



# County of El Dorado

330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
www.edcgov.us/bos

## Minutes - Draft Board of Supervisors

*Norma Santiago, Chair, District V*  
*Ray Nutting, First Vice Chair, District II*  
*Brian K. Veerkamp, Second Vice Chair, District III*  
*Ron Mikulaco, District I*  
*Ron Briggs, District IV*

*James S. Mitrisin, Clerk of the Board of Supervisors*  
*Terri Daly, Chief Administrative Officer Edward Knapp, County Counsel*

---

Tuesday, April 1, 2014

8:00 AM

Board of Supervisors Meeting Room

---

### Vision Statement

**"El Dorado County will remain the leader in supporting our safe, healthy, and vibrant communities, wisely managing our natural resources, and preserving our local heritage."**

BOARD MEETING ROOM EQUIPPED WITH AN AUDIO INDUCTION LOOP ASSISTIVE LISTENING SYSTEM.

Live Web Streaming of the Board of Supervisors Meetings, Agendas, Supplemental Materials and Minutes of the Board of Supervisors are available on the internet at: <http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us).

Public Testimony will be received on each agenda item listed under Department Matters as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93) Except with the consent of the Board, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Board for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Board for a point of clarification or question by the Board. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

**8:00 A.M. - CALLED TO ORDER AND RECESSED TO CLOSED SESSIONS**

**Present:** 4 - Supervisor Santiago, Supervisor Mikulaco, Supervisor Veerkamp and Supervisor Nutting

**Absent:** 1 - Supervisor Briggs

**9:03 A.M. - RECONVENED TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Present:** 5 - Supervisor Briggs, Supervisor Santiago, Supervisor Mikulaco, Supervisor Veerkamp and Supervisor Nutting

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG**

**Pastor Frank Gates of the Cold Springs Community Church gave the Invocation.**

**Supervisor Nutting led the Pledge of Allegiance to the Flag.**

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

**APPROVAL OF CONSENT CALENDAR 1**

*Public Comment: K. Payne*

**A motion was made by Supervisor Veerkamp, seconded by Supervisor Briggs to Adopt the Agenda and Approve Consent Calendar 1 with the following changes:**

**Pull item 1.**

**Move item 17 to Consent Calendar 1 and Continue to April 15, 2014.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

**APPROVAL OF CONSENT CALENDAR 2**

**A motion was made by Supervisor Mikulaco, seconded by Supervisor Veerkamp to Approve Consent Calendar 2 with no changes.**

**Yes:** 4 - Briggs, Santiago, Mikulaco and Veerkamp

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item with Department Matters. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**OPEN FORUM**

**14-0519            CAO UPDATE**

**CONSENT CALENDAR 1**

1. **13-0318** Chief Administrative Office, Procurement and Contracts Division on behalf of the Chief Technology Officer, Auditor-Controller, Information Technology Steering Committee, Information Technology Investment Team, and the Chief Administrative Officer, recommending the Board approve the continuation of perpetual Agreement No. 529-S1311 with Tyler Technologies to furnish, deliver, install, and implement the County's Enterprise Resource Planning System for the Fiscal Year 2014-2015.

**FUNDING:** Designation for Capital Projects.

**A motion was made by Supervisor Briggs, seconded by Supervisor Nutting to Approve this matter.**

**Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

2. **14-0369** Chief Administrative Office, Procurement and Contracts on behalf of Community Development Agency - Transportation Division, recommending the Board consider the following:
- 1) Award Bid No. 14-760-052 for the purchase of one (1) Aerial Bucket Truck to the sole qualified bidder, Altec Industries, Inc. of Creedmoor, NC; and
  - 2) Authorize the Purchasing Agent to issue a purchase order in the amount of \$133,122 plus applicable taxes and fees (estimated at \$9,996.40).

**FUNDING:** Road Fund Discretionary.

**This matter was Approved on Consent Calendar 1.**

3. **14-0439** Chief Administrative Office recommending the Board adopt Resolution **027-2014** agreeing to the exchange of property tax increment for the annexation of one parcel (APN 319-220-57) to the El Dorado Irrigation District, Local Agency Formation Commission Project No. 2014-02, to obtain water and wastewater services to support a 350-student, K-8 Charter School Facility for the California Montessori Project.

**Resolution 027-2014 was Adopted upon Approval of Consent Calendar 1.**

4. **14-0449** Chief Administrative Office recommending the Board adopt Resolution **028-2014** agreeing to the exchange of property tax increment for the annexation of one parcel (APN 126-100-24) into the El Dorado Irrigation District and the El Dorado Hills County Water District (EDH Fire) to provide water and fire prevention services to the proposed subdivision. Local Agency Formation Commission Project No. 2014-01.

**Resolution 028-2014 was Adopted upon Approval of Consent Calendar 1.**

5. 14-0394 Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the procedures outlined in the County's Purchasing Ordinance, Chapter 3.12 and Section 3.12.220 thereof.
- This matter was Approved on Consent Calendar 1.**
6. 14-0502 Clerk of the Board recommending the Board make the following appointment to the Commission on Aging:  
Commission on Aging  
Appoint Ronald B. Zehren, District 5 Member, Term Expiration 01/05/2015 (Filling the vacant position)
- This matter was Approved on Consent Calendar 1.**
7. 11-0758 Health and Human Services Agency, Public Health Division, recommending the Board receive and file the California Tahoe Emergency Services Operations Authority Annual Financial Reports for Fiscal Year 2012-13. (Refer 2/11/14, Item 13)
- FUNDING:** Fee-for-service, local tax revenue to County Service Area No. 3.
- This matter was Approved on Consent Calendar 1.**
8. 14-0424 Sheriff's Office recommending the Board approve and authorize the Chair to sign Lease Agreement No. 494-L411 with Mark and Irene Smith, for 320 square feet of improved office space, together with the use of the common parking areas with the tenants of the building, located at 6101 Front Street, Suite 4, Georgetown, CA 95634, in the Buffalo Hill Center in Georgetown, for a deputy substation. Rent payments shall be in the amount of \$1 annually, for the term commencing 4/1/2014 and ending 3/31/2019, with the option for three (3) additional two (2) year terms after the 3/31/2019 expiration date.
- FUNDING:** General Fund.
- This matter was Approved on Consent Calendar 1.**
9. 14-0500 Supervisor Santiago requesting the Board approve her participation at the California State Association of Counties Legislative Conference May 14th and 15th, 2014, with funding in the amount of approximately \$600 from the Clerk of the Board's Budget.
- This matter was Approved on Consent Calendar 1.**

**CONSENT CALENDAR 2 (Supervisor Nutting did not participate)**

- 10.    **14-0498**           Clerk of the Board recommending the Board approve the Minutes from the special meeting of the Board of Supervisors on March 24, 2014 and the regular meeting of the Board of Supervisors on March 25, 2014.

**This matter was Approved on Consent Calendar 2.**

- 11.    **14-0353**           Health and Human Services Agency, Mental Health Division, recommending the Board consider the following:
  - 1) Approve and authorize the Chair to sign Amendment I to Agreement for Services 203-S1410 with A Helping Hand Homecare, LLC, for the provision of in-home supportive services for the Health and Human Services Agency’s Community Services and Mental Health Divisions, extending the current term of November 22, 2013 through November 21, 2014 to end November 21, 2016, and increasing the maximum obligation to \$362,000 for the term; and
  - 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to the above noted Agreement, including amendments thereto, contingent upon approval by County Counsel and Risk Management that do not affect the maximum dollar amount or the term.

**FUNDING:** State and Federal funding.

**This matter was Approved on Consent Calendar 2.**

**END CONSENT CALENDAR**

**10:00 A.M. - TIME ALLOCATION**

**A Pony Rider from the California Division of the National Pony Express will arrive by horse at 10:00 a.m., at the foot bridge between Buildings A and B (360 Fair Lane, Placerville) for a "special delivery" to the Board of Supervisors.**

12. 14-0417 Supervisor Nutting recommending the Board receive a "special delivery" from the California Division of the National Pony Express in recognition of the 154th anniversary of the Pony Express on April 3, 2014; and request the Chair present Resolution **029-2014** to the Pony Rider in honor of this special event.
- A motion was made by Supervisor Briggs, seconded by Supervisor Veerkamp to Approve this matter and Adopt Resolution 029-2014.**  
**Supervisor Santiago read the Resolution.**
- Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting
13. 11-0329 Supervisor Santiago recommending the Board:
- 1) Receive a presentation provided by William E. Schultz, County of El Dorado Recorder-Clerk, Registrar of Voters and Veterans Affairs Director, regarding autism and autism spectrum disorders; and,
  - 2) Adopt a Proclamation recognizing April 2014 as "Autism Recognition Month" in the County of El Dorado. (Est. Time: 10 Min.)
- A motion was made by Supervisor Briggs, seconded by Supervisor Nutting to Approve this matter.**  
**Supervisor Santiago read the proclamation.**
- Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting
14. 14-0497 Supervisor Santiago requesting the Board:
- 1) Approve and authorize the Chair to sign a Proclamation recognizing April, 2014, as World Wide Parkinson's Awareness Month; and
  - 2) Receive a presentation by Marianne Oliphant, representing the Parkinson's Association of Northern California. (Est. Time: 5 Min.)
- A motion was made by Supervisor Santiago, seconded by Supervisor Briggs to Approve this matter.**  
**Supervisor Santiago read the proclamation.**
- Yes:** 5 - Briggs, Santiago, Mikulaco, Veerkamp and Nutting

**DEPARTMENT MATTERS 1**

15. 11-1429 Acting as the Board of Directors for the El Dorado County Air Quality Management District:

Air Quality Management District (AQMD) recommending the Board of Directors consider the following:

- 1) Receive a presentation on AB 2766 grant proposals;
- 2) Select projects for award;
- 3) Approve and authorize the Chair to sign funding agreements for selected projects pending approval of Air Pollution Control Officer (APCO), County Counsel and Risk Management;
- 4) Authorize the AQMD to utilize remaining AB 2766 funds to implement motor vehicle emission reduction incentive program (aka "Drive Clean! Incentive Program"); and
- 5) Authorize the APCO, or designee, to execute amendments and related documents to the funding agreements, contingent upon approval by County Counsel and Risk Management, which do not increase the funding amounts. (Est. Time: 20 Min.)

**FUNDING:** California Department of Motor Vehicles AB 2766 Subvention Funds.

*Public Comment: K. Payne, L. Brent-Bumb*

**A motion was made by Supervisor Briggs, seconded by Supervisor Veerkamp to Approve this matter.**

**Yes:** 4 - Briggs, Santiago, Veerkamp and Nutting

**Noes:** 1 - Mikulaco

16. 14-0438 Presentation by Laura Roth, Director of the Department of Child Support Services, providing information about a new partnership with Ventura County for call center service and an update on the accomplishments of Child Support Services and Revenue Recovery.

*Public Comment: K. Payne*

**Received and Filed.**



17.     **14-0108**           Chief Administrative Office, Parks Division, recommending the Board recognize that since the acceptance of the Rubicon Trail Easement from the U.S. Forest Service, the area known as "Soup Bowl" is within the boundaries of that easement. It is also recommended that a short variant route, parallel and in addition to the existing route through the Soup Bowl area, be identified as a county recognized and maintained route. The County will maintain the area with the assistance from the users. (Cont. 3/4/14, Item 5)

**Upon Adoption of the Agenda, this matter was Continued to April 15, 2014 to be placed on Consent Calendar 1.**

**DEPARTMENT MATTERS 2**

Items 18 and 19 were discussed together.

18.     **11-0820**     HEARING - Chief Administrative Office, Economic Development Division, Housing, Community and Economic Development Program recommending the Board consider the following:
- 1) Conduct a public hearing to consider adoption of Resolution **026-2014** amending the County's Community Development Block Grant (CDBG) Program Housing Rehabilitation Loan Program Guidelines to comply with the California Department of Housing and Community Development program requirements; and
  - 2) Authorize the Assistant Chief Administrative Officer, or designee, to submit the amended CDBG Housing Rehabilitation Loan Program Guidelines to the State Department of Housing and Community Development for approval and administer the Program on behalf of the County. (Est. Time: 5 Min.)

**FUNDING:** Federal Department of Housing and Urban Development and County Community Development Block Grant Revolving Loan Funds (Federal Funds).

**A motion was made by Supervisor Santiago, seconded by Supervisor Mikulaco to Approve this matter and Adopt Resolution 026-2014.**

**Yes:** 4 - Briggs, Santiago, Mikulaco and Veerkamp

19. 12-1484 HEARING - Chief Administrative Office, Economic Development Division, Housing, Community and Economic Development Program recommending the Board consider the following:
- 1) Conduct a Public Hearing to consider adoption of Resolution **030-2014** revising the El Dorado County Community Development Block Grant (CDBG) Program Income Reuse Plan governing Program Income in accordance with the federal CDBG regulations governing CDBG-assisted activities;
  - 2) Approve the transfer of Program Income from the County's Housing Acquisition revolving loan fund to the County's Housing Rehabilitation revolving loan fund in the amount of approximately \$101,037, or the amount that represents the Housing Acquisition revolving loan fund balance at time of transfer; and
  - 3) Authorize the Assistant Chief Administrative Officer, or designee, to sign the revised CDBG Program Income Reuse Plan for submittal to the State Department of Housing and Community Development and administer the Plan on behalf of the County. (Est. Time: 10 Min.)

**FUNDING:** Federal Community Development Block Grant Funds (Federal Funds).

**A motion was made by Supervisor Mikulaco, seconded by Supervisor Veerkamp to Approve this matter and Adopt Resolution 030-2014.**

**Yes:** 4 - Briggs, Santiago, Mikulaco and Veerkamp

**ITEMS TO/FROM SUPERVISORS**

Supervisor Mikulaco announced that the El Dorado Hills Senior Day Care Center has opened. He praised staff for all their hard work in order to make this happen.

Supervisor Mikulaco will be facilitating a public forum regarding the Mather over flights on Wednesday, April 2, 2014 at 6:30 p.m. at the El Dorado Hills Community Services District building.

Supervisor Nutting announced that he will have an agenda item next week concerning the indigenous people.

Supervisor Nutting pointed out that the new owners of Sportsman Hall are holding onto the historic nature of the business in regards to the Pony Express, Wagon Train and other El Dorado County historic events.

Supervisor Veerkamp also acknowledged all the staff effort that went into the El Dorado Hills Senior Day Care Center.

He attended the Rural County Representatives of California (RCRC) meeting last Wednesday and current and proposed legislation was discussed. RCRC addressed land use, sustainability of rural counties and the ability to use land for natural resources.

Supervisor Santiago attended the Tahoe Regional Planning Agency (TRPA) governing board meeting. They discussed the strategic plan and moving forward. The governing board is having a retreat this month to review policy issues in terms of the focus of the agency and the implementation of the Regional Plan.

She also attended the Local Government Commission. This Commission is composed of city and county officials. There was a presentation on electric vehicles and El Dorado County has the most electric vehicles per capita in the region according to the Sacramento Area Council of Governments (SACOG). Supervisor Santiago just returned from Washington, DC where she attended the National Association of Work Force Boards. She went as the board representative of the Golden Sierra Job Agency Joint Powers Authority. The discussions centered around where the labor force is going and identifying the gaps in the skills of the work force. There was an in depth discussion about the merger of economic development strategy, work force development and education. Also, discussed was the long term unemployed and how to respond to their needs.

**ADJOURNED AT 11:49 A.M.**

**CLOSED SESSION**

20. 11-1060 **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1): PNC Equipment Finance, LLC v. California Fairs Financing Authority, U.S. District Court Case No. 2:11-CV-02019-GEB-DAD. (Est. Time: 10 Min.)  
**No Action Reported. All five (5) Supervisors participated.**
21. 14-0494 **Pursuant to Government Code Section 54957- Public Employee Appointment.** Title: County Counsel. (Est. Time: 10 Min.)  
**No Action Reported. All five (5) Supervisors participated.**

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual, Power Point or transparencies presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience. Only those speakers that provide this required number of hard copies will be permitted to proceed with a visual presentation.

Persons interested in serving on any Board of Supervisors ADVISORY BOARD, COMMITTEE, OR COMMISSION are encouraged to complete an application form (available in the office of the Clerk of the Board of Supervisors, or online) and submit same to the board, committee or commission, to the County Department which supports the board, committee or commission, or to the Clerk of the Board of Supervisors.

VIDEO TAPES of regular, Tuesday Board of Supervisors meeting are BROADCAST ON CABLE TV as follows:

West Slope - Comcast - Channel 15, Wednesday at 1:00 P.M. (day after Tuesday meeting) and Tuesday at 7:00 A.M. (One week after previous Tuesday Meeting)