUTER	53,453	54,500	200,500	200,500	146,000
4463	EQUIP: TELEPHONE & RADIO	10,000	10,000	10,000	10,000	0
4500	SPECIAL DEPT EXPENSE	0	1,000	1,000	1,000	0
4502	EDUCATIONAL MATERIALS	6,373	10,000	7,000	7,000	-3,000

INFORMATION TECHNOLOGIES

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4503 STAFF DEVELOPMENT	21,972	55,000	71,000	71,000	16,000
4529 SOFTWARE LICENSE	291,480	612,420	256,745	256,745	-355,675
4600 TRANSPORTATION & TRAVEL	5,024	10,000	5,100	5,100	-4,900
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	2,523	5,000	2,600	2,600	-2,400
4605 RENT & LEASE: VEHICLE	12,362	11,000	11,799	11,799	799
4606 FUEL PURCHASES	5,231	6,650	7,500	7,500	850
4608 HOTEL ACCOMMODATIONS	2,917	5,000	5,000	5,000	0
CLASS: 40 SERVICE & SUPPLIES	2,821,706	3,003,751	3,004,769	3,004,769	1,018
6040 FIXED ASSET: EQUIPMENT	159,500	159,500	0	0	-159,500
6042 FIXED ASSET: COMPUTER SYSTEM	0	0	279,200	279,200	279,200
CLASS: 60 FIXED ASSETS	159,500	159,500	279,200	279,200	119,700
7200 INTRAFUND TRANSFERS: ONLY GENERAL	400	450	5,100	5,100	4,650
7223 INTRAFND: MAIL SERVICE	2,459	2,459	2,479	2,479	20
7224 INTRAFND: STORES SUPPORT	460	460	234	234	-226
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	1,523	0	0	0	0
CLASS: 72 INTRAFUND TRANSFERS	4,842	3,369	7,813	7,813	4,444
7365 INTRFND ABATEMENTS: IS PROGRAMMING	-225,000	-225,000	-325,000	-325,000	-100,000
CLASS: 73 INTRAFUND ABATEMENT	-225,000	-225,000	-325,000	-325,000	-100,000
TYPE: E SUBTOTAL	7,775,671	7,968,596	8,505,514	8,505,514	536,918
FUND TYPE: 10 SUBTOTAL	7,688,926	7,901,996	8,492,514	8,492,514	590,518
DEPARTMENT: 10 SUBTOTAL	7,688,926	7,901,996	8,492,514	8,492,514	590,518

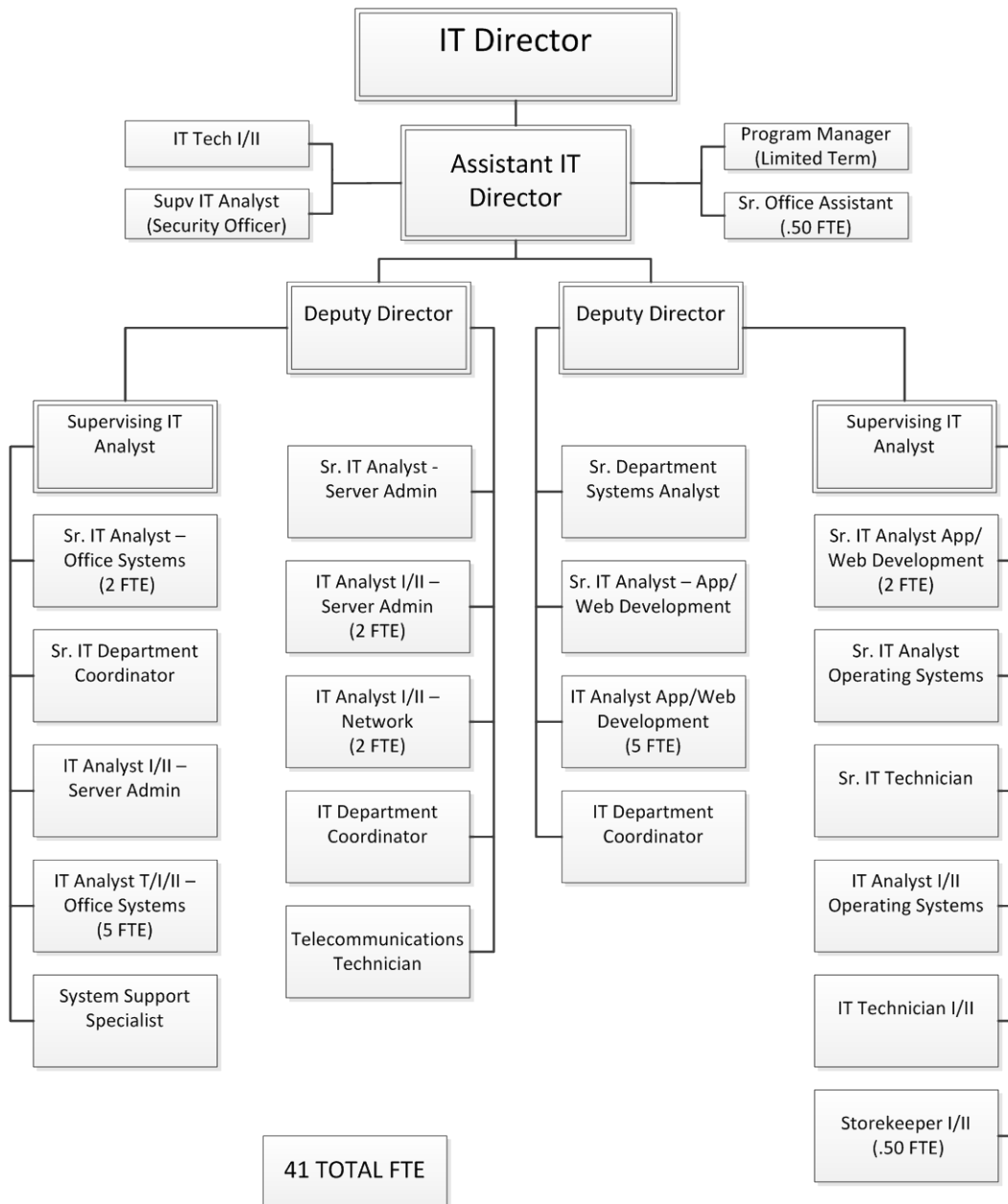
INFORMATION TECHNOLOGIES

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Director of Information Technology *	1.00	1.00	1.00	-
Assistant Director of Information Technology	1.00	1.00	1.00	-
Deputy Director of Information Technology	2.00	2.00	2.00	-
IT Analyst Tr/VII - App/Web Dev/Support	4.00	5.00	5.00	1.00
IT Analyst Tr/VII - Networking	2.00	2.00	2.00	-
IT Analyst Tr/VII - Office Systems	4.00	5.00	5.00	1.00
IT Analyst Tr/VII - Operating Systems	2.00	1.00	1.00	(1.00)
IT Analyst Tr/VII - Server Admin	3.00	3.00	3.00	-
Information Technology Department Coordinator	2.00	2.00	2.00	-
Information Technology Department Specialist	1.00	-	-	(1.00)
Information Technology Technician Trainee/VII/Sr.	3.00	3.00	3.00	-
Program Manager (Limited Term)	1.00	1.00	1.00	-
Sr. Department System Analyst	1.00	1.00	1.00	-
Sr. IT Analyst - App/Web Dev/Supt	3.00	3.00	3.00	-
Sr IT Analyst - Office Systems	1.00	2.00	2.00	1.00
Sr IT Analyst - Operating Systems	1.00	1.00	1.00	-
Sr IT Analyst - Server Admin	1.00	1.00	1.00	-
Sr. IT Department Coordinator	2.00	1.00	1.00	(1.00)
Sr. Office Assistant	0.50	0.50	0.50	-
Storekeeper II	0.50	0.50	0.50	-
Supervising Information Technology Analyst V/II	3.00	3.00	3.00	-
System Support Specialist V/II	1.00	1.00	1.00	-
Telecommunications Technician I/II	1.00	1.00	1.00	-
Department Total	41.00	41.00	41.00	-

* Vacant / Unfunded

INFORMATION TECHNOLOGIES



RECORDER CLERK/REGISTRAR OF VOTERS

Mission

The Recorder-Clerk's mission is to provide reliable repository for public records and to provide efficient service to the public in a way that exemplifies the highest standard of courtesy, cost effectiveness, and ethical performance. Public records will be readily accessible in a convenient manner while safeguarding confidentiality and the security of those records. The Clerk's function provides Birth, and Death certified copies along with all types of licenses. In addition, the Clerk performs marriage ceremonies.

The Elections Office provides elections services to all County residents for Federal, State, City and Special District elections. The elected Recorder-Clerk is also the Registrar of Voters, and is responsible for assuring compliance with laws related to the Fair Political Practices Commission (FPPC) and voter outreach programs. Also, the Registrar must comply with the Help America Vote Act (HAVA) and comply and work with the Secretary of State to ensure compliance with voting machines and procedures.

Recorder Clerk / Elections Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Licenses, Permits	76,035	96,000	79,000	79,000	(17,000)	-18%
State	3,233	3,500	3,500	3,500	-	0%
Federal	186,762	305,865	82,459	82,459	(223,406)	-73%
Charges for Service	1,069,458	811,050	942,000	942,000	130,950	16%
Misc.	250,309	268,600	255,000	255,000	(13,600)	-5%
Other Financing Sources	499,248	606,000	571,000	571,000	(35,000)	-6%
Total Revenue	2,085,045	2,091,015	1,932,959	1,932,959	(158,056)	-8%
Salaries and Benefits	2,032,054	2,192,841	2,257,507	2,257,507	64,666	3%
Services & Supplies	649,725	752,298	631,678	549,219	(203,079)	-27%
Other Charges	-	83,105	82,459	82,459	(646)	-1%
Fixed Assets	-	-	12,000	12,000	12,000	
Intrafund Transfers	19,097	34,124	24,073	24,073	(10,051)	-29%
Total Appropriations	2,700,876	3,062,368	3,007,717	2,925,258	(137,110)	-4%
NCC	615,831	971,353	1,074,758	992,299	20,946	2%
FTE's	24	24	24	24	-	0%

Source of Funds

License: Marriage (\$79,000): Fees from the issuance of marriage licenses. The fee for confidential marriage license is \$58.00 and the fee for a public marriage license is \$68.00.

State Intergovernmental (\$3,500): The Elections Division receives reimbursement

from the State for sending out voter registration cards.

Federal Intergovernmental (\$82,459): The federal government provides funding through the Ease grant to explore technological improvements for military and overseas voters.

Charge for Services (\$942,000): The Elections Division receives reimbursement

RECORDER CLERK/REGISTRAR OF VOTERS

for conducting elections for special districts (\$250,000). Recording fees have declined significantly in the past several years after peaking during the housing boom due to large volumes of documents related to real estate transactions. This revenue is projected to be \$685,500.

Miscellaneous (\$255,000): There are numerous Clerk functions, including but not limited to: filing fictitious business name statements, examination and posting of environmental documents, registration of process servers, and acceptance and filing of notary bonds. All functions have associated fees.

Operating Transfers (\$571,000): Various State laws require or permit the Recorder-Clerk to collect additional fees on certain documents for specified purposes. The Recorder is required to segregate those fees into separate funds. The funds are then transferred into the department to offset expenditures that are appropriate for reimbursement by those funds. The largest of these transfers, \$290,000, is coming from the Micrographics fund to cover salaries, equipment costs, and services associated with the conversion of microfilm documents to digital image. The Division will also transfer \$200,000 from its Modernization fund to cover salaries and services and supplies. The use of this fund is not as narrowly prescribed as the other funds and has been used extensively in the past several years to offset the Net County Cost of the division. The remaining transfers in come from the vital statistics fund and the notary fund.

Net County Cost (\$992,299): The department (due to the Elections Division) is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that the Recorder-Clerk is responsible for collecting the Property Transfer Tax, which is a tax that is levied on the sale of property at the time the transfer documents are recorded. This revenue posts in Department 15.

Use of Funds

Salaries & Benefits (\$2,257,507): Primarily comprised of salaries (\$1,377,229), retirement (\$308,251), retiree health (\$24,726), workers' compensation (\$16,654) and health insurance (\$374,215). The Elections Division budget includes \$85,000 for extra help related to the November election.

Services & Supplies (\$549,219): Major components of this include postage (\$70,000) for mailing documents by the Recorder and mailing absentee ballots by the Elections Division. Professional and specialized services are budgeted at \$80,000 and are primarily attributable to the Recorder's project to digitize vital statistics and redact 7.4 million other official records. These services are offset by revenues from the Micrographics fund. The appropriation for Special Departmental Expense of \$122,000 is for the purchase of elections materials, including sample and official ballots, absentee ballots, and other necessary supplies for one election. The Elections Division budget also includes \$55,000 to compensate the precinct boards for staffing the polling places on Election Day.

Other Charges (\$82,459): Distribution of Ease grant funding to other jurisdictions for election services.

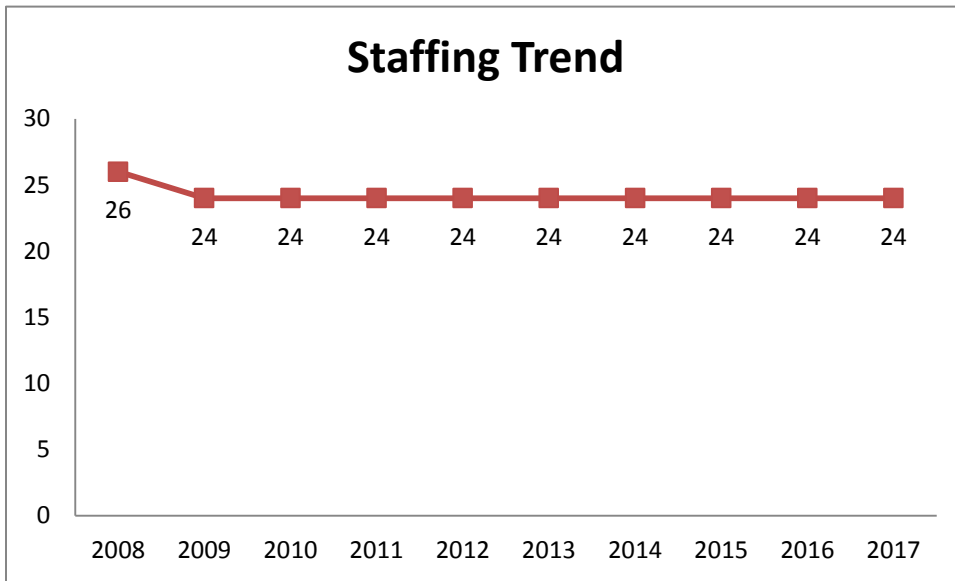
Fixed Assets (\$12,000): Funding from the Modernization special revenue fund will be used to build cabinets to archive 25,000 maps. This will be the first set of cabinets to be built. The whole project will take a few fiscal years.

RECORDER CLERK/REGISTRAR OF VOTERS

Intrafund Transfers (\$24,073): Intrafund transfers consist of charges from other departments for services such as mail service (\$15,445) and telephone equipment and services (\$4,858).

Staffing Trend

Staffing for the Recorder-Clerk/Registrar of Voters over the past ten years has changed very little. The allocation was decreased by 2 FTEs during the downturn in the housing market. During that time, there was a lower volume of documents being recorded associated with real estate transactions. The proposed staff allocation for FY 2016-17 is 23.5 with 21.5 FTE on the West Slope and 2 FTE at South Lake Tahoe.



RECORDER CLERK/REGISTRAR OF VOTERS

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Recorder Clerk	1,571,961	1,597,000	(25,039)	16.00
Registrar of Voters	1,353,297	335,959	1,017,338	7.50
<i>TOTAL</i>	<i>2,925,258</i>	<i>1,932,959</i>	<i>992,299</i>	<i>23.50</i>

Program Summaries

Recorder-Clerk

Recorder

The Recorder is responsible for examination and recording of all documents presented for recording that deal with establishing ownership of land in the County or as required by statute; administers the real property transfer tax law and maintains a permanent record and indexes of all documents for public viewing plus providing certified copies requested by the public; recording of all lawful documents such as deeds of trust, judgments, liens, affidavits, Uniform Commercial Code Financial Statements, etc. and the filing of births, deaths and marriages. The office also files records of surveys, parcel maps, subdivisions and assessment maps. Also provided are copies of all Assessors' Plat Maps.

Clerk

The County Clerk provides non-judicial public services such as filing of Fictitious Business Name Statements, issuance of Photocopier, Process Server and Unlawful Detainer Assistant licenses and I.D. cards; maintains official County records and indices for documents pertaining to the above activities. The Clerk also handles notary bonds, process server bonds, official bonds, and oaths of elected and appointed officials and issues all marriage licenses, performs ceremonies and provides instruction for deputies authorized to perform marriages.

(Government Code 27230 – 27297 and the Family Code 400-500 prescribe most of the duties of the Recorder-Clerk.) It should be noted that two FTE's are located at the South Lake Tahoe Office, and perform all functions of the Recorder and Clerk with the exception of actual recording of documents.

Elections

The Elections division provides elections services to all County residents for Federal, State, County, City and Special District elections in accordance with the current California Elections Code and the Help America Vote Act. The office provides ballot layout, Sample Ballot Mailer preparation, Vote by Mail preparation and mailing and when received from voters checks all signatures against original registration, provides all security, does drayage for delivery and pick up from all 74 polling places, does training of over 500 extra help polling place employees, does Voter Outreach and registration sign up for the public.

FPPC filing and activity as mandated by the Secretary of State is provided by the Elections Office. All candidate filings and forms required are also administered.

GIS mapping and updating are provided by the Election staff. Also, during each census the office works to coordinate with the Census Bureau for collection of all data and input of data to our database. All precinct maps and boundaries are calculated by the office and provided to the public as needed.

RECORDER CLERK/REGISTRAR OF VOTERS

Chief Administrative Office Recommendation

The Recommended Budget represents an overall decrease of \$158,056 or 8% in revenues and a decrease of \$137,110 or 4% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost has increased by \$20,946 or 2%. This represents a status quo budget.

The change in revenue and appropriations in the Registrar of Voters is related to the reduced funding for the Ease Grant and Help America Vote Act (HAVA) Grant. El Dorado County acts as the administrator of

the Ease Grant for 13 other counties. The grant assists localities to explore technological improvements for military and overseas voters. The reduction in revenues is offset with a corresponding reduction in appropriations. The County does not anticipate receiving HAVA funds in FY 2016-17. In addition, the Recorder-Clerk's division is decreasing the use of its Modernization fund by \$70,000 due to the set-up work being completed for the e-lie recording system. The increase to Net County Cost can be attributed to increases in salaries and benefits to cover employee step increases and retirement and health insurance increases.

RECORDER CLERK/REGISTRAR OF VOTERS

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 28 RECORDER / CLERK

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0261 LICENSE: MARRIAGE	77,000	96,000	79,000	79,000	-17,000
CLASS: 02 REV: LICENSE, PERMIT, &	77,000	96,000	79,000	79,000	-17,000
0881 ST: MANDATED REIMBURSEMENTS	3,500	3,500	3,500	3,500	0
CLASS: 05 REV: STATE INTERGOVERNMENTAL	3,500	3,500	3,500	3,500	0
1100 FED: OTHER	222,263	222,263	82,459	82,459	-139,804
1125 FED:HAVA (HELP AMERICA VOTE ACT)	66,602	66,602	0	0	-66,602
1126 FED:HAVA (SEC 261)	17,000	17,000	0	0	-17,000
CLASS: 10 REV: FEDERAL	305,865	305,865	82,459	82,459	-223,406
1360 ELECTION SERVICES	120,000	120,000	250,000	250,000	130,000
1361 CANDIDATE FILING FEE	15,000	15,000	0	0	-15,000
1600 RECORDING FEES	714,174	669,550	685,500	685,500	15,950
1604 RECORDING FEES CD REPRODUCTION	6,500	6,500	6,500	6,500	0
CLASS: 13 REV: CHARGE FOR SERVICES	855,674	811,050	942,000	942,000	130,950
1940 MISC: REVENUE	250,000	268,600	255,000	255,000	-13,600
CLASS: 19 REV: MISCELLANEOUS	250,000	268,600	255,000	255,000	-13,600
2020 OPERATING TRANSFERS IN	50,000	50,000	55,000	55,000	5,000
2028 OPERATING TRSNF IN: COMPUTER	288,000	270,000	200,000	200,000	-70,000
2029 OPERATING TRSNF IN: MICROGRAPHICS	260,000	260,000	290,000	290,000	30,000
2030 OPERATING TRSNF IN: VITAL STATISTICS	25,000	25,000	25,000	25,000	0
2031 OPERATING TRSNF IN: LICENSE NOTARY	1,000	1,000	1,000	1,000	0
CLASS: 20 REV: OTHER FINANCING SOURCES	624,000	606,000	571,000	571,000	-35,000
TYPE: R SUBTOTAL	2,116,039	2,091,015	1,932,959	1,932,959	-158,056

RECORDER CLERK/REGISTRAR OF VOTERS

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 28 RECORDER / CLERK

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	1,380,297	1,355,517	1,377,229	1,377,229	21,712
3001	TEMPORARY EMPLOYEES	85,000	85,000	85,000	85,000	0
3002	OVERTIME	6,000	6,000	6,000	6,000	0
3004	OTHER COMPENSATION	11,617	11,617	11,679	11,679	62
3005	TAHOE DIFFERENTIAL	4,800	4,800	4,800	4,800	0
3020	RETIREMENT EMPLOYER SHARE	294,890	294,890	308,251	308,251	13,361
3022	MEDI CARE EMPLOYER SHARE	18,382	18,382	18,703	18,703	321
3040	HEALTH INSURANCE EMPLOYER	371,474	350,845	374,215	374,215	23,370
3042	LONG TERM DISABILITY EMPLOYER	3,387	3,387	3,442	3,442	55
3043	DEFERRED COMPENSATION EMPLOYER	8,646	8,646	8,808	8,808	162
3046	RETIREE HEALTH: DEFINED	24,140	24,140	24,726	24,726	586
3060	WORKERS' COMPENSATION EMPLOYER	11,617	11,617	16,654	16,654	5,037
3080	FLEXIBLE BENEFITS	18,000	18,000	18,000	18,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	2,238,250	2,192,841	2,257,507	2,257,507	64,666
4040	TELEPHONE COMPANY VENDOR	480	480	480	480	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,300	1,300	1,800	1,800	500
4080	HOUSEHOLD EXPENSE	150	150	400	400	250
4100	INSURANCE: PREMIUM	9,295	9,295	11,257	11,257	1,962
4140	MAINT: EQUIPMENT	22,000	22,000	22,000	22,000	0
4141	MAINT: OFFICE EQUIPMENT	1,550	1,550	2,300	2,300	750
4144	MAINT: COMPUTER	98,098	98,098	92,610	92,610	-5,488
4180	MAINT: BUILDING & IMPROVEMENTS	140	140	140	140	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,850	2,850	3,300	3,300	450
4260	OFFICE EXPENSE	19,000	19,000	21,500	21,500	2,500
4261	POSTAGE	97,000	97,000	70,000	70,000	-27,000
4262	SOFTWARE	900	900	700	700	-200
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	2,187	4,882	700	700	-4,182
4264	BOOKS / MANUALS	450	450	450	450	0
4265	LAW BOOKS	592	592	592	592	0
4266	PRINTING / DUPLICATING SERVICES	3,500	3,500	3,000	3,000	-500
4300	PROFESSIONAL & SPECIALIZED SERVICES	181,158	234,158	162,459	80,000	-154,158
4307	MICROFILM IMAGING SERVICES	1,500	1,500	1,000	1,000	-500
4400	PUBLICATION & LEGAL NOTICES	2,500	2,500	2,000	2,000	-500
4420	RENT & LEASE: EQUIPMENT	15,700	15,700	15,700	15,700	0
4421	RENT & LEASE: SECURITY SYSTEM	0	0	15,000	15,000	15,000
4440	RENT & LEASE: BUILDING &	1,230	1,230	1,230	1,230	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	100	100	100	100	0
4461	EQUIP: MINOR	3,000	3,000	2,000	2,000	-1,000
4462	EQUIP: COMPUTER	7,000	7,000	10,000	10,000	3,000
4500	SPECIAL DEPT EXPENSE	155,413	155,413	122,000	122,000	-33,413
4503	STAFF DEVELOPMENT	2,550	2,550	3,800	3,800	1,250

RECORDER CLERK/REGISTRAR OF VOTERS

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 28 RECORDER / CLERK

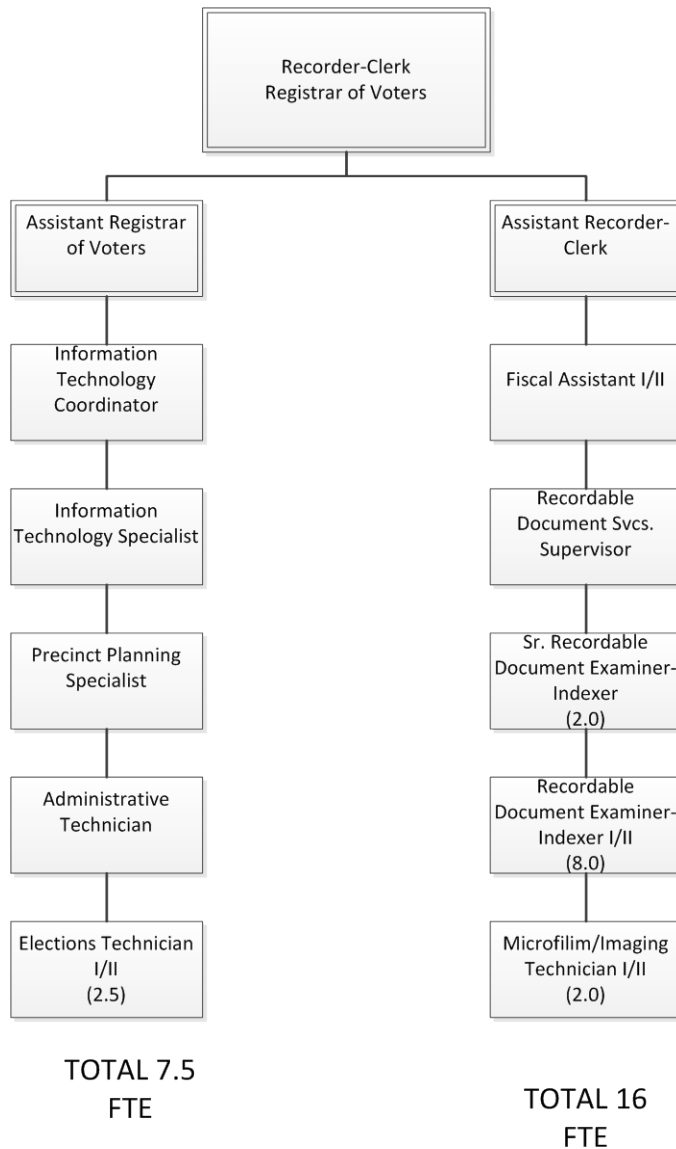
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4505 SB924: TRANSPORTATION & TRAVEL	0	0	200	200	200
4511 ELECTIONS OUTREACH	1,200	1,200	500	500	-700
4529 SOFTWARE LICENSE	1,500	1,500	0	0	-1,500
4531 PRECINCT BOARD COMPENSATION	55,000	55,000	55,000	55,000	0
4600 TRANSPORTATION & TRAVEL	1,000	1,000	1,250	1,250	250
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	3,100	3,100	2,550	2,550	-550
4605 RENT & LEASE: VEHICLE	1,300	1,300	1,600	1,600	300
4606 FUEL PURCHASES	1,060	1,060	1,060	1,060	0
4608 HOTEL ACCOMMODATIONS	2,800	2,800	3,000	3,000	200
CLASS: 40 SERVICE & SUPPLIES	696,603	752,298	631,678	549,219	-203,079
5240 CONTRIB: NON-CNTY GOVERNMENTAL	83,105	83,105	82,459	82,459	-646
CLASS: 50 OTHER CHARGES	83,105	83,105	82,459	82,459	-646
6040 FIXED ASSET: EQUIPMENT	0	0	12,000	12,000	12,000
CLASS: 60 FIXED ASSETS	0	0	12,000	12,000	12,000
7200 INTRAFUND TRANSFERS: ONLY GENERAL	5,858	16,358	1,000	1,000	-15,358
7210 INTRAFND: COLLECTIONS	35	35	50	50	15
7220 INTRAFND: TELEPHONE EQUIPMENT &	960	960	4,858	4,858	3,898
7223 INTRAFND: MAIL SERVICE	13,076	13,076	15,445	15,445	2,369
7224 INTRAFND: STORES SUPPORT	595	595	1,520	1,520	925
7229 INTRAFND: PC SUPPORT	3,000	3,000	0	0	-3,000
7230 INTRAFND: IS SOFTWARE TRAINING	100	100	0	0	-100
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	0	0	1,200	1,200	1,200
CLASS: 72 INTRAFUND TRANSFERS	23,624	34,124	24,073	24,073	-10,051
TYPE: E SUBTOTAL	3,041,582	3,062,368	3,007,717	2,925,258	-137,110
FUND TYPE: 10 SUBTOTAL	925,543	971,353	1,074,758	992,299	20,946
DEPARTMENT: 28 SUBTOTAL	925,543	971,353	1,074,758	992,299	20,946

RECORDER CLERK/REGISTRAR OF VOTERS

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
County Recorder/Clerk	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant VII	1.00	1.00	1.00	-
Microfilm/Imaging Technician VII	2.00	2.00	2.00	-
Recordable Document Examiner/Indexer VII	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recordable Document Examiner/Indexer	2.00	2.00	2.00	-
Division Total	16.00	16.00	16.00	-
Registrar of Voters				
Administrative Technician	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	2.50	2.50	2.50	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
Sr. Elections Technician	-	-	-	-
Division Total	7.50	7.50	7.50	-
Department Total	23.50	23.50	23.50	-

RECORDER CLERK/REGISTRAR OF VOTERS



Note: 1 Sr. Rec Doc Ex-Indexer & 1 Rec Doc Ex-Indexer work at the South Lake Tahoe Office

TREASURER-TAX COLLECTOR

Mission

The Treasurer-Tax Collector's Department administers the treasury and collection of property taxes, including secured, unsecured, and supplemental taxes. The Department is also responsible for the Transient Occupancy Tax program and the Business License Program.

Treasurer Tax Collector Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	234,618	279,297	290,950	295,631	16,334	6%
Licenses, Permits	379,423	508,750	494,015	494,015	(14,735)	-3%
Fines, Forfeitures	59,170	75,000	72,000	72,000	(3,000)	-4%
Charges for Service	726,152	743,147	895,103	761,044	17,897	2%
Misc.	197,909	187,550	190,480	190,480	2,930	2%
Other Financing Sources	230,766	213,100	293,240	293,240	80,140	38%
Total Revenue	1,828,038	2,006,844	2,235,788	2,106,410	1,524,352	76%
Salaries and Benefits	2,092,992	2,422,700	2,636,343	2,380,816	(41,884)	-2%
Services & Supplies	410,463	483,073	541,778	534,830	51,757	11%
Other Charges	-	-	-	-	-	0%
Fixed Assets	(4,073)	-	244,019	-	-	0%
Operating Transfers	2,669	3,600	3,600	3,600	-	0%
Intrafund Transfers	32,185	33,757	35,472	35,472	1,715	5%
Intrafund Abatements	(7,966)	(10,000)	(10,000)	(10,000)	-	0%
Total Appropriations	2,526,270	2,933,130	3,451,212	2,944,718	2,482,983	85%
NCC	698,232	926,286	1,215,424	838,308	(87,978)	-9%
FTE's	20	20	20	20	-	0%

Source of Funds

Taxes (\$295,631): The department receives a share of total receipts from the Transient Occupancy Tax to cover costs of administration and enforcement.

License, Permits, Franchises (\$494,015): The bulk of this revenue (\$431,000) is derived from business license fees. The remainder of the revenue is derived from vacation home rental permit fees.

Fine, Forfeiture & Penalties (\$72,000): The department charges penalties for delinquent taxes. Delinquent property tax installments are subject to penalties. The Treasurer/Tax Collector receives \$10 for late payments of second installments.

Charges for Services (\$761,044): The bulk of the revenue in this class (\$603,000) is generated in the Treasury section, and is primarily for reimbursement of costs related to cash management and investment activities, including staff time, bank charges and other related costs. The department's share of the County's 5% supplemental tax roll administration fee and the County's share of the State \$15 redemption fee for tax defaults also post here (\$94,000)..

Miscellaneous (\$190,480): The bulk of these revenues are generated by tax sale fees which include excess proceeds refund fees, reimbursement for advertising and other costs of conducting the sales, returned check fees, alternative payment plan fees, and research fees.

TREASURER-TAX COLLECTOR

Operating Transfers (\$293,240): A \$10 redemption fee to cover the department's costs for collecting delinquent taxes is collected in a special revenue fund and transferred to the department (\$80,000). The department also receives a share of the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance (\$209,640).

Net County Cost (\$838,308): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments. This revenue is budgeted at \$1,912,037.

Use of Funds

Salaries & Benefits (\$2,380,816): Primarily comprised of permanent salaries (\$1,605,112), retirement (\$361,322), health insurance (\$298,717) and temporary help (\$113,027) to assist the department at peak workload times associated with large mailings for various property tax notices, with special, revenue-generating projects, and to provide mandated services when permanent staff is unavailable or fully utilized.

Services & Supplies (\$534,830): Primarily comprised of professional & specialized services for government banking, armored car services, internet auction services, and deferred compensation plan consulting (\$176,224), printing of tax bills and associated notices (\$84,800) and postage

(\$115,000), equipment maintenance (\$66,642), equipment rental (\$37,421) and training/travel (19,625).

Other Financing Uses (\$3,600): Operating transfer to cover overpayments.

Intrafund Transfers (\$35,472): Intrafund transfers consist of charges from other departments for services such as Information Technologies programming services for departmental projects such as on-line payments and on-line business license applications (\$20,000), and mail service (\$14,804).

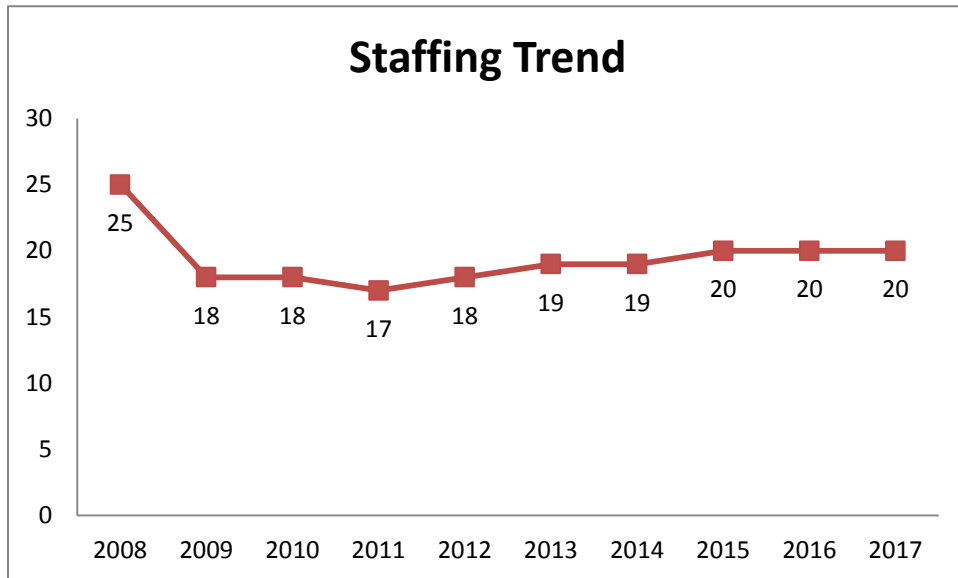
Intrafund Abatements (-\$10,000): The department receives reimbursement from departments to cover some banking fees.

TREASURER-TAX COLLECTOR

Staffing Trend

Staffing for the Treasurer-Tax Collector has remained fairly flat over the past ten years, with an decrease in allocations between 2008 and 2009 at which time Revenue

Recovery was moved out of the department and into Child Support Services. The proposed staff allocation for FY 2016-17 is 20 FTEs. All staff is located on the West Slope.



TREASURER-TAX COLLECTOR

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Tax Collector	2,341,718	1,503,410	838,308	16.4
Treasurer	603,000	603,000	-	3.6
<i>TOTAL</i>	<i>2,944,718</i>	<i>2,106,410</i>	<i>838,308</i>	<i>20.0</i>

Program Summaries

Tax Collector

The Tax collector is responsible for positive public relations of the office in the process of collecting, accounting and depositing all tax receipts. The department accounts for defaulted taxes and transfers delinquent amounts to the defaulted tax roll. The Tax Collector also administers the processes associated with Transient Occupancy Tax (TOT) and the Business License Ordinance.

Treasurer

The Department is responsible for investing accounting for over one billion dollars deposited annually to the treasury. Based on historical data and current events, the Treasury anticipates the short term cash flow needs of the County, schools, and other outside agencies. In addition, the Department is responsible for the accounting and internal controls over same.

Chief Administrative Office Recommendation

The Recommended Budget represents an increase of \$99,566 or 5% in revenues and an increase of \$11,588 or less than 1% in appropriations when compared to the FY 2015-16 Adopted Budget. As a result, the Net County Cost has decreased \$87,978 or 9%. This represents a status quo budget.

The increase in revenues is primarily related to increases from timeshare assessment charges (\$76,140) and Transient Occupancy Tax (TOT) revenues (\$16,334).

Recommended expenditures remain flat in accordance with direction to maintain a status quo budget. It should be noted that the Treasurer/Tax Collector's requested budget included the following requests that warrant additional consideration but are not recommended at this time:

Supervising Accountant Auditor	\$79,871
Accountant I/II	\$66,575
Sr. Accountant (limited term)	\$64,044
Business License & TOT software	\$75,000
Security System improvements	\$24,000
Folder/Inserter equipment	\$10,960
Remittance Processing System (repl)	\$134,059

The request for new positions is related to the performance of additional audits of Transient Occupancy Taxes (TOT) that may result in increased revenues, and the development of streamlined banking and reconciliation processes for outside departments that may result in cost savings. The Chief Administrative Office has requested additional information from the department to better evaluate these requests.

The department also requested funding for a currently allocated limited term Sr. Accountant position related to the implementation of the FENIX system. This position has been vacant for some time and is recommended to be unfunded pending

TREASURER-TAX COLLECTOR

determination by the ERP Executive Steering Committee that there is a need to fill the position this fiscal year. The cost of the limited term position would be offset by revenue from the County ACO fund for FENIX system related costs.

New programs for business licenses and TOT processes are provided in the new FENIX system and Property Tax System, respectively. The Chief Administrative Office recommends the department work with Information Technologies to address these business needs and expedite the implementation of these programs to the extent possible with the new enterprise systems.

Pending Issues and Policy Considerations

The department has requested fixed assets to replace existing equipment that is aging and to provide improvements and enhancements over current equipment. In keeping with direction to maintain a status quo budget, these items are not included in

the Recommended Budget. However, the Chief Administrative Office acknowledges the need to replace aging equipment and has asked the department to explore lease/financing options for the Remittance Processing System which may help level out costs over multiple years, allow for more frequent technology refreshes (the current equipment is over 10 years old), and allow the lease/financing costs to be included and recovered through the department's cash management fees. The CAO has requested the department complete this research prior to the June 13 special budget meeting so that a recommendation regarding replacement of the equipment can be made at that time. If leasing is determined not to be feasible, additional appropriations to fixed assets in the amount of \$134,059 may be necessary.

Staffing Changes

The addition of 1.0 FTE Administrative Technician and deletion of 1.0 FTE Executive Secretary is recommended to true up the department's allocation.

TREASURER-TAX COLLECTOR

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 04 TREASURER / TAX COLLECTOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0171 TAX: HOTEL & MOTEL OCCUPANCY	279,297	279,297	290,950	295,631	16,334
CLASS: 01 REV: TAXES	279,297	279,297	290,950	295,631	16,334
0210 LICENSE: BUSINESS	409,000	436,000	431,000	431,000	-5,000
0260 OTHER LICENSE & PERMITS	41,450	72,750	63,015	63,015	-9,735
CLASS: 02 REV: LICENSE, PERMIT, &	450,450	508,750	494,015	494,015	-14,735
0360 PENALTY & COST DELINQUENT TAXES	75,000	75,000	72,000	72,000	-3,000
CLASS: 03 REV: FINE, FORFEITURE &	75,000	75,000	72,000	72,000	-3,000
1300 ASSESSMENT & TAX COLLECTION FEES	85,000	85,000	94,000	94,000	9,000
1321 INVESTMENT & CASH MANAGEMENT FEE	565,000	565,000	737,059	603,000	38,000
1800 INTERFND REV: SERVICE BETWEEN FUND	93,147	93,147	64,044	64,044	-29,103
CLASS: 13 REV: CHARGE FOR SERVICES	743,147	743,147	895,103	761,044	17,897
1940 MISC: REVENUE	187,550	187,550	190,480	190,480	2,930
CLASS: 19 REV: MISCELLANEOUS	187,550	187,550	190,480	190,480	2,930
2020 OPERATING TRANSFERS IN	213,100	213,100	293,240	293,240	80,140
CLASS: 20 REV: OTHER FINANCING SOURCES	213,100	213,100	293,240	293,240	80,140
TYPE: R SUBTOTAL	1,948,544	2,006,844	2,235,788	2,106,410	99,566

TREASURER-TAX COLLECTOR

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 04 TREASURER / TAX COLLECTOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000 PERMANENT EMPLOYEES / ELECTED	1,578,615	1,578,615	1,690,185	1,479,695	-98,920
3001 TEMPORARY EMPLOYEES	113,027	113,027	118,977	113,027	0
3002 OVERTIME	12,045	12,045	12,390	12,390	345
3004 OTHER COMPENSATION	9,147	9,147	39,087	0	-9,147
3020 RETIREMENT EMPLOYER SHARE	327,052	327,052	361,322	361,322	34,270
3022 MEDI CARE EMPLOYER SHARE	24,457	24,457	24,259	24,259	-198
3040 HEALTH INSURANCE EMPLOYER	273,519	273,519	298,717	298,717	25,198
3042 LONG TERM DISABILITY EMPLOYER	4,219	4,219	4,184	4,184	-35
3043 DEFERRED COMPENSATION EMPLOYER	11,090	11,090	11,763	11,763	673
3046 RETIREE HEALTH: DEFINED	20,544	20,544	21,044	21,044	500
3060 WORKERS' COMPENSATION EMPLOYER	12,985	12,985	18,415	18,415	5,430
3080 FLEXIBLE BENEFITS	36,000	36,000	36,000	36,000	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	2,422,700	2,422,700	2,636,343	2,380,816	-41,884
4040 TELEPHONE COMPANY VENDOR	100	100	80	80	-20
4041 COUNTY PASS THRU TELEPHONE CHARGES	380	380	700	700	320
4100 INSURANCE: PREMIUM	13,691	13,691	17,768	17,768	4,077
4140 MAINT: EQUIPMENT	20,372	20,372	21,067	21,067	695
4144 MAINT: COMPUTER	43,494	43,494	45,575	45,575	2,081
4220 MEMBERSHIPS	915	915	915	915	0
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	500	500	500	500	0
4260 OFFICE EXPENSE	18,600	18,600	18,600	18,600	0
4261 POSTAGE	117,000	117,000	115,000	115,000	-2,000
4262 SOFTWARE	360	360	360	360	0
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	11,960	11,960	11,185	11,185	-775
4266 PRINTING / DUPLICATING SERVICES	55,100	55,100	48,200	48,200	-6,900
4267 ON-LINE SUBSCRIPTIONS	225	225	0	0	-225
4300 PROFESSIONAL & SPECIALIZED SERVICES	123,300	123,300	176,224	176,224	52,924
4400 PUBLICATION & LEGAL NOTICES	18,000	18,000	18,000	18,000	0
4420 RENT & LEASE: EQUIPMENT	33,300	33,300	37,421	37,421	4,121
4461 EQUIP: MINOR	1,935	1,935	2,558	2,558	623
4462 EQUIP: COMPUTER	5,341	5,341	7,700	752	-4,589
4500 SPECIAL DEPT EXPENSE	300	300	300	300	0
4502 EDUCATIONAL MATERIALS	2,900	2,900	2,900	2,900	0
4503 STAFF DEVELOPMENT	4,650	4,650	5,150	5,150	500
4540 STAFF DEVELOPMENT (NOT 1099)	500	500	0	0	-500
4600 TRANSPORTATION & TRAVEL	3,000	3,000	3,000	3,000	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	450	450	450	450	0
4605 RENT & LEASE: VEHICLE	3,700	3,700	5,625	5,625	1,925
4606 FUEL PURCHASES	3,000	3,000	2,500	2,500	-500
CLASS: 40 SERVICE & SUPPLIES	483,073	483,073	541,778	534,830	51,757

TREASURER-TAX COLLECTOR

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 04 TREASURER / TAX COLLECTOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
6040 FIXED ASSET: EQUIPMENT	0	0	169,019	0	0
6042 FIXED ASSET: COMPUTER SYSTEM	0	0	75,000	0	0
CLASS: 60 FIXED ASSETS	0	0	244,019	0	0
7000 OPERATING TRANSFERS OUT	3,600	3,600	3,600	3,600	0
CLASS: 70 OTHER FINANCING USES	3,600	3,600	3,600	3,600	0
7200 INTRAFUND TRANSFERS: ONLY GENERAL	200	200	200	200	0
7223 INTRAFND: MAIL SERVICE	13,270	13,270	14,804	14,804	1,534
7224 INTRAFND: STORES SUPPORT	287	287	468	468	181
7231 INTRAFND: IS PROGRAMMING SUPPORT	20,000	20,000	20,000	20,000	0
CLASS: 72 INTRAFUND TRANSFERS	33,757	33,757	35,472	35,472	1,715
7350 INTRFND ABATEMENTS: GF ONLY	-2,000	-2,000	-2,000	-2,000	0
7351 INTRFND ABATEMENTS: SOCIAL SERVICE	-6,000	-6,000	-6,000	-6,000	0
7367 INTRFND ABATEMENTS: CHILD SUPPORT	-2,000	-2,000	-2,000	-2,000	0
CLASS: 73 INTRAFUND ABATEMENT	-10,000	-10,000	-10,000	-10,000	0
TYPE: E SUBTOTAL	2,933,130	2,933,130	3,451,212	2,944,718	11,588
FUND TYPE: 10 SUBTOTAL	984,586	926,286	1,215,424	838,308	-87,978
DEPARTMENT: 04 SUBTOTAL	984,586	926,286	1,215,424	838,308	-87,978

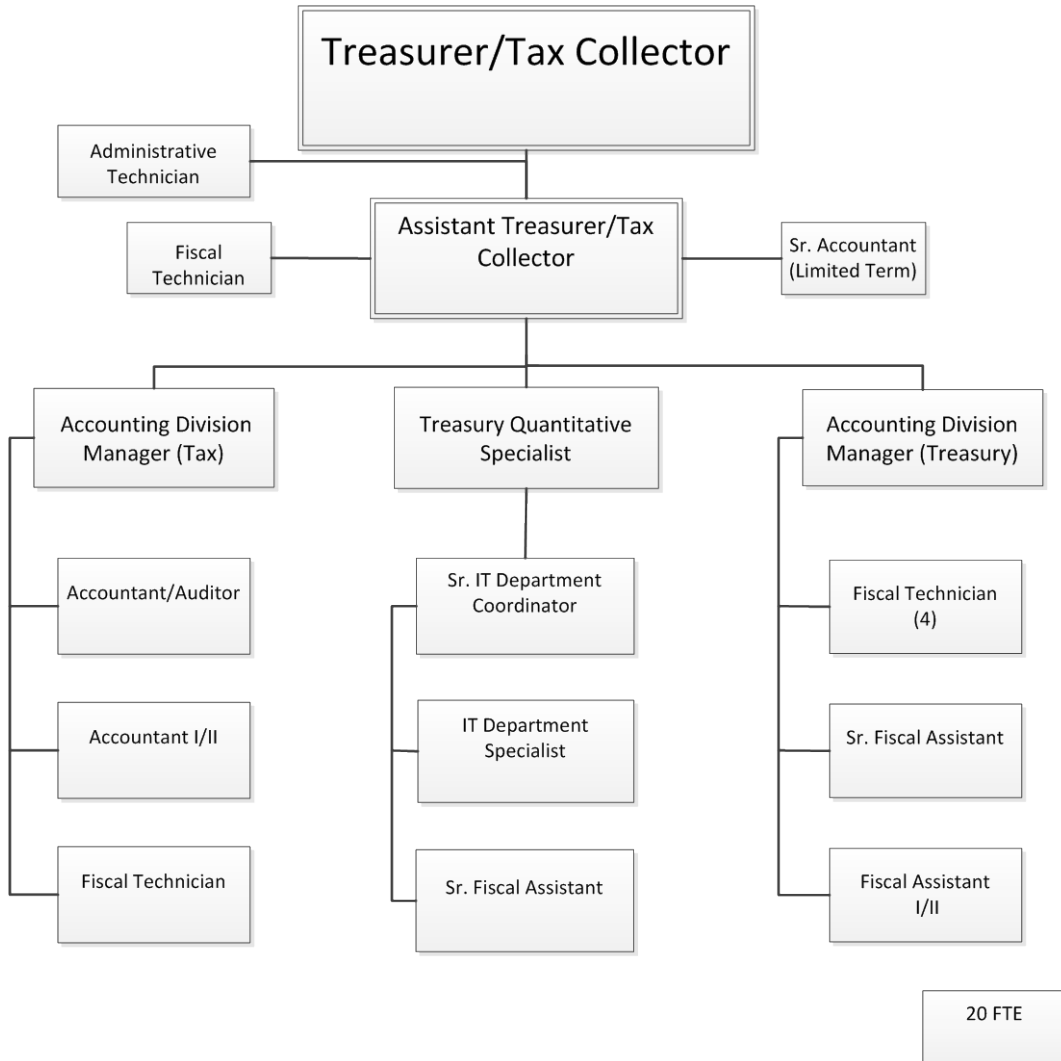
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Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Treasurer/Tax Collector	1.00	1.00	1.00	-
Accountant I/II	1.00	2.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager	2.00	2.00	2.00	-
Administrative Technician	-	1.00	1.00	1.00
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Executive Secretary	1.00	-	-	(1.00)
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	6.00	6.00	6.00	-
Information Technology Departmental Specialist	1.00	1.00	1.00	-
Sr. Accountant *	1.00	1.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Supervising Accountant Auditor	-	1.00	-	-
Treasury Quantitative Specialist	1.00	1.00	1.00	-
Department Total	20.00	22.00	20.00	-

* Limited term position for FENIX project. Unfunded in FY 2016-17.

TREASURER-TAX COLLECTOR



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DISTRICT ATTORNEY

Mission

The District Attorney's office is dedicated, while recognizing the dignity of all individuals, to objectively and effectively investigate and prosecute matters under the Law to achieve justice and minimize trauma to victims.

District Attorney Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeitures	17,738	21,500	12,500	12,500	(9,000)	-42%
State	1,865,766	1,863,426	1,866,108	1,875,797	12,371	1%
Federal	106,047	295,351	295,351	295,351	-	0%
Charges for Service	37,357	45,500	35,500	35,500	(10,000)	-22%
Misc.	3,067	-	2,500	2,500	2,500	0%
Other Financing Sources	734,778	702,054	631,359	716,671	14,617	2%
Total Revenue	2,764,753	2,927,831	2,843,318	2,938,319	10,488	0%
Salaries and Benefits	7,820,188	8,564,715	8,928,005	8,654,629	89,914	1%
Services & Supplies	794,700	600,564	757,702	763,702	163,138	27%
Other Charges	6,881	52,500	52,500	52,500	-	0%
Fixed Assets	38,261	10,000	-	-	(10,000)	-100%
Operating Transfers	706	-	34,000	34,000	34,000	0%
Intrafund Transfers	72,196	67,435	54,423	54,423	(13,012)	-19%
Intrafund Abatements	(226,204)	(476,000)	(350,000)	(425,000)	51,000	-11%
Total Appropriations	8,506,728	8,819,214	9,476,630	9,134,254	315,040	4%
NCC	5,741,975	5,891,383	6,633,312	6,195,935	304,552	5%
FTE's	61	60	60	60	-	0%

Source of Funds

Fine, Forfeiture & Penalty (\$12,500): Includes Bad Check Restitution (\$2,500) and Suspended Drivers License (\$10,000)

State Intergovernmental (\$1,875,797): Includes revenue from Proposition 172 – Public Safety Sales Tax (\$979,000), Vehicle Theft Allocation (\$197,000), Office of Emergency Service (\$89,000), Office of Traffic Safety (\$450,000), and Victim Witness Claims (\$158,000).

Federal Intergovernmental (\$295,351): Primarily revenue from Federal Office of Emergency Services (\$278,000).

Charges for Service (\$35,500): Includes Blood Draw revenue (\$35,000), and Misc Court Fee revenue (\$500).

Misc (\$2,500): Miscellaneous fees such as civil subpoena fees.

Operating Transfers (\$716,671): Includes revenue from special revenue funds to support the following programs – Auto Fraud (\$296,000), Workers Compensation (\$298,000), Proposition 64 (\$20,000), Real Estate Fraud (\$39,000), and Environmental (\$14,500).

Net County Cost (\$6,195,935): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in

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Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$8,654,629): Primarily comprised of permanent salaries (\$5,480,000), retirement (\$1,431,500) and health insurance (\$833,000).

Services & Supplies (\$763,702): Primarily comprised of insurance premium (\$65,000), professional services (\$84,500), medical & sobriety (\$35,000), building rent (\$72,000), vehicle rent (\$75,000), fuel (\$40,000), utilities (\$30,000), and transportation/travel (\$20,000).

Other Charges (\$52,500): Charges from other County departments for misc. activities.

Operating Transfer (\$34,000) – Transfer to Fleet for one vehicle purchase.

Intra-fund Transfers (\$54,423): Includes charges from other departments primarily from the CAO's office for fiscal services (\$40,000), and other charges for stores, mail and building maintenance.

Intra-fund Abatements (\$425,000): Funding from Human Services for Welfare Fraud Services.

Staffing Trend

Staffing for the District Attorney over the past ten years has gone from 55 in FY 2005-06 to 59.6 in FY 2015-16 based on the approved budget. The District Attorney office consists of 49.6 FTE in the Placerville office, and 10.0 FTE in the South Lake Tahoe Office.



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2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Automobile Insurance Fraud	296,048	296,072	(24)	2.10
Core Prosecution	7,859,894	1,934,187	5,925,707	48.45
Environmental Crimes	14,580	14,580	-	0.15
Proposition 64	68,935	20,000	48,935	0.45
Real Estate Fraud	38,581	38,581	-	0.25
Victim Witness Assistance	296,287	178,310	117,977	3.80
Victim Witness Claims	165,083	158,349	6,734	1.95
Worker's Comp Insurance Fraud	394,846	298,240	96,606	2.45
<i>TOTAL</i>	<i>9,134,254</i>	<i>2,938,319</i>	<i>6,195,935</i>	<i>59.60</i>

Program Summaries

Automobile Insurance Fraud

The El Dorado County District Attorney's Auto Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with the California Department of Insurance, California Department of Motor Vehicles, Insurance Investigators and the Arson Task force in the prevention, investigation and prosecution of various forms of automobile insurance fraud. The Auto Fraud Unit investigates not only the typical auto insurance fraud and perjury case (where an individual presents a false or fraudulent claim for non-existent injuries or damages) but also complex schemes involving car dealership fraud and conspiracy to defraud multiple customers relating to the sales, transfers, and loan payoffs concerning the purchase of new and used vehicles. This program is funded on an annual basis through a grant application to the State Department of Insurance.

Core Prosecution

- **Child Abuse:** The Special Investigator coordinates and conducts interviews of children involved in child abuse cases.

This employee is also a vital part of the Multidisciplinary Interview Center as well as assisting with victim coordination on the major felony cases.

- **Core Prosecution:** The main functions of this unit are to prosecute adult and juvenile offenders for criminal offenses, evaluate law enforcement reports and documents, assist in search warrant preparation, prepare and file legal briefs and memoranda relating to prosecution activities and appeals, conduct original and supplemental investigation of cases, prepare for trials, conduct trials, post-trial and sentencing hearings and appeals.

Funding to support the core functions of the District Attorney's Office come mainly from Proposition 172 - Public Safety Sales Tax. Other supplemental funding comes from Vehicle Theft Allocation (estimated) and the Suspended Driver's License Program (SDLP).

- **Multi-Disciplinary Interview Center (MDIC):** The User Agencies comprised of the Sheriff, Placerville Police Department, Department of Human Services and District Attorney work

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together toward the mutual goal of facilitating the investigation of child abuse cases in order to minimize the trauma to child victims and their families residing in the western portion of El Dorado County and to maximize the effectiveness of criminal prosecution.

- Alcohol and Drug Impaired Vertical Prosecution Program: This program has one Deputy District Attorney and one Investigator who are assigned to prosecute alcohol and drug impaired driving cases, as well as travel and training costs. These costs are offset with grant funding from the State Office of Traffic Safety. This grant was first awarded in FY 12-13.
- Elder Abuse Prosecution: – Deputy District Attorney's and Investigators work together with the Elder Protection Unit formed in 2006 to investigate and prosecute Elder Abuse Cases.
- SB 90: As required by law, the District Attorney's office is mandated by the State of California to appear on behalf of the District Attorney's office for cases where defendants were convicted of a crime and classified as one of the following: Sexually Violent Predator, Mentally Disordered Offender, Not Guilty By Reason of Insanity. The Deputy District Attorney appears at recommitment hearings to insure that the offender is not released back into the community.

Another subset of the SB 90 program is Child Abduction and Recovery. In most instances these abductions involve a parent that does not have custody of the child(ren) and has taken them out of the county/state. The investigator works with families and law enforcement agencies to recover the child and return them to their legal guardian.

- Sexual Assault/Domestic Violence: This unit currently covers all of the adult sexual assault, child sexual assault, child pornography, child abuse, and sexual registrant violators or the entire county. This unit also handles all of the domestic violence cases on the Western Slope.

Due to the extremely sensitive nature these cases are vertically prosecuted. Deputy district attorney's spend a significant amount of time meeting with victims and their families. These cases are all extremely sensitive and involve substantial time outside of the courtroom preparing for trial and conducting follow up investigations. Most of these cases result in prison sentences. Many involve potential life sentences and end up going to trial.

- Cold Case Homicides: Currently, there are approximately 53 cold case homicides to date. Of the 53 cases, 76% have been identified by the El Dorado County Sheriff's Office to have occurred in the last six years. The remaining 24% reside with the South Lake Tahoe Police Department. These figures do not include cold sexual assault cases which to date have not been identified.

One of the unique characteristics of cold homicide cases is that often the killer is a serial killer. In many cases there is evidence to indicate that the defendant(s) were responsible for other deaths that were never prosecuted. Due to increased technology in DNA testing the potential of bringing the killers to justice is now a possibility.

Environmental Crimes

Unit provides the investigation and prosecution of environmental cases. The El Dorado County District Attorney's

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Environmental Unit made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including, El Dorado County Environmental Management, Code Enforcement, Department of Transportation, and California Department of Fish & Game, California Air Resources Board, California Attorney General's Office, California District Attorney Association, State Water Resources Control Board, Lahontan Regional Water Quality Control Board, California Department of Forestry, as well as statewide cases with various other District Attorney's Offices. This unit is responsible for review and filing of environmental cases throughout El Dorado County. This unit investigates various forms of environmental crimes, including Hazardous Waste & underground storage tank (UST) violations, Hazardous Material Business Plan violations (which put our first responders at risk to hazardous waste exposure), and illegal/improper release of deleterious materials to state waters and rivers in El Dorado County. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various environmental protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices.

Funding for this program is achieved through the use of defendant judgments that are deposited into a trust fund. These funds are ongoing as cases are prosecuted on an annual basis. The total amount of judgments can vary depending on case load within the fiscal year.

Proposition 64

The El Dorado County District Attorney's Consumer Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with various

California and County Agencies including, Amador, Sacramento and Yolo County District Attorney's Offices, the California Department of Corporations, California Department of Motor Vehicles, California Department of Weights & Measures, California Department of Forestry, California Department of Home Furnishings, California Bureau of Automotive Repair, and the El Dorado County Code Enforcement and Department of Agriculture, in the investigation and prosecution of various forms of consumer fraud and unlawful business practices. Further, this unit is involved with review and handling all of the District Attorney Fraud Hotline and Consumer Fraud Complaints, as well as community outreach and fraud alerts concerning current fraud schemes and tactics. This unit investigates unlawful business practices in various forms, including cases against companies who have been short-selling underweight product for years, and businesses that have been defrauding customers through false advertising and mislabeling of products. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various consumer protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices. This program is funded through the use of funds collected from defendant judgments.

Real Estate Fraud

Unit provides the investigation and prosecution of Real Estate Fraud. The funding for Real Estate Fraud is ongoing. As the real estate instruments specified under GC 27388 are recorded, a \$3.00 fee is assessed with 90% of the fee being deposited into a Special Revenue Account for use by the District Attorney's office for the investigation and prosecution of Real Estate Fraud. In addition to the recorded

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document fees funding from a specialized grant referenced above will be utilized.

Victim Witness Assistance

The Victim Witness Assistance program serves as a resource to crime victims. The advocates funded under this grant are required to provide the following services: crisis intervention, emergency assistance, resource referral and assistance, direct counseling and therapy, claim assistance, property return, orientation, court escort, case status/ disposition, notification of family and friends.

Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis.

Victim Witness Claims

The Claims Specialist provide application intake, data entry, determine eligibility, and verify losses, including; medical, dental, wage loss, support loss, mental health counseling, funeral burial and relocation expenses. The benefit of having the claims processed in our county is that bills can be paid in a timely manner. The average processing time of claims done directly by the VCP Board is 3-6 months which causes ongoing stress to victims as providers will cut off services until payment is received. Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis.

Workers Compensation Insurance Fraud

The El Dorado County Workers Compensation Unit provides the investigation and prosecution of Workers Compensation Insurance Fraud in El Dorado County. This includes claimant, premium, uninsured employer and medical provider fraud. Claimant fraud includes employees making false or exaggerated

claims. Premium fraud occurs when employers misstate the type of work and or work experience of their employees in order to pay a lower premium. Uninsured employers are those who don't protect their employees by failing to obtain required workers compensation coverage. Medical provider fraud can occur when medical professional's bill for services not rendered, misrepresent the service provided, bill for unnecessary services, etc. This program is funded on an annual basis through a grant application to the State Department of Insurance.

Chief Administrative Office Recommendation

The Recommended Budget represents an increase of \$10,488 or less than 1% in revenues and an increase of \$315,040 or 4% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost is increased by \$304,552 or 5%. This represents a status quo budget.

The slight increase in revenue is due to an increase in the department's share of the public safety sales tax.

The increase in appropriations is primarily related to an increase in Services and Supplies of \$163,138. This amount includes the department's contract with the Center for Violence Free Relationships for victim support services, connectivity to the courts communication system (CLETS), and general liability. Some of these costs were incurred in FY 2015-16 but not included in the budget. Salaries and benefits are primarily increasing in worker's compensation (\$53,000) and retirement (\$81,000).

The recommended budget includes several position allocation changes that reflect the District Attorney's continued efforts to restructure his office, increasing the use of

DISTRICT ATTORNEY

technology to realize efficiency. The budget includes two vacant, unfunded Paralegal allocations. As a result of restructuring efforts, the District Attorney expects to delete two vacant allocations over the

course of the next year. The savings in the current budget associated with these positions is approximately \$185,000, which will become ongoing savings once the allocations are deleted.

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 22 DISTRICT ATTORNEY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ	SUBOBJ TITLE					
0342	PENALTY: BAD CHECK RESTITUTION	2,978	5,000	2,500	2,500	-2,500
0348	PENALTY: SUSPENDED DRIVERS LICENSE	8,300	16,500	10,000	10,000	-6,500
CLASS: 03	REV: FINE, FORFEITURE &	11,278	21,500	12,500	12,500	-9,000
0860	ST: PUBLIC SAFETY SALES TAX	938,139	968,880	969,562	979,251	10,371
0880	ST: OTHER	610,612	610,612	610,612	610,612	0
0896	ST: VEHICLE THEFT ALLOCATION	205,453	195,000	197,000	197,000	2,000
0898	ST: OES - OFFICE EMERGENCY SERVICES	88,934	88,934	88,934	88,934	0
CLASS: 05	REV: STATE INTERGOVERNMENTAL	1,843,138	1,863,426	1,866,108	1,875,797	12,371
1100	FED: OTHER	17,000	17,000	17,000	17,000	0
1124	FED:OFFICE OF EMERGENCY SERVICES	278,351	278,351	278,351	278,351	0
CLASS: 10	REV: FEDERAL	295,351	295,351	295,351	295,351	0
1501	COURT: FEE	360	500	500	500	0
1746	BLOOD DRAWS	45,000	45,000	35,000	35,000	-10,000
CLASS: 13	REV: CHARGE FOR SERVICES	45,360	45,500	35,500	35,500	-10,000
1940	MISC: REVENUE	2,361	0	2,500	2,500	2,500
1942	MISC: REIMBURSEMENT	300	0	0	0	0
CLASS: 19	REV: MISCELLANEOUS	2,661	0	2,500	2,500	2,500
2020	OPERATING TRANSFERS IN	659,003	702,054	631,359	716,671	14,617
CLASS: 20	REV: OTHER FINANCING SOURCES	659,003	702,054	631,359	716,671	14,617
TYPE: R SUBTOTAL		2,856,791	2,927,831	2,843,318	2,938,319	10,488

DISTRICT ATTORNEY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 22 DISTRICT ATTORNEY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	5,133,656	5,491,968	5,665,148	5,479,772	-12,196
3001	TEMPORARY EMPLOYEES	219,936	150,000	150,000	100,000	-50,000
3002	OVERTIME	169,646	142,000	180,000	142,000	0
3003	STANDBY PAY	10,312	0	0	0	0
3004	OTHER COMPENSATION	406,508	90,700	82,200	82,200	-8,500
3005	TAHOE DIFFERENTIAL	11,109	14,400	12,000	12,000	-2,400
3006	BILINGUAL PAY	4,100	6,240	4,160	4,160	-2,080
3020	RETIREMENT EMPLOYER SHARE	1,243,869	1,350,510	1,431,538	1,431,538	81,028
3022	MEDI CARE EMPLOYER SHARE	84,062	78,049	81,661	81,661	3,612
3040	HEALTH INSURANCE EMPLOYER	786,609	821,207	833,409	833,409	12,202
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	0	120	120	120
3042	LONG TERM DISABILITY EMPLOYER	13,720	13,827	13,650	13,650	-177
3043	DEFERRED COMPENSATION EMPLOYER	10,293	20,678	38,622	38,622	17,944
3046	RETIREE HEALTH: DEFINED	60,195	60,195	62,710	62,710	2,515
3060	WORKERS' COMPENSATION EMPLOYER	111,429	111,429	164,675	164,675	53,246
3080	FLEXIBLE BENEFITS	74,057	213,512	208,112	208,112	-5,400
CLASS: 30	SALARY & EMPLOYEE BENEFITS	8,339,501	8,564,715	8,928,005	8,654,629	89,914
4040	TELEPHONE COMPANY VENDOR	6,456	6,450	6,000	6,000	-450
4041	COUNTY PASS THRU TELEPHONE CHARGES	6,718	0	6,630	6,630	6,630
4044	CABLE/INTERNET SERVICE	248	0	500	500	500
4060	FOOD AND FOOD PRODUCTS	572	0	600	600	600
4100	INSURANCE: PREMIUM	52,520	52,520	65,111	65,111	12,591
4123	JURY/WITNESS EXPENSE	15,000	15,000	15,000	15,000	0
4124	WITNESS FEE	5,000	5,000	5,000	5,000	0
4128	WITNESS MILEAGE	5,000	5,000	5,000	5,000	0
4144	MAINT: COMPUTER	4,500	4,500	4,500	4,500	0
4220	MEMBERSHIPS	15,982	15,982	16,000	16,000	18
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	4,075	0	3,000	3,000	3,000
4260	OFFICE EXPENSE	10,165	10,000	10,000	10,000	0
4261	POSTAGE	5,000	5,000	5,000	5,000	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	3,050	3,050	3,050	3,050	0
4265	LAW BOOKS	29,562	15,023	20,000	20,000	4,977
4266	PRINTING / DUPLICATING SERVICES	15	500	500	500	0
4267	ON-LINE SUBSCRIPTIONS	880	6,500	6,500	6,500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	72,058	15,000	84,500	84,500	69,500
4308	EXTERNAL DATA PROCESSING SERVICES	58,528	25,000	41,000	41,000	16,000
4317	CRIMINAL INVESTIGATION	0	2,000	2,000	2,000	0
4320	VERBATIM: TRANSCRIPTION	11,648	10,000	10,000	10,000	0
4322	MEDICAL & SOBRIETY EXAMINATIONS	35,000	35,000	35,000	35,000	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	3,000	3,000	3,000	3,000	0
4420	RENT & LEASE: EQUIPMENT	18,000	18,000	18,000	18,000	0

DISTRICT ATTORNEY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 22 DISTRICT ATTORNEY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4421 RENT & LEASE: SECURITY SYSTEM	5,760	4,000	6,600	6,600	2,600
4440 RENT & LEASE: BUILDING &	66,680	65,000	72,000	72,000	7,000
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	1,500	1,500	1,500	1,500	0
4461 EQUIP: MINOR	5,000	5,000	20,000	20,000	15,000
4462 EQUIP: COMPUTER	34,595	34,595	2,500	2,500	-32,095
4464 EQUIP: LAW ENFORCEMENT	253	0	1,500	1,500	1,500
4465 EQUIP: VEHICLE	6,000	6,000	18,000	18,000	12,000
4500 SPECIAL DEPT EXPENSE	17,408	5,000	5,000	5,000	0
4501 SPECIAL PROJECTS	43,198	43,198	43,198	49,198	6,000
4503 STAFF DEVELOPMENT	22,403	15,745	18,000	18,000	2,255
4510 DISTRICT ATTORNEY	4,968	0	0	0	0
4529 SOFTWARE LICENSE	3,500	3,500	3,500	3,500	0
4540 STAFF DEVELOPMENT (NOT 1099)	40	0	0	0	0
4600 TRANSPORTATION & TRAVEL	23,971	17,344	20,000	20,000	2,656
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	9,532	6,000	10,000	10,000	4,000
4605 RENT & LEASE: VEHICLE	60,098	59,657	75,013	75,013	15,356
4606 FUEL PURCHASES	42,179	42,000	40,000	40,000	-2,000
4608 HOTEL ACCOMMODATIONS	27,405	14,500	25,000	25,000	10,500
4620 UTILITIES	28,094	25,000	30,000	30,000	5,000
CLASS: 40 SERVICE & SUPPLIES	765,561	600,564	757,702	763,702	163,138
5240 CONTRIB: NON-CNTY GOVERNMENTAL	50,000	50,000	50,000	50,000	0
5300 INTERFND: SERVICE BETWEEN FUND	2,310	2,500	2,500	2,500	0
CLASS: 50 OTHER CHARGES	52,310	52,500	52,500	52,500	0
6025 LEASEHOLD IMPROVEMENTS	667	0	0	0	0
6042 FIXED ASSET: COMPUTER SYSTEM	10,000	10,000	0	0	-10,000
CLASS: 60 FIXED ASSETS	10,667	10,000	0	0	-10,000
7001 OPERATING TRANSFERS OUT: FLEET	0	0	34,000	34,000	34,000
CLASS: 70 OTHER FINANCING USES	0	0	34,000	34,000	34,000
7200 INTRAFUND TRANSFERS: ONLY GENERAL	49,000	60,300	49,000	49,000	-11,300
7221 INTRAFND: RADIO EQUIPMENT & SUPPORT	1,000	1,000	1,000	1,000	0
7223 INTRAFND: MAIL SERVICE	3,848	3,848	4,248	4,248	400
7224 INTRAFND: STORES SUPPORT	287	287	175	175	-112
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	2,000	2,000	0	0	-2,000
CLASS: 72 INTRAFUND TRANSFERS	56,135	67,435	54,423	54,423	-13,012
7352 INTRFND ABATEMENTS: DA/FS CONTRACT	-476,000	-476,000	-350,000	-425,000	51,000
CLASS: 73 INTRAFUND ABATEMENT	-476,000	-476,000	-350,000	-425,000	51,000
TYPE: E SUBTOTAL	8,748,174	8,819,214	9,476,630	9,134,254	315,040
FUND TYPE: 10 SUBTOTAL	5,891,383	5,891,383	6,633,312	6,195,935	304,552
DEPARTMENT: 22 SUBTOTAL	5,891,383	5,891,383	6,633,312	6,195,935	304,552

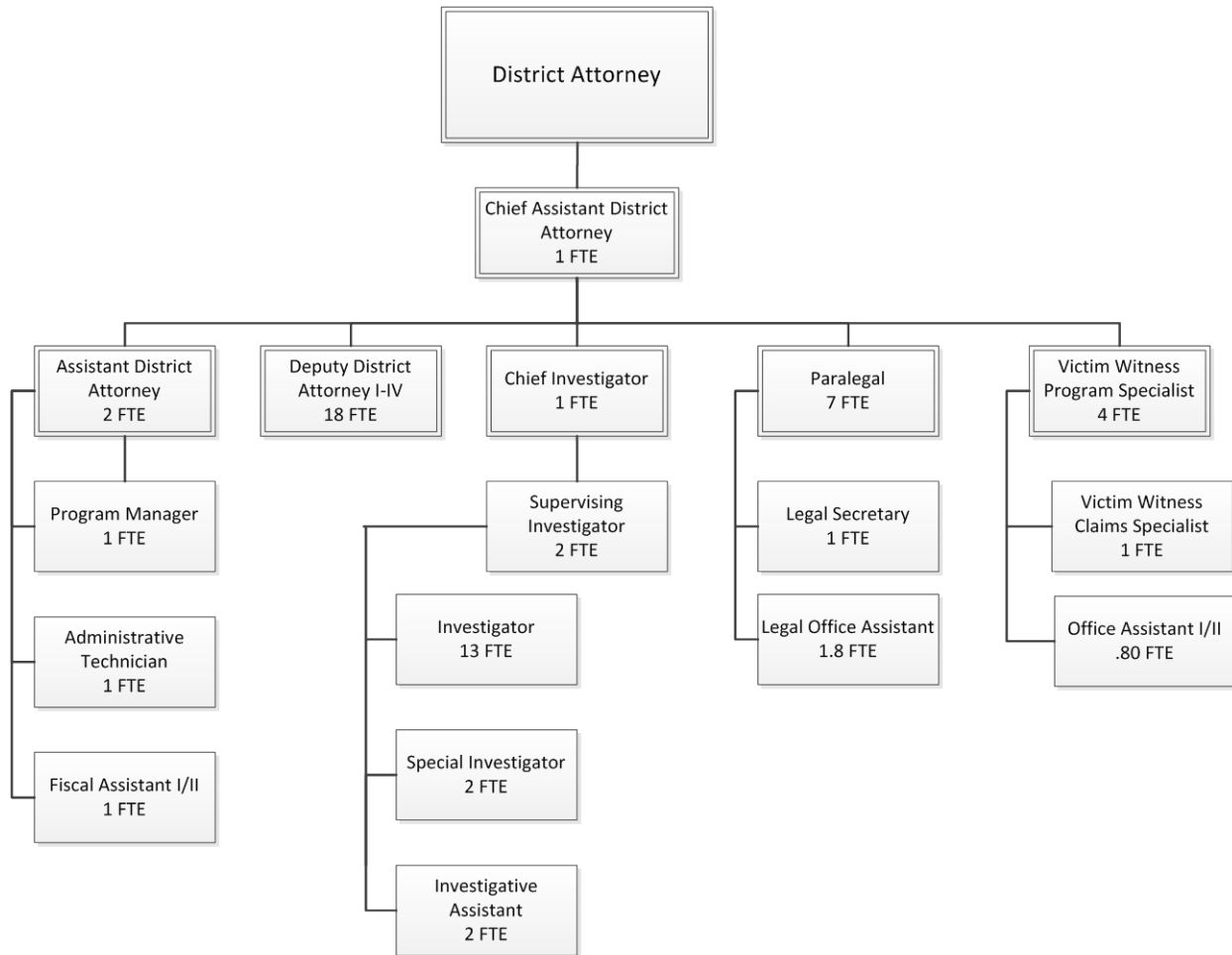
DISTRICT ATTORNEY

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
District Attorney	1.00	1.00	1.00	0.00
Assistant District Attorney	1.00	2.00	2.00	1.00
Chief Assistant District Attorney	1.00	1.00	1.00	0.00
Chief Investigator (DA)	1.00	1.00	1.00	0.00
Department Analyst I/II	1.00	1.00	1.00	0.00
Deputy District Attorney I-IV	19.00	18.00	18.00	-1.00
Fiscal Assistant I/II	1.00	1.00	1.00	0.00
Investigative Assistant	2.00	2.00	2.00	0.00
Investigator (D.A.)	13.00	13.00	13.00	0.00
Legal Office Assistant I/II	2.80	1.80	1.80	-1.00
Legal Secretarial Services Supervisor	2.00	0.00	0.00	-2.00
Legal Secretary I/II	5.00	1.00	1.00	-4.00
Office Assistant I/II	0.80	0.80	0.80	0.00
Paralegal *	1.00	6.00	6.00	5.00
Program Manager I	1.00	1.00	1.00	0.00
Special Investigator - District Attorney	1.00	2.00	2.00	1.00
Supervising Investigator (DA)	1.00	2.00	2.00	1.00
Victim Witness Claims Specialist I/II	1.00	1.00	1.00	0.00
Victim Witness Program Coordinator	1.00	0.00	0.00	-1.00
Victim Witness Program Specialist	3.00	4.00	4.00	1.00
Department Total	59.60	59.60	59.60	0.00

* Allocation includes 2 Vacant, Unfunded Paralegal's

DISTRICT ATTORNEY



Total FTE: 59.6

GRAND JURY

Mission

Grand Juries are appointed by the local State Superior Court of California and serve as investigative bodies. Civil grand juries are empowered to inquire into alleged criminal acts within the County; examine fiscal and management practices in County government, departments, cities and special districts; and to investigate allegations of misconduct of any public officer or officer within the County. If evidence warrants, the Jury files formal charges.

Grand Jury Financial Summary

	14/15 Actual	15/16 Budget	16/17 Dept Request	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Services & Supplies	46,886	72,550	72,550	72,550	-	0%
Intrafund Transfers	2,985	2,749	2,769	2,769	20	1%
Total Appropriations	49,871	75,299	75,319	75,319	20	0%
NCC	49,871	75,299	75,319	75,319	20	0%

Source of Funds

Net County Cost (\$75,319): The Grand Jury is entirely funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Services & Supplies (\$72,550): Primarily comprised of reimbursements for mileage (\$35,000) and for meeting time (\$28,000).

Intrafund Transfers (\$2,769): Intrafund transfers consist of charges from other departments, primarily for mail services (\$2,469).

2016-17 Summary of Department Programs

	Appropriations	Revenues	Net County Cost	Staffing
Operations Support	75,319	-	75,319	0
TOTAL	75,319	-	75,319	0

Program Summaries

Operations

The Grand Jury budget reflects the costs which may be incurred by the Civil Grand Jury members for their activities, as

authorized by the California Penal Code and the local Superior Court.

Chief Administrative Office Recommendation

The FY 2016-17 Recommended Budget is based on the FY 2015-16 approved budget

GRAND JURY

with a small increase of \$20 based on mail cost applied charges.

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 19 GRAND JURY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
4041	COUNTY PASS THRU TELEPHONE CHARGES	50	50	50	0
4127	GRAND JURY EXPENSE	28,000	28,000	28,000	0
4260	OFFICE EXPENSE	1,500	1,500	1,500	0
4261	POSTAGE	500	500	500	0
4262	SOFTWARE	650	650	650	0
4420	RENT & LEASE: EQUIPMENT	2,500	2,500	2,500	0
4503	STAFF DEVELOPMENT	2,850	2,850	2,850	0
4600	TRANSPORTATION & TRAVEL	1,500	1,500	1,500	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	35,000	35,000	35,000	0
CLASS: 40	SERVICE & SUPPLIES	72,550	72,550	72,550	0
7200	INTRAFUND TRANSFERS: ONLY GENERAL	300	300	300	0
7223	INTRAFND: MAIL SERVICE	2,449	2,449	2,469	20
CLASS: 72	INTRAFUND TRANSFERS	2,749	2,749	2,769	20
TYPE: E SUBTOTAL		75,299	75,299	75,319	20
FUND TYPE: 10	SUBTOTAL	75,299	75,299	75,319	20
DEPARTMENT: 19	SUBTOTAL	75,299	75,299	75,319	20

PROBATION

Mission

Providing Public Safety through Collaborative Partnerships and Innovative Practices in Corrections, with Accountability and Compassion.

Probation Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeitures	7,954	3,750	3,750	3,750	-	0%
State	1,874,345	2,145,754	2,107,378	2,119,748	(26,006)	-1%
Federal	84,496	55,000	70,000	75,000	20,000	36%
Other Governmental	30,011	25,000	25,000	25,000	-	0%
Charges for Service	360,331	318,000	274,000	274,000	(44,000)	-14%
Misc.	4,426	4,250	4,750	4,750	500	12%
Other Financing	2,582,211	3,338,306	3,514,560	3,514,560	176,254	5%
Total Revenue	4,943,774	5,890,060	5,999,438	6,016,808	126,748	2%
Salaries & Benefits	12,804,822	14,069,197	15,607,573	15,370,483	1,301,286	9%
Services & Supplies	1,650,448	2,815,933	2,938,153	2,877,153	61,220	2%
Other Charges	64,824	117,500	139,625	117,500	-	0%
Fixed Assets	64,305	-	-	-	-	0%
Operating Transfers	-	-	358,272	42,000	42,000	0%
Intrafund Transfers	51,862	38,456	32,633	32,633	(5,823)	-15%
Total Appropriations	14,636,261	17,041,086	19,076,256	18,439,769	1,398,683	8%
NCC	9,692,487	11,151,026	13,076,818	12,422,961	1,271,935	11%
FTE's	131	132	132	132	-	0%

Source of Funds

Fines, Forfeitures & Penalties (\$3,750): Administrative Fee for penalty restitution collections.

State Intergovernmental (\$2,119,748): Primarily comprised of Proposition 172, Public Safety Sales Tax (\$1,249,322), STC funding (\$59,020), and Juvenile Probation / Camp funding (\$811,406).

Federal Intergovernmental (\$75,000): Grant revenue.

Other Governmental Agencies (\$25,000): From Office of Education based on daily average attendance.

Charges for Services (\$274,000): Primarily comprised of Institutional Care and Support (\$125,000), Adult Probation Supervision Fees (\$50,000) and Care in Juvenile Hall (\$80,000).

Miscellaneous Revenue (\$4,750): For NSF Fees, SB90 Anger Management Fees and Domestic Violence fees.

Other Financing Sources (\$3,514,560): Includes AB109 (\$1,533,000), SLESF-JJCPA (\$617,000), Youth Offender Block Grant (\$616,040), CCPIF SB678 (\$300,100), Automation Trust (\$120,000), and State Sales Tax Realignment (\$157,000).

Net County Cost (\$12,422,961): The department is primarily funded with discretionary General Fund tax dollars.

PROBATION

These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$15,370,483): Primarily comprised of permanent salaries (\$8,533,000), retirement (\$2,927,000), and health insurance (\$2,338,000).

Services & Supplies (\$2,877,153): Primarily comprised of professional services (\$595,240), building lease (\$276,118), utilities (\$129,346), food and food products (\$164,000), and psychiatric medical care (\$293,010).

Other Charges (\$117,500): Consists of costs associated with the care and custody

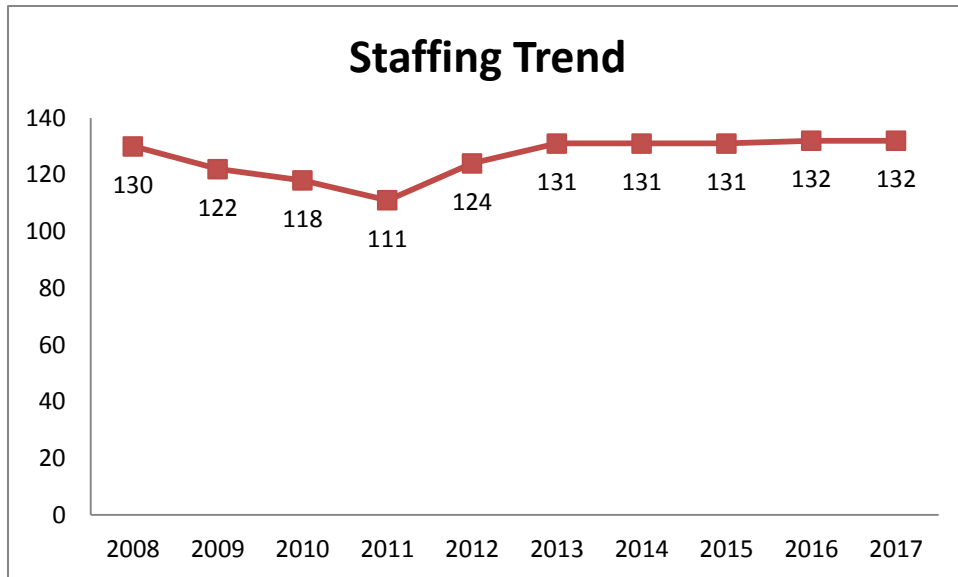
of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Facilities (DJF).

Operating Transfers (\$42,000): Transfer to Fleet for purchase of van for AB109 programs.

Intra-fund Transfers (\$32,633): Intra-fund transfers consist of charges from other departments for services such as building maintenance and Information Technologies programming.

Staffing Trend

Staffing for the Probation Department remains constant at 132 FTE, including 83 FTE on the West Slope and 49 FTE at South Lake Tahoe.



PROBATION

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Administration	4,471,540	184,020	4,287,520	24
Adult Probation Services	4,397,453	2,855,841	1,541,612	31
Juvenile Court Commitments	117,500	30,000	87,500	-
Juvenile Detention Facilities	7,045,575	1,308,389	5,737,186	58
Juvenile Probation Services	2,407,701	1,638,558	769,143	19
<i>TOTAL</i>	<i>18,439,769</i>	<i>6,016,808</i>	<i>12,422,961</i>	<i>132</i>

Program Summaries

Administration

The Administration Division plans, organizes, directs and supports the operations of the Probation Department. The division leads the development of policy and procedure and develops and oversees the departmental budget. The division also provides central department services such as fiscal, clerical, I.T., data, and H.R.

Adult Probation Services

The Adult Probation Services division provides countywide community supervision of adult offenders, and provides investigations and reports regarding offenders to the Superior Court. Activities in this division include general supervision, Post Release Community Supervision (PRCS) and Mandatory Community Supervision (MCS), Court services and investigations, Electronic Monitoring Program, Drug Court, Domestic Violence Court, DUI Court, Behavioral Health Court, Veteran's Court, enforcement of court orders, and brokering community services.

The Community Corrections Center provides adult offender intake, assessment and referral services, as well as "One Stop" supervision, treatment, education, vocational, and substance abuse

interventions. The CCC facility includes Probation, Human Services, Public Health, Mental Health, Education, and community-based services as prescribed through the Public Safety Realignment plan and funding.

Juvenile Court Commitments

This unit includes costs for the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Facilities (DJF) of the California Department of Corrections and Rehabilitation (CDCR). Revenue for this program comes from the Youthful Offender Block Grant.

Juvenile Detention Facilities

Operation of two medium security, juvenile detention facilities (Placerville/South Lake Tahoe) where juveniles await adjudication of cases for (delinquent) acts, and serve court-ordered (dispositions) in efforts toward rehabilitation and promoting public safety. The JDFs provide mandated services and treatment programs to incarcerated youth. The South Lake Tahoe facility houses the six month El Dorado County "Challenge" Commitment Program. Facilities must comply with State Title 15 and Title 24 regulations covering staffing ratios, (staff-to-juvenile), care and custody programming, housing conditions, facility maintenance,

PROBATION

medical, educational, and treatment services, and custody transports to Juvenile Court and out of County institutions.

Juvenile Probation Services

The Juvenile Probation Services division provides countywide community supervision of juveniles, and provides investigations and reports regarding juveniles to the Superior Court. Activities in the division include supervision, intake services, court services, Juvenile Electronic Monitoring Program, Juvenile Court Work Program, Teen Court, Juvenile Drug Court, Probation Supervision Officers embedded at local high schools, enforcement of Court orders, placement services, delinquency prevention, and brokering community services.

Chief Administrative Office Recommendation

The Recommended Budget represents an overall increase of \$126,748 or 2% in revenues and an increase of \$1,398,683 or 8% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost is increased by \$1,271,935 or 11%. This represents a status quo budget.

The increase in revenue is the result of additional AB109 funding and Youthful Offender Block Grant funding.

The increase in appropriations is primarily related to increased salaries and benefits (\$1,301,286). The majority of this increase is related to permanent salaries (\$873K), retirement (\$255K), worker's compensation costs (\$140K), and health insurance (\$129K). Much of the increase in permanent salaries is due to the fact that the department held several positions vacant in order to achieve savings in FY 2015-16.

The department included a request to make personnel allocation changes to improve efficiency and provide support for revenue-generating grants and federal claiming activities. The changes result in no net increase to the department's allocation and are expected to result in an overall savings of approximately \$5,000. These changes are recommended and have been reflected in the proposed personnel allocation and organizational chart. One of the recommended adjustments is the deletion of one Deputy Probation Officer I/II – Field and the addition of one Probation Assistant. This change would save the department approximately \$14,000 annually. However, the job classification has not been established by the Board of Supervisors so the addition is noted in italics on the personnel allocation chart.

Departmental requests that are not recommended at this time include \$296K in capital improvement projects:

- New carpeting for South Lake Tahoe Office (\$43K)
- Secure parking for Placerville Office (\$15K)
- Placerville Juvenile Hall shower upgrade (\$50K)
- Placerville Juvenile Hall security camera upgrade (\$54K)
- Heating for recreation yard at Juvenile Treatment Center in South Lake Tahoe (\$80K)
- South Lake Tahoe Juvenile Treatment Center security camera upgrade (\$54K)

These projects have not been included in the proposed work plan for the Facilities Division. All remaining capital funds are being used for deferred maintenance projects identified in the VANIR study. Currently, funding has not been identified for any new department requests.

PROBATION

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 25 PROBATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0341 PENALTY: RESTITUTION	5,500	3,750	3,750	3,750	0
CLASS: 03 REV: FINE, FORFEITURE &	5,500	3,750	3,750	3,750	0
0760 ST: CORRECTIONS	56,160	56,160	59,020	59,020	2,860
0860 ST: PUBLIC SAFETY SALES TAX	1,126,255	1,236,952	1,236,952	1,249,322	12,370
0880 ST: OTHER	797,824	852,642	811,406	811,406	-41,236
CLASS: 05 REV: STATE INTERGOVERNMENTAL	1,980,239	2,145,754	2,107,378	2,119,748	-26,006
1000 FED: ADMIN PUBLIC ASSISTANCE	68,000	55,000	70,000	75,000	20,000
1101 FED: BLOCK GRANT REVENUES	68,275	0	0	0	0
CLASS: 10 REV: FEDERAL	136,275	55,000	70,000	75,000	20,000
1202 REV: CARE - COMM ACTION RESPONSIVE	25,000	25,000	25,000	25,000	0
CLASS: 12 REV: OTHER GOVERNMENTAL	25,000	25,000	25,000	25,000	0
1680 INSTITUTIONAL CARE & SERVICES	123,650	180,000	125,000	125,000	-55,000
1683 PROBATION: ADULT DEFENDANT	50,000	50,000	50,000	50,000	0
1684 CARE IN JUVENILE HALL	74,000	70,000	80,000	80,000	10,000
1685 URINALYSIS TESTING	3,000	3,000	3,000	3,000	0
1747 HEMP - HOME ELECTRONIC MONITORING	13,000	13,000	13,000	13,000	0
1751 PROBATION: PRESENT REPORT FEE	2,500	2,000	3,000	3,000	1,000
CLASS: 13 REV: CHARGE FOR SERVICES	266,150	318,000	274,000	274,000	-44,000
1940 MISC: REVENUE	4,250	4,250	4,750	4,750	500
CLASS: 19 REV: MISCELLANEOUS	4,250	4,250	4,750	4,750	500
2020 OPERATING TRANSFERS IN	3,059,040	3,181,550	3,357,804	3,357,804	176,254
2027 OPERATING TRSNF IN: SALES TAX	156,756	156,756	156,756	156,756	0
CLASS: 20 REV: OTHER FINANCING SOURCES	3,215,796	3,338,306	3,514,560	3,514,560	176,254
TYPE: R SUBTOTAL	5,633,210	5,890,060	5,999,438	6,016,808	126,748

PROBATION

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 25 PROBATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	7,513,518	7,660,202	8,533,170	8,533,170	872,968
3001	TEMPORARY EMPLOYEES	116,760	116,760	128,101	68,101	-48,659
3002	OVERTIME	278,080	278,080	357,718	222,718	-55,362
3003	STANDBY PAY	20,468	20,468	20,468	20,468	0
3004	OTHER COMPENSATION	108,035	108,035	154,381	112,291	4,256
3005	TAHOE DIFFERENTIAL	117,600	117,600	117,600	117,600	0
3006	BILINGUAL PAY	13,520	13,520	11,440	11,440	-2,080
3020	RETIREMENT EMPLOYER SHARE	2,671,023	2,671,023	2,926,573	2,926,573	255,550
3022	MEDI CARE EMPLOYER SHARE	124,077	124,077	125,731	125,731	1,654
3040	HEALTH INSURANCE EMPLOYER	2,209,611	2,209,611	2,338,434	2,338,434	128,823
3042	LONG TERM DISABILITY EMPLOYER	21,001	21,001	21,293	21,293	292
3043	DEFERRED COMPENSATION EMPLOYER	20,466	20,466	19,959	19,959	-507
3046	RETIREE HEALTH: DEFINED	134,566	134,566	138,889	138,889	4,323
3060	WORKERS' COMPENSATION EMPLOYER	519,788	519,788	659,816	659,816	140,028
3080	FLEXIBLE BENEFITS	54,000	54,000	54,000	54,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	13,922,513	14,069,197	15,607,573	15,370,483	1,301,286
4020	CLOTHING & PERSONAL SUPPLIES	18,000	18,000	20,000	20,000	2,000
4022	UNIFORMS	2,381	2,000	2,250	2,250	250
4040	TELEPHONE COMPANY VENDOR	16,670	21,432	28,128	28,128	6,696
4041	COUNTY PASS THRU TELEPHONE CHARGES	8,303	12,000	9,114	9,114	-2,886
4044	CABLE/INTERNET SERVICE	2,484	2,484	2,784	2,784	300
4060	FOOD AND FOOD PRODUCTS	158,800	158,000	179,000	164,000	6,000
4080	HOUSEHOLD EXPENSE	43,400	45,500	46,000	40,000	-5,500
4085	REFUSE DISPOSAL	19,200	19,200	19,800	19,800	600
4086	JANITORIAL / CUSTODIAL SERVICES	18,000	18,000	21,600	21,600	3,600
4100	INSURANCE: PREMIUM	149,119	149,119	95,815	95,815	-53,304
4140	MAINT: EQUIPMENT	3,500	3,500	3,700	3,700	200
4144	MAINT: COMPUTER	53,714	46,979	97,424	97,424	50,445
4145	MAINTENANCE: EQUIPMENT PARTS	2,000	1,000	1,000	1,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	20,593	37,593	38,213	58,213	20,620
4197	MAINTENANCE BUILDING: SUPPLIES	913	800	1,800	1,800	1,000
4200	MEDICAL, DENTAL & LABORATORY	4,457	8,000	1,968	1,968	-6,032
4201	MEDICAL: FIELD SUPPLY	0	0	10,698	10,698	10,698
4220	MEMBERSHIPS	1,110	965	1,760	1,760	795
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	4,270	4,025	4,398	4,398	373
4260	OFFICE EXPENSE	38,200	39,200	37,410	37,410	-1,790
4261	POSTAGE	7,768	8,850	9,650	9,650	800
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	180	180	388	388	208
4264	BOOKS / MANUALS	17,066	28,400	18,200	18,200	-10,200
4266	PRINTING / DUPLICATING SERVICES	2,700	6,300	4,700	4,700	-1,600
4300	PROFESSIONAL & SPECIALIZED SERVICES	337,748	737,993	595,240	595,240	-142,753

PROBATION

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 25 PROBATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4308	EXTERNAL DATA PROCESSING SERVICES	3,348	3,348	3,420	3,420	72
4318	INTERPRETER	500	500	500	500	0
4320	VERBATIM: TRANSCRIPTION	500	500	500	500	0
4323	PSYCHIATRIC MEDICAL SERVICES	252,200	189,920	353,010	293,010	103,090
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	64,176	78,944	99,196	99,196	20,252
4329	PROBATION: NON GOVERNMENT AGENCY	2,025	1,800	3,600	3,600	1,800
4334	FIRE PREVENTION & INSPECTION	2,122	2,622	2,622	2,622	0
4400	PUBLICATION & LEGAL NOTICES	0	600	600	600	0
4420	RENT & LEASE: EQUIPMENT	24,904	24,904	26,478	26,478	1,574
4440	RENT & LEASE: BUILDING &	261,749	259,869	276,118	276,118	16,249
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,200	1,200	1,600	1,600	400
4461	EQUIP: MINOR	60,261	57,698	63,978	63,978	6,280
4462	EQUIP: COMPUTER	22,559	16,715	36,125	36,125	19,410
4463	EQUIP: TELEPHONE & RADIO	25,130	12,630	15,619	15,619	2,989
4464	EQUIP: LAW ENFORCEMENT	113,050	60,175	56,363	56,363	-3,812
4465	EQUIP: VEHICLE	3,315	1,300	27,000	27,000	25,700
4500	SPECIAL DEPT EXPENSE	144,108	149,355	102,047	102,047	-47,308
4501	SPECIAL PROJECTS	200	200	0	0	-200
4502	EDUCATIONAL MATERIALS	17	0	0	0	0
4503	STAFF DEVELOPMENT	45,826	66,564	98,495	98,495	31,931
4505	SB924: TRANSPORTATION & TRAVEL	175,000	151,529	184,807	184,807	33,278
4529	SOFTWARE LICENSE	50,676	43,813	6,072	6,072	-37,741
4534	AMMUNITION	26,824	34,268	28,320	28,320	-5,948
4564	ROAD: HERBICIDE	40	0	0	0	0
4600	TRANSPORTATION & TRAVEL	2,348	2,948	2,836	2,836	-112
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	8,880	12,072	9,460	9,460	-2,612
4605	RENT & LEASE: VEHICLE	91,553	97,022	109,216	109,216	12,194
4606	FUEL PURCHASES	34,157	45,012	45,205	45,205	193
4608	HOTEL ACCOMMODATIONS	3,600	4,705	4,580	4,580	-125
4620	UTILITIES	126,200	126,200	129,346	129,346	3,146
CLASS: 40	SERVICE & SUPPLIES	2,477,044	2,815,933	2,938,153	2,877,153	61,220
5000	SUPPORT & CARE OF PERSONS	87,082	64,000	139,625	117,500	53,500
5300	INTERFND: SERVICE BETWEEN FUND	700	700	0	0	-700
5319	INTERFND: MENTAL HEALTH SERVICES	29,718	52,800	0	0	-52,800
CLASS: 50	OTHER CHARGES	117,500	117,500	139,625	117,500	0
7000	OPERATING TRANSFERS OUT	60,000	0	316,272	0	0
7001	OPERATING TRANSFERS OUT: FLEET	0	0	42,000	42,000	42,000
CLASS: 70	OTHER FINANCING USES	60,000	0	358,272	42,000	42,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	2,440	6,440	1,000	1,000	-5,440
7210	INTRAFND: COLLECTIONS	4,600	4,600	3,371	3,371	-1,229
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	2,000	2,000	2,000	2,000	0
7223	INTRAFND: MAIL SERVICE	8,765	8,765	8,998	8,998	233
7224	INTRAFND: STORES SUPPORT	4,651	4,651	5,264	5,264	613
7231	INTRAFND: IS PROGRAMMING SUPPORT	2,000	2,000	2,000	2,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	10,000	10,000	10,000	10,000	0
CLASS: 72	INTRAFUND TRANSFERS	34,456	38,456	32,633	32,633	-5,823
TYPE: E SUBTOTAL		16,611,513	17,041,086	19,076,256	18,439,769	1,398,683
FUND TYPE: 10 SUBTOTAL		10,978,303	11,151,026	13,076,818	12,422,961	1,271,935
DEPARTMENT: 25 SUBTOTAL		10,978,303	11,151,026	13,076,818	12,422,961	1,271,935

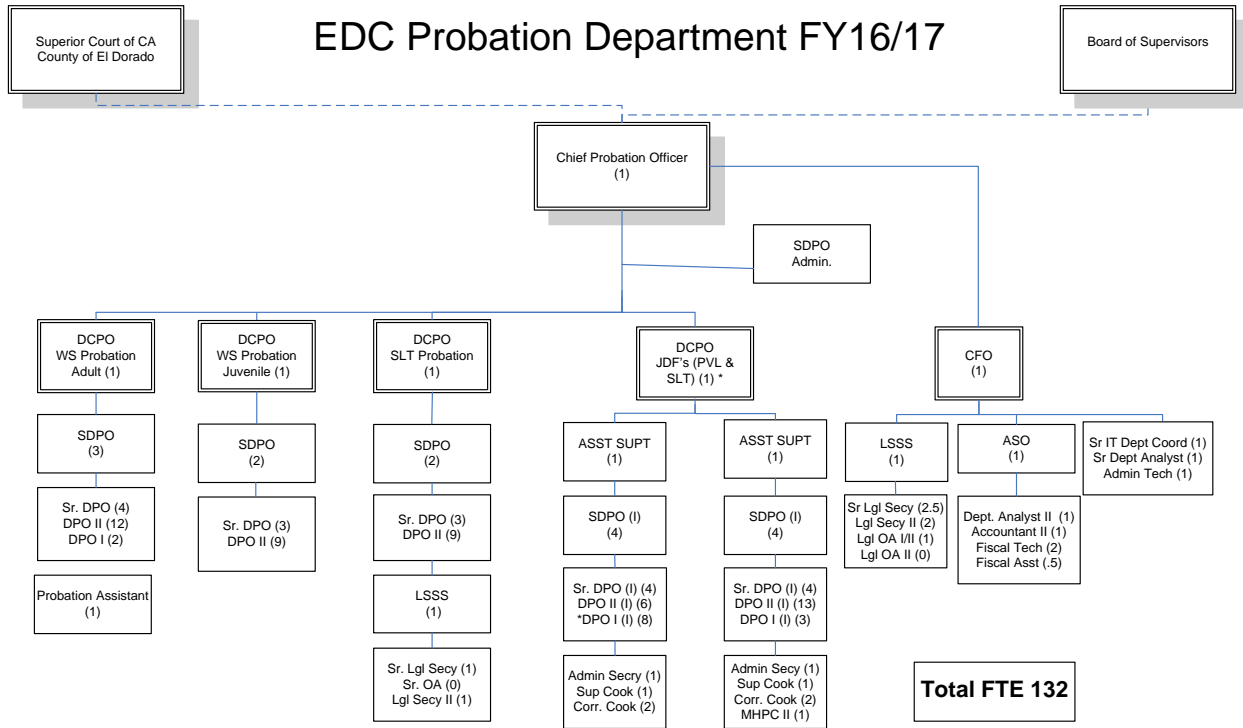
PROBATION

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Chief Probation Officer	1.00	1.00	1.00	0.00
Accountant I/II	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	0.00
Administrative Services Officer	0.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	0.00
Assistant Superintendent - Institutions	2.00	2.00	2.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Correctional Cook	4.00	4.00	4.00	0.00
Correctional Food Services Supervisor	2.00	2.00	2.00	0.00
Department Analyst I/II	1.00	1.00	1.00	0.00
Deputy Chief Probation Officer	4.00	4.00	4.00	0.00
Deputy Probation Officer I/II	32.00	31.00	31.00	-1.00
Deputy Probation Officer I/II - Limited Term	1.00	1.00	1.00	0.00
Deputy Probation Officer I/II - Institutions	31.00	30.00	30.00	-1.00
Fiscal Assistant	0.00	0.50	0.50	0.50
Fiscal Technician	2.00	2.00	2.00	0.00
Legal Office Assistant I/II	1.50	1.00	1.00	-0.50
Legal Secretarial Services Supervisor	2.00	2.00	2.00	0.00
Legal Secretary I/II	2.00	3.00	3.00	1.00
Mental Health Program Coordinator II	1.00	1.00	1.00	0.00
<i>Probation Assistant*</i>	<i>0.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
Sr. Department Analyst	1.00	1.00	1.00	0.00
Sr. Deputy Probation Officer	10.00	10.00	10.00	0.00
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	0.00
Sr. IT Department Coordinator	1.00	1.00	1.00	0.00
Sr. Legal Secretary	3.50	3.50	3.50	0.00
Sr. Office Assistant	1.00	0.00	0.00	-1.00
Supervising Deputy Probation Officer	8.00	8.00	8.00	0.00
Supervising Deputy Probation Officer - Institutions	8.00	8.00	8.00	0.00
Department Total	132.00	132.00	132.00	0.00

**Proposed Classification Title*

PROBATION



PUBLIC DEFENDER

Mission

The mission of the Department is to provide legal representation for people charged with criminal offenses who cannot afford to hire private counsel. The Public Defender's Office provides quality legal services in a compassionate and professional manner, providing constitutional balance to the El Dorado County legal system.

Public Defender Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
State	301,593	292,576	297,076	297,076	4,500	2%
Charges for Service	1,307	1,000	100	100	(900)	-90%
Misc.	5	10,000	-	-	(10,000)	-100%
Other Financing Sources	-	49,198	30,000	56,000	6,802	14%
Total Revenue	302,905	352,774	327,176	353,176	402	0%
Salaries and Benefits	2,932,848	3,304,761	3,395,646	3,395,646	90,885	3%
Services & Supplies	326,453	432,330	403,571	409,571	(22,759)	-5%
Fixed Assets	-	-	17,056	17,056	17,056	0%
Operating Transfers	-	-	52,000	52,000	52,000	0%
Intrafund Transfers	47,072	53,350	44,913	44,913	(8,437)	-16%
Total Appropriations	3,306,373	3,790,441	3,913,186	3,919,186	128,745	3%
NCC	3,003,468	3,437,667	3,586,010	3,566,010	128,343	4%
FTE's	24	23	23	23	-	0%

Source of Funds

State Intergovernmental (\$297,076): Includes revenue from Proposition 172 – Public Safety Sales Tax.

Charges for Service (\$100): Charges for service are comprised of charges for Public Defender Services.

Other Financing Sources (\$56,000): Revenue for AB 109 services

Net County Cost (\$3,566,010): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$3,395,646): Primarily comprised of permanent salaries (\$2,354,273), retirement (\$469,829) and health insurance (\$317,930).

Services & Supplies (\$409,571): Primarily comprised of building rents & leases (\$60,245), special projects related to anticipated one-time move costs for the Placerville Office (\$32,104), criminal investigations (\$61,217), professional services (\$107,910) and psychiatric medical (\$15,000).

Fixed Assets (\$17,056) – Leasehold improvements related to the relocation of the Placerville Office.

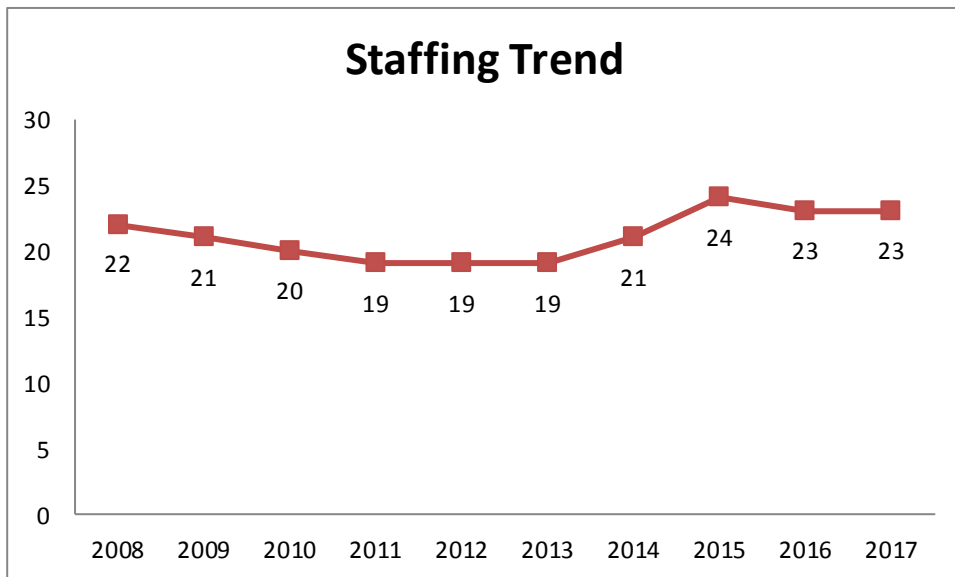
Operating Transfers (\$52,000) – Transfer to Fleet for the purchase of two vehicles.

PUBLIC DEFENDER

Intrafund Transfers (\$44,913): Charges from other departments, including charges from Information Technologies, mail and stores.

Staffing Trend

Staffing for the Public Defender over the past ten years has gone from 19 in FY 2005-06 to 23 in FY 2016-17. The proposed staff allocation for FY 2016-17 includes 18 FTE's on the West Slope and 5 FTE's in South Lake Tahoe.



PUBLIC DEFENDER

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Public Defender	3,919,186	353,176	3,566,010	23
<i>TOTAL</i>	<i>3,919,186</i>	<i>353,176</i>	<i>3,566,010</i>	<i>23</i>

Program Summaries

Public Defender

The functions of the Public Defender's Office are defined by California state law and the County Charter. The Public Defender provides legal representation, including investigative services, to adults and juveniles charged with criminal offenses who cannot afford to retain the services of a private attorney. The department also represents those who require conservatorship who are unable to care for themselves and/or manage their financial affairs. The department is a partner in several specialty courts, such as Veterans' Court, Behavioral Health Court, Proposition 36/Drug Court, and the new Family Wellness Court. The department also participates in standing committees, such as the Crisis Intervention Team ("CIT"), the Community Corrections Partnership ("CCP"), and the Elder Protection Unit ("EPU"). Clients of the department include:

- Adults accused of felonies or misdemeanors who cannot afford private counsel, including both new cases and violations of probation ("VOP");
- Juveniles accused of felonies or misdemeanors whose parents cannot afford private counsel, including both new cases and VOPs;
- LPS conservatees (mentally ill persons who are gravely disabled) on petitions to establish or re-establish conservatorship, on petitions for involuntary psychotropic medication, and on writs for involuntary psychiatric hospitalization;

- Probate conservatees (seniors and developmentally delayed persons who are unable to care for themselves) on petitions to establish the initial conservatorship and/or on petitions to renew the conservatorship;
- Clients in specialty courts, such as Behavioral Health Court, Veterans' Court, Proposition 36/Drug Court, and Family Wellness Court, when accepted into those programs as part of the overall justice mandate to reduce recidivism and facilitate re-entry into the community.

Chief Administrative Office Recommendation

The Recommended Budget represents an overall decrease of \$402 or less than 1% in revenues and an increase of \$128,745 or 3% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost is increased by \$128,343 or 4%. This represents a status quo budget.

The slight change in revenue is due to cumulative minor increases and decreases across several line items and does not represent a significant change to the department's overall revenue picture.

Appropriation increases are spread across several line items, including salaries (\$62K), worker's compensation (\$6K) and health insurance (\$25K). The increase in fixed assets (\$17K) is a one-time expense for leasehold improvements related to the department's relocation of the Placerville Office. The increase in other financing uses

PUBLIC DEFENDER

(\$52K) is also a one-time cost to purchase two vehicles for investigative staff. The department has been relying on long-term rental of fleet vehicles. The department has analyzed vehicle usage and determined that the usage warrants permanent assignment of two vehicles. Once the vehicles have been purchased, there should be no difference in the ongoing costs for the use of the vehicles and funds will accumulate for future replacement of these vehicles.

The department is requesting an increase in professional services to fund new services to assist the department's clients to develop individualized treatment plans and refer clients to services for substance abuse and mental health issues. The anticipated cost of these services is \$50,000. The Community Corrections Partnership (CCP), approved \$30,000 in AB109 funding to offset some of these costs as a pilot program to see if this type of service helps to reduce recidivism. The remaining \$20,000 is provided by the General Fund.

PUBLIC DEFENDER

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 23 PUBLIC DEFENDER

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
0860	ST: PUBLIC SAFETY SALES TAX	292,576	292,576	292,576	292,576	0
0880	ST: OTHER	10,000	0	4,500	4,500	4,500
CLASS: 05	REV: STATE INTERGOVERNMENTAL	302,576	292,576	297,076	297,076	4,500
1381	PUBLIC DEFENDER: INDIGENTS	1,000	1,000	100	100	-900
CLASS: 13	REV: CHARGE FOR SERVICES	1,000	1,000	100	100	-900
1940	MISC: REVENUE	0	10,000	0	0	-10,000
CLASS: 19	REV: MISCELLANEOUS	0	10,000	0	0	-10,000
2020	OPERATING TRANSFERS IN	49,198	49,198	30,000	56,000	6,802
CLASS: 20	REV: OTHER FINANCING SOURCES	49,198	49,198	30,000	56,000	6,802
TYPE: R SUBTOTAL		352,774	352,774	327,176	353,176	402

PUBLIC DEFENDER

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 23 PUBLIC DEFENDER

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	2,004,837	2,292,337	2,354,273	2,354,273	61,936
3001	TEMPORARY EMPLOYEES	65,000	0	5,000	5,000	5,000
3002	OVERTIME	2,500	10,000	5,000	5,000	-5,000
3004	OTHER COMPENSATION	250,000	20,000	25,000	25,000	5,000
3005	TAHOE DIFFERENTIAL	12,000	12,000	12,000	12,000	0
3006	BILINGUAL PAY	4,160	4,160	4,160	4,160	0
3020	RETIREMENT EMPLOYER SHARE	467,842	467,842	469,829	469,829	1,987
3022	MEDI CARE EMPLOYER SHARE	35,314	35,314	34,117	34,117	-1,197
3040	HEALTH INSURANCE EMPLOYER	292,604	292,604	317,930	317,930	25,326
3042	LONG TERM DISABILITY EMPLOYER	6,045	6,045	5,840	5,840	-205
3043	DEFERRED COMPENSATION EMPLOYER	29,184	29,184	21,556	21,556	-7,628
3046	RETIREE HEALTH: DEFINED	24,653	24,653	24,200	24,200	-453
3060	WORKERS' COMPENSATION EMPLOYER	20,622	20,622	26,741	26,741	6,119
3080	FLEXIBLE BENEFITS	90,000	90,000	90,000	90,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	3,304,761	3,304,761	3,395,646	3,395,646	90,885
4040	TELEPHONE COMPANY VENDOR	1,000	1,000	1,000	1,000	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,460	1,460	1,460	1,460	0
4080	HOUSEHOLD EXPENSE	300	300	300	300	0
4086	JANITORIAL / CUSTODIAL SERVICES	4,380	4,380	2,555	2,555	-1,825
4100	INSURANCE: PREMIUM	16,481	16,481	18,411	18,411	1,930
4120	JURY & WITNESS EXPENSE	0	0	4,260	4,260	4,260
4124	WITNESS FEE	0	0	180	180	180
4128	WITNESS MILEAGE	0	0	100	100	100
4220	MEMBERSHIPS	7,290	7,290	6,840	6,840	-450
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	780	780	780	780	0
4260	OFFICE EXPENSE	11,403	11,403	11,403	11,403	0
4261	POSTAGE	600	600	600	600	0
4262	SOFTWARE	540	540	640	640	100
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,500	1,500	500	500	-1,000
4265	LAW BOOKS	2,500	2,500	3,500	3,500	1,000
4266	PRINTING / DUPLICATING SERVICES	500	500	1,000	1,000	500
4267	ON-LINE SUBSCRIPTIONS	19,853	19,853	19,780	19,780	-73
4300	PROFESSIONAL & SPECIALIZED SERVICES	38,330	38,330	107,910	107,910	69,580
4318	INTERPRETER	5,000	5,000	3,500	3,500	-1,500
4320	VERBATIM: TRANSCRIPTION	6,000	6,000	7,500	7,500	1,500
4323	PSYCHIATRIC MEDICAL SERVICES	15,000	15,000	15,000	15,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	7,500	7,500	7,500	7,500	0
4343	PERIMETER SECURITY	0	0	1,264	1,264	1,264
4420	RENT & LEASE: EQUIPMENT	8,319	8,319	8,853	8,853	534
4440	RENT & LEASE: BUILDING &	84,895	84,895	60,245	60,245	-24,650
4461	EQUIP: MINOR	2,000	2,000	2,000	2,000	0

PUBLIC DEFENDER

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 23 PUBLIC DEFENDER

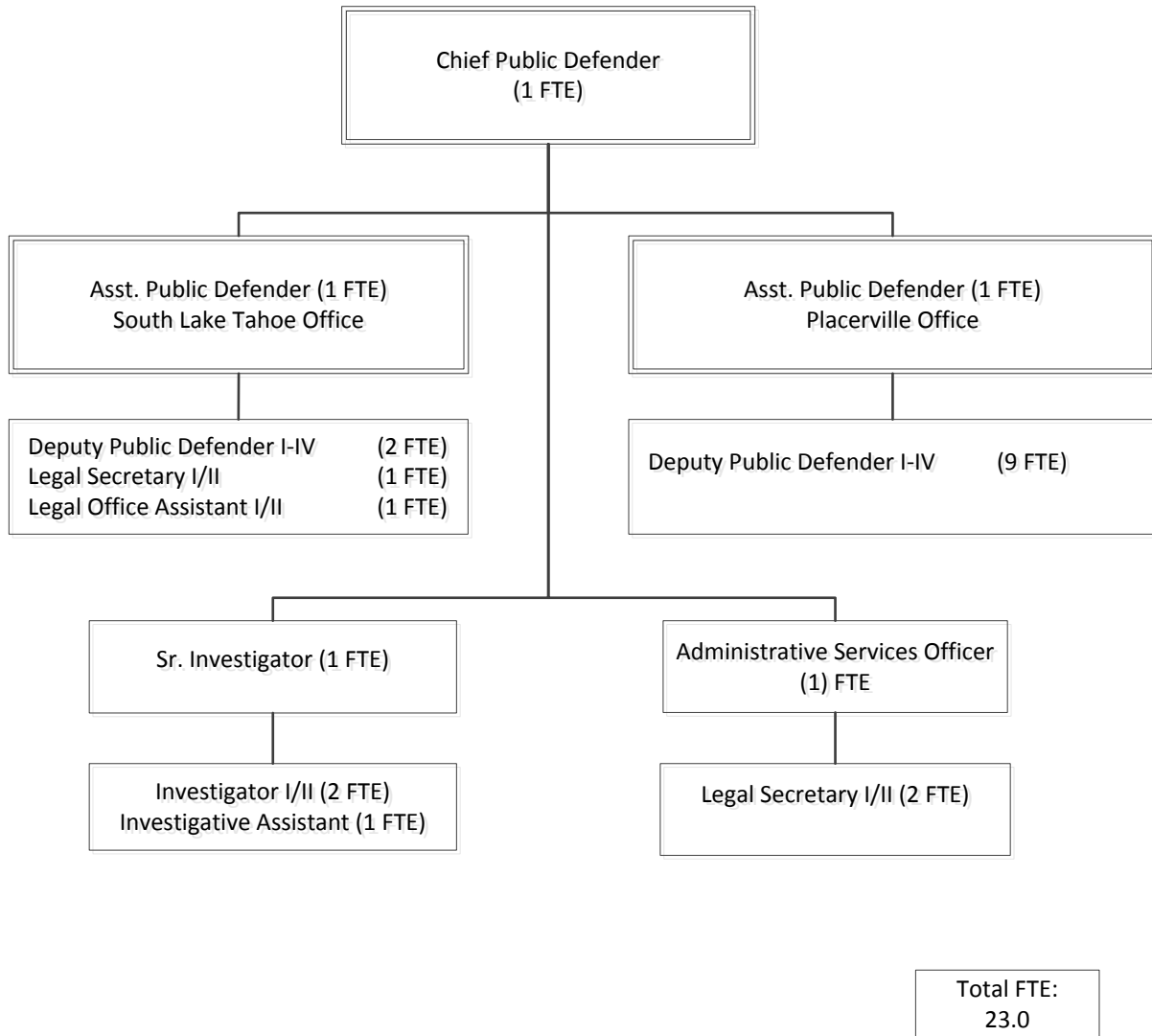
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4462 EQUIP: COMPUTER	21,300	21,300	22,630	22,630	1,330
4463 EQUIP: TELEPHONE & RADIO	250	250	250	250	0
4500 SPECIAL DEPT EXPENSE	0	0	0	6,000	6,000
4501 SPECIAL PROJECTS	103,371	103,371	32,104	32,104	-71,267
4502 EDUCATIONAL MATERIALS	0	0	500	500	500
4503 STAFF DEVELOPMENT	15,250	15,250	5,341	5,341	-9,909
4600 TRANSPORTATION & TRAVEL	1,500	1,500	3,671	3,671	2,171
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	9,000	9,000	16,256	16,256	7,256
4605 RENT & LEASE: VEHICLE	14,724	14,724	8,600	8,600	-6,124
4606 FUEL PURCHASES	8,000	8,000	8,000	8,000	0
4608 HOTEL ACCOMMODATIONS	5,950	5,950	6,338	6,338	388
4620 UTILITIES	17,354	17,354	12,800	12,800	-4,554
CLASS: 40 SERVICE & SUPPLIES	432,330	432,330	403,571	409,571	-22,759
6025 LEASEHOLD IMPROVEMENTS	0	0	17,056	17,056	17,056
CLASS: 60 FIXED ASSETS	0	0	17,056	17,056	17,056
7001 OPERATING TRANSFERS OUT: FLEET	0	0	52,000	52,000	52,000
CLASS: 70 OTHER FINANCING USES	0	0	52,000	52,000	52,000
7200 INTRAFUND TRANSFERS: ONLY GENERAL	100	100	100	100	0
7210 INTRAFND: COLLECTIONS	250	250	0	0	-250
7223 INTRAFND: MAIL SERVICE	2,699	2,699	2,728	2,728	29
7224 INTRAFND: STORES SUPPORT	861	861	585	585	-276
7231 INTRAFND: IS PROGRAMMING SUPPORT	49,440	49,440	40,000	40,000	-9,440
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	0	0	1,500	1,500	1,500
CLASS: 72 INTRAFUND TRANSFERS	53,350	53,350	44,913	44,913	-8,437
TYPE: E SUBTOTAL	3,790,441	3,790,441	3,913,186	3,919,186	128,745
FUND TYPE: 10 SUBTOTAL	3,437,667	3,437,667	3,586,010	3,566,010	128,343
DEPARTMENT: 23 SUBTOTAL	3,437,667	3,437,667	3,586,010	3,566,010	128,343

PUBLIC DEFENDER

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Public Defender	1.00	1.00	1.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Assistant Public Defender	1.00	1.00	1.00	-
Chief Assistant Public Defender	1.00	1.00	1.00	-
Deputy Public Defender II-IV	11.00	11.00	11.00	-
Investigative Assistant	1.00	1.00	1.00	-
Investigator (Public Defender)	2.00	2.00	2.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Legal Secretary I/II	3.00	3.00	3.00	-
Sr. Investigator	1.00	1.00	1.00	-
Department Total	23.00	23.00	23.00	-

PUBLIC DEFENDER



SHERIFF

Mission

The mission of the El Dorado County Sheriff's Office is to uphold the law through the investigation and enforcement of criminal and civil law, to provide leadership and law enforcement support to allied law enforcement agencies, to deliver consistent and humane treatment to those placed in our care and custody, and to perform these responsibilities in a manner that is responsive to the needs of our community and faithful to the Constitution of the United States and the Constitution of the State of California.

Sheriff Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	122,578	126,772	125,325	125,325	(1,447)	-1%
Licenses, Permits	119,967	113,200	116,700	161,700	48,500	43%
Fines, Forfeitures	44,917	45,000	35,000	35,000	(10,000)	-22%
Use of Money	4,200	4,200	4,200	4,200	-	0%
State	7,863,582	8,095,088	8,083,824	8,289,019	193,931	2%
Federal	781,164	1,445,602	327,744	327,744	(1,117,858)	-77%
Other Governmental	500,000	525,000	500,000	500,000	(25,000)	-5%
Charges for Service	505,914	442,293	422,800	422,800	(19,493)	-4%
Misc.	297,360	66,260	68,300	68,300	2,040	3%
Other Financing Sources	4,402,011	6,577,370	5,371,007	5,371,007	(1,206,363)	-18%
Total Revenue	14,641,693	17,440,785	15,054,900	15,305,095	(2,135,690)	-12%
Salaries and Benefits	47,113,208	50,034,612	56,447,688	53,549,816	3,515,204	7%
Services & Supplies	8,200,788	9,359,634	10,304,902	10,087,502	727,868	8%
Other Charges	31,490	568,952	75,000	75,000	(493,952)	-87%
Fixed Assets	879,452	1,825,492	1,865,000	1,295,000	(530,492)	-29%
Operating Transfers	124,321	-	36,000	36,000	36,000	0%
Intrafund Transfers	96,543	132,458	138,495	138,495	6,037	5%
Intrafund Abatement	(10,279)	-	(3,900)	(3,900)	(3,900)	0%
Total Appropriations	56,435,523	61,921,148	68,863,185	65,177,913	3,256,765	5%
NCC	41,793,830	44,480,363	53,808,285	49,872,818	5,392,455	12%
FTE's	372	374	378	374	-	-

Source of Funds

Taxes (\$125,325): Includes revenue from Unsecured Property Tax.

License, Permit and Franchises (\$161,700): Primarily comprised of alarm permit licensing (\$130,000) and permits to carry a concealed weapon (\$30,000).

Fines, Forfeitures and Penalties: (\$35,000): Includes vehicle code fines.

Use of Money & Property (\$4,200): Includes miscellaneous rents on antennas on County property supporting cellular phones.

State Intergovernmental (\$8,289,019): Comprised of Proposition 172, Public Safety Sales Tax (\$7,477,000), Boating & Waterways (\$320,000), POST – Peace Officers Training Program (\$45,000), Vehicle Abatement Surcharge (\$110,000), and Other State Revenue (\$280,000).

SHERIFF

Federal Intergovernmental (\$327,744): Comprised of Other Federal Revenue (\$321,361) and State Criminal Alien Assistant Program (SCAAP) (\$6,300).

Other Governmental Agencies (\$500,000): Includes revenue from Shingle Springs Rancheria (\$500,000).

Charges for Service (\$422,800): Primarily comprised of revenue from booking fees (\$90,000), weekender/work programs (\$58,000), civil process services (\$45,000), law enforcement services (\$95,000), Forest Service patrol (\$37,000), estate fees (\$12,000), and miscellaneous charges for services (\$31,000).

Miscellaneous (\$68,300): Primarily advertising (\$50,000), other sales (\$5,000), and Miscellaneous (\$7,500).

Operating Transfers (\$5,371,007): Includes revenue from special revenue funds to support the following programs – Trial Court Security (\$2,900,000), Live Scan (\$271,026), Community Corrections – AB109 (\$1,256,000), COPS (\$300,000), DOJ DNA Analysis (\$160,000), and CalMMET (\$85,000).

Net County Cost (\$49,872,818): The Sheriff's Office is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$53,549,816): Primarily comprised of salaries (\$28,833,000),

retirement (\$10,530,000), health insurance (\$5,993,000), and worker's compensation (\$3,777,000).

Services & Supplies (\$10,087,502): Primarily comprised of general liability insurance premium (\$1,388,192), food and food products (\$713,000), utilities (\$750,000), vehicle rents (\$1,087,000), fuel (\$866,000), professional services (\$830,000), law enforcement equipment (\$318,000), building rent (\$327,106), ammunition (\$216,000), and staff development (\$209,000).

Other Charges (\$75,000): Comprised of the cost applied from County Fleet for service on Sheriff's Office vehicles.

Fixed Assets (\$1,295,000): Primarily includes fixed assets for law enforcement equipment and computer equipment.

Other Financing Uses (\$36,000): Operating transfers out to Fleet for purchase of Sheriff vehicles.

Intra-fund Transfers (\$134,595): Includes charges from other departments for services primarily for building maintenance (\$103,000).

Intra-fund Abatement (\$3,900): Reimbursement for services to other departments.

Staffing Trend

Staffing for the Sheriff's Department over the past ten years has gone from 399 in FY 2007-08 to 374 in FY 2016-17.

SHERIFF



SHERIFF

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Administration				
Administration/Finance	1,951,689	677,000	1,274,689	16
Livescan Fingerprinting	267,126	297,226	(30,100)	-
<i>Administration Sub-Total</i>	<i>2,218,815</i>	<i>974,226</i>	<i>1,244,589</i>	<i>16</i>
Grants				
Boating & Waterways	513,830	444,871	68,959	1
OHV Rubicon	387,325	387,325	-	-
<i>Grants Sub-Total</i>	<i>901,155</i>	<i>832,196</i>	<i>68,959</i>	<i>1</i>
Custody				
Placerville Jail	11,284,259	1,671,086	9,613,173	78
SLT Transportation	20,146	-	20,146	-
South Lake Tahoe (SLT) Jail	5,730,594	45,600	5,684,994	45
Superior Courts	3,000,002	2,953,211	46,791	22
WS Transportation	724,171	25,000	699,171	3
<i>Custody Sub-Total</i>	<i>20,759,172</i>	<i>4,694,897</i>	<i>16,064,275</i>	<i>148</i>
Operations				
PATROL SERVICES				
Placerville Patrol	16,375,662	7,325,195	9,050,467	82
SLT Patrol	3,901,009	35,000	3,866,009	20
Substations	36,318	-	36,318	-
DETECTIVE UNITS				
CALMMET				
Placerville Detectives	4,023,842	160,000	3,863,842	18
Placerville Narcotics	1,830,443	145,000	1,685,443	7
SLT Detectives	638,711	-	638,711	3
SPECIALTY UNITS				
Canine Program	884,866	-	884,866	4
Crisis Negotiation Team	18,042	-	18,042	-
Dive Team	32,264	-	32,264	-
EOD Bomb Squad	35,030	-	35,030	-
Explorers	27,250	15,000	12,250	-
Fleet Vehicles	381,489	-	381,489	-
Office of Emergency Svcs	942,056	163,361	778,695	4
Reserves	13,950	-	13,950	-
Search & Rescue - SLT	283,796	65,570	218,226	1
Search & Rescue - WS	111,761	-	111,761	-
SWAT	193,802	-	193,802	-
<i>Operations Sub-Total</i>	<i>29,815,291</i>	<i>7,994,126</i>	<i>21,821,165</i>	<i>139</i>

SHERIFF

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Support Services			-	
Civil	445,904	111,250	334,654	3
Coroner	1,364,925	-	1,364,925	6
Dispatch	2,444,488	460,500	1,983,988	25
Honor Guard	7,800	-	7,800	-
Information Technology	2,184,128	-	2,184,128	6
Personnel	1,584,607	-	1,584,607	6
Property/Evidence	476,424	6,800	469,624	4
Public Administrator	139,609	12,000	127,609	1
Radio Shop	583,668	12,200	571,468	3
Range/Armory	268,976	-	268,976	-
Records	1,257,447	46,900	1,210,547	13
STARS	154,939	5,000	149,939	1
Training	568,935	45,000	523,935	2
Vehicle Abatement	1,630	110,000	(108,370)	-
<i>Support Services Sub-Total</i>	<i>11,483,480</i>	<i>809,650</i>	<i>10,673,830</i>	<i>70</i>
TOTAL	65,177,913	15,305,095	49,872,818	374
Jail Commissary	1,688,002	1,688,002	-	-

Program Summaries

Administration

Sheriff's Administration is responsible for the overall management of the Sheriff's Office and includes the office of the Sheriff, Captains, Sheriff's Executive Secretary, and Live Scan Fingerprinting. Also included within Administration is the Fiscal Services Division which is responsible for grant administration, accounting, budgeting, payroll, purchasing, and contract administration.

Grants

The Sheriff's Office administers a variety of State and Federal Grants, including grants relative to homeland security and funding to cover costs associated with providing law enforcement services on the County's lakes and waterways.

Custody

The Custody Division is responsible for the operation of the County's two adult custody facilities in Placerville and South Lake Tahoe. The Custody Division offers work programs, warrant services, courtroom security and perimeter security for our local Courts, transportation and supervision of inmates to court proceedings, and movement to other correctional facilities. The jails also provide a Commissary and contracted medical care for the inmates.

Operations

Patrol Services is responsible for County-wide law enforcement patrol activities; responding to calls for service; recording crime reports from citizens and handling investigations of crimes; making arrests where there is a violation of local, State, or

SHERIFF

Federal laws, codes, or ordinances; assisting other agencies during emergencies; and responding to any and all safety needs of the citizens of El Dorado County.

Included within the Patrol Services Division are the Crime Scene Investigators and Detective Units that are responsible for county-wide investigation of criminal cases, narcotics investigations and follow-up investigation of crimes referred by the Patrol Deputies, cases from the District Attorney and/or Probation Departments, and the coordination of investigations with multi-jurisdictional task forces. Additionally, Fleet, Bomb Squad, Search & Rescue, SWAT, K-9, the Dive Team, the Crisis Negotiation Team, the Sheriff's Honor Guard, Reserves, Explorers, Office of Emergency Services, the Public Information Officer, and the Sheriff's substations come under the Patrol Services Division.

Support Services

Support Services provides the public with employment opportunities, public records and property, the office of the Coroner, civil process, Vehicle Abatement, the Range/Armory, the Radio Shop, and Information Technology support to the Sheriff's Office. Also included within the Support Services Division are the Sheriff's Training section, Dispatch, the Professional Standards and Background Investigative Unit, Radio Communications staff, the Sheriff's Team of Active Retiree (STAR) program, and the Assistant Public Administrator.

Chief Administrative Office Recommendation

Fund Type 10

The Recommended Budget represents an overall decrease of \$2,135,690 or 12% in revenues and an increase of \$3,256,765 or

5% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost is increased by \$5,392,455 or 12%. The increase in Net County Cost is due primarily to increases in countywide costs including negotiated salary and benefits, combined with reductions in revenue. The Recommended Budget therefore represents a "status quo" NCC budget.

The largest source of revenue for the Sheriff's Office continues to be Proposition 172 - Public Safety Sales Tax revenue. This revenue is increasing by approximately 1% in the Recommended Budget. The CAO's office closely monitors this revenue stream and if any adjustments are necessary, they will be made in the addenda process.

The reductions in revenue are related to Homeland Security Grant funds, Federal Emergency Management Agency (FEMA) funds related to the King Fire (\$585K), Court security revenue (\$645,000) and Rural and Small Counties funding (\$520K). Revenue related to Homeland Security and Court Security may be increased during the addenda process, but any increase will be offset with appropriation increases.

Overall salaries and benefits are increasing by \$3,515,204. The majority of this increase is due to increases in permanent salaries (\$2,033,000), retirement (\$1,259,000), and worker's compensation (\$687,000). In addition to the increased countywide costs noted above, a reduction in the assumed salary and benefits savings, from \$2.9M in FY 2015-16 to \$1.1M in FY 2016-17, is contributing to the increase in salaries and benefits.

Services and supplies are increasing \$728,000 overall related to increased general liability costs, fuel and vehicle costs, and the inclusion of lease payments for two body scanners at the jails. The reduction in

SHERIFF

Other Charges of \$493,952 is related to mutual aid payments for the King Fire. Fixed assets are decreasing \$530K when compared to the FY 2015-16 budget primarily due to the replacement of the department's two robots in FY 2015-16.

Fund Type 11 – Jail Commissary

The Recommended Budget for Jail Commissary represents an increase in revenues and appropriations of \$119,323. As a result, total revenues and appropriations total \$1,688,002. There is no Net County Cost associated with this program.

Pending Issues and Policy Considerations

The Sheriff requested increases to the personnel allocation (below), citing large increases in property crimes and violent crimes regionally. These positions have not been included in the Recommended Budget due to ongoing budget constraints and the Board of Supervisors direction to maintain department budgets at a status quo level. The Sheriff does not concur with the CAO's recommendation not to include these positions in the FY 2016-17 Recommended Budget.

- Add 1.0 Detective (Deputy Sheriff I/II)
- Add 2.0 Correctional Officer I/II

- Add 1.0 Correctional Cook
- Add 1.0 Supervising IT Analyst
- Delete 1.0 Department Systems Analyst

The Recommended Budget includes an assumption of salary savings totaling approximately \$1.1M. This recommendation is based on historical salary and benefits savings in the department, and is just over one-third of the amount of salary savings assumed in the department's FY 2015-16 budget.

The Recommended Budget includes a reduction in the use of Rural and Small Counties funding of \$520,000. In FY 2015-16, this funding was used primarily to fund 3.0 deputies for the Resident Deputy program. The Sheriff has asked that this funding be reserved for future use on department needs such as replacement of the department's records management system and the purchase of a new mobile command center. With this recommendation, the Resident Deputy program will continue, funded with General Fund dollars.

The Recommended Budget for the Sheriff's Office does not include any additional resources for enforcement activities related to medical marijuana enforcement that may be necessary as a result of recent and possible future state legislation.

SHERIFF

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 24 SHERIFF

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0110 PROP TAX: CURR UNSECURED	126,772	126,772	125,325	125,325	-1,447
CLASS: 01 REV: TAXES	126,772	126,772	125,325	125,325	-1,447
0260 OTHER LICENSE & PERMITS	1,700	1,700	1,700	1,700	0
0274 PERMIT: ALARM	95,000	95,000	85,000	130,000	35,000
0275 PERMIT: CARRY CONCEALED WEAPON	16,500	16,500	30,000	30,000	13,500
CLASS: 02 REV: LICENSE, PERMIT, &	113,200	113,200	116,700	161,700	48,500
0300 VEHICLE CODE: FINES	45,000	45,000	35,000	35,000	-10,000
CLASS: 03 REV: FINE, FORFEITURE &	45,000	45,000	35,000	35,000	-10,000
0422 RENT: MISCELLANEOUS	4,200	4,200	4,200	4,200	0
CLASS: 04 REV: USE OF MONEY & PROPERTY	4,200	4,200	4,200	4,200	0
0542 ST: VEHICLE ABATEMENT SURCHARGE	110,000	110,000	110,000	110,000	0
0760 ST: CORRECTIONS	57,750	57,750	57,750	57,750	0
0780 ST: DISASTER RELIEF	146,322	146,322	0	0	-146,322
0860 ST: PUBLIC SAFETY SALES TAX	7,304,153	7,304,153	7,272,000	7,477,195	173,042
0880 ST: OTHER	122,317	122,317	279,528	279,528	157,211
0883 ST: POST - PEACE OFFICERS TRAINING	35,000	35,000	45,000	45,000	10,000
0900 ST: BOATING & WATERWAYS	360,211	319,546	319,546	319,546	0
CLASS: 05 REV: STATE INTERGOVERNMENTAL	8,135,753	8,095,088	8,083,824	8,289,019	193,931
1060 FED: FEMA - EMERGENCY MANAGEMENT	585,289	585,289	0	0	-585,289
1100 FED: OTHER	851,915	851,915	321,361	321,361	-530,554
1121 FED: SCAAP - ST CRIMINAL ALIEN ASST	8,398	8,398	6,383	6,383	-2,015
CLASS: 10 REV: FEDERAL	1,445,602	1,445,602	327,744	327,744	-1,117,858
1200 REV: OTHER GOVERNMENTAL AGENCIES	25,000	25,000	0	0	-25,000
1207 REV: SHINGLE SPRINGS RANCHERIA	500,000	500,000	500,000	500,000	0
CLASS: 12 REV: OTHER GOVERNMENTAL	525,000	525,000	500,000	500,000	-25,000
1340 COMMUNICATION SERVICES	7,000	7,000	7,000	7,000	0
1490 CIVIL PROCESS SERVICES	80,000	80,000	45,000	45,000	-35,000
1500 COURT: FEES & COSTS	100	100	100	100	0
1508 COURT: BOOKING FEE	89,793	89,793	90,000	90,000	207
1540 ESTATE FEES	12,000	12,000	12,000	12,000	0
1580 LAW ENFORCEMENT: SERVICES	85,400	85,400	95,000	95,000	9,600
1581 LAW ENFORCEMENT: USFS -US FOREST	37,000	37,000	37,000	37,000	0
1582 LAW ENFORCEMENT: FINGERPRINTING	25,000	25,000	25,000	25,000	0
1583 LAW ENFORCEMENT: VEHICLE ABATEMENT	1,000	1,000	0	0	-1,000
1740 CHARGES FOR SERVICES	21,000	21,000	31,000	31,000	10,000
1742 MISC: COPY FEES	8,500	8,500	8,500	8,500	0
1748 WEEKENDER: IN CUSTODY WORK	8,500	8,500	12,000	12,000	3,500
1749 WEEKENDER: WORK PROGRAM	65,000	65,000	58,000	58,000	-7,000
1800 INTERFND REV: SERVICE BETWEEN FUND	1,000	1,000	1,200	1,200	200
1802 INTERFND REV: RADIO EQUIPMENT &	1,000	1,000	1,000	1,000	0
CLASS: 13 REV: CHARGE FOR SERVICES	442,293	442,293	422,800	422,800	-19,493
1920 OTHER SALES	5,000	5,000	5,000	5,000	0
1940 MISC: REVENUE	9,500	9,500	7,500	7,500	-2,000
1943 MISC: DONATION	5,000	5,000	5,000	5,000	0
1951 ADVERTISING	45,960	45,960	50,000	50,000	4,040
1952 UNCLAIMED CASH	800	800	800	800	0
CLASS: 19 REV: MISCELLANEOUS	66,260	66,260	68,300	68,300	2,040
2020 OPERATING TRANSFERS IN	6,530,967	6,530,967	5,371,007	5,371,007	-1,159,960
CLASS: 20 REV: OTHER FINANCING SOURCES	6,530,967	6,530,967	5,371,007	5,371,007	-1,159,960
2100 RESIDUAL EQUITY TRANSFERS IN	46,403	46,403	0	0	-46,403
CLASS: 21 RESIDUAL EQUITY TRANSFERS	46,403	46,403	0	0	-46,403
TYPE: R SUBTOTAL	17,481,450	17,440,785	15,054,900	15,305,095	-2,135,690

SHERIFF

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 24 SHERIFF

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	26,800,366	26,800,366	31,665,826	28,832,954	2,032,588
3001	TEMPORARY EMPLOYEES	857,012	857,012	151,655	151,655	-705,357
3002	OVERTIME	2,127,919	2,127,919	2,114,844	2,059,844	-68,075
3003	STANDBY PAY	0	0	1,280	1,280	1,280
3004	OTHER COMPENSATION	368,753	368,753	227,880	227,880	-140,873
3005	TAHOE DIFFERENTIAL	194,400	194,400	194,400	194,400	0
3006	BILINGUAL PAY	30,940	30,940	35,100	35,100	4,160
3007	HAZARD PAY	28,080	28,080	31,200	31,200	3,120
3020	RETIREMENT EMPLOYER SHARE	9,066,833	9,270,833	10,529,400	10,529,400	1,258,567
3022	MEDI CARE EMPLOYER SHARE	431,890	431,890	456,525	456,525	24,635
3040	HEALTH INSURANCE EMPLOYER	5,600,364	5,600,364	5,992,526	5,992,526	392,162
3042	LONG TERM DISABILITY EMPLOYER	35,844	35,844	36,437	36,437	593
3043	DEFERRED COMPENSATION EMPLOYER	59,350	59,350	56,623	56,623	-2,727
3046	RETIREE HEALTH: DEFINED	382,126	382,126	389,309	389,309	7,183
3060	WORKERS' COMPENSATION EMPLOYER	3,089,995	3,089,995	3,777,295	3,777,295	687,300
3080	FLEXIBLE BENEFITS	631,740	756,740	787,388	777,388	20,648
CLASS: 30	SALARY & EMPLOYEE BENEFITS	49,705,612	50,034,612	56,447,688	53,549,816	3,515,204
4020	CLOTHING & PERSONAL SUPPLIES	119,563	119,563	145,866	145,866	26,303
4023	NON-CNTY EMPLOYEE UNIFORM ALLOWANCE	0	0	7,200	7,200	7,200
4040	TELEPHONE COMPANY VENDOR	153,628	153,628	150,120	150,120	-3,508
4041	COUNTY PASS THRU TELEPHONE CHARGES	27,571	27,571	36,475	36,475	8,904
4044	CABLE/INTERNET SERVICE	15,070	15,070	12,781	12,781	-2,289
4060	FOOD AND FOOD PRODUCTS	679,475	679,475	722,545	712,545	33,070
4080	HOUSEHOLD EXPENSE	122,415	122,415	140,662	140,662	18,247
4082	HOUSEHOLD EXP: OTHER	30,500	30,500	33,550	33,550	3,050
4083	LAUNDRY	1,872	1,872	0	0	-1,872
4085	REFUSE DISPOSAL	31,890	31,890	32,714	32,714	824
4086	JANITORIAL / CUSTODIAL SERVICES	21,800	21,800	21,800	21,800	0
4100	INSURANCE: PREMIUM	1,126,110	1,126,110	1,388,192	1,388,192	262,082
4101	INSURANCE: ADDITIONAL LIABILITY	3,000	3,000	3,000	3,000	0
4140	MAINT: EQUIPMENT	147,455	147,455	160,447	160,447	12,992
4141	MAINT: OFFICE EQUIPMENT	900	900	900	900	0
4142	MAINT: TELEPHONE / RADIO	12,500	12,500	15,500	15,500	3,000
4143	MAINT: SERVICE CONTRACT	117,822	117,822	0	0	-117,822
4144	MAINT: COMPUTER	266,622	266,622	327,717	327,717	61,095
4145	MAINTENANCE: EQUIPMENT PARTS	18,800	18,800	15,640	15,640	-3,160
4160	VEH MAINT: SERVICE CONTRACT	4,460	4,460	2,460	2,460	-2,000
4161	VEH MAINT: PARTS DIRECT CHARGE	6,750	6,750	6,750	6,750	0
4162	VEH MAINT: SUPPLIES	7,850	7,850	11,600	11,600	3,750
4164	VEH MAINT: TIRE & TUBES	4,850	4,850	4,850	4,850	0
4165	VEH MAINT: OIL & GREASE	700	700	500	500	-200
4180	MAINT: BUILDING & IMPROVEMENTS	135,750	135,750	150,250	150,250	14,500
4197	MAINTENANCE BUILDING: SUPPLIES	2,200	2,200	1,700	1,700	-500
4200	MEDICAL, DENTAL & LABORATORY	200	200	200	200	0
4220	MEMBERSHIPS	10,390	10,390	11,560	11,560	1,170
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	6,900	6,900	7,000	7,000	100
4260	OFFICE EXPENSE	90,765	90,765	89,375	89,375	-1,390
4261	POSTAGE	23,900	23,900	24,290	24,290	390
4262	SOFTWARE	21,996	21,996	120,570	73,570	51,574
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	3,715	3,715	6,303	6,303	2,588
4264	BOOKS / MANUALS	8,100	8,100	10,100	10,100	2,000
4265	LAW BOOKS	2,825	2,825	3,085	3,085	260
4266	PRINTING / DUPLICATING SERVICES	22,926	22,926	27,600	27,600	4,674
4267	ON-LINE SUBSCRIPTIONS	0	0	300	300	300

SHERIFF

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 24 SHERIFF

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4300	PROFESSIONAL & SPECIALIZED SERVICES	707,826	763,826	879,706	829,706	65,880
4308	EXTERNAL DATA PROCESSING SERVICES	119,600	119,600	115,000	115,000	-4,600
4320	VERBATIM: TRANSCRIPTION	3,280	3,280	3,280	3,280	0
4323	PSYCHIATRIC MEDICAL SERVICES	13,000	13,000	13,000	13,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	223,000	223,000	230,770	230,770	7,770
4334	FIRE PREVENTION & INSPECTION	5,622	5,622	7,322	7,322	1,700
4420	RENT & LEASE: EQUIPMENT	117,778	117,778	123,536	241,136	123,358
4421	RENT & LEASE: SECURITY SYSTEM	12,118	12,118	13,118	13,118	1,000
4440	RENT & LEASE: BUILDING &	308,356	308,356	327,106	327,106	18,750
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	55,973	54,768	77,509	77,509	22,741
4461	EQUIP: MINOR	171,459	162,269	176,891	176,891	14,622
4462	EQUIP: COMPUTER	388,606	388,606	324,021	136,021	-252,585
4463	EQUIP: TELEPHONE & RADIO	100,110	100,110	42,460	42,460	-57,650
4464	EQUIP: LAW ENFORCEMENT	433,926	433,926	318,261	318,261	-115,665
4465	EQUIP: VEHICLE	112,156	112,156	259,400	259,400	147,244
4500	SPECIAL DEPT EXPENSE	89,275	89,275	65,100	65,100	-24,175
4503	STAFF DEVELOPMENT	161,778	161,778	208,703	208,703	46,925
4505	SB924: TRANSPORTATION & TRAVEL	63,096	63,096	68,295	68,295	5,199
4506	FILM DEVELOPMENT & PHOTOGRAPHY	50	50	50	50	0
4529	SOFTWARE LICENSE	10,775	10,775	10,775	10,775	0
4534	AMMUNITION	216,037	216,037	216,037	216,037	0
4540	STAFF DEVELOPMENT (NOT 1099)	20,000	20,000	20,000	20,000	0
4600	TRANSPORTATION & TRAVEL	109,439	109,439	141,902	141,902	32,463
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	4,800	4,800	5,067	5,067	267
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	21,667	21,667	26,314	26,314	4,647
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	3,000	3,000	3,000	3,000	0
4605	RENT & LEASE: VEHICLE	899,465	899,465	1,117,153	1,087,153	187,688
4606	FUEL PURCHASES	757,334	757,334	875,827	865,827	108,493
4608	HOTEL ACCOMMODATIONS	181,825	181,825	189,889	189,889	8,064
4620	UTILITIES	751,408	751,408	751,808	751,808	400
CLASS: 40	SERVICE & SUPPLIES	9,314,029	9,359,634	10,304,902	10,087,502	727,868
5240	CONTRIB: NON-CNTY GOVERNMENTAL	558,852	558,852	0	0	-558,852
5300	INTERFND: SERVICE BETWEEN FUND	10,100	10,100	75,000	75,000	64,900
CLASS: 50	OTHER CHARGES	568,952	568,952	75,000	75,000	-493,952
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	100,500	100,500	255,000	210,000	109,500
6040	FIXED ASSET: EQUIPMENT	786,462	756,192	848,500	343,500	-412,692
6042	FIXED ASSET: COMPUTER SYSTEM	863,800	863,800	676,500	656,500	-207,300
6045	FIXED ASSET: VEHICLES	105,000	105,000	85,000	85,000	-20,000
CLASS: 60	FIXED ASSETS	1,855,762	1,825,492	1,865,000	1,295,000	-530,492
7001	OPERATING TRANSFERS OUT: FLEET	0	0	36,000	36,000	36,000
CLASS: 70	OTHER FINANCING USES	0	0	36,000	36,000	36,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	4,200	4,200	4,200	4,200	0
7223	INTRAFND: MAIL SERVICE	12,823	12,823	14,039	14,039	1,216
7224	INTRAFND: STORES SUPPORT	13,435	13,435	17,256	17,256	3,821
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	102,000	102,000	103,000	103,000	1,000
CLASS: 72	INTRAFUND TRANSFERS	132,458	132,458	138,495	138,495	6,037
7350	INTRFND ABATEMENTS: GF ONLY	0	0	-3,900	-3,900	-3,900
CLASS: 73	INTRAFUND ABATEMENT	0	0	-3,900	-3,900	-3,900
TYPE: E SUBTOTAL		61,576,813	61,921,148	68,863,185	65,177,913	3,256,765
FUND TYPE: 10 SUBTOTAL		44,095,363	44,480,363	53,808,285	49,872,818	5,392,455

SHERIFF

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 24 SHERIFF

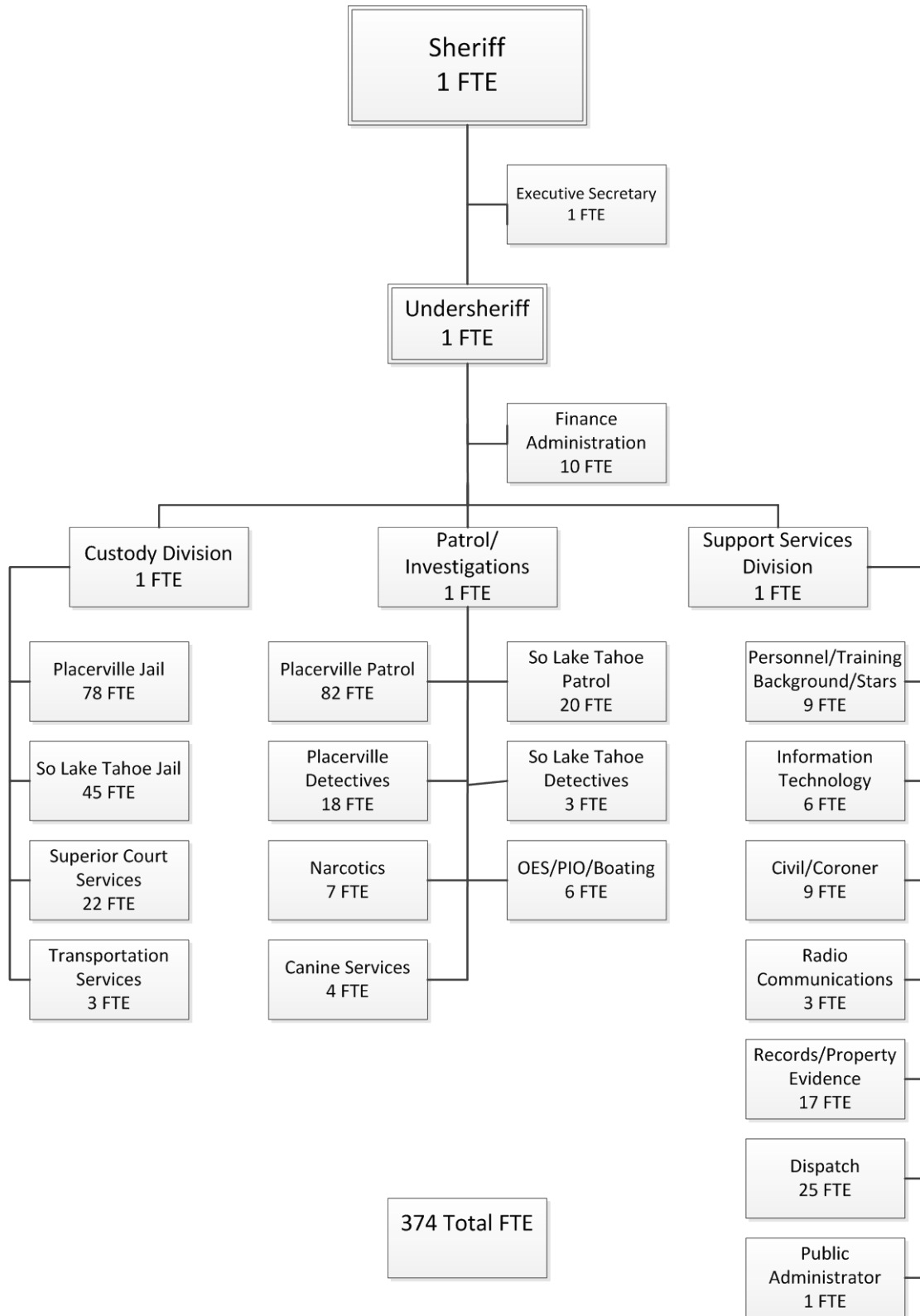
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0400	REV: INTEREST	1,920	1,920	4,500	2,580
CLASS: 04	REV: USE OF MONEY & PROPERTY	1,920	1,920	4,500	2,580
1944	INMATE WELFARE TRUST	357,801	357,801	357,801	0
CLASS: 19	REV: MISCELLANEOUS	357,801	357,801	357,801	0
0001	FUND BALANCE	1,208,958	1,208,958	1,325,701	116,743
CLASS: 22	FUND BALANCE	1,208,958	1,208,958	1,325,701	116,743
TYPE: R SUBTOTAL					
	1,568,679	1,568,679	1,688,002	1,688,002	119,323
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
4020	CLOTHING & PERSONAL SUPPLIES	6,000	6,000	4,000	-2,000
4044	CABLE/INTERNET SERVICE	12,000	12,000	6,000	-6,000
4080	HOUSEHOLD EXPENSE	2,579	2,579	2,500	-79
4260	OFFICE EXPENSE	4,500	4,500	5,000	500
4261	POSTAGE	6,000	6,000	7,000	1,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	500	0
4264	BOOKS / MANUALS	6,000	6,000	4,000	-2,000
4265	LAW BOOKS	1,000	1,000	500	-500
4266	PRINTING / DUPLICATING SERVICES	500	500	2,500	2,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	100,000	100,000	100,000	0
4302	CONSTRUCT & ENGINEER CONTRACTS	15,000	15,000	15,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	25,000	25,000	7,500	-17,500
4420	RENT & LEASE: EQUIPMENT	0	0	25,000	25,000
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	6,000	6,000	10,000	4,000
4461	EQUIP: MINOR	12,000	12,000	14,000	2,000
4462	EQUIP: COMPUTER	3,000	3,000	3,000	0
4500	SPECIAL DEPT EXPENSE	430,000	430,000	430,000	0
CLASS: 40	SERVICE & SUPPLIES	630,079	630,079	636,500	6,421
7700	APPROPRIATION FOR CONTINGENCIES	938,600	938,600	1,051,502	112,902
CLASS: 77	APPROPRIATION FOR	938,600	938,600	1,051,502	112,902
TYPE: E SUBTOTAL					
	1,568,679	1,568,679	1,688,002	1,688,002	119,323
FUND TYPE: 11	SUBTOTAL	0	0	0	0
DEPARTMENT: 24	SUBTOTAL	44,095,363	44,480,363	53,808,285	5,392,455

SHERIFF

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Sheriff/Public Administrator/Coroner	1.00	1.00	1.00	0.00
Undersheriff	1.00	1.00	1.00	0.00
Administrative Technician	2.00	2.00	2.00	0.00
Assistant Public Administrator	1.00	1.00	1.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Community Services Officer	5.00	5.00	5.00	0.00
Correctional Cook	6.00	7.00	6.00	0.00
Correctional Food Services Coordinator	1.00	1.00	1.00	0.00
Correctional Lieutenant	2.00	2.00	2.00	0.00
Correctional Officer I/II	85.00	87.00	85.00	0.00
Correctional Sergeant	11.00	11.00	11.00	0.00
Crime Analyst	1.00	1.00	1.00	0.00
Department Analyst I/II	2.00	2.00	2.00	0.00
Department Systems Analyst	5.00	4.00	5.00	0.00
Deputy Sheriff I/II	131.00	132.00	131.00	0.00
Detention Aide	4.00	4.00	4.00	0.00
Executive Secretary - Law & Justice	1.00	1.00	1.00	0.00
Human Resource Technician	1.00	1.00	1.00	0.00
Property/Evidence Technician	3.00	3.00	3.00	0.00
Public Safety Dispatcher I/II	15.00	15.00	15.00	0.00
Radio Maintenance Technician	2.00	2.00	2.00	0.00
Sheriff's Captain	3.00	3.00	3.00	0.00
Sheriff's Communication Manager	1.00	1.00	1.00	0.00
Sheriff's Fiscal Technician	4.00	4.00	4.00	0.00
Sheriff's Lieutenant	7.00	7.00	7.00	0.00
Sheriff's Records Supervisor	1.00	1.00	1.00	0.00
Sheriff's Security Officer	10.00	10.00	10.00	0.00
Sheriff's Sergeant	24.00	24.00	24.00	0.00
Sheriff's Support Services Manager	1.00	1.00	1.00	0.00
Sheriff's Technician I/II	25.00	25.00	25.00	0.00
Sheriff's Training Coordinator	1.00	1.00	1.00	0.00
Sr. Department Analyst	1.00	1.00	1.00	0.00
Sr. Public Safety Dispatcher	5.00	5.00	5.00	0.00
Sr. Sheriff's Technician	5.00	5.00	5.00	0.00
Supervising Information Technology Analyst	-	1.00	-	0.00
Supervising Property Evidence Technician	1.00	1.00	1.00	0.00
Supervising Public Safety Dispatcher	4.00	4.00	4.00	0.00
Department Total	374.00	378.00	374.00	0.00

SHERIFF



COUNTY'S COURT MAINTENANCE OF EFFORT (MOE)

Mission

The mission of the County's Court Maintenance of Effort (MOE) Department Budget is to provide the level of financial support to the State of California, as required by law, for the Superior Court of California, El Dorado County.

The State of California is now responsible for overall funding and operation of trial courts, including Court employees. County Boards of Supervisors throughout the State are responsible for providing a level of ongoing funding support through annual revenue "maintenance of effort" payments to the State, as specified in the California Government Code. Fees and fines levied as a result of Court action are collected by the Court and other County agencies. Collections are distributed as directed by law, with portions of that distribution allocated to the County General Fund, cities, and other State special funds and agencies. The General Fund share of such revenue is recorded in the County's Court MOE Budget.

Counties also continue to be responsible for the provision of indigent defense services (court appointed counsel for indigents).

Court MOE Financial Summary

	14/15 Actual	15/16 Budget	16/17 Dept Request	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeitures	506,475	458,227	403,788	403,788	(54,439)	-12%
Charges for Service	723,718	662,191	633,692	633,692	(28,499)	-4%
Misc.	17,620	20,000	10,000	10,000	(10,000)	-50%
Total Revenue	1,247,813	1,140,418	1,047,480	1,047,480	(92,938)	-8%
Services & Supplies	1,076,434	1,057,068	1,096,331	1,307,877	250,809	24%
Maintenance of Effort	1,066,246	1,274,000	1,274,000	1,274,000	-	0%
Total Appropriations	2,142,680	2,331,068	2,370,331	2,581,877	250,809	11%
NCC	894,867	1,190,650	1,322,851	1,534,397	343,747	29%
FTE's	-	-	-	-	-	-

Source of Funds

Fine, Forfeiture & Penalties (\$403,788): Includes vehicle fines (\$13,500), Court fines (\$352,350), and other miscellaneous fines (\$38,000).

Charges for Service (\$633,692): Primarily comprised of Court fees associated with traffic school fees (\$359,500), and the County share of State Penalty fees (\$180,400).

Miscellaneous Revenue (\$10,000)

Net County Cost: (\$1,534,397): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Services & Supplies (\$1,307,877): Primarily comprised of the contractual service program for court appointed attorneys (\$997,677), professional and specialized

COUNTY'S COURT MAINTENANCE OF EFFORT (MOE)

services for indigent defense services (\$160,000), criminal investigation for indigent defense cases (\$75,000) and psychiatric medical for indigent defense cases (\$60,000).

Other Charges (\$1,274,000): The County's payment of the mandated revenue

"maintenance of effort" for ongoing support of the State Superior Court.

Staffing Trend

There is no staffing within this Department. The contract for indigent defense services is administered by the Chief Administrative Office

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Court Facilities	334,000	-	334,000	0
Indigent Defense	1,307,877	10,000	1,297,877	0
Maintenance of Effort	940,000	1,037,480	(97,480)	0
<i>TOTAL</i>	<i>2,581,877</i>	<i>1,047,480</i>	<i>1,534,397</i>	<i>0</i>

Program Summaries

Court Facilities

Appropriations for court facilities are provided in compliance with statutory requirements that the County pay for the operation and maintenance of court facilities. This budget provides funding for the County Facility Payment (CFP) under AB1491.

AB1491 (formerly SB1732), the State Trial Court Facilities Act, required the County to transfer Court occupied facilities and properties to the State either by title or responsibility. The County completed the transfer of Court facilities in November 2008 with the transfer becoming effective January 2, 2009. Upon transfer of the facilities and properties an annual County Facilities Payment (CFP) was established requiring the County to sustain a level of financial support for the on-going maintenance and utilities of the State's court facilities.

Indigent Defense

The Indigent Defense program consists of Court appointed private attorneys serving as indigent conflict counsel for those cases where either the Judge or the County Public Defender has determined a conflict exists. Conflicts can exist for a number of different reasons. Examples include a case where the Public Defender may already be defending a client on a different case or where a client is linked to circumstances in a different client's case. Conflict panel attorneys can also be assigned by the Judges to cases where there are multiple defendants or where special circumstances exist such as the death penalty which requires, by law, a minimum of two attorneys, one of which would come from the conflict panel.

The program includes a contract with a local law firm to coordinate a panel of 11 attorneys (8 West Slope and 3 South Lake Tahoe). In addition, this budget includes

COUNTY'S COURT MAINTENANCE OF EFFORT (MOE)

funding for court ordered services associated with the defense of indigent clients.

Superior Court Maintenance of Effort

The Court Maintenance of Effort budget unit reflects the County's share of fines and fees levied during Court proceedings, some of which are collected and distributed by the State Superior Court, El Dorado County branch. The Court MOE budget unit also includes appropriations for the County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court. (Appropriations for local Court operations are not reflected in the County Budget since the Court is now a part of the State system. The State's appropriations to the local courts Statewide are determined by the State Judicial Council based upon recommendations from the State Administrative Office of Courts.)

Chief Administrative Office Recommendation

The Recommended Budget for the Court Maintenance of Effort represents a reduction in revenue of \$92,938 or 8% and an increase in appropriations of \$250,809 or 11% from the FY 2015-16 approved budget. As a result, the Net County Cost is increased \$343,747 or 29%.

The increase in appropriations is due to an increase in expenses for indigent defense. The Chief Administrative Office issued a Request for Proposals (RFP) for conflict attorney services for indigent clients. The Board awarded the contract to El Dorado Law, A Professional Law Corporation. Rather than contract directly with the conflict panel attorneys, El Dorado Law will administer the panel of 11 attorneys as subcontractors. In addition, El Dorado Law will provide administrative support and will collect and report data to the County in order to assist in better evaluation and management of these services. Individual attorney pay will be increased by 15%, commensurate with increases received by most County employees over the past several years.

COUNTY'S COURT MAINTENANCE OF EFFORT (MOE)

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 20 SUPERIOR COURT MOE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
0300	VEHICLE CODE: FINES	13,835	13,835	13,536	13,536	-299
0301	VEHICLE CODE: COURT FINES	407,384	407,384	352,356	352,356	-55,028
0320	COURT FINE: OTHER	37,008	37,008	37,896	37,896	888
CLASS: 03	REV: FINE, FORFEITURE &	458,227	458,227	403,788	403,788	-54,439
1500	COURT: FEES & COSTS	743	743	485	485	-258
1504	COURT: SUMMARY JUDGMENT	9,264	9,264	8,000	8,000	-1,264
1510	COURT: TRAFFIC BAIL SCHOOL VC42007	364,587	364,587	359,534	359,534	-5,053
1511	COURT: TRAFFIC SCHOOL VC42007.1	76,828	76,828	78,918	78,918	2,090
1512	COURT: CITE/OWN RECOG PC1463.07	743	743	390	390	-353
1513	COURT: AB233 CNTY SHARE ST PENALTY	208,859	208,859	180,429	180,429	-28,430
1517	COURT: CONFLICT ATTORNEY	1,167	1,167	5,936	5,936	4,769
CLASS: 13	REV: CHARGE FOR SERVICES	662,191	662,191	633,692	633,692	-28,499
1942	MISC: REIMBURSEMENT	20,000	20,000	10,000	10,000	-10,000
CLASS: 19	REV: MISCELLANEOUS	20,000	20,000	10,000	10,000	-10,000
TYPE: R SUBTOTAL						
		1,140,418	1,140,418	1,047,480	1,047,480	-92,938
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
4120	JURY & WITNESS EXPENSE	5,000	5,000	5,000	5,000	0
4122	JURY EXP: CRIMINAL	0	0	2,000	2,000	2,000
4126	JURY MILEAGE: CRIMINAL	2,000	2,000	2,200	2,200	200
4127	GRAND JURY EXPENSE	6,372	6,372	6,000	6,000	-372
4300	PROFESSIONAL & SPECIALIZED SERVICES	10,000	10,000	10,000	10,000	0
4310	CONTRACTUAL SERVICE PROGRAM	748,696	748,696	786,131	997,677	248,981
4313	LEGAL SERVICES	145,000	145,000	145,000	145,000	0
4317	CRIMINAL INVESTIGATION	75,000	75,000	75,000	75,000	0
4320	VERBATIM: TRANSCRIPTION	5,000	5,000	5,000	5,000	0
4323	PSYCHIATRIC MEDICAL SERVICES	60,000	60,000	60,000	60,000	0
CLASS: 40	SERVICE & SUPPLIES	1,057,068	1,057,068	1,096,331	1,307,877	250,809
5240	CONTRIB: NON-CNTY GOVERNMENTAL	334,000	334,000	334,000	334,000	0
5242	AB233: MOE COURT REVENUE	940,000	940,000	940,000	940,000	0
CLASS: 50	OTHER CHARGES	1,274,000	1,274,000	1,274,000	1,274,000	0
TYPE: E SUBTOTAL						
		2,331,068	2,331,068	2,370,331	2,581,877	250,809
FUND TYPE: 10 SUBTOTAL						
		1,190,650	1,190,650	1,322,851	1,534,397	343,747
DEPARTMENT: 20 SUBTOTAL						
		1,190,650	1,190,650	1,322,851	1,534,397	343,747

AGRICULTURAL COMMISSIONER

Mission

The Department of Agriculture, Weights & Measures' mission is to protect, enhance and promote the preservation of agriculture and the environment while sustaining the public health, safety and welfare of all citizens, and to provide consumer and marketplace protections through the fair and equitable enforcement of laws and regulations.

Agriculture Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Licenses, Permits	103,244	118,863	120,099	120,099	1,236	1%
Use of Money	40	300	300	300	-	0%
State	527,059	555,918	574,147	574,147	18,229	3%
Federal	102,803	137,338	138,128	138,128	790	1%
Other Governmental	29,729	13,727	13,727	13,727	-	0%
Charges for Service	11,210	33,693	33,693	33,693	-	0%
Misc.	270	200	200	200	-	0%
Total Revenue	774,355	860,039	880,294	880,294	20,255	2%
Salaries and Benefits	1,094,953	1,119,239	1,158,999	1,158,999	39,760	4%
Services & Supplies	165,059	192,921	220,410	220,410	27,489	14%
Other Charges	2,784	1,000	1,000	1,000	-	0%
Intrafund Transfers	2,855	5,808	5,617	5,617	(191)	-3%
Total Appropriations	1,265,651	1,318,968	1,386,026	1,386,026	67,058	5%
NCC	491,296	458,929	505,732	505,732	46,803	10%
FTE's	10	12	12	12	-	0%

Source of Funds

License, Permit, & Franchises (\$120,099): This revenue is from registration and license fees from structural and other pest control operators and pilots, as well as commercial weighing and measuring device registration fees.

Use of Money & Property (\$300): The department rents a gopher machine, spray and weed equipment to the general public.

State (\$574,147): The Agriculture Department's largest revenue source outside of the County's General Fund is unclaimed gas tax (\$288,816). Other large sources of funding include reimbursements for pest detection (\$131,279) and the

County portion of the State mill assessment based on pesticide sales (\$134,540).

Federal (\$138,128): This includes federally funded grants for the noxious weed program through the California Department of Food and Agriculture and funding through Sierra Nevada Conservancy for the noxious weed eradication program. With these funds we are able to continue our survey and detection efforts to protect El Dorado County from noxious weeds. This funding is integral to our continued efforts in protecting agriculture and our natural resources from the detrimental effects of noxious weeds.

Other Governmental Agencies (\$13,727): Contracts with Alpine County to enforce agricultural, weights & measures services.

AGRICULTURAL COMMISSIONER

Charge for Services (\$33,693): Primarily consists of the Agricultural Commission’s review fees for agriculture zoning related issues for general plan implementation, and small farm inspections for El Dorado Irrigation District. Other charges include hazardous materials emergency business plan inspections, and testing of non-commercial scales at an hourly charge.

Miscellaneous (\$200): Sale of Neutroleum Alpha, an odor masker and the sale of nonrestricted-use pesticide gas cartridges for ground squirrel control.

Net County Cost (\$505,732): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$1,158,999): Primarily comprised of permanent salaries (\$710,820), health insurance (\$116,677), temporary help (\$109,735) and retirement (\$155,533).

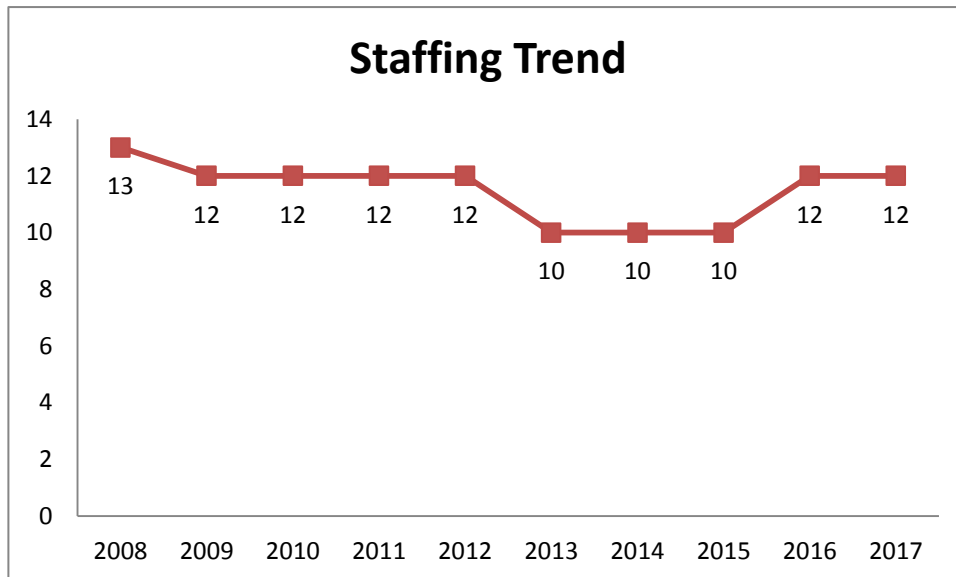
Services & Supplies (\$220,410): Primarily comprised of professional and specialized services related to Agricultural and Weights & Measures purchases; United State Department of Agriculture, Animal & Plant Health Inspection Service Contract (\$71,400), rental and lease of vehicles (\$47,000), general liability insurance (\$5,855) and fuel purchases (\$26,100).

Other Charges (\$1,000): Charges from the Department of Transportation for maintenance services on county owned vehicles and Hazardous Materials fees.

Intrafund Transfers (\$5,617): Primarily charges for aerial photos, IT programming, mail and stores cost applied charges.

Staffing Trend

Staffing for the Agriculture Department has decreased slightly over the past several years. The Department, through Board approval on May 17, 2016, added 2.0 FTE Limited Term Agriculture Biology Technician positions.



AGRICULTURAL COMMISSIONER

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Agricultural Commission	58,111	14,442	43,669	0.42
Agriculture	557,616	452,559	105,057	5.69
Pesticide Use Enforcement	361,817	238,205	123,612	3.00
Weights & Measures	193,956	121,773	72,183	1.59
Wildlife Services	214,526	53,315	161,211	1.30
<i>TOTAL</i>	<i>1,386,026</i>	<i>880,294</i>	<i>505,732</i>	<i>12.00</i>

Program Summaries

Agricultural Commission

Created in 1967 by the Board of Supervisors, the seven member Agricultural Commission acts in an advisory capacity to the Board and the Planning Commission on all matters related to agriculture. The Agricultural Commission's scope of interest includes a wide variety of agricultural, timber and land use issues including agricultural land preservation, agricultural production, forestland preservation and forest production. The Commission also advises the Board of procedures and techniques requiring legislative or policy actions that would encourage and promote agricultural activities that are conducive to the continued well-being of El Dorado County.

Agriculture

The department is responsible for numerous mandated programs that promote, protect and enhance various aspects of agricultural activities: **Pest Exclusion** - plant protection and quarantine; **Pest Detection** - early detection of exotic pests using insect detection traps; **Pest Management-Vegetation Management** - There are nine different noxious weed species under eradication throughout the County. Most weed species in El Dorado County are listed as 'A' rated weeds by the State, and are of limited distribution throughout California;

Glassy-winged Sharpshooter (GWSS) -

initiated in 1999 to prevent the introduction of this insect to El Dorado County. GWSS is known to spread Pierce's Disease, which can devastate vineyard plantings. The pest-monitoring program includes inspections of all nursery stock shipped into the County from known infested areas. Historically the department utilizes extra-help Agricultural Biology Technician employees (6) for Pest Management programs; **Vertebrate Pest Management** - advice on rodent control; **Integrated Pest Management** - emphasizes preventive methods that provide economical, long-term solutions to pest problems; **Nursery and Seed inspections** — protecting customers and growers; **Apiary Inspection** - inspections are made for the purpose of sustaining the continued health of the bee industry in California which directly translates into the successful production of numerous crops; **Fresh Fruit, Nut, and Vegetable, Honey Quality Control and Egg Quality Control** – enforcement of quality standards protecting the consumer; **Certified Farmers' Market (Direct Marketing)** - markets give the producers of farm products the option of selling directly to the consumer without the requirements of meeting size, pack, container, and labeling requirements (Standardization). These markets give the public a "direct" link to the production of the crop by buying the produce from the grower; **Organic Producers** – Our department is the local enforcement agency concerning the registration, investigation of complaints and

AGRICULTURAL COMMISSIONER

auditing of organic producers and handlers; and **Crop Report** – California Food and Agricultural Code requirement for the purpose of publishing an accurate and meaningful report concerning the agricultural conditions in El Dorado/Alpine County.

Pesticide Use Enforcement

The pesticide laws and regulations of California require safe, responsible handling of pesticides from the time of purchase through transportation, storage, usage and disposal. The safety of employees, the environment, and the public are of paramount importance in this program. The enforcement of the regulations by this department applies to all agricultural, non-agricultural and structural usage. The more toxic pesticides are regulated under the restricted materials permit program.

Weights & Measures

The mission of weights and measures is to allow a good value comparison to the consumer while maintaining fair competition between businesses. Weights & Measures affects everyone's daily life through the inspections of all commercially used devices such as gas pumps, scales and scanners and also the testing of packages to ensure the product inside the package actually weighs or measures as much as is stated on the label. The department also enforces requirements for petroleum products including antifreeze, brake fluid, motor oil, grades of diesel and octane levels of gasoline. Weighmaster inspections are intended to deter fraudulent transactions at junk dealers and recyclers, to decrease the sale of stolen property.

Wildlife Services

The Wildlife Services works to maintain a biologically-sound integrated wildlife damage management program assisting

public agencies, businesses, private citizens, schools, property owners, farmers, and ranchers in a cooperative venture between El Dorado/Alpine County, United States Department of Agriculture and California Fish and Wildlife. Wildlife services provide Federal leadership and skill to resolve wildlife interactions that threaten public health and safety, as well as agricultural, property, and natural resources.

The main focus of the program is to provide technical assistance to prevent wildlife conflicts and to remove only the animals that are causing the problem. Administration and oversight are provided by the Agricultural Commissioner and the USDA Regional Wildlife Services Supervisor. The department's appropriations include a contract with USDA. The USDA provides 1.0 FTE through contract to match the County's 1.0 FTE dedicated to this program.

Chief Administrative Office Recommendation

The Recommended Budget represents an increase \$20,255 or 2% in revenues and an increase of \$67,058 or 5% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost increased by \$46,803 or 10%. This represents a status quo budget.

The increase in revenue is primarily related to an increase in estimated Unclaimed Gas Tax funding of \$15,395 for FY 2016-17 (totaling \$288,816) and is based on the actual amount received in FY 2015-16.

The increase in appropriations of \$67,058 is primarily related to salaries (\$35,679) and services and supplies (\$27,489), primarily related to a USDA contract increase of \$10,000 (restored from previous year reduction) and vehicles and fuel increase of \$17,601 to more accurately reflect actual vehicle usage through County Fleet rates for maintenance and fuel use.

AGRICULTURAL COMMISSIONER

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0210 LICENSE: BUSINESS	5,000	5,000	6,000	6,000	1,000
0260 OTHER LICENSE & PERMITS	113,863	113,863	114,099	114,099	236
CLASS: 02 REV: LICENSE, PERMIT, &	118,863	118,863	120,099	120,099	1,236
0421 RENT: EQUIPMENT	300	300	300	300	0
CLASS: 04 REV: USE OF MONEY & PROPERTY	300	300	300	300	0
0720 ST: AGRICULTURE	131,279	131,279	131,279	131,279	0
0722 ST: PESTICIDE USE ENFORCEMENT	143,858	143,858	146,692	146,692	2,834
0723 ST: SEED INSPECTION	200	200	200	200	0
0724 ST: NURSERY INSPECTION	500	500	500	500	0
0727 ST: WEIGHTS & MEASURES	6,460	6,460	6,460	6,460	0
0728 ST: FRUIT & VEGETABLE CERTIFICATE	200	200	200	200	0
0729 ST: UNCLAIMED GAS TAX REFUND	273,421	273,421	288,816	288,816	15,395
CLASS: 05 REV: STATE INTERGOVERNMENTAL	555,918	555,918	574,147	574,147	18,229
1100 FED: OTHER	137,338	137,338	138,128	138,128	790
CLASS: 10 REV: FEDERAL	137,338	137,338	138,128	138,128	790
1200 REV: OTHER GOVERNMENTAL AGENCIES	13,727	13,727	13,727	13,727	0
CLASS: 12 REV: OTHER GOVERNMENTAL	13,727	13,727	13,727	13,727	0
1480 AGRICULTURAL SERVICES	31,050	31,050	31,050	31,050	0
1742 MISC: COPY FEES	100	100	100	100	0
1744 MISC: INSPECTIONS OR SERVICES	2,000	2,000	2,000	2,000	0
1800 INTERFND REV: SERVICE BETWEEN FUND	543	543	543	543	0
CLASS: 13 REV: CHARGE FOR SERVICES	33,693	33,693	33,693	33,693	0
1920 OTHER SALES	200	200	200	200	0
CLASS: 19 REV: MISCELLANEOUS	200	200	200	200	0
TYPE: R SUBTOTAL	860,039	860,039	880,294	880,294	20,255

AGRICULTURAL COMMISSIONER

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	668,617	668,617	710,820	710,820	42,203
3001	TEMPORARY EMPLOYEES	116,259	116,259	109,735	109,735	-6,524
3002	OVERTIME	5,000	5,000	5,000	5,000	0
3004	OTHER COMPENSATION	7,084	7,084	7,235	7,235	151
3020	RETIREMENT EMPLOYER SHARE	149,396	149,396	155,533	155,533	6,137
3022	MEDI CARE EMPLOYER SHARE	11,648	11,648	11,896	11,896	248
3040	HEALTH INSURANCE EMPLOYER	123,481	123,481	116,677	116,677	-6,804
3042	LONG TERM DISABILITY EMPLOYER	1,734	1,734	1,776	1,776	42
3043	DEFERRED COMPENSATION EMPLOYER	3,695	3,695	3,808	3,808	113
3046	RETIREE HEALTH: DEFINED	10,272	10,272	10,522	10,522	250
3060	WORKERS' COMPENSATION EMPLOYER	10,053	10,053	13,997	13,997	3,944
3080	FLEXIBLE BENEFITS	12,000	12,000	12,000	12,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,119,239	1,119,239	1,158,999	1,158,999	39,760
4000	AGRICULTURE	4,000	4,000	6,000	6,000	2,000
4020	CLOTHING & PERSONAL SUPPLIES	1,500	1,500	1,500	1,500	0
4040	TELEPHONE COMPANY VENDOR	1,200	1,200	1,200	1,200	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	500	500	500	500	0
4080	HOUSEHOLD EXPENSE	500	500	500	500	0
4100	INSURANCE: PREMIUM	5,257	5,257	5,855	5,855	598
4140	MAINT: EQUIPMENT	500	500	700	700	200
4141	MAINT: OFFICE EQUIPMENT	200	200	0	0	-200
4144	MAINT: COMPUTER	1,237	1,237	1,237	1,237	0
4160	VEH MAINT: SERVICE CONTRACT	4,000	4,000	4,000	4,000	0
4161	VEH MAINT: PARTS DIRECT CHARGE	500	500	500	500	0
4162	VEH MAINT: SUPPLIES	100	100	100	100	0
4163	VEH MAINT: INVENTORY	0	0	1,000	1,000	1,000
4164	VEH MAINT: TIRE & TUBES	1,000	1,000	100	100	-900
4165	VEH MAINT: OIL & GREASE	100	100	0	0	-100
4180	MAINT: BUILDING & IMPROVEMENTS	400	400	400	400	0
4220	MEMBERSHIPS	4,620	4,620	4,620	4,620	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	14,316	14,316	13,000	13,000	-1,316
4260	OFFICE EXPENSE	4,000	4,000	4,000	4,000	0
4261	POSTAGE	3,200	3,200	2,000	2,000	-1,200
4262	SOFTWARE	2,600	2,600	2,600	2,600	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	300	300	300	300	0
4264	BOOKS / MANUALS	300	300	300	300	0
4265	LAW BOOKS	275	275	275	275	0
4266	PRINTING / DUPLICATING SERVICES	1,000	1,000	1,000	1,000	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	61,400	61,400	71,400	71,400	10,000
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	1,323	1,323	1,323	1,323	0
4400	PUBLICATION & LEGAL NOTICES	400	400	400	400	0

AGRICULTURAL COMMISSIONER

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4420 RENT & LEASE: EQUIPMENT	3,500	3,500	4,500	4,500	1,000
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	1,500	1,500	1,500	1,500	0
4461 EQUIP: MINOR	2,000	2,000	2,000	2,000	0
4462 EQUIP: COMPUTER	3,194	3,194	2,000	2,000	-1,194
4500 SPECIAL DEPT EXPENSE	1,900	1,900	1,900	1,900	0
4503 STAFF DEVELOPMENT	2,000	2,000	2,000	2,000	0
4529 SOFTWARE LICENSE	3,300	3,300	3,300	3,300	0
4534 AMMUNITION	500	500	500	500	0
4600 TRANSPORTATION & TRAVEL	2,300	2,300	2,300	2,300	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	1,500	1,500	1,500	1,500	0
4605 RENT & LEASE: VEHICLE	32,086	32,086	47,000	47,000	14,914
4606 FUEL PURCHASES	23,413	23,413	26,100	26,100	2,687
4608 HOTEL ACCOMMODATIONS	1,000	1,000	1,000	1,000	0
CLASS: 40 SERVICE & SUPPLIES	192,921	192,921	220,410	220,410	27,489
5300 INTERFND: SERVICE BETWEEN FUND	1,000	1,000	1,000	1,000	0
CLASS: 50 OTHER CHARGES	1,000	1,000	1,000	1,000	0
7200 INTRAFUND TRANSFERS: ONLY GENERAL	500	500	500	500	0
7223 INTRAFND: MAIL SERVICE	3,021	3,021	3,000	3,000	-21
7224 INTRAFND: STORES SUPPORT	287	287	117	117	-170
7231 INTRAFND: IS PROGRAMMING SUPPORT	1,500	1,500	1,500	1,500	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	500	500	500	500	0
CLASS: 72 INTRAFUND TRANSFERS	5,808	5,808	5,617	5,617	-191
TYPE: E SUBTOTAL	1,318,968	1,318,968	1,386,026	1,386,026	67,058
FUND TYPE: 10 SUBTOTAL	458,929	458,929	505,732	505,732	46,803
DEPARTMENT: 26 SUBTOTAL	458,929	458,929	505,732	505,732	46,803

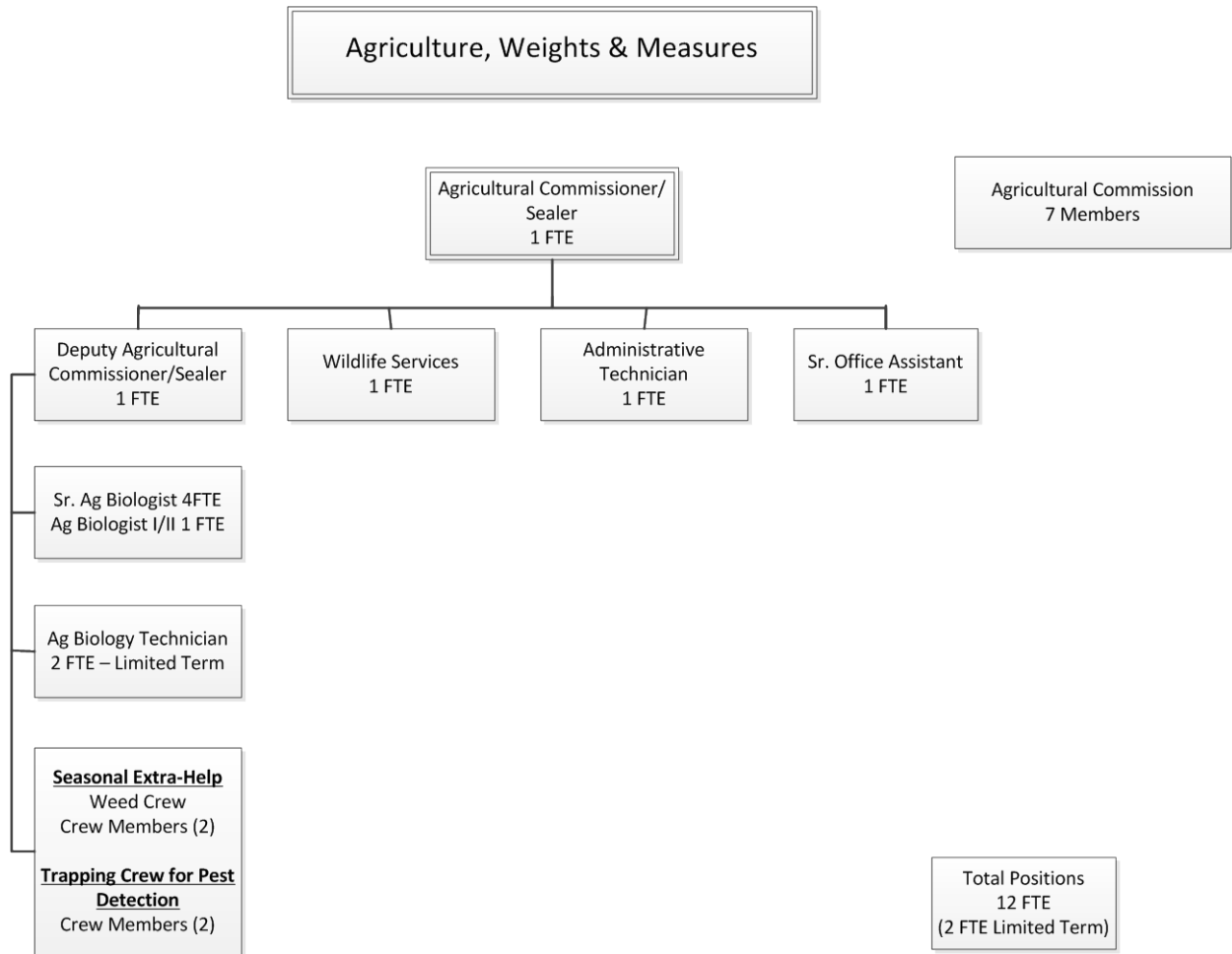
AGRICULTURAL COMMISSIONER

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Ag Biologist/Standards Inspector I/II/Sr.	5.00	5.00	5.00	-
Ag Biology Technician (Limited Term)*	2.00	2.00	2.00	-
Deputy Ag Commissioneer	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
Department Total	12.00	12.00	12.00	-

**Limited Term Allocations end 12/31/16 (or earlier)*

AGRICULTURAL COMMISSIONER



COMMUNITY DEVELOPMENT AGENCY

Mission

The mission of the Community Development Agency is to deliver effective public service that coordinates development in El Dorado County with the goals of ensuring public safety, maintaining environmental sensitivity, and improving economic prosperity.

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost GF Contribution	Staffing
Transportation	77,324,861	76,866,811	461,334	160.40
Development Services	13,775,539	10,474,801	3,300,738	72.00
CDA Admin & Finance	4,280,929	4,280,929	-	36.40
HCED	1,232,028	1,232,028	113,359	1.00
Environmental Management	10,284,941	10,284,941	-	30.50
TOTAL	106,898,298	103,139,510	3,875,431	300.30

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Director, Community Development Agency	1.00	1.00	1.00	-
Accountant I/II	2.00	2.00	2.00	-
Administrative Secretary	2.00	2.00	2.00	-
Administrative Services Officer	5.00	5.00	5.00	-
Administrative Technician	11.80	11.80	11.80	-
Airport Operations Supervisor	1.00	1.00	1.00	-
Airport Technician I/II	2.00	2.00	2.00	-
Asst. Director of Administration and Finance	1.00	1.00	1.00	-
Asst. Director of Community Development	1.00	1.00	1.00	-
Assistant in Civil Engineering	12.00	12.00	12.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Assistant in Right of Way	1.00	-	-	(1.00)
Assistant/Associate Planner	6.00	7.00	7.00	1.00
Associate Civil Engineer	6.00	6.00	6.00	-
Associate Land Surveyor	2.00	2.00	2.00	-
Associate Right of Way Agent	1.00	1.00	1.00	-
Bridge Maintenance Supervisor	1.00	1.00	1.00	-
Bridge Maintenance Worker I/II/III	2.00	2.00	2.00	-
Building Inspector I/II/III	17.00	17.00	17.00	-

COMMUNITY DEVELOPMENT AGENCY

Personnel Allocation (continued)

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Chief Fiscal Officer	1.00	1.00	1.00	-
Clerk of Planning Commission	1.00	1.00	1.00	-
Code Enforcement Officer I/II	1.00	2.00	2.00	1.00
Department Analyst I/II	9.00	9.00	9.00	-
Deputy Building Official	1.00	1.00	1.00	-
Deputy Director Dev Svcs/Building Official	1.00	1.00	1.00	-
Deputy Director Engineering	3.00	3.00	3.00	-
Deputy Director Environmental Mgmt	1.00	-	-	(1.00)
Deputy Director of Maint & Operations	1.00	1.00	1.00	-
Development Aide I/II	4.00	4.00	4.00	-
Development Services Division Director	1.00	1.00	1.00	-
Development Technician I/II	12.00	12.00	12.00	-
Disposal Site Supervisor	1.00	1.00	1.00	-
Engineering Technician	-	1.00	1.00	1.00
Environmental Health Manager	1.00	2.00	2.00	1.00
Environmental Health Specialist I/II/Sr	7.00	7.00	7.00	-
Environmental Management Division Director	1.00	1.00	1.00	-
Equipment Maintenance Supervisor	2.00	2.00	2.00	-
Equipment Mechanic I/II	10.00	10.00	10.00	-
Equipment Mechanic III	1.00	1.00	1.00	-
Equipment Superintendent	1.00	1.00	1.00	-
Executive Secretary	1.00	1.00	1.00	-
Fiscal Assistant I/II	3.00	1.00	1.00	(2.00)
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	2.00	3.00	3.00	1.00
Fleet Services Technician I/II	2.00	2.00	2.00	-
Geologist	1.00	1.00	1.00	-
Haz Mat/Recycling Specialist	2.00	2.00	2.00	-
Haz Mat/Recycling Technician	1.00	1.00	1.00	-
Highway Maintenance Supervisor	7.00	7.00	7.00	-
Highway Maintenance Worker I/II/III	37.00	36.00	36.00	(1.00)
Highway Maintenance Worker IV	5.00	5.00	5.00	-
Highway Superintendent	2.00	2.00	2.00	-
Office Assistant I/II	6.00	5.00	5.00	(1.00)
Office Services Supervisor	1.00	1.00	1.00	-
Operations Supervisor	1.00	1.00	1.00	-

COMMUNITY DEVELOPMENT AGENCY

Personnel Allocation (continued)

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Parts Technician	1.00	1.00	1.00	-
Principal Engineering Technician	5.00	5.00	5.00	-
Principal Planner	5.00	5.00	5.00	-
Right of Way Supervisor	1.00	1.00	1.00	-
Services Operations Coordinator	3.00	3.00	3.00	-
Solid Waste Technician	2.00	2.00	2.00	-
Sr. Accountant	1.00	1.00	1.00	-
Sr. Bridge Maintenance Worker	1.00	1.00	1.00	-
Sr. CADD Technician	3.00	3.00	3.00	-
Sr. Civil Engineer	12.00	12.00	12.00	-
Sr. Department Analyst	4.00	4.00	4.00	-
Sr. Development Aide	1.00	1.00	1.00	-
Sr. Development Technician	2.00	2.00	2.00	-
Sr. Engineering Technician	11.00	10.00	10.00	(1.00)
Sr. Equipment Mechanic	2.00	2.00	2.00	-
Sr. Fiscal Assistant	2.00	3.00	3.00	1.00
Sr. Fleet Services Technician	1.00	1.00	1.00	-
Sr. Highway Maintenance Worker	4.00	5.00	5.00	1.00
Sr. Office Assistant	2.50	3.50	3.50	1.00
Sr. Planner	4.00	4.00	4.00	-
Sr. Traffic Control Maintenance Worker	1.00	1.00	1.00	-
Supervising Accountant / Auditor	1.00	1.00	1.00	-
Supervising Civil Engineer	1.00	1.00	1.00	-
Supervising Code Enforcement Officer	1.00	1.00	1.00	-
Supervising Development Technician	1.00	1.00	1.00	-
Supervising Environmental Health Specialist	3.00	3.00	3.00	-
Supervising Waste Specialist	1.00	1.00	1.00	-
Traffic Control Maintenance Supervisor	1.00	1.00	1.00	-
Traffic Control Maintenance Worker I/II/III	5.00	5.00	5.00	-
Traffic Engineer	1.00	1.00	1.00	-
Traffic Operations Technician	1.00	1.00	1.00	-
Traffic Superintendent	1.00	1.00	1.00	-
Transportation Division Director	1.00	1.00	1.00	-
Transportation Planner	1.00	1.00	1.00	-
Vector Control Technician II (Limited Term)	2.00	2.00	2.00	-
Waste Management Technician I/II/III	2.00	2.00	2.00	-
Department Total	299.30	300.30	300.30	1.00

COMMUNITY DEVELOPMENT AGENCY

CDA Administration & Finance Division

Mission

The mission of the Community Development Agency, Administration & Finance Division is to support the provision of great infrastructure for great communities through efficient and courteous customer-oriented service

CDA Admin Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
License, Permit & Franchises	-	-	-	120,000	120,000	
Charges for Service	-	-	3,260,929	3,260,929	3,260,929	
Other Financing Sources	-	-	900,000	900,000	900,000	
Total Revenue	-	-	4,160,929	4,280,929	4,280,929	
Salaries and Benefits	-	-	3,734,613	3,930,645	3,930,645	
Services & Supplies	-	-	1,350,398	1,274,366	1,274,366	
Intrafund Transfers	-	-	729,376	729,376	729,376	
Intrafund Abatements	-	-	(1,653,458)	(1,653,458)	(1,653,458)	
Total Appropriations	-	-	4,160,929	4,280,929	4,280,929	
NCC	-	-	-	-	-	
FTE's	-	-	36	36	36	

Source of Funds

License and Permits (\$120,000): New revenue received through a new technology component of permit fees approved by the Board on May 3, 2016.

Charges for Services (\$3,260,929): Primarily comprised of charges to the Transportation Division for staff and overhead costs for administrative services (\$2,835,000), allocation for administrative services to the Environmental Management Division's CSA#10 and CSA#3 units (\$281,000), allocation to the Transportation Division Fleet Services unit for administrative and contract services work (\$55,000), allocation to Airports for administrative and contract services work (\$50,000), administrative allocation to the Long Range Planning HCED program (\$18,000), allocation to Special Districts for administrative and contract services work

(\$12,000), and the allocation for one month of administrative services to the Air Quality Management District (\$9,000).

Other Financing Sources (\$900,000): Transfers from CSA#10 to finance the replacement for the Agency's aging land management information system (LMIS) with a new "P3" system.

Use of Funds

Salaries and Benefits (\$3,930,645): Primarily comprised of salaries (\$2,615,000), retirement (\$556,000), health insurance (\$524,000), retiree health costs (\$41,000), medicare (\$38,000), workers compensation costs (\$28,000), and other miscellaneous benefit costs (\$129,000).

Services and Supplies (\$1,274,366): Primarily comprised of professional and specialized services related to

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administrative services for the Agency (\$52,000), cost of P3 system that is replacing the existing land management information system (LMIS) (\$900,000), office expenses, postage and books for the entire agency (\$103,000), liability insurance (\$20,000), copier/scanner leases (\$105,000), staff development and related costs (\$12,000), minor equipment computer (\$35,000), computer system/software/license (\$24,000), miscellaneous minor equipment (chairs, keyboard trays, ergonomic supplies) (\$9,000), and other small miscellaneous services and supplies (\$13,000).

Intrafund Transfers (\$729,376): Primarily consists of County A-87 costs (\$379,000), IT programming support (\$165,000), charges for Surveyor staff work on the P3 system (\$160,000), mail service (\$17,000), stores support (\$5,000), charges for Facilities to paint the CDA conference rooms (\$2,500), and charges for deposit permits and hand-typed checks (\$1,500).

Intrafund Abatements (-\$1,653,458): Offset for administrative support provided to the General Fund units in the Development Services Division (-\$996,000), Environmental Management Division (-\$292,000), Long Range Planning (-\$287,000), Code Enforcement (-\$67,000), and Cemetery Operations (-\$12,000).

Staffing Trend

The Community Development Agency's Administration & Finance Division was created in FY 2013-14 to provide support to all divisions in the newly formed Agency.

Prior to FY 2016-17, the Administration & Finance Division was included in the Development Services budget (Department 34). For FY 2016-17, this division has been assigned a new index code which places it in Department 35 for budgeting purposes.

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Administration & Finance	4,280,929	4,280,929	-	36.40
<i>TOTAL</i>	<i>4,280,929</i>	<i>4,280,929</i>	<i>-</i>	<i>36.40</i>

Program Summaries

Community Development Administration & Finance

The Administration and Finance Division provides centralized administration and fiscal services to the Community Development Agency (CDA), consisting of the divisions of Development Services, Environmental Management and Transportation. The division is comprised of seven units:

- Community Development Director's Office - manages all divisions of the CDA with overall responsibility for the Agency.
- Contracts & Procurement Unit - prepares contracts for the Agency, tracks insurance and Disadvantaged Business Enterprise (DBE) requirements, performs purchasing functions, and prepares and issues Requests for Qualifications (RFQs) and Requests for Proposals (RFPs).
- Operations Unit - administers Airport and Cemetery functions, performs

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facility & space planning functions, and provides IT coordination for the Agency.

- Personnel Unit - administers recruitments for Agency vacancies, oversees disciplinary actions, coordinates injury and long-term illness responses, and provides safety & training services.
- Finance Unit - provides accounting and budgeting services for the Agency, administers the Zone of Benefit program, and coordinates funding for the Transportation Division's capital projects.
- Payroll & AP/AR - provides accounts payable and accounts receivable functions, and processes payroll for the Agency.
- Business Analysis & Special Projects - will assist with FENIX implementation, will develop Agency policies and procedures, will analyze improvements for Agency processes and will work on special projects.

Revenue for this division is from overhead allocations charged via interfund transfers to the Transportation Division, Environmental Management Division's CSA #3 and CSA #10, Special Districts, Fleet Management, Airports and the Air Quality Management District. Additionally, the division transfers administrative costs through intrafund abatements: to the Development Services Division, the Long Range Planning Division, the Environmental Management Division, the Code Enforcement unit, and Cemetery Operations.

Chief Administrative Office Recommendation

Prior to FY 2015-16, the CDA Administration and Finance unit was included in the Development Services Division (Department "34"), along with Development Services, Long-Range Planning, and Code Enforcement. In order to more cleanly account for activities and

Agency wide financial matters, "Department 35" was created to solely include CDA Administration and Finance activities and will be utilized going forward. This mirrors the Administrative and Finance model of the Health and Human Services Agency.

The recommended budget for the CDA Administration and Finance Division represents a decrease in revenue and appropriations of \$475,083 or 10%, representing no change to Net County Cost that remains at \$0.

Major changes to revenue include a reduction in Charges for other services of \$268,192 based on reduced overall administrative costs for charges to other divisions in CDA. An additional decrease in operating transfers of \$327,000 is attributed to less funding being needed for the "P3" system from fund balance transfers from the Garbage Franchise Fee fund (partially paid for in FY 2015-16). There was an increase of \$120,000 for other license and permit revenue (new revenue source) that is attributed to a new fee component included on permits as a "technology fee" that was approved by the Board on May 3, 2016. This revenue source will be utilized to pay for oversight and implementation of the new "P3" permitting system, and similar technology programs implemented by the Agency to enhance services and help streamline operations.

Changes to appropriations include an increase in salaries and benefits of \$246,355, primarily related to increases in salaries tied to standard labor agreement increases (\$83,000), retirement costs (\$33,000), health insurance (\$59,000) and other compensation tied to anticipated retirement payouts of unused leave balances (\$58,000). Additional decreases in services and supplies (\$340,216) are primarily related to the aforementioned decreased "P3" costs along with a decrease in computer equipment (\$91,000). This

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decrease is related to not replacing personal computers on the traditional replacement cycle given the Board's approval of the "Virtual Desktop Infrastructure" system that will be phased in and reduce these costs Countywide.

Additional reductions in appropriations are seen through intrafund transfers (\$227,035) and intrafund abatements (\$154,187) that is related to a reduction in A-87 cost applied charges.

Staffing Changes:

Several staffing changes in the Division are being proposed to "true-up" existing allocations to accurately reflect how positions are currently filled or better meet the needs of the Agency. There are no net changes in FTE's for the Division, however there are two add/delete changes being recommended. There are 2.0 vacant FTE Fiscal Assistant I/II positions being deleted, with 1.0 FTE Fiscal Technician and 1.0 FTE Senior Fiscal Assistant being added. The net change in cost for these revisions is estimated at an increase of \$11,544, and will better align staffing with Division needs.

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 35 CDA - ADMINISTRATION & FINANCE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0260	0	0	0	120,000	120,000
CLASS: 02	REV: LICENSE, PERMIT, &				
	0	0	0	120,000	120,000
1830	0	0	3,260,929	3,260,929	3,260,929
CLASS: 13	REV: CHARGE FOR SERVICES				
	0	0	3,260,929	3,260,929	3,260,929
2020	0	0	900,000	900,000	900,000
CLASS: 20	REV: OTHER FINANCING SOURCES				
	0	0	900,000	900,000	900,000
TYPE: R SUBTOTAL	0	0	4,160,929	4,280,929	4,280,929

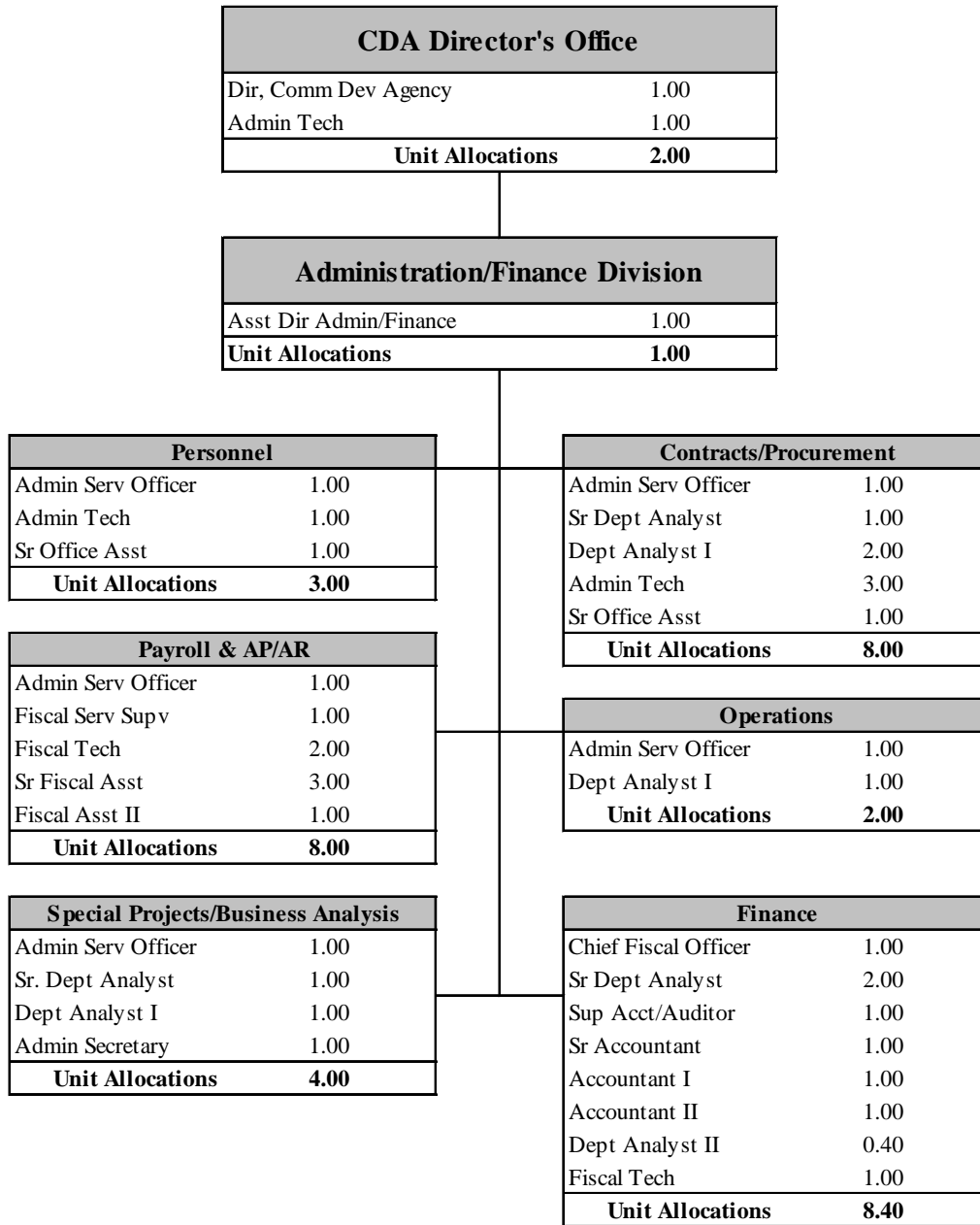
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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 35 CDA - ADMINISTRATION & FINANCE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	0	0	2,460,556	2,599,063	2,599,063
3001	0	0	15,500	15,500	15,500
3002	0	0	15,000	15,000	15,000
3004	0	0	84,228	84,228	84,228
3020	0	0	526,230	555,852	555,852
3022	0	0	38,433	38,433	38,433
3040	0	0	495,694	523,597	523,597
3042	0	0	6,627	6,627	6,627
3043	0	0	9,985	9,985	9,985
3046	0	0	41,382	41,382	41,382
3060	0	0	28,297	28,297	28,297
3080	0	0	12,681	12,681	12,681
CLASS: 30	0	0	3,734,613	3,930,645	3,930,645
4041	0	0	750	750	750
4100	0	0	19,933	19,933	19,933
4144	0	0	8,800	8,800	8,800
4220	0	0	3,791	3,791	3,791
4260	0	0	81,000	81,000	81,000
4261	0	0	22,000	22,000	22,000
4263	0	0	240	240	240
4264	0	0	125	125	125
4266	0	0	500	500	500
4300	0	0	997,600	951,818	951,818
4400	0	0	1,500	1,500	1,500
4420	0	0	105,000	105,000	105,000
4440	0	0	750	750	750
4461	0	0	9,491	9,491	9,491
4462	0	0	65,675	35,425	35,425
4463	0	0	50	50	50
4503	0	0	7,950	7,950	7,950
4529	0	0	15,100	15,100	15,100
4600	0	0	2,100	2,100	2,100
4605	0	0	6,043	6,043	6,043
4608	0	0	2,000	2,000	2,000
CLASS: 40	0	0	1,350,398	1,274,366	1,274,366
7200	0	0	542,843	542,843	542,843
7223	0	0	16,854	16,854	16,854
7224	0	0	4,679	4,679	4,679
7231	0	0	165,000	165,000	165,000
CLASS: 72	0	0	729,376	729,376	729,376
7350	0	0	-1,653,458	-1,653,458	-1,653,458
CLASS: 73	0	0	-1,653,458	-1,653,458	-1,653,458
TYPE: E SUBTOTAL	0	0	4,160,929	4,280,929	4,280,929
FUND TYPE: 10	0	0	0	0	0
DEPARTMENT: 35	0	0	0	0	0

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Admin and Finance Allocations
36.40

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Development Services Division

Mission

The mission of the Development Services Division is to guide land use and development consistent with the General Plan, Building Codes and related regulations, by providing accurate, timely and courteous professional and technical services to customers.

Development Services Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Licenses, Permits	4,008,712	4,556,396	6,588,383	6,588,383	2,031,987	45%
Use of Money	(292)		85,602	85,602		
State		158,000				0%
Federal	7,202	1,060,000	400,000	400,000	(660,000)	-62%
Charges for Service	4,007,252	5,474,568	1,628,752	1,628,752	(3,845,816)	-70%
Misc.	802,393	1,230,666	1,522,537	1,522,537	291,871	24%
Other Financing Sources	517,887	1,629,876	1,108,043	1,224,264		0%
Use of Fund Balance	-	-	257,291	257,291	257,291	
Total Revenue	9,343,154	14,109,506	11,590,608	11,706,829	(1,924,667)	-14%
Salaries and Benefits	9,472,445	11,138,820	8,089,574	8,400,777	(2,738,043)	-25%
Services & Supplies	2,272,703	5,949,306	5,294,281	4,543,645	(1,405,661)	-24%
Other Charges	85,780	179,919	273,612	273,612	93,693	52%
Fixed Assets	9,674	-	-	-	-	
Operating Transfers	-	158,000	78,000	155,827	(2,173)	
Intrafund Transfers	1,155,914	2,212,260	3,103,918	3,103,918	891,658	40%
Intrafund Abatement	(1,235,951)	(2,105,471)	(1,470,212)	(1,470,212)	635,259	-30%
Total Appropriations	11,760,565	17,532,834	15,369,173	15,007,567	(3,160,526)	-18%
NCC	2,417,411	3,423,328	3,778,565	3,300,738	(122,590)	-4%
FTE's	101	105	73	73	(32)	-30%

Source of Funds

Licenses and Permits (\$6,588,383): Building permit fees (\$5,952,000), Public Utility Franchise Fees (PUFF) to support 50% of the NPDES costs in Long Range Planning (\$460,000), zoning administration permit fees (\$132,000), and encroachment permit fees (\$44,000).

Use of Money (\$85,602) interest on cash balances and loans for the HCED program.

Federal Intergovernmental (\$400,000): Federal Grant to provide funds for various HCED loan programs.

Charges for Services (\$1,628,752): Primarily comprised of charges to the Transportation Division, Capital Improvement Program, Erosion Control Program, and HCED program for staff costs for long-range planning services (\$532,000). Also included is revenue from the Missouri Flat MC&FP for work performed by Long Range Planning (\$403,000), planning site review fee revenue (\$315,000), TRPA building allocation revenues (\$125,000),

COMMUNITY DEVELOPMENT AGENCY

encroachment inspection fees (\$76,000), grading permit application and plan checking fees (\$59,000), TRPA subdivision tentative/final map plan checking fees (\$52,000), Code Enforcement building investigation fees (\$50,000), revenue for Long Range Planning's work on the Meyers Area Plan (\$14,000) and ecological preserve fees (\$3,000).

Miscellaneous Revenue (\$1,522,537): Made up of reimbursement to Long Range Planning and Development Services Planning from specific plan funding agreements (\$1,468,000), TRPA Building Permits (\$45,000), and miscellaneous Planning fees (\$10,000).

Other Financing Sources (\$1,224,264): Comprised of transfers from Special Revenue Funds for planning work based on time and materials (\$446,000) as well as grading (\$80,000) and code enforcement work (\$77,000); anticipated payments on loans made by the HCED program (\$376,000), a transfer from CSA#10 of funds from garbage franchise fees to support the trash amendment of the County's stormwater program (\$132,000), and a General Fund Contribution to the HCED program (\$113,000).

Net County Cost (NCC) (\$3,300,738): Approximately 23% of the division's expenditures are funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Fund Balance (\$257,291): Long Range Planning's HCED unit anticipates using fund balance and designations in FY 2016-17.

Use of Funds

Salaries and Benefits (\$8,400,777): Primarily comprised of salaries (\$5,521,000), health insurance

(\$1,280,000), retirement (\$1,104,000), overtime (\$119,000), temporary assistance (\$100,000) medicare (\$75,000), retiree health costs (\$78,000), workers compensation costs (\$63,000), and other miscellaneous benefit costs (\$60,000).

Services and Supplies (\$4,543,645): Primarily comprised of professional and specialized services related to long range and current planning activities (\$2,315,000), loans anticipated to be made by the HCED program (\$1,030,000), special department expenses (\$547,000), fleet vehicle and fuel costs (\$143,000), liability insurance (\$103,000), professional services for plan checking assistance for developer reimbursed work for Environmental Impact Report work and consultant updates to the Ecological Preserve Fee program (\$95,000), staff development and related costs (\$73,000), HCED program professional services costs (\$42,000), Delta and Lake Tahoe monitoring (\$40,000), rent/lease for potential office move in Tahoe for Development Services (\$34,000), Code Enforcement professional services costs (\$33,000), NPDES permit fee (\$30,000), printing publication and legal notices (\$30,000), subscriptions books and manuals (\$29,000), computer equipment / system / software/license (\$19,000), Long Range Planning's share of Tahoe building costs (\$16,000), memberships (\$14,000), telephone related charges (\$13,000) and other miscellaneous services and supplies (\$33,000).

Other Charges (\$273,612): Consists of interfund expenses payable to Transportation for staff support to the CDA Long-Range Planning division, primarily for work related to NPDES (\$223,000), charges to the HCED program from Long Range Planning for staff (\$33,000), and an administration allocation to the HCED program (\$18,000).

Operating Transfers Out (\$155,827): Consists of a transfer of funds from Development Services – Building to the

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Transportation Fleet unit in order to add three new vehicles to the fleet for newly hired building inspectors (\$78,000) and to pay for a Code Enforcement Officer being added at the request of the Board (\$78,000).

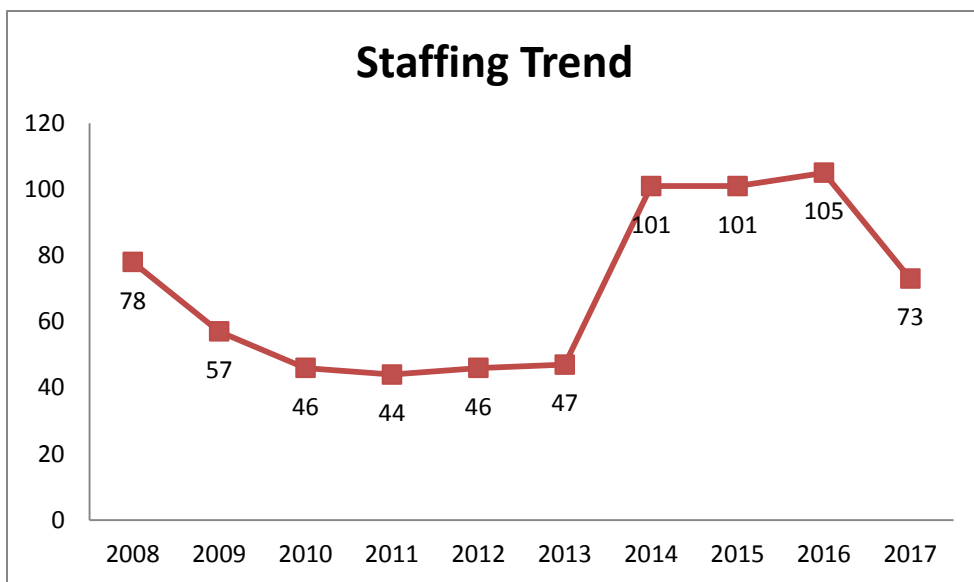
Intrafund Transfers (\$3,103,918): Primarily consists of CDA Administration charges for Development Services, Long Range Planning and Code Enforcement (\$1,350,000), internal charges transferring costs between HCED programs (\$1,121,000), OMB A-87 costs for the Development Services division (\$363,000), internal transfers allocating salary costs for the Development Services Director (\$257,000), and collections charges (\$13,000).

Intrafund Abatements (-\$1,470,212): Offset for internal charges transferring costs between HCED programs (-\$1,121,000), internal transfers allocating salary costs for the Development Services Director (-\$256,000), for Long Range Planning staff support to the County Engineer (-\$93,000).

Staffing Trend

Development Services staffing has increased and decreased significantly since FY 2007-08 due to changes in the economy and development conditions. This program has averaged 69 full time equivalent positions (FTEs) over the last ten years and the allocation for FY 2012-13 was 47 FTEs (this was the last fiscal year before the creation of the Community Development Agency).

Starting in FY 2013-14, because of the structure of budget unit roll-ups, the Development Services budget included the allocations for the Community Development Agency's Administration & Finance Division and the Long Range Planning Unit and therefore increased to 94 FTE. The Recommended FY 2016-17 Budget includes the allocations for Development Services (57.0 FTE), Code Enforcement (4.0 FTE), and the Long Range Planning unit (13.0 FTE) for a total of 73.0 FTE. The Administration & Finance Division has been moved into Department 35 for FY 2016-17, resulting in a significant drop in FTE's for the Development Services budget.



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2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost GF Contribution	Staffing
Development Services				
Administration	74,839	-	74,839	1.00
Building Services	6,706,083	6,706,083	-	41.50
Code Enforcement	533,694	205,067	328,627	4.00
Planning Commission	90,338	-	90,338	0.50
Planning Services	2,304,715	1,059,857	1,244,858	13.00
Long Range Planning				
Long Range Planning	4,065,870	2,503,794	1,562,076	12.00
HCED Program	1,232,028	1,232,028	113,359	1.00
TOTAL	15,007,567	11,706,829	3,414,097	73.00

Program Summaries

Development Services

Administration

Administration provides executive leadership and oversight for the Development Services Division. The Director's salary cost is allocated to the other units in Development Services, so the remaining expenditures are general support costs for Development Services operations.

Building Services

The Building Services unit provides all building permit and inspection services for the West Slope and the South Lake Tahoe Areas of El Dorado County, and the Tahoe Regional Planning Agency (TRPA). TRPA services are provided pursuant to the Memorandum of Understanding and include plan review and enforcement of complex TRPA regulations and standards. The unit tracks the permit process from application through issuance, to final status. General project types include requested research services, inspections, non-residential building and grading, and residential and miscellaneous structure.

Revenues are obtained through construction permits, administration charges for processing Fire Protection and Community Service District development impact fees, building investigation fees, TRPA administration, filing, land capacity verification, allocation fees, charges for inspection services, and miscellaneous revenue for research and re-inspections. This unit also receives revenue from for managing the Ecological Preserve Trust Fund.

Code Enforcement

The Code Enforcement Unit operates under the CDA Director and performs investigations and enforces violations of the County Code and other related codes and ordinances for all applicable divisions of the Community Development Agency.

Investigations are initiated by responding to citizen inquiries and complaints and upon the request of other health and safety agencies. Enforcement actions specifically address safety-related or non-permitted items such as: illegal businesses, fire-created hazards, and substandard or dangerous housing. Code Enforcement is also used for the initial investigation and

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subsequent tracking of complaints that may affect multiple departments.

Planning Commission

The Planning Commission is the Board of Supervisors' advisor on land use planning. The Commission reviews matters related to planning and development (e.g., specific plans, rezoning, use permits, and subdivisions). Depending upon provisions in the County Code, the Commission either approves/denies or makes recommendations to the Board regarding land use proposals.

Planning Services

This Current Planning unit is focused on processing discretionary development applications such as land divisions, special use permits and zoning applications, including the required California Environmental Quality Act (CEQA) analysis. Staff provides information to the public regarding the development review process. This unit also assists in the permit center with planning compliance services.

Long Range Planning

Long Range Planning Division

This division is responsible for long range transportation and development planning, including General Plan implementation, zoning ordinance updates, development of community design standards, initiation of specific plans and development agreements, and administration of the traffic impact mitigation (TIM) fee program. The division is also responsible for coordination with regional transportation entities such as the El Dorado Transportation Commission (EDCTC), the Sacramento Area Council of Governments (SACOG) and for input into the State Transportation Improvement Program (STIP). This division provides for the implementation of the National Pollutant Discharge Elimination System (NPDES)

program involving the implementation of a Storm Water Management Plan as required by the Regional Water Quality Control Board under the Statewide Phase II Storm Water permit.

Major revenue sources for this division include: Developer reimbursements for EIR costs, charges to the Transportation Division Road Fund for staff and overhead costs for long-range planning services, Public Utility Franchise Fees (PUFF) equal to 50% of NPDES costs, and revenue from the Missouri Flat MC&FP.

HCED Program

The Housing, Community, and Economic Development (HCED) program aims to support and expand grant-funded programs that provide an overall economic benefit to the County through the support of low to moderate-income households, workers, and business owners. The HCED program is directed by the policy and objectives of the General Plan Housing Element and is responsible for implementing and reporting the Housing Element's policies and objectives.

Community Development Block Grants (CDBG) and HOME Investment Partnerships Program (HOME) grants provide low interest loans to qualifying low-income homeowners in the unincorporated areas of the County for housing repair and rehabilitation and for gap-financing to enable eligible low-income families to purchase their first home. Grants also provide support for the development of multi-family rental housing projects, and support acquisition and/or renovation of facilities that serve specialized populations such as the homeless, seniors and disabled. CDBG Planning and Technical Assistance (PTA) grants fund economic development and/or feasibility studies for a specific project, program, program or geographic area of the County.

COMMUNITY DEVELOPMENT AGENCY

CDBG Economic Development Enterprise Fund (EDEF) Grants create or preserve jobs in the unincorporated county by providing business loans and technical assistance to businesses and low-income entrepreneurs for business starts or expansion, including working capital loans and loans for equipment, furniture/fixtures and site improvements.

Revolving Loan Funds constitute an ongoing revenue source for CDBG, HOME and EDEF activities. Loan repayments received provide for up to six methods of distribution for program income, including four revolving and two non-revolving loan activities.

Chief Administrative Office Recommendation

Fund 10 – General Fund

All figures below are adjusted comparisons versus Fiscal Year 2015-16 that remove the CDA Administration and Finance figures as these revenues and appropriations have been accounted for in a separate section of this document.

The recommended budget for the General Fund portion of the Development Services Division represents an increase in revenue of \$2,459,292 and an increase in expenditures of \$2,336,707. As a result, Net County Cost is decreased by \$122,590 or 5%. Total Net County Costs for this portion of the Division is \$3,300,738.

Major changes to revenue include an increase in permit and franchise fees of \$2,031,987 related to a large increase in permit activity coupled with a rate increase for permits approved by the Board on May 3, 2016. The new fees will go into effect for FY 2016-17 and better recover costs of providing permit related services. There is a decrease in charges for services (\$316,695) primarily due to decreased work by Long

Range Planning (LRP) staff for work done that would be reimbursed from the Missouri Flat Master Circulation and Financing Plan (MC&FP) account, Road Fund, Road CIP and Erosion Control (\$268,000).

Additional changes to revenue include an increase of \$291,871 as miscellaneous revenue primarily tied to developer funding agreements (\$270,000) for work overseen by LRP staff with offsetting consultant work. Lastly, there is an increase in operating transfers of \$452,129 due to an increase in Planning billings for privately initiated Environmental Impact Reports (EIR) work (\$160,000 transferred from Planning special revenue fund) and \$132,000 as a transfer from CSA #10 garbage franchise fees to fund the trash amendment portion of the County's storm water program (housed in LRP).

Major changes to appropriations include an increase of \$931,189 in salaries and benefits tied to the addition of 1.0 FTE Code Enforcement Officer allocation at the request of the Board, negotiated labor agreement increases, and fully funding all allocated positions (there was a vacancy rate built into the budget for FY 2015-16 to meet reduction targets). An additional \$100,000 has been programmed at the direction of the Board to help with Community Planning functions. There is an increase in services and supplies (\$725,855) almost entirely related to appropriations included as "special department expenses" that are discussed below under "Pending issues and policy considerations" (\$546,000), and contracts for EIR work as mentioned above (\$119,000).

Additional appropriation adjustments are seen through an increase in interfund allocated charges (\$42,974) related to Road Fund staff working on storm water permit activities, operating transfers increasing (\$155,827) related to permit fee revenue being utilized to fund the additional Code

COMMUNITY DEVELOPMENT AGENCY

Enforcement Officer and new fleet purchases. Lastly, there is an increase in intrafund transfers (\$726,630) tied to A-87 cost applied charges to Development Services and an increase in CDA Administration and Finance charges (based on personnel spreads).

Fund Type 11 – Special Revenue Fund

This is the first year that the HCED program will be fully budgeted and operationally housed with LRP in the Development Services Division. The recommended budget for HCED represents an overall decrease in revenue and appropriations of \$832,109 or 40%. A General Fund contribution of \$113,359 (9% of total revenue) is included as revenue, which represents an increased contribution of \$50,618 or 80.7%.

Major changes to revenue include reduction in State and Federal funding (\$818,000) based on an anticipated reduction in Federal funding, a reduction in other financing sources (\$111,000) tied to reduced projected revenue from principal payback of loans, offset slightly with increases to interest revenue (\$62,000) and use of Fund Balance (\$34,000).

Changes in appropriations are largely due to a reduction in services and supplies (\$517,000) related to less funding available for loans, operating transfers decreasing (\$215,000), interfund expenditures increasing (\$51,000) for HCED work and oversight being performed by CDA Administration and Finance and LRP staff, and reduced designations of fund balance (\$166,000). These decreases are offset slightly due to increases in salaries and benefits (\$15,000) tied to the 1.0 FTE in this program being fully paid for from HCED for FY 2016-17.

Staffing Changes

Several staffing changes in the Division are being proposed to “true-up” existing allocations to accurately reflect how positions are currently filled, better meet the needs of the Agency, or reflect requests by the Board. As noted, 1.0 FTE Department Analyst was added mid-year during FY 2015-16 through Board action to move the HCED program from the CAO’s office to CDA-LRP.

There are two positions being recommended for addition: add 1.0 FTE Code Enforcement Officer (Board request) and add 1.0 FTE Assistant/Associate Planner. The Assistant/Associate Planner position is being recommended in correlation with the increased permitting activity and associated revenue. This position will also be a key member of the Mitigation, Monitoring and Reporting Program to help coordinate confirmation that planning related conditions of approval have been satisfied.

There is one add/delete staffing change requested: add 1.0 FTE Senior Office Assistant and delete 1.0 FTE Development Aide I/II. This change will “true up” an existing underfill of the Development Aide I/II at the lower level.

Pending Issues and Policy Considerations

The Division is seeking approval to create a Building Services Special Revenue Fund in the near future to create a self-supporting process for Building related functions. This fund would be utilized to deposit building permit revenue that would subsequently be transferred through journal entries for appropriate charges. The CAO’s office is working with the Department to help ensure that an agreed upon methodology for charges is created and appropriate charges are included through the journal entry

COMMUNITY DEVELOPMENT AGENCY

process. Once this process has been vetted, an agenda item will be brought forward for Board consideration. If the Board approves this concept, building permit fee revenue will be deposited in this fund and will pay for appropriations currently identified in the recommended budget, as noted above, as the increase in “special department expenses”. If the Board does

not approve this concept, any building permit fee revenue received above the specified appropriations in the building services unit would be returned to the General Fund, which would indirectly pay for central service type costs to the unit (e.g. CDA Director overhead, A-87 cost applied charges, etc.).

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 34 DEVELOPMENT SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0220 PERMIT: CONSTRUCTION	4,764,132	3,901,005	5,952,020	5,952,020	2,051,015
0230 PERMIT: ROAD PRIVILEGES	25,700	52,000	44,000	44,000	-8,000
0240 PERMIT: ZONING ADMINISTRATION	77,000	125,000	132,000	132,000	7,000
0250 FRANCHISE: PUBLIC UTILITY	400,000	478,391	460,363	460,363	-18,028
CLASS: 02 REV: LICENSE, PERMIT, &	5,266,832	4,556,396	6,588,383	6,588,383	2,031,987
1400 PLAN & ENG: SERVICES	322,096	239,000	315,000	315,000	76,000
1409 SUBDIVISION TENTATIVE / FINAL MAP PC	40,000	50,000	50,000	50,000	0
1410 GRADING: APPLICATION FEE	24,000	63,000	27,000	27,000	-36,000
1411 GRADING: INSPECTION PC FEE	12,000	39,000	32,000	32,000	-7,000
1412 TIME & MATERIALS DEVELOPMENT	10,000	0	1,600	1,600	1,600
1415 ECOLOGICAL PRESERVE FEE	4,300	3,040	2,926	2,926	-114
1740 CHARGES FOR SERVICES	280,000	530,853	478,641	478,641	-52,212
1744 MISC: INSPECTIONS OR SERVICES	1,000	0	0	0	0
1752 BUILDING INVESTIGATION FEE	50,000	70,000	50,000	50,000	-20,000
1768 TRPA - TAHOE REGIONAL PLANNING	213,474	213,474	139,185	139,185	-74,289
1830 INTERFND REV:ALLOCATED	3,990,762	4,266,201	532,400	532,400	-3,733,801
CLASS: 13 REV: CHARGE FOR SERVICES	4,947,632	5,474,568	1,628,752	1,628,752	-3,845,816
1940 MISC: REVENUE	55,000	55,000	55,000	55,000	0
1942 MISC: REIMBURSEMENT	1,287,977	1,175,666	1,467,537	1,467,537	291,871
CLASS: 19 REV: MISCELLANEOUS	1,342,977	1,230,666	1,522,537	1,522,537	291,871
2020 OPERATING TRANSFERS IN	793,891	1,509,891	618,908	735,129	-774,762
CLASS: 20 REV: OTHER FINANCING SOURCES	793,891	1,509,891	618,908	735,129	-774,762
TYPE: R SUBTOTAL	12,351,332	12,771,521	10,358,580	10,474,801	-2,296,720

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 34 DEVELOPMENT SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	7,081,830	7,342,672	4,999,931	5,143,335	-2,199,337
3001	TEMPORARY EMPLOYEES	37,975	37,975	62,900	162,900	124,925
3002	OVERTIME	97,180	120,350	118,500	118,500	-1,850
3004	OTHER COMPENSATION	107,351	105,971	230,578	230,578	124,607
3005	TAHOE DIFFERENTIAL	12,107	13,800	12,000	12,000	-1,800
3020	RETIREMENT EMPLOYER SHARE	1,419,073	1,490,174	1,057,886	1,087,979	-402,195
3022	MEDI CARE EMPLOYER SHARE	101,102	106,138	74,063	74,063	-32,075
3040	HEALTH INSURANCE EMPLOYER	1,441,880	1,577,104	1,225,248	1,262,954	-314,150
3042	LONG TERM DISABILITY EMPLOYER	18,520	18,520	13,100	13,100	-5,420
3043	DEFERRED COMPENSATION EMPLOYER	28,541	29,429	22,921	22,921	-6,508
3046	RETIREE HEALTH: DEFINED	97,546	97,546	76,810	76,810	-20,736
3060	WORKERS' COMPENSATION EMPLOYER	72,757	72,757	62,569	62,569	-10,188
3080	FLEXIBLE BENEFITS	25,796	32,236	23,862	23,862	-8,374
CLASS: 30	SALARY & EMPLOYEE BENEFITS	10,541,658	11,044,672	7,980,368	8,291,571	-2,753,101
4020	CLOTHING & PERSONAL SUPPLIES	100	0	3,500	3,500	3,500
4040	TELEPHONE COMPANY VENDOR	5,409	15,070	13,200	13,200	-1,870
4041	COUNTY PASS THRU TELEPHONE CHARGES	2,323	1,900	1,150	1,150	-750
4080	HOUSEHOLD EXPENSE	5,000	0	0	0	0
4086	JANITORIAL / CUSTODIAL SERVICES	1,669	1,669	1,669	1,669	0
4100	INSURANCE: PREMIUM	107,675	107,675	102,804	102,804	-4,871
4140	MAINT: EQUIPMENT	250	250	250	250	0
4141	MAINT: OFFICE EQUIPMENT	100	100	100	100	0
4144	MAINT: COMPUTER	21,117	21,117	13,680	13,680	-7,437
4145	MAINTENANCE: EQUIPMENT PARTS	100	100	100	100	0
4160	VEH MAINT: SERVICE CONTRACT	200	0	0	0	0
4197	MAINTENANCE BUILDING: SUPPLIES	5	0	0	0	0
4220	MEMBERSHIPS	11,888	11,688	10,768	10,768	-920
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	3,851	4,147	2,671	2,671	-1,476
4260	OFFICE EXPENSE	76,039	81,039	0	0	-81,039
4261	POSTAGE	28,737	22,000	0	0	-22,000
4262	SOFTWARE	3,230	3,230	0	0	-3,230
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	812	738	938	938	200
4264	BOOKS / MANUALS	16,008	16,008	27,687	27,687	11,679
4266	PRINTING / DUPLICATING SERVICES	5,923	8,046	10,800	10,800	2,754
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,050,209	3,436,874	2,815,035	2,315,035	-1,121,839
4313	LEGAL SERVICES	96,498	35,000	55,000	55,000	20,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	2,000	2,000	2,000	2,000	0
4337	OTHER GOVERNMENTAL AGENCIES	2,500	5,000	5,000	5,000	0
4400	PUBLICATION & LEGAL NOTICES	11,404	13,404	18,904	18,904	5,500
4420	RENT & LEASE: EQUIPMENT	107,000	115,860	10,860	10,860	-105,000
4440	RENT & LEASE: BUILDING &	14,475	50,837	49,843	49,843	-994

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 34 DEVELOPMENT SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	6,334	6,300	6,300	6,300	0
4461 EQUIP: MINOR	16,250	10,750	3,000	3,000	-7,750
4462 EQUIP: COMPUTER	129,614	129,614	2,470	2,470	-127,144
4500 SPECIAL DEPT EXPENSE	41,215	41,015	837,829	587,193	546,178
4502 EDUCATIONAL MATERIALS	175	175	0	0	-175
4503 STAFF DEVELOPMENT	41,580	56,580	51,910	51,910	-4,670
4529 SOFTWARE LICENSE	7,389	7,365	2,831	2,831	-4,534
4540 STAFF DEVELOPMENT (NOT 1099)	2,500	2,500	2,500	2,500	0
4600 TRANSPORTATION & TRAVEL	8,192	10,192	8,934	8,934	-1,258
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	4,814	4,250	4,250	4,250	0
4605 RENT & LEASE: VEHICLE	101,766	79,771	89,025	89,025	9,254
4606 FUEL PURCHASES	36,388	51,000	53,800	53,800	2,800
4608 HOTEL ACCOMMODATIONS	6,203	5,735	12,100	12,100	6,365
4620 UTILITIES	1,270	1,270	1,270	1,270	0
CLASS: 40 SERVICE & SUPPLIES	2,978,212	4,360,269	4,222,178	3,471,542	-888,727
5330 INTERFND: ALLOCATED	179,919	179,919	222,893	222,893	42,974
CLASS: 50 OTHER CHARGES	179,919	179,919	222,893	222,893	42,974
7000 OPERATING TRANSFERS OUT	256,166	0	0	77,827	77,827
7001 OPERATING TRANSFERS OUT: FLEET	0	0	78,000	78,000	78,000
CLASS: 70 OTHER FINANCING USES	256,166	0	78,000	155,827	155,827
7200 INTRAFUND TRANSFERS: ONLY GENERAL	2,093,726	2,034,694	1,969,279	1,969,279	-65,415
7210 INTRAFND: COLLECTIONS	4,000	6,000	13,200	13,200	7,200
7223 INTRAFND: MAIL SERVICE	16,743	16,743	0	0	-16,743
7224 INTRAFND: STORES SUPPORT	4,823	4,823	0	0	-4,823
7231 INTRAFND: IS PROGRAMMING SUPPORT	150,000	150,000	0	0	-150,000
CLASS: 72 INTRAFUND TRANSFERS	2,269,292	2,212,260	1,982,479	1,982,479	-229,781
7350 INTRFND ABATEMENTS: GF ONLY	-1,628,348	-1,602,271	-348,773	-348,773	1,253,498
CLASS: 73 INTRAFUND ABATEMENT	-1,628,348	-1,602,271	-348,773	-348,773	1,253,498
TYPE: E SUBTOTAL	14,596,899	16,194,849	14,137,145	13,775,539	-2,419,310
FUND TYPE: 10 SUBTOTAL	2,245,567	3,423,328	3,778,565	3,300,738	-122,590

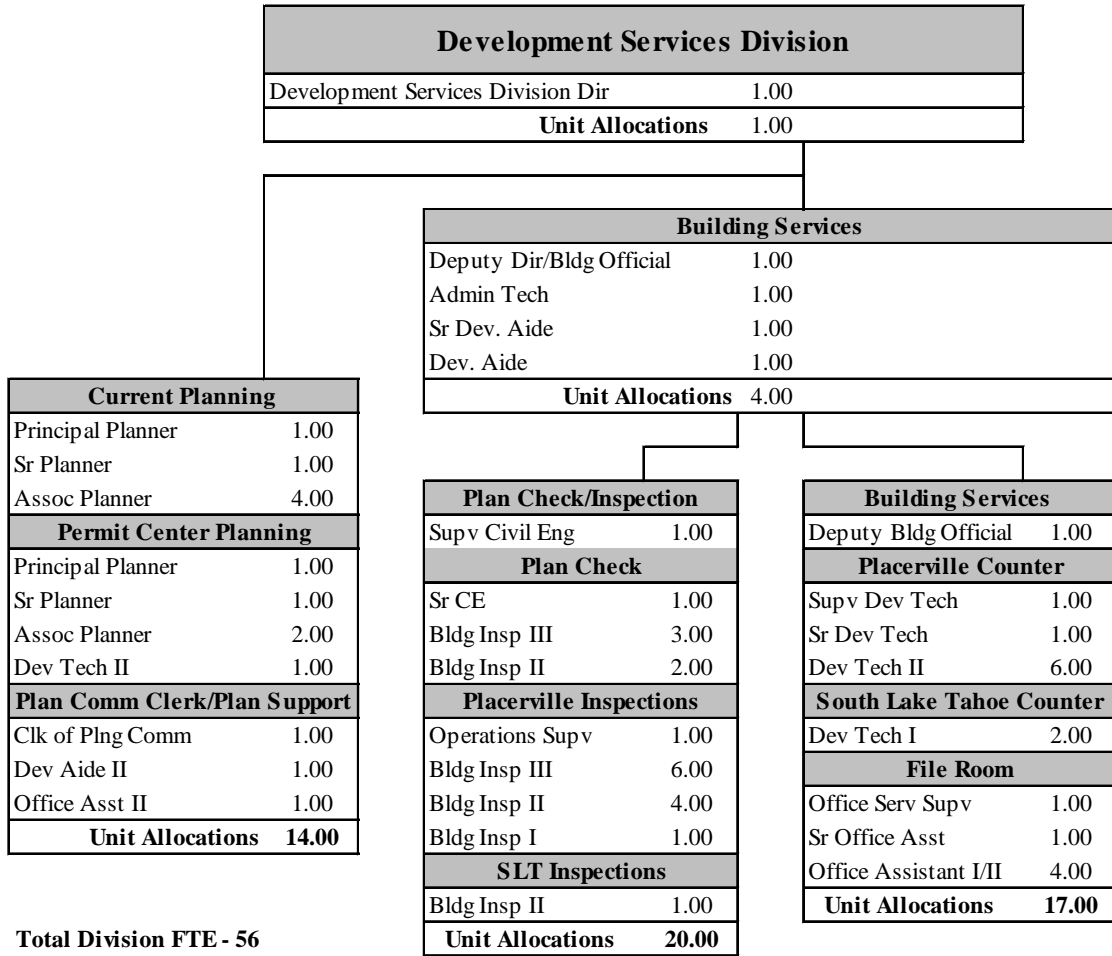
COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 11 HCED

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
0400	REV: INTEREST	200	200	720	720	520
0401	REV: INTEREST ON LOAN/NOTES	23,000	23,000	84,882	84,882	61,882
CLASS: 04	REV: USE OF MONEY & PROPERTY	23,200	23,200	85,602	85,602	62,402
0880	ST: OTHER	158,000	158,000	0	0	-158,000
CLASS: 05	REV: STATE INTERGOVERNMENTAL	158,000	158,000	0	0	-158,000
1100	FED: OTHER	1,060,000	1,060,000	400,000	400,000	-660,000
CLASS: 10	REV: FEDERAL	1,060,000	1,060,000	400,000	400,000	-660,000
2020	OPERATING TRANSFERS IN	119,985	119,985	113,359	113,359	-6,626
2061	PRINCIPAL LOAN/NOTES REPAYMENT	480,000	480,000	375,776	375,776	-104,224
CLASS: 20	REV: OTHER FINANCING SOURCES	599,985	599,985	489,135	489,135	-110,850
0001	FUND BALANCE	222,952	222,952	93,292	93,292	-129,660
0003	FROM DESIGNATIONS	0	0	163,999	163,999	163,999
CLASS: 22	FUND BALANCE	222,952	222,952	257,291	257,291	34,339
TYPE: R SUBTOTAL						
	2,064,137	2,064,137	1,232,028	1,232,028	-832,109	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	62,514	62,514	72,525	72,525	10,011
3020	RETIREMENT EMPLOYER SHARE	13,841	13,841	16,521	16,521	2,680
3022	MEDI CARE EMPLOYER SHARE	906	906	1,052	1,052	146
3040	HEALTH INSURANCE EMPLOYER	16,558	16,558	17,146	17,146	588
3042	LONG TERM DISABILITY EMPLOYER	329	329	181	181	-148
3046	RETIREE HEALTH: DEFINED	0	0	1,052	1,052	1,052
3060	WORKERS' COMPENSATION EMPLOYER	0	0	729	729	729
CLASS: 30	SALARY & EMPLOYEE BENEFITS	94,148	94,148	109,206	109,206	15,058
4041	COUNTY PASS THRU TELEPHONE CHARGES	60	60	20	20	-40
4100	INSURANCE: PREMIUM	0	0	374	374	374
4220	MEMBERSHIPS	0	0	80	80	80
4260	OFFICE EXPENSE	500	500	0	0	-500
4261	POSTAGE	500	500	0	0	-500
4266	PRINTING / DUPLICATING SERVICES	50	50	0	0	-50
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,500	1,500	41,500	41,500	40,000
4500	SPECIAL DEPT EXPENSE	1,586,427	1,586,427	1,030,129	1,030,129	-556,298
CLASS: 40	SERVICE & SUPPLIES	1,589,037	1,589,037	1,072,103	1,072,103	-516,934
5304	INTERFND: MAIL SERVICE	0	0	101	101	101
5330	INTERFND: ALLOCATED	0	0	50,618	50,618	50,618
CLASS: 50	OTHER CHARGES	0	0	50,719	50,719	50,719
7000	OPERATING TRANSFERS OUT	215,244	215,244	0	0	-215,244
CLASS: 70	OTHER FINANCING USES	215,244	215,244	0	0	-215,244
7250	INTRAFND: NOT GEN FUND / SAME FUND	503,200	503,200	1,121,439	1,121,439	618,239
CLASS: 72	INTRAFUND TRANSFERS	503,200	503,200	1,121,439	1,121,439	618,239
7380	INTRFND ABATEMENTS: NOT GENERAL	-503,200	-503,200	-1,121,439	-1,121,439	-618,239
CLASS: 73	INTRAFUND ABATEMENT	-503,200	-503,200	-1,121,439	-1,121,439	-618,239
7801	DESIGNATIONS OF FUND BALANCE	165,708	165,708	0	0	-165,708
CLASS: 78	RESERVES: BUDGETARY ONLY	165,708	165,708	0	0	-165,708
TYPE: E SUBTOTAL						
	2,064,137	2,064,137	1,232,028	1,232,028	-832,109	
FUND TYPE: 11 SUBTOTAL						
	0	0	0	0	0	
DEPARTMENT: 11 SUBTOTAL						
	1,769,502	1,769,502	0	0	-1,769,502	

COMMUNITY DEVELOPMENT AGENCY



COMMUNITY DEVELOPMENT AGENCY

Environmental Management Division

Mission

The mission of the Environmental Management Division is to protect, preserve and enhance the public health, safety, and the environment through a balanced program of environmental monitoring and enforcement, innovative leadership, community education, customer service, and emergency response for the citizens of and visitors to the County of El Dorado.

Environmental Management Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	352,064	310,531	310,531	310,531	-	0%
Licenses, Permits	1,467,126	902,624	1,022,468	1,022,468	119,844	13%
Fines, Forfeitures	29,912	6,417	6,317	6,317	(100)	-2%
Use of Money	34,138	16,172	30,042	30,042	13,870	86%
State	99,008	357,186	427,327	427,327	70,141	20%
Federal	232,886	-	75,000	75,000	75,000	
Other Governmental	5,550	3,000	3,000	3,000	-	0%
Charges for Service	3,644,169	5,363,399	4,227,696	4,232,623	(1,130,776)	-21%
Misc.	21,755	-	-	-	-	
Other Financing Sources	225,184	1,388,147	868,103	930,198	(457,949)	-33%
Use of Fund Balance	-	4,435,478	3,096,379	3,247,435	(1,188,043)	-27%
Total Revenue	6,111,792	12,782,954	10,066,863	10,284,941	(2,498,013)	-20%
Salaries and Benefits	2,931,529	3,569,673	3,523,734	3,674,790	105,117	3%
Services & Supplies	1,380,641	2,655,397	2,837,336	2,837,336	181,939	7%
Other Charges	853,202	2,736,898	1,626,824	1,626,824	(1,110,074)	-41%
Fixed Assets	46,602	269,000	177,000	177,000	(92,000)	-34%
Operating Transfers	310,710	3,253,829	1,578,315	1,645,337	(1,608,492)	-49%
Intrafund Transfers	587,470	1,449,456	1,094,720	1,100,945	(348,511)	-24%
Intrafund Abatements	-	(1,178,789)	(799,993)	(806,218)	372,571	-32%
Contingencies	(358,465)	27,490	28,927	28,927	1,437	5%
Total Appropriations	5,751,689	12,782,954	10,066,863	10,284,941	(2,498,013)	-20%
NCC	-	-	-	-	-	
FTE's	32	32	31	31	(1)	-3%
Fund Balance						
CSA #3 (Vector)	673,266	-	-	-	-	
CSA #10	5,335,031	-	-	-	-	

Source of Funds

Taxes (\$310,531): This is CSA #3 revenue derived through ad valorem taxes and from special tax assessments on improved property.

License, Permits & Franchises (\$1,022,468): Major sources of permit

revenue include food facility (\$396,000), construction (\$160,000), pool & spa (\$103,000), water system & well (\$100,000), underground storage tanks (\$99,000), health permits (\$18,000), and other permits

COMMUNITY DEVELOPMENT AGENCY

(\$15,000). Included is \$132,000 in garbage franchise to fund the trash amendment portion of the County's stormwater program managed by Long Range Planning.

Fine, Forfeiture & Penalties (\$6,317): Minor revenue from penalties for delinquent taxes and fines primarily in CSA #10 and CSA #3.

Use of Money & Property (\$30,042): Interest revenue.

State Intergovernmental (\$427,327): Primarily State grant funding for programs such as the California Oil Payment Program (OPP), City/County Payment Program, Waste Tire Amnesty, and the Waste Tire Enforcement (TEA) Program.

Federal Intergovernmental (\$75,000): Funding from the Local Primacy Agency (LPA) program grant, which funds the monitoring of small public water systems.

Other Governmental (\$3,000): Miscellaneous revenue from other governmental agencies. (RDA pass thru)

Charge for Services (\$4,232,623): Special assessments on parcels for CSA #3 vector control (\$115,000) and City of SLT snow removal (\$224,000), CSA #10 solid waste (\$1,373,000), liquid waste (\$426,000), household and hazardous waste (\$326,000), Clean Tahoe (\$27,000), and AB 939 waste management plan (\$90,000); charges between EMD units for staff work (\$787,000), the gate fee surcharge paid by transfer station operators (\$200,000), business plan review (\$190,000), septage hauler fees (\$340,000), and funds from the Transportation Division to pay for roadside litter removal (\$100,000).

Other Financing Sources (\$930,198): Operating transfers in for state health realignment funds (\$231,000) and transfers of funds between EMD CSA #10 and EMD General Fund units (\$699,000).

Use of Fund Balance (\$3,247,435): All use of fund balance is in non-general fund programs including CSA #3 vector control (\$82,000); CSA #10 solid waste (\$2,735,000), liquid waste (\$269,000), and household and hazardous materials (\$161,000).

Use of Funds

Salaries & Benefits (\$3,674,790): Comprised of permanent salaries (\$2,204,000), health insurance (\$494,000), retirement (\$470,000), workers comp (\$226,000), temporary employees (\$201,000), retiree health (\$32,000), medicare (\$32,000), and other benefits (\$16,000).

Services & Supplies (\$2,837,336): Major expenses in this category include professional and specialized services primarily related to CSA #10 (\$1,124,000), vehicle and equipment maintenance (\$363,000), facility and grounds maintenance (\$263,000), utilities (\$215,000), vehicle and equipment rent and fuel (\$118,000), computer system minor equipment/software/license/maintenance (\$98,000), staff development and travel (\$94,000), transfer of funds to city of South Lake Tahoe for Clean Tahoe and Waste Management Plan work (\$93,000), permits (\$88,000), small tools and minor equipment (\$73,000).

Other Charges (\$1,626,824): Includes charges between EMD units for staff work (\$786,000), CDA Administration/Finance costs for CSA#3 and CSA#10 units (\$281,000), pass thru of tax assessments to the City of South Lake Tahoe (\$226,000), OMB A-87 cost allocation (\$178,000), reimbursement to Health and Human Services for LEA grant work (\$111,000), charges from County Counsel for legal services (\$19,000), charges from Fleet for vehicle costs (\$15,000), miscellaneous small charges from other County

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departments (\$7,000), and taxes and assessments to the Board of Equalization (\$4,000).

Fixed Assets (\$177,000): Comprised of a Smith Hazmat Elite handheld chemical identifier for field use in the Hazmat program (\$70,000), a truck for CSA#3 Vector Control (\$35,000), a truck for the CSA#10 Litter Abatement (\$38,000), dewatering boxes for the Union Mine Wastewater Treatment Plant (\$20,000), and a trailer to transport large equipment (\$14,000 – carryover from FY15-16 budget). See Fixed Asset form for details.

Other Financing Uses (\$1,645,337): Consists of an operating transfer to CDA Administration for the financing of a replacement for the aging land management and information system (LMIS) and an electronic plan check system (\$900,000), an operating transfer from CSA#10 Solid Waste to EMD General Support to eliminate the use of General Fund (\$614,000), and an operating transfer to Long Range Planning to fund the trash amendment portion of the storm water program with garbage franchise fees (\$132,000).

Intrafund Transfers (\$1,100,945): Primarily related to transfers between programs within the division (i.e. funding from Solid

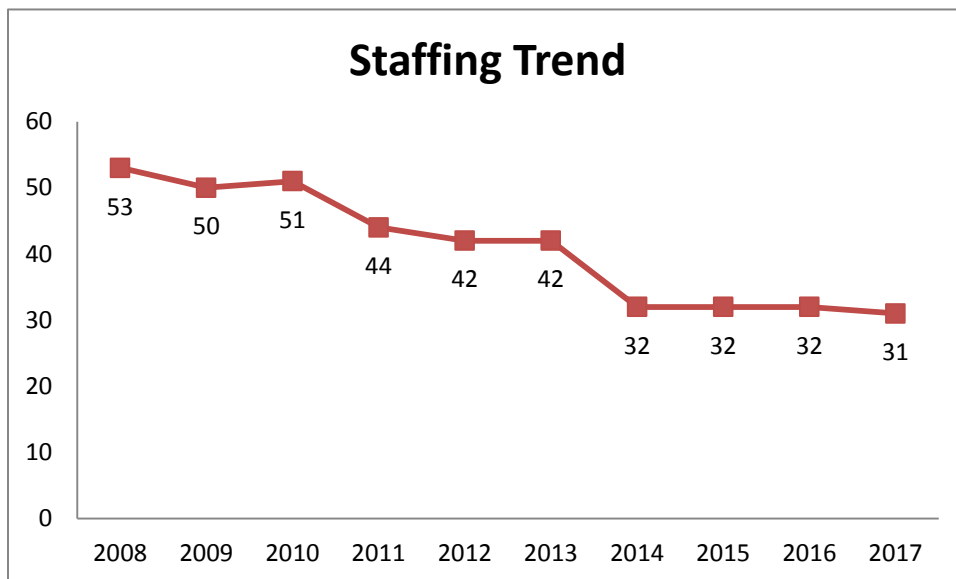
Waste applicable to the support of liquid waste and litter abatement) (\$488,000), charges between EMD units for staff work (\$313,000), an allocation for CDA Administration costs (\$292,000), charges from the Transportation Special District Program (\$5,000), and charges from AQMD for permits (\$3,000).

Intrafund Abatements (-\$806,218): Comprised of transfers between solid waste and liquid waste/litter abatement programs in the division (-\$482,000), charges between EMD units for staff work (-\$319,000), and charges to AQMD for staff work (-\$5,000).

Appropriations for Contingencies (\$28,927)

Staffing Trend

Staffing for the Environmental Management Department has decreased over the past several years and has averaged 40.0 FTEs over the last 10 years. Air Quality Management District was moved out of Environmental Management which accounts for the reduction of 7.0 FTEs in 2011. A total of 7.0 Administration staff were moved from Environmental Management to the CDA Administration and Finance Division in 2014. The requested staff allocation for FY 2016-17 is 30.5 FTEs.



COMMUNITY DEVELOPMENT AGENCY

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Administration/General Support	475,975	475,975	-	2.00
CSA #3-SLT Vector Control	516,910	516,910	-	2.00
CSA #3-SLT City Snow Removal	226,350	226,350	-	0.00
CSA #3-Solid Waste	5,398,871	5,398,871	-	11.50
CSA #10-Household Hazardous	473,354	473,354	-	1.00
CSA #10-Liquid Waste	1,016,315	1,016,315	-	2.00
Environmental Health	1,558,677	1,558,677	-	9.00
Hazardous Materials-CUPA	618,489	618,489	-	3.00
TOTAL	10,284,941	10,284,941	-	30.50

Program Summaries

Administration/General Support

The Environmental Management Division Administration/General Support unit provides executive leadership and oversight for the Environmental Management Division. Revenue for this program comes from CSA#10 Solid Waste funds and through charges to other EMD programs for staff time.

South Lake Tahoe Vector Control (CSA#3)

The SLT Vector Control program carries out activities for the control of mosquitoes, plague, Hantavirus, and yellow jackets in the South Lake Tahoe Basin. Program revenue is largely derived from ad valorem taxes and from special tax assessments on improved property.

SLT City Snow Removal (CSA#3)

This is a pass thru to the City of South Lake Tahoe. Special tax assessment fees have been levied against properties within the incorporated area of South Lake Tahoe to fund city snow removal services. These assessments are collected by the County and passed on to the City.

Solid Waste (CSA#10)

The Solid Waste program implements the Integrated Waste Management Plan (AB939), administers solid waste contracts and franchise agreements, implements the Construction and Demolition Ordinance (C&D), operates Union Mine Landfill, and provides regulatory services at other landfill sites. This program promotes various recycling programs through grants including, used oil and bottle recycling, used tire collection and disposal, household hazardous waste disposal, and e-waste recycling. This program includes the West Slope Litter Abatement wherein activities include removal of roadside litter, solid waste complaints, procurement of grants and contracts to fund litter abatement activities, and prosecution of litter or illegal dumping violations.

This program includes collection of a designated special assessment for the Clean Tahoe Program (pass through) which provides for litter pickup and control in the unincorporated area of the South Lake Tahoe Basin.

Revenue generated in this program is from special assessments on improved parcels, funding from the Agency's Transportation Division for roadside litter abatement, and charges to other EMD programs for staff time. There are several one-time funding

COMMUNITY DEVELOPMENT AGENCY

sources identified within the solid waste program that are grant funded programs. Appropriations associated with these grants are also one time in nature. In FY2016/17 there is a pass-thru of garbage franchise fee revenue to Long Range planning for work on the trash amendment of the County's stormwater program.

Household Hazardous Waste/Incident Response (CSA#10)

The Household Hazardous Waste program administers the countywide household hazardous waste collection and disposal program, including activities that promote education and safe recycling related to used and re-refined oil, as well as recycling of computers and other electronic equipment. The program operates the hazardous materials incident response team, which has been expanded to include response to incidents involving household hazardous waste and functions as the County's first responder to all hazards emergencies. Program revenue is from special assessments on improved parcels within the County, as well as a one-time transfer for civil penalty funds for a Smith Hazmat Elite chemical identifier.

Liquid Waste (CSA#10)

The Liquid Waste program operates the Union Mine Wastewater Treatment Facility. This facility annually accepts and processes up to 3.8 million gallons of septic tank waste (septage), portable toilet waste, and leachate generated from the Union Mine Landfill. The facility is comprised of a 2 million gallon Class II surface impoundment for the collection of leachate, a receiving station for septage and portable toilet waste haulers, two 500,000 gallon aerobic digesters, two 2 million gallon storage tanks for holding processed wastewater, two high speed centrifuges for the processing of solids, and a multitude of pumps, blowers and other equipment necessary to receive, process, store and discharge the liquid

wastes received by the facility. Revenue generated in this program is from special assessments on improved parcels (ongoing) and charges for services for disposal of septage at the Union Mine Wastewater Treatment Facility (variable depending on usage).

Environmental Health (PV/SLT/WS Vector)

The Environmental Health program is responsible for ensuring countywide compliance with applicable state laws, regulations, and County Ordinances concerning many fundamental public health issues, such as food facilities, public swimming pools/spas, wells, small water systems and septic systems. This program participates in epidemiological investigation and emerging pathogen response such as norovirus outbreaks and West Nile Virus. Small components of the program activities relate to the reduction in mosquito breeding sources on the West Slope that may impose a threat of West Nile Virus and other diseases carried by mosquitoes and addressing solid waste complaints. Revenue generated in this program is a result of assessments, health permits, land use permits, realignment distribution, and charges to other EMD programs for staff time.

Hazardous Materials – CUPA

The Hazardous Materials/CUPA program administers and implements the State mandated Certified Unified Program Agency (CUPA) program for commercial facilities that store hazardous materials countywide. Activities include underground and above ground storage tank inspections, hazardous materials and hazardous waste management, response to hazardous materials release incidents at fixed facilities, and support for Air Quality Management District related activities. Revenue generated in this program is a result of facility permits and business plans related to the program components, a transfer of civil

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penalty funds, and charges to other EMD programs for staff time.

Chief Administrative Office Recommendation

Fund 10 – General Fund

The Recommended Budget represents an overall decrease of \$517,597 or 16% in revenues and appropriations when compared to the FY 2015-16 approved budget. There is no Net County Cost for this department. This represents a status quo budget.

Changes to revenue are almost entirely related to a reduction in operating transfers (\$522,000) related to less use of CSA 10 Garbage Franchise Fees to balance appropriations to maintain a zero Net County Cost. Other revisions include a decrease in charges for services (\$59,000) related to staff charges to CSA 10 and CSA 3, and an increase in federal revenue (\$75,000) for Local Primacy Agency grant funding.

Changes to appropriations include a decrease in interfund revenue (\$1,082,617) largely related to reduced charges from the staff in CSA 10 and 3 being re-distributed, and no fixed assets being requested (\$55,000). These decreases are partially offset by an increase in salaries and benefits (\$581,000) related to a redistribution of Division staff (offsetting reduction in Fund Type 12), and a slight increase in services and supplies (\$10,000).

Fund 12 – General Fund

The Recommended Budget represents an overall decrease of \$1,980,416 or 21% in revenues and appropriations when

compared to the FY 2015-16 approved budget. There is no Net County Cost for this department. This represents a status quo budget.

The use of fund balance is being reduced by \$1,188,043 or 27%.

Reductions to revenue are primarily related to a reduction in charges for services (\$1,076,000) that ties to the General Fund portion of the Divisions adjustments (shift in personnel and reimbursable work being decreased), and the reduced use of Fund Balance needed as noted above.

Decreases in appropriations are primarily related to reductions in salaries and benefits (\$476,000) and operating transfers (\$1,608,000) related to the shift in employees to the General Fund units in the Division and a decrease in Myers Landfill closure costs. Slight increases in appropriations that partially offset these decreases include services and supplies (\$172,000) for purchase and distribution of equipment to help increase recycling and composting.

Staffing Changes

Several staffing changes in the Division are being proposed to “true-up” existing allocations to accurately reflect how positions are currently filled, or to better meet the needs of the Agency. These changes include two add/delete revisions; add 1.0 FTE Environmental Management Programs Manager, delete 1.0 FTE vacant Deputy Director of Environmental Management, and add 1.0 FTE Development Aide I/II, delete 1.0 FTE filled Administrative Technician (true-up). Lastly, the recommendation is to delete 1.0 Office Assistant I/II, for a net reduction of 1.0 FTE in the Division.

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0220 PERMIT: CONSTRUCTION	164,300	140,300	160,350	160,350	20,050
0260 OTHER LICENSE & PERMITS	15,872	15,872	15,267	15,267	-605
0263 PERMIT: UNDERGROUND STORAGE TANK	101,360	101,360	98,695	98,695	-2,665
0265 PERMIT: HEALTH	19,510	23,244	17,503	17,503	-5,741
0267 PERMIT: FOOD FACILITY	412,575	412,575	395,721	395,721	-16,854
0268 PERMIT: POOL & SPA	101,889	101,889	102,973	102,973	1,084
0269 PERMIT: WATER SYSTEM	55,917	43,384	61,291	61,291	17,907
0270 PERMIT: WELL	52,000	64,000	39,000	39,000	-25,000
CLASS: 02 REV: LICENSE, PERMIT, &	923,423	902,624	890,800	890,800	-11,824
1100 FED: OTHER	0	0	75,000	75,000	75,000
CLASS: 10 REV: FEDERAL	0	0	75,000	75,000	75,000
1310 SPECIAL ASSESSMENTS	89,900	89,900	89,900	89,900	0
1401 PLAN & ENG: FEES	26,000	30,000	30,000	34,927	4,927
1661 SANITATION: WATER SAMPLING	100	100	100	100	0
1662 SANITATION: LOAN CERTIFICATION	2,766	1,000	3,000	3,000	2,000
1663 SANITATION: BUSINESS PLANS	189,961	189,961	190,234	190,234	273
1740 CHARGES FOR SERVICES	10,357	9,800	9,000	9,000	-800
1753 ERR - EMERGENCY RESPONSE RECOVERY	2,236	0	0	0	0
1800 INTERFND REV: SERVICE BETWEEN FUND	560,712	560,712	499,982	499,982	-60,730
CLASS: 13 REV: CHARGE FOR SERVICES	882,032	881,473	822,216	827,143	-54,330
1940 MISC: REVENUE	429	0	0	0	0
CLASS: 19 REV: MISCELLANEOUS	429	0	0	0	0
2020 OPERATING TRANSFERS IN	1,056,942	1,171,938	566,647	633,669	-538,269
2021 OPERATING TRANSFERS IN: VEHICLE	66,000	0	0	0	0
2027 OPERATING TRSNF IN: SALES TAX	153,000	214,703	231,456	226,529	11,826
CLASS: 20 REV: OTHER FINANCING SOURCES	1,275,942	1,386,641	798,103	860,198	-526,443
TYPE: R SUBTOTAL	3,081,826	3,170,738	2,586,119	2,653,141	-517,597

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	786,207	780,281	1,098,018	1,145,616	365,335
3001	TEMPORARY EMPLOYEES	36,000	36,000	36,000	36,000	0
3002	OVERTIME	21,217	15,000	11,000	11,000	-4,000
3003	STANDBY PAY	7,036	4,206	0	0	-4,206
3004	OTHER COMPENSATION	3,765	4,307	13,570	13,570	9,263
3005	TAHOE DIFFERENTIAL	7,261	7,200	7,200	7,200	0
3007	HAZARD PAY	7,333	6,733	7,375	7,375	642
3020	RETIREMENT EMPLOYER SHARE	173,289	170,367	248,904	259,615	89,248
3022	MEDI CARE EMPLOYER SHARE	11,733	12,303	17,164	17,164	4,861
3040	HEALTH INSURANCE EMPLOYER	155,845	161,248	192,775	201,488	40,240
3042	LONG TERM DISABILITY EMPLOYER	2,096	2,096	2,939	2,939	843
3043	DEFERRED COMPENSATION EMPLOYER	400	400	4,637	4,637	4,237
3046	RETIREE HEALTH: DEFINED	12,246	12,246	17,021	17,021	4,775
3060	WORKERS' COMPENSATION EMPLOYER	56,194	56,194	121,401	121,401	65,207
3080	FLEXIBLE BENEFITS	1,060	1,060	6,000	6,000	4,940
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,281,682	1,269,641	1,784,004	1,851,026	581,385
4000	AGRICULTURE	2,500	2,500	2,500	2,500	0
4020	CLOTHING & PERSONAL SUPPLIES	500	500	0	0	-500
4040	TELEPHONE COMPANY VENDOR	3,010	2,650	2,150	2,150	-500
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,919	925	1,240	1,240	315
4080	HOUSEHOLD EXPENSE	325	325	450	450	125
4082	HOUSEHOLD EXP: OTHER	250	250	250	250	0
4100	INSURANCE: PREMIUM	7,593	7,593	9,241	9,241	1,648
4140	MAINT: EQUIPMENT	450	450	300	300	-150
4144	MAINT: COMPUTER	44,470	44,470	44,470	44,470	0
4162	VEH MAINT: SUPPLIES	350	350	250	250	-100
4164	VEH MAINT: TIRE & TUBES	250	250	250	250	0
4200	MEDICAL, DENTAL & LABORATORY	675	675	1,175	1,175	500
4220	MEMBERSHIPS	4,274	4,274	2,653	2,653	-1,621
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,528	2,037	2,068	2,068	31
4262	SOFTWARE	500	500	0	0	-500
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	656	656	506	506	-150
4264	BOOKS / MANUALS	600	600	600	600	0
4266	PRINTING / DUPLICATING SERVICES	692	550	400	400	-150
4300	PROFESSIONAL & SPECIALIZED SERVICES	15,100	4,000	9,000	9,000	5,000
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	1,700	1,500	1,500	1,500	0
4400	PUBLICATION & LEGAL NOTICES	350	150	150	150	0
4440	RENT & LEASE: BUILDING &	0	10,986	18,833	18,833	7,847
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	950	950	950	950	0
4461	EQUIP: MINOR	2,725	4,300	3,000	3,000	-1,300
4463	EQUIP: TELEPHONE & RADIO	450	450	450	450	0

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		CURRENT YR MID-YEAR PROJECTION	APPROVED BUDGET	CAO DEPARTMENT REQUEST	DIFFERENCE RECOMMENDED BUDGET	CURR YR CAO RECMD
4500	SPECIAL DEPT EXPENSE	2,151	2,100	2,100	2,100	0
4502	EDUCATIONAL MATERIALS	3,250	3,250	3,250	3,250	0
4503	STAFF DEVELOPMENT	33,750	35,000	35,000	35,000	0
4507	FIRE & SAFETY SUPPLIES	1,000	1,000	1,000	1,000	0
4600	TRANSPORTATION & TRAVEL	4,000	15,000	12,500	12,500	-2,500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	606	500	500	500	0
4605	RENT & LEASE: VEHICLE	45,916	35,749	38,545	38,545	2,796
4606	FUEL PURCHASES	16,400	20,900	19,900	19,900	-1,000
4608	HOTEL ACCOMMODATIONS	3,100	7,200	7,200	7,200	0
CLASS: 40	SERVICE & SUPPLIES	201,990	212,590	222,381	222,381	9,791
5300	INTERFND: SERVICE BETWEEN FUND	1,370,721	1,370,721	288,104	288,104	-1,082,617
CLASS: 50	OTHER CHARGES	1,370,721	1,370,721	288,104	288,104	-1,082,617
6040	FIXED ASSET: EQUIPMENT	0	55,000	0	0	-55,000
CLASS: 60	FIXED ASSETS	0	55,000	0	0	-55,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	399,866	434,290	357,635	357,635	-76,655
7210	INTRAFND: COLLECTIONS	238	0	0	0	0
CLASS: 72	INTRAFUND TRANSFERS	400,104	434,290	357,635	357,635	-76,655
7350	INTRFND ABATEMENTS: GF ONLY	-172,671	-171,504	-66,005	-66,005	105,499
CLASS: 73	INTRAFUND ABATEMENT	-172,671	-171,504	-66,005	-66,005	105,499
TYPE: E SUBTOTAL		3,081,826	3,170,738	2,586,119	2,653,141	-517,597
FUND TYPE: 10	SUBTOTAL	0	0	0	0	0

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0100	301,376	301,376	301,376	301,376	0
0110	7,660	7,660	7,660	7,660	0
0120	2	0	0	0	0
0130	185	0	0	0	0
0140	258	202	202	202	0
0150	2,444	646	646	646	0
0174	647	647	647	647	0
CLASS: 01	REV: TAXES	312,572	310,531	310,531	0
0251	FRANCHISE: GARBAGE	63,188	0	131,668	131,668
CLASS: 02	REV: LICENSE, PERMIT, &	63,188	0	131,668	131,668
0360	PENALTY & COST DELINQUENT TAXES	12,103	6,417	6,317	-100
CLASS: 03	REV: FINE, FORFEITURE &	12,103	6,417	6,317	-100
0400	REV: INTEREST	45,120	16,172	30,042	13,870
CLASS: 04	REV: USE OF MONEY & PROPERTY	45,120	16,172	30,042	13,870
0820	ST: HOMEOWNER PROP TAX RELIEF	3,800	3,800	3,800	0
0880	ST: OTHER	342,065	353,386	423,527	70,141
CLASS: 05	REV: STATE INTERGOVERNMENTAL	345,865	357,186	427,327	70,141
1200	REV: OTHER GOVERNMENTAL AGENCIES	3,000	3,000	3,000	0
CLASS: 12	REV: OTHER GOVERNMENTAL	3,000	3,000	3,000	0
1310	SPECIAL ASSESSMENTS	2,487,560	2,477,206	2,491,376	14,170
1401	PLAN & ENG: FEES	318,000	318,000	310,000	-8,000
1660	SANITATION: GARBAGE BILLING	200,000	200,000	200,000	0
1753	ERR - EMERGENCY RESPONSE RECOVERY	5,450	2,500	2,500	0
1800	INTERFND REV: SERVICE BETWEEN FUND	1,484,220	1,484,220	401,604	-1,082,616
CLASS: 13	REV: CHARGE FOR SERVICES	4,495,230	4,481,926	3,405,480	-1,076,446
2020	OPERATING TRANSFERS IN	269,006	1,506	70,000	68,494
CLASS: 20	REV: OTHER FINANCING SOURCES	269,006	1,506	70,000	68,494
0001	FUND BALANCE	-1,571,009	820,167	3,096,379	2,427,268
0003	FROM DESIGNATIONS	3,615,311	3,615,311	0	-3,615,311
CLASS: 22	FUND BALANCE	2,044,302	4,435,478	3,096,379	-1,188,043
TYPE: R SUBTOTAL	7,590,386	9,612,216	7,480,744	7,631,800	-1,980,416

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000	1,080,513	1,314,066	923,491	979,387	-334,679
3001	100,396	115,000	165,000	165,000	50,000
3002	38,900	42,100	30,400	30,400	-11,700
3003	1,717	4,226	0	0	-4,226
3004	12,116	19,008	5,460	5,460	-13,548
3005	3,645	4,800	3,600	3,600	-1,200
3020	229,650	282,100	198,917	210,729	-71,371
3022	16,865	20,617	14,629	14,629	-5,988
3040	274,117	371,957	276,023	292,349	-79,608
3042	3,528	3,528	2,511	2,511	-1,017
3043	7,370	7,370	400	400	-6,970
3046	20,624	20,624	14,550	14,550	-6,074
3060	94,636	94,636	104,749	104,749	10,113
3080	256	0	0	0	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	1,884,333	2,300,032	1,739,730	1,823,764	-476,268
4000	7,700	15,200	12,700	12,700	-2,500
4020	7,974	8,904	18,700	18,700	9,796
4040	2,991	2,991	2,991	2,991	0
4041	2,292	120	120	120	0
4080	7,600	8,450	7,700	7,700	-750
4083	7,300	7,600	5,200	5,200	-2,400
4085	3,649	3,469	1,969	1,969	-1,500
4100	7,874	7,874	8,264	8,264	390
4140	131,630	186,600	172,100	172,100	-14,500
4141	150	150	150	150	0
4144	0	0	1,500	1,500	1,500
4145	65,470	74,150	179,300	179,300	105,150
4160	1,000	1,000	1,000	1,000	0
4161	2,125	3,250	3,250	3,250	0
4162	1,950	1,950	1,950	1,950	0
4164	2,206	2,100	3,100	3,100	1,000
4165	800	800	1,100	1,100	300
4180	43,000	78,000	18,000	18,000	-60,000
4183	135,500	205,500	213,000	213,000	7,500
4195	0	0	20,000	20,000	20,000
4197	10,600	12,700	12,200	12,200	-500
4200	3,775	4,400	4,400	4,400	0
4220	9,237	9,237	8,133	8,133	-1,104
4221	6,000	6,000	7,299	7,299	1,299
4262	0	0	50,000	50,000	50,000
4263	150	150	150	150	0
4264	650	650	550	550	-100
4266	1,270	0	11,500	11,500	11,500
4300	866,100	1,074,480	1,114,707	1,114,707	40,227
4324	4,750	6,250	6,750	6,750	500
4334	3,500	3,500	5,500	5,500	2,000
4337	101,304	92,500	92,550	92,550	50

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4400 PUBLICATION & LEGAL NOTICES	13,975	13,700	13,700	13,700	0
4420 RENT & LEASE: EQUIPMENT	8,500	18,000	15,000	15,000	-3,000
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	14,450	23,700	23,700	23,700	0
4461 EQUIP: MINOR	82,151	81,951	45,750	45,750	-36,201
4462 EQUIP: COMPUTER	0	0	2,200	2,200	2,200
4463 EQUIP: TELEPHONE & RADIO	100	100	100	100	0
4465 EQUIP: VEHICLE	1,000	2,000	0	0	-2,000
4500 SPECIAL DEPT EXPENSE	75,941	87,114	158,772	158,772	71,658
4502 EDUCATIONAL MATERIALS	38,000	39,250	28,250	28,250	-11,000
4503 STAFF DEVELOPMENT	21,300	27,400	17,850	17,850	-9,550
4507 FIRE & SAFETY SUPPLIES	3,458	4,458	4,458	4,458	0
4530 WATER TREATMENT CHEMICALS	24,000	35,000	35,000	35,000	0
4571 ROAD: SIGNS	1,250	2,000	4,000	4,000	2,000
4600 TRANSPORTATION & TRAVEL	7,420	12,170	13,000	13,000	830
4605 RENT & LEASE: VEHICLE	14,899	17,926	10,528	10,528	-7,398
4606 FUEL PURCHASES	29,900	39,863	33,614	33,614	-6,249
4608 HOTEL ACCOMMODATIONS	2,600	5,200	8,200	8,200	3,000
4620 UTILITIES	215,000	215,000	215,000	215,000	0
CLASS: 40 SERVICE & SUPPLIES	1,992,491	2,442,807	2,614,955	2,614,955	172,148
5180 TAX & ASSESSMENTS	3,500	3,500	3,500	3,500	0
5240 CONTRIB: NON-CNTY GOVERNMENTAL	226,058	227,000	226,350	226,350	-650
5300 INTERFND: SERVICE BETWEEN FUND	774,865	774,350	809,628	809,628	35,278
5310 INTERFND: COUNTY COUNSEL	18,600	18,600	18,600	18,600	0
5318 INTERFND: MAINTENANCE BLDG & IMPRV	1,000	0	0	0	0
5330 INTERFND: ALLOCATED	324,789	342,727	280,642	280,642	-62,085
CLASS: 50 OTHER CHARGES	1,348,812	1,366,177	1,338,720	1,338,720	-27,457
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	50,000	100,000	0	0	-100,000
6040 FIXED ASSET: EQUIPMENT	19,000	29,000	104,000	104,000	75,000
6045 FIXED ASSET: VEHICLES	0	85,000	73,000	73,000	-12,000
CLASS: 60 FIXED ASSETS	69,000	214,000	177,000	177,000	-37,000
7000 OPERATING TRANSFERS OUT	2,240,833	3,253,829	1,578,315	1,645,337	-1,608,492
CLASS: 70 OTHER FINANCING USES	2,240,833	3,253,829	1,578,315	1,645,337	-1,608,492
7250 INTRAFND: NOT GEN FUND / SAME FUND	919,138	1,015,166	737,085	743,310	-271,856
7260 INTRAFND: ALLOCATED SALARIES & ADMIN	3,214	0	0	0	0
CLASS: 72 INTRAFUND TRANSFERS	922,352	1,015,166	737,085	743,310	-271,856
7350 INTRFND ABATEMENTS: GF ONLY	0	0	-887	-887	-887
7380 INTRFND ABATEMENTS: NOT GENERAL	-867,435	-1,007,285	-733,101	-739,326	267,959
CLASS: 73 INTRAFUND ABATEMENT	-867,435	-1,007,285	-733,988	-740,213	267,072
7700 APPROPRIATION FOR CONTINGENCIES	0	27,490	28,927	28,927	1,437
CLASS: 77 APPROPRIATION FOR	0	27,490	28,927	28,927	1,437
TYPE: E SUBTOTAL	7,590,386	9,612,216	7,480,744	7,631,800	-1,980,416
FUND TYPE: 12 SUBTOTAL	0	0	0	0	0
DEPARTMENT: 42 SUBTOTAL	0	0	0	0	0

COMMUNITY DEVELOPMENT AGENCY

Environmental Management Division	
Envir Mgmt Div Dir	1.00
Dept Analyst II	1.00
Unit Allocations	2.00
Union Mine Disposal Site	Environmental Health
Disposal Site Supv	1.00
Waste Mgmt Tech	2.00
Unit Allocations	3.00
ons Prot/Land Use/Vtor Ctrl-P	
Supv Env Hth Spec	1.00
Sr Env Hlth Spec	1.00
Env Hth Spec II	3.00
Dev Tech II	2.00
ons Prot/Land Use/Vtor Ctrl-S	
Supv Env Hth Spec	1.00
Env Hlth Spec I/II	1.00
Dev Aide II	1.00
<i>Vector Ctrl Tech-LT</i>	2.00
Haz Mat/Solid Waste	
Supv Waste Spec	1.00
Supv Env Hlth Spec	1.00
Env Hlth Spec II	2.00
Solid Waste Tech	2.00
Haz Mat/Recy Spec	2.00
Haz Mat/Recy Tech	1.00
Sr Office Asst	0.50
Unit Allocations	21.50

Total Division FTE - 30.50

COMMUNITY DEVELOPMENT AGENCY

Transportation Division

Mission

The mission of the Transportation Division is to provide a safe, congestion free highway system that is responsive to the needs of the County's citizens, and is environmentally sensitive; additionally, to protect the County's investment in vehicles and airport facilities; and to provide efficient, quality service to our internal customers and the citizens of El Dorado County.

Department of Transportation Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	6,340,644	6,591,737	6,874,797	6,874,797	283,060	4%
Licenses, Permits	805,824	661,609	676,637	676,637	15,028	2%
Fines Forfeitures	23,977	1,040	1,082	1,082	42	4%
Use of Money	286,076	251,650	343,445	343,445	91,795	36%
State	15,434,847	10,646,217	9,544,382	9,544,382	(1,101,835)	-10%
Federal	8,333,435	22,141,051	19,517,858	19,517,858	(2,623,193)	-12%
Charges for Service	5,941,732	9,089,559	10,180,931	10,180,931	1,091,372	12%
Misc.	1,041,721	2,724,358	2,112,008	2,112,008	(612,350)	-22%
Other Financing Sources	27,067,155	27,610,651	25,361,745	22,287,903	(5,322,748)	-19%
Use of Fund Balance	-	12,041,049	7,978,397	9,048,571	(2,992,478)	-25%
Total Revenue	65,275,411	91,758,921	82,591,282	80,587,614	(11,171,307)	-12%
Salaries and Benefits	16,022,005	17,860,883	17,946,980	19,017,154	1,156,271	6%
Services & Supplies	37,198,223	50,657,415	42,708,192	39,634,350	(11,023,065)	-22%
Other Charges	7,366,345	11,660,107	13,189,225	13,189,225	1,529,118	13%
Fixed Assets	1,399,281	4,154,544	1,782,189	1,782,189	(2,372,355)	-57%
Operating Transfers	5,382,274	6,187,999	6,020,099	6,020,099	(167,900)	-3%
Intrafund Transfers	6,360,522	8,570,470	7,898,162	7,898,162	(672,308)	-8%
Intrafund Abatements	(6,328,227)	(8,483,770)	(7,795,372)	(7,795,372)	688,398	-8%
Contingency	-	603,567	538,071	538,071	(65,496)	-11%
Increase to Reserves	-	1,099,184	761,786	761,786	(337,398)	-31%
Total Appropriations	67,400,423	92,310,399	83,049,332	81,045,664	(11,264,735)	-12%
NCC - County Engineer	471,475	551,478	458,050	458,050	586,390	106%
General Fund Contribution	296,186	602,331	3,003,284	82,576	124,627	21%
FTE's	161	160	160	160	-	0%
Fund Balance						
Road Fund	14,607,703	-	-	-	-	
Erosion Control	(2,270)	-	-	-	-	
Road District Tax	558,852	-	-	-	-	

COMMUNITY DEVELOPMENT AGENCY

Source of Funds

Taxes (\$6,874,797): These revenues are made up of Road District property taxes (\$5.75M), Special District property taxes and assessments (\$1.06M), TDA taxes (\$0.05M), and timber taxes (\$0.01M).

License, Permits (\$676,637): Public utility franchise fees (\$622,000), road permits (\$55,000)

Fines & Forfeitures (\$1,082): Fines and penalties.

Use of Money (\$343,445): rent (\$327,000), and interest (\$17,000). and fines/penalties (\$1,000).

State (\$9,544,382): State funds are primarily comprised of the Highway Users Tax / Gas Tax (\$6.53M), provided under the Streets and Highway Code, Sections 2104-2106 based on the number of registered vehicles and maintained mileage in the County; State SHOPP funding for the Diamond Springs Parkway Phase 1A project (\$1.0M); State **Regional Surface Transportation Program** (RSTP) (\$0.95M); State Prop 84 funds for Erosion Control projects (\$0.67M); California Tahoe Conservancy (CTC) funds (\$0.19M) which are provided through grant agreements partially through a competitive process and partially through an annual allocation; State Homeowners Property Tax Relief payment to Road District Tax (\$0.06M); State AQMD funding for diesel vehicle retrofitting (\$0.05M); Proposition 1B funds (\$0.05M) under the State-Local Partnership (SLPP) program; State BTA funding for the Highway 89 Trail project (\$0.02M); and State Aviation funding for Airports operation and capital improvements (\$0.02M).

Federal (\$19,517,858): Federal funds are primarily comprised of the Highway Bridge program (\$12.32M); Congestion Mitigation and Air Quality (CMAQ) funds (\$3.61M);

Hazard Elimination/Highway Safety Improvement Program funds (\$1.3M), grants are awarded for individual projects based on the ability of the project to reduce or eliminate the number/severity of traffic accidents; United States Forest Service (\$1.08M) for Erosion Control projects to manage forest resources including water quality and outdoor recreation, allocation is competitively determined.

Charges for Service (\$10,180,931): Primarily comprised of charges to the Missouri Flat MC&FP for roadwork (\$2.86M); charges to departments for fleet mileage and rental billings (\$1.29M); charges to the County Engineer program for road fund staff and overhead costs (\$1.59M); charges to special districts and special assessments (\$1.53M); charges for County Engineer plan checking (\$1.12M); charges to the Tahoe Regional Planning Agency (TRPA) mitigation funds for Erosion Control project costs in the Tahoe basin (\$0.29M); Public Utility inspections (\$0.45M); charges to the Bass Lake Hills Specific Plan PFFP for roadwork in the plan area (\$0.11M); charges to Long Range Planning for NPDES related work performed by Road Fund staff (\$0.22M).

Miscellaneous (\$2,112,008): Utility company funding for the Road Capital Improvement Program (\$1.12M), financing from the Statewide Community Infrastructure Program (SCIP) for a capital road project (\$0.45M), revenue from sale of fuel at the Placerville and Georgetown airports (\$0.37M), charges to departments and reimbursements from insurance companies for fleet accident fund (\$0.08M), revenue for maintenance and sweeping of Tahoe bike paths (\$0.04M), reimbursements for damage to County property due to traffic accidents (\$0.01M), and miscellaneous revenue/reimbursements for Airports, Fleet Services, Cemeteries and Special Districts (\$0.03M).

COMMUNITY DEVELOPMENT AGENCY

Other Financing Sources (\$22,287,903): Primarily comprised of Traffic Impact Mitigation (TIM) fees (\$8.51M); local tribe funds (\$6.00M); Road District Tax funds (\$5.80M); subdivision time and material deposits for County Engineer charges (\$1.14M); an ACO Fund contribution for the Airports capital program and trail projects in the Road capital program (\$0.18M); funding from CSA#5 for an erosion control project (\$0.20M), grant funding from AQMD and other County departments to upgrade / purchase vehicles (\$0.20M); General Fund contribution for Airports operations (\$0.08M); SMUD funds for the CIP program (\$0.07M); the operating transfer of state aviation funds (\$0.02M), sale of fixed assets (\$0.01M); a transfer of funds from the Construction in-lieu account for a CIP project (\$0.01M); and a transfer of utility inspection prepaid fees (\$0.01M).

Use of Fund Balance (\$9,048,571): The division anticipates utilizing \$9.05M in various fund balances to fund operations.

Net County Cost (\$458,050): The net county cost supports the County Engineer function of the Transportation Division and the operation of the Cemeteries.

Use of Funds

Salaries & Benefits (\$19,017,154): Primarily comprised of salaries (\$11.93M), health insurance (\$3.43M), retirement (\$2.52M), temporary employees (\$0.27M), worker's comp (\$0.46M), retiree health (\$0.17M), medicare (\$0.17M) and other benefits (\$0.07M).

Services & Supplies (\$39,634,350): Primarily comprised of construction and road maintenance contracts (\$24.96M), professional and specialized services (\$6.04M): generally consisting of \$4.32M in contracts for engineering, geological studies, appraisals, construction management, environmental reviews etc.

related to the road capital improvement program, \$0.93M for County Engineer consultants, \$0.17M for environmental review, appraisal, monitoring, and materials testing for the erosion control program, \$0.03M in burial services for the cemeteries, \$0.22M for consultants for the Airport capital projects, \$0.03M in contracts for Special Districts, and \$0.34M in miscellaneous small contracts throughout the Transportation Division; Road materials (\$2.55M), maintenance of equipment and facilities (\$1.40M), special projects budget for special districts (\$1.17M), liability insurance (\$0.93M), fuel purchases (\$0.91M).

Other Charges (\$13,189,225): Primarily comprised of right of way charges (\$4.26M); interfund expenditures including: \$3.46M in charges from CDA Administration and Long-Range Planning, \$1.34M in charges from A87 County cost plan, \$0.10M for litter removal, \$0.12M County Counsel, \$0.01M to Surveyor for LMIS/GIS charges, Transportation Division charges for staff and overhead costs to provide services to the County Engineer \$1.59M, Fleet Management \$0.05M, special districts \$0.90M, and miscellaneous small charges from other departments \$0.07M for a total interfund charge of (\$7.64M); depreciation expense on fleet vehicles and airport property (\$1.14M); retirement of long-term debt (\$0.07M), contributions to non-county government agencies (\$0.01M), and miscellaneous routine small charges (\$0.06M).

Fixed Assets (\$2,860,189): These are primarily comprised of the purchase of 34 Fleet vehicles (\$1.02M), purchase of heavy maintenance equipment (\$0.78M – of which \$0.53M is a carryover), construction of a wash rack for the maintenance heavy equipment (\$0.70M), Airport CIP projects (\$0.13M), building improvements for Fleet Services (\$0.09M), purchase of diesel particulate filter cleaning machinery or diesel retrofit equipment for the road

COMMUNITY DEVELOPMENT AGENCY

maintenance and special districts programs either due to high maintenance costs or non-compliance with stricter emission standards (\$0.07M), acquisition of road capital facilities through reimbursements to developers (\$0.04M), improvements at the Georgetown Cemetery (\$0.04M), purchase of radar and camera signal systems (\$0.04M), and the replacement of radio repeaters (\$0.02M). A detailed listing of fixed assets is included as a separate schedule in the Recommended Budget book. This amount is reduced by the amount of the capitalized building and improvement costs of the Airport capital improvements (-\$0.13M).

Capitalized Fixed Assets (-\$1,078,000): This is representative of the capitalization of the new vehicles purchased for Fleet Services.

Operating Transfers (\$6,020,099): Consists mainly of the transfer of Road District Taxes from Special Revenue account to Transportation (\$5.80M); along with the transfer of funds from the Special Districts to Erosion Control for a CSA#5 project in the Tahoe basin (\$0.20M), and Airport Special Revenues from State Aviation funding (\$0.02M).

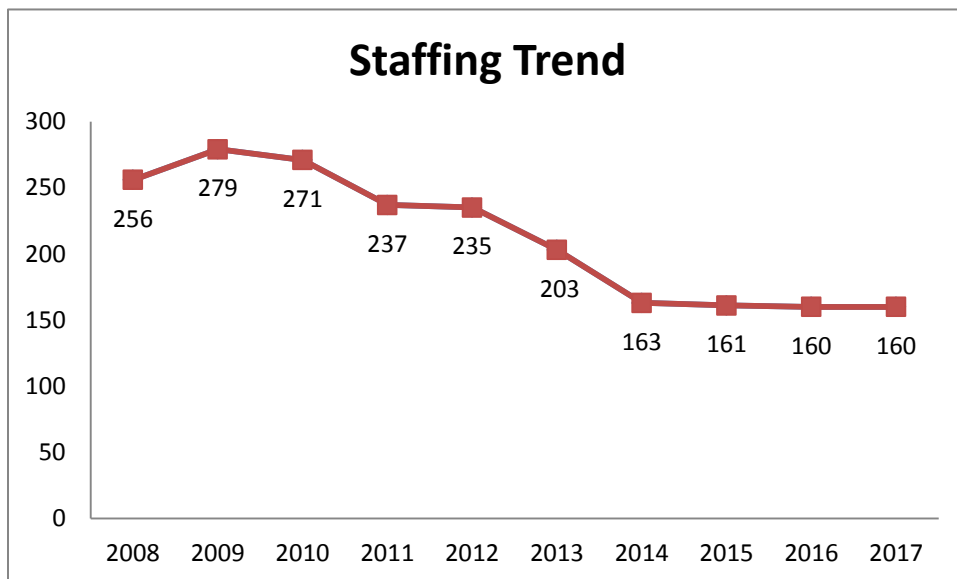
Intrafund Transfers/Abatements (\$102,790): Consists primarily of offsetting transfers

between Transportation programs for staff billings. Remaining transfers are charges from the CDA Long-Range Planning unit for the County Engineer function (\$92,000), CDA Administration/Finance charges to Cemetery Operations (\$12,000), along with a charge from Revenue Recovery for collections fees (\$3,000) and CSA #9 administration in support of CSA #10 functions (-\$4,000).

Contingencies and Reserves (\$1,299,857): Consists of Special District reserves for use on future Road and Drainage improvements (\$0.63M), a designation of fund balance for the airport capital projects (\$0.13M), an appropriation for contingencies for Special Districts (\$0.40M), and an appropriation for contingencies for Fleet Services (\$0.13M).

Staffing Trend

Staffing for the Department of Transportation has increased and decreased over the last 10 years due to a number of organizational changes including the addition and removal of various programs including airports, fleet services, and facility services. Additionally, 25.4 of Administration staff were moved from Transportation to the CDA Administration Division in 2014. The recommended staff allocation for FY 2016-17 is 160.4 FTE.



COMMUNITY DEVELOPMENT AGENCY

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost/ GF Contribution	Staffing
County Engineer	2,616,633	2,264,473	352,160	0.0
Cemetery Operations	129,290	23,400	105,890	0.8
Maintenance	16,251,378	16,251,378	-	91.0
Capital Improvement Program	35,505,169	35,505,169	-	39.0
Development, ROW & Environmental	2,634,912	2,634,912	-	20.0
General Department Costs	2,131,456	2,131,456	3,284	0.0
Airports	1,470,891	1,470,891	79,292	3.0
Erosion Control Improvements	2,446,900	2,446,900	-	0.0
Fleet Shop	2,249,912	2,249,912	-	4.0
Placerville Union Cemetery	125,605	125,605	-	0.0
Road District Tax	5,812,079	5,812,079	-	0.0
Special Aviation	20,020	20,020	-	0.0
Special District & Zones of Benefit	5,122,971	5,122,971	-	0.6
Transportation Director's Office	4,528,448	4,528,448	-	2.0
<i>Sub-Total</i>	81,045,664	80,587,614	540,626	160.4

Program Summaries

Fund 10 – General Fund

County Engineer

The County Engineer Program provides civil engineering functions associated with subdivision and parcel map development including tentative map and improvement plan check; construction inspection and contract administration; grading and site improvement plan check and inspection; and miscellaneous responsibilities. Staff supporting the County Engineer function is initially funded in the Road Fund in various cost centers to include the Engineering/Construction unit and the Development/Right of Way/Environmental unit, as well as in the Agency's Long-Range Planning division. These labor costs are secondarily billed to the County Engineer function which accounts for the fact that the Full Time Equivalent (FTE) positions are shown as zero.

The County Engineer Unit's revenue sources are from development, flat-rate fees and time & material charges for work performed by the unit.

Cemetery Operations

This unit provides for the administration and maintenance of the County cemeteries. Cemetery Operations receives funding from charges for burial services.

Fund 11 - Road Fund

Maintenance

This unit is responsible for the maintenance of approximately 1,070 miles of roadway in El Dorado County. The maintenance program includes asphalt patching and paving, roadside brushing and tree trimming, crack sealing, ditch cleaning, roadway sweeping, storm drain and culvert cleaning, bridge maintenance and the roadside vegetation control (herbicide) program. In addition, it conducts the snow

COMMUNITY DEVELOPMENT AGENCY

removal program and the surface treatment (overlay and chip seal) program as funding becomes available. This unit is also responsible for Traffic Operations, which provides installation and maintenance of roadway signs, traffic signals and roadway striping. Additionally, the Maintenance unit operates the equipment maintenance facilities that maintain heavy equipment and County vehicles. A contribution of Local Tribe Funds of \$2,500,000 is requested for slurry seal, chip seal and major & minor road rehabilitation in the approved tribe funding zone of the County.

Development, Right-of-Way and Environmental

The Development, Right-of-Way and Environmental (DRE) Unit is responsible for discretionary review of projects where development is conditioned to construct improvements to mitigate impacts resulting from the proposed project. The unit is also responsible for acquiring right-of-way and performing environmental reviews for the Capital Improvement Program (CIP). DRE also oversees public utility facilities construction activities within the County road right-of-way on the west slope of the County. The DRE unit additionally seeks, compiles data, and applies for State and Federal grants that provide revenue for the various units in the Transportation Division of the CDA.

Engineering

The Engineering unit includes both West Slope and Tahoe, as well as the Office Engineer and the Materials Lab. The units are responsible for the construction of the division's Capital Improvement Program (CIP) and the Environmental Improvement Program (EIP). The construction of these projects includes planning, designing, engineering, surveying and constructing County roads, highways, bridges, interchanges and storm water quality and environmental restoration projects. The unit

also performs inspections and material testing for roadway construction, including developer-advanced road projects, performs the subdivision inspection function of the County Engineer, and oversees public utility facilities construction activities within the County road right-of-way in South Lake Tahoe. The Office Engineer is responsible for the creation of operating standards to facilitate project delivery and the creation of policy and guidelines for the division's Continuous Quality Improvement Program (CQIP). The Appropriations shown above are negative because this unit supports the CIP and Erosion Control Programs which generate overhead recovery. The revenue is realized as an intrafund abatement to the appropriations rather than in a revenue classification.

Transportation Director's Office

The Director's Office manages and has overall responsibility for all units within the Transportation Division. Division wide administrative costs, such as the allocation of CDA Administration costs, A-87 cost plan allocation charges, and division specific software costs, are included in this unit's appropriations. These costs are allocated and recovered throughout the division in the administrative component of the division's labor rates.

General Department Costs

General costs include items such as liability insurance, County Counsel charges, utilities, telephone charges, etc. Additionally, cost for the construction of the Headington Road facility equipment wash rack is included in this budget unit. Where these services are provided to restricted road fund programs, costs are recovered through the billing rates charged to that program.

The Road Fund discretionary revenue sources are received in this unit. Major revenue sources are: State Highway Taxes

COMMUNITY DEVELOPMENT AGENCY

(Gas Tax), Road District Taxes, and Public Utility Franchise Fees. Federal Forest Reserve fees are expected to decrease based on the failure of Congress to pass an extension to the Secure Rural Schools and Self-Determination Act, resulting in a reduction of revenues to the minimum 25% calculation in the original bill. The General Fund contribution in the amount of \$3,284 is for rent of Headington Road space for Assemblyman Bigelow.

Capital Roadway Improvements

This program (with the staff provided by Engineering and Development, Right-of-Way and Environmental) provides for the project development and construction of County roadway capital improvements. The Capital Improvement Program (CIP) focuses on the transportation system within the County, consisting of the roadway network and bicycle and pedestrian facilities. The CIP provides for rehabilitation of existing infrastructure as well as providing for expansion of existing facilities and systems. The appropriations included in the proposed budget are consistent with the Proposed 2016 CIP.

Fund 11 - Special Revenue Funds Other

Erosion Control Improvements

The primary objective of the Erosion Control Program is to utilize grant funding and local TRPA mitigation funds to construct the El Dorado County storm water quality improvement projects and environmental restoration projects contained within the Lake Tahoe Basin Environmental Improvement Program (EIP), which is incorporated into the CIP. Resources provided by the Engineering (Tahoe) are utilized to accomplish this objective. The Lake Tahoe Basin EIP and Federal water quality mandates have objectives designed to accelerate achievement of water quality improvement goals established for the Lake Tahoe region. The Erosion Control Program

also includes efforts related to the implementation of bicycle facilities identified in the Lake Tahoe EIP to assist in the attainment of air quality thresholds.

Road District Tax

This budget unit is established for the purpose of initially capturing property taxes designated for road purposes as Road District Tax revenues which are subsequently transferred out of this fund and recorded as funding sources to the Road Fund. Since the enactment of ERAF I (Education Revenue Augmentation Fund I) by the State of California, an annual subsidy from the Road District Tax fund to the Cameron Park Airport District has been provided for road maintenance.

The Road District Tax unit receives all its revenue from property taxes and homeowner's tax relief funds.

Placerville Union Cemetery

This special revenue fund provides for the operation and maintenance of the Placerville Union Cemetery. Staffing for this unit is provided by employees of the CDA Administration and Finance Division, and Cemetery Operations (shown herein under the Transportation Division's Program Summary).

Special Aviation

This is a 'pass through' fund. State Aviation revenue and interest income is recognized in this Special Revenue Fund and dispersed equally to both the Placerville and Georgetown Airports for operations.

Fund 12 – BOS Governed Districts

Special District and Zones of Benefit

This program provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery

COMMUNITY DEVELOPMENT AGENCY

Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area.

Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

Fund 31 – Enterprise Fund

Airports

This program provides for the operation and maintenance of the general aviation facilities located at the Placerville and Georgetown airports and provides for oversight of capital improvement projects at the airports. The General Fund contribution supports operations at the Placerville and Georgetown airports, and provides a contribution to the Airports to allocate property tax representative of the amount collected at the Placerville and Georgetown airports.

The Airports Unit receives funding from the sale of aviation fuel, rental of tie-downs and hangers at the airports, the aforementioned General Fund Contribution, State Aviation funds, and revenue from the sale of gate openers. Federal and State Grants and an ACO Contribution are received to fund the capital improvement projects.

Fund 32 – Internal Service Fund

Fleet Shop

The Fleet Services unit is overseen by the Transportation Division's Maintenance unit. Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. This unit also provides auto maintenance and repair services for County vehicles both in and out of the fleet pool.

Chief Administrative Office Recommendation

General Fund – Fund Type 10

Within the General Fund programs in the Transportation Division, the Recommended Budget represents an increase of \$530,744 or 30.2% in revenues and an increase of \$437,316 or 18.9% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost is decreasing by \$93,428 or 16.9%, for a total Net County Cost of \$458,050. This represents a status quo budget.

County Engineer

The Recommended Budget for the County Engineer includes an increase in revenues of \$525,744 and an increase in appropriations of \$399,299 resulting in a decrease in Net County Cost of \$126,445. Net County Cost for this program is \$352,160. The increase in revenue is related to an increase in projected activity for developer funded work related to new subdivisions and adjusted fees, with a lesser increase in appropriations related to consultant contracts for engineering work that is anticipated to outpace staff availability for such work.

Cemetery Operations

The Recommended Budget for Cemetery operations includes an increase in revenues of \$5,000 and an increase in appropriations of \$38,017 resulting in a Net County Cost increase of \$33,017, for a Program Net County Cost of \$105,890. Slight increases to revenue are seen through increased fees approved by the Board, with an increase in appropriations tied to increased cemetery ground maintenance for deferred maintenance work.

COMMUNITY DEVELOPMENT AGENCY

Special Revenue Fund – Fund Type 11

The Recommended Budget represents a decrease of \$12,587,864 or 15.3% in revenue and appropriations when compared to the FY 2015-16 approved budget. The budget does not include a General Fund contribution for FY 2016-17; however there was a request by the department as discussed below under “Pending Issues and Policy Considerations”.

The Special Revenue Fund budget is comprised of Road Fund Operations, Road Capital Improvement Program, Road District Taxes, Erosion Control, Placerville Union Cemetery, and Special Aviation. The chart below details the total revenues, appropriations and use of fund balance included in the Recommended Budget for FY 2016-17.

Program	Revenue	Appropriations	Use of Fund Balance
Road Fund Operations	\$11,276,322	\$16,251,378	\$4,975,056
Road CIP	\$36,153,230	\$36,378,056	\$224,826
Road District Taxes*	\$5,812,079	\$5,812,079	\$0
Erosion Control	\$2,446,900	\$2,446,900	\$0
Placerville Union Cemetery	\$31,330	\$125,605	\$94,275
Special Aviation	\$20,020	\$20,020	\$0
Total	\$55,739,881	\$61,034,038	\$5,294,157

**Road District Taxes are transferred into Road Fund Operations (i.e. the \$11.3M in revenue in Road Fund Operations includes \$5.8M of Road District Taxes)*

The use of Road Fund - fund balance for the recommended budget is decreasing by \$3,326,348 or 39% compared to the approved FY 2015-16 budget. This decrease is related to a decrease in usage for the CIP program (\$884,661) and additional various operational decreases for the Transportation Division (\$2,441,687). The use of Fund Balance is a one-time revenue source and the division will need to identify new revenues or sustainable savings to fund operations in the long term. For the current year, there is a transfer of \$2.5M included from Tribe funding to help augment diminishing Road Fund for maintenance activity in FY 2016-17.

Road Fund Operations

Road Fund Operations includes the Maintenance Division, Transportation Planning and Land Development, and

Engineering functions. The Recommended Budget includes a decrease in revenues and appropriations of \$739,059 when compared to the current year approved budget. The reduction in revenue is primarily related to utilizing less Road Fund fund balance (\$3.20M) offset by increased use of Local Tribe Funds (\$1.85M). Additionally, decreases in State (\$730K) and Federal (\$500K) revenue are offset partially by an increase in charges for services (\$966K) related to Road Fund staff working on Zone of Benefit projects and an increase in development activity.

Appropriations reductions are primarily related to professional services (\$961,000) due to one-time contracts for the TIM fee update and fuel purchase reductions (\$109,000). Partial offsets to these reductions include increases to plant mix purchases (\$304,000), liability insurance

COMMUNITY DEVELOPMENT AGENCY

costs (\$65,000), and utilities increases (\$77,000). Fixed asset reductions are also being realized as several long overdue purchases were made in FY 2015-16 to replace aging equipment. Additional decreases are tied to reduced A-87 cost applied charges (\$201K) and a decrease in CDA Administration and Finance charges to the Division based on labor spreads (\$264K).

Within the General Fund, Public Utility Franchise Fees are utilized to fund half of the NPDES program as well as Road Maintenance activities. It is important to note that the Public Utility Franchise Fees (PUFF) are a discretionary source of revenue and can be spent on any County function. The table below summarizes the recommended use of these funds in FY 2016-17, and represents an increase of \$86,000 or 8.6% in total PUFF revenue.

Public Utility Franchise Fees	Amount
50% of NPDES program (now in LRP)	\$460,363
Road Maintenance	\$621,637
Total	\$1,082,000

Road Fund Capital Improvement Program (CIP)

The Recommended Budget for the Road Fund Capital Improvement Program (CIP) represents a decrease of \$9,769,725 or 21% in revenues and appropriations when compared to the FY 2015-16 approved budget. This budget fluctuates depending on the Board approved CIP, as well as with the availability of funding. Funding and appropriations are consistent with the Proposed 2016 CIP and is based on a per project basis.

Examples of major projects scheduled for construction during FY 2016-17 include:

- U.S. 50/Silva Valley Parkway Interchange – Phase 1
- U.S. 50/Missouri Flat Road Interchange Improvements – Phase 1B.2 and Phase 1C Riparian Restoration
- Silva Valley/Serrano Parkway Traffic Circulation Improvement Project
- Patterson Drive and Missouri Flat Road Overlay
- New York Creek Trail East – Phase 2
- Silva Valley Parkway Class 1 and Class 2 Bike Lanes (Harvard to Green Valley)
- Hollow Oak Drainage
- Diamond Springs Parkway Phase 1A – SR-49 Realignment
- Cold Springs Road Realignment
- Salmon Falls Road at Glenesk Lane Realignment
- Silver Springs Parkway to Bass Lake Road
- Green Valley Road at Weber Creek Bridge Replacement
- Blair Road Bridge Replacement
- Newtown Road / Weber Creek Bridge
- Alder Drive at EID Canal Bridge Replacement
- Silver Fork Road at South Fork American River
- Ice House Road at Jones Fork Silver Creek Bridge Maintenance
- El Dorado Trail – Los Tramos to Halcon

Erosion Control Program

The Tahoe Environmental Improvement Program (EIP) is included in the division's Proposed 2016 CIP program and the budget is being submitted consistent with that document. The Recommended Budget represents a decrease of \$1,132,919 or 31% in revenues and appropriations when compared to the FY 2015-16 approved budget. This budget fluctuates depending on the Board approved CIP, as well as with the availability of funding. The Tahoe program is funded through available grant

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funds primarily USFS, CMAQ, CTC, Proposition 84, and TRPA mitigation funds. There is no cost to the General Fund for this program.

Special Districts – Fund Type 12

The Recommended Budget represents an increase of \$960,381 or 23% in revenue and appropriations when compared to the FY 2015-16 approved budget. This increase is primarily related to an increase in Transportation staff costs to perform deferred maintenance in the zones, with revenue increases realized through an increase use of Fund Balance from the various zones.

Airports /South Lake Tahoe Transit – Fund Type 31

The Airports are included in what is referred to as an Enterprise Fund. In governmental accounting an Enterprise Fund is defined as a fund that provides goods or services to the public on a continuing basis that are financed or recovered primarily through user charges.

Both the Placerville and Georgetown Airports continue to require General Fund contributions to sustain operations.

The Recommended Budget represents a decrease of \$180,861 or 11% in revenues and appropriations when compared to the FY 2015-16 approved budget. The total revenue includes a General Fund contribution of \$79,292 a reduction of \$17K from FY 2015-16. Reduced appropriations are primarily related to decreased CIP costs for Airport projects (\$165K). Revenue reductions are related to Federal revenue (\$85K) due to the timing of Airport capital projects and, reduced revenue from fuel sales (\$108K), offset partially with an increase in rental income tied to the Board approved fee increases on May 3, 2016.

Fleet – Fund Type 32

The Recommended Budget represents an increase of \$106,293 or 5% in revenues and appropriations when compared to the FY 2015-16 approved budget. This budget includes an appropriation for the purchase of 36 replacement vehicles, of which 8 are for the Sheriff's Department, for a total cost of \$1,078,000. These vehicles are anticipated to exceed the replacement target mileage by December 2016.

Revenue increased due to funding from the Air Quality Management District for the incremental cost of upgrading 4 vehicles from gasoline powered to hybrid technology (\$103K) and charges for services increased related to faster depreciation of vehicles due to increased mileage driven (\$72K).

Staffing Changes

Several staffing changes in the Division are being proposed to “true-up” existing allocations to accurately reflect how positions are currently filled, or to better meet the needs of the Agency. These changes only include “add/delete” revisions with no change to total FTE allocations to the Division, with changes as follows: add 1.0 FTE Administrative Technician, delete 1.0 FTE Assistant in Right of Way; add 1.0 FTE Engineering Technician, delete 1.0 FTE Senior Engineering Technician; and add 1.0 FTE Senior Highway Maintenance Worker, delete 1.0 FTE Highway Maintenance Worker I/II/III.

Pending Issues and Policy Considerations

The Division continues to receive reduced revenue from Gas Tax, which is a major source of revenues utilized to maintain roadway infrastructure. The effect of these reduced revenues, without sustained

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alternative funding, will result in less roadwork being performed that will eventually lead to a reduction in road quality. In past years when discretionary General Fund money has been available, the Board has allocated some of this funding to road maintenance activities as the Division pursued operational efficiencies and were hopeful the State would provide a long-term solution to this statewide issue.

The Division has requested \$3,000,000 in General Fund support in the FY 2016-17 budget request for road maintenance activities. However, given the limited availability of funds in the General Fund to finance a host of priorities, sufficient revenue is not available in the General Fund for FY 2016-17 to support this request. Therefore, the CAO Recommended Budget

for FY 2016-17 does not include any support from the General Fund for road maintenance activities. The Recommended Budget does, however, include a contribution of \$2,500,000 of LT-Tribe funding to help offset road maintenance revenues shortfalls. While this funding helps bridge the gap in revenue from declining Gas Tax, expending these funds are constrained to a mapped out geographical area surrounding the Casino. This distinction is important as road maintenance cannot be completed utilizing this revenue source in areas distant from the Casino within the unincorporated area of the County (e.g. in the Tahoe basin or Fair Play).

The CAO's office will continue working with the Division to help address these issues.

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE						
SUBOBJ	SUBOBJ TITLE					
1407	RESIDENTIAL PARCEL MAP	5,200	4,350	42,623	42,623	38,273
1408	PARCEL MAP INSPECTION FEE	650	650	2,100	2,100	1,450
1409	SUBDIVISION TENTATIVE / FINAL MAP PC	5,500	9,700	4,700	4,700	-5,000
1410	GRADING: APPLICATION FEE	2,000	3,500	2,000	2,000	-1,500
1411	GRADING: INSPECTION PC FEE	2,200	775	5,550	5,550	4,775
1412	TIME & MATERIALS DEVELOPMENT	750,000	512,254	1,065,000	1,065,000	552,746
1740	CHARGES FOR SERVICES	6,992	4,500	6,000	6,000	1,500
1856	INTERFND REV: SPECIAL DIST	10,300	10,300	10,800	10,800	500
CLASS: 13	REV: CHARGE FOR SERVICES	782,842	546,029	1,138,773	1,138,773	592,744
1920	OTHER SALES	3,600	3,600	6,600	6,600	3,000
CLASS: 19	REV: MISCELLANEOUS	3,600	3,600	6,600	6,600	3,000
2020	OPERATING TRANSFERS IN	1,144,754	1,207,500	1,142,500	1,142,500	-65,000
CLASS: 20	REV: OTHER FINANCING SOURCES	1,144,754	1,207,500	1,142,500	1,142,500	-65,000
TYPE: R SUBTOTAL	1,931,196	1,757,129	2,287,873	2,287,873	530,744	
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	49,918	49,918	49,728	49,728	-190
3020	RETIREMENT EMPLOYER SHARE	11,052	11,052	1,832	1,832	-9,220
3022	MEDI CARE EMPLOYER SHARE	724	724	721	721	-3
3040	HEALTH INSURANCE EMPLOYER	0	0	9,496	9,496	9,496
3042	LONG TERM DISABILITY EMPLOYER	125	125	124	124	-1
3046	RETIREE HEALTH: DEFINED	689	689	775	775	86
3060	WORKERS' COMPENSATION EMPLOYER	411	411	530	530	119
CLASS: 30	SALARY & EMPLOYEE BENEFITS	62,919	62,919	63,206	63,206	287
4184	MAINT: CEMETERY	4,000	5,500	25,500	25,500	20,000
4197	MAINTENANCE BUILDING: SUPPLIES	0	0	3,000	3,000	3,000
4220	MEMBERSHIPS	132	132	132	132	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	788,909	820,000	778,000	778,000	-42,000
4313	LEGAL SERVICES	0	0	150,000	150,000	150,000
4333	BURIAL SERVICES	6,000	4,500	6,000	6,000	1,500
4337	OTHER GOVERNMENTAL AGENCIES	17,500	17,500	17,500	17,500	0
4400	PUBLICATION & LEGAL NOTICES	250	250	250	250	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	100	100	0	0	-100
4500	SPECIAL DEPT EXPENSE	1,000	1,000	5,600	5,600	4,600
CLASS: 40	SERVICE & SUPPLIES	817,891	848,982	985,982	985,982	137,000
5180	TAX & ASSESSMENTS	236	236	240	240	4
5351	INTERFND: COUNTY ENGINEER	1,500,000	1,305,334	1,589,320	1,589,320	283,986
CLASS: 50	OTHER CHARGES	1,500,236	1,305,570	1,589,560	1,589,560	283,990
7200	INTRAFUND TRANSFERS: ONLY GENERAL	98,103	89,636	104,675	104,675	15,039
7210	INTRAFND: COLLECTIONS	2,500	1,500	2,500	2,500	1,000
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	145	0	0	0	0
CLASS: 72	INTRAFUND TRANSFERS	100,748	91,136	107,175	107,175	16,039
TYPE: E SUBTOTAL	2,481,794	2,308,607	2,745,923	2,745,923	437,316	
FUND TYPE: 10 SUBTOTAL	550,598	551,478	458,050	458,050	-93,428	

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
0100	PROP TAX: CURR SECURED	5,314,133	5,314,133	5,526,698	5,526,698	212,565
0110	PROP TAX: CURR UNSECURED	114,312	121,255	126,105	126,105	4,850
0120	PROP TAX: PRIOR SECURED	2,400	0	0	0	0
0130	PROP TAX: PRIOR UNSECURED	2,543	500	520	520	20
0140	PROP TAX: SUPP CURRENT	63,928	63,928	66,485	66,485	2,557
0150	PROP TAX: SUPP PRIOR	31,200	31,200	32,448	32,448	1,248
0161	TAX: TDA - TRANSPORTATION	50,826	48,110	50,999	50,999	2,889
0174	TAX: TIMBER YIELD	8,500	5,050	8,500	8,500	3,450
CLASS: 01	REV: TAXES	5,587,842	5,584,176	5,811,755	5,811,755	227,579
0230	PERMIT: ROAD PRIVILEGES	55,000	55,000	55,000	55,000	0
0250	FRANCHISE: PUBLIC UTILITY	685,000	606,609	621,637	621,637	15,028
CLASS: 02	REV: LICENSE, PERMIT, &	740,000	661,609	676,637	676,637	15,028
0360	PENALTY & COST DELINQUENT TAXES	1,040	1,040	1,082	1,082	42
CLASS: 03	REV: FINE, FORFEITURE &	1,040	1,040	1,082	1,082	42
0400	REV: INTEREST	19,934	13,323	12,245	12,245	-1,078
0420	RENT: LAND & BUILDINGS	24,821	24,821	24,401	24,401	-420
CLASS: 04	REV: USE OF MONEY & PROPERTY	44,755	38,144	36,646	36,646	-1,498
0500	ST: AVIATION	20,000	20,000	20,000	20,000	0
0520	ST: 2104A ADM / ENG HWY TAX	20,004	20,000	20,000	20,000	0
0521	ST: 2104B SNOW REMOVAL HWY TAX	882,444	917,000	917,000	917,000	0
0522	ST: 2104D,E,F UNRESTRICTED HWY TAX	2,384,355	2,319,978	2,427,220	2,427,220	107,242
0523	ST: 2105 PROP 111 HWY TAX	1,788,429	1,762,837	1,823,599	1,823,599	60,762
0524	ST: 2106 UNRESTRICTED HWY TAX	629,140	646,042	649,553	649,553	3,511
0526	ST: 2103 UNRESTRICTED HWY TAX	1,375,949	1,364,933	695,923	695,923	-669,010
0742	ST: CA TAHOE CONSERVANCY	216,613	420,630	190,000	190,000	-230,630
0744	ST: RSTP 182.6D1 RGNL SURFACE TRAN	423,119	700,000	450,000	450,000	-250,000
0745	ST: RSTP 182.6G RGNL SURFACE TRAN	154,752	427,752	77,500	77,500	-350,252
0746	ST: RSTP 182.6H RGNL SURFACE TRAN	321,909	359,164	321,909	321,909	-37,255
0747	ST: RSTP 182.9 RGNL SURFACE TRAN	100,000	100,000	100,000	100,000	0
0820	ST: HOMEOWNER PROP TAX RELIEF	56,482	56,482	58,741	58,741	2,259
0880	ST: OTHER	15,000	473,087	724,087	724,087	251,000
0904	ST: CAL TRANS	882,663	777,605	1,024,000	1,024,000	246,395
0914	ST: PROP IB	1,351,803	280,707	44,850	44,850	-235,857
CLASS: 05	REV: STATE INTERGOVERNMENTAL	10,622,662	10,646,217	9,544,382	9,544,382	-1,101,835
1052	FED: HBRD - HIGHWAY BRIDGES	8,294,848	10,875,298	12,319,059	12,319,059	1,443,761
1054	FED: UNITED STATES FOREST SERVICE	1,533,317	1,655,995	1,076,706	1,076,706	-579,289
1055	FED: HAZARD ELIMINATION	1,746,098	2,290,605	1,298,144	1,298,144	-992,461
1056	FED: CMAQ - CONGEST MITIGATN AIR	1,007,567	1,108,622	3,613,191	3,613,191	2,504,569
1058	FED: STP - SURFACE TRANSPORT	744,308	820,000	0	0	-820,000
1070	FED: FOREST RESERVE REVENUE	868,383	868,383	368,383	368,383	-500,000

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
1100	FED: OTHER	4,937,449	4,127,048	531,875	531,875	-3,595,173
CLASS: 10	REV: FEDERAL	19,131,970	21,745,951	19,207,358	19,207,358	-2,538,593
1200	REV: OTHER GOVERNMENTAL AGENCIES	583,527	0	0	0	0
CLASS: 12	REV: OTHER GOVERNMENTAL	583,527	0	0	0	0
1406	ABANDONMENT OF EASEMENT	1,500	3,714	3,267	3,267	-447
1740	CHARGES FOR SERVICES	580,006	2,995,356	2,874,304	2,874,304	-121,052
1745	PUBLIC UTILITY INSPECTIONS	250,000	336,927	453,469	453,469	116,542
1763	CAPITAL IMPROVEMENT PROJECT	306,046	303,825	105,546	105,546	-198,279
1765	EID - EL DORADO IRRIGATION DISTRICT	89,260	30,000	0	0	-30,000
1768	TRPA - TAHOE REGIONAL PLANNING	427,487	478,394	286,194	286,194	-192,200
1800	INTERFND REV: SERVICE BETWEEN FUND	163,264	172,237	105,745	105,745	-66,492
1830	INTERFND REV:ALLOCATED	180,925	180,925	222,893	222,893	41,968
1851	INTERFND REV: COUNTY ENGINEER	1,500,000	1,305,334	1,589,320	1,589,320	283,986
1856	INTERFND REV: SPECIAL DIST	251,970	251,970	842,136	842,136	590,166
CLASS: 13	REV: CHARGE FOR SERVICES	3,750,458	6,058,682	6,482,874	6,482,874	424,192
1920	OTHER SALES	11,177	12,050	20,300	20,300	8,250
1940	MISC: REVENUE	182,827	52,165	493,980	493,980	441,815
1942	MISC: REIMBURSEMENT	13,237	2,091,654	1,133,205	1,133,205	-958,449
CLASS: 19	REV: MISCELLANEOUS	207,241	2,155,869	1,647,485	1,647,485	-508,384
2001	SALE FIXED ASSETS: ROADS	10,000	10,000	5,000	5,000	-5,000
2010	OPERATING TRNSFR IN: SILVA VALLEY	14,041,844	10,729,874	3,011,767	3,011,767	-7,718,107
2012	OPERATING TRANSFERS IN: COUNTY TIM	1,114,342	1,391,631	5,180,577	5,180,577	3,788,946
2014	OPERATING TRNSFR IN: INTERIM HWY 50 TIM	162,788	172,788	205,246	205,246	32,458
2015	OPERATING TRNSFR IN: INSPECTIONS	10,000	10,000	10,000	10,000	0
2020	OPERATING TRANSFERS IN	3,987,483	6,777,688	9,501,553	6,427,711	-349,977
2023	OPERATING TRANSFERS IN: EDH RIF	894,728	784,657	113,211	113,211	-671,446
2024	OPERATING TRANSFERS IN: RDT	6,142,170	6,142,239	5,800,079	5,800,079	-342,160
CLASS: 20	REV: OTHER FINANCING SOURCES	26,363,355	26,018,877	23,827,433	20,753,591	-5,265,286
0001	FUND BALANCE	2,385,488	2,791,666	3,999,157	5,069,331	2,277,665
0003	FROM DESIGNATIONS	6,341,600	6,341,600	224,826	224,826	-6,116,774
CLASS: 22	FUND BALANCE	8,727,088	9,133,266	4,223,983	5,294,157	-3,839,109
TYPE: R	SUBTOTAL	75,759,938	82,043,831	71,459,635	69,455,967	-12,587,864

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	10,191,014	10,264,169	10,193,588	10,912,992	648,823
3001	TEMPORARY EMPLOYEES	443,092	434,363	259,513	259,513	-174,850
3002	OVERTIME	505,658	505,658	552,169	552,169	46,511
3003	STANDBY PAY	15,943	20,392	21,286	21,286	894
3004	OTHER COMPENSATION	214,550	145,021	252,513	252,513	107,492
3005	TAHOE DIFFERENTIAL	69,622	76,800	74,400	74,400	-2,400
3007	HAZARD PAY	77	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	2,017,262	2,067,205	2,115,966	2,266,079	198,874
3021	O.A.S.D.I. EMPLOYER SHARE	8,855	0	0	0	0
3022	MEDI CARE EMPLOYER SHARE	67,507	158,497	161,850	161,850	3,353
3040	HEALTH INSURANCE EMPLOYER	2,854,691	2,854,691	2,833,611	3,034,268	179,577
3042	LONG TERM DISABILITY EMPLOYER	27,445	27,445	27,872	27,872	427
3043	DEFERRED COMPENSATION EMPLOYER	30,000	26,043	33,002	33,002	6,959
3046	RETIREE HEALTH: DEFINED	164,868	164,868	158,711	158,711	-6,157
3060	WORKERS' COMPENSATION EMPLOYER	347,638	347,638	445,898	445,898	98,260
3080	FLEXIBLE BENEFITS	6,369	6,369	10,593	10,593	4,224
CLASS: 30	SALARY & EMPLOYEE BENEFITS	16,964,591	17,099,159	17,140,972	18,211,146	1,111,987
4020	CLOTHING & PERSONAL SUPPLIES	11,004	14,650	15,900	15,900	1,250
4040	TELEPHONE COMPANY VENDOR	950	950	1,353	1,353	403
4041	COUNTY PASS THRU TELEPHONE CHARGES	11,252	3,000	21,244	21,244	18,244
4060	FOOD AND FOOD PRODUCTS	0	0	300	300	300
4080	HOUSEHOLD EXPENSE	4,000	4,000	3,700	3,700	-300
4083	LAUNDRY	12,000	12,000	12,000	12,000	0
4085	REFUSE DISPOSAL	56,600	56,600	59,600	59,600	3,000
4086	JANITORIAL / CUSTODIAL SERVICES	27,490	27,490	27,490	27,490	0
4100	INSURANCE: PREMIUM	793,411	793,411	858,228	858,228	64,817
4140	MAINT: EQUIPMENT	27,000	27,000	25,000	25,000	-2,000
4141	MAINT: OFFICE EQUIPMENT	3,475	3,475	3,325	3,325	-150
4143	MAINT: SERVICE CONTRACT	95,000	105,000	105,000	105,000	0
4144	MAINT: COMPUTER	103,730	93,730	68,320	68,320	-25,410
4145	MAINTENANCE: EQUIPMENT PARTS	14,100	5,500	5,500	5,500	0
4160	VEH MAINT: SERVICE CONTRACT	70,000	80,000	80,000	80,000	0
4161	VEH MAINT: PARTS DIRECT CHARGE	29,000	29,000	29,000	29,000	0
4162	VEH MAINT: SUPPLIES	65,000	65,000	65,000	65,000	0
4163	VEH MAINT: INVENTORY	355,000	305,000	335,000	335,000	30,000
4164	VEH MAINT: TIRE & TUBES	115,000	115,000	115,000	115,000	0
4184	MAINT: CEMETERY	24,000	31,818	32,000	32,000	182
4197	MAINTENANCE BUILDING: SUPPLIES	10,200	3,300	3,300	3,300	0
4220	MEMBERSHIPS	9,528	9,528	9,652	9,652	124
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	27,044	26,539	31,257	31,257	4,718
4262	SOFTWARE	2,139	0	2,050	2,050	2,050

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,455	1,455	1,605	1,605	150
4264	BOOKS / MANUALS	6,985	6,985	6,065	6,065	-920
4266	PRINTING / DUPLICATING SERVICES	5,851	4,700	3,700	3,700	-1,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	4,627,534	7,116,019	4,513,819	4,513,819	-2,602,200
4302	CONSTRUCT & ENGINEER CONTRACTS	21,199,636	31,153,882	23,554,283	23,480,441	-7,673,441
4303	ROAD MAINT & CONSTRUCTION	987,500	1,387,500	16,500	16,500	-1,371,000
4313	LEGAL SERVICES	222,000	0	0	0	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	8,600	8,600	6,025	6,025	-2,575
4333	BURIAL SERVICES	9,864	13,950	12,805	12,805	-1,145
4334	FIRE PREVENTION & INSPECTION	5,050	5,050	5,050	5,050	0
4335	EDC DEPT OR AGENCY EL DORADO	0	0	3,000	3,000	3,000
4337	OTHER GOVERNMENTAL AGENCIES	5,688,939	408,500	261,050	261,050	-147,450
4341	SERVICE CONNECT EXPENSE	6,900	0	0	0	0
4400	PUBLICATION & LEGAL NOTICES	32,677	25,400	26,400	26,400	1,000
4420	RENT & LEASE: EQUIPMENT	206,990	173,120	143,580	143,580	-29,540
4421	RENT & LEASE: SECURITY SYSTEM	2,232	1,488	1,488	1,488	0
4440	RENT & LEASE: BUILDING &	66,763	66,763	79,167	79,167	12,404
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	14,350	19,200	17,180	17,180	-2,020
4461	EQUIP: MINOR	37,950	37,950	30,300	30,300	-7,650
4462	EQUIP: COMPUTER	6,960	6,960	0	0	-6,960
4463	EQUIP: TELEPHONE & RADIO	872	0	50	50	50
4500	SPECIAL DEPT EXPENSE	319,171	354,305	204,430	204,430	-149,875
4503	STAFF DEVELOPMENT	37,000	47,705	37,760	37,760	-9,945
4506	FILM DEVELOPMENT & PHOTOGRAPHY	0	0	500	500	500
4507	FIRE & SAFETY SUPPLIES	6,000	10,350	7,850	7,850	-2,500
4529	SOFTWARE LICENSE	0	8,280	8,280	8,280	0
4560	ROAD: BRIDGE MATERIAL	10,500	10,000	10,000	10,000	0
4561	ROAD: GUARDRAIL	10,000	10,000	10,000	10,000	0
4562	ROAD: MARKING SUPPLIES	21,000	21,000	21,000	21,000	0
4563	ROAD: MATERIALS TESTING	4,000	1,000	0	0	-1,000
4564	ROAD: HERBICIDE	125,000	100,000	100,000	100,000	0
4565	ROAD: CHIPS	200,060	170,000	300,000	300,000	130,000
4566	ROAD: PLANT MIX	1,170,337	970,000	4,725,000	1,725,000	755,000
4567	ROAD: AB ROCK	6,295	6,000	1,500	1,500	-4,500
4568	ROAD: CRACK FILLER	10,000	10,000	50,000	50,000	40,000
4569	ROAD: CULVERTS	9,500	9,500	2,500	2,500	-7,000
4570	ROAD: EMULSION	498,877	470,000	5,000	5,000	-465,000
4571	ROAD: SIGNS	52,700	53,300	61,600	61,600	8,300
4572	ROAD: BEADS	35,000	35,000	17,000	17,000	-18,000
4573	ROAD: PAINT	147,000	147,000	80,000	80,000	-67,000
4574	ROAD: SALT & SAND - SNOW REMOVAL	66,000	56,000	56,000	56,000	0
4575	ROAD: SIGNAL MATERIALS	95,000	95,000	95,000	95,000	0
4590	ROAD: HAULING PLANT MIX	205,000	130,000	70,000	70,000	-60,000
4592	ROAD: HAULING EMULSION	71,590	8,000	0	0	-8,000

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4600 TRANSPORTATION & TRAVEL	10,000	12,300	8,450	8,450	-3,850
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	1,000	200	1,000	1,000	800
4605 RENT & LEASE: VEHICLE	225,294	171,500	238,295	238,295	66,795
4606 FUEL PURCHASES	500,000	675,000	566,500	566,500	-108,500
4608 HOTEL ACCOMMODATIONS	2,000	0	4,100	4,100	4,100
4620 UTILITIES	256,047	256,047	332,760	332,760	76,713
CLASS: 40 SERVICE & SUPPLIES	39,100,402	46,087,000	37,605,811	34,531,969	-11,555,031
5160 RIGHTS OF WAY	4,151,891	3,065,900	4,257,949	4,257,949	1,192,049
5180 TAX & ASSESSMENTS	711	700	711	711	11
5240 CONTRIB: NON-CNTY GOVERNMENTAL	25,219	25,150	22,000	22,000	-3,150
5300 INTERFND: SERVICE BETWEEN FUND	1,656,452	1,656,777	1,455,070	1,455,070	-201,707
5302 INTERFND: RADIO EQUIPMENT & SUPPORT	1,000	1,000	1,000	1,000	0
5310 INTERFND: COUNTY COUNSEL	169,600	160,500	169,500	169,500	9,000
5318 INTERFND: MAINTENANCE BLDG & IMPRV	3,593	0	0	0	0
5321 INTERFND: COLLECTIONS	1,500	1,500	1,500	1,500	0
5330 INTERFND: ALLOCATED	3,445,407	3,648,102	3,334,834	3,334,834	-313,268
CLASS: 50 OTHER CHARGES	9,455,373	8,559,629	9,242,564	9,242,564	682,935
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	910,000	844,000	705,000	705,000	-139,000
6027 INFRASTRUCTURE ACQUISITION	1,192,763	1,151,015	38,218	38,218	-1,112,797
6040 FIXED ASSET: EQUIPMENT	1,937,879	2,104,029	906,971	906,971	-1,197,058
6042 FIXED ASSET: COMPUTER SYSTEM	11,000	11,000	0	0	-11,000
CLASS: 60 FIXED ASSETS	4,051,642	4,110,044	1,650,189	1,650,189	-2,459,855
7000 OPERATING TRANSFERS OUT	6,187,930	6,187,999	5,820,099	5,820,099	-367,900
CLASS: 70 OTHER FINANCING USES	6,187,930	6,187,999	5,820,099	5,820,099	-367,900
7252 INTRAFND: CAPITAL IMPROVEMENT	6,182,346	6,372,304	6,100,859	6,100,859	-271,445
7253 INTRAFND: EROSION CONTROL	1,344,598	1,555,129	1,096,072	1,096,072	-459,057
CLASS: 72 INTRAFUND TRANSFERS	7,526,944	7,927,433	7,196,931	7,196,931	-730,502
7382 INTRFND ABATEMENTS: CAPITAL	-6,182,346	-6,372,304	-6,100,859	-6,100,859	271,445
7383 INTRFND ABATEMENTS: EROSION	-1,344,598	-1,555,129	-1,096,072	-1,096,072	459,057
CLASS: 73 INTRAFUND ABATEMENT	-7,526,944	-7,927,433	-7,196,931	-7,196,931	730,502
TYPE: E SUBTOTAL	75,759,938	82,043,831	71,459,635	69,455,967	-12,587,864
FUND TYPE: 11 SUBTOTAL	0	0	0	0	0

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0100	96,421	96,421	105,425	105,425	9,004
0175	911,140	911,140	957,617	957,617	46,477
CLASS: 01	REV: TAXES	1,007,561	1,007,561	1,063,042	55,481
1310	SPECIAL ASSESSMENTS	615,183	615,183	617,515	2,332
1740	CHARGES FOR SERVICES	12,189	12,189	12,000	-189
CLASS: 13	REV: CHARGE FOR SERVICES	627,372	627,372	629,515	2,143
1920	OTHER SALES	4,000	4,000	6,000	2,000
CLASS: 19	REV: MISCELLANEOUS	4,000	4,000	6,000	2,000
0001	FUND BALANCE	2,422,457	2,422,457	2,438,867	16,410
0002	FROM RESERVES	0	0	114,143	114,143
0003	FROM DESIGNATIONS	101,200	101,200	871,404	770,204
CLASS: 22	FUND BALANCE	2,523,657	2,523,657	3,424,414	900,757
TYPE: R SUBTOTAL					
	4,162,590	4,162,590	5,122,971	5,122,971	960,381

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	49,683	49,683	49,492	49,492	-191
3020	RETIREMENT EMPLOYER SHARE	11,000	11,000	11,275	11,275	275
3022	MEDI CARE EMPLOYER SHARE	720	720	718	718	-2
3040	HEALTH INSURANCE EMPLOYER	12,247	12,247	13,107	13,107	860
3042	LONG TERM DISABILITY EMPLOYER	124	124	124	124	0
3046	RETIREE HEALTH: DEFINED	686	686	772	772	86
3060	WORKERS' COMPENSATION EMPLOYER	409	409	528	528	119
CLASS: 30	SALARY & EMPLOYEE BENEFITS	74,869	74,869	76,016	76,016	1,147
4085	REFUSE DISPOSAL	1,182	1,182	500	500	-682
4102	INSURANCE: CSA COUNTY SERVICE	62,113	62,113	63,136	63,136	1,023
4183	MAINT: GROUNDS	21,000	21,000	19,380	19,380	-1,620
4184	MAINT: CEMETERY	9,750	9,750	18,000	18,000	8,250
4189	MAINT: WATER SYSTEM	600	600	600	600	0
4197	MAINTENANCE BUILDING: SUPPLIES	500	500	200	200	-300
4260	OFFICE EXPENSE	1,947	1,947	1,994	1,994	47
4261	POSTAGE	901	901	877	877	-24
4300	PROFESSIONAL & SPECIALIZED SERVICES	36,970	36,970	31,070	31,070	-5,900
4303	ROAD MAINT & CONSTRUCTION	993,286	993,286	1,387,966	1,387,966	394,680
4333	BURIAL SERVICES	9,000	9,000	9,000	9,000	0
4337	OTHER GOVERNMENTAL AGENCIES	0	0	20,000	20,000	20,000
4400	PUBLICATION & LEGAL NOTICES	3,040	3,040	3,050	3,050	10
4440	RENT & LEASE: BUILDING &	930	930	950	950	20
4461	EQUIP: MINOR	500	500	0	0	-500
4500	SPECIAL DEPT EXPENSE	11,165	11,165	10,129	10,129	-1,036
4501	SPECIAL PROJECTS	1,258,016	1,258,016	1,167,997	1,167,997	-90,019
4560	ROAD: BRIDGE MATERIAL	0	0	199	199	199
4564	ROAD: HERBICIDE	350	350	350	350	0
4566	ROAD: PLANT MIX	8,000	8,000	7,700	7,700	-300
4567	ROAD: AB ROCK	6,840	6,840	6,000	6,000	-840
4606	FUEL PURCHASES	150	150	150	150	0
4620	UTILITIES	45,580	45,580	43,633	43,633	-1,947
CLASS: 40	SERVICE & SUPPLIES	2,471,820	2,471,820	2,792,881	2,792,881	321,061
5060	RETIREMENT: OTHER LONG TERM DEBT	68,333	68,333	68,333	68,333	0
5100	INTEREST: OTHER LONG TERM DEBT	385	385	133	133	-252
5300	INTERFND: SERVICE BETWEEN FUND	2,200	2,200	5,500	5,500	3,300
5330	INTERFND: ALLOCATED	11,691	11,691	12,250	12,250	559
5356	INTERFND: SPECIAL DIST MAINTENANCE	311,927	311,927	902,593	902,593	590,666
CLASS: 50	OTHER CHARGES	394,536	394,536	988,809	988,809	594,273
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	44,500	44,500	37,000	37,000	-7,500
CLASS: 60	FIXED ASSETS	44,500	44,500	37,000	37,000	-7,500

COMMUNITY DEVELOPMENT AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
7000 OPERATING TRANSFERS OUT	0	0	200,000	200,000	200,000
CLASS: 70 OTHER FINANCING USES	0	0	200,000	200,000	200,000
7250 INTRAFND: NOT GEN FUND / SAME FUND	82,319	82,319	83,881	83,881	1,562
7257 INTRAFND: CSA INSURANCE	62,113	62,113	63,136	63,136	1,023
CLASS: 72 INTRAFUND TRANSFERS	144,432	144,432	147,017	147,017	2,585
7380 INTRFND ABATEMENTS: NOT GENERAL	-86,755	-86,755	-88,266	-88,266	-1,511
7387 INTRFND ABATEMENTS: CSA INSURANCE	-62,113	-62,113	-63,136	-63,136	-1,023
CLASS: 73 INTRAFUND ABATEMENT	-148,868	-148,868	-151,402	-151,402	-2,534
7700 APPROPRIATION FOR CONTINGENCIES	379,567	379,567	403,288	403,288	23,721
CLASS: 77 APPROPRIATION FOR	379,567	379,567	403,288	403,288	23,721
7801 DESIGNATIONS OF FUND BALANCE	429,314	429,314	238,686	238,686	-190,628
7802 DESIGNATIONS ROAD INFRASTRUCTURE	109,893	109,893	121,529	121,529	11,636
7803 DESIGNATION DRAINAGE	262,527	262,527	269,147	269,147	6,620
CLASS: 78 RESERVES: BUDGETARY ONLY	801,734	801,734	629,362	629,362	-172,372
TYPE: E SUBTOTAL	4,162,590	4,162,590	5,122,971	5,122,971	960,381
FUND TYPE: 12 SUBTOTAL	0	0	0	0	0

COMMUNITY DEVELOPMENT AGENCY

Transportation Division	
Transportation Div Dir	1.00
Executive Secretary	1.00
Unit Allocations	2

Engineering/ Fairlane Unit	Engineering/ Headington Unit	Development, ROW & Environmental	Maintenance & Operations
Deputy Dir of Eng 1.00	Deputy Dir of Eng 1.00	Deputy Dir of Eng 1.00	Deputy Dir of Maintenance 1.00
Admin Tech 1.00	Admin Tech 1.00	Dept Analyst II 1.00	Admin Tech 1.00
Unit Allocations 2.00	Unit Allocations 2.00	Unit Allocations 2.00	Unit Allocations 2.00
Engineering	Engineering	Discretionary Review	West Slope Road Ops
Sr Civil Eng 2.00	Sr Civil Eng 2.00	Sr Civil Eng 1.00	Hwy Superintendent 1.00
Assoc Civil Eng 3.00	Assoc Civil Eng 3.00	Asst Civil Eng 3.00	Serv Ops Coord 1.00
Asst Civil Eng 2.00	Asst Civil Eng 2.00	Sr CADD Tech 1.00	Highway Crew
Asst Civil Eng (LT) 1.00	Princ Eng Tech 1.00	Land Development	Hwy Maint Supv 4.00
Princ Eng Tech 1.00	Sr Engr Tech 1.00	Sr Civil Eng 1.00	Sr Hwy Maint Wrkr 5.00
Sr Engr Tech 2.00	Eng Tech 1.00	Princ Eng Tech 1.00	Hwy Maint Wrkr IV 4.00
Assoc Land Surv 1.00	Sr CADD Tech 2.00	Sr Dev Tech 1.00	Hwy Maint W I/II/III 22.00
Unit Allocations 12.00	Assoc Land Surv 1.00	Sr Engr Tech 2.00	Hwy Maint W I-EH (5)
Office Engineer & CADD	Unit Allocations 13.00	Right of Way	Bridge Crew
Sr Civil Eng 1.00	Tahoe Engineering	ROW Supervisor 1.00	Bridge Maint Supv 1.00
Princ Eng Tech 1.00	Sr Civil Eng 2.00	Assoc ROW Agent 1.00	Sr Bridge Maint Wrkr 1.00
Unit Allocations 2.00	Asst Civil Eng 2.00	Environmental Group	Bridge Maint Wrkr I/II 2.00
WBS, Special Projects, PMP	Asst Land Surveyor 1.00	Princ Planner 1.00	Unit Allocations 41.00
Sr Civil Eng 1.00	Admin Secretary 1.00	Sr Planner 1.00	Tahoe Road Ops
Princ Eng Tech 1.00	Sr Engr Tech 1.00	Unit Allocations 17.00	Hwy Superintendent 1.00
Sr Engr Tech 2.00	Unit Allocations 7.00		Serv Ops Coord 1.00
Unit Allocations 4.00			Hwy Maint Supv 3.00
			Hwy Maint Wkr IV 1.00
			Hwy Maint W I/II/III 14.00
			Snow Removal Wkr-EH (10)
			Unit Allocations 20.00
Reporting to CDA			Traffic Operations
Administration & Finance			Traffic Supt 1.00
Department Analyst 0.60	2.0	Division Director	Traffic Ops Tech 1.00
Cemeteries	20.0	Fairlane Unit	Sr Engr Tech 2.00
Admin Tech 0.80	22.0	Headington Unit	Traf Ctrl Maint Supv 1.00
Airports	17.0	Development, Right of Way, Environmental	Sr Traf Ctrl MW 1.00
Airport Ops Supv 1.00	95.0	Maintenance and Fleet	Traf Ctrl MW I/II/III 5.00
Airport Tech II 2.00	4.4	Reporting to Administration & Finance	Unit Allocations 11.00
Unit Allocations 4.40	160.4	Total Transportation Allocations	

FISH AND GAME

Mission

The Fish and Game Commission is appointed by the Board of Supervisors for the purpose of advising the Board on matters related to the conservation of fish and game and overseeing the expenditure of the fish and game funds received from fines collected by the Courts.

Chief Administrative Office Recommendation

The Fish and Game Commission has historically been funded with Wildlife violation fines. These revenue sources are typically less than \$6,000 annually. The Fish and Game Commission requested additional general funds in the amount of \$20,000 in FY 2016-17. These additional funds are included in the Recommended Budget. The funds are proposed to be used on the following projects:

- Wood Duck Habitat Improvement Project – Building, monitoring and maintenance of Wood Duck nesting boxes. The program would provide artificial nesting sites for habitat deprived Wood Ducks and would engage students in additional educational opportunities addressing the environment. Estimated cost \$2,000
- Grant Proposal – To improve the ability to fund important projects within the County, the Commission would like to contract with an individual to develop grants. Estimated cost \$4,000
- Fannon Lake Fisheries Project – Purchase of \$3,200 of rainbow trout and additional monies for sampling equipment, like crayfish traps. Estimated cost \$3,600
- Wildlife Resource Protection & Preservation Project – To reduce illegal harvest and aide in the apprehension of poachers, purchase equipment to assist in reducing illegal harvest. Estimated cost \$3,200
- Game Processing Project – Establish a fund to process illegal game seized by California Fish and Wildlife Warden. The intent of this project is to work in conjunction with the Health and Human Services organization to provide additional food to various County support food programs. Estimated cost \$2,000
- Baron Lake Fisheries Project – To provide family oriented fishing opportunities in the eastern portion of El Dorado County, establishes a fish stocking program for Baron Lake. Estimated Cost \$3,300
- Administrative Funds – Clerical support, printing and travel expenses. Estimated cost \$2,000

FISH AND GAME

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 70 FISH AND GAME PRESERVATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
TYPE: R REVENUE						
SUBOBJ SUBOBJ						
0320	COURT FINE: OTHER	3,000	3,000	3,000	3,000	0
CLASS: 03	REV: FINE, FORFEITURE & PENALTIES	3,000	3,000	3,000	3,000	0
2020	OPERATING TRANSFERS IN	6,200	6,200	20,000	20,000	13,800
CLASS: 20	REV: OTHER FINANCING SOURCES	6,200	6,200	20,000	20,000	13,800
TYPE: R SUBTOTAL		9,200	9,200	23,000	23,000	13,800
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ						
4501	SPECIAL PROJECTS	9,200	9,200	23,000	23,000	13,800
CLASS: 40	SERVICE & SUPPLIES	9,200	9,200	23,000	23,000	13,800
TYPE: E SUBTOTAL		9,200	9,200	23,000	23,000	13,800
FUND TYPE: 11	SUBTOTAL	0	0	0	0	0
DEPARTMENT: 70	SUBTOTAL	0	0	0	0	0

SURVEYOR

Mission

The County Surveyor is responsible for providing information to the public on the complex issues of Property Ownership and the timely review of all parcel maps, subdivision maps, records of survey, lot line adjustments, certificates of compliance, street names and addresses, Abandonment of Public Easements and Irrevocable Offers of Dedication to facilitate development, serving the public, County departments and outside agencies.

The County Surveyor is also responsible for the County's Land Management Information System (LMIS) and the County's Geographic Information System (GIS) including operation, maintenance and enhancements of both systems. The systems are used to manage a variety of project and permitting databases and to interpret data in conjunction with location to create maps providing responsive service to the public, County departments and outside agencies.

Surveyor Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	92,894	90,981	89,513	89,513	(1,468)	-2%
Total Revenue	92,894	90,981	89,513	89,513	(1,468)	-2%
Salaries & Benefits	1,480,845	1,617,751	1,632,640	1,632,640	14,889	1%
Services & Supplies	117,288	125,320	119,308	119,308	(6,012)	-5%
Other Charges	119	300	800	800	500	167%
Intrafund Transfers	18,829	2,639	18,794	18,794	16,155	612%
Intrafund Abatements	-	(126,891)	(160,000)	(160,000)	(33,109)	26%
Total Appropriations	1,617,081	1,619,119	1,611,542	1,611,542	(7,577)	0%
NCC	1,524,187	1,528,138	1,522,029	1,522,029	(6,109)	0%
FTE's	12	12	12	12	-	0%

Source of Funds

Charges for Service (\$89,513): Includes revenue Parcel Map Inspection (\$63,500) and Charges for Services (\$25,663).

Net County Cost (\$1,522,029): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$1,632,640): Primarily comprised of salaries (\$1,189,966), retirement (\$251,491) and health insurance (\$116,282).

Services & Supplies (\$119,308): Primarily comprised of computer system maintenance (\$35,000), and insurance premium (\$60,783).

Other Charges (\$800): For fleet vehicle maintenance charges.

Intra-fund Transfers (\$18,794): Includes charges from other departments for services such as programming support (\$16,000) and mail services (\$2,502).

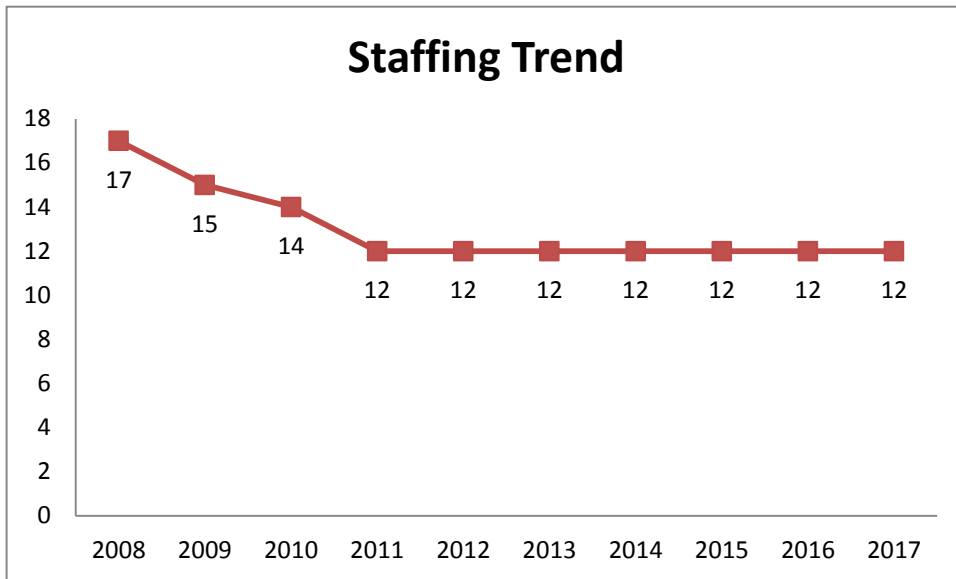
Intrafund Abatements (-\$160,000): Reimbursement for Surveyor staff work that is charged to other departments (primarily the Community Development Agency for LMIS support work).

SURVEYOR

Staffing Trend

Staffing for the Surveyor over the past ten years reflects position reductions related to

the elimination of vacant positions. Staffing has remained at 12 FTEs since 2011. All positions in the Surveyor's office are located in Placerville.



SURVEYOR

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Addressing/Road Name Services	68,827	22,163	46,664	1
Administration	417,515	-	417,515	2
LMIS/GIS Services	830,457	3,500	826,957	7
Surveyor Services	294,743	63,850	230,893	2
TOTAL	1,611,542	89,513	1,522,029	12

Program Summaries

Addressing / Road Name Services

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including structure and suite addressing for building permits, and collaboration with emergency services.

Administration

Provides oversight, direction and support for the department including Services and Supplies and Fixed Asset line items, and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

LMIS/GIS Services

Manages centralized databases and software applications to support the County's Building Permit, Code Enforcement, and project tracking programs. Creates and manages an enterprise database and software applications comprising approximately 50 separate layers to support the County's Development and Emergency Services, General Plan implementation and to serve many other County departments and outside agencies to find solutions to their problems.

Surveyor Services

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including Map Checking and Certificate of Compliance issues.

Chief Administrative Office Recommendation

The Recommended Budget represents an overall decrease of \$1,468 or 2% in revenues and a decrease of \$7,577 or less than 1% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost is decreased by \$6,109 or less than 1% compared to the FY 2015-16 approved budget. This represents a status quo budget.

The slight decrease in revenue is primarily related to decreased charges for parcel map inspections (\$8,185) mostly offset by an increase in charges for Geographic Information System (GIS) service fees (\$6,367), both billed to the Transportation Division for work related to various projects.

Overall appropriations are decreasing by \$7,577. Salaries and benefits are increasing by \$14,889, primarily related to an anticipated long-term employee retiring with an associated payout of unused vacation time. For FY 2016-17, the budget continues to include \$10,000 for extra help to address

SURVEYOR

seasonal map checking work and to assist GIS staff with data entry work associated with General Plan Implementation efforts. Services and supplies are decreasing by \$6,012 primarily related to decreased costs for maintenance of computer systems (\$8,457) and computer equipment (\$3,200), partially offset with an increase in general liability insurance (\$5,273). Intrafund transfers are increasing by \$16,155 primarily due to information technology

program charges related to converting data for the LMIS conversion to a new program (\$16,000). Intrafund abatements are decreasing by \$33,109 related to reimbursement for additional staff support work on a new Parcel Map, Permitting and Planning (P3) system being implementing through the County's Community Development Agency that will replace the aforementioned LMIS system.

SURVEYOR

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 12 SURVEYOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
1408	PARCEL MAP INSPECTION FEE	71,685	71,685	63,500	63,500	-8,185
1740	CHARGES FOR SERVICES	19,296	19,296	25,663	25,663	6,367
1800	INTERFND REV: SERVICE BETWEEN FUND	0	0	350	350	350
CLASS: 13	REV: CHARGE FOR SERVICES	90,981	90,981	89,513	89,513	-1,468
<hr/>						
TYPE: R SUBTOTAL		90,981	90,981	89,513	89,513	-1,468

SURVEYOR

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 12 SURVEYOR

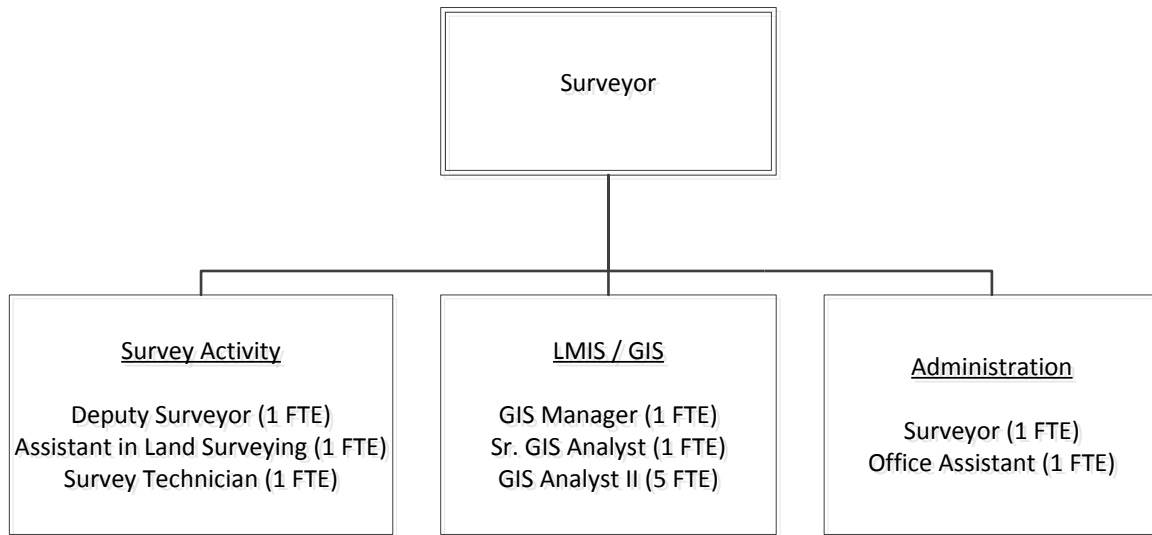
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	1,143,252	1,143,252	1,179,966	1,179,966	36,714
3001	10,000	10,000	10,000	10,000	0
3002	3,600	3,600	2,800	2,800	-800
3003	100	100	100	100	0
3004	5,000	5,000	1,500	1,500	-3,500
3020	242,454	242,454	251,491	251,491	9,037
3022	15,155	15,155	16,696	16,696	1,541
3040	148,650	148,650	116,282	116,282	-32,368
3042	2,857	2,857	2,876	2,876	19
3043	6,663	6,663	6,764	6,764	101
3046	12,327	12,327	12,626	12,626	299
3060	9,693	9,693	13,539	13,539	3,846
3080	18,000	18,000	18,000	18,000	0
CLASS: 30	1,617,751	1,617,751	1,632,640	1,632,640	14,889
4020	0	0	200	200	200
4040	650	650	650	650	0
4041	350	350	350	350	0
4080	0	0	50	50	50
4100	55,510	55,510	60,783	60,783	5,273
4140	2,803	2,803	2,000	2,000	-803
4144	43,457	43,457	35,000	35,000	-8,457
4260	2,200	2,200	2,500	2,500	300
4261	150	150	150	150	0
4262	1,050	1,050	1,000	1,000	-50
4264	700	700	700	700	0
4300	1,250	1,250	1,250	1,250	0
4420	6,800	6,800	6,800	6,800	0
4460	500	500	500	500	0
4461	2,500	2,500	2,500	2,500	0
4462	5,200	5,200	2,000	2,000	-3,200
4502	0	0	75	75	75
4503	1,000	1,000	1,000	1,000	0
4529	500	500	150	150	-350
4600	0	0	200	200	200
4602	0	0	300	300	300
4606	700	700	150	150	-550
4608	0	0	1,000	1,000	1,000
CLASS: 40	125,320	125,320	119,308	119,308	-6,012
5300	300	300	800	800	500
CLASS: 50	300	300	800	800	500
7223	2,467	2,467	2,502	2,502	35
7224	172	172	292	292	120
7231	0	0	16,000	16,000	16,000
CLASS: 72	2,639	2,639	18,794	18,794	16,155
7350	-126,891	-126,891	-160,000	-160,000	-33,109
CLASS: 73	-126,891	-126,891	-160,000	-160,000	-33,109
TYPE: E SUBTOTAL	1,619,119	1,619,119	1,611,542	1,611,542	-7,577
FUND TYPE: 10 SUBTOTAL	1,528,138	1,528,138	1,522,029	1,522,029	-6,109
DEPARTMENT: 12 SUBTOTAL	1,528,138	1,528,138	1,522,029	1,522,029	-6,109

SURVEYOR

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Deputy Surveyor	1.00	1.00	1.00	-
GIS Analyst I/II	5.00	5.00	5.00	-
Manager of GIS	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Sr. GIS Analyst	1.00	1.00	1.00	-
Surveyor's Technician I/II	1.00	1.00	1.00	-
Department Total	12.00	12.00	12.00	-

SURVEYOR



Total FTE:
12.0

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CHILD SUPPORT SERVICES

Mission

The mission of the California Child Support Program is to promote the well-being of children and the self-sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. El Dorado County Child Support Services meets the State's mission by providing County residents the opportunity to receive services in the Shingle Springs and South Lake Tahoe offices.

Child Support Services also oversees the County Revenue Recovery program. The mission of the Revenue Recovery program is to carry out the Board of Supervisor's fiduciary duty of collecting just and legal obligations through efficient collection practices.

Child Support Services Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Use of Funds	7,527	-	-	-	-	-
State	1,594,863	1,429,986	1,694,272	1,694,272	264,286	18%
Federal	3,095,917	3,613,583	3,288,882	3,288,882	(324,701)	-9%
Charges for Service	810,631	912,235	913,849	913,849	1,614	0%
Misc.	13,887	14,000	11,535	11,535	(2,465)	-18%
Total Revenue	5,522,825	5,969,804	5,908,538	5,908,538	(61,266)	-1%
Salaries and Benefits	4,607,258	4,815,730	4,903,781	4,903,781	88,051	2%
Services & Supplies	643,767	650,086	663,411	663,411	13,325	2%
Intrafund Transfers	319,234	521,618	357,809	357,809	(163,809)	-31%
Intrafund Abatement	(13,493)	(12,630)	(11,463)	(11,463)	1,167	-9%
Total Appropriations	5,556,766	5,974,804	5,913,538	5,913,538	(61,266)	-1%
NCC	33,941	5,000	5,000	5,000	-	0%
FTE's	60	60	59	59	(1)	-2%

Source of Funds

State and Federal Revenues (\$4,983,154): Revenues for the Child Support Services Division include a combination of State (\$1,694,272) and Federal (\$3,288,882) funds.

Charges for Services (\$913,849): Revenues from Courts and County departments for Revenue Recovery services.

Miscellaneous (\$11,535): Revenues for other Revenue Recovery services.

Net County Cost (\$5,000): Revenue Recovery is funded with a small amount of discretionary General Fund revenue.

Use of Funds

Salaries & Benefits (\$4,903,781): Primarily comprised of salaries (\$3,185,897), health insurance (\$779,760), and retirement (\$721,411).

CHILD SUPPORT SERVICES

Services & Supplies (\$663,411): Primarily comprised of facility costs including rent and utilities (\$359,406); office expenses and postage (\$77,196); County liability insurance charges (\$44,815); fleet vehicle and fuel charges (\$35,270); contracts for process server and locate services, external data processing, and lab testing services (\$29,150); and staff development and travel (\$20,000).

Intrafund Transfers (\$357,809): Primarily comprised of A-87 charges (\$337,901).

Intrafund Abatements (\$-11,463): Transfers for charges to General Fund

departments for revenues collected on their behalf.

Staffing Trend

Staffing for Child Support Services over the past ten years has fluctuated based on funding allocations provided by the State, and the transfer of the County's Revenue Recovery Program to the department in FY 2008-09. The recommended staff allocation for FY 2015-16 is 59 FTEs, with 55 FTEs on the West Slope and 4 FTEs at South Lake Tahoe. The 1.0 FTE decrease is an Accounting Technician position which has been vacant for some time.



CHILD SUPPORT SERVICES

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Administration & Services	4,747,119	4,747,119	-	49
EDP Maintenance & Operations	236,034	236,034	-	1
Revenue Recovery	930,384	925,384	5,000	9
<i>TOTAL</i>	<i>5,913,537</i>	<i>5,908,537</i>	<i>5,000</i>	<i>59</i>

Program Summaries

Administration and Services

The Child Support Program is a Federal/State/Local mandated partnership aimed at establishing paternity and enforcement of child support and medical support. The Federal Child Support Enforcement Program was established in 1975 nationwide. A restructuring of the child support program in 2000 through State reform legislation allows counties to independently operate under the State Department of Child Support Services. The goals of the program are to promote the well-being of children and self-sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. Revenues for services are ongoing and are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

EDP Maintenance & Operations

This refers to the Electronic Data Processing/Maintenance and Operations arm of the Division. Funding is provided by the State and Federal

government for specific, identifiable child support automation duties and responsibilities. Funding covers Information technology support, network costs and other automation related expenses. Revenues for this program are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

Revenue Recovery Division

The Revenue Recovery Division is responsible for enforcement and collection of debts owed to many County Departments. Although Revenue Recovery is a General Fund program, the majority of the costs for operating the program are offset by a portion of the revenues collected for the County departments served and charges for services to the agencies being served (such as Superior Court).

Chief Administrative Office Recommendation

The Recommended Budget represents an overall decrease of \$61,266 or 1% in revenues and appropriations when compared to the FY 2015-16 Adopted Budget. There is no Net County Cost for Child Support programs. All but \$5,000 of the expenditures in the Revenue Recovery Program are offset

CHILD SUPPORT SERVICES

by revenues from charges for services. This represents a status quo budget.

Decreased revenues are primarily related to a reduction in the Electronic Data Processing/Maintenance and Operations (EDP) allocation for Child Support Services. Expenditures in that program have also been reduced so the Net County Cost remains at zero. The department has also included

projected salary savings of 3.9% from position vacancies in the Child Support program based on their historical vacancy rate.

Staffing Changes

The Recommended Budget includes the deletion of one vacant Accounting Technician position.

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 79 CHILD SUPPORT SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0887 ST: INCENTIVES CHILD SUPPORT	1,429,986	1,429,986	1,694,272	1,694,272	264,286
CLASS: 05 REV: STATE INTERGOVERNMENTAL	1,429,986	1,429,986	1,694,272	1,694,272	264,286
1102 FED: INCENTIVES CHILD SUPPORT	284,827	284,827	0	0	-284,827
1103 FED: 66% CHILD SUPPORT 356	3,328,756	3,328,756	3,288,882	3,288,882	-39,874
CLASS: 10 REV: FEDERAL	3,613,583	3,613,583	3,288,882	3,288,882	-324,701
1740 CHARGES FOR SERVICES	904,515	904,515	906,201	906,201	1,686
1821 INTERFND REV: COLLECTIONS	7,720	7,720	7,648	7,648	-72
CLASS: 13 REV: CHARGE FOR SERVICES	912,235	912,235	913,849	913,849	1,614
1940 MISC: REVENUE	14,000	14,000	11,535	11,535	-2,465
CLASS: 19 REV: MISCELLANEOUS	14,000	14,000	11,535	11,535	-2,465
TYPE: R SUBTOTAL	5,969,804	5,969,804	5,908,538	5,908,538	-61,266

CHILD SUPPORT SERVICES

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 79 CHILD SUPPORT SERVICES

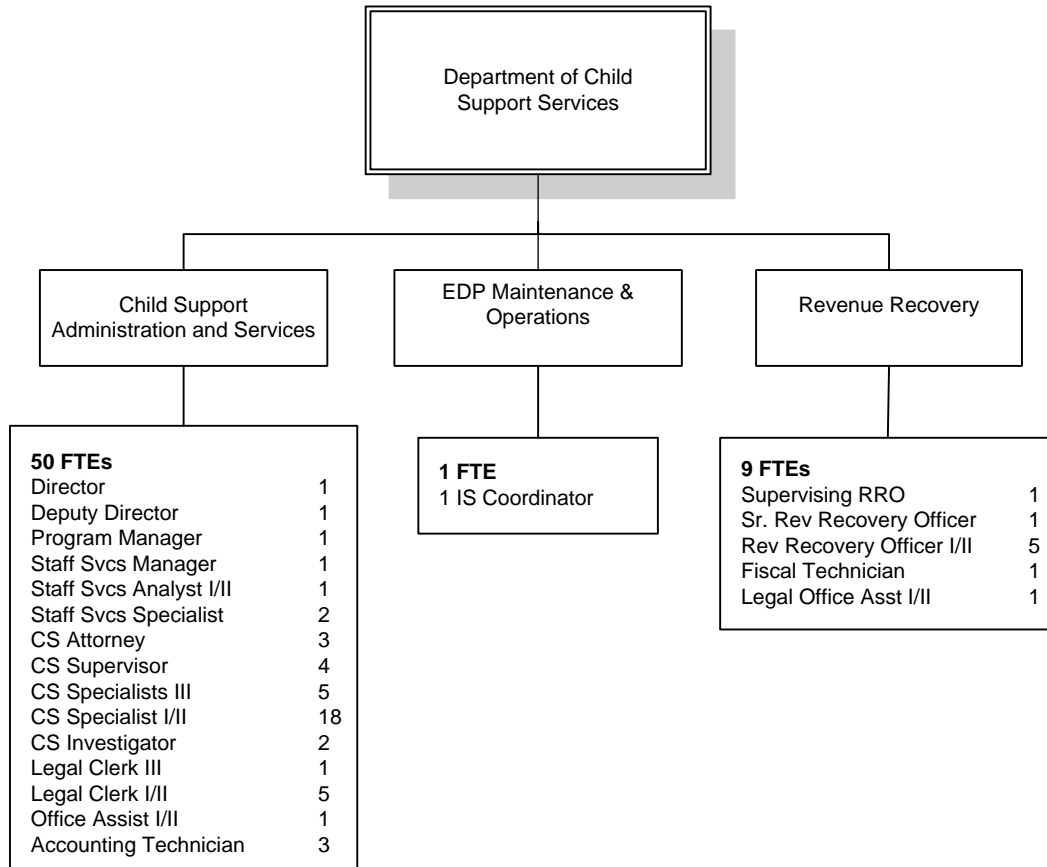
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	3,183,956	3,183,956	3,166,777	3,166,777	-17,179
3005	TAHOE DIFFERENTIAL	10,800	10,800	10,800	10,800	0
3006	BILINGUAL PAY	10,400	10,400	8,320	8,320	-2,080
3020	RETIREMENT EMPLOYER SHARE	713,469	713,469	721,411	721,411	7,942
3022	MEDI CARE EMPLOYER SHARE	49,312	49,312	48,524	48,524	-788
3040	HEALTH INSURANCE EMPLOYER	691,474	691,474	779,760	779,760	88,286
3042	LONG TERM DISABILITY EMPLOYER	8,450	8,450	8,354	8,354	-96
3043	DEFERRED COMPENSATION EMPLOYER	11,502	11,502	11,027	11,027	-475
3046	RETIREE HEALTH: DEFINED	61,633	61,633	63,131	63,131	1,498
3060	WORKERS' COMPENSATION EMPLOYER	29,734	29,734	40,677	40,677	10,943
3080	FLEXIBLE BENEFITS	45,000	45,000	45,000	45,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	4,815,730	4,815,730	4,903,781	4,903,781	88,051
4040	TELEPHONE COMPANY VENDOR	10,320	10,320	200	200	-10,120
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,360	3,360	13,320	13,320	9,960
4080	HOUSEHOLD EXPENSE	28	28	38	38	10
4100	INSURANCE: PREMIUM	37,526	37,526	44,815	44,815	7,289
4140	MAINT: EQUIPMENT	1,750	1,750	1,748	1,748	-2
4144	MAINT: COMPUTER	16,124	16,124	16,550	16,550	426
4180	MAINT: BUILDING & IMPROVEMENTS	914	914	3,375	3,375	2,461
4220	MEMBERSHIPS	11,285	11,285	9,665	9,665	-1,620
4260	OFFICE EXPENSE	29,024	29,024	26,996	26,996	-2,028
4261	POSTAGE	56,000	56,000	50,200	50,200	-5,800
4262	SOFTWARE	500	500	500	500	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	11,232	11,232	11,000	11,000	-232
4264	BOOKS / MANUALS	0	0	500	500	500
4265	LAW BOOKS	1,500	1,500	2,747	2,747	1,247
4266	PRINTING / DUPLICATING SERVICES	0	0	500	500	500
4267	ON-LINE SUBSCRIPTIONS	120	120	120	120	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	31,350	31,350	20,600	20,600	-10,750
4308	EXTERNAL DATA PROCESSING SERVICES	3,500	3,500	3,500	3,500	0
4320	VERBATIM: TRANSCRIPTION	100	100	50	50	-50
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	7,500	7,500	5,000	5,000	-2,500
4400	PUBLICATION & LEGAL NOTICES	100	100	50	50	-50
4420	RENT & LEASE: EQUIPMENT	28,000	28,000	28,965	28,965	965
4440	RENT & LEASE: BUILDING &	285,000	285,000	319,306	319,306	34,306
4461	EQUIP: MINOR	600	600	100	100	-500
4462	EQUIP: COMPUTER	600	600	3,845	3,845	3,245
4500	SPECIAL DEPT EXPENSE	9,000	9,000	4,001	4,001	-4,999
4503	STAFF DEVELOPMENT	9,500	9,500	9,000	9,000	-500
4600	TRANSPORTATION & TRAVEL	5,500	5,500	6,000	6,000	500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	2,500	2,500	950	950	-1,550
4605	RENT & LEASE: VEHICLE	26,953	26,953	26,072	26,072	-881
4606	FUEL PURCHASES	15,600	15,600	9,198	9,198	-6,402
4608	HOTEL ACCOMMODATIONS	0	0	5,000	5,000	5,000
4620	UTILITIES	44,600	44,600	39,500	39,500	-5,100
CLASS: 40	SERVICE & SUPPLIES	650,086	650,086	663,411	663,411	13,325
7200	INTRAFUND TRANSFERS: ONLY GENERAL	2,000	2,000	0	0	-2,000
7223	INTRAFND: MAIL SERVICE	19,592	19,592	19,089	19,089	-503
7224	INTRAFND: STORES SUPPORT	747	747	819	819	72
7231	INTRAFND: IS PROGRAMMING SUPPORT	2,000	2,000	0	0	-2,000
7233	INTRAFND: CHILD SUPPORT SERVICES	497,279	497,279	337,901	337,901	-159,378
CLASS: 72	INTRAFUND TRANSFERS	521,618	521,618	357,809	357,809	-163,809
7353	INTRFND ABATEMENTS: COLLECTIONS	-12,630	-12,630	-11,463	-11,463	1,167
CLASS: 73	INTRAFUND ABATEMENT	-12,630	-12,630	-11,463	-11,463	1,167
TYPE: E SUBTOTAL	5,974,804	5,974,804	5,913,538	5,913,538	-61,266	
DEPARTMENT: 79	SUBTOTAL	5,000	5,000	5,000	5,000	0

CHILD SUPPORT SERVICES

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	4.00	3.00	3.00	(1.00)
Child Support Attorney I-IV	3.00	3.00	3.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Program Manager	1.00	1.00	1.00	-
Child Support Specialist I/II	18.00	18.00	18.00	-
Child Support Specialist III	5.00	5.00	5.00	-
Child Support Supervisor	4.00	4.00	4.00	-
Deputy Director of Child Support Services	1.00	1.00	1.00	-
Fiscal Technician	1.00	1.00	1.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk I/II	5.00	5.00	5.00	-
Legal Clerk III	1.00	1.00	1.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Revenue Recovery Officer I/II	5.00	5.00	5.00	-
Sr Revenue Recovery Officer	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	2.00	2.00	2.00	-
Supervising Revenue Recovery Officer	1.00	1.00	1.00	-
Department Total	60.00	59.00	59.00	(1.00)

CHILD SUPPORT SERVICES



Positions: 59

HEALTH AND HUMAN SERVICES AGENCY

Health and Human Services Agency

Mission

The El Dorado Health and Human Services Agency (HHSA) is a public agency that partners with the community on health and welfare issues. We help residents stay healthy and become self-sufficient through a variety of health and human services.

2016-17 Summary of Department Programs				
	Appropriation	Revenue	Net County Cost/ GF Contributions	Staffing
Administration	4,175,620	4,110,615	65,005	65.10
Human Services	70,345,111	66,367,033	6,442,013	347.19
Public Health	29,352,164	27,199,873	6,358,677	93.95
Behavioral Health	34,217,118	34,217,118	16,510	92.80
TOTAL	138,090,013	131,894,639	12,882,205	599.04

Pending Issues and Policy Considerations

Changing the Mental Health Division Name to Behavioral Health

HHSA has been reviewing service delivery for multiple programs over the past few years. Last year the Alcohol and Drug Program was moved into the Mental Health Division in order to create a behavioral health model of service delivery. After their first successful year of co-location and collaboration, the division is requesting to change its name to the "Behavioral Health Division" in order to continue to foster the collaboration of programs and to destigmatize addiction and mental health issues. The Agency will now refer to the Mental Health Division as the Behavioral Health Division in keeping with its service integration strategic plan goal. This terminology is consistent with changes being made throughout the State. For example, the California Mental Health Director's Association and the Alcohol and

Drug Association recently merged to create the California Behavioral Health Director's Association. In addition, beginning next year, the State's External Quality Review Organization, which has historically only reviewed mental health services, will now be reviewing alcohol and drug program services as a behavioral health review.

Changing the Fund Structure of Social Services

Currently Human Services-Social Services is included in the General Fund. The majority of funding for Social Services is State, Federal and realignment dollars. The Chief Administrative Office is working with the Department and the Auditor's office to move Social Services out of the General Fund and into a Special Revenue Fund, similar to Public Health, Community Services, and Behavioral Health.

Agency Comprehensive Fee Study

HHSA is currently undergoing a comprehensive fee study facilitated by a

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contracted vendor. HHSA anticipates bringing the results of the fee study to the Board of Supervisors in July of 2016 and any revenue changes the Board of Supervisors approves based on this fee study will be addressed in the Addenda budget. Completing the comprehensive fee study was an objective included in HHSA's original strategic plan and was a direction provided to departments from the Board of Supervisors.

County Cost Allocation Plan Changes for HHSA

HHSA is recording an increase in County General Fund need based on the Chief Administrative Office recommended change in County Cost Allocation Plan (A-87) accounting methodology. The A-87 costs will be charged to Human Services and Public Health divisions for the following programs: Public Guardian, Social Services and Animal Services.

While this results in a substantial Net County Cost increase to HHSA, the increased costs are fully offset by an expenditure abatement in Department 15, resulting in no net increase in cost. This change allows for greater transparency of the costs of each program. HHSA has always included the A87 costs, which are based on a State approved cost plan, in expenditure claims to State and Federal programs, so these costs have always been recovered, with the exception of Animal Services. By including the A87 costs in the Animal Services budget, the department will now be able to recover these costs for services provided to the cities of South Lake Tahoe and Placerville.

HHSA Services Integration

HHSA is committed to its vision of "Transforming Lives and Improving Futures". HHSA is now in the beginning stages of an exciting new project aimed at improving service to the community through

co-location and enhanced integrated services, moving towards more client/family centered, holistic care (or whole person care). Currently, many HHSA programs serve the same clients and families. Many of these individuals have multiple needs that could benefit from our various programs.

While placing Social Services, Public Health, Mental Health and Community Services under one Agency umbrella has significantly improve communication and collaboration between the divisions, the programs still operate independently within their own management structure and results in treating an individual instead of the 'whole person' or family. Service integration is a process and will take time and patience. This will be a phased approach. The first phase of HHSA's service integration project is expected to take at least 12 to 18 months with the primary goal of revising the budget structure from behavioral health, public health, social services, community services and administration, to a budget structure that recognizes an Adult System of Care, Children System of Care, Community Resource Programs and Community/Public Health and Wellness.

These service integration efforts are consistent with the County's Health Community strategic plan goal's objective to protect against adverse outcomes among children, adults and senior citizens.

AB 403 (Stone/Continuum of Care Reform)

AB 403, which takes effect in January 2017, is a comprehensive reform effort intended to ensure that youth in foster care has their day-to-day physical, mental, and emotional needs met; that they have the greatest chance to grow up in permanent and supportive homes; and that they have the opportunity to grow into self-sufficient, successful adults. The State is conducting bi-weekly conference calls to work with counties, but many questions remain unanswered. No new start up or operational

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funding has been confirmed. At the time of this submission, the funding is expected to come from lower level of care placement savings. HHS is working closely with the community based organizations that will be impacted by this legislation, as well as the California Welfare Director's Association (CWDA) and the California Behavioral Health Director's Association (CBHDA).

AB 403 will have the greatest impact to the Social Services and Behavioral Health divisions. At this time, the full impact of AB 403, both programmatic and financial, is unknown, but CWDA and CBHDA both feel the funding from the State will not be sufficient to comply with the new mandates. While CWDA anticipates additional funding for Social Services, the State of California Legislative Analyst's Office concluded AB 403 will have a major fiscal impact in the tens of millions of dollar to mental health services, and that due to 1991 realignment, the responsibility of providing services rests with counties. On behalf of counties, the California Behavioral Health Director's Association submitted a request to the State for an additional \$370 million to fund the mental health requirements of AB 403. At this time the State has not responded to this request.

HHS Facility Issues

Facility needs are part of the HHS strategic plan due to the Agency's move towards service integration and co-location of programs. HHS facilities are essentially at capacity and it will be difficult to continue meeting staff and service demands required by the State without identifying additional space, particularly at Briw Road, as well as at the Behavioral Health facility in Diamond Springs. HHS is working with the Chief Administrative Office's Facilities Management Division to explore options.

It should also be noted that the One Stop Job Training program located at Briw Road is at capacity in regards to both staff as well

as space to provide services to those seeking employment assistance. Job training and workforce development are an integral component of the County's Economic Development strategic plan goal. As a result, any expansion of job training and workforce development programs will be limited based on the lack of space.

The space issue is compounded in South Lake Tahoe where there are limited facilities available for use, especially in the El Dorado Center, making it difficult to serve clients, hold staff meetings and to provide staff development opportunities. However, on June 9, 2015, the Board designated \$5M in Public Health funding to purchase and/or build a new building to be shared between all HHS programs with the exception of Behavioral Health. The rationale is that Social Services programs would then "rent" their portion of the building from Public Health, a practice successfully used in other jurisdictions.

El Dorado County Homelessness

Recently, homelessness services have become a high profile issue throughout the State of California. In FY 2015-16, HHS was awarded approximately \$470,000 in funding related to the Housing Support Program which has provided long term housing for families. However, El Dorado County is facing increasing challenges related to homelessness, and while HHS has strong partnerships with community based organizations to provide a variety of services such as job training, mental health, health care and other social services, funding is limited for housing options. The County is currently studying methods to obtain funding for housing options.

HHS Volunteer Coordinator

HHS relies on approximately 500 volunteers who support agency programs. Some of the volunteer time provides an in-kind match to various grants programs,

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which allows HHSA to maintain funding for permanent staff. Without the volunteers, particularly in the agency's Senior Services programs, it would be difficult to provide services without additional County funding.

The task of supporting volunteers and recruiting additional volunteers is becoming more difficult as the administrative workload on existing staff continues to increase. In the future, HHSA would like a Volunteer Coordinator position that would allow for better volunteer recruitment, screening, tracking and retention.

HHSA Strategic Plan

The Health and Human Services Agency (HHSA) recognizes that ensuring the efficiency and effectiveness of program

services requires systems, workforce, and infrastructure. The Agency continues to implement an Agency Strategic Plan, which was developed in Fiscal Year 2013-14, to provide a guide for ensuring efficiency, transparency, accountability, improved performance, and an increased effectiveness of services provided to the residents of El Dorado County. Also during Fiscal Year 2015-16, HHSA created Goal 5-Service Integration – to develop and implement a continuum of care model for individuals, families and community partners that integrates access, assessment, referral and efficient delivery of programs and services. The following are the Agency Strategic Plan objectives that the Agency accomplished in Fiscal Year 2015-16. Each objective is underneath the project and goal that it is helping to achieve.

Goal 1 - Staff Investment: To encourage a safe, supportive, empowering professional culture that values learning and growth, and enhances employee innovation and purpose.	
	Project 1.1: Staff Retention
	Objective 1.1.2: Develop a model for a staff morale committee within HHSA.
	Objective 1.1.4: Develop a community focused Marketing and Recruitment Plan for El Dorado County.
	Objective 1.1.5: Identify a specific community need or cause for HHSA employees to support.
	Project 1.2: Staff Development/Training
	Objective 1.2.4: Design and implement a comprehensive Employee Orientation Program.
	Objective 1.2.5: Identify and develop training opportunities for HHSA employees.
	Objective 1.2.6: Design and implement a comprehensive training curriculum for Supervisors and Managers.
	Objective 1.2.7: Develop a process to measure and evaluate the effectiveness of HHSA Staff Development and Training.
	Objective 1.2.8: Develop a formal coaching program in support of staff training, development and retention.
	Project 1.3: Staff Safety
	Objective 1.3.5: Promote Defensive Driving and use of 4-Wheel Drive Vehicles.
	Project 1.4: Internal Human Resource Development
	Objective 1.4.1: Hire a full time Psychiatrist for Mental Health Adult Outpatient Services.
	Objective 1.4.2: Develop an efficient and comprehensive Staff Recruitment and Hiring Plan.
Goal 2 - Fiscal Responsibility: To develop & sustain Agency resources through thoughtful planning & efficient practices, and foster accountability and ownership at all levels of the Agency.	
	Project 2.1: Process Improvement

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Objective 2.1.6: Develop and implement a Contract Monitoring process that is aligned with funding source requirements.
Objective 2.1.7: Develop and implement Request for Proposal (RFP) Procedures in alignment with the Board of Supervisors Policy C-17 "Procurement Policy."
Objective 2.1.8: Develop Procedures and Training to ensure accurate Time Collection.
Goal 3 - Program Effectiveness/Integration: To develop collaborative partnerships and community networks that focus on quality, performance standards, outcomes and accountability through mutual goals and continuous improvement.
Project 3.1: Program/Service Integration
Objective 3.1.1: Assure that all children entering the Child Welfare System are screened and assessed for Mental Health Services.
Objective 3.1.3: Develop a plan to outline the benefits of reintegrating the CalWORKs Welfare to Work and the Workforce Investment Act program.
Project 3.2: External/Community Collaboration
Objective 3.2.6: Conduct Maternal Child and Adolescent Health Community Needs Assessment and develop a 5-year plan.
Objective 3.2.7: Develop a comprehensive HHS client-facing brochure.
Objective 3.2.10: Improve working relationships with County Commissions.
Objective 3.2.11: Improve and formalize collaboration with Environmental Management.
Project 3.4: Healthcare Reform
Objective 3.4.1: Develop a plan for educating the community on available Health Care Resources.
Objective 3.4.2: Integrate Eligible Plan Recipients into Expanded Medi-Cal and/or Covered California.
Project 3.6: Public Health Accreditation (PHAB)
Objective 3.6.3: Evaluate Public Health Accreditation readiness.
Project 3.7: Preparedness and Response
Objective 3.7.3: Train HHS staff on procedures to respond to and/or report to emergency situations.
Objective 3.7.4: Develop staff communication strategies regarding emergency situations.
Objective 3.7.5: Develop client communication strategies for emergency situations.
Project 3.8: Volunteer/Internship Program
Objective 3.8.1: Develop a Volunteer Program that encourages the community to assist and benefit in the delivery of services within HHS.
Goal 4 - Agency Infrastructure: To establish a strong Agency infrastructure through the advancement of technology, appropriate staffing levels, and facility development and utilization.
Project 4.1: Information Technology
Objective 4.1.4: Implement mobile data terminal for Animal Services.
Objective 4.1.9: Compare the viability of current ambulance billing system with the feasibility of an in-house billing system to determine most effective option.

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Health & Human Services Agency – Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recommended	Diff from Adjusted
Director of Health & Human Services	1.00	1.00	1.00	-
Accountant I/II	8.00	8.00	8.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	2.00	2.00	2.00	-
Administrative Technician	8.50	7.50	7.50	(1.00)
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	6.00	6.00	-
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	1.00	1.00	1.00	-
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	0.80	0.80	0.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Assistant Director of HHSA	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	2.00	7.00	7.00	5.00
Community Public Health Nurse Div Mgr	1.00	1.00	1.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	17.00	18.00	18.00	1.00
Deputy Director	4.00	5.00	5.00	1.00
Deputy Public Guardian I/II	7.00	7.00	7.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Supervisor I	12.00	13.00	13.00	1.00
Eligibility Systems Specialist	4.00	4.00	4.00	-
Eligibility Worker I/II	70.00	74.00	69.00	(1.00)
Eligibility Worker III	19.00	19.00	19.00	-
Employment & Training Worker I/II	17.00	17.00	17.00	-
Employment & Training Worker III	5.50	5.50	5.50	-
Employment & Training Worker Supv	4.00	4.00	4.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Agency Medical Director	0.40	0.40	0.40	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	3.00	4.00	4.00	1.00
Epidemiologist I/II	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-

HEALTH AND HUMAN SERVICES AGENCY

Health & Human Services Agency – Personnel Allocation (continued)

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recommended	Diff from Adjusted
Fair Hearing Officer	1.00	1.00	1.00	-
Fiscal Assistant I/II	2.00	3.00	3.00	1.00
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	12.00	14.00	14.00	2.00
Food Services Aide	1.75	1.75	1.75	-
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	9.50	8.50	8.50	(1.00)
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	5.50	5.50	5.50	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	1.00	1.00	1.00	-
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk III	-	1.00	1.00	1.00
Manager of Mental Health Programs	3.00	3.00	3.00	-
Mealsite Coordinator	5.98	5.98	5.98	-
Medical Office Assistant I/II	11.00	11.00	11.00	-
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	6.35	6.35	6.35	-
Mental Health Clinical Nurse	1.00	1.00	1.00	-
Mental Health Clinician IA/IB/II	26.00	27.50	27.50	1.50
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	-	0.40	0.40	0.40
Mental Health Program Coordinator IA/IB/II	4.00	5.00	5.00	1.00
Mental Health Worker I/II	11.50	13.50	13.50	2.00
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.35	3.35	-
Office Assistant I/II	19.50	19.50	19.50	-
Office Assistant III	12.00	12.00	12.00	-
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II	2.00	1.00	1.00	(1.00)
Program Aide	7.55	7.55	7.55	-
Program Assistant	22.65	23.35	23.35	0.70
Program Coordinator	4.00	4.00	4.00	-
Program Manager	6.00	7.00	7.00	1.00
Program Manager I	3.00	3.00	3.00	-

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Health & Human Services Agency – Personnel Allocation (continued)

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recommended	Diff from Adjusted
Program Manager II	-	-	-	-
Program Manager - Protective Services	1.00	1.00	1.00	-
Psychiatric Technician I/II	3.00	3.00	3.00	-
Psychiatrist I/II	1.00	1.00	1.00	-
Public Health Laboratory Director	1.00	1.00	1.00	-
Public Health Nurse I/II	9.40	14.40	14.40	5.00
Public Health Nurse Practitioner	2.00	1.80	1.80	(0.20)
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	2.00	2.00	-
Quality Improvement Coordinator	0.50	0.50	0.50	-
Registered Nurse	1.70	0.70	0.70	(1.00)
Screeener	5.00	5.00	5.00	-
Secretary	1.00	1.00	1.00	-
Senior Citizens Attorney I/II/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	2.00	2.00	2.00	-
Services Support Assistant III	3.00	3.00	3.00	-
Social Services Aide	16.00	16.00	16.00	-
Social Services Program Manager	3.00	4.00	4.00	1.00
Social Services Supervisor II	11.00	11.00	11.00	-
Social Worker Clinician	1.00	1.00	1.00	-
Social Worker I/II	8.40	8.40	8.40	-
Social Worker III	20.40	20.40	20.40	-
Social Worker IV	28.40	29.40	29.40	1.00
Sr. Accountant	1.00	1.00	1.00	-
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	4.00	3.00	3.00	(1.00)
Sr. Fiscal Assistant	4.00	2.00	2.00	(2.00)
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Medical Office Assistant	2.00	1.00	1.00	(1.00)
Sr. Office Assistant	7.00	7.00	7.00	-
Staff Services Analyst I/II	9.00	9.00	9.00	-
Supervising Accountant/Auditor	5.00	5.00	5.00	-
Supervising Animal Control Officer	1.00	1.00	1.00	-
Supervising Deputy Public Guardian	1.00	1.00	1.00	-
Supervising Health Education Coordinator	4.00	5.00	5.00	1.00
Supervising Occupational/Physical Therapist	0.60	0.60	0.60	-
Supervising Public Health Nurse	3.00	4.00	4.00	1.00
Vocational Counselor	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
Department Total	579.64	604.04	599.04	19.40

HEALTH AND HUMAN SERVICES AGENCY

Health & Human Services Agency – Administration

Mission

Health & Human Services Agency (HHS) Administration provides administrative and fiscal support to the four programmatic divisions of HHS including Behavioral Health, Public Health, Community Services, and Social Services.

HHS Admin Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	4,113,064	4,360,808	4,110,615	4,110,615	(250,193)	-6%
Misc.	18,649	-	-	-	-	0%
Total Revenue	4,131,713	4,360,808	4,110,615	4,110,615	(250,193)	-6%
Salaries and Benefits	6,433,583	6,740,348	7,011,701	7,011,701	271,353	4%
Services & Supplies	1,349,330	1,480,725	1,510,634	1,510,634	29,909	2%
Fixed Assets	7,178	-	43,500	43,500	43,500	0%
Intrafund Transfers	8,849	319,089	445,193	445,193	126,104	40%
Intrafund Abatements	(4,339,244)	(4,617,158)	(4,835,408)	(4,835,408)	(218,250)	5%
Total Appropriations	3,459,696	3,923,004	4,175,620	4,175,620	252,616	6%
NCC	(672,017)	(437,804)	65,005	65,005	502,809	-115%
FTE's	64	64	65	65	1	2%

Source of Funds

Charges for Services (\$4,110,615): Comprised of interfund abatements/reimbursements between department programs for HHS Administration charges.

Net County Cost (\$65,005) – An estimate of cost recovery based on an Indirect Cost Rate.

Use of Funds

Salaries & Benefits (\$7,011,701): Primarily regular salaries and benefits (\$4,673,125), overtime (\$20,000), and other benefit and cost applied charges (\$2,318,576).

Services & Supplies (\$1,510,634): Primarily comprised of building rents and related space costs (\$962,040), household expenses (\$8,000), cost applied liability insurance (\$35,897), staff development

(\$34,560), minor equipment purchase/maintenance (\$14,200), telephone and internet charges (\$19,400), professional and specialized services (\$87,645), miscellaneous services and supplies (\$16,700), general office expenses and postage (\$115,000) and leased copy machines (\$185,000).

Fixed Asset (\$43,500): Professional scanner (\$8,500), POD building and design (\$30,000) and security equipment (\$5,000).

Intrafund Transfers (\$445,193): Cost applied mail, store support and building maintenance (\$11,814), IT support for PC and programming services (\$25,000) and A-87 (\$408,379).

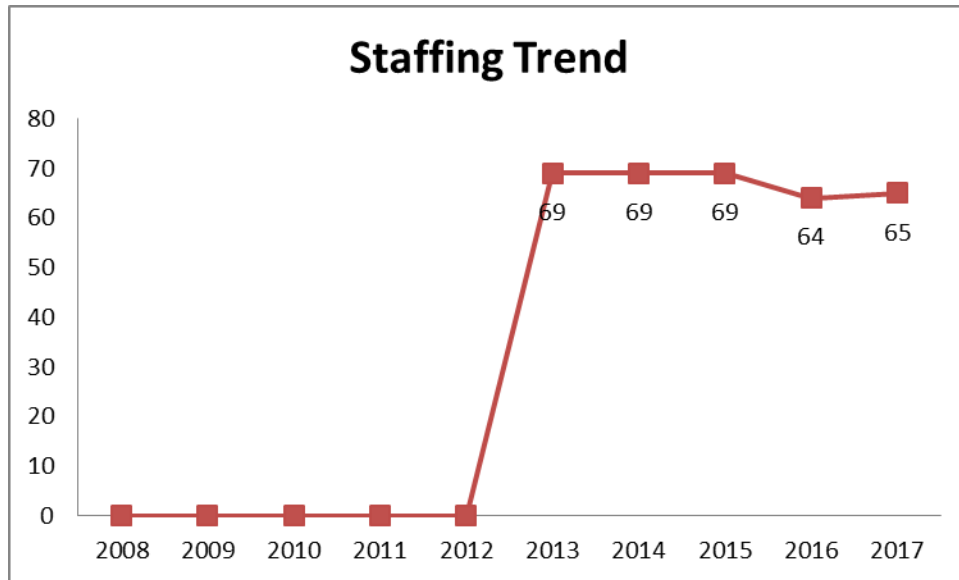
Intrafund Abatements (-\$4,835,408): Related to indirect cost allocation for HHS Administration charges.

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Staffing Trend

Staffing for the Health and Human Services Agency Administration has increased by 0.80 FTE due to a transfer from Community

Services. The recommended staff allocation for FY 2016-17 is 65.10. The division currently has 64.10 FTEs on the West Slope and 1.00 FTEs at South Lake Tahoe.



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2016-17 Summary of Department Programs				
	Appropriation	Revenue	Net County Cost	Staffing
HHSA Administration	\$4,175,620	\$4,110,615	\$65,005	65.10
<i>TOTAL</i>	<i>\$4,175,620</i>	<i>\$4,110,615</i>	<i>\$65,005</i>	<i>65.10</i>

Program Summary

HHSA Administration

HHSA Administration was created in July 2013 to provide efficiencies in administrative and fiscal support to all the various programs in each of the four programmatic divisions of the agency. The division provides a wide range of services to the four program divisions, including maintaining and monitoring contracts, providing fiscal and budget support, facility maintenance, purchasing, billing, payroll, grant reporting, preparing items for submission to the Board of Supervisors, and internal personnel processing. The division charges programs for use of its services and recovers costs from each of the three divisions of HHSA through an Indirect Cost Rate (ICR).

Chief Administrative Office Recommendation

The Health and Human Services Agency Administration Division was created to provide efficiencies in administrative and fiscal support to all the various programs

across the agency. The division passes these fiscal and administrative costs to programs within the agency based on direct program salaries. All Administrative Division costs are funded from state, federal, realignment, donations/fees, and General Fund.

The total Recommended Budget for the Administration Division represents a decrease of revenues of \$250,193 or 6% and an increase in appropriations of \$252,616 or 6% when compared to the FY 2015-16 approved budget. As a result, the Net County Cost is increasing \$502,809. This represents a status quo budget.

At the beginning of the year the Division calculates an Indirect Cost Rate (ICR) that is charged out to all Divisions in the Health and Human Services agency based on direct salary dollars. Due to fluctuations in actual salary dollars spent throughout the year, sometimes the department collects more revenue than necessary which rolls into the General Fund as fund balance and will be used to fund the Net County Cost in future years.

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 45 HEALTH & HUMAN SERVICES AGENCY ADM

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
1800 INTERFND REV: SERVICE BETWEEN FUND	4,137,204	4,360,808	4,110,615	4,110,615	-250,193
CLASS: 13 REV: CHARGE FOR SERVICES	4,137,204	4,360,808	4,110,615	4,110,615	-250,193
TYPE: R SUBTOTAL	4,137,204	4,360,808	4,110,615	4,110,615	-250,193

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 45 HEALTH & HUMAN SERVICES AGENCY ADM

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	4,162,621	4,541,902	4,673,125	4,673,125	131,223
3002	OVERTIME	20,000	20,000	20,000	20,000	0
3004	OTHER COMPENSATION	4,200	4,200	4,200	4,200	0
3005	TAHOE DIFFERENTIAL	2,400	2,400	2,400	2,400	0
3020	RETIREMENT EMPLOYER SHARE	958,379	958,379	1,013,266	1,013,266	54,887
3022	MEDI CARE EMPLOYER SHARE	65,894	65,894	67,790	67,790	1,896
3040	HEALTH INSURANCE EMPLOYER	975,046	975,046	1,017,575	1,017,575	42,529
3042	LONG TERM DISABILITY EMPLOYER	11,357	11,357	11,677	11,677	320
3043	DEFERRED COMPENSATION EMPLOYER	2,412	2,412	7,589	7,589	5,177
3046	RETIREE HEALTH: DEFINED	48,279	48,279	68,497	68,497	20,218
3060	WORKERS' COMPENSATION EMPLOYER	43,279	43,279	52,982	52,982	9,703
3080	FLEXIBLE BENEFITS	67,200	67,200	72,600	72,600	5,400
CLASS: 30	SALARY & EMPLOYEE BENEFITS	6,361,067	6,740,348	7,011,701	7,011,701	271,353
4040	TELEPHONE COMPANY VENDOR	1,368	1,368	1,400	1,400	32
4041	COUNTY PASS THRU TELEPHONE CHARGES	26,500	26,500	18,000	18,000	-8,500
4080	HOUSEHOLD EXPENSE	5,500	5,500	5,000	5,000	-500
4082	HOUSEHOLD EXP: OTHER	3,000	3,000	3,000	3,000	0
4086	JANITORIAL / CUSTODIAL SERVICES	62,280	62,280	62,280	62,280	0
4100	INSURANCE: PREMIUM	31,004	31,004	35,897	35,897	4,893
4101	INSURANCE: ADDITIONAL LIABILITY	760	760	0	0	-760
4144	MAINT: COMPUTER	3,000	3,000	3,000	3,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	9,036	9,036	5,000	5,000	-4,036
4182	MAINT: RENTAL PROPERTY	205	205	0	0	-205
4220	MEMBERSHIPS	600	600	1,400	1,400	800
4260	OFFICE EXPENSE	36,153	36,153	35,000	35,000	-1,153
4261	POSTAGE	60,000	60,000	80,000	80,000	20,000
4262	SOFTWARE	600	600	4,200	4,200	3,600
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,473	1,473	2,000	2,000	527
4264	BOOKS / MANUALS	700	700	700	700	0
4266	PRINTING / DUPLICATING SERVICES	1,500	1,500	1,500	1,500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	69,945	69,945	87,645	87,645	17,700
4400	PUBLICATION & LEGAL NOTICES	700	700	500	500	-200
4420	RENT & LEASE: EQUIPMENT	104,192	194,955	185,000	185,000	-9,955
4421	RENT & LEASE: SECURITY SYSTEM	24,552	24,552	23,964	23,964	-588
4440	RENT & LEASE: BUILDING &	689,297	689,297	681,508	681,508	-7,789
4461	EQUIP: MINOR	11,900	11,900	2,400	2,400	-9,500
4462	EQUIP: COMPUTER	17,234	17,234	8,800	8,800	-8,434
4500	SPECIAL DEPT EXPENSE	0	0	10,000	10,000	10,000
4502	EDUCATIONAL MATERIALS	2,000	2,000	2,000	2,000	0
4503	STAFF DEVELOPMENT	17,285	17,285	34,560	34,560	17,275
4529	SOFTWARE LICENSE	3,300	3,300	3,500	3,500	200

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 45 HEALTH & HUMAN SERVICES AGENCY ADM

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4600 TRANSPORTATION & TRAVEL	3,640	3,640	3,302	3,302	-338
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	10,570	10,570	7,990	7,990	-2,580
4605 RENT & LEASE: VEHICLE	2,500	2,500	8,500	8,500	6,000
4606 FUEL PURCHASES	700	700	1,000	1,000	300
4608 HOTEL ACCOMMODATIONS	500	500	2,300	2,300	1,800
4620 UTILITIES	187,968	187,968	189,288	189,288	1,320
CLASS: 40 SERVICE & SUPPLIES	1,389,962	1,480,725	1,510,634	1,510,634	29,909
6040 FIXED ASSET: EQUIPMENT	0	0	35,000	35,000	35,000
6042 FIXED ASSET: COMPUTER SYSTEM	0	0	8,500	8,500	8,500
CLASS: 60 FIXED ASSETS	0	0	43,500	43,500	43,500
7200 INTRAFUND TRANSFERS: ONLY GENERAL	0	0	408,379	408,379	408,379
7223 INTRAFND: MAIL SERVICE	47	47	118	118	71
7224 INTRAFND: STORES SUPPORT	2,411	2,411	1,696	1,696	-715
7229 INTRAFND: PC SUPPORT	19,000	19,000	25,000	25,000	6,000
7231 INTRAFND: IS PROGRAMMING SUPPORT	19,000	19,000	0	0	-19,000
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	5,545	5,545	10,000	10,000	4,455
7250 INTRAFND: NOT GEN FUND / SAME FUND	261,967	273,086	0	0	-273,086
CLASS: 72 INTRAFUND TRANSFERS	307,970	319,089	445,193	445,193	126,104
7350 INTRFND ABATEMENTS: GF ONLY	-4,694,578	-4,617,158	-4,835,408	-4,835,408	-218,250
CLASS: 73 INTRAFUND ABATEMENT	-4,694,578	-4,617,158	-4,835,408	-4,835,408	-218,250
TYPE: E SUBTOTAL	3,364,421	3,923,004	4,175,620	4,175,620	252,616
FUND TYPE: 10 SUBTOTAL	-772,783	-437,804	65,005	65,005	502,809
DEPARTMENT: 45 SUBTOTAL	-772,783	-437,804	65,005	65,005	502,809

HEALTH AND HUMAN SERVICES AGENCY

Health and Human Services Agency (HHSA)

HHSA Administration

65.10

Administration	
<i>Administrative, Placerville</i> <i>26.10</i>	
Director of Health & Human Services	1.00
Administrative Services Officer	2.00
Administrative Technician	2.00
Assistant Director of Health Services	0.10
Chief Assistant Director of HHSA	1.00
Department Analyst I/II	11.00
Deputy Director	2.00
Executive Assistant	1.00
Health Program Manager	1.00
Office Assistant I/II	3.00
Sr. Department Analyst	1.00
Sr. Office Assistant	1.00

Fiscal	
<i>Fiscal, Placerville</i> <i>38.00</i>	
Accountant I/II	8.00
Administrative Technician	1.00
Chief Fiscal Officer	1.00
Department Analyst I/II	4.00
Fiscal Assistant I/II	2.00
Fiscal Technician	12.00
Office Assistant I/II	-
Program Manager	3.00
Sr. Accountant	1.00
Sr. Department Analyst	1.00
Supervising Accountant/Auditor	5.00
<i>Fiscal, South Lake Tahoe</i> <i>1.00</i>	
Fiscal Assistant I/II	1.00

HEALTH AND HUMAN SERVICES AGENCY

Health and Human Services Agency- Behavioral Health Division

Mission

The County of El Dorado Health and Human Services Agency, Health Services Department, Behavioral Health Division strives to alleviate the suffering of mental illness by providing recovery-oriented, client-centered, culturally competent treatment services in collaboration with clients, families, and community partners. The Division seeks to eliminate disparities in service access and to reduce the stigma associated with mental illness while offering the highest quality behavioral healthcare to improve the community's health and safety, to strengthen individuals' resilience, and to promote restoration of healthy families. The Division also provides substance-use programs to address alcohol and other drug related issues affecting the community.

Behavioral Health Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeiture & Penalties	72,790	89,000	75,000	75,000	(14,000)	-16%
Use of Money	29,604	25,700	32,000	32,000	6,300	25%
State	7,035,053	6,430,622	6,430,622	6,430,622	-	0%
Federal	7,818,980	7,410,176	7,849,941	7,849,941	439,765	6%
Charges for Service	519,434	1,217,950	603,900	603,900	(614,050)	-50%
Misc.	46,803	158,400	158,400	158,400	-	0%
Other Financing Sources	8,570,934	9,253,017	8,854,356	8,854,356	(398,661)	-4%
Use of Fund Balance	-	12,739,109	10,212,899	10,212,899	(2,526,210)	-20%
Total Revenue	24,093,598	37,323,974	34,217,118	34,217,118	(3,092,856)	-8%
Salaries and Benefits	7,742,426	8,551,007	9,593,485	9,593,485	1,042,478	12%
Services & Supplies	3,506,605	8,444,309	7,832,798	7,832,798	(611,511)	-7%
Other Charges	10,717,153	12,866,931	13,147,375	13,147,375	280,444	2%
Fixed Assets	28,225	18,000	10,000	10,000	(8,000)	-44%
Operating Transfers	29,829	-	500,000	500,000	500,000	
Intrafund Transfers	5,094,012	5,643,405	5,708,874	5,708,874	65,469	1%
Intrafund Abatements	(5,123,841)	(5,643,405)	(5,708,874)	(5,708,874)	(65,469)	1%
Contingencies (MHSA)	-	7,443,727	3,133,460	3,133,460	(4,310,267)	-58%
Total Appropriations	21,994,409	37,323,974	34,217,118	34,217,118	(3,106,856)	-8%
General Fund Contribution	16,510	16,510	16,510	16,510	-	0%
FTE's	87	87	93	93	6	7%
Fund Balance						
Behavioral Health Traditional	1,503,574	-	-	-	-	
MHSA	12,488,860	-	-	-	-	
Alcohol / Drug	118,227	-	-	-	-	

Source of Funds

Fine, Forfeiture, and Penalties (\$75,000):
Court fines from Alcohol & Drug Programs (ADP).

Use of Money and Property (\$32,000):
Interest

HEALTH AND HUMAN SERVICES AGENCY

Revenue from State Inter-governmental (\$6,430,622): Mental Health Services Act (MHSA) Proposition 63 (\$6,113,955) and MIOCR Grant (\$316,667).

Federal Intergovernmental (\$7,849,941): Medi-Cal: Mental Health (MH) (\$6,519,098), Block Grant Revenues, ADP (\$958,253), Substance Abuse and Mental Health Services Administration: Mental Health (SAMHSA) (\$337,518) and Projects for Assistance in Transition from Homelessness (PATH) fund: MH (\$35,072).

Charges for Services (\$603,900): Insurance and private payers: MH (\$97,900), collections (\$15,000), other county revenues from Psychiatric Health Facility (PHF) (\$400,000), other Psychiatric Facility (PHF) revenue (\$35,000), Supplemental Security Insurance (SSI) payments for client placements at Institutions for Mental Disease (\$56,000),

Miscellaneous Revenue (\$158,400): DUI and P.C. 1000 Fines: ADP (\$24,000) and transitional housing reimbursements (\$134,400).

Other Financing Sources (\$8,854,356): Public Safety Realignment 2011 - Community Corrections Partnership (\$937,380), General Fund State Local Program Realignment (SLPR) match (\$16,510), Vehicle License Fee (VLF) Realignment (\$100,764), 2011 Realignment (\$4,042,950) and Sales Tax Realignment (\$3,756,752).

Fund Balance (\$10,212,899): MH Traditional Fund Balance (\$2,281,398), MHSA Programs Fund Balances: Community Services & Support (\$3,417,370), Prevention & Early Intervention (\$2,190,789), Workforce Education & Training (\$158,002), Innovation (\$1,438,874), Capital Facilities and Tech Needs (\$250,022), MIOCR Grant (Transfer from CSS) (\$131,444), ADP Programs Fund

Balances: AB 2086 Drunk Driver SRF (\$128,000), Drug Fines SRF (\$92,000), and Alcohol Education & Prevention SRF (\$125,000).

Use of Funds

Salaries & Benefits (\$9,593,485): Regular salaries (\$6,181,911), temporary Help (\$178,499), overtime (\$62,242), retirement (\$1,385,597), health insurance (\$1,220,262) and ther payroll costs (\$564,974).

Services & Supplies (\$7,832,798): Payments to contract providers for services and supports (\$4,959,728), facility rents, utilities, janitorial and refuse disposal costs (\$549,065), special departmental expenses (\$33,383) memberships (\$18,762), staff training (\$109,270), travel/fuel costs (\$219,529), liability insurance (\$62,761), computer minor equipment (\$54,775), educational materials (\$2,519), special projects (\$1,137,571), software and licensing (\$283,126), medical, household, laundry and food expenses (\$176,606) and general office expenses (\$225,703).

Other Charges (\$13,147,375): Primarily comprised of inpatient and residential placement costs (\$2,421,070), housing and ancillary supports (\$8,056,418), interfund transfers (\$2,669,887), cost applied charges and charges from other departments (\$59,526), A-87 costs (\$731,623) and HHSA Administration costs (\$1,878,738).

Fixed Assets (\$10,000): Appliance and furniture replacement for Wellness Center.

Operating Transfers Out (\$500,000): Transfer of MHSA innovation funds to Public Health for Community Hub Program.

Intrafund transfers (\$5,708,874): Transfer of the Indirect, MH Plan Admin, and MHSA Admin costs to the programs.

HEALTH AND HUMAN SERVICES AGENCY

Intrafund abatements (-\$5,708,874):
Transfers out the Indirect, MH Plan Admin,
and MHSA Admin costs from the Traditional
and MHSA.

Appropriation for Contingencies and
Reserves (\$3,133,460)

Staffing Trend

Staffing for the Behavioral Health programs
over the past ten years has varied due to
program requirements and funding
changes. Staffing levels increased to a high
of 127 FTEs in FY 2007-08, primarily due to
new MHSA revenues and programs. During
the next fiscal year, staffing was significantly

reduced due to funding constraints in the
traditional behavioral health program areas.
Following the significant downsizing in FY
2008-09, staffing stabilized and then
gradually increased, as MHSA programs
were more fully implemented and financial
systems were developed to support
accurate cost accounting and billing. The
staff allocation for FY 2016-17 is 92.8 FTEs,
the increase of 5.9 FTEs is due to program
needs, additional services and service
expansions. A total of 71.20 FTEs are
located on the West Slope and 21.60 FTEs
in South Lake Tahoe. There are 29.59
FTEs in Behavioral Health Traditional
programs, 45.41 FTEs in MHSA programs,
and 17.80 FTEs in Alcohol and Drug
Programs.



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2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost GF Contribution	Staffing
Alcohol & Drug Programs	4,285,199	4,285,199	-	17.80
MHSA Programs	17,359,667	17,359,667	-	45.41
Traditional Programs	12,572,252	12,572,252	16,510	29.59
TOTAL	34,217,118	34,217,118	16,510	92.80

Program Summaries

Traditional Behavioral Health Programs

The Behavioral Health Division's traditional programs include mandated and/or core programs that existed prior to the passage of the Mental Health Services Act (MHSA) in November 2004. The County General Fund contribution represent a required General Fund cash match to support mandated services. The majority of the services provided are Medi-Cal eligible services provided to predominantly Medi-Cal eligible clients.

Primary traditional programs in order of relative magnitude include:

- Outpatient Mental Health Services for Children – these programs are primarily provided through contracted resources that provide a variety of therapeutic interventions for severely emotionally disturbed children, including assessments, treatment at the County's juvenile detention facilities, and consultation with schools, other community partners and families. Mental Health services required to enable a child to benefit from a free and appropriate public education have historically been mandated by AB 3632, Government Code Chapter 26.5. Although the State declared the mandate to be suspended in October 2010, the Federal Individuals with

Disabilities Act (IDEA) mandates that the schools provide these services. The local Special Education Local Planning Agencies (SELPA) contracts with the Division to provide these services.

- Psychiatric Health Facility (PHF) – located in Placerville, El Dorado County contracts with Telecare Corporation to operate the PHF, a licensed, sixteen-bed, 24-hour, adult residential treatment facility providing inpatient services for persons requiring intensive psychiatric care, many of whom are involuntarily hospitalized. Although the County of El Dorado's residents receive first priority for required admissions, the Division contracts with several other counties to provide their residents with inpatient care on an as needed, as available, basis.
- Institutional and Residential Care – involves appropriate placement and care of seriously mentally ill adults and seriously emotionally disturbed children when required based on the level of severity of their illness/disturbance.
- Outpatient Mental Health Services for Adults – provides initial mental health assessments for new clients, as well as mental health services for a limited number of severely mentally ill adults who are not enrolled in the MHSA Wellness and Recovery programs.
- Psychiatric Emergency Services (PES) – ensures 24/7/365 on-call services provided predominantly at hospitals on

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both slopes of the County to respond to psychiatric crises, provide referrals for follow-up services and, when necessary, detain and admit individuals to a psychiatric hospital.

- Utilization Review/Quality Improvement – ensures timely and appropriate access to services and compliance with Federal and State regulations, as well as quality improvement efforts, staff development programs, and clinical program evaluation.

MHSA Programs

In November 2004, California voters passed Proposition 63, known as the Mental Health Services Act (MHSA). The MHSA is funded by a one percent (1%) tax on personal income in excess of \$1,000,000 for California residents. The Division's MHSA programs are designed to reduce disparity in service access and to promote mental health wellness and recovery by providing effective mental health interventions and critical supportive services to seriously mentally ill individuals, often to those client populations that were previously underserved or un-served. MHSA programs are designed to engage clients, and sometimes other supportive individuals, in playing a significant role in formulating client recovery plans. Community participation is also a key element of creating and monitoring our MHSA programs. MHSA funds cannot be used to supplant other funds, specifically Realignment, for programs that were in existence in 2004 when the Act was passed; however, MHSA funds can be used for expansion of traditional programs beyond the base 2004 service level.

MHSA is composed of the following five components:

- Community Services and Supports (CSS)
- Workforce Education and Training (WET)

- Prevention and Early Intervention (PEI)
- Innovation
- Capital Facilities and Technological Needs (CFTN)
- Mentally Ill Offender Crime Reduction Grant (MIOCR)

The Behavioral Health Division currently has approved plans for all components except Innovation. Funding for each of these components is provided through state allocations. The funding for each component must be expended within a certain period of time or the funding reverts back to the State for redistribution. The CSS, PEI and Innovations components have a three-year reversion policy and continue to receive allocations on an annual basis; CFTN and WET have a ten-year reversion policy and are operating from fund balances as these components are no longer allocated MHSA funds.

Primary MHSA programs include the following components:

Community Services and Supports (CSS):

- *Adult Wellness and Recovery Services* – integrates a variety of available services and supports for seriously mentally ill adults, based on the type and level of service required for each individual. Services range from outreach and engagement (to reach homeless individuals and other high-risk populations), to diversified wellness and recovery strategies (including life skills training, groups, medication management, etc.), to full service partnerships (client-driven, recovery-oriented service plans offering a range of services and supports). Full service partnership clients may be eligible for limited transitional housing beds and/or housing subsidies. The Wellness Center also provides supportive services, such as linkage to primary healthcare, and peer support services.

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Youth and Family Strengthening – provides wraparound services for youth at risk for out-of-home placement plus a variety of programs and services employing evidence-based practices, such as Incredible Years, Aggression Replacement Treatment and Trauma-Focused Cognitive Behavioral Therapy. High-risk youth about to be released from the County's juvenile detention facilities (and their families) will also be offered mental health, addiction and other specialized transition services to reduce recidivism and promote family reunification.

Housing offers funds for the development of permanent supportive housing and services for persons with serious mental illness who are homeless or at risk of homelessness and eligible to participate in the MHSA full service program. The housing program is jointly administered by the California Department of Health Care Services (DHCS) and the California Housing Finance Agency (CalHFA). Housing development funds allocated to the County have been assigned to CalHFA who is now responsible to review, approve and oversee housing developments after initial approval by the Board of Supervisors for the use of MHSA funds for the development.

Additional programs and/or services may be added as a result of community input into the FY 15-16 MHSA planning process.

- Workforce Education and Training (WET) – supports activities intended to remedy the shortage of qualified individuals to provide mental health services, as well as activities designed to assist in the transformation of current service delivery.
- Prevention and Early Intervention (PEI) – promotes services aimed at preventing mental illness from becoming severe and debilitating. PEI programs

also address health disparities, including culturally-specific outreach and engagement services, through contract providers, to the Latino and Native American populations. Our current health disparities program also addresses improved linkage between behavioral health, primary care, and natural community supports. Funding for training and technical assistance is also available locally on a limited basis. Statewide PEI programs are being addressed through the County's membership in CalMHSA, - a multi-county Joint Powers Authority.

- Innovation – consists of program(s) that test a new or adapted mental health practice or approach for the purpose of learning new practices supporting the delivery of mental health services and supports.
- Capital Facilities and Technological Needs (CFTN) – supports capital facilities and/or technology projects. This program includes the development and implementation of an integrated information system infrastructure which includes the establishment of an Electronic Health Record (EHR) system, electronic clinical assessment and outcome measurement tools for children and adults, an electronic care pathways system to facilitate linkage between behavioral health and primary health care providers, improvement of tele-psychiatry and videoconferencing capabilities to reach and serve underserved communities, related training and administrative/technical support, as well as updated technological hardware equipment and software.

Alcohol and Drug Programs

These programs implement strategies designed to address alcohol and other drug related issues affecting communities,

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criminal justice and child welfare systems, and schools. Activities include education, raising public awareness of issues, promoting drug-free alternatives for youth and adults, drug-free workplace programs, activities to reunite families, where appropriate, and related services. Also included are drug court activities.

Chief Administrative Office Recommendation

The total Recommended Budget represents a decrease in revenues and appropriations of \$3,106,856 or 8% when compared to the FY 2015-16 adopted budget. There is a General Fund contribution of \$16,510 for County match requirements. This represents a status quo budget.

The decrease in revenues and appropriations is mainly due to lower fund balance for the MHSA program. The program has less fund balance because it is catching up on approved past spending plans.

The Behavioral Health Division is focusing on shifting client services to Mental Health Services Act (MHSA) programs for expanded service delivery which could decrease expenditures in Traditional programs. The shift to MHSA focused programs is in correlation to the approved plan and allows the Behavioral Health Division to develop more comprehensive recovery-oriented programs for the underserved target populations.

The Behavioral Health Division is submitting an Innovation Plan to fund the Community Hub Program. This plan will need the Board of Supervisors' approval and State approval prior to implementing the project. For more information on the Community Hub Program please visit the budget page for the Public Health Division.

Staffing Changes

The Behavioral Health Division is requesting an increase of 5.9 FTEs that will help better align personnel allocations with the current funding, administrative and programmatic requirements of the division's programs. The positions are paid with special revenue, so there are no General Fund dollars allocated for the positions. The department is requesting two new Mental Health Workers in South Lake Tahoe for the Traditional Behavioral Health Programs, which are funded with federal revenues, realignment/state revenues, and charges for services. The positions will be part of the Intensive Case Management Team that serves the Adult Full Service Partnership clients (highest acuity clients) by providing them the services they need to stabilize and gain skills to better manage their symptoms while living in the community rather than being placed in a more costly and restrictive higher level of care.

In the FY 2016-17 Budget, the Behavioral Health Division has 1.03 unfunded positions: Senior Department Analyst (1.0 FTE) and Medical Records Technician (.03 FTE). Both positions are located in the Traditional Behavioral Health programs.

Traditional Behavioral Health Programs

The Recommended Budget for the Traditional Behavioral Health Programs is \$12,572,252, which represents an increase of approximately \$338,800 or 3% when compared to the FY 2015-16 adopted budget. The Traditional programs are primarily funded by federal revenues, realignment/state revenues, and charges for services to other counties and private payers. The increase to the traditional programs can largely be attributed to the program budgeting for more psychiatric beds for out of County patients.

The Traditional Behavioral Health Program funding continues to present a challenge

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since the majority of traditional funds are spent on out of county placements and placements in the Psychiatric Health Facility. Currently, two clients are placed in the state hospitals with an estimated cost of \$475,000 per year.

Finding local alternatives remains a challenge as demand for bed space is increasing statewide. El Dorado County does not have the provider capacity and while HHS recently posted an RFI relative to local Mental Health Rehabilitation Center services, one-time startup costs will likely be a challenge.

Mental Health Services Act (MHSA) Program

The Recommended Budget for the MHSA Programs is \$17,359,667 and represents an overall decrease of approximately \$3,010,200 or 15% when compared to the FY 2015-16 adopted budget. The decrease in the budget is primarily due to less fund balance available for the MHSA program. In prior years, the MHSA program would not have an adopted plan until later in the fiscal year. Spending could not happen until the plan was adopted resulting in savings that would roll into the program's fund balance at the end of each fiscal year. Now the plans are being adopted earlier in the fiscal year and the MHSA program is catching up on its past planned spending as MHSA services and expenditures have increased as follows:

Fiscal Year 2012-13: \$3.6 million
Fiscal Year 2013-14: \$4.7 million
Fiscal Year 2014-15: \$8.7 million
Fiscal Year 2015-16: \$11.6 million

The Fiscal Year 2016-17 MHSA plan update is anticipated to be adopted in June 2016. MHSA programs are reviewed on an annual basis to determine which programs are successful (many of the programs are relatively new) in meeting program outcomes. The Behavioral Health Division

has been reassessing MHSA services and reviewing outcomes to ensure sufficient appropriations are available in future years to continue with the current staffing levels and contract expenditures.

Alcohol and Drug Programs

The Recommended Budget for Alcohol and Drug Programs is \$4,285,199, which represents an overall decrease of approximately \$435,500 or 9% when compared to the FY 2015-16 adopted budget. Alcohol and Drug Programs are funded primarily by realignment funds and federal revenues. The decrease is primarily due to Public Health funds being transferred to the Traditional Behavioral Health programs for state hospital beds instead of the Alcohol and Drug programs.

Pending Issues and Policy Considerations

AB 403 (Stone)/Continuum of Care Reform

AB 403 is a comprehensive reform effort to make sure that youth in foster care have their day-to-day physical, mental, and emotional needs met; that they have the greatest chance to grow up in permanent and supportive homes; and they have the opportunity to grow into self-sufficient, successful adults. The full impact of AB 403 is unknown, but all indications are there will not be sufficient funding from the State to meet the new mandates. A fiscal analysis conducted by the State of California Legislative Analysis Office concluded that AB 403 would have a major fiscal impact on mental health services in the tens of millions of dollars statewide, and that due to 1991 Realignment, the responsibility of providing services rests on the counties. However, on behalf of counties, the California Behavioral Health Director's Association submitted a request for \$370 million in additional funding statewide to offset the impact of AB 403 on

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local behavioral health departments. At this time the State has not responded to this request.

Services for Children's Welfare Services Clients

Alcohol and Drug Programs will be providing a clinician to Children's Welfare Services clients. This position is funded with the 10% 1991 Realignment transfer authority to Behavioral Health from Public Health.

American Society of Addiction Medicine Criteria

The Alcohol and Drug Program is pursuing training in the American Society of Addiction Medicine (ASAM) Criteria which is the most widely used and comprehensive set of guidelines for placement, continued stay and transfer/discharge of patients with addiction and co-occurring conditions. The ASAM criteria is a required element of the proposed Organized Delivery Service (ODS) for Alcohol and Drug Program Medi-Cal waiver that is in the pilot stage with the State. The ODS waiver brings additional ADP services to Medi-Cal beneficiaries through the State medi-cal plan update. The County has not yet opted into the program and is currently reviewing the feasibility of participating in the ODS medi-cal waiver program.

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Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 41 MENTAL HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0320 COURT FINE: OTHER	68,803	89,000	75,000	75,000	-14,000
CLASS: 03 REV: FINE, FORFEITURE &	68,803	89,000	75,000	75,000	-14,000
0400 REV: INTEREST	25,700	25,700	32,000	32,000	6,300
CLASS: 04 REV: USE OF MONEY & PROPERTY	25,700	25,700	32,000	32,000	6,300
0663 ST: MENTAL HEALTH PROPOSITION 63	4,921,053	6,113,955	6,113,955	6,113,955	0
0880 ST: OTHER	316,667	316,667	316,667	316,667	0
CLASS: 05 REV: STATE INTERGOVERNMENTAL	5,237,720	6,430,622	6,430,622	6,430,622	0
1100 FED: OTHER	320,390	320,390	372,590	372,590	52,200
1101 FED: BLOCK GRANT REVENUES	634,006	718,743	958,253	902,253	183,510
1107 FED: MEDI CAL	6,082,655	6,082,655	6,430,710	6,430,710	348,055
1108 FED: PERINATAL MEDI CAL	288,388	288,388	88,388	88,388	-200,000
CLASS: 10 REV: FEDERAL	7,325,439	7,410,176	7,849,941	7,793,941	383,765
1640 MENTAL HEALTH SERVICES: PRIVATE INS	227,400	227,400	87,400	87,400	-140,000
1641 MENTAL HEALTH SERVICES: PRIVATE	10,500	10,500	10,500	10,500	0
1642 MENTAL HEALTH SERVICES: OTHER	471,756	821,250	400,000	400,000	-421,250
1643 MENTAL HEALTH SERVICES: CO	15,000	15,000	15,000	15,000	0
1644 MENTAL HEALTH SERVICES: PUBLIC	86,000	86,000	86,000	86,000	0
1740 CHARGES FOR SERVICES	5,000	5,000	5,000	5,000	0
1819 INTERFND REV: MENTAL HEALTH	52,800	52,800	0	0	-52,800
CLASS: 13 REV: CHARGE FOR SERVICES	868,456	1,217,950	603,900	603,900	-614,050
1940 MISC: REVENUE	158,400	158,400	158,400	158,400	0
CLASS: 19 REV: MISCELLANEOUS	158,400	158,400	158,400	158,400	0
2020 OPERATING TRANSFERS IN	1,187,382	1,187,382	953,890	1,009,890	-177,492
2021 OPERATING TRANSFERS IN: VEHICLE	100,764	100,764	100,764	100,764	0
2026 OPERATING TRANSFERS IN: PHD SRF	4,057,194	4,342,950	4,042,950	4,042,950	-300,000
2027 OPERATING TRSNF IN: SALES TAX	3,621,921	3,621,921	3,756,752	3,756,752	134,831
CLASS: 20 REV: OTHER FINANCING SOURCES	8,967,261	9,253,017	8,854,356	8,910,356	-342,661
0001 FUND BALANCE	3,320,607	12,739,109	10,212,899	10,212,899	-2,526,210
CLASS: 22 FUND BALANCE	3,320,607	12,739,109	10,212,899	10,212,899	-2,526,210
TYPE: R SUBTOTAL	25,972,386	37,323,974	34,217,118	34,217,118	-3,106,856

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 41 MENTAL HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	5,127,223	5,497,337	6,181,911	6,181,911	684,574
3001	TEMPORARY EMPLOYEES	173,426	173,426	178,499	178,499	5,073
3002	OVERTIME	102,400	102,400	62,242	62,242	-40,158
3003	STANDBY PAY	11,200	11,200	69,100	69,100	57,900
3004	OTHER COMPENSATION	89,158	109,050	95,050	95,050	-14,000
3005	TAHOE DIFFERENTIAL	26,209	26,209	51,600	51,600	25,391
3006	BILINGUAL PAY	14,435	14,435	22,880	22,880	8,445
3020	RETIREMENT EMPLOYER SHARE	1,206,394	1,206,394	1,385,597	1,385,597	179,203
3022	MEDI CARE EMPLOYER SHARE	82,815	82,815	93,307	93,307	10,492
3040	HEALTH INSURANCE EMPLOYER	1,119,412	1,119,412	1,220,262	1,220,262	100,850
3042	LONG TERM DISABILITY EMPLOYER	14,175	14,175	15,907	15,907	1,732
3043	DEFERRED COMPENSATION EMPLOYER	12,262	12,262	13,019	13,019	757
3046	RETIREE HEALTH: DEFINED	68,454	68,454	91,435	91,435	22,981
3060	WORKERS' COMPENSATION EMPLOYER	75,359	75,359	67,976	67,976	-7,383
3080	FLEXIBLE BENEFITS	38,079	38,079	44,700	44,700	6,621
CLASS: 30	SALARY & EMPLOYEE BENEFITS	8,161,001	8,551,007	9,593,485	9,593,485	1,042,478
4040	TELEPHONE COMPANY VENDOR	14,550	14,550	11,750	11,750	-2,800
4041	COUNTY PASS THRU TELEPHONE CHARGES	10,900	10,900	12,900	12,900	2,000
4060	FOOD AND FOOD PRODUCTS	33,650	34,150	81,000	81,000	46,850
4080	HOUSEHOLD EXPENSE	6,350	6,350	40,606	40,606	34,256
4083	LAUNDRY	0	0	3,000	3,000	3,000
4085	REFUSE DISPOSAL	6,895	6,895	6,000	6,000	-895
4086	JANITORIAL / CUSTODIAL SERVICES	35,747	35,747	32,700	32,700	-3,047
4100	INSURANCE: PREMIUM	59,811	59,811	62,761	62,761	2,950
4101	INSURANCE: ADDITIONAL LIABILITY	53,983	53,983	53,983	53,983	0
4143	MAINT: SERVICE CONTRACT	17,560	17,560	31,000	31,000	13,440
4144	MAINT: COMPUTER	31,820	31,820	21,820	21,820	-10,000
4160	VEH MAINT: SERVICE CONTRACT	400	400	400	400	0
4180	MAINT: BUILDING & IMPROVEMENTS	5,100	5,100	5,100	5,100	0
4192	MAINTENANCE: LIGHTING	1,100	1,100	1,100	1,100	0
4200	MEDICAL, DENTAL & LABORATORY	15,000	15,000	52,000	52,000	37,000
4220	MEMBERSHIPS	5,187	5,187	5,187	5,187	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	13,368	13,368	13,575	13,575	207
4260	OFFICE EXPENSE	7,050	7,050	7,050	7,050	0
4261	POSTAGE	2,765	2,815	2,815	2,815	0
4262	SOFTWARE	4,975	4,975	10,050	10,050	5,075
4264	BOOKS / MANUALS	3,060	3,060	17,560	17,560	14,500
4266	PRINTING / DUPLICATING SERVICES	3,600	3,600	3,050	3,050	-550
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,096,492	1,096,492	707,000	707,000	-389,492
4313	LEGAL SERVICES	2,500	2,500	2,500	2,500	0
4318	INTERPRETER	1,100	1,100	1,100	1,100	0
4323	PSYCHIATRIC MEDICAL SERVICES	3,996,339	4,249,728	4,249,728	4,249,728	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	3,000	3,000	3,000	3,000	0
4341	SERVICE CONNECT EXPENSE	150	150	150	150	0
4400	PUBLICATION & LEGAL NOTICES	16,000	16,000	5,000	5,000	-11,000
4420	RENT & LEASE: EQUIPMENT	17,630	17,630	12,650	12,650	-4,980
4421	RENT & LEASE: SECURITY SYSTEM	6,050	6,050	6,050	6,050	0
4440	RENT & LEASE: BUILDING & EQUIP: SMALL TOOLS & INSTRUMENTS	351,042	351,042	360,865	360,865	9,823
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	50	50	50	50	0
4461	EQUIP: MINOR	12,900	12,900	2,775	2,775	-10,125
4462	EQUIP: COMPUTER	67,607	67,607	54,775	54,775	-12,832
4463	EQUIP: TELEPHONE & RADIO	50	50	50	50	0

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 41 MENTAL HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4500 SPECIAL DEPT EXPENSE	83,438	83,438	33,383	33,383	-50,055
4501 SPECIAL PROJECTS	822,658	1,558,037	1,137,571	1,137,571	-420,466
4502 EDUCATIONAL MATERIALS	18,883	19,483	2,519	2,519	-16,964
4503 STAFF DEVELOPMENT	94,630	94,630	109,270	109,270	14,640
4529 SOFTWARE LICENSE	228,126	228,126	283,126	283,126	55,000
4532 CLIENT PROGRAM SERVICES	1,500	1,500	16,000	16,000	14,500
4540 STAFF DEVELOPMENT (NOT 1099)	800	800	800	800	0
4600 TRANSPORTATION & TRAVEL	28,560	28,560	43,948	43,948	15,388
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	26,015	26,015	26,631	26,631	616
4605 RENT & LEASE: VEHICLE	69,000	69,000	80,200	80,200	11,200
4606 FUEL PURCHASES	41,650	41,650	41,950	41,950	300
4608 HOTEL ACCOMMODATIONS	14,600	14,600	26,800	26,800	12,200
4620 UTILITIES	120,750	120,750	149,500	149,500	28,750
CLASS: 40 SERVICE & SUPPLIES	7,454,391	8,444,309	7,832,798	7,832,798	-611,511
5000 SUPPORT & CARE OF PERSONS	1,313,675	1,931,894	441,749	441,749	-1,490,145
5002 INSTITUTE MENTAL DISEASE MENTAL	2,063,000	2,063,000	2,421,070	2,421,070	358,070
5009 HOUSING	388,058	388,058	486,858	486,858	98,800
5010 TRANSPORTATION SERVICES	2,500	2,500	2,500	2,500	0
5011 TRANSPORTATION EXPENSES	19,900	19,900	20,900	20,900	1,000
5012 ANCILLARY SERVICES	212,697	212,697	544,023	544,023	331,326
5013 ANCILLARY EXPENSES	48,500	48,500	22,500	22,500	-26,000
5014 HEALTH SERVICES	3,476,577	5,407,296	6,537,888	6,537,888	1,130,592
5300 INTERFND: SERVICE BETWEEN FUND	2,742,864	2,742,864	2,620,361	2,620,361	-122,503
5304 INTERFND: MAIL SERVICE	4,234	4,234	4,060	4,060	-174
5305 INTERFND: STORES SUPPORT	3,330	3,330	2,808	2,808	-522
5316 INTERFND: IS PROGRAMMING SUPPORT	20,000	20,000	20,000	20,000	0
5318 INTERFND: MAINTENANCE BLDG & IMPRV	22,658	22,658	22,658	22,658	0
CLASS: 50 OTHER CHARGES	10,317,993	12,866,931	13,147,375	13,147,375	280,444
6040 FIXED ASSET: EQUIPMENT	18,000	18,000	10,000	10,000	-8,000
CLASS: 60 FIXED ASSETS	18,000	18,000	10,000	10,000	-8,000
7000 OPERATING TRANSFERS OUT	0	0	500,000	500,000	500,000
CLASS: 70 OTHER FINANCING USES	0	0	500,000	500,000	500,000
7250 INTRAFND: NOT GEN FUND / SAME FUND	5,643,405	5,643,405	5,708,874	5,708,874	65,469
CLASS: 72 INTRAFUND TRANSFERS	5,643,405	5,643,405	5,708,874	5,708,874	65,469
7380 INTRFND ABATEMENTS: NOT GENERAL	-6,400,228	-5,643,405	-5,708,874	-5,708,874	-65,469
CLASS: 73 INTRAFUND ABATEMENT	-6,400,228	-5,643,405	-5,708,874	-5,708,874	-65,469
7700 APPROPRIATION FOR CONTINGENCIES	0	7,443,727	3,133,460	3,133,460	-4,310,267
CLASS: 77 APPROPRIATION FOR	0	7,443,727	3,133,460	3,133,460	-4,310,267
TYPE: E SUBTOTAL	25,194,562	37,323,974	34,217,118	34,217,118	-3,106,856
FUND TYPE: 11 SUBTOTAL	-777,824	0	0	0	0
DEPARTMENT: 41 SUBTOTAL	-777,824	0	0	0	0

HEALTH AND HUMAN SERVICES AGENCY

Health and Human Services Agency

Health Services Department

Behavioral Health Division
92.80

Traditional Behavioral Health Programs	29.59
Traditional Behavioral Health Programs	
Placerville 25.74	
Administrative Secretary	1.00
Administrative Technician	0.80
Assistant Director of Health Services	0.45
Deputy Director	1.00
Manager of Mental Health Programs	1.61
Medical Office Assistant I/II	4.20
Medical Records Technician	0.90
Mental Health Aide	1.71
Mental Health Clinical Nurse	0.41
Mental Health Clinician IA/IB/II	5.54
Mental Health Medical Director	0.71
Mental Health Patient's Rights Advocate	0.40
Mental Health Program Coordinator	1.27
Mental Health Worker I/II	1.61
Program Manager	0.80
Psychiatric Technician I/II	0.60
Psychiatrist I/II	0.41
Public Health Nurse Practitioner	0.32
Sr. Department Analyst	1.00
Sr. Office Assistant	1.00
South Lake Tahoe 3.85	
Administrative Technician	0.95
Manager of Mental Health Programs	0.65
Medical Office Assistant I/II	0.75
Mental Health Clinician IA/IB/II	1.40
Psychiatric Technician I/II	0.10

Mental Health Services Act (MHSA)	45.41
Mental Health Services Act (MHSA) Programs	
Placerville 32.66	
Administrative Technician	1.20
Department Analyst I/II	1.00
Health Education Coordinator	0.10
Manager of Mental Health Programs	0.39
Mental Health Aide	4.54
Mental Health Clinical Nurse	0.59
Mental Health Clinician IA/IB/II	13.96
Mental Health Medical Director	0.29
Mental Health Program Coordinator	2.23
Mental Health Worker I/II	5.39
Program Assistant	0.10
Program Manager	0.20
Psychiatric Technician I/II	1.40
Psychiatrist I/II	0.59
Public Health Nurse Practitioner	0.68
South Lake Tahoe 12.75	
Administrative Technician	0.05
Manager of Mental Health Programs	0.35
Medical Office Assistant I/II	0.25
Mental Health Aide	0.10
Mental Health Clinician IA/IB/II	3.60
Mental Health Program Coordinator	1.00
Psychiatric Technician I/II	0.90
Mental Health Worker I/II	6.50

Alcohol and Drug Programs	17.8
Alcohol & Drug Programs	
Placerville 12.80	
Alcohol and Drug Program Division Mgr	1.00
Disease Investigtn/Contrl Specialist I/II	0.50
Health Education Coordinator	5.40
Health Program Specialist	1.00
Mental Health Clinician IA/IB/II	2.00
Mental Health Program Coordinator	0.50
Office Assistant I/II	0.50
Program Assistant	0.90
Supv Health Education Coordinator	1.00
South Lake Tahoe 5.00	
Health Education Coordinator	3.00
Mental Health Clinician IA/IB/II	1.00
Supv Health Education Coordinator	1.00

HEALTH AND HUMAN SERVICES AGENCY

Department of Human Services

Mission

The Health and Human Services Agency (HHSA), Department of Human Services (DHS), Community Services and Social Services Divisions provide a range of programs to assist persons in attaining or maintaining their self-sufficiency, independence, safety and/or well-being. The Department's mission is to respectfully serve all persons in a manner that improves the overall quality of life in El Dorado County.

Human Services Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Use of Money	978	1,953	3,619	3,619	1,666	85%
State	6,626,431	8,972,490	8,196,060	8,196,060	(776,430)	-9%
Federal	27,772,330	31,152,927	31,825,377	31,825,377	672,450	2%
Other Governmental	24,737	32,968	18,000	18,000	(14,968)	-45%
Charges for Service	1,007,425	1,126,774	1,279,122	1,279,122	152,348	14%
Misc.	850,815	914,124	937,716	937,716	23,592	3%
Other Financing Sources	21,143,377	22,606,574	23,073,615	23,073,615	467,041	2%
Use of Fund Balance	353,586	933,456	1,033,524	1,033,524	100,068	11%
Total Revenue	57,779,679	65,741,266	66,367,033	66,367,033	625,767	1%
Salaries and Benefits	22,114,314	25,786,858	26,906,023	26,906,023	1,119,165	4%
Services & Supplies	2,783,846	4,612,860	5,517,564	5,517,564	904,704	20%
Other Charges	27,634,823	31,768,796	29,657,477	29,657,477	(2,111,319)	-7%
Fixed Assets	164,721	62,350	43,300	43,300	(19,050)	-31%
Operating Transfers	413,906	500	-	-	(500)	-100%
Intrafund Transfers	4,458,984	5,569,242	8,373,702	8,373,702	2,804,460	50%
Intrafund Abatements	(113,433)	(218,969)	(152,955)	(152,955)	66,014	-30%
Contingency	-	113,161	-	-	(113,161)	-100%
Total Appropriations	57,457,161	67,694,798	70,345,111	70,345,111	2,650,313	4%
NCC	(322,518)	1,953,532	3,978,078	3,978,078	2,024,546	104%
General Fund Contribution	1,923,307	2,408,668	2,463,935	2,463,935	55,267	2%
FTE's	329	345	347	347	2	1%
Fund Balance						
Community Services	735,864	-	-	-	-	
SB 163 Wraparound	57,673	-	-	-	-	
IHSS / PHA	139,918	-	-	-	-	

Source of Funds

Use of Money (\$3,619): Interest earned on fund balances.

State Sources (\$8,196,060): State share of funding for Social Services Administration

(\$7,402,103), Aging and Adult Continuum of Care (\$698,367) and Social Services Assistance including the IHSS Public Authority and IHSS In-Home Provider Benefits (\$95,590).

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Federal Sources (\$31,825,377): Federal share of funding for Social Services Admin and direct client assistance (\$23,961,656), Public Guardian TCM funding, Public Housing Authority, Low Income Community Programs, Aging and Adult Continuum of Care, Workforce Investment, and IHSS Public Authority and IHSS In-Home Provider Health Benefits (\$7,863,721).

Other Government Sources (\$18,000): CMSP and Housing Assistance Reimbursements from other counties.

Charges for Services (\$1,279,122): Fees for low-income community programs. Public Guardian estate and rep-payee fees (\$187,000), Senior Nutrition meals (\$355,560), Senior Day Care (\$656,500) and interfund abatements and reimbursements between department programs including IHSS In-Home Provider Benefits and Community Service Administration (\$80,062).

Miscellaneous (\$937,716): Social Services assistance repayments and recoupments (\$480,050), and Aging Program donations to offset the cost of senior trips and legal programs, and miscellaneous other revenues primarily related to Senior Day Care fees, Public Housing Authority fees and collections recoupment (\$457,666).

Other Financing Sources (\$23,073,615): Social Services 1991 Realignment (Vehicle License, Sales Tax and Interest) (\$7,376,733), CalWORKs MOE, Health and Welfare Family Support and Interest (\$4,510,637), 2011 Protective Services Realignment (\$8,534,793), Operating Transfer of Public Safety Realignment (CCP) (\$187,517), and General Fund Contribution to Human Services (\$2,463,935).

Fund Balance (\$1,033,524): Aging Program (\$171,300), Public Housing Authority (\$317,473), and Community Services fund balances (\$54,441); including MAA/TCM

(\$432,637), and carry over fund balance from the SB163 Wraparound Program (\$57,673).

Net County Cost (\$3,978,078): General Assistance (\$259,928), Public Guardian (\$1,724,612), County only Foster Care (\$5,000) and Social Services (\$1,988,538).

Use of Funds

Salaries and Benefits (\$26,906,023): Primarily comprised of regular salaries, overtime, retirement, health insurance, retiree health, workers compensation insurance, extra help and other payroll/insurance costs. Social Services salaries & benefits (\$20,944,767) and Community Services salaries & benefits (\$5,961,256).

Services and Supplies (\$5,517,564): Primarily comprised of direct assistance (including Housing Assistance to other counties, and MAA/TCM payments to sub recipients contracted client support services) (\$1,844,355); building rents and related space costs (\$247,464); cost applied liability insurance (\$414,786); staff development (\$105,185); travel/transport; employee and volunteer mileage reimbursements; vehicle rents and fuel (\$625,530); minor equipment purchase and maintenance (\$360,517); professional and specialized services-not related to direct client services (\$368,646); memberships (\$113,086); general office expenses and postage; and leased copy machines (\$1,437,995).

Client Services (\$29,657,477): Primarily direct client assistance costs, including CalWORKs, General Assistance, Independent Living Program, Foster Care, Aid to Adoptions (\$23,126,959), Housing Assistance Payments, IHSS Provider Payments and Health Benefits, Energy Assistance and Weatherization, WIOA, Aging Program (\$5,258,595); and transfers

HEALTH AND HUMAN SERVICES AGENCY

to other programs within Health and Human Services, including HHSA Administration, IHSS In-Home Provider Benefits, Cost Applied charges for Mail and Central Stores (\$1,271,923).

Fixed Assets (\$43,300): Industrial oven, refrigerator/freezer, and convection steamer for the Sr. Nutrition Program

Interfund Transfers (\$8,373,702): Charges from other departments for services such as DA Fraud Investigations (\$477,800); HHSA (\$4,687,852) and CS Administration (\$285,051) support; Social Services A-87 county cost allocation plan (\$2,759,510) and Accounting and Auditing, Treasurer, and

Sheriff's Office; collections, communications, mail/stores support; and IT support for programming services (\$163,489).

Interfund Abatements \$(152,955): charges to other divisions for admin support.

Staffing Trend

Staffing for the Department of Human Services has slightly increased in recent years due to changes in workload and program funding. The recommended staff allocation for FY 2016-17 is 347.19. The Department currently has 345.59 FTEs.



HEALTH AND HUMAN SERVICES AGENCY

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost/ GF Contribution	Staffing
Community Programs	3,128,130	3,128,130	125,000	10.52
Workforce Innovation (WIOA)	583,230	583,230	71,909	6.00
Public Housing Authority	3,263,917	3,263,917	-	3.58
Aging and Adult Continuum of Care	7,766,374	5,801,762	4,164,988	50.19
IHSS Public Authority	1,165,639	1,165,639	66,650	5.20
SB 163 Wraparound	57,793	57,793	-	0.00
Social Services Admin & Public Assistance	54,380,028	52,366,562	2,013,466	271.70
<i>TOTAL</i>	<i>70,345,111</i>	<i>66,367,033</i>	<i>6,442,013</i>	<i>347.19</i>

Program Summaries

Community Programs

Community Programs provide a range of services designed to meet specific special needs of low-income, disabled and other targeted County resident population groups. These services help qualified applicants meet basic needs to ensure their health and well-being, maintain their independence, acquire permanent housing and/or continue living in their own homes.

Community Programs include the federally funded Low-Income Home Energy Assistance Program (LIHEAP), which assists with the purchase of home heating fuel or firewood; Department of Energy (DOE) Weatherization Assistance Program which provides families with more energy efficient structures; the Community Services Block Grant (CSBG) that is used to offset administrative costs for Community Programs. Funding for these programs is ongoing.

Community Programs funding is 91.95% Federal, 4.05% Fees/Donations/Other and 4.00% County funds. Revenues are ongoing in nature with the exception of \$54,441 which represents amount reserved for operating fund balance in LIHEAP and Special Services. The General Fund contribution is used to offset excess

administrative allotment of Community Program low-income grants and designated initiatives.

Workforce Innovation and Opportunity Act (WIOA)

Workforce Innovation and opportunity Act (WIOA) Program provides funding for training and/or retraining of youth and adults to meet the demands of the local workforce and funds the operation of the Connections Workforce One Stop Resource Centers to help meet multiple needs of the unemployed and businesses in El Dorado County. WIA Rapid Response funds activities to benefit businesses and their employees by providing lay off mitigation services.

Extra Help is used in the Work Experience (WEX) program which is drawn from the WIA-funded Youth Programs, hired by the Department and assigned to various DHS programs, or other County departments as Extra Help General Trainees in limited hour, term limited assignments, averaging six months or less. WEX positions may also be placed in temporary assignments with local business to obtain On the Job training (OJT). This is funded with Youth, Adult & Dislocated Worker grant fund through Golden Sierra Job Agency and not included in the total appropriations.

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WIA is funded with 87.67% Federal revenues that are ongoing in nature and 12.33% County Fund.

Public Housing Authority (PHA)

The Public Housing Authority (PHA), through the Housing Choice Voucher Program, enables eligible households to rent existing and safe housing by making housing assistance payments to private landlords. Federal funds are also used to reimburse clients for utility costs. The Family Self-Sufficiency Program provides a monetary incentive to clients in order to promote self-sufficiency and decrease the use of public assistance.

PHA funding is Federal, Fees/Donations/Other. Revenues are ongoing in nature with the exception of \$317,473 which represents amount reserved for operating fund balance.

Aging and Adult Continuum of Care

Aging and Adult Continuum of Care consists of a wide array of programs that assist seniors age 60 and over and functionally disabled or mentally impaired adults to remain safe and stable, as well as, active and independent to the greatest extent possible.

Programs include: Information and Assistance; Senior Legal Services; Ombudsman services for residents of local care facilities; Senior Activities (social and recreational programs); Senior Nutrition services, with meals served daily at two congregate meal sites and countywide home-delivered meals; Family Caregiver Support services to assist families who are caring for a dependent adult in their home.

The mandated Public Guardian Program establishes and administers conservatorships of the person and/or the estates of individuals who are functionally

disabled, to ensure the proper care and treatment of those who are unable to adequately care for themselves or those who are victims of fraud and/or abuse. Public Guardian case managers are working in collaboration with the Sheriff's Office and Probation Department to ensure that offenders in the custody of the Sheriff and/or under the supervision of the Probation Officer will receive the services and support necessary to successfully re-integrate into the community.

Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM), programs which are administered by the California Department of Health Care Services, leverage allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities & case management services.

Aging and Adult Continuum of Care funding is Federal, State, Fees/Donations/Other and County funds. Revenues are ongoing in nature, with the exception of \$432,637 which is one-time-only MAA/Linkages Fund Balance reserved for pending outstanding audits and \$171,300 which funds limited term paralegal in Senior Legal Program for succession planning; Sr. Legal Fund balance originated from donation.

IHSS Public Authority

The mission of the In Home Support Services (IHSS) Public Authority (PA) is to improve the availability and quality of in-home supportive services by providing IHSS recipients with access to care providers who have received the training and met the standards set by the State of California. IHSS Public Authority funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature.

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SB 163 Wraparound Program

The SB 163 Wraparound Program is designed to improve youth outcomes. Until June 30, 2009 County participation was funded by filling six slots for high-risk youth, with savings available for reinvestment to provide additional services to at-risk youth in the community. As of FY 2010-11 services provided in the community were funded entirely from use of the fund balance and interest earnings related to this program from prior years. Use of the remaining fund balance in FY 2015-16 is budgeted to pay for special projects to continue working with high-risk youth and their families.

Social Services Administration and Public/Client Assistance

Social Services Public Assistance Programs are designed to protect and meet basic needs of El Dorado County's most vulnerable population groups and are Federal and/or State mandated requiring that the County provide assistance to eligible applicants regardless of the availability of local resources. Lack of County compliance with applicable regulations can result in Federal and/or State fiscal sanctions and resultant loss of funding. Public Assistance Programs include California Work Opportunity and Responsibility to Kids (CalWORKs), Cal-Fresh, Adoption Assistance, Foster Care, Supportive General Assistance and In-Home Supportive Services (IHSS).

Social Services Administration program staff determines eligibility for: CalWORKs, Medi-Cal, Cal-Fresh, Temporary Assistance for Needy Families (TANF), County Medical Services Program (CMSP) and General Assistance (GA). Protective services programs provided through Social Services Administration include Child Protective Services (CPS), Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Admin.

Some Social Services Administration programs operate on a Maintenance of Effort (MOE) basis where the County is required to expend funds for provision of services, after which the percentage of Federal and/or State funds allowable for each service is reimbursed; and other programs require the County to share a portion of the cost (match).

Social Services Administration and Public/Client Assistance funding is Federal, State, and Realignment. The revenues are generally ongoing in nature.

Chief Administrative Office Recommendation

Fund Type 10 - Social Services and Public Guardian

The Recommended Budget represents an increase of \$1,136,668 or 2% in revenues and an increase of \$3,448,105 or 6% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost increased by \$2,311,437 or 138%. This represents a status quo budget.

The increase in revenues is due to increased state and federal revenue in Medi-Cal and Cal Fresh allocations, 2011 Protective Services Realignment for Child Welfare Services and Housing Support Program grant.

The increase in appropriations is primarily due to the division now being charged for County overhead costs through the County's Cost Allocation Plan (A-87). For more information about the A-87 charges please reference the subtitle called "County Cost Allocation Plan Changes for HHSA" on the first page of the Health and Human Services Agency budget write-up. The FY 2016-17 A87 charges for Social Services

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totals \$2,759,510 plus \$285,051 for Public Guardian. Overall salaries and benefits have increased \$1,792,057 due to step increases, health care and retirement costs. Other charges have decreased \$2,066,142 due to changes in foster care funding.

Staffing Changes

The Department is requesting an increase of 1.0 FTE Social Services Supervisor to help align personnel allocations with the current funding, administrative and programmatic requirements.

The Division has 1.0 unfunded FTE, an Employment & Training Worker in the CAL Works program.

Community Services - Fund Type 11

The Recommended Budget represents an overall increase of \$661,268 or 8% in revenue and appropriations when compared to the FY 2015-16 approved budget. The increase is related to additional funds from the federal government for the Low-Income Home Energy Program (LIHEAP) (\$500,000), and fees from the senior daycare program due to higher attendance.

The General Fund Contribution request has a net increase of \$46,547 from the level of General Fund support included in the FY 2015-16 Adopted Budget. The increase in General Fund Contribution is for the County share of cost for the additional LIHEAP program funding.

Staffing Changes

The Community Services division is requesting position changes that will help better align personnel allocations with the current funding, administrative and programmatic requirements.

In the FY 2016-17 Recommended Budget, the Community Services program has 3.0

unfunded positions: Employment & Training Worker I/II (1 FTE), Employment & Training Worker III (1 FTE) and Program Assistant (1 FTE). The Employment & Training positions are located in the Workforce Innovation and Opportunity Act program and the Program Assistant is located in the Senior Daycare program.

IHSS & Public Housing Authority – BOS Governed Special Districts Fund Type 12

The Recommended Budget represents an overall increase of approximately \$93,706 or 2% in revenues and appropriations when compared to the FY 2015-16 approved budget.

The increase in revenues are primarily related to an increased use of fund balance (\$177K), offset with reduced federal funding (\$120K). The General Fund Contribution in Fund Type 12 is \$66,650, which is an increase of \$8,720 for the IHSS Public Authority.

Pending Issues and Policy Considerations

Foster Parent Recruitment and Retention Services Program

The Child Welfare Service program submitted a plan and was awarded additional funding for the Foster Parent Recruitment and Retention Services Program (FPRRS), as a precursor to AB 403 and the dissolution of the use of higher level Group Homes for long term foster care placement. HHSA was awarded \$96K (it should be noted that most, counties, including El Dorado, only received approximately 10% of the funding requested). The plan includes a Social Worker for the recruitment and support of foster parents in a “Hub” style environment. A key element in the plan is to identify and

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recruit a lead foster family who should receive a monthly stipend to provide primary support to new foster families.

Through Federal and Protective Services Realignment revenue, the division is increasing its participation in the AB 2129 Foster Parent Training and Recruitment Program, which helps concentrate efforts on recruitment, training and retaining additional local foster family homes.

AB 403 Continuum of Care Reform

AB 403 Continuum of Care Reform reworks the Child Welfare System for the care and placement of foster care children. Minimal funding has been issued for start-up costs with the long term operational funding expected to be provided by savings from lower Foster Care placement costs. Due to the increased complexity of child welfare cases, as the State Department of Social Services complies with new legislation, the savings from reduced placement costs alone will not be sufficient to fund the required increased casework. Katie A. (Katie A. requires caseworkers to perform assessments for children who are either in foster care or at imminent risk of being placed into foster care for referrals to more intensive mental health services) is also being reworked into AB 403, and Social Services and Behavioral Health are collaborating on service options.

Implementation of AB 12

All counties considered the implementation of AB 12, which was passed in 2010 and extended foster care services to 21 years old for children in foster care, as a mandated and fully reimbursable program. However, in March 2016 counties were notified that as a result of 2011 realignment, this is not a mandated program and only reimbursable up to a cap amount. At the time of the budget submission, all counties were waiting for the cap amount from the State Department of Social Services.

Depending on the cap amount and current expenditures, HHSA may be required to reduce AB 12 services, which has been one of the most successful programs in preventing homelessness among aged out foster youth.

Preventing Sex Trafficking and Strengthening Families Act: Commercial Sexual Exploitation of Children

HHSA continues to participate in a multi departmental collaboration to implement the requirements of the Preventing Sex Trafficking and Strengthening Families Act. As a result of these efforts, HHSA was awarded approximately \$290,000 in additional funding, some of which is being used for specialized services and placement options of Commercial Sexual Exploitation of Children victims allowing the children to remain local. The funding will also provide specialized support services for identified victims of sex trafficking, and community education in the recognition of signs and prevention of incidents.

Child Welfare Case Reviews

The State has shifted the responsibility for Child Welfare Case Review to counties. Beginning in August 2015, California counties became responsible for completing qualitative case reviews for child welfare services. These reviews are modeled after the Federal Child and Family Services Reviews conducted by the Administration for Child and Families, Children's Bureau. These case reviews, coupled with the quantitative data already available, will be part of a larger continuous quality improvement effort in the state. Funding was not sufficient to cover all costs associated with the workload increase.

Housing Support Program

The CalWORKs program received new funding that will target the reduction of homelessness for those who may not

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qualify for traditional CalWORKs housing support. HHSA received a \$470,000 federal allocation for the Housing Support Program which will provide housing and other support services for families in need. Some of the allowable costs are rent and rental deposits, utility deposits, moving costs, and credit repair services to help families find affordable and sustainable homes.

Workforce Innovation and Opportunity Act

Golden Sierra has decreased El Dorado County's funding in the Workforce Innovation and Opportunity Act by 26%. The Grant for FY 2016-17 decreased funding for

program staff while the client service output requirement doubled. Additionally, the grant included a new leveraging component that may require General Fund dollars if the program is unable to meet the new client service requirement level. The rules to leverage General Fund dollars to identify additional grant support to clients has very specific requirements and will be challenging to meet. HHSA is concerned that the department will not be able to meet the requirements of this grant with the current staffing and funding. The department anticipates that this program may require a higher level of ongoing General Fund support, or other options may need to be developed.

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0580	ST: ADMIN PUBLIC ASSISTANCE	4,545,141	4,545,141	4,730,279	185,138
0581	ST: ADMIN CAL FRESH	1,478,830	2,412,142	2,288,940	-123,202
0601	ST: CW TWO PARENT FAMILIES	342,463	342,463	0	-342,463
0603	ST: FOSTER CARE	48,498	48,498	95,590	47,092
0605	ST: BOARDING HOME LICENSE	160,910	160,910	382,884	221,974
0607	ST: KINSHIP GUARDIAN	144,604	144,604	0	-144,604
CLASS: 05	REV: STATE INTERGOVERNMENTAL	6,720,446	7,653,758	7,497,693	-156,065
1000	FED: ADMIN PUBLIC ASSISTANCE	8,974,707	8,502,159	10,083,943	1,581,784
1001	FED: SUPPLEMENTAL NUTRITION ASST	2,201,619	3,836,351	3,295,103	-541,248
1021	FED: CW TWO PARENT FAMILIES	361,263	361,263	365,600	4,337
1022	FED: CW ZERO PARENT/ALL OTHER	1,484,762	1,484,762	1,462,398	-22,364
1023	FED: FOSTER CARE	3,121,085	3,121,085	2,710,740	-410,345
1024	FED: ADOPTION	2,012,367	2,012,367	1,880,000	-132,367
1025	FED: KINSHIP GUARDIAN	55,208	55,208	0	-55,208
1107	FED: MEDI CAL	3,803,502	3,803,502	4,304,872	501,370
CLASS: 10	REV: FEDERAL	22,014,513	23,176,697	24,102,656	925,959
1200	REV: OTHER GOVERNMENTAL AGENCIES	20,000	20,000	5,000	-15,000
CLASS: 12	REV: OTHER GOVERNMENTAL	20,000	20,000	5,000	-15,000
1541	PUBLIC GUARDIAN	152,000	152,000	152,000	0
1740	CHARGES FOR SERVICES	35,000	35,000	35,000	0
CLASS: 13	REV: CHARGE FOR SERVICES	187,000	187,000	187,000	0
1900	WELFARE REPAYMENTS	110,636	165,000	135,000	-30,000
1901	RECOUP CW TWO PARENT/ALL OTHER	550	550	550	0
1902	RECOUP CW ZERO PARENT/ALL OTHER	39,600	39,600	39,600	0
1903	RECOUP CW FOSTER CARE	284,900	284,900	284,900	0
1940	MISC: REVENUE	14,200	14,200	14,200	0
1945	STALE DATED CHECK	5,800	5,800	5,800	0
CLASS: 19	REV: MISCELLANEOUS	455,686	510,050	480,050	-30,000
2020	OPERATING TRANSFERS IN	9,206,151	9,206,151	8,731,210	-474,941
2021	OPERATING TRANSFERS IN: VEHICLE	891,635	891,635	240,690	-650,945
2027	OPERATING TRSNF IN: SALES TAX	8,387,709	10,100,120	11,637,780	1,537,660
CLASS: 20	REV: OTHER FINANCING SOURCES	18,485,495	20,197,906	20,609,680	411,774
TYPE: R SUBTOTAL		47,883,140	51,745,411	52,882,079	1,136,668

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	11,410,924	13,166,943	13,909,908	13,909,908	742,965
3002	OVERTIME	5,000	5,000	228,000	228,000	223,000
3003	STANDBY PAY	10,650	10,650	100,087	100,087	89,437
3004	OTHER COMPENSATION	111,690	111,690	121,928	121,928	10,238
3005	TAHOE DIFFERENTIAL	98,400	98,400	106,272	106,272	7,872
3006	BILINGUAL PAY	54,080	54,080	47,715	47,715	-6,365
3020	RETIREMENT EMPLOYER SHARE	2,907,319	2,907,319	3,170,702	3,170,702	263,383
3022	MEDI CARE EMPLOYER SHARE	192,988	192,988	203,918	203,918	10,930
3040	HEALTH INSURANCE EMPLOYER	3,426,356	3,426,356	3,666,637	3,666,637	240,281
3042	LONG TERM DISABILITY EMPLOYER	32,909	32,909	34,775	34,775	1,866
3043	DEFERRED COMPENSATION EMPLOYER	9,909	9,909	9,180	9,180	-729
3046	RETIREE HEALTH: DEFINED	255,441	255,441	303,462	303,462	48,021
3060	WORKERS' COMPENSATION EMPLOYER	365,996	365,996	521,514	521,514	155,518
3080	FLEXIBLE BENEFITS	52,320	52,320	57,960	57,960	5,640
CLASS: 30	SALARY & EMPLOYEE BENEFITS	18,933,982	20,690,001	22,482,058	22,482,058	1,792,057
4020	CLOTHING & PERSONAL SUPPLIES	2,400	2,400	2,400	2,400	0
4040	TELEPHONE COMPANY VENDOR	8,212	8,212	7,200	7,200	-1,012
4041	COUNTY PASS THRU TELEPHONE CHARGES	15,672	15,672	15,800	15,800	128
4080	HOUSEHOLD EXPENSE	4,000	4,000	4,300	4,300	300
4082	HOUSEHOLD EXP: OTHER	2,820	2,820	2,500	2,500	-320
4087	EXTERMINATION / FUMIGATION SERVICES	200	200	200	200	0
4100	INSURANCE: PREMIUM	371,506	371,506	394,403	394,403	22,897
4124	WITNESS FEE	500	500	500	500	0
4141	MAINT: OFFICE EQUIPMENT	2,000	2,000	2,000	2,000	0
4144	MAINT: COMPUTER	39,855	51,800	42,300	42,300	-9,500
4160	VEH MAINT: SERVICE CONTRACT	2,000	2,000	2,000	2,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	114	114	114	114	0
4220	MEMBERSHIPS	1,420	1,420	4,410	4,410	2,990
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	44,100	44,100	45,423	45,423	1,323
4260	OFFICE EXPENSE	118,720	118,720	118,000	118,000	-720
4261	POSTAGE	156,254	156,254	153,750	153,750	-2,504
4262	SOFTWARE	3,600	3,600	3,600	3,600	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	6,250	6,250	5,750	5,750	-500
4264	BOOKS / MANUALS	1,000	1,000	700	700	-300
4266	PRINTING / DUPLICATING SERVICES	14,800	14,800	13,500	13,500	-1,300
4300	PROFESSIONAL & SPECIALIZED SERVICES	158,739	393,849	647,980	647,980	254,131
4308	EXTERNAL DATA PROCESSING SERVICES	109,650	109,650	109,650	109,650	0
4318	INTERPRETER	3,163	3,163	3,063	3,063	-100
4320	VERBATIM: TRANSCRIPTION	1,000	1,000	1,000	1,000	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	16,965	16,965	15,100	15,100	-1,865
4330	FOOD STAMP SERVICE	8,470	8,470	8,470	8,470	0
4400	PUBLICATION & LEGAL NOTICES	2,000	2,000	2,000	2,000	0
4420	RENT & LEASE: EQUIPMENT	12,624	12,624	15,582	15,582	2,958
4421	RENT & LEASE: SECURITY SYSTEM	1,486	1,486	1,500	1,500	14
4440	RENT & LEASE: BUILDING &	43,296	43,296	43,296	43,296	0
4461	EQUIP: MINOR	41,950	41,950	38,219	38,219	-3,731
4462	EQUIP: COMPUTER	139,510	265,964	245,988	245,988	-19,976
4500	SPECIAL DEPT EXPENSE	13,300	13,300	51,000	51,000	37,700
4501	SPECIAL PROJECTS	97,111	97,111	118,464	118,464	21,353
4502	EDUCATIONAL MATERIALS	800	800	800	800	0
4503	STAFF DEVELOPMENT	74,325	74,325	75,235	75,235	910
4506	FILM DEVELOPMENT & PHOTOGRAPHY	150	150	150	150	0
4529	SOFTWARE LICENSE	4,600	4,600	4,600	4,600	0
4532	CLIENT PROGRAM SERVICES	1,960	1,960	0	0	-1,960

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
4600	TRANSPORTATION & TRAVEL	25,815	60,031	99,308	99,308	39,277
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	800	800	800	800	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	26,403	56,678	95,165	95,165	38,487
4605	RENT & LEASE: VEHICLE	132,314	132,314	172,600	172,600	40,286
4606	FUEL PURCHASES	64,369	64,369	63,300	63,300	-1,069
4608	HOTEL ACCOMMODATIONS	13,655	20,260	39,260	39,260	19,000
4620	UTILITIES	15,605	15,605	16,513	16,513	908
CLASS: 40	SERVICE & SUPPLIES	1,805,483	2,250,088	2,687,893	2,687,893	437,805
5000	SUPPORT & CARE OF PERSONS	2,497,609	2,828,393	2,330,108	2,330,108	-498,285
5004	RESIDENT EXPENSE GENERAL	15,600	15,600	14,000	14,000	-1,600
5005	CASH AID GENERAL RELIEF	33,600	33,600	51,000	51,000	17,400
5006	CHILD CARE	195,300	195,300	195,300	195,300	0
5007	INDEPENDENT LIVING PROGRAM:	1,000	1,000	1,000	1,000	0
5008	INDEPENDENT LIVING PROGRAM: EXPENSES	41,250	41,250	41,250	41,250	0
5009	HOUSING	414,324	83,540	451,100	451,100	367,560
5010	TRANSPORTATION SERVICES	17,815	17,815	17,815	17,815	0
5011	TRANSPORTATION EXPENSES	180,208	180,208	185,208	185,208	5,000
5012	ANCILLARY SERVICES	96,800	96,800	114,300	114,300	17,500
5013	ANCILLARY EXPENSES	74,000	74,000	74,000	74,000	0
5014	HEALTH SERVICES	994,920	994,920	1,103,335	1,103,335	108,415
5015	CW: TWO PARENT FAMILIES	1,228,058	1,228,058	1,160,000	1,160,000	-68,058
5016	CW: ZERO PARENT/ALL OTHER FAMILIES	5,529,433	5,529,433	5,394,902	5,394,902	-134,531
5017	FOSTER CARE	5,686,230	9,047,503	7,154,410	7,154,410	-1,893,093
5018	AID TO ADOPTION	4,518,788	4,518,788	4,700,000	4,700,000	181,212
5021	KINSHIP GUARDIAN	158,400	158,400	250,000	250,000	91,600
5022	COUNTY FOSTER CARE	30,000	30,000	5,000	5,000	-25,000
5300	INTERFND: SERVICE BETWEEN FUND	461,202	460,993	226,731	226,731	-234,262
CLASS: 50	OTHER CHARGES	22,174,537	25,535,601	23,469,459	23,469,459	-2,066,142
7200	INTRAFUND TRANSFERS: ONLY GENERAL	4,213,736	4,332,882	7,623,458	7,623,458	3,290,576
7202	INTRAFND: DA/FS CONTRACT	476,000	476,000	476,000	476,000	0
7210	INTRAFND: COLLECTIONS	300	300	300	300	0
7223	INTRAFND: MAIL SERVICE	4,839	4,839	9,215	9,215	4,376
7224	INTRAFND: STORES SUPPORT	2,641	2,641	2,574	2,574	-67
7229	INTRAFND: PC SUPPORT	4,500	4,500	0	0	-4,500
7231	INTRAFND: IS PROGRAMMING SUPPORT	106,000	106,000	100,000	100,000	-6,000
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	9,200	9,200	9,200	9,200	0
CLASS: 72	INTRAFUND TRANSFERS	4,817,216	4,936,362	8,220,747	8,220,747	3,284,385
7805	DESIGNATION FOR AUDIT RESERVE	0	0	240,000	0	0
CLASS: 78	RESERVES: BUDGETARY ONLY	0	0	240,000	0	0
TYPE: E	SUBTOTAL	47,731,218	53,412,052	57,100,157	56,860,157	3,448,105
FUND TYPE: 10	SUBTOTAL	-151,922	1,666,641	4,218,078	3,978,078	2,311,437

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0400 REV: INTEREST	-367	1,119	1,119	1,119	0
CLASS: 04 REV: USE OF MONEY & PROPERTY	-367	1,119	1,119	1,119	0
0880 ST: OTHER	62,349	62,349	62,349	62,349	0
CLASS: 05 REV: STATE INTERGOVERNMENTAL	62,349	62,349	62,349	62,349	0
1100 FED: OTHER	2,805,084	2,887,486	3,387,584	3,387,584	500,098
1107 FED: MEDI CAL	53,000	53,000	53,000	53,000	0
1109 FED: C1 SENIOR NUTRITION	302,888	315,439	228,644	228,644	-86,795
1110 FED: C2 SENIOR NUTRITION	152,973	152,973	220,720	220,720	67,747
1111 FED: 111B SOCIAL PROGRAMS	236,287	236,287	236,185	236,185	-102
1113 FED: TITLE 7B ELDER ABUSE	3,189	3,189	3,189	3,189	0
1114 FED: TITLE 7A OMBUDSMAN SUPPLEMENT	23,554	23,554	23,590	23,590	36
1116 FED: NSIP:NUTRITION SRV INCENTIVE PRG	113,087	113,087	116,836	116,836	3,749
1120 FED: IIID PREVENTIVE HEALTH	13,116	13,116	12,935	12,935	-181
1122 FED:IIIE - FAMILY CAREGIVER SUPPORT	103,638	103,638	105,354	105,354	1,716
CLASS: 10 REV: FEDERAL	3,806,816	3,901,769	4,388,037	4,388,037	486,268
1740 CHARGES FOR SERVICES	593,115	553,446	769,085	769,085	215,639
1759 SENIOR NUTRITION SERVICES	238,223	243,500	243,500	243,500	0
1800 INTERFND REV: SERVICE BETWEEN FUND	70,118	83,597	20,306	20,306	-63,291
CLASS: 13 REV: CHARGE FOR SERVICES	901,456	880,543	1,032,891	1,032,891	152,348
1940 MISC: REVENUE	44,261	20,970	10,000	10,000	-10,970
1943 MISC: DONATION	383,676	383,104	447,666	447,666	64,562
CLASS: 19 REV: MISCELLANEOUS	427,937	404,074	457,666	457,666	53,592
2020 OPERATING TRANSFERS IN	2,073,812	2,350,738	2,397,285	2,397,285	46,547
CLASS: 20 REV: OTHER FINANCING SOURCES	2,073,812	2,350,738	2,397,285	2,397,285	46,547
0001 FUND BALANCE	581,952	793,538	716,051	716,051	-77,487
CLASS: 22 FUND BALANCE	581,952	793,538	716,051	716,051	-77,487
TYPE: R SUBTOTAL	7,853,955	8,394,130	9,055,398	9,055,398	661,268

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	2,311,186	2,487,139	2,363,465	2,363,465	-123,674
3001	TEMPORARY EMPLOYEES	80,340	80,340	38,988	38,988	-41,352
3002	OVERTIME	10,594	29,350	31,000	31,000	1,650
3004	OTHER COMPENSATION	1,572	1,572	1,998	1,998	426
3005	TAHOE DIFFERENTIAL	8,400	8,400	10,800	10,800	2,400
3006	BILINGUAL PAY	4,160	4,160	2,080	2,080	-2,080
3020	RETIREMENT EMPLOYER SHARE	530,255	530,255	520,271	520,271	-9,984
3022	MEDI CARE EMPLOYER SHARE	35,488	35,488	33,101	33,101	-2,387
3040	HEALTH INSURANCE EMPLOYER	621,047	621,047	623,835	623,835	2,788
3042	LONG TERM DISABILITY EMPLOYER	6,218	6,218	5,915	5,915	-303
3043	DEFERRED COMPENSATION EMPLOYER	5,218	5,218	7,197	7,197	1,979
3046	RETIREE HEALTH: DEFINED	56,683	56,683	50,337	50,337	-6,346
3060	WORKERS' COMPENSATION EMPLOYER	15,972	15,972	18,609	18,609	2,637
3080	FLEXIBLE BENEFITS	16,650	16,650	16,200	16,200	-450
CLASS: 30	SALARY & EMPLOYEE BENEFITS	3,703,783	3,898,492	3,723,796	3,723,796	-174,696
4020	CLOTHING & PERSONAL SUPPLIES	2,542	2,542	2,400	2,400	-142
4040	TELEPHONE COMPANY VENDOR	2,676	2,676	5,296	5,296	2,620
4041	COUNTY PASS THRU TELEPHONE CHARGES	6,194	6,194	7,705	7,705	1,511
4044	CABLE/INTERNET SERVICE	2,100	2,100	2,208	2,208	108
4060	FOOD AND FOOD PRODUCTS	458,731	508,178	518,300	518,300	10,122
4080	HOUSEHOLD EXPENSE	2,910	2,910	2,100	2,100	-810
4081	PAPER GOODS	60,750	60,750	60,000	60,000	-750
4082	HOUSEHOLD EXP: OTHER	7,050	7,050	5,100	5,100	-1,950
4083	LAUNDRY	8,000	8,000	8,000	8,000	0
4084	EXPENDABLE EQUIPMENT	3,000	3,000	3,000	3,000	0
4085	REFUSE DISPOSAL	6,653	6,653	8,500	8,500	1,847
4086	JANITORIAL / CUSTODIAL SERVICES	0	0	5,500	5,500	5,500
4100	INSURANCE: PREMIUM	17,866	17,866	17,218	17,218	-648
4101	INSURANCE: ADDITIONAL LIABILITY	140	140	140	140	0
4140	MAINT: EQUIPMENT	1,950	1,950	2,250	2,250	300
4141	MAINT: OFFICE EQUIPMENT	22,953	22,953	0	0	-22,953
4144	MAINT: COMPUTER	71,113	71,113	57,160	57,160	-13,953
4160	VEH MAINT: SERVICE CONTRACT	25	25	25	25	0
4180	MAINT: BUILDING & IMPROVEMENTS	1,000	1,000	0	0	-1,000
4183	MAINT: GROUNDS	1,913	1,913	0	0	-1,913
4220	MEMBERSHIPS	5,670	5,670	58,753	58,753	53,083
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	210	210	300	300	90
4260	OFFICE EXPENSE	24,197	24,197	25,600	25,600	1,403
4261	POSTAGE	26,818	26,818	19,030	19,030	-7,788
4262	SOFTWARE	11,308	11,308	22,820	22,820	11,512
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	330	330	500	500	170

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4264	BOOKS / MANUALS	600	600	1,900	1,300
4265	LAW BOOKS	4,000	4,000	4,000	0
4266	PRINTING / DUPLICATING SERVICES	23,830	29,830	64,452	34,622
4267	ON-LINE SUBSCRIPTIONS	2,500	2,500	2,500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	35,968	35,968	62,200	26,232
4318	INTERPRETER	400	400	0	-400
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	5,376	5,376	0	-5,376
4400	PUBLICATION & LEGAL NOTICES	5,300	5,300	100	-5,200
4420	RENT & LEASE: EQUIPMENT	27,447	27,447	46,638	19,191
4421	RENT & LEASE: SECURITY SYSTEM	5,281	5,281	7,320	2,039
4440	RENT & LEASE: BUILDING &	27,500	27,500	27,148	-352
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	8,000	8,000	8,000	0
4461	EQUIP: MINOR	7,470	7,470	19,450	11,980
4462	EQUIP: COMPUTER	27,425	27,425	21,565	-5,860
4500	SPECIAL DEPT EXPENSE	97,293	82,464	59,500	-22,964
4501	SPECIAL PROJECTS	682,703	690,100	722,521	32,421
4503	STAFF DEVELOPMENT	19,125	19,125	28,125	9,000
4532	CLIENT PROGRAM SERVICES	-125,623	-119,101	401,525	520,626
4600	TRANSPORTATION & TRAVEL	7,309	7,309	5,902	-1,407
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	22,991	30,403	19,305	-11,098
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	59,359	59,359	59,800	441
4605	RENT & LEASE: VEHICLE	25,600	25,600	39,950	14,350
4606	FUEL PURCHASES	21,666	21,666	13,100	-8,566
4608	HOTEL ACCOMMODATIONS	9,050	9,050	8,950	-100
4620	UTILITIES	69,816	111,481	142,200	30,719
CLASS: 40	SERVICE & SUPPLIES	1,816,485	1,920,099	2,598,056	677,957
5000	SUPPORT & CARE OF PERSONS	5,000	5,000	78,847	73,847
5010	TRANSPORTATION SERVICES	115	115	115	0
5011	TRANSPORTATION EXPENSES	182,986	302,000	0	-302,000
5012	ANCILLARY SERVICES	148,658	165,825	321,500	155,675
5013	ANCILLARY EXPENSES	1,031,327	983,220	1,545,102	561,882
5300	INTERFND: SERVICE BETWEEN FUND	835,215	879,571	709,837	-169,734
5304	INTERFND: MAIL SERVICE	13,201	13,201	14,918	1,717
5305	INTERFND: STORES SUPPORT	2,526	2,526	2,457	-69
5314	INTERFND: PC SUPPORT	1,000	1,000	0	-1,000
5316	INTERFND: IS PROGRAMMING SUPPORT	21,470	21,470	3,470	-18,000
5318	INTERFND: MAINTENANCE BLDG & IMPRV	25,600	25,600	14,000	-11,600
CLASS: 50	OTHER CHARGES	2,267,098	2,399,528	2,690,246	290,718
6040	FIXED ASSET: EQUIPMENT	56,350	56,350	43,300	-13,050
6041	FIXED ASSET: DATA PROCESS SYSTEM	0	6,000	0	-6,000
CLASS: 60	FIXED ASSETS	56,350	62,350	43,300	-19,050
7000	OPERATING TRANSFERS OUT	500	500	0	-500
CLASS: 70	OTHER FINANCING USES	500	500	0	-500
7250	INTRAFND: NOT GEN FUND / SAME FUND	200,522	218,969	152,955	-66,014
CLASS: 72	INTRAFUND TRANSFERS	200,522	218,969	152,955	-66,014
7380	INTRFND ABATEMENTS: NOT GENERAL	-190,783	-218,969	-152,955	66,014
CLASS: 73	INTRAFUND ABATEMENT	-190,783	-218,969	-152,955	66,014
7700	APPROPRIATION FOR CONTINGENCIES	0	113,161	0	-113,161
CLASS: 77	APPROPRIATION FOR	0	113,161	0	-113,161
TYPE: E SUBTOTAL		7,853,955	8,394,130	9,055,398	661,268
FUND TYPE: 11	SUBTOTAL	0	0	0	0

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0400 REV: INTEREST	2,487	834	2,500	2,500	1,666
CLASS: 04 REV: USE OF MONEY & PROPERTY	2,487	834	2,500	2,500	1,666
0580 ST: ADMIN PUBLIC ASSISTANCE	432,189	610,259	636,018	636,018	25,759
CLASS: 05 REV: STATE INTERGOVERNMENTAL	432,189	610,259	636,018	636,018	25,759
1100 FED: OTHER	2,932,286	3,049,861	2,930,244	2,930,244	-119,617
1107 FED: MEDI CAL	402,440	402,440	402,440	402,440	0
1115 FED: HAP PORTABLE ADMINISTRATION FEE	2,409	2,409	2,000	2,000	-409
CLASS: 10 REV: FEDERAL	3,337,135	3,454,710	3,334,684	3,334,684	-120,026
1200 REV: OTHER GOVERNMENTAL AGENCIES	3,468	12,968	13,000	13,000	32
CLASS: 12 REV: OTHER GOVERNMENTAL	3,468	12,968	13,000	13,000	32
1800 INTERFND REV: SERVICE BETWEEN FUND	59,231	59,231	59,231	59,231	0
CLASS: 13 REV: CHARGE FOR SERVICES	59,231	59,231	59,231	59,231	0
2020 OPERATING TRANSFERS IN	57,930	57,930	66,650	66,650	8,720
CLASS: 20 REV: OTHER FINANCING SOURCES	57,930	57,930	66,650	66,650	8,720
0001 FUND BALANCE	0	139,918	317,473	317,473	177,555
CLASS: 22 FUND BALANCE	0	139,918	317,473	317,473	177,555
TYPE: R SUBTOTAL	3,892,440	4,335,850	4,429,556	4,429,556	93,706

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
 DEPARTMENT: 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	286,187	412,310	441,606	441,606	29,296
3002	OVERTIME	500	500	0	0	-500
3004	OTHER COMPENSATION	1,208	1,208	1,250	1,250	42
3005	TAHOE DIFFERENTIAL	1,200	1,200	1,200	1,200	0
3020	RETIREMENT EMPLOYER SHARE	90,544	90,544	99,618	99,618	9,074
3022	MEDI CARE EMPLOYER SHARE	5,996	5,996	6,420	6,420	424
3040	HEALTH INSURANCE EMPLOYER	104,043	104,043	133,850	133,850	29,807
3042	LONG TERM DISABILITY EMPLOYER	1,029	1,029	1,105	1,105	76
3043	DEFERRED COMPENSATION EMPLOYER	589	589	738	738	149
3046	RETIREE HEALTH: DEFINED	9,396	9,396	9,406	9,406	10
3060	WORKERS' COMPENSATION EMPLOYER	2,649	2,649	3,476	3,476	827
3080	FLEXIBLE BENEFITS	1,200	1,200	1,500	1,500	300
CLASS: 30	SALARY & EMPLOYEE BENEFITS	504,541	630,664	700,169	700,169	69,505
4040	TELEPHONE COMPANY VENDOR	0	0	456	456	456
4041	COUNTY PASS THRU TELEPHONE CHARGES	510	510	450	450	-60
4100	INSURANCE: PREMIUM	2,870	2,870	3,165	3,165	295
4144	MAINT: COMPUTER	50,326	60,130	14,327	14,327	-45,803
4220	MEMBERSHIPS	1,050	1,050	1,100	1,100	50
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,950	2,950	3,100	3,100	150
4260	OFFICE EXPENSE	5,672	5,672	6,450	6,450	778
4261	POSTAGE	8,454	8,454	7,800	7,800	-654
4262	SOFTWARE	0	0	6,000	6,000	6,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,600	1,600	1,600	1,600	0
4264	BOOKS / MANUALS	1,000	1,000	1,000	1,000	0
4266	PRINTING / DUPLICATING SERVICES	5,800	5,800	3,500	3,500	-2,300
4300	PROFESSIONAL & SPECIALIZED SERVICES	800	15,800	9,300	9,300	-6,500
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	150	150	0	0	-150
4400	PUBLICATION & LEGAL NOTICES	3,500	3,500	300	300	-3,200
4461	EQUIP: MINOR	3,550	3,550	3,450	3,450	-100
4462	EQUIP: COMPUTER	1,600	1,600	9,595	9,595	7,995
4500	SPECIAL DEPT EXPENSE	2,000	54,970	8,500	8,500	-46,470
4501	SPECIAL PROJECTS	0	0	65,557	65,557	65,557
4503	STAFF DEVELOPMENT	1,325	1,325	1,825	1,825	500
4520	HAP: RENTALS HOUSING ASSIST PYMNT	13,116	13,116	15,000	15,000	1,884
4521	HAP: PORTABLE RENT TO OTHER COUNTIES	18,132	18,132	15,000	15,000	-3,132
4522	HAP: PORTABLE ADMINSTRATION FEE	725	725	750	750	25
4524	FSS: ESCROW ACCOUNT FAM SELF	12,747	16,980	20,000	20,000	3,020
4535	HAP - UTILITY REIMBURSEMENT	0	22,640	25,000	25,000	2,360
4600	TRANSPORTATION & TRAVEL	1,240	1,240	1,240	1,240	0
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	210	210	300	300	90
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,801	1,801	1,210	1,210	-591

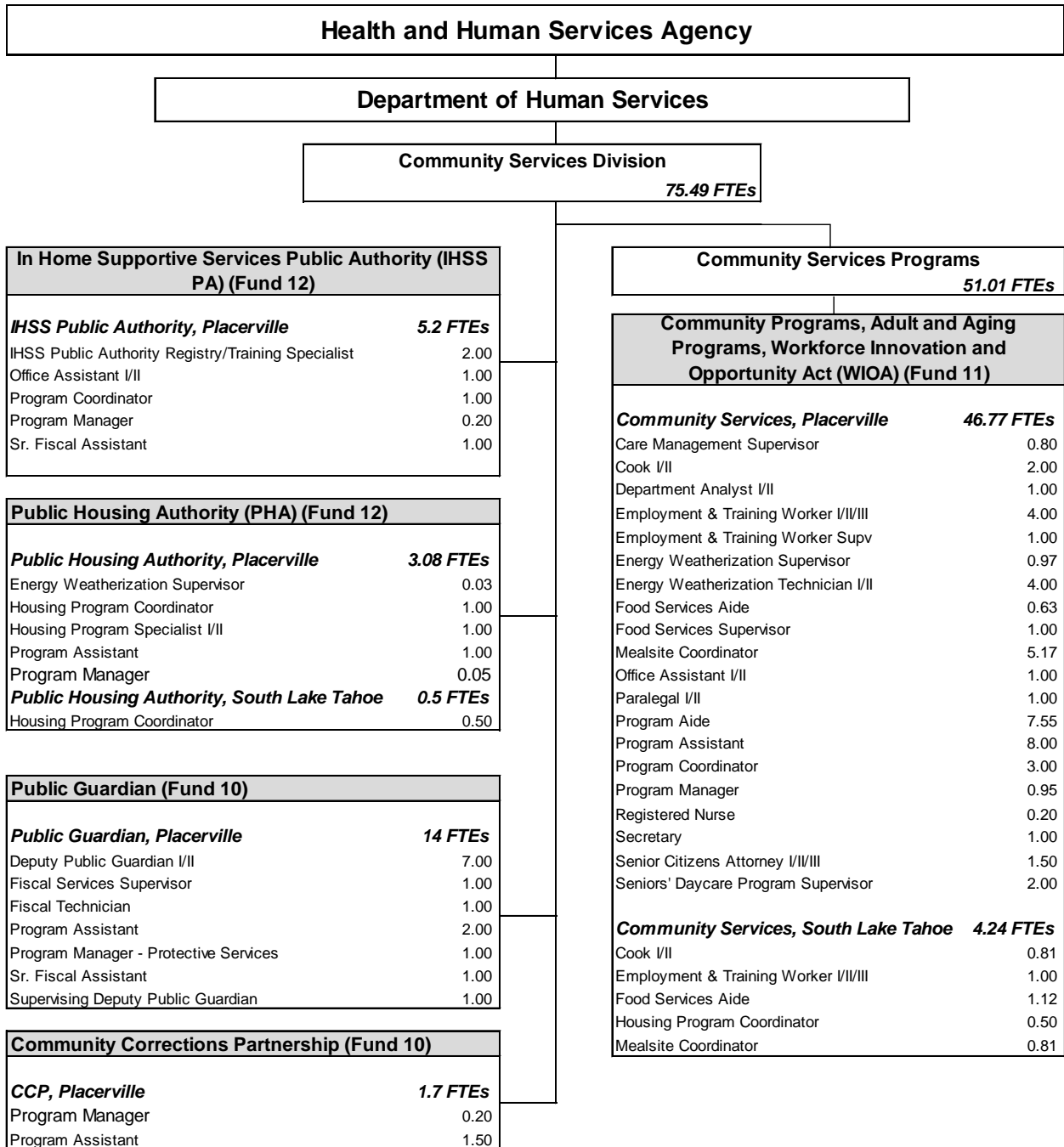
HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 53 HUMAN SERVICES

			MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4604	MILEAGE: VOLUNTEER	PRIVATE AUTO	108	108	300	300	192
4605	RENT & LEASE: VEHICLE		1,800	1,800	2,600	2,600	800
4606	FUEL PURCHASES		1,450	1,450	1,200	1,200	-250
4608	HOTEL ACCOMMODATIONS		840	840	1,540	1,540	700
CLASS: 40	SERVICE & SUPPLIES		145,326	249,973	231,615	231,615	-18,358
5000	SUPPORT & CARE OF PERSONS		68,490	108,268	122,762	122,762	14,494
5009	HOUSING		2,482,187	2,655,049	2,709,363	2,709,363	54,314
5012	ANCILLARY SERVICES		4,000	4,000	0	0	-4,000
5024	IHSS HEALTH BENEFIT COSTS		510,000	510,000	510,000	510,000	0
5300	INTERFND: SERVICE BETWEEN FUND		173,696	173,696	150,747	150,747	-22,949
5316	INTERFND: IS PROGRAMMING SUPPORT		4,200	4,200	4,900	4,900	700
CLASS: 50	OTHER CHARGES		3,242,573	3,455,213	3,497,772	3,497,772	42,559
TYPE: E SUBTOTAL			3,892,440	4,335,850	4,429,556	4,429,556	93,706
FUND TYPE: 12	SUBTOTAL		0	0	0	0	0
DEPARTMENT: 53	SUBTOTAL		-151,922	1,666,641	4,218,078	3,978,078	2,311,437

HEALTH AND HUMAN SERVICES AGENCY



HEALTH AND HUMAN SERVICES AGENCY

Health and Human Services Agency																																																																																																																																																							
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HEALTH AND HUMAN SERVICES AGENCY

Public Health

Mission

The mission of the County of El Dorado Health and Human Services Agency – Public Health Division is to promote the health and safety of people, their animals, and the communities of El Dorado County. The Division provides leadership and expertise in the areas of:

Prevention – Avoiding and preventing disease and injury; preventing the spread of disease when present.

Access – Helping people access personal and community health services, including those with language, physical, or cultural barriers.

Information – Monitoring the health of the community by gathering, analyzing, and distributing public health information.

Collaboration – Working with local leaders to affect health-related community action.

Safety – Protecting the health of people and animals through comprehensive education, enforcement, and testing programs.

Direct Service – Conducting outreach, clinical services, and other interventions aimed at promoting individual and family health and wellness, particularly for at-risk, underserved, and uninsured populations.

The Division provides these services in a caring, professional, and fiscally responsible way, maximizing the resources available.

HEALTH AND HUMAN SERVICES AGENCY

Public Health Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	4,485,582	4,424,510	4,773,383	4,773,383	348,873	8%
Licenses, Permits	338,990	390,650	408,350	408,350	17,700	5%
Fines, Forfeitures	430,710	462,765	463,170	463,170	405	0%
Use of Money	47,139	41,525	58,025	58,025	16,500	40%
State	1,129,920	1,421,126	1,516,736	1,516,736	95,610	7%
Federal	1,932,254	2,526,516	3,170,357	3,170,357	643,841	25%
Other Governmental	735,337	529,600	831,700	831,700	302,100	57%
Charges for Service	8,832,755	9,658,800	9,915,664	9,915,664	256,864	3%
Misc.	1,410,724	656,300	383,300	383,300	(273,000)	-42%
Other Financing Sources	9,170,877	8,657,293	10,419,253	9,785,199	1,127,906	13%
Use of Fund Balance	-	18,323,652	16,293,881	16,927,935	(1,395,717)	-8%
Total Revenue	28,514,288	47,092,737	48,233,819	48,233,819	1,141,082	2%
Salaries and Benefits	6,831,610	8,846,670	9,516,156	9,516,156	669,486	8%
Services & Supplies	5,367,736	8,011,755	8,389,371	8,389,371	377,616	5%
Other Charges	15,119,584	17,064,474	16,957,766	16,957,766	(106,708)	-1%
Fixed Assets	7,451	42,000	420,000	420,000	378,000	900%
Operating Transfers	1,028,009	386,610	340,000	340,000	(46,610)	-12%
Intrafund Transfers	1,126,413	1,519,762	2,151,510	2,151,510	631,748	42%
Intrafund Abatements	(773,751)	(1,165,365)	(1,151,397)	(1,151,397)	13,968	-1%
Contingency	-	13,857,127	8,762,704	8,762,704	(5,094,423)	-37%
Increase to Reserve	-	-	5,000,000	5,000,000	5,000,000	-
Total Appropriations	28,707,052	48,563,033	50,386,110	50,386,110	1,823,077	4%
NCC - Animal Services	1,110,726	1,470,296	2,152,291	2,152,291	681,995	46%
General Fund Contribution	4,223,954	4,117,201	4,840,440	4,206,386	89,185	2%
FTE's	79	83	94	94	11	13%
Fund Balance						
Public Health	10,058,906	-	-	-	-	
CSA 3	2,016,102	-	-	-	-	
CSA 7	6,151,268	-	-	-	-	

Source of Funds

Taxes (\$4,773,383): Property taxes and special tax (primarily in CSA7) for ambulance/pre-hospital medical services.

Licenses and Permits (\$408,350): Marriage licenses (\$115,000), and dog and kennel licenses (\$293,350).

Fines and Penalties (\$463,170): EMS Fund (\$393,400), court fines in the Health Promotion programs (\$22,520), penalties on taxes in the CSA's (\$28,750) and fines received by Animal Services (\$18,500).

Use of Money and Property (\$58,025): Anticipated interest earnings in the Public Health and CSA budgets based on fund balance and cash flow estimates.

State Intergovernmental (\$1,516,736): State funding received for Communicable Disease, Public Health Preparedness (PHP), Community Nursing Services, Multipurpose Senior Services Program (MSSP), AIDS, Lab, Tobacco Settlement, Tobacco Use Prevention (\$1,487,736), and Homeowner Property Tax Relief in the CSA's (\$29,000).

HEALTH AND HUMAN SERVICES AGENCY

Federal Intergovernmental (\$3,170,357): Public Health Preparedness programs, Community Nursing Services, Multipurpose Senior Services Program (MSSP), Women Infants and Children (WIC) program and Health Promotion programs.

Other Governmental (\$831,700): Hospital Preparedness (HPP) (\$75,000), community nursing programs (\$280,000), EMS Program (\$9,600), and contracts with the City of Placerville and the City of SLT (\$467,100).

Charges for Services (\$9,915,664): Ambulance Services in CSA 3 and CSA 7 (\$8,435,272), Special Assessments in CSA 3 (\$573,794), Impounds, Adoptions, and Services in Animal Services (\$293,600), Health fees including Vital Statistic, Indigent Burial, EMS and Lab (\$212,705), CCS services (\$220), Revenues from other departments (\$400,073) including: Service fees from Fund type 10 and Fund type 12 within Dept. 40 (\$101,485); Nursing fees for CPS (\$110,000), Environmental Management for mandated LEA services and water testing services (\$132,588), and a transfer of Supplemental Nutrition Assistance Program-Education (SNAP-Ed) funding from Social Services (\$56,000).

Miscellaneous (\$383,300): Revenue in the CSA's from Miwok Tribe contract (\$300,000), flu clinic and nursing service fees (\$31,125), revenue in EMS Program related to EMT 2010 (\$24,275), funding from the Vital Records Improvement Project trust for the Vital Statistics program (\$16,800), and fees in Animal Services related to euthanasia & cat carrier sales (\$11,100).

Other Financing Sources (\$9,785,199): General Fund Contributions and Community Corrections Program Realignment to Public Health of (\$4,566,489) for the following programs: Jail/Juvenile Medical (general

fund) (\$2,828,557); State and Local Program Realignment (SLPR Match) to fund Jail medical (\$704,192); CCS Admin & Diagnostics & Healthy Families Programs (match) (\$440,145); CCP Realignment 2011 (AB109) (\$360,103) and CMSP-County Medical Services Program (match) (\$233,492), and Realignment and Miscellaneous Revenues (\$5,218,710) includes: Health VLF and Sales Tax Revenue for Public Health programs (\$4,010,848); Social Services Sales Tax Realignment for Community Nursing Programs (\$440,145); Mental Health Services Act Innovations Fund (\$500,000) and Share of Realignment revenue allocated to Animal Services (\$267,717)

Fund Balance (\$16,927,935): Estimated fund balances primarily in Public Health funds (\$10,074,188) and CSA funds (\$6,853,747).

Use of Funds

Salaries & Benefits (\$9,516,156): Primarily comprised of regular salaries (\$5,612,537), overtime (\$298,500), other compensation (\$36,140), retirement (\$1,232,474), health insurance (\$1,387,133), retiree health (\$87,275), workers compensation (\$457,396) and other payroll/insurance costs (\$404,701).

Services & Supplies (\$8,389,371): Primarily comprised of CSA 3 and 7 contracts and ambulance billing services (\$856,118); Jail medical program (\$3,677,212); EMS payments to State, physicians and hospitals (\$399,300); miscellaneous professional and specialized services (\$308,137); operational contingencies for unanticipated Public Health needs or emergencies, or amounts that are intended to be used in future fiscal years or that are anticipated to be returned to State (based on non-use in grant period) (\$1,357,470); and appropriations for CSA costs (\$200,000); general liability insurance

HEALTH AND HUMAN SERVICES AGENCY

(\$210,446); and transportation, vehicle and fuel costs (\$257,396);

Other Charges (\$16,957,766): Support and Care of Persons (\$444,788) for payments to contract providers mostly within community nursing services, MSSP, Health Promotion Services, and Indigent/Institutional Care; contributions to the JPA for emergency services (\$13,906,021); and inter-fund expenditures for services between funds within the division (including Public Health's administrative cost allocation) as well as for other departmental and cost applied charges for such services as IT programming support, accounting and audit support, central stores/mail/courier services, and County A-87 charges and other department service cost (\$2,606,957).

Fixed Assets (\$420,000): lab equipment (\$10,000); electronic Pre-hospital Care Record (ePCR) system (\$350,000), and dog boxes (\$60,000).

Operating Transfers out (\$340,000): Transfers of realignment funding within the same sub-fund for MSSP, tobacco use prevention and preparedness programs.

Intrafund Transfers (\$2,151,510) and Abatements (-\$1,151,397) netting to

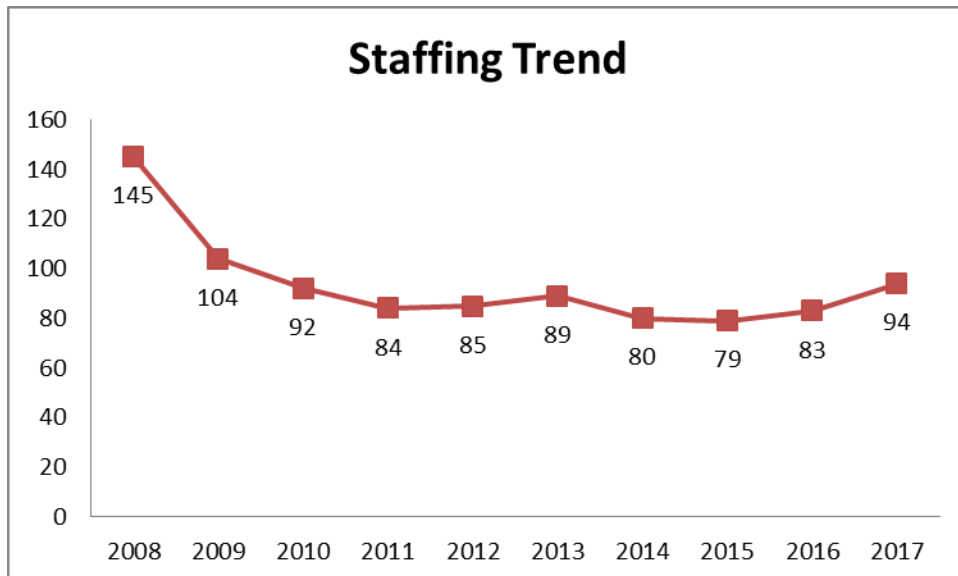
\$1,000,113: In Animal Services this is primarily comprised of Agency administrative indirect cost, A-87 charges, and County cost applied charges such as central stores/mail/courier services; in Public Health programs this is primarily related to administrative indirect cost allocation and various other intrafund transfers (many related to the use of Special Revenue Funds); and also includes transfers between the CSAs and the Ambulance Billing program.

Contingencies (\$8,762,704): Public Health Administration (\$1,701,670), MAA program (\$349,830), Tobacco Settlement (\$1,012,376), and CSAs (\$5,698,328).

Reserves (\$5,000,000): Public Health reserve designation for facilities.

Staffing Trend

The recommended staff allocation for FY 2016-17 is 93.95 FTEs. The allocations are split as follows: 81.02 FTEs on the West Slope and 12.93 FTEs at South Lake Tahoe. Staff allocations include 72.95 FTEs for Public Health Programs, 2.0 FTEs for County Service Areas 3 & 7, and 19.0 FTEs for Animal Services.



HEALTH AND HUMAN SERVICES AGENCY

2016-17 Summary of Department Programs					
	Appropriations	Revenues	Use of Realignment	Net County Cost GF Contribution	Staffing
Animal Services	3,503,658	1,351,367	-	2,152,291	19.00
Public Health Admin	8,477,715	8,477,715	8,477,715	-	3.60
Communicable Disease, Vital Stats, & Public Health Preparedness	2,456,952	2,456,952	1,409,231	-	14.20
Community Nursing	5,225,368	5,225,368	1,210,488	440,145	34.35
Multipurpose Senior Services Program (MSSP)	437,100	437,100	180,000	-	2.75
Aids & HIV Programs	17,122	17,122	4,491	-	0.10
Public Health Laboratory	447,592	447,592	232,083	-	1.00
Emergency Medical Services Agency	1,764,788	1,764,788	-	-	3.40
Institutional Care Program	3,802,749	3,802,749	20,000	3,532,749	0.00
Women Infants & Children (WIC)	931,587	931,587	122,365	-	9.20
Tobacco Programs	1,177,376	1,177,376	-	-	0.00
Health Promotions	611,465	611,465	-	-	2.65
County Medical Services Program	233,492	233,492	-	233,492	0.00
Tobacco Use Prevention	265,200	265,200	45,000	-	1.70
CSA's	21,033,946	21,033,946	-	-	2.00
TOTAL	50,386,110	48,233,819	11,701,373	6,358,677	93.95

Program Summaries

Animal Services

For both the Western Slope and South Lake Tahoe areas of the County, Animal Services provides mandated services such as rabies control, impoundment of animals at large, investigations of aggressive dogs threatening humans and livestock, sheltering stray animals, veterinary treatment for sick or injured animals, animal licensing, and enforcement of State and local animal laws.

Public Health (PH) Administration

This section includes the administrative and fiscal support to the Public Health Division (which manages about 40 program budgets per fiscal year), primarily addressing the areas of policies and procedures, accreditation, personnel, facilities, budgets,

payroll, purchasing, payments, billings and receivables, contract management, and information technology.

Communicable Disease (CD), Vital Stats, & Public Health Preparedness

Programs in this section address Public Health preparedness planning and emergency response, communicable disease prevention, surveillance and control, vital statistics, and health information collection, analysis, and reporting. Preparedness programs address bioterrorism preparedness, hospital readiness, regional City readiness initiatives, and pandemic flu preparedness.

Community Nursing

The Public Health nurses and associated staff provide community/school based skilled early intervention and case

HEALTH AND HUMAN SERVICES AGENCY

management services designed to improve health outcomes, reduce disease incidence and protect the public from vaccine preventable illness with special emphasis on women of child bearing age and medically fragile children. In addition, the Public Health Nurses provide direct support to preparedness and communicable disease areas related to mitigation efforts as appropriate. These activities are accomplished through administration of the following core programs: Maternal, Child, Adolescent Health (MCAH); California Children Services (CCS); Healthy Families; Community Hub Program, Child Health and Disability Prevention (CHDP); the Early Periodic Screening, Diagnosis, and Treatment (EPSDT a State and Federal mandate of Medi-Cal), Health Care for Children in Foster Care, Child Lead Poisoning Prevention Program, High Risk CPS Intervention and Immunization campaigns. The General Fund contribution reflects a required County match (from Department 15) for the CCS and Healthy Families programs.

Multipurpose Senior Services Program (MSSP)

The Multipurpose Senior Services Program (MSSP) prevents premature institutionalization by offering comprehensive physical and psychosocial assessments and provides ongoing case management services.

AIDS and HIV Programs

These programs provide for surveillance and testing activities related to AIDS and HIV, as well as services and assistance, such as housing and case management, to persons affected by HIV.

Public Health Laboratory/LEA

The Laboratory tests specimens to identify infections and prevent/control the spread of

communicable disease. Other testing services, such as water testing, are also provided. In addition, the Lab participates in bioterrorism preparedness and response planning and serves as a resource for emergency/medical personnel to protect public and environmental health. Local Enforcement Agency (LEA) responsibilities are mandated under the Public Resources Code and involve enforcement of State solid waste laws (currently primarily through contracted services).

Emergency Medical Services Agency (EMS) and EMS Fund

The EMS Agency serves to coordinate and maintain an integrated system of rapid emergency response, high quality pre-hospital care, and transportation services to victims of illness or injury in El Dorado County. The EMS Agency also provides training and certification of emergency medical response personnel. The EMS program maintains a position for the Medical Director. This position is required within the EMS Agency to ensure medical oversight of the policies and protocols of pre-hospital care governing paramedics, etc. as mandated by Division 2.5 of the Health and Safety Code, Section 1797.202. The EMS Agency is also responsible for management of the Medical Marijuana Identification Card program. The General Fund contribution reflects County support (from Department 15) for EMS Agency services. This section also includes the EMS Fund which receives court fines that fund emergency room services for indigents.

Institutional Care Programs

This section addresses the institutional medical care program, providing medical services for the inmate/ward populations at the County adult/juvenile detention facilities through a contract with the California Forensic Medical Group. The General Fund

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contribution reflects County support for detention medical services. .

Women Infants and Children (WIC)

The Supplemental Food Program for Women, Infants and Children (WIC) serves low to moderate-income pregnant, breastfeeding, and postpartum women, and infant/children up to age 5 who are at nutritional risk. The program offers nutrition education, breastfeeding support and food vouchers.

Tobacco Settlement Programs

Funds made available through the Tobacco Settlement Agreement are allocated to several programs designed to prevent tobacco use, enhance the community health services system, and deliver improved health services.

Health Promotions

This section includes a variety of health promotion programs and targeted services. Included are outreach and enrollment services to identify and provide health insurance options, (particularly for uninsured/underinsured children), implement focused nutrition education interventions, (particular for the people eligible for Supplemental Nutrition Assistance Program (SNAP)), services to connect individuals to appropriate health care services, programs aimed at increasing child safety through the proper use of car seats and safety helmets, and other aligned services. Responsibilities also include evaluation and development of health promotion strategies to prevent chronic disease and improve health outcomes for general and targeted populations (including indigent, institutionalized, and CMSP populations) and administration of domestic violence prevention and response contracts.

County Medical Services Program (CMSP)

El Dorado County ensures medical care is provided for medically indigent adults in our communities through contractual participation with 34 other counties in the County Medical Services Program (CMSP). The CMSP participation fee of \$233,492 is required to be paid from the General Fund. Participation in CMSP enables the County to substantially meet its Welfare and Institutions Code 17000 responsibilities.

Tobacco Use Prevention Program (TUPP)

This program provides services targeted at tobacco use prevention and cessation. Revenues in these programs come from State tobacco funds available through AB 75 and the transfer of Realignment funds.

CSA 3, CSA 7, Ambulance Billing

County Service Areas (Pre-Hospital Medical Services) and Ambulance Billing

This section addresses pre-hospital medical services provided within County Service Area (CSA) 7, for the West Slope area, and CSA 3, for the South Lake Tahoe and Tahoe West Shore areas. This section also includes Ambulance Billing (i.e., patient billing and collection for ambulance services operating in the County), a service performed by Intermedix under a contract administered by Public Health.

Chief Administrative Office Recommendation

Animal Services – General Fund

The Recommended Budget represents an increase of \$86,777 or 7% in revenues and an increase of \$768,772 or 28% in appropriations when compared to the FY 2015-16 approved budget. As a result, the

HEALTH AND HUMAN SERVICES AGENCY

Net County Cost increased by \$681,995 or 46%. This represents a status quo budget.

The increase in revenues is primarily due to the cities' contribution for the shared expenditures of the Animal Services program including A-87 overhead costs.

The increase in appropriations went up primarily due to the division now being charged for County overhead costs through the County's Cost Allocation Plan (A-87). For more information about the A-87 charges please reference the subtitle called "County Cost Allocation Plan Changes for HHS" on the first page of the Health and Human Service Agency budget write-up. The A87 charges for Animal Services total \$627,598. Salaries and benefits also increased slightly (\$79,014) due to increased health and retirement costs.

In the last year, Animal Services has seen its workload increase while achieving important outcomes. In 2015, Animal Services received over 36,000 incoming calls for service, up from approximately 33,000 calls from the prior year, which is approximately a 9.1% increase. In Fiscal Year 2014-15, the program took in over 4,800 animals with a live release rate of 91.2% (excludes feral and owner request euthanasia), which exceeds the national benchmark of 90% to be considered a "No Kill Shelter".

Public Health Fund Type 11

The Recommended Budget represents an increase of \$1,659,150 or 7% in revenues and appropriations. There is no Net County Cost associated with these programs.

The increase is related to the launching of the Community Hub Program. The funds for the Community Hub program are coming from multiple programs: Mental Health Service Act Innovation funds, Maternal Child Adolescent Health funds, First 5 grant

funds, etc. (for more information on the Community Hub programs please look at the Pending Issues and Policy Considerations section). In other words, there are dedicated revenues for the appropriations related to the Community Hub program. The budget includes a \$3,502,194 General Fund contribution for various programs (e.g. Jail and Juvenile Hall medical services contract and county matches for state health programs).

Staffing Changes

The Public Health Division is requesting an increase of 11.5 FTEs to better align personnel allocations with the current funding, administrative and programmatic requirements of the Division's Public Health programs. Nearly all of the 11.5 FTEs are related to the new Community Hub Program. The program will be utilizing five community health advocates, five public health nurses and a supervising public health nurse (for more information on the Community Hub program please look at the Pending Issues and Policy Considerations section).

In the FY 2016-17 Budget, the Public Health Division has 1.2 unfunded positions: Nutritionist (0.6 FTE) and Program Assistant (.6 FTE). Both positions are located in the Women, Infants, and Children (WIC) program.

CSA #3, CSA #7 and Ambulance Billing – Fund Type 12

The Recommended Budget represents a decrease of \$604,845 or 3% in revenues and appropriations. There is no Net County Cost associated with these programs.

Revenues for CSA #3 and CSA #7 pre-hospital medical services and ambulance billing programs include charges for services (primarily ambulance services), assessments and taxes, and contract

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payments from the Miwok Tribe. The decrease in revenue is primarily due to fund balance decreasing by \$1,313,623. Decreases to appropriations have been made to reflect the corresponding decrease of the use of fund balance. Ambulance service charges are estimated to rise due to ambulance fee increases that the Board of Supervisors approved in 2015, which helped to offset the decrease in fund balance.

Pending Issues and Policy Considerations

Community Hub Program

The Public Health Nursing program, in partnership with First 5 El Dorado and the Behavioral Health Division, is proposing to launch the Community Hub Program pending the Board of Supervisors and State funding approvals. The Community Hubs will leverage the best practices in early childhood, health and community building to inform systems change and increase access to health care, social services and behavioral health services for families, including children birth through 18 years of age. This systems change will offer a local point of access for services and outreach to isolated families in the surrounding communities. Hubs will be established at libraries located in the five supervisorial districts within El Dorado County: El Dorado Hills, Cameron Park, Placerville, Georgetown, and South Lake Tahoe. The Hubs will offer health prevention activities including support groups, educational classes and engagement opportunities for the purposes of building resiliency within the community thereby reducing incidence of domestic violence, substance use and improving mental health outcomes.

One full-time Community Health Advocate will be assigned to each Hub, charged with engaging isolated families and children from birth through eighteen years old; assisting

them in health navigation that may include insurance, medical homes and accessing social and community services. Using a trauma informed approach, one full-time Public Health Nurse at each Hub will provide case management, assisting clients in accessing services to meet individualized needs including referring to contracted mental health partners. A full-time Supervising Public Health Nurse will oversee Hub staff and implementation.

The program is expecting to be funded by Mental Health Services Act (MHSA) Innovation funding, a new grant from First 5 and matching federal funding from Maternal Child Adolescent Health (MCAH). The program will be tailored to meet funding awards. The state approvals for the MHSA and MCAH funding are expected in the fall of 2016. Lastly, this program is consistent with the HHSA Strategic Plan as well as the Healthy Community Goal in the County strategic plan, by trying to find ways to increase access of health services to our community.

The Community Hub Program, once fully implemented, is projected to use between \$100K and \$200K in realignment fund balance per year.

Public Health Accreditation

Significant progress has been made toward Public Health Accreditation, which is part of HHSA's strategic plan as well as the County's Healthy Communities strategic plan goal. Benefits of accreditation include identification of strengths and opportunities for improvement, enhanced validity, and accountability of public health programs and services. The accreditation process is expected to take several years to complete and will allow Public Health Division enhanced funding opportunities which could allow for expansion of services to underserved populations. Many of the principals learned through the accreditation

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process are already being used to strengthen other divisions in HHSA.

Public Health Lab

The El Dorado County Public Health Lab is certified as “high complexity” testing under guidelines from the Clinical Laboratory Improvement Amendments of 1988 (CLIA). As a CLIA laboratory, the lab is capable of performing testing that involves extensive manipulation of samples or laboratory apparatus, and extensive interpretation of results.

In 1996, Governor Pete Wilson approved legislation which adopted the federal CLIA requirements for laboratory personnel. In summary, personnel assigned to labs such as El Dorado County must possess a doctoral degree, must pass a national board

exam, must have a baccalaureate level public health microbiology certification, and four years of experience working in a public health laboratory. For those labs that did not have a Lab Director who met this requirement in 1996, including El Dorado County, the existing Lab Director was permitted to continue in his/her capacity.

El Dorado County’s current Lab Director announced his retirement effective April 2017. As a result, HHSA is exploring options to ensure mandated services are available, but due to the difficulty in finding individuals who meet the CLIA requirements, these options include the possibility of having to close our lab and partnering with Sacramento County for lab services. At this time, the operational and fiscal impacts are unknown.

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0200	245,000	245,000	265,000	265,000	20,000
0201	11,000	11,000	11,000	11,000	0
0202	17,350	17,350	17,350	17,350	0
0220	2,300	2,300	0	0	-2,300
CLASS: 02 REV: LICENSE, PERMIT, &	275,650	275,650	293,350	293,350	17,700
0320	18,500	18,500	18,500	18,500	0
CLASS: 03 REV: FINE, FORFEITURE &	18,500	18,500	18,500	18,500	0
1200	400,000	400,000	452,100	452,100	52,100
1206	15,000	15,000	15,000	15,000	0
CLASS: 12 REV: OTHER GOVERNMENTAL	415,000	415,000	467,100	467,100	52,100
1560	6,100	6,100	6,100	6,100	0
1561	130,000	130,000	140,000	140,000	10,000
1562	113,000	113,000	138,000	138,000	25,000
1563	2,000	2,000	2,000	2,000	0
1564	5,000	5,000	5,000	5,000	0
1740	2,500	2,500	2,500	2,500	0
CLASS: 13 REV: CHARGE FOR SERVICES	258,600	258,600	293,600	293,600	35,000
1940	11,100	11,100	11,100	11,100	0
CLASS: 19 REV: MISCELLANEOUS	11,100	11,100	11,100	11,100	0
2020	32,000	32,000	0	0	-32,000
2021	0	0	185,817	185,817	185,817
2027	277,740	253,740	81,900	81,900	-171,840
CLASS: 20 REV: OTHER FINANCING SOURCES	309,740	285,740	267,717	267,717	-18,023
TYPE: R SUBTOTAL	1,288,590	1,264,590	1,351,367	1,351,367	86,777

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	913,021	953,021	966,205	13,184
3001	TEMPORARY EMPLOYEES	54,952	54,952	51,166	-3,786
3002	OVERTIME	54,500	54,500	84,500	30,000
3003	STANDBY PAY	20,000	20,000	20,000	0
3004	OTHER COMPENSATION	9,400	9,400	9,400	0
3005	TAHOE DIFFERENTIAL	12,000	12,000	12,000	0
3020	RETIREMENT EMPLOYER SHARE	182,286	182,286	190,883	8,597
3022	MEDI CARE EMPLOYER SHARE	14,791	14,791	14,927	136
3040	HEALTH INSURANCE EMPLOYER	319,341	319,341	349,050	29,709
3042	LONG TERM DISABILITY EMPLOYER	2,383	2,383	2,417	34
3046	RETIREE HEALTH: DEFINED	19,516	19,516	19,990	474
3060	WORKERS' COMPENSATION EMPLOYER	10,451	10,451	11,117	666
3080	FLEXIBLE BENEFITS	12,000	12,000	12,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,624,641	1,664,641	1,743,655	79,014
4020	CLOTHING & PERSONAL SUPPLIES	8,600	8,600	11,000	2,400
4040	TELEPHONE COMPANY VENDOR	2,812	2,812	2,812	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	4,015	4,015	10,400	6,385
4080	HOUSEHOLD EXPENSE	4,900	4,900	4,900	0
4082	HOUSEHOLD EXP: OTHER	220	220	220	0
4085	REFUSE DISPOSAL	14,700	14,700	14,700	0
4086	JANITORIAL / CUSTODIAL SERVICES	29,100	29,100	29,100	0
4100	INSURANCE: PREMIUM	11,863	11,863	13,093	1,230
4101	INSURANCE: ADDITIONAL LIABILITY	8,018	8,018	8,045	27
4140	MAINT: EQUIPMENT	1,150	1,150	1,150	0
4143	MAINT: SERVICE CONTRACT	2,970	2,970	2,970	0
4144	MAINT: COMPUTER	7,300	7,300	7,300	0
4162	VEH MAINT: SUPPLIES	4,000	4,000	4,000	0
4164	VEH MAINT: TIRE & TUBES	500	500	500	0
4180	MAINT: BUILDING & IMPROVEMENTS	2,500	2,500	2,500	0
4200	MEDICAL, DENTAL & LABORATORY	32,000	32,000	32,000	0
4220	MEMBERSHIPS	450	450	450	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	778	778	578	-200
4260	OFFICE EXPENSE	7,000	7,000	7,000	0
4261	POSTAGE	6,000	6,000	6,000	0
4262	SOFTWARE	2,040	2,040	2,040	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	500	0
4264	BOOKS / MANUALS	620	620	620	0
4266	PRINTING / DUPLICATING SERVICES	300	300	300	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	88,000	88,000	108,925	20,925
4306	COLLECTION SERVICES	700	700	700	0
4313	LEGAL SERVICES	5,000	5,000	5,000	0

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	800	800	800	800	0
4400	PUBLICATION & LEGAL NOTICES	450	450	450	450	0
4420	RENT & LEASE: EQUIPMENT	8,740	8,740	8,740	8,740	0
4421	RENT & LEASE: SECURITY SYSTEM	0	0	2,460	2,460	2,460
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,500	1,500	1,500	1,500	0
4461	EQUIP: MINOR	6,000	6,000	6,000	6,000	0
4462	EQUIP: COMPUTER	12,685	12,685	4,400	4,400	-8,285
4463	EQUIP: TELEPHONE & RADIO	4,100	4,100	4,100	4,100	0
4500	SPECIAL DEPT EXPENSE	32,238	34,238	50,043	50,043	15,805
4501	SPECIAL PROJECTS	498	498	0	0	-498
4503	STAFF DEVELOPMENT	6,830	6,830	8,530	8,530	1,700
4600	TRANSPORTATION & TRAVEL	7,962	7,962	7,962	7,962	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,025	1,025	1,025	1,025	0
4605	RENT & LEASE: VEHICLE	66,225	66,225	66,225	66,225	0
4606	FUEL PURCHASES	60,375	60,375	60,375	60,375	0
4608	HOTEL ACCOMMODATIONS	1,000	1,000	1,000	1,000	0
4620	UTILITIES	94,800	94,800	94,800	94,800	0
CLASS: 40	SERVICE & SUPPLIES	551,264	553,264	595,213	595,213	41,949
5300	INTERFND: SERVICE BETWEEN FUND	151,584	141,584	104,677	104,677	-36,907
CLASS: 50	OTHER CHARGES	151,584	141,584	104,677	104,677	-36,907
6040	FIXED ASSET: EQUIPMENT	6,000	6,000	60,000	60,000	54,000
CLASS: 60	FIXED ASSETS	6,000	6,000	60,000	60,000	54,000
7000	OPERATING TRANSFERS OUT	15,000	15,000	0	0	-15,000
CLASS: 70	OTHER FINANCING USES	15,000	15,000	0	0	-15,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	343,118	331,118	928,307	928,307	597,189
7210	INTRAFND: COLLECTIONS	350	350	350	350	0
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	3,500	3,500	3,500	3,500	0
7223	INTRAFND: MAIL SERVICE	4,149	4,149	4,435	4,435	286
7224	INTRAFND: STORES SUPPORT	1,780	1,780	1,521	1,521	-259
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	12,000	12,000	62,000	62,000	50,000
7234	INTRAFND: NETWORK SUPPORT	1,500	1,500	0	0	-1,500
CLASS: 72	INTRAFUND TRANSFERS	366,397	354,397	1,000,113	1,000,113	645,716
TYPE: E SUBTOTAL		2,714,886	2,734,886	3,503,658	3,503,658	768,772
FUND TYPE: 10	SUBTOTAL	1,426,296	1,470,296	2,152,291	2,152,291	681,995

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0261 LICENSE: MARRIAGE	87,492	115,000	115,000	115,000	0
CLASS: 02 REV: LICENSE, PERMIT, &	87,492	115,000	115,000	115,000	0
0320 COURT FINE: OTHER	58,611	72,237	72,642	72,642	405
0324 COURT FINE: EMS COUNTY	27,778	31,257	31,257	31,257	0
0325 COURT FINE: EMS ADMINISTRATION	34,470	39,341	39,341	39,341	0
0326 COURT FINE: EMS PHYSICIAN	167,161	190,548	190,548	190,548	0
0327 COURT FINE: EMS HOSPITAL	72,053	82,132	82,132	82,132	0
CLASS: 03 REV: FINE, FORFEITURE &	360,073	415,515	415,920	415,920	405
0400 REV: INTEREST	29,715	16,025	18,025	18,025	2,000
CLASS: 04 REV: USE OF MONEY & PROPERTY	29,715	16,025	18,025	18,025	2,000
0640 ST: CCS CA CHILDREN SERVICES	443,478	443,478	443,478	443,478	0
0670 ST: TUBERCULOSIS CONTROL	5,226	41,650	20,000	20,000	-21,650
0680 ST: HEALTH	99,108	104,715	104,670	104,670	-45
0681 ST: HEALTH CHDP - CHILD DISABILITY	5,851	4,446	4,446	4,446	0
0687 ST: HEALTH DISCRETIONARY GENERAL	66,112	66,143	66,143	66,143	0
0688 ST: HEALTH MEDI CAL GENERAL FUND	242,580	293,144	340,449	340,449	47,305
0880 ST: OTHER	128,550	128,550	128,550	128,550	0
0895 ST: AB75 TOBACCO	112,509	150,000	220,000	220,000	70,000
0908 ST: TOBACCO SETTLEMENT FUND	160,000	160,000	160,000	160,000	0
CLASS: 05 REV: STATE INTERGOVERNMENTAL	1,263,414	1,392,126	1,487,736	1,487,736	95,610
1060 FED: FEMA - EMERGENCY MANAGEMENT	678	0	0	0	0
1100 FED: OTHER	1,198,723	1,192,097	1,361,765	1,361,765	169,668
1101 FED: BLOCK GRANT REVENUES	314,848	313,271	560,934	560,934	247,663
1107 FED: MEDI CAL	889,442	1,021,148	1,247,658	1,247,658	226,510
CLASS: 10 REV: FEDERAL	2,403,691	2,526,516	3,170,357	3,170,357	643,841
1200 REV: OTHER GOVERNMENTAL AGENCIES	105,000	114,600	364,600	364,600	250,000
CLASS: 12 REV: OTHER GOVERNMENTAL	105,000	114,600	364,600	364,600	250,000
1603 VITAL HEALTH STATISTIC FEE	97,000	92,000	99,000	99,000	7,000
1620 HEALTH FEES	83,547	113,705	113,705	113,705	0
1650 CCS - CA CHILDREN SERVICES	203	220	220	220	0
1800 INTERFND REV: SERVICE BETWEEN FUND	477,673	630,614	400,073	400,073	-230,541
CLASS: 13 REV: CHARGE FOR SERVICES	658,423	836,539	612,998	612,998	-223,541
1940 MISC: REVENUE	234,834	245,200	72,200	72,200	-173,000
CLASS: 19 REV: MISCELLANEOUS	234,834	245,200	72,200	72,200	-173,000
2020 OPERATING TRANSFERS IN	4,095,149	4,248,312	5,704,543	5,070,489	822,177
2021 OPERATING TRANSFERS IN: VEHICLE	2,101,735	1,794,591	3,188,048	3,188,048	1,393,457
2026 OPERATING TRANSFERS IN: PHD SRF	136,145	371,610	340,000	340,000	-31,610
2027 OPERATING TRSNF IN: SALES TAX	1,918,230	1,957,040	918,945	918,945	-1,038,095
CLASS: 20 REV: OTHER FINANCING SOURCES	8,251,259	8,371,553	10,151,536	9,517,482	1,145,929
0001 FUND BALANCE	951,541	10,156,282	9,440,134	10,074,188	-82,094
CLASS: 22 FUND BALANCE	951,541	10,156,282	9,440,134	10,074,188	-82,094
TYPE: R SUBTOTAL	14,345,442	24,189,356	25,848,506	25,848,506	1,659,150

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	3,870,020	4,348,690	4,528,739	4,528,739	180,049
3001	TEMPORARY EMPLOYEES	34,238	65,562	65,562	65,562	0
3002	OVERTIME	27,076	85,500	214,000	214,000	128,500
3003	STANDBY PAY	31,677	54,500	41,500	41,500	-13,000
3004	OTHER COMPENSATION	54,609	29,140	26,740	26,740	-2,400
3005	TAHOE DIFFERENTIAL	19,258	20,400	21,600	21,600	1,200
3006	BILINGUAL PAY	25,719	27,352	27,040	27,040	-312
3020	RETIREMENT EMPLOYER SHARE	787,346	943,248	1,014,804	1,014,804	71,556
3022	MEDI CARE EMPLOYER SHARE	55,767	63,768	66,394	66,394	2,626
3040	HEALTH INSURANCE EMPLOYER	793,718	941,063	1,008,858	1,008,858	67,795
3042	LONG TERM DISABILITY EMPLOYER	10,813	10,813	11,326	11,326	513
3043	DEFERRED COMPENSATION EMPLOYER	18,483	14,540	14,470	14,470	-70
3046	RETIREE HEALTH: DEFINED	84,212	84,212	65,582	65,582	-18,630
3060	WORKERS' COMPENSATION EMPLOYER	284,382	284,382	434,985	434,985	150,603
3080	FLEXIBLE BENEFITS	19,500	38,700	42,300	42,300	3,600
CLASS: 30	SALARY & EMPLOYEE BENEFITS	6,116,818	7,011,870	7,583,900	7,583,900	572,030
4020	CLOTHING & PERSONAL SUPPLIES	53,788	53,760	53,760	53,760	0
4040	TELEPHONE COMPANY VENDOR	6,513	10,450	13,610	13,610	3,160
4041	COUNTY PASS THRU TELEPHONE CHARGES	12,074	9,335	16,500	16,500	7,165
4044	CABLE/INTERNET SERVICE	1,201	1,224	1,224	1,224	0
4060	FOOD AND FOOD PRODUCTS	2,500	12,000	3,200	3,200	-8,800
4080	HOUSEHOLD EXPENSE	1,550	9,550	5,200	5,200	-4,350
4082	HOUSEHOLD EXP: OTHER	100	100	200	200	100
4083	LAUNDRY	3,966	3,975	4,500	4,500	525
4085	REFUSE DISPOSAL	4,381	4,618	4,368	4,368	-250
4086	JANITORIAL / CUSTODIAL SERVICES	4,598	4,598	4,598	4,598	0
4100	INSURANCE: PREMIUM	35,987	35,987	45,420	45,420	9,433
4101	INSURANCE: ADDITIONAL LIABILITY	141,430	141,430	142,723	142,723	1,293
4140	MAINT: EQUIPMENT	14,000	15,100	16,900	16,900	1,800
4141	MAINT: OFFICE EQUIPMENT	0	650	0	0	-650
4143	MAINT: SERVICE CONTRACT	1,250	3,050	0	0	-3,050
4144	MAINT: COMPUTER	63,298	72,268	76,808	76,808	4,540
4160	VEH MAINT: SERVICE CONTRACT	500	500	500	500	0
4180	MAINT: BUILDING & IMPROVEMENTS	0	4,500	0	0	-4,500
4200	MEDICAL, DENTAL & LABORATORY	54,125	54,125	54,125	54,125	0
4201	MEDICAL: FIELD SUPPLY	41,700	41,700	42,700	42,700	1,000
4220	MEMBERSHIPS	7,936	7,222	7,267	7,267	45
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	11,155	12,970	13,258	13,258	288
4240	MISC: EXPENSE	0	0	1,000	1,000	1,000
4260	OFFICE EXPENSE	29,700	30,250	36,325	36,325	6,075
4261	POSTAGE	11,874	11,874	11,208	11,208	-666
4262	SOFTWARE	1,875	1,875	1,325	1,325	-550
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,375	3,300	1,185	1,185	-2,115
4264	BOOKS / MANUALS	5,375	6,375	6,450	6,450	75
4266	PRINTING / DUPLICATING SERVICES	7,507	7,450	22,720	22,720	15,270
4300	PROFESSIONAL & SPECIALIZED SERVICES	351,986	518,292	395,267	395,267	-123,025
4313	LEGAL SERVICES	0	22,100	9,600	9,600	-12,500
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	3,395,024	3,452,224	3,575,365	3,575,365	123,141
4327	EMS: HOSPITAL EMERG MEDICAL	72,053	82,132	82,132	82,132	0
4328	EMS: PHYSICIAN EMERG MEDICAL	167,161	190,548	190,548	190,548	0
4337	OTHER GOVERNMENTAL AGENCIES	20,000	20,000	20,000	20,000	0
4351	JAIL MEDICAL OVERRUNS	134,325	136,737	136,737	136,737	0
4400	PUBLICATION & LEGAL NOTICES	200	150	150	150	0
4420	RENT & LEASE: EQUIPMENT	27,646	43,830	35,380	35,380	-8,450
4421	RENT & LEASE: SECURITY SYSTEM	5,976	6,100	6,100	6,100	0

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4440 RENT & LEASE: BUILDING &	2,660	3,000	3,000	3,000	0
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	2,710	600	3,500	3,500	2,900
4461 EQUIP: MINOR	21,976	21,800	22,700	22,700	900
4462 EQUIP: COMPUTER	23,400	23,400	64,000	64,000	40,600
4500 SPECIAL DEPT EXPENSE	63,977	894,092	1,068,505	1,068,505	174,413
4501 SPECIAL PROJECTS	27,185	275,791	288,965	288,965	13,174
4502 EDUCATIONAL MATERIALS	2,090	2,090	4,590	4,590	2,500
4503 STAFF DEVELOPMENT	19,890	41,260	52,635	52,635	11,375
4529 SOFTWARE LICENSE	34,658	4,158	2,343	2,343	-1,815
4540 STAFF DEVELOPMENT (NOT 1099)	371	0	0	0	0
4600 TRANSPORTATION & TRAVEL	25,266	32,054	31,369	31,369	-685
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	39,531	42,179	52,400	52,400	10,221
4605 RENT & LEASE: VEHICLE	26,933	23,275	28,275	28,275	5,000
4606 FUEL PURCHASES	7,854	8,005	7,765	7,765	-240
4608 HOTEL ACCOMMODATIONS	6,350	6,950	8,450	8,450	1,500
4620 UTILITIES	36,477	37,000	37,000	37,000	0
CLASS: 40 SERVICE & SUPPLIES	5,035,457	6,448,003	6,713,850	6,713,850	265,847
5000 SUPPORT & CARE OF PERSONS	303,986	373,159	208,159	208,159	-165,000
5009 HOUSING	6,080	20,000	30,000	30,000	10,000
5011 TRANSPORTATION EXPENSES	6,794	6,794	6,794	6,794	0
5012 ANCILLARY SERVICES	36,330	36,330	169,835	169,835	133,505
5013 ANCILLARY EXPENSES	2,214	0	0	0	0
5014 HEALTH SERVICES	6,045	30,000	30,000	30,000	0
5300 INTERFND: SERVICE BETWEEN FUND	2,169,524	2,225,689	2,034,084	2,034,084	-191,605
5304 INTERFND: MAIL SERVICE	8,398	8,398	8,455	8,455	57
5305 INTERFND: STORES SUPPORT	402	402	1,053	1,053	651
5310 INTERFND: COUNTY COUNSEL	0	0	17,000	17,000	17,000
5316 INTERFND: IS PROGRAMMING SUPPORT	22,500	73,500	209,000	209,000	135,500
5318 INTERFND: MAINTENANCE BLDG & IMPRV	5,947	16,641	72,000	72,000	55,359
CLASS: 50 OTHER CHARGES	2,568,220	2,790,913	2,786,380	2,786,380	-4,533
6040 FIXED ASSET: EQUIPMENT	10,000	30,000	360,000	360,000	330,000
6042 FIXED ASSET: COMPUTER SYSTEM	6,000	6,000	0	0	-6,000
CLASS: 60 FIXED ASSETS	16,000	36,000	360,000	360,000	324,000
7000 OPERATING TRANSFERS OUT	136,164	371,610	340,000	340,000	-31,610
CLASS: 70 OTHER FINANCING USES	136,164	371,610	340,000	340,000	-31,610
7254 INTRAFND: PUBLIC HEALTH	205,572	265,322	224,372	224,372	-40,950
7259 INTRAFND: PHD SRF	54,820	70,598	70,598	70,598	0
CLASS: 72 INTRAFUND TRANSFERS	260,392	335,920	294,970	294,970	-40,950
7384 INTRFND ABATEMENTS: PUBLIC HEALTH	-207,646	-265,322	-224,372	-224,372	40,950
7389 INTRFND ABATEMENTS: PHD SRF	-54,820	-70,598	-70,598	-70,598	0
CLASS: 73 INTRAFUND ABATEMENT	-262,466	-335,920	-294,970	-294,970	40,950
7700 APPROPRIATION FOR CONTINGENCIES	0	7,530,960	3,064,376	3,064,376	-4,466,584
CLASS: 77 APPROPRIATION FOR	0	7,530,960	3,064,376	3,064,376	-4,466,584
7801 DESIGNATIONS OF FUND BALANCE	0	0	5,000,000	5,000,000	5,000,000
CLASS: 78 RESERVES: BUDGETARY ONLY	0	0	5,000,000	5,000,000	5,000,000
TYPE: E SUBTOTAL	13,870,585	24,189,356	25,848,506	25,848,506	1,659,150
FUND TYPE: 11 SUBTOTAL	-474,857	0	0	0	0

HEALTH AND HUMAN SERVICES AGENCY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE						
SUBOBJ SUBOBJ TITLE						
0100	PROP TAX: CURR SECURED	2,718,821	2,718,821	2,976,643	2,976,643	257,822
0175	TAX: SPECIAL TAX	1,705,689	1,705,689	1,796,740	1,796,740	91,051
CLASS: 01	REV: TAXES	4,424,510	4,424,510	4,773,383	4,773,383	348,873
0360	PENALTY & COST DELINQUENT TAXES	28,750	28,750	28,750	28,750	0
CLASS: 03	REV: FINE, FORFEITURE &	28,750	28,750	28,750	28,750	0
0400	REV: INTEREST	25,500	25,500	40,000	40,000	14,500
CLASS: 04	REV: USE OF MONEY & PROPERTY	25,500	25,500	40,000	40,000	14,500
0820	ST: HOMEOWNER PROP TAX RELIEF	29,000	29,000	29,000	29,000	0
CLASS: 05	REV: STATE INTERGOVERNMENTAL	29,000	29,000	29,000	29,000	0
1310	SPECIAL ASSESSMENTS	638,466	557,466	573,794	573,794	16,328
1686	AMBULANCE SERVICES	8,230,195	8,006,195	8,435,272	8,435,272	429,077
CLASS: 13	REV: CHARGE FOR SERVICES	8,868,661	8,563,661	9,009,066	9,009,066	445,405
1940	MISC: REVENUE	400,000	400,000	300,000	300,000	-100,000
CLASS: 19	REV: MISCELLANEOUS	400,000	400,000	300,000	300,000	-100,000
0001	FUND BALANCE	1,300,000	8,167,370	6,853,747	6,853,747	-1,313,623
CLASS: 22	FUND BALANCE	1,300,000	8,167,370	6,853,747	6,853,747	-1,313,623
TYPE: R SUBTOTAL						
		15,076,421	21,638,791	21,033,946	21,033,946	-604,845

HEALTH AND HUMAN SERVICES AGENCY

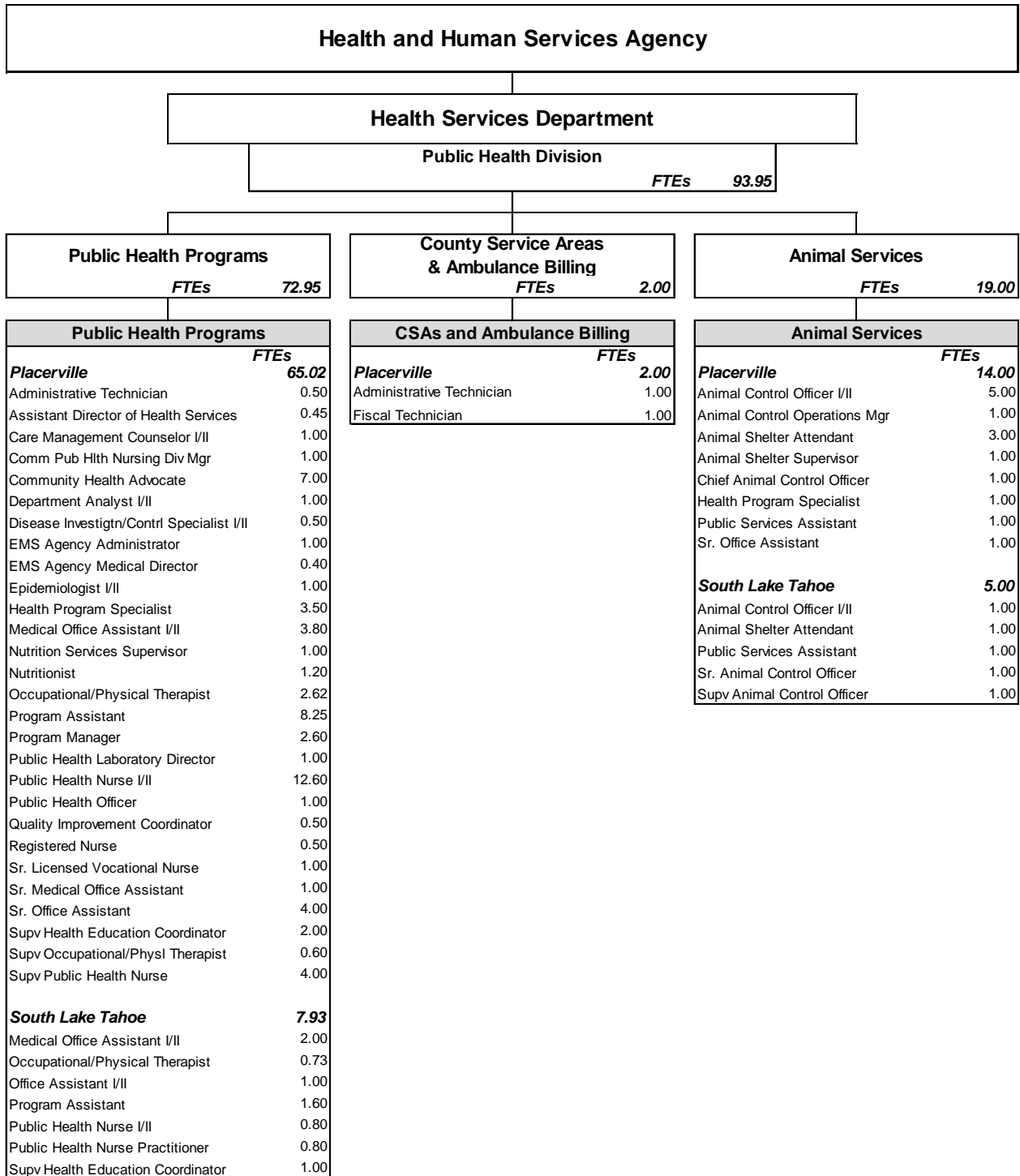
Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	79,118	107,118	117,593	117,593	10,475
3020	RETIREMENT EMPLOYER SHARE	23,715	23,715	26,787	26,787	3,072
3022	MEDI CARE EMPLOYER SHARE	1,554	1,554	1,705	1,705	151
3040	HEALTH INSURANCE EMPLOYER	28,426	28,426	29,225	29,225	799
3042	LONG TERM DISABILITY EMPLOYER	267	267	294	294	27
3046	RETIREE HEALTH: DEFINED	2,074	2,074	1,703	1,703	-371
3060	WORKERS' COMPENSATION EMPLOYER	7,005	7,005	11,294	11,294	4,289
CLASS: 30	SALARY & EMPLOYEE BENEFITS	142,159	170,159	188,601	188,601	18,442
4041	COUNTY PASS THRU TELEPHONE CHARGES	0	0	6,300	6,300	6,300
4100	INSURANCE: PREMIUM	874	874	1,165	1,165	291
4220	MEMBERSHIPS	1,020	1,020	0	0	-1,020
4260	OFFICE EXPENSE	750	750	750	750	0
4261	POSTAGE	1,000	1,000	2,025	2,025	1,025
4266	PRINTING / DUPLICATING SERVICES	6,500	6,500	10,000	10,000	3,500
4300	PROFESSIONAL & SPECIALIZED SERVICES	641,894	691,894	848,618	848,618	156,724
4306	COLLECTION SERVICES	5,500	5,500	7,500	7,500	2,000
4400	PUBLICATION & LEGAL NOTICES	150	150	150	150	0
4500	SPECIAL DEPT EXPENSE	0	200,000	200,000	200,000	0
4501	SPECIAL PROJECTS	100,000	100,000	0	0	-100,000
4503	STAFF DEVELOPMENT	1,500	1,500	1,800	1,800	300
4600	TRANSPORTATION & TRAVEL	1,000	1,000	1,400	1,400	400
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	100	100	100	100	0
4605	RENT & LEASE: VEHICLE	200	200	500	500	300
CLASS: 40	SERVICE & SUPPLIES	760,488	1,010,488	1,080,308	1,080,308	69,820
5240	CONTRIB: NON-CNTY GOVERNMENTAL	13,903,738	13,974,738	13,906,021	13,906,021	-68,717
5300	INTERFND: SERVICE BETWEEN FUND	49,539	66,539	59,988	59,988	-6,551
5301	INTERFND: TELEPHONE EQUIPMENT &	0	0	10,000	10,000	10,000
5310	INTERFND: COUNTY COUNSEL	80,000	80,000	80,000	80,000	0
5321	INTERFND: COLLECTIONS	10,700	10,700	10,700	10,700	0
CLASS: 50	OTHER CHARGES	14,043,977	14,131,977	14,066,709	14,066,709	-65,268
7250	INTRAFND: NOT GEN FUND / SAME FUND	4,200	4,200	4,200	4,200	0
7259	INTRAFND: PHD SRF	717,500	825,245	852,227	852,227	26,982
CLASS: 72	INTRAFUND TRANSFERS	721,700	829,445	856,427	856,427	26,982
7380	INTRFND ABATEMENTS: NOT GENERAL	-4,200	-4,200	-4,200	-4,200	0
7389	INTRFND ABATEMENTS: PHD SRF	-720,245	-825,245	-852,227	-852,227	-26,982
CLASS: 73	INTRAFUND ABATEMENT	-724,445	-829,445	-856,427	-856,427	-26,982
7700	APPROPRIATION FOR CONTINGENCIES	0	6,326,167	5,698,328	5,698,328	-627,839
CLASS: 77	APPROPRIATION FOR	0	6,326,167	5,698,328	5,698,328	-627,839
TYPE: E SUBTOTAL		14,943,879	21,638,791	21,033,946	21,033,946	-604,845

HEALTH AND HUMAN SERVICES AGENCY

Personnel Allocation



LIBRARY

Mission

The El Dorado County Library enriches the lives of residents by promoting lifelong learning and literacy for all ages through its research and information services, educational programs and classes, community facilities, and comprehensive collections of traditional and current resources.

The mission of the El Dorado County Historical Museum is to exhibit and interpret the heritage of the County in a current, accurate, and engaging manner; to be a valuable historical resource to the community through its well organized research facility, historical exhibits and educational programs; to collect, document, and preserve artifacts and records significant to the history of El Dorado County using the highest standards of scholarship and professional museum and archival practices; and to provide a rewarding experience for volunteers and visitors and enhance the Museum's significance to the community.

Library Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
Use of Money	3,545	2,300	3,100	3,100	800	35%
State	208,007	236,500	263,000	263,000	26,500	11%
Federal	38,674	24,000	-	-	(24,000)	-100%
Charges for Service	164,117	165,300	165,075	165,075	(225)	0%
Misc.	102,253	109,850	143,000	214,190	104,340	95%
Other Financing Sources	1,150,668	1,599,485	1,594,185	1,594,185	(5,300)	0%
Total Revenue	1,667,264	2,137,435	2,168,360	2,239,550	102,115	5%
Salaries and Benefits	2,586,052	2,918,096	3,032,826	2,883,020	(35,076)	-1%
Services & Supplies	772,594	769,088	876,390	876,390	107,302	14%
Other Charges	765	2,000	2,000	2,000	-	0%
Fixed Assets	12,740	-	-	-	-	
Intrafund Transfers	27,228	22,557	22,847	22,847	290	1%
Total Appropriations	3,399,379	3,711,741	3,934,063	3,784,257	72,516	2%
NCC	1,732,115	1,574,306	1,765,703	1,544,707	(29,599)	-2%
FTE's	39	38	38	38	-	0%

Source of Funds

Use of Money and Property (\$3,100):
Charges for meeting room rental to outside agencies and the public.

State Intergovernmental (\$263,000):
Estimated grant revenue from First 5 El Dorado.

Charges for Services (\$165,075): Library fines and fees and lost book fees for all branches.

Miscellaneous (\$214,190): Donations from Friends of the Library groups and others.

Other Financing Sources (\$1,594,185): Primarily operating transfers from the special taxes collected in the various library zones of benefit (\$1,566,185) with the

LIBRARY

remainder from other department special revenue funds (\$28,000).

Net County Cost (\$1,544,707): The department is also funded with discretionary General Fund tax revenues. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$2,883,020): Primarily comprised of salaries (\$1,894,309), retirement (\$418,333) and health insurance (\$416,380).

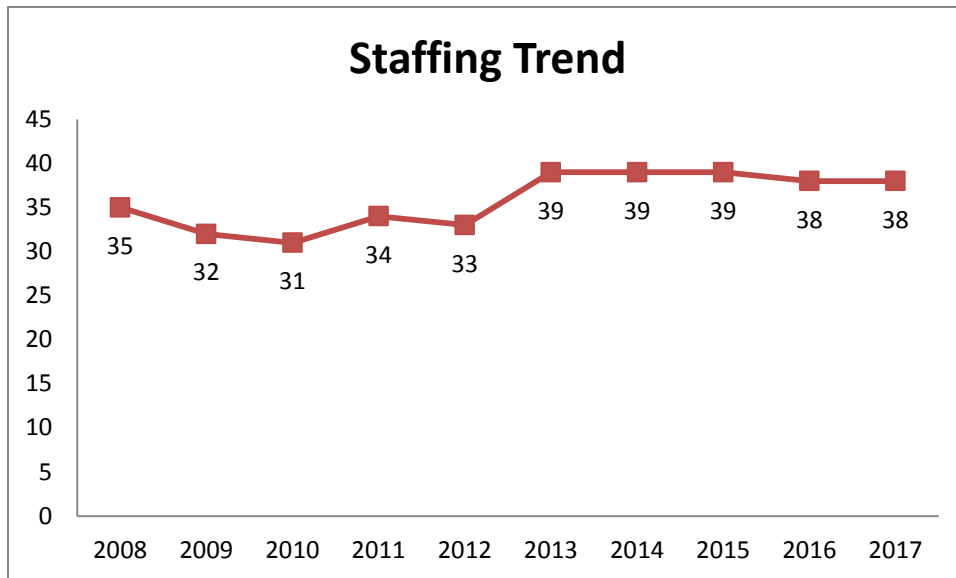
Services & Supplies (\$876,390): Primarily comprised of facility costs including rent, utilities, janitorial services (\$229,145); library circulation and reference materials including books, audio materials and subscriptions (\$209,600); high speed Internet service (\$71,190); and office and postage expenses (\$37,625).

Other Charges (\$2,000): For fleet maintenance costs associated with the bookmobile.

Intrafund Transfers (\$22,847): Primarily comprised of charges from other departments for services such as Mail Service (\$14,088), Stores Support (\$3,159), and Building Maintenance (\$3,100).

Staffing Trend

Staffing for the Library has averaged 35 full time equivalent positions (FTEs) over the last ten years. Increases in staffing in 2012-13 were related to the conversion of extra help employees to permanent part-time staff. The Recommended Budget keeps the total allocation at 37.65 FTEs in FY 2016-17 with 32.5 FTEs on the West Slope and 6.15 FTEs in South Lake Tahoe.



LIBRARY

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Administration & Support	783,473	-	783,473	7.63
Bookmobile	14,524	14,000	524	0.25
First 5 Early Literacy Program	263,000	263,000	-	2.40
Law Library	35,600	-	35,600	0.00
Libraries	2,462,880	1,886,550	576,330	26.37
Museum	224,780	76,000	148,780	1.00
TOTAL	3,784,257	2,239,550	1,544,707	37.65

Program Summaries

Central Administration & Support

Provides oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Also provides book ordering, cataloging and processing support for all branches.

Bookmobile

Provides access to library materials and collections at various community sites. Limited Bookmobile service was reinstated in October 2009 with the use of donations.

First 5 Early Literacy Program

Promotes the development of early literacy skills by providing early literacy programs and services for children 0-5 years old and their caregivers. Services are provided at all county branch libraries. This program is funded by a grant from First 5 El Dorado.

Law Library

This division represents the County's contribution to the Law Library for rent, custodial services, and utilities. Other

expenses associated with the Law Library are funded with court filing fees and administered by the County Law Library Board.

Libraries

Cameron Park Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 73,000 books and other items, and circulates 160,000 items annually. Open five days per week. Revenue sources are library assessments, fines and fees, donations, and fund balance.

El Dorado Hills Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 68,000 books and other items, and circulates 215,000 items annually. Open six days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

LIBRARY

Georgetown Library

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 23,000 books and other items, and circulates 35,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

Main Library – Placerville

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 140,000 books and other items, and circulates 300,000 items annually. Open five days per week. Revenue sources are fines and fees, donations, and fund balance.

Pollock Pines Library

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 17,000 books and other items, and circulates 23,000 items annually. Open three days per week. Revenue sources are fines and fees, and donations.

South Lake Tahoe Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 60,000 books and other items, and circulates 130,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

Museum

Provides public access to a large collection of exhibits, artifacts and documents related to El Dorado County. Open six days per week. Revenues are from entrance fees and the sale of historical books and photographs. Volunteers are used extensively to provide access to the museum and for historical research.

Chief Administrative Office Recommendation

The Recommended Budget represents an overall increase of \$102,115 or 5% in revenues and an increase of \$72,516 or 2% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost has decreased by \$29,599 or 2%. This represents a status quo budget.

Revenues are increasing by \$102,115 due to increased grant funding from First 5 El Dorado (\$26,500), revenue to offset costs related to high speed Internet services (\$67,000) and a donation to the Museum program from a bequest to the El Dorado Community Foundation for the purchase of fireproof filing cabinets (\$62,000).

Expenditures remain relatively flat at \$3,784,627. Salaries and benefits are decreasing by \$35,076 due to a reduction in extra help employee costs; services and supplies are increasing by \$72,516 primarily due to implementation of new high speed Internet services at all library branches (\$67,000) – offset by the revenue noted above, and a project in the Museum program to move the rail at Missouri Flat Road to the railroad Depot parcel in Shingle Springs.

Grant funding from First 5 El Dorado is included in the department's Recommended

LIBRARY

Budget at \$263,000. These grant funds are used to support early literacy programs.

Staffing Changes

The total personnel allocation for the Library is unchanged at 37.65 FTEs; however, the Recommended Budget includes the addition of 1.0 FTE Supervising Librarian for the Main Library in Placerville and the deletion of 1.0 Librarian I/II. This allocation change is recommended to provide dedicated supervisory oversight for the branch and First 5 programs and to allow the Library Director to focus on long term and short term planning, management and funding of countywide library services. There is also a minor allocation change to delete 0.05 FTE Custodian and add 0.05 FTE Office Assistant.

Pending Issues & Policy Considerations

Although the Recommended Budget for the Library maintains the status quo for branch operations in FY 2016-17, the budgeted use of library fund balance is 55% of the total available fund balance. This use of fund balance is not sustainable and presents a significant policy issue for the Board to consider for future budget years. Unless long-term funding solutions can be identified, library hours will be reduced in future years. The Library Director plans to schedule a special session with the Board of Supervisors later this year to discuss options, possible outcomes and strategies for the future of library services in the County.

LIBRARY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 60 LIBRARY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0400	0	0	1,000	1,000	1,000
0420	2,750	2,300	2,100	2,100	-200
CLASS: 04	REV: USE OF MONEY & PROPERTY	2,750	2,300	3,100	3,100
0880	236,500	236,500	263,000	263,000	26,500
CLASS: 05	REV: STATE INTERGOVERNMENTAL	236,500	236,500	263,000	26,500
1100	24,000	24,000	0	0	-24,000
CLASS: 10	REV: FEDERAL	24,000	24,000	0	-24,000
1700	97,600	95,700	95,850	95,850	150
1701	44,650	42,400	45,300	45,300	2,900
1702	14,320	13,850	13,500	13,500	-350
1703	100	250	100	100	-150
1704	2,775	2,550	2,375	2,375	-175
1705	8,600	10,550	7,950	7,950	-2,600
CLASS: 13	REV: CHARGE FOR SERVICES	168,045	165,300	165,075	-225
1940	1,650	1,650	0	71,190	69,540
1943	13,600	3,500	65,500	65,500	62,000
1954	105,700	104,700	77,500	77,500	-27,200
CLASS: 19	REV: MISCELLANEOUS	120,950	109,850	143,000	104,340
2020	1,481,035	1,599,485	1,594,185	1,594,185	-5,300
CLASS: 20	REV: OTHER FINANCING SOURCES	1,481,035	1,599,485	1,594,185	-5,300
TYPE: R SUBTOTAL	2,033,280	2,137,435	2,168,360	2,239,550	102,115

LIBRARY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 60 LIBRARY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE						
SUBOBJ SUBOBJ TITLE						
3000	PERMANENT EMPLOYEES / ELECTED	1,764,436	1,887,268	1,981,835	1,874,029	-13,239
3001	TEMPORARY EMPLOYEES	36,965	36,965	42,000	0	-36,965
3005	TAHOE DIFFERENTIAL	16,800	16,800	15,600	15,600	-1,200
3006	BILINGUAL PAY	4,680	4,680	4,680	4,680	0
3020	RETIREMENT EMPLOYER SHARE	413,259	413,260	418,333	418,333	5,073
3022	MEDI CARE EMPLOYER SHARE	24,351	24,351	23,914	23,914	-437
3040	HEALTH INSURANCE EMPLOYER	427,272	427,272	416,380	416,380	-10,892
3042	LONG TERM DISABILITY EMPLOYER	4,672	4,672	4,611	4,611	-61
3043	DEFERRED COMPENSATION EMPLOYER	3,711	3,711	3,697	3,697	-14
3046	RETIREE HEALTH: DEFINED	39,702	39,702	39,615	39,615	-87
3060	WORKERS' COMPENSATION EMPLOYER	47,415	47,415	70,161	70,161	22,746
3080	FLEXIBLE BENEFITS	12,000	12,000	12,000	12,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	2,795,263	2,918,096	3,032,826	2,883,020	-35,076
4041	COUNTY PASS THRU TELEPHONE CHARGES	21,280	22,790	4,970	4,970	-17,820
4044	CABLE/INTERNET SERVICE	3,717	3,920	71,190	71,190	67,270
4080	HOUSEHOLD EXPENSE	200	0	0	0	0
4081	PAPER GOODS	1,725	1,975	1,750	1,750	-225
4085	REFUSE DISPOSAL	4,933	4,955	4,975	4,975	20
4086	JANITORIAL / CUSTODIAL SERVICES	23,462	22,757	29,520	29,520	6,763
4100	INSURANCE: PREMIUM	14,545	14,545	16,265	16,265	1,720
4140	MAINT: EQUIPMENT	18,000	18,250	17,750	17,750	-500
4141	MAINT: OFFICE EQUIPMENT	0	0	1,664	1,664	1,664
4144	MAINT: COMPUTER	59,914	58,449	59,759	59,759	1,310
4180	MAINT: BUILDING & IMPROVEMENTS	300	300	300	300	0
4220	MEMBERSHIPS	4,600	4,600	4,600	4,600	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,400	1,400	1,415	1,415	15
4260	OFFICE EXPENSE	36,000	35,700	32,300	32,300	-3,400
4261	POSTAGE	5,369	5,575	5,325	5,325	-250
4266	PRINTING / DUPLICATING SERVICES	3,602	8,500	4,500	4,500	-4,000
4267	ON-LINE SUBSCRIPTIONS	79,000	67,000	60,000	60,000	-7,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	31,868	31,600	39,840	39,840	8,240
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	2,625	3,000	1,200	1,200	-1,800
4400	PUBLICATION & LEGAL NOTICES	155	155	155	155	0
4420	RENT & LEASE: EQUIPMENT	12,200	12,700	9,600	9,600	-3,100
4421	RENT & LEASE: SECURITY SYSTEM	7,432	7,420	7,432	7,432	12
4440	RENT & LEASE: BUILDING &	51,735	51,735	52,800	52,800	1,065
4461	EQUIP: MINOR	9,600	14,000	68,500	68,500	54,500
4462	EQUIP: COMPUTER	37,150	17,000	1,250	1,250	-15,750
4500	SPECIAL DEPT EXPENSE	27,024	37,999	49,000	49,000	11,001
4501	SPECIAL PROJECTS	0	0	8,500	8,500	8,500
4503	STAFF DEVELOPMENT	2,800	2,800	1,800	1,800	-1,000

LIBRARY

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 60 LIBRARY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4508 SNOW REMOVAL	500	500	500	500	0
4516 LIBRARY: CIRCULATING LIBRARY BOOKS	95,850	95,850	103,000	103,000	7,150
4517 LIBRARY: AUDIO	26,750	26,750	24,250	24,250	-2,500
4518 LIBRARY: SUBSCRIPTIONS	18,925	19,525	19,125	19,125	-400
4519 LIBRARY: MICROFILM PURCHASE	3,210	3,225	3,225	3,225	0
4540 STAFF DEVELOPMENT (NOT 1099)	1,500	1,500	1,500	1,500	0
4542 LIBRARY: VIDEO	15,000	15,000	15,000	15,000	0
4600 TRANSPORTATION & TRAVEL	2,935	4,660	4,660	4,660	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	6,420	6,770	5,420	5,420	-1,350
4605 RENT & LEASE: VEHICLE	500	0	1,350	1,350	1,350
4606 FUEL PURCHASES	2,150	2,583	1,900	1,900	-683
4608 HOTEL ACCOMMODATIONS	1,325	0	0	0	0
4620 UTILITIES	139,755	143,600	140,100	140,100	-3,500
CLASS: 40 SERVICE & SUPPLIES	775,456	769,088	876,390	876,390	107,302
5300 INTERFND: SERVICE BETWEEN FUND	2,000	2,000	2,000	2,000	0
CLASS: 50 OTHER CHARGES	2,000	2,000	2,000	2,000	0
7210 INTRAFND: COLLECTIONS	2,800	2,500	2,500	2,500	0
7223 INTRAFND: MAIL SERVICE	13,857	13,857	14,088	14,088	231
7224 INTRAFND: STORES SUPPORT	3,100	3,100	3,159	3,159	59
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	15,110	3,100	3,100	3,100	0
CLASS: 72 INTRAFUND TRANSFERS	34,867	22,557	22,847	22,847	290
TYPE: E SUBTOTAL	3,607,586	3,711,741	3,934,063	3,784,257	72,516
FUND TYPE: 10 SUBTOTAL	1,574,306	1,574,306	1,765,703	1,544,707	-29,599

LIBRARY

Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
 DEPARTMENT: 60 LIBRARY

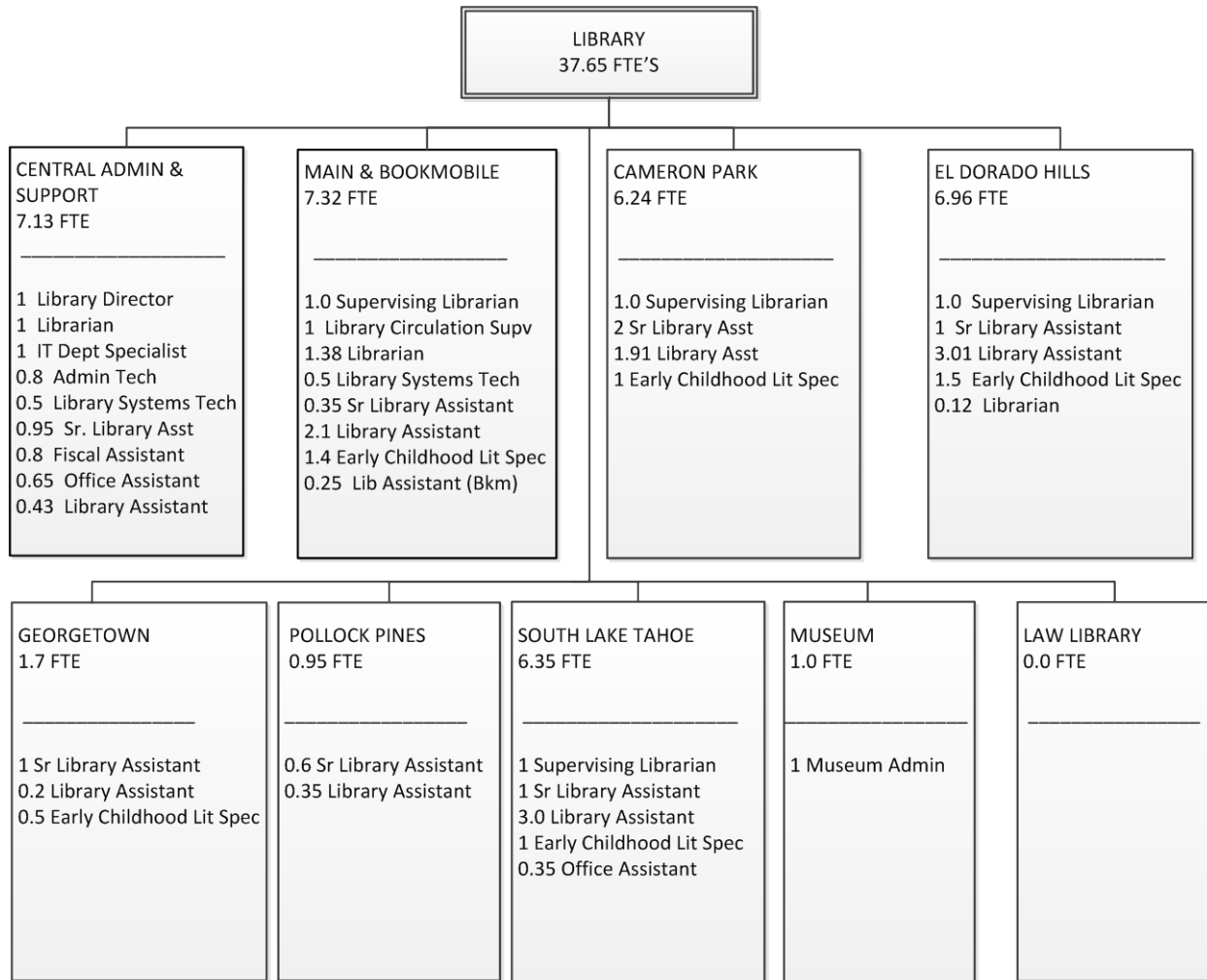
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0175 TAX: SPECIAL TAX	969,000	957,000	983,000	983,000	26,000
CLASS: 01 REV: TAXES	969,000	957,000	983,000	983,000	26,000
0360 PENALTY & COST DELINQUENT TAXES	6,400	6,000	8,800	8,800	2,800
CLASS: 03 REV: FINE, FORFEITURE &	6,400	6,000	8,800	8,800	2,800
0400 REV: INTEREST	3,400	2,500	4,200	4,200	1,700
CLASS: 04 REV: USE OF MONEY & PROPERTY	3,400	2,500	4,200	4,200	1,700
1310 SPECIAL ASSESSMENTS	249,085	248,085	240,185	240,185	-7,900
CLASS: 13 REV: CHARGE FOR SERVICES	249,085	248,085	240,185	240,185	-7,900
0001 FUND BALANCE	842,703	842,703	600,553	600,553	-242,150
CLASS: 22 FUND BALANCE	842,703	842,703	600,553	600,553	-242,150
TYPE: R SUBTOTAL	2,070,588	2,056,288	1,836,738	1,836,738	-219,550
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
7000 OPERATING TRANSFERS OUT	1,470,035	1,571,485	1,566,185	1,566,185	-5,300
CLASS: 70 OTHER FINANCING USES	1,470,035	1,571,485	1,566,185	1,566,185	-5,300
7700 APPROPRIATION FOR CONTINGENCIES	600,553	484,803	270,553	270,553	-214,250
CLASS: 77 APPROPRIATION FOR	600,553	484,803	270,553	270,553	-214,250
TYPE: E SUBTOTAL	2,070,588	2,056,288	1,836,738	1,836,738	-219,550
FUND TYPE: 12 SUBTOTAL	0	0	0	0	0
DEPARTMENT: 60 SUBTOTAL	1,574,306	1,574,306	1,765,703	1,544,707	-29,599

LIBRARY

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Director of Library Services	1.00	1.00	1.00	-
Administrative Technician	0.80	0.80	0.80	-
Custodian	0.05	-	-	(0.05)
Early Childhood Literacy Specialist	4.00	4.00	4.00	-
Fiscal Assistant I/II	0.80	0.80	0.80	-
IT Department Specialist	1.00	1.00	1.00	-
Librarian I/II	2.50	1.50	1.50	(1.00)
Library Assistant I/II	13.10	13.15	13.15	0.05
Library Circulation Supervisor	1.00	1.00	1.00	-
Library Systems Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant	1.50	1.50	1.50	-
Sr. Library Assistant	6.90	6.90	6.90	-
Supervising Librarian	3.00	4.00	4.00	1.00
Department Total	37.65	37.65	37.65	-

LIBRARY



VETERAN AFFAIRS

Mission

To assist veterans with any facet of their military experience and the administration of laws resulting from such service as well as to assist their dependents and survivors through entitlement assistance and successful litigation of claims to the U.S. Government.

Veteran's Affairs Financial Summary

	14/15 Actuals	15/16 Budget	16/17 Dept Requested	16/17 CAO Recommend	Change from Budget to Recommend	% Change
State	62,109	27,237	46,000	46,000	18,763	69%
Federal	1,440	3,093	1,164	1,164	(1,929)	-62%
Other Financing Sources	-	-	32,429	32,429	32,429	
Total Revenue	63,549	30,330	79,593	79,593	49,263	162%
Salaries and Benefits	338,142	395,257	467,891	451,035	55,778	14%
Services & Supplies	67,155	79,544	83,415	83,415	3,871	5%
Other Charges	1,050	-	-	-	-	
Intrafund Transfers	6,776	2,829	15,408	15,408	12,579	445%
Total Appropriations	413,123	477,630	566,714	549,858	72,228	15%
NCC	349,574	447,300	487,121	470,265	22,965	5%
FTE's	5	5	5	5	-	0%

Source of Funds

State Intergovernmental (\$46,000): State subvention funding is distributed to counties that establish and maintain a county veteran services officer on a pro rata basis under the California Military and Veterans Code § 972.1.

Federal Intergovernmental (\$1,164): The California Department of Veterans Affairs obtains federal matching funds to contribute toward the salaries and expenses of county veteran service officers on a pro rata basis for Medi-Cal related activities under CMVC § 972.5.

Other (\$32,429): Under CMVC § 972.2, the County receives revenue from special interest license plate fees which are deposited in a special revenue fund.

Net County Cost (\$470,265): The department is primarily funded with discretionary General Fund tax dollars.

These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$451,035): Primarily comprised of permanent salaries (\$269,101), health insurance (\$46,421), and retirement (\$61,301).

Services & Supplies (\$83,415): Primarily comprised of utilities (\$24,883), refuse disposal (\$6,761), rental & lease equipment (\$5,868), and janitorial services (\$5,880).

Intrafund Transfers (\$15,408): Intrafund transfers consist of charges from other departments for services such as network charges (\$4,391) and building maintenance (\$3,500).

VETERAN AFFAIRS

Staffing Trend

The proposed staff allocation, for FY 2016-17, remains at 5 FTEs. The department assigns 0.5 of a FTE for its Tahoe outreach.



VETERAN AFFAIRS

2016-17 Summary of Department Programs				
	Appropriations	Revenues	Net County Cost	Staffing
Veterans Affairs	549,858	79,593	470,265	5.00
<i>TOTAL</i>	<i>549,858</i>	<i>79,593</i>	<i>470,265</i>	<i>5.00</i>

Program Summaries

Veteran Affairs

Staff provides information, benefit counseling, application assistance, case management, intercession and appellate advocacy with any facet of State and Federal law providing for the relief and assistance of persons who served in the military as well as for their dependents and survivors. Assistance may include home loans, pension, compensation, insurance, medical and domiciliary care, education programs, work study, veterans preference, survivors benefits, military retirement benefits, and many others. This program also provides community based coordination and delivery of federal and state programs providing relief for chronically homeless veterans and their survivors caused by disability or death, as well as providing services that ensure the reassimilation of returning war veterans, the rehabilitation of wounded, and when necessary, limited coordination and assistance in the return and burial of the dead. Staff must be trained and knowledgeable in all aspects of Title 38 United States Code (U.S.C.), much of Title 10 U.S.C., the California Military and Veterans Code and changing legislation. Staff also provides administrative support to the Commission on Veterans Affairs, payment coordination associated with the Veterans Memorial Building and coordination between the County and the various veterans' organizations in the community.

Chief Administrative Office Recommendation

The Recommended Budget represents an overall increase of \$49,263 or 162% in revenues and an increase of \$72,228 or 15% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost has increased by \$22,965 or 5%. This represents a status quo budget.

The increase in revenues is primarily due to the use of Veteran License Plate special revenue of approximately \$32,400. The funds are being budgeted for part-time employee assistance for one-time projects and to renovate the reception area in the Placerville office to create another workstation.

The department anticipates an increase in state subvention revenue of approximately \$18,800. In the past, the initial state budget did not include increased levels of subvention funds. However, in the last few years increased levels of subvention funds were made available to the County later in the fiscal year. For FY 2016-17, the State has included the increased level of subvention funds in its budget, so the County has included the revenue.

The increase in appropriations is primarily related to onetime appropriations. First, the department has increased part-time funds due to a grant it received from the El Dorado County Veteran Affairs Commission to fund a part-time position for a veteran trainee and, as stated above, Veteran

VETERAN AFFAIRS

License Plate special revenue is being used to fund a part-time position to digitalize documents. Second, the department has budgeted \$15,000 for a retiring employee who is eligible for a payout due to vacation and sick time that was not used.

The Recorder-Clerk/Registrar of Voters continues to act as the department head for Veteran Affairs.

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 51 VETERAN AFFAIRS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0800 ST: VETERANS' AFFAIRS	42,808	27,237	46,000	46,000	18,763
CLASS: 05 REV: STATE INTERGOVERNMENTAL	42,808	27,237	46,000	46,000	18,763
1107 FED: MEDI CAL	1,800	3,093	1,164	1,164	-1,929
CLASS: 10 REV: FEDERAL	1,800	3,093	1,164	1,164	-1,929
2020 OPERATING TRANSFERS IN	0	0	32,429	32,429	32,429
CLASS: 20 REV: OTHER FINANCING SOURCES	0	0	32,429	32,429	32,429
TYPE: R SUBTOTAL	44,608	30,330	79,593	79,593	49,263

VETERAN AFFAIRS

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 51 VETERAN AFFAIRS

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	249,864	269,864	269,101	269,101	-763
3001	TEMPORARY EMPLOYEES	20,000	20,000	44,528	40,228	20,228
3004	OTHER COMPENSATION	0	0	27,556	15,000	15,000
3020	RETIREMENT EMPLOYER SHARE	59,747	59,747	61,301	61,301	1,554
3022	MEDI CARE EMPLOYER SHARE	3,915	3,915	3,902	3,902	-13
3040	HEALTH INSURANCE EMPLOYER	27,104	27,104	46,421	46,421	19,317
3042	LONG TERM DISABILITY EMPLOYER	676	676	673	673	-3
3046	RETIREE HEALTH: DEFINED	5,136	5,136	5,261	5,261	125
3060	WORKERS' COMPENSATION EMPLOYER	2,815	2,815	3,148	3,148	333
3080	FLEXIBLE BENEFITS	6,000	6,000	6,000	6,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	375,257	395,257	467,891	451,035	55,778
4040	TELEPHONE COMPANY VENDOR	500	500	0	0	-500
4041	COUNTY PASS THRU TELEPHONE CHARGES	600	100	1,239	1,239	1,139
4042	RADIO VENDOR PAYMENTS	600	0	0	0	0
4080	HOUSEHOLD EXPENSE	50	50	50	50	0
4085	REFUSE DISPOSAL	6,792	6,792	6,761	6,761	-31
4086	JANITORIAL / CUSTODIAL SERVICES	4,980	4,380	5,880	5,880	1,500
4100	INSURANCE: PREMIUM	5,504	5,504	5,835	5,835	331
4101	INSURANCE: ADDITIONAL LIABILITY	1,290	1,290	1,300	1,300	10
4140	MAINT: EQUIPMENT	186	0	186	186	186
4141	MAINT: OFFICE EQUIPMENT	100	100	0	0	-100
4143	MAINT: SERVICE CONTRACT	3,500	3,500	1,000	1,000	-2,500
4160	VEH MAINT: SERVICE CONTRACT	100	100	230	230	130
4163	VEH MAINT: INVENTORY	50	50	75	75	25
4180	MAINT: BUILDING & IMPROVEMENTS	50	0	200	200	200
4197	MAINTENANCE BUILDING: SUPPLIES	150	150	0	0	-150
4220	MEMBERSHIPS	1,132	1,132	2,000	2,000	868
4260	OFFICE EXPENSE	3,000	3,000	3,000	3,000	0
4261	POSTAGE	1,073	1,073	1,073	1,073	0
4262	SOFTWARE	900	900	0	0	-900
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	192	192	208	208	16
4264	BOOKS / MANUALS	1,080	1,080	430	430	-650
4266	PRINTING / DUPLICATING SERVICES	500	500	500	500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,916	2,916	6,024	6,024	3,108
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	300	300	200	200	-100
4335	EDC DEPT OR AGENCY EL DORADO	200	200	0	0	-200
4400	PUBLICATION & LEGAL NOTICES	350	350	350	350	0
4420	RENT & LEASE: EQUIPMENT	4,702	4,702	5,868	5,868	1,166
4461	EQUIP: MINOR	0	0	1,500	1,500	1,500
4462	EQUIP: COMPUTER	3,647	3,647	0	0	-3,647
4500	SPECIAL DEPT EXPENSE	1,373	1,373	0	0	-1,373

VETERAN AFFAIRS

Financial Information by Fund Type

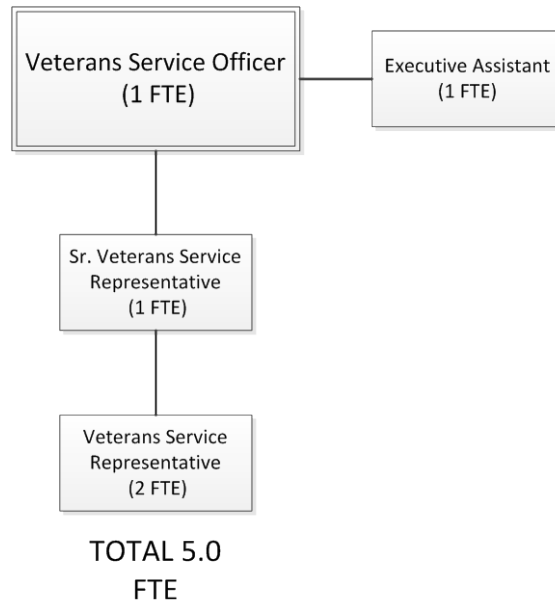
FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 51 VETERAN AFFAIRS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4529 SOFTWARE LICENSE	0	0	335	335	335
4540 STAFF DEVELOPMENT (NOT 1099)	1,300	1,300	1,600	1,600	300
4600 TRANSPORTATION & TRAVEL	3,637	3,637	3,062	3,062	-575
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	683	683	641	641	-42
4604 MILEAGE: VOLUNTEER PRIVATE AUTO	1,440	1,036	3,238	3,238	2,202
4605 RENT & LEASE: VEHICLE	1,939	1,939	2,197	2,197	258
4606 FUEL PURCHASES	1,050	1,050	1,050	1,050	0
4608 HOTEL ACCOMMODATIONS	2,000	2,000	2,500	2,500	500
4620 UTILITIES	24,018	24,018	24,883	24,883	865
CLASS: 40 SERVICE & SUPPLIES	81,884	79,544	83,415	83,415	3,871
7200 INTRAFUND TRANSFERS: ONLY GENERAL	25	25	0	0	-25
7223 INTRAFND: MAIL SERVICE	2,804	2,804	2,825	2,825	21
7227 INTRAFND: MAINFRAME SUPPORT	0	0	1,748	1,748	1,748
7229 INTRAFND: PC SUPPORT	0	0	1,800	1,800	1,800
7231 INTRAFND: IS PROGRAMMING SUPPORT	0	0	1,144	1,144	1,144
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	0	0	3,500	3,500	3,500
7234 INTRAFND: NETWORK SUPPORT	0	0	4,391	4,391	4,391
CLASS: 72 INTRAFUND TRANSFERS	2,829	2,829	15,408	15,408	12,579
TYPE: E SUBTOTAL	459,970	477,630	566,714	549,858	72,228
FUND TYPE: 10 SUBTOTAL	415,362	447,300	487,121	470,265	22,965
DEPARTMENT: 51 SUBTOTAL	415,362	447,300	487,121	470,265	22,965

VETERAN AFFAIRS

Personnel Allocation

Classification Title	2015-16 Adjusted Allocation	2015-16 Dept Request	2016-17 CAO Recm'd	Diff from Adjusted
Veterans Service Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Sr. Veterans Service Representative	1.00	1.00	1.00	-
Veterans Service Representative	2.00	2.00	2.00	-
Department Total	5.00	5.00	5.00	-



FIXED ASSETS

Recommended Budget Fixed Assets FY 2016-17

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<i>Fund Type 10: General Fund</i>					
<u>Auditor-Controller</u>					
	6040	1	Scanner	\$ 6,800	\$ 6,800
Auditor-Controller Total					\$ 6,800
<u>Chief Administrative Office</u>					
	6040	1	All Terrain Vehicle	\$ 35,000	\$ 35,000
Chief Administrative Office Total					\$ 35,000
<u>Health and Human Services Agency</u>					
Administration & Finance					
	6042	1	Scanner	\$ 8,500	\$ 8,500
	6040	1	Pod Buildout and Design	\$ 30,000	\$ 30,000
	6040	1	Security Equipment	\$ 5,000	\$ 5,000
Administration & Finance Total					\$ 43,500
Public Health					
	6040	2	Dog Box	\$ 30,000	\$ 60,000
Public Health Total					\$ 60,000
Health and Human Services Agency Total					\$ 103,500
<u>Information Technologies</u>					
	6042	7	VDI Infrastructure Blades	\$ 17,000	\$ 119,000
	6042	1	VDI Graphical Processing Unit	\$ 35,000	\$ 35,000
	6042	1	VDI Storage Expansion	\$ 35,000	\$ 35,000
	6042	4	Chassis Switch Stack	\$ 8,750	\$ 35,000
	6042	2	Blade Replacement	\$ 14,100	\$ 28,200
	6042	2	Routers	\$ 13,500	\$ 27,000
Information Technologies Total					\$ 279,200
<u>Recorder-Clerk / Registrar of Voters</u>					
	6040	1	Map Cabinet	\$ 12,000	\$ 12,000
Recorder-Clerk / Registrar of Voters Total					\$ 12,000
<u>Sheriff</u>					
	6040	1	Training Simulator	\$ 70,000	\$ 70,000
	6040	5	AI Rifles	\$ 6,000	\$ 30,000
	6040	1	Equipment Cover	\$ 25,000	\$ 25,000
	6040	1	Servers	\$ 100,000	\$ 100,000
	6040	1	Steamer	\$ 25,000	\$ 25,000
	6040	1	Metal Detector	\$ 6,500	\$ 6,500
	6040	1	Double Car Hauler	\$ 11,000	\$ 11,000
	6040	6	Mobile Radios	\$ 6,000	\$ 36,000
	6040	1	S.A.F.E. Boat	\$ 40,000	\$ 40,000
	6042	5	Domain Controllers	\$ 5,500	\$ 27,500
	6042	1	Firewall replacement and upgrade	\$ 140,000	\$ 140,000
	6042	3	VM replacement and upgrade	\$ 15,000	\$ 45,000
	6042	1	Camera System (SLT)	\$ 30,000	\$ 30,000
	6042	1	Camera System (PV)	\$ 40,000	\$ 40,000

FIXED ASSETS

Recommended Budget Fixed Assets FY 2016-17

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
Sheriff	6042	2	Jail Video Storage	\$ 45,000	\$ 90,000
(continued)	6042	1	Nible Server Mirror Unit	\$ 47,000	\$ 47,000
	6042	2	Data storage array	\$ 45,000	\$ 90,000
	6042	5	Live Scan Machines	\$ 29,400	\$ 147,000
	6045	1	Pickup Truck	\$ 38,000	\$ 38,000
	6045	1	Pickup Truck	\$ 47,000	\$ 47,000
Sheriff Total					\$ 1,085,000
Fund Type 10: General Fund Total					\$ 1,521,500
Fund Type 11: Special Revenue Funds					
Community Development Agency					
Transportation					
	6040	2	Radar Detection System	\$ 9,250	\$ 18,500
	6040	1	Camera Signal System	\$ 20,000	\$ 20,000
	6040	1	Rotary Snow Plow	\$ 530,721	\$ 530,721
	6040	1	Dump/Swap Loader Cab & Chassis	\$ 200,500	\$ 200,500
	6040	1	Tilt Bed Trailer	\$ 30,000	\$ 30,000
	6040	1	Utility Bed	\$ 21,000	\$ 21,000
	6040	1	Diesel Particulate Filter Cleaning Machinery	\$ 50,000	\$ 50,000
	6040	1	Replacement Diesel Particulate Filters	\$ 18,250	\$ 18,250
	6040	2	Radio Repeater	\$ 9,000	\$ 18,000
Community Development Agency Total					\$ 906,971
Health and Human Services Agency					
Human Services					
	6040	1	Double Stack Industrial Oven	\$ 16,000	\$ 16,000
	6040	1	Dual Temperature Refrigerator/Freezer	\$ 6,000	\$ 6,000
	6040	1	Convection steamer	\$ 21,300	\$ 21,300
Human Services Total					\$ 43,300
Behavioral Health					
	6040	2	Wellness Centers Appliance/Furniture	\$ 5,000	\$ 10,000
Behavioral Health Total					\$ 10,000
Public Health					
	6040	1	Lab Equipment	\$ 10,000	\$ 10,000
	6040	1	ePCR system	\$ 350,000	\$ 350,000
Public Health Total					\$ 360,000
Health and Human Services Agency Total					\$ 413,300
Fund Type 11: Special Revenue Funds Total					\$ 1,320,271

FIXED ASSETS

Recommended Budget Fixed Assets FY 2016-17

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<i>Fund Type 12: Special Revenue Funds: Districts</i>					
<u>Community Development Agency</u>					
Environmental Management					
	6040	1	Trailer	\$ 14,000	\$ 14,000
	6040	1	Smith Hazmat Elite	\$ 70,000	\$ 70,000
	6040	2	Dewatering Boxes	\$ 10,000	\$ 20,000
	6045	1	4WD Long-Bed Vehicle	\$ 35,000	\$ 35,000
	6045	1	4WD Long-Bed Vehicle	\$ 38,000	\$ 38,000
	Community Development Agency Total				\$ 177,000
<i>Fund Type 12: Special Revenue Funds: Districts Total</i>					\$ 177,000
<i>Fund Type 13: Capital Project Fund</i>					
<u>Chief Administrative Office</u>					
	6042		FENIX Project	\$	3,411,091
	Chief Administrative Office Total				\$ 3,411,091
<i>Fund Type 13: Capital Project Fund Total</i>					\$ 3,411,091
<i>Fund Type 32: Internal Service Fund</i>					
<u>Community Development Agency</u>					
Transportation					
	6045	34	Fleet Replacement Vehicles	\$	1,017,000
	Community Development Agency Total				\$ 1,017,000
<i>Fund Type 32: Internal Service Fund Total</i>					\$ 1,017,000
Grand Total					\$ 7,446,862

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
Agriculture				
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Ag Biologist/Standards Inspector I/II/Sr.	5.00	5.00	5.00	-
Ag Biology Technician (Limited Term thru 12/31/16)	2.00	2.00	2.00	-
Deputy Ag Commissioner	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
Total	12.00	12.00	12.00	-
Air Quality Management District *				
Air Pollution Control Officer	1.00	1.00	1.00	-
Air Quality Engineer	2.00	2.00	2.00	-
Air Quality Specialist I/II	2.00	2.00	2.00	-
Development Aide II	1.00	1.00	1.00	-
Sr, Department Analyst	-	1.00	-	-
Sr. Air Quality Specialist	1.00	1.00	1.00	-
<i>*AQMD Budget is adopted separately</i>				
Total	7.00	8.00	7.00	-
Assessor				
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser I/II/Sr	11.00	13.00	13.00	2.00
Assessment Technician I/II/Sr	7.80	7.80	7.80	-
Assistant Assessor	1.00	-	-	(1.00)
<i>Assistant Assessor - Valuation *</i>	-	1.00	1.00	1.00
<i>Assistant Assessor - System Support *</i>	-	1.00	1.00	1.00
Auditor-Appraiser/Senior Auditor-Appraiser	2.00	2.00	2.00	-
Cadastral Drafter	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coord	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	2.00	1.00	1.00	(1.00)
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
<i>* Proposed Classification Title</i>				
Total	35.80	37.80	37.80	2.00

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
Auditor-Controller				
Auditor-Controller	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accountant I/II	1.60	1.60	1.60	-
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	1.00	1.00	1.00	-
Administrative Technician	3.00	3.00	3.00	-
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Department Analyst I/II	3.00	3.00	3.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	5.00	5.00	5.00	-
Internal Auditor	1.00	1.00	1.00	-
Principal Financial Analyst	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Fiscal Assistant	1.00	1.00	1.00	-
Total	25.60	25.60	25.60	-
Board of Supervisors				
Supervisors	5.00	5.00	5.00	-
Clerk of the Board Of Supervisors	1.00	1.00	1.00	-
Deputy Clerk of the Board I/II	1.00	1.00	1.00	-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Sr. Office Assistant	-	1.00	-	-
Supervisor's Assistant	5.00	5.00	5.00	-
Total	13.00	14.00	13.00	-

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
Chief Administrative Office				
Chief Administrative Officer	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Administrative Technician	4.00	3.00	3.00	(1.00)
Assistant Chief Administrative Officer	1.00	1.00	1.00	-
Building and Grounds Superintendent	1.00	1.00	1.00	-
Building Maintenance Worker I/II/Sr	8.00	8.00	8.00	-
Building Maintenance Worker I/II/Sr - Limited Term	1.00	1.00	1.00	-
Building Operations Supervisor	2.00	3.00	3.00	1.00
Building Operations Technician	3.00	3.00	3.00	-
Buyer I/II	1.00	1.00	1.00	-
Capital Programs Manager	1.00	1.00	1.00	-
Chief Budget Officer	1.00	1.00	1.00	-
Chief Fiscal Officer - UM	1.00	1.00	1.00	-
Communications & Outreach Manager	-	1.00	1.00	1.00
Custodian	9.50	9.50	9.50	-
Custodian Supervisor	1.00	1.00	1.00	-
Department Analyst I/II	4.00	4.00	4.00	-
Economic & Business Relations Manager	1.00	1.00	1.00	-
Facilities Manager	1.00	1.00	1.00	-
Facilities Project Manager I/II	2.00	2.00	2.00	-
Facilities Project Manager I/II (Limited Term)	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	1.00	1.00	1.00	-
Grounds Maintenance Worker I/II	2.00	4.00	4.00	2.00
Highway Maintenance Worker I/II	-	1.00	1.00	1.00
Parks Manager	1.00	1.00	1.00	-
Principal Administrative Analyst	4.00	4.00	4.00	-
Procurement & Contracts Manager	1.00	1.00	1.00	-
River Recreation Supervisor	1.00	1.00	1.00	-
Service Operations Coordinator	1.00	1.00	1.00	-
Sr. Buyer	1.00	1.00	1.00	-
Sr. Custodian	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Engineering Technician (Limited Term)	1.00	-	-	(1.00)
Sr. Grounds Maintenance Worker	3.00	1.00	1.00	(2.00)
Sr. Office Assistant	0.50	1.50	1.50	1.00
Storekeeper I/II	2.00	2.00	2.00	-
Storekeeper/Courier	1.00	1.00	1.00	-
Supervisor Grounds Maintenance	1.00	-	-	(1.00)
Total	70.00	71.00	71.00	1.00

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
Child Support Services				
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	4.00	3.00	3.00	(1.00)
Child Support Attorney I-IV	3.00	3.00	3.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Program Manager	1.00	1.00	1.00	-
Child Support Specialist I/II	18.00	18.00	18.00	-
Child Support Specialist III	5.00	5.00	5.00	-
Child Support Supervisor	4.00	4.00	4.00	-
Deputy Director of Child Support Services	1.00	1.00	1.00	-
Fiscal Technician	1.00	1.00	1.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk I/II	5.00	5.00	5.00	-
Legal Clerk III	1.00	1.00	1.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Revenue Recovery Officer I/II	5.00	5.00	5.00	-
Sr Revenue Recovery Officer	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	2.00	2.00	2.00	-
Supervising Revenue Recovery Officer	1.00	1.00	1.00	-
Total	60.00	59.00	59.00	(1.00)
Community Development Agency				
Director of Community Development Agency	1.00	1.00	1.00	-
Accountant I/II	2.00	2.00	2.00	-
Administrative Secretary	2.00	2.00	2.00	-
Administrative Services Officer	5.00	5.00	5.00	-
Administrative Technician	11.80	11.80	11.80	-
Airport Operations Supervisor	1.00	1.00	1.00	-
Airport Technician I/II	2.00	2.00	2.00	-
Asst. Director of Administration and Finance	1.00	1.00	1.00	-
Asst. Director of Community Development	1.00	1.00	1.00	-
Assistant in Civil Engineering	12.00	12.00	12.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Assistant in Right of Way	1.00	-	-	(1.00)
Assistant/Associate Planner	6.00	7.00	7.00	1.00
Associate Civil Engineer	6.00	6.00	6.00	-
Associate Land Surveyor	2.00	2.00	2.00	-
Associate Right of Way Agent	1.00	1.00	1.00	-
Bridge Maintenance Supervisor	1.00	1.00	1.00	-
Bridge Maintenance Worker I/II/III	2.00	2.00	2.00	-
Building Inspector I/II/III	17.00	17.00	17.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Clerk of Planning Commission	1.00	1.00	1.00	-
Code Enforcement Officer I/II	1.00	2.00	2.00	1.00
Department Analyst I/II	9.00	9.00	9.00	-
Deputy Building Official	1.00	1.00	1.00	-
Deputy Director Dev Svcs/Building Official	1.00	1.00	1.00	-
Deputy Director Engineering	3.00	3.00	3.00	-
Deputy Director Environmental Mgmt	1.00	-	-	(1.00)
Deputy Director of Maint & Operations	1.00	1.00	1.00	-
Development Aide I/II	4.00	4.00	4.00	-
Development Services Division Director	1.00	1.00	1.00	-
Development Technician I/II	12.00	12.00	12.00	-

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
Disposal Site Supervisor	1.00	1.00	1.00	-
Engineering Technician	-	1.00	1.00	1.00
Environmental Management Program Manager	1.00	2.00	2.00	1.00
Environmental Health Specialist I/II/Sr	7.00	7.00	7.00	-
Environmental Management Division Director	1.00	1.00	1.00	-
Equipment Maintenance Supervisor	2.00	2.00	2.00	-
Equipment Mechanic I/II	10.00	10.00	10.00	-
Equipment Mechanic III	1.00	1.00	1.00	-
Equipment Superintendent	1.00	1.00	1.00	-
Executive Secretary	1.00	1.00	1.00	-
Fiscal Assistant I/II	3.00	1.00	1.00	(2.00)
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	2.00	3.00	3.00	1.00
Fleet Services Technician I/II	2.00	2.00	2.00	-
Geologist	1.00	1.00	1.00	-
Haz Mat/Recycling Specialist	2.00	2.00	2.00	-
Haz Mat/Recycling Technician	1.00	1.00	1.00	-
Highway Maintenance Supervisor	7.00	7.00	7.00	-
Highway Maintenance Worker I/II/III	37.00	36.00	36.00	(1.00)
Highway Maintenance Worker IV	5.00	5.00	5.00	-
Highway Superintendent	2.00	2.00	2.00	-
Office Assistant I/II	6.00	5.00	5.00	(1.00)
Office Services Supervisor	1.00	1.00	1.00	-
Operations Supervisor	1.00	1.00	1.00	-
Parts Technician	1.00	1.00	1.00	-
Principal Engineering Technician	5.00	5.00	5.00	-
Principal Planner	5.00	5.00	5.00	-
Right of Way Supervisor	1.00	1.00	1.00	-
Services Operations Coordinator	3.00	3.00	3.00	-
Solid Waste Technician	2.00	2.00	2.00	-
Sr. Accountant	1.00	1.00	1.00	-
Sr. Bridge Maintenance Worker	1.00	1.00	1.00	-
Sr. CADD Technician	3.00	3.00	3.00	-
Sr. Civil Engineer	12.00	12.00	12.00	-
Sr. Department Analyst	4.00	4.00	4.00	-
Sr. Development Aide	1.00	1.00	1.00	-
Sr. Development Technician	2.00	2.00	2.00	-
Sr. Engineering Technician	11.00	10.00	10.00	(1.00)
Sr. Equipment Mechanic	2.00	2.00	2.00	-
Sr. Fiscal Assistant	2.00	3.00	3.00	1.00
Sr. Fleet Services Technician	1.00	1.00	1.00	-
Sr. Highway Maintenance Worker	4.00	5.00	5.00	1.00
Sr. Office Assistant	2.50	3.50	3.50	1.00
Sr. Planner	4.00	4.00	4.00	-
Sr. Traffic Control Maintenance Worker	1.00	1.00	1.00	-
Supervising Accountant / Auditor	1.00	1.00	1.00	-
Supervising Civil Engineer	1.00	1.00	1.00	-
Supervising Code Enforcement Officer	1.00	1.00	1.00	-
Supervising Development Technician	1.00	1.00	1.00	-
Supervising Environmental Health Specialist	3.00	3.00	3.00	-
Supervising Waste Specialist	1.00	1.00	1.00	-
Traffic Control Maintenance Supervisor	1.00	1.00	1.00	-
Traffic Control Maintenance Worker I/II/III	5.00	5.00	5.00	-
Traffic Engineer	1.00	1.00	1.00	-
Traffic Operations Technician	1.00	1.00	1.00	-
Traffic Superintendent	1.00	1.00	1.00	-
Transportation Division Director	1.00	1.00	1.00	-
Transportation Planner	1.00	1.00	1.00	-
Vector Control Technician II (Limited Term)	2.00	2.00	2.00	-
Waste Management Technician I/II/III	2.00	2.00	2.00	-
Total	299.30	300.30	300.30	1.00

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
County Counsel				
County Counsel	1.00	1.00	1.00	-
Chief Assistant County Counsel	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	1.00	1.00	1.00	-
Principal Assistant County Counsel	1.00	1.00	1.00	-
Sr. Deputy County Counsel	3.00	3.00	3.00	-
Sr. Legal Secretary	3.00	3.00	3.00	-
Total	17.00	17.00	17.00	-
District Attorney				
District Attorney	1.00	1.00	1.00	-
Assistant District Attorney	1.00	2.00	2.00	1.00
Chief Assistant District Attorney	1.00	1.00	1.00	-
Chief Investigator (DA)	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy District Attorney I-IV	19.00	18.00	18.00	(1.00)
Fiscal Assistant I/II	1.00	1.00	1.00	-
Investigative Assistant	2.00	2.00	2.00	-
Investigator (D.A.)	13.00	13.00	13.00	-
Legal Office Assistant I/II	2.80	1.80	1.80	(1.00)
Legal Secretarial Services Supervisor	2.00	-	-	(2.00)
Legal Secretary I/II	5.00	1.00	1.00	(4.00)
Office Assistant I/II	0.80	0.80	0.80	-
Paralegal *	1.00	6.00	6.00	5.00
Program Manager I	1.00	1.00	1.00	-
Special Investigator - District Attorney	1.00	2.00	2.00	1.00
Supervising Investigator (DA)	1.00	2.00	2.00	1.00
Victim Witness Claims Specialist I/II	1.00	1.00	1.00	-
Victim Witness Program Coordinator	1.00	-	-	(1.00)
Victim Witness Program Specialist	3.00	4.00	4.00	1.00
Total	59.60	59.60	59.60	-
Health & Human Services Agency				
Director of Health & Human Services Agency	1.00	1.00	1.00	-
Accountant I/II	8.00	8.00	8.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	2.00	2.00	2.00	-
Administrative Technician	8.50	7.50	7.50	(1.00)
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	6.00	6.00	-
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	1.00	1.00	1.00	-
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	0.80	0.80	0.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Assistant Director of HHSA	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	2.00	7.00	7.00	5.00
Community Public Health Nurse Div Mgr	1.00	1.00	1.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	17.00	18.00	18.00	1.00
Deputy Director	4.00	5.00	5.00	1.00
Deputy Public Guardian I/II	7.00	7.00	7.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
	<i>(as of 5/17/16)</i>			
Eligibility Supervisor I	12.00	13.00	13.00	1.00
Eligibility Systems Specialist	4.00	4.00	4.00	-
Eligibility Worker I/II	70.00	74.00	69.00	(1.00)
Eligibility Worker III	19.00	19.00	19.00	-
Employment & Training Worker I/II	17.00	17.00	17.00	-
Employment & Training Worker III	5.50	5.50	5.50	-
Employment & Training Worker Supv	4.00	4.00	4.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Agency Medical Director	0.40	0.40	0.40	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	3.00	4.00	4.00	1.00
Epidemiologist I/II	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Fair Hearing Officer	1.00	1.00	1.00	-
Fiscal Assistant I/II	2.00	3.00	3.00	1.00
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	12.00	14.00	14.00	2.00
Food Services Aide	1.75	1.75	1.75	-
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	9.50	8.50	8.50	(1.00)
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	5.50	5.50	5.50	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	1.00	1.00	1.00	-
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk III	-	1.00	1.00	1.00
Manager of Mental Health Programs	3.00	3.00	3.00	-
Mealsite Coordinator	5.98	5.98	5.98	-
Medical Office Assistant I/II	11.00	11.00	11.00	-
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	6.35	6.35	6.35	-
Mental Health Clinical Nurse	1.00	1.00	1.00	-
Mental Health Clinician IA/IB/II	26.00	27.50	27.50	1.50
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	-	0.40	0.40	0.40
Mental Health Program Coordinator IA/IB/II	4.00	5.00	5.00	1.00
Mental Health Worker I/II	11.50	13.50	13.50	2.00
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.35	3.35	-
Office Assistant I/II	19.50	19.50	19.50	-
Office Assistant III	12.00	12.00	12.00	-
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II	2.00	1.00	1.00	(1.00)
Program Aide	7.55	7.55	7.55	-
Program Assistant	22.65	23.35	23.35	0.70
Program Coordinator	4.00	4.00	4.00	-
Program Manager	6.00	7.00	7.00	1.00
Program Manager I	3.00	3.00	3.00	-
Program Manager II	-	-	-	-
Program Manager - Protective Services	1.00	1.00	1.00	-

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
	<i>(as of 5/17/16)</i>			
Psychiatric Technician I/II	3.00	3.00	3.00	-
Psychiatrist I/II	1.00	1.00	1.00	-
Public Health Laboratory Director	1.00	1.00	1.00	-
Public Health Nurse I/II	9.40	14.40	14.40	5.00
Public Health Nurse Practitioner	2.00	1.80	1.80	(0.20)
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	2.00	2.00	-
Quality Improvement Coordinator	0.50	0.50	0.50	-
Registered Nurse	1.70	0.70	0.70	(1.00)
Screener	5.00	5.00	5.00	-
Secretary	1.00	1.00	1.00	-
Senior Citizens Attorney I/II/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	2.00	2.00	2.00	-
Services Support Assistant III	3.00	3.00	3.00	-
Social Services Aide	16.00	16.00	16.00	-
Social Services Program Manager	3.00	4.00	4.00	1.00
Social Services Supervisor II	11.00	11.00	11.00	-
Social Worker Clinician	1.00	1.00	1.00	-
Social Worker I/II	8.40	8.40	8.40	-
Social Worker III	20.40	20.40	20.40	-
Social Worker IV	28.40	29.40	29.40	1.00
Sr. Accountant	1.00	1.00	1.00	-
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	4.00	3.00	3.00	(1.00)
Sr. Fiscal Assistant	4.00	2.00	2.00	(2.00)
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Medical Office Assistant	2.00	1.00	1.00	(1.00)
Sr. Office Assistant	7.00	7.00	7.00	-
Staff Services Analyst I/II	9.00	9.00	9.00	-
Supervising Accountant/Auditor	5.00	5.00	5.00	-
Supervising Animal Control Officer	1.00	1.00	1.00	-
Supervising Deputy Public Guardian	1.00	1.00	1.00	-
Supervising Health Education Coordinator	4.00	5.00	5.00	1.00
Supervising Occupational/Physical Therapist	0.60	0.60	0.60	-
Supervising Public Health Nurse	3.00	4.00	4.00	1.00
Vocational Counselor	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
Total	579.64	604.04	599.04	19.40

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
Human Resources/Risk Management				
Director of Human Resources	1.00	1.00	1.00	-
Privacy Compliance Officer *	-	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	-
Human Resources Technician	3.50	4.00	4.00	0.50
Office Assistant I/II	1.00	1.00	1.00	-
Principal Human Resources Analyst	1.00	1.00	1.00	-
Risk Management Analyst	2.00	2.00	2.00	-
Risk Mangement Technician	1.00	1.00	1.00	-
Risk Manager	1.00	1.00	1.00	-
Sr. Human Resources Analyst	2.00	2.00	2.00	-
Sr. Risk Management Analyst	1.00	1.00	1.00	-
Training and Organizational Development Specialist**	1.00	1.00	1.00	-
<i>* Proposed Classification Title</i>				
<i>**Vacant/Unfunded</i>				
Total	15.50	17.00	17.00	1.50
Information Technologies				
Director of Information Technology *	1.00	1.00	1.00	-
Assistant Director of Information Technology	1.00	1.00	1.00	-
Deputy Director of Information Technology	2.00	2.00	2.00	-
IT Analyst Tr/I/II - App/Web Dev/Support	4.00	5.00	5.00	1.00
IT Analyst Tr/I/II - Networking	2.00	2.00	2.00	-
IT Analyst Tr/I/II - Office Systems	4.00	5.00	5.00	1.00
IT Analyst Tr/I/II - Operating Systems	2.00	1.00	1.00	(1.00)
IT Analyst Tr/I/II - Server Admin	3.00	3.00	3.00	-
Information Technology Department Coordinator	2.00	2.00	2.00	-
Information Technology Department Specialist	1.00	-	-	(1.00)
Information Technology Technician Trainee/I/II/Sr.	3.00	3.00	3.00	-
Program Manager (Limited Term)	1.00	1.00	1.00	-
Sr. Department System Analyst	1.00	1.00	1.00	-
Sr. IT Analyst - App/Web Dev/Supt	3.00	3.00	3.00	-
Sr IT Analyst - Office Systems	1.00	2.00	2.00	1.00
Sr IT Analyst - Operating Systems	1.00	1.00	1.00	-
Sr IT Analyst - Server Admin	1.00	1.00	1.00	-
Sr. IT Department Coordinator	2.00	1.00	1.00	(1.00)
Sr. Office Assistant	0.50	0.50	0.50	-
Storekeeper II	0.50	0.50	0.50	-
Supervising Information Technology Analyst I/II	3.00	3.00	3.00	-
System Support Specialist I/II	1.00	1.00	1.00	-
Telecommunications Technician I/II	1.00	1.00	1.00	-
<i>* Vacant / Unfunded</i>				
Total	41.00	41.00	41.00	-

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
Library				
Director of Library Services	1.00	1.00	1.00	-
Administrative Technician	0.80	0.80	0.80	-
Custodian	0.05	-	-	(0.05)
Early Childhood Literacy Specialist	4.00	4.00	4.00	-
Fiscal Assistant I/II	0.80	0.80	0.80	-
IT Department Specialist	1.00	1.00	1.00	-
Librarian I/II	2.50	1.50	1.50	(1.00)
Library Assistant I/II	13.10	13.15	13.15	0.05
Library Circulation Supervisor	1.00	1.00	1.00	-
Library Systems Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant	1.50	1.50	1.50	-
Sr. Library Assistant	6.90	6.90	6.90	-
Supervising Librarian	3.00	4.00	4.00	1.00
Total	37.65	37.65	37.65	-
Probation				
Chief Probation Officer	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Administrative Secretary	2.00	2.00	2.00	-
Administrative Services Officer	-	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	-
Assistant Superintendant - Institutions	2.00	2.00	2.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Correctional Cook	4.00	4.00	4.00	-
Correctional Food Services Supervisor	2.00	2.00	2.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy Chief Probation Officer	4.00	4.00	4.00	-
Deputy Probation Officer I/II	32.00	31.00	31.00	(1.00)
Deputy Probation Officer I/II - Limited Term	1.00	1.00	1.00	-
Deputy Probation Officer I/II - Institutions	31.00	30.00	30.00	(1.00)
Fiscal Assistant	-	0.50	0.50	0.50
Fiscal Technician	2.00	2.00	2.00	-
Legal Office Assistant I/II	1.50	1.00	1.00	(0.50)
Legal Secretarial Services Supervisor	2.00	2.00	2.00	-
Legal Secretary I/II	2.00	3.00	3.00	1.00
Mental Health Program Coordinator II	1.00	1.00	1.00	-
Probation Assistant*	-	1.00	1.00	1.00
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Deputy Probation Officer	10.00	10.00	10.00	-
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
Sr. IT Department Coordinator	1.00	1.00	1.00	-
Sr. Legal Secretary	3.50	3.50	3.50	-
Sr. Office Assistant	1.00	-	-	(1.00)
Supervising Deputy Probation Officer	8.00	8.00	8.00	-
Supervising Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
Total	132.00	132.00	132.00	-

*Proposed Classification Title

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
Public Defender				
Public Defender	1.00	1.00	1.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Assistant Public Defender	1.00	1.00	1.00	-
Chief Assistant Public Defender	1.00	1.00	1.00	-
Deputy Public Defender II-IV	11.00	11.00	11.00	-
Investigative Assistant	1.00	1.00	1.00	-
Investigator (Public Defender)	2.00	2.00	2.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Legal Secretary I/II	3.00	3.00	3.00	-
Sr. Investigator	1.00	1.00	1.00	-
Total	23.00	23.00	23.00	-
Recorder-Clerk / Elections				
<u>Recorder-Clerk</u>				
County Recorder/Clerk	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Microfilm/Imaging Technician I/II	2.00	2.00	2.00	-
Recordable Document Examiner/Indexer I/II	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recordable Document Examiner/Indexer	2.00	2.00	2.00	-
Division Total	16.00	16.00	16.00	-
<u>Elections</u>				
Administrative Technician	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	2.50	2.50	2.50	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
Division Total	7.50	7.50	7.50	-
Department Total	23.50	23.50	23.50	-
Sheriff				
Sheriff	1.00	1.00	1.00	-
Undersheriff	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Assistant Public Administrator	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Services Officer	5.00	5.00	5.00	-
Correctional Cook	6.00	7.00	6.00	-
Correctional Food Services Coordinator	1.00	1.00	1.00	-
Correctional Lieutenant	2.00	2.00	2.00	-
Correctional Officer I/II	85.00	87.00	85.00	-
Correctional Sergeant	11.00	11.00	11.00	-
Crime Analyst	1.00	1.00	1.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Department Systems Analyst	5.00	4.00	5.00	-
Deputy Sheriff I/II	131.00	132.00	131.00	-
Detention Aide	4.00	4.00	4.00	-
Executive Secretary - Law & Justice	1.00	1.00	1.00	-
Human Resource Technician	1.00	1.00	1.00	-
Property/Evidence Technician	3.00	3.00	3.00	-
Public Safety Dispatcher I/II	15.00	15.00	15.00	-
Radio Maintenance Technician	2.00	2.00	2.00	-
Sheriff's Captain	3.00	3.00	3.00	-
Sheriff's Communication Manager	1.00	1.00	1.00	-

**Authorized Personnel Allocation
2016/17 Recommended Budget**

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2015-16 Adjusted Allocation	2016-17 Dept Request	2016-17 CAO Recmd	
<i>(as of 5/17/16)</i>				
Sheriff's Fiscal Technician	4.00	4.00	4.00	-
Sheriff's Lieutenant	7.00	7.00	7.00	-
Sheriff's Records Supervisor	1.00	1.00	1.00	-
Sheriff's Security Officer	10.00	10.00	10.00	-
Sheriff's Sergeant	24.00	24.00	24.00	-
Sheriff's Support Services Manager	1.00	1.00	1.00	-
Sheriff's Technician I/II	25.00	25.00	25.00	-
Sheriff's Training Coordinator	1.00	1.00	1.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Public Safety Dispatcher	5.00	5.00	5.00	-
Sr. Sheriff's Technician	5.00	5.00	5.00	-
Supervising Information Technology Analyst	-	1.00	-	-
Supervising Property Evidence Technician	1.00	1.00	1.00	-
Supervising Public Safety Dispatcher	4.00	4.00	4.00	-
Total	374.00	378.00	374.00	-
Surveyor				
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Deputy Surveyor	1.00	1.00	1.00	-
GIS Analyst I/II	5.00	5.00	5.00	-
Manager of GIS	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Sr. GIS Analyst	1.00	1.00	1.00	-
Surveyor's Technician I/II	1.00	1.00	1.00	-
Total	12.00	12.00	12.00	-
Treasurer-Tax Collector				
Treasurer-Tax Collector	1.00	1.00	1.00	-
Accountant I/II	1.00	2.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager	2.00	2.00	2.00	-
Administrative Technician	-	1.00	1.00	1.00
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Executive Secretary	1.00	-	-	(1.00)
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	6.00	6.00	6.00	-
Information Technology Departmental Specialist	1.00	1.00	1.00	-
Sr. Accountant *	1.00	1.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Supervising Accountant Auditor	-	1.00	-	-
Treasury Quantitative Specialist	1.00	1.00	1.00	-
Total	20.00	22.00	20.00	-
* Limited term position for FENIX project. Unfunded in FY16-17				
Veteran Affairs				
Veterans Service Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Sr. Veterans Service Representative	1.00	1.00	1.00	-
Veterans Service Representative	2.00	2.00	2.00	-
Total	5.00	5.00	5.00	-
GRAND TOTAL	1,862.59	1,899.49	1,886.49	23.90

Glossary of Terms

Terms

ADOPTED BUDGET

Approved legal spending plan for a fiscal year, which for El Dorado County must be approved by the Board of Supervisors by October 2 of each year

APPROPRIATION

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes (an appropriation usually is time limited and must be expended or obligated before that deadline)

ASSESSED VALUATION

A valuation set upon real estate or other property by a government as a basis for levying property taxes

AUDIT

An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results

AUTHORIZED POSITIONS

The number of permanent full-time and permanent part-time positions authorized by the Board of Supervisors (excludes extra-help), which represents the maximum number of permanent positions that may be filled at any one time

AVAILABLE FUND BALANCE

The amounts of fund balance available to finance the budget after deducting carryover encumbrances and reserves

BASIS OF BUDGETING

El Dorado County budgets using a modified-accrual form of accounting

BUDGET

The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for a given period of time, usually one year

CAPITAL PROJECTS

The County's acquisitions, additions, and improvements to fixed assets; e.g., buildings, building improvements, and land purchases

CONTINGENCIES

A budgetary provision representing that portion of the financing requirement set aside to meet unforeseen expenditure requirements

CORE FUNCTION

A group of related programs and activities aimed at accomplishing a major service, or line of business, for which a government entity is responsible

COUNTY FUNDS

Operating or governmental funds of the County that account for expenditures and revenues in accordance with the funds' purpose. Operating funds of the County and Board-governed special districts are accounted for in the County Budget

COUNTYWIDE GOALS

Community and organizational goals derived from the County's mission statement and approved by the Board of Supervisors to identify the most important priorities for the County

DEPARTMENT

An organizational device used by County management to group programs of a like nature under the direction of an elected or appointed County official

ENCUMBRANCE

An obligation in the form of a purchase order, contract or other commitment that is chargeable to an appropriation and for which part of the appropriation is reserved. In some cases encumbrances are carried over into succeeding fiscal years.

EXPENDITURE

Decreases in net financial resources, which include current operating expenses that require the current or future use of net current assets, debt service and capital outlays

EXTRA HELP

Temporary employees of the County who are not included in the Salary Ordinance and do not receive benefits (i.e., medical, dental, life insurance and paid vacation time)

FINAL BUDGET

Adopted budget adjusted by all revisions throughout the fiscal year as of June 30.

FISCAL YEAR

Twelve-month period for which a budget is prepared, which for El Dorado County is July 1 through June 30

FIXED ASSET

An asset of long-term character such as land, buildings and equipment exceeding a \$5,000 unit value

FULL-TIME EQUIVALENT

This represents the budgeted number of full-time equivalent staffing. A full-time equivalent position is equal to 2,080 or 1,950 hours a year (40/37.5 hours/week x 52 weeks). For example: two half-time positions at 20 hours per week equal 1.0 FTE and a position allocated for 32 hours per week in a 40- hour job class equals 0.8 FTE.

FUNCTIONAL AREA

A categorizing of departments and services by general purpose, including Health and Human Services, Public Safety, Administration and Finance; Community Development and Public Works; and Community Services

FUND

An independent fiscal and accounting entity with a self-balancing set of asset, liability, and (usually) budgetary accounts

FUND BALANCE

The excess of assets and estimated revenues of a fund over its liability and appropriations at the end of a fiscal year. A portion of this balance may be available to finance the next fiscal year's budget

GENERAL FUND

The major countywide fund that directly funds unreimbursed costs of most programs and departments in County government

GRANT

A contribution from one governmental unit to another, usually made for a specific purpose and time period

INTERFUND REIMBURSEMENTS

Payment received for services rendered to departments in other funds

INTERNAL SERVICE CHARGE

Annual budgetary charges from servicing departments (such as Information Services, Auditor-Controller, Human Resources), reimbursing costs incurred in the provision of internal County services to the departments receiving the services. For servicing organizations, the reimbursement is reflected as Intra-Fund Transfers offsetting their Gross Appropriation (from General Fund departments) or as Revenue (from non-General Fund departments). Services provided by these departments include computer support, telephone services and insurance.

INTRA-FUND CHARGES

A transfer of costs to the operating units within the same fund

MISSION

A clear, concise statement of purpose for the entire organization that focuses on the broad, yet distinct outcomes/results the organization achieves for its customers
Glossary of Terms and Acronyms

MODIFIED ACCRUAL

The modified accrual basis of accounting is used by all Governmental Funds. Revenues are recognized in the accounting period in which they become available and measurable. The primary revenue sources susceptible to (modified) accrual are property taxes, sales tax, inter-governmental revenues, rent, investment income and charges for services. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. One exception to this general rule is that principal and interest on general long-term debt is recognized when due. El Dorado County uses the modified accrual basis for budgeting in governmental funds and full accrual in proprietary funds; i.e. budgets are not constructed on a cash basis of accounting.

NET COUNTY COST Total requirements less total sources. This figure represents the part of a budget unit's appropriation that is financed by general purpose revenues, such as property taxes, sales taxes and interest earnings.

NON-DEPARTMENTAL Expenses, revenues, services, programs or resources that cannot be specifically tied to a single department

ONE-TIME EXPENDITURES

Used to describe and differentiate non-recurring expenditures from routine ongoing costs within a given budget. Typically, fixed assets are one-time expenditures. This category may also include single-year appropriations for special purposes

OTHER CHARGES A payment to an agency, institution or person outside the County government. Example: 'Aid to Indigents'

PROGRAM

A defined set of activities that have a common purpose, intended result or target population

RECOMMENDED BUDGET

The working document of departmental requests and County Administrator's Office recommendations for revenues and expenditures for the upcoming fiscal year.

PROPOSITION 13

An initiative amendment to the California Constitution passed in June 1978. Tax rates on secured property are restricted to no more than 1% of "full cash value." Proposition 13 also defines assessed value and requires a two-thirds vote to change existing or levy new taxes.

PROPOSITION 172

Proposition 172 was passed in November 1993. It established a ½¢ sales tax whose proceeds are used to fund eligible public safety activities.

REAL PROPERTY

Land and the structures attached to it.

RECOMMENDED BUDGET

The working document of departmental requests and County Administrator's Office recommendations for revenues and expenditures for the upcoming fiscal year.

RESERVE

An amount in a fund used to meet certain cash requirements, emergency expenditures, or future defined requirements. A reserve is not an appropriation and there is no limitation on the amount of reserve that can be established.

REVENUE

Funds received to finance ongoing county governmental services

SECURED ROLL

Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor

SECURED TAXES

Taxes levied on real properties in the county which are "secured" by liens on the properties

SPECIAL DISTRICT

A unit of local government generally organized to perform a single function such as street lighting, waterworks, landscape maintenance, and fire departments. Special

districts are governed either by the Board of Supervisors or locally elected or appointed boards, and their operations are accounted for in separate funds

SPECIAL FUNDS

Funds used to account for proceeds from specific revenue sources that are legally restricted as to how the revenues may be spent

STRATEGIC PLAN

Sets forth the purpose, goals, plans, and performance expectations for an organization for a certain period of time

SUPPLEMENTAL TAX ROLL

The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

TAX LEVY The amount of tax dollars billed to taxpayers based on the imposition of the tax rate on the assessed valuation

UNALLOCATED REVENUES

Revenues which are for general purposes. Also known as discretionary, unrestricted, or local-purpose revenues.

UNFUNDED POSITION

A vacant, allocated position for which funding is not included in the budget.

UNINCORPORATED

The areas of the county outside city limits. Some county services are provided only in unincorporated areas or within area cities only on a cost-reimbursement basis. Example: Sheriffs patrol and building inspection.

UNSECURED TAX

A tax on properties such as office furniture, equipment and boats that are not affixed to property

VISION STATEMENT Serves to inspire action by describing what the future would look like if the organization were successful in achieving its stated mission and goals

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