

REVIEW AND APPROVAL REQUESTED FOR:

☒ Contract ☐ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 10/13/25Need Date: 11/17/25**PROCESSING DEPARTMENT**Department: HHSADept Contact: Kiera GarciaPhone: x6923Dept. Signature: Alisha Bryden Digitally signed by Alisha Bryden
Date: 2025.10.15 09:36:06 -07'00'Title: Admin. Analyst SupervisorOrg Code: 5210100Funding Source: Federal (HUD) and State (DHCS)PL String: TBDLegistar #: 25-1746**CONTRACT INFORMATION**CONTRACT #: 9898CONTRACT AMENDMENT #: N/AContracting Department: HHSAContractor/Vendor Name: Sacramento Steps ForwardContract Term: 2/1/26-1/31/29 Contract Value: 182,183.08*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.***ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: _____

NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Review of Agreement for Services #9898 for HMIS software services

COUNTY COUNSEL

Approved ☒ Disapproved ☐ Date: 11/17/25

Approved ☐ Disapproved ☐ Date: _____

By: Nicole C. Wright Digitally signed by Nicole C. Wright
Date: 2025.11.17 15:31:53 -08'00'

By: _____

COMMENTS

CONTRACT AMENDMENT ONLY**HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: _____

RISK APPROVAL

Approved ☐ Disapproved ☐ Date: _____ By: _____

Approved ☐ Disapproved ☐ Date: _____ By: _____

COMMENTS _____