

Community Action Council Agency Report and Information Items – October 2024

Agency Update

The El Dorado County Health and Human Services Agency is pleased to welcome the new Deputy Director of the Community Services Division, Lynette Engelhardt Stott. Before coming to El Dorado County, Lynette was the Community Services Manager for the Three Rivers Community Action agency in Minnesota where she directed the Energy Assistance Program, Weatherization Assistance Program, Achieve Homeownership Program and Financial Counseling and related programs in several counties in Southeast Minnesota. Lynette's career also includes work in Washington DC where she advocated for federal programs that help low-income families experiencing poverty and hunger.

Low-Income Home Energy Assistance Program (LIHEAP)

The 2024 LIHEAP contract for El Dorado and Alpine Counties is 72% expended to date. The program is still processing applications for Wood, Pellets, Propane, and Oil. LIHEAP program staff are currently in the process of requesting a budget transfer to the California Department of Community Services and Development (CSD) to move some additional funding into Utility Assistance so that we can serve more households this year with their energy assistance needs. We have not received notice yet from CSD for the 2025 LIHEAP contract and funding, however, we expect to receive notice soon.

Community Services Block Grant (CSBG)

The County's 2024 CSBG contract is currently 71% expended. On August 27 & 28, 2024, the County participated in an on-site monitoring visit with field representatives from CSD. The purpose of the visit was to review CSBG program compliance and included a review of contract processes, expenditures, data collection, reports, client files, program outcomes, etc. The visit went well overall. One highlight from the visit was that CSD was able to validate that during the 2023 CSBG contract period, the County provided services that resulted in 491 households avoiding electrical power shut offs and over 1,400 adults aged 65 and older were able to maintain an independent living situation. The County was also recognized by CSD for submitting all contracting and reporting documents in a timely manner, and often before the due date. There were a few areas that were noted for corrective action, including the need for the County to update one of our forms and processes for data collection and reporting, the requirement to fully expend 2024 contract funds, and the requirements for the Community Action Council (CAC) to establish procedures to ensure that low-income CAC members are selected via Democratic Process and that all CAC member vacancies are filled no later than December 31, 2024.

Senior Nutrition Program

During the first quarter of FY 2024/2025, (July - September), the Senior Nutrition Program provided 8,937 Congregate (Dine-In Meals) and 34,850 Home Delivered Meals. This is an average of 2,979 Congregate meals per month and 11,617 home-delivered meals per month. The average donation during the month of September was \$1.83/meal for congregate and \$0.73/meal for home-delivered meals. The suggested donation is \$3.00/meal.

Older Adult Information & Assistance

An Aging and Caregiving Miniseries is underway in Placerville. The series includes four different presentation topics which include: 10 Warning Signs of Alzheimer's; Understanding Alzheimer's and Dementia; Effective Communication Strategies; Area Agency on Aging Information and Assistance: Navigating Resources. Anyone interested may reach out to the I&A office by calling (530) 621-6369 or (800) 510-2020.

Public Housing Authority/Housing & Homelessness Services

HUD has validated El Dorado County's Point in Time (PIT) count numbers for the 2024 PIT Count. The Continuum of Care (CoC) received a presentation on the data at their September CoC Board meeting and is working to wrap up the full PIT Report. The PIT Report will be released by the CoC once it's finalized.

Information Items

September 24, 2024, BOS Meeting

24-1637

Chief Administrative Office recommending the Board, acting as the Board of Directors of the El Dorado County Public Housing Authority, adopt and authorize the Chair to sign Resolution 161-2024 adopting the Fiscal Year 2024-25 Budget for El Dorado County Public Housing Authority. FUNDING: Federal Funding. This matter was approved on the Consent Calendar.

24-0921

Health and Human Services Agency (HHS) recommending the Board: 1) Make findings pursuant to Section 3.13.030 (B) of the El Dorado County Ordinance Chapter 3.13, Contracting Out, that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work; 2) Approve and authorize the Chair to sign competitively bid Agreement for Services 8783 with Volunteers of America Northern California and Northern Nevada, Inc. in the amount of \$5,323,544 for an initial three-year term from September 30, 2024, through September 30, 2027, with the option to extend the term of the Agreement for two additional one-year terms through September 30, 2029, for a maximum five-year term and maximum obligation of \$9,338,835; 3) Authorize the Purchasing Agent to execute amendments relating to Agreement 8783, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or extend the term of the Agreement; and 4) Authorize the HHS Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to Agreement 8783. FUNDING: 100% State and Federal Homeless Grants. This matter was approved on the Consent Calendar.

October 8, 2024, BOS Meeting

24-1343

Health and Human Services Agency (HHS) recommending the Board, acting as the Governing Board of the El Dorado County Public Housing Authority (PHA): 1) Authorize the PHA to continue to serve as the Collaborative Applicant on behalf of the El Dorado Opportunity Knocks (EDOK) Continuum of Care (CoC) and HHS to serve as the Administrative Entity (AE) for the EDOK CoC, for the Fiscal Year (FY) 2024 and FY 2025 CoC Competition and Renewal Program Grants, administered by the United States Department of Housing and Urban Development (HUD); 2) Approve and authorize HHS to submit a consolidated application in collaboration with the EDOK CoC for the FY 2024 and FY 2025 CoC Competition and Renewal Program Grants, and to submit applications for three continuing CoC projects and one new application as follows: a) CoC Coordinated Entry System (CES) renewal grant; b) CoC Homeless Information Management System (HMIS) renewal grant; c) CoC Planning renewal grant; and d) CoC Bonus grant (new submission). 3) Authorize the HHS Director, or Chief Assistant Director, to accept funding for the FY 2024 Competition and Renewal Program Grants (also known as year one), if awarded, and to execute the resulting funding agreements in the estimated total amount of \$153,055, and an estimated total match requirement of \$38,264, with all match funds to be met through existing Board-approved grant funding, with any amounts over these estimated amounts to not impact Net County Cost and all match included in the FY 2024-25 Budget, with agreement terms up to two years for each project; 4) Authorize the HHS Director, or Chief Assistant Director, to accept funding for the FY 2025 CoC Competition and Renewal Program Grants (also known as year two), contingent upon subsequent awards, and to execute the resulting amendments or new agreements in amounts similar to the estimated year one total amount of \$153,055, and the estimated total match requirement of \$38,264, with all match funds to be met through existing Board-approved grant funding, with any amounts over these estimated amounts to not impact Net County Cost and all match included in the FY 2025-26 budget request, with agreement extensions or new agreement terms no more than one year for each project; and 5) Authorize the HHS Director, or Chief Assistant Director, to execute future amendments to these agreements that do not increase Net County Cost, contingent upon County Counsel and Risk Management approval as applicable, and subsequent administrative documents or required fiscal or programmatic reports. FUNDING: 100% Federal HUD funding with a required 25% match contribution which will be met through existing Board-approved grant funding. This matter was approved on the Consent Calendar.