

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 3/13/19

Need Date: 3/27/19

**PROCESSING DEPARTMENT:**

Department: CAO – P&C  
Dept. Contact: Matthew Potter  
Phone: X5417  
Department  
Head Signature: S. R. Ewert  
Sandy Ewert  
Sr. Department Analyst

**CONTRACTOR:**

Name: Michael Baker International  
Address: 2729 Prospect Park Drive, Suite 220  
Rancho Cordova, CA 95670  
Phone: 916-838-8384  
Org Code: 3720200  
Project String  
(if applicable): \_\_\_\_\_

Funding Source: General Fund

**CONTRACTING DEPARTMENT:** Planning & Building

Service Requested: Review and Approve

Description: On-Call Planning Services

Contract Term: 3 Years Contract Value: \$150,000

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: X Disapproved: \_\_\_\_\_ Date: 4/5/19 By: Bre Moebius  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Changes incorporated on final draft.  
Board approval required.

Bargaining unit notification required;  
economic analysis recommended  
because scope is not limited to  
specialty skills and some of scope  
is likely within classifications.  
Section 3.13.030 also requires economic feasibility  
analysis.

E. BORRADO COUNTY COUNSEL  
2019 MAR 15 AM 5:13

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL FOR PICK-UP [cda-csu@edcgov.us](mailto:cda-csu@edcgov.us) Thank you!