

Counsel please include this information in your billing description.	>	Contract #: 17-31173	Legistar #: 17-0772	P & C #:
	>	Index Code: 346000	Lav Log #:	Activity Code: 99452
	>	Project Description: Licensed Timber Operator Phase 2		
	>	Description:		

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Department of Transportation
 Division: Transportation
 Dept Contact: Stephanie Lisius
 Phone: x4969
 Dept Head Signature: *[Signature]*

John Kahling
 Deputy Director Engineering

CONTRACTOR:

Name: TBD
 Address: TBD
 TBD
 TBD

Phone: _____

CONTRACTING DEPT: Transportation Division

Service Requested: **Review & Approve**

Contract Term: _____

Contract/Amendment Amount: **\$0.00**

Compliance with Human Resources Requirements: Yes: _____ No: **X**

Compliance verified by: _____ Contract Notification Sent: _____ HR Response Received: _____

Ok Per: _____

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: Disapproved: _____ Date: 7/31/17 By: *[Signature]*
 Approved: _____ Disapproved: _____ Date: _____ By: _____

Reviewed updated notice and Sample Agreement provided by email dated July 20. Provided additional advice per email dated July 28 to John Kahling and updated language in email dated July 31 to S. Lisius. Please also see comments on A-2, A-4, & A-14. Changes made as noted above

Please forward to Risk Management upon approval.

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 8-2-17 By: *[Signature]*
 Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DODD COUNTY COUNSEL
 2017 JUL 17 AM 8:11

AMS:40 HR/RM AUG 1 '17