

# CONTRACT ROUTING SHEET

Date Prepared: 2/27/14

Need Date: \_\_\_\_\_

**PROCESSING DEPARTMENT:**

Department: HHS/A/Public Health

Dept. Contact: Sharon Keoppel

Phone #: 4811

Department \_\_\_\_\_

Head Signature: *[Signature]*

Don Ashton, M.P.A., Director

**CONTRACTOR:**

Name: Sierra Child and Family Services, Inc.

Address: 4250 Fowler Lane, Suite 204 (mailing: PO Box 1987)

Quincy, CA 95971

Phone: (530) 626-3105

**CONTRACTING DEPARTMENT:** Health and Human Services Agency

Service Requested: Foster care/group home services on an "as requested" basis.

Contract Term: Perpetual upon execution Contract/Grant Value: \$2,000,000

Compliance with Human Resources requirements? N/A Yes  No

Compliance verified by: Feasibility Analysis attached., HR approved 2/6/14

EL DORADO COUNTY COUNSEL  
MAR 12 AM 9:25

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 3/14/14 By: *[Signature]*

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 3/17/14 By: *[Signature]*

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

\* Please remove Dept of Health & Humans Services from COF

3/18 completed - SK

HUMAN RESOURCES DEPT  
MAR 17 AM 9:56

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

**NOTE:** All contracts that involve the acquisition of software or computer related items must be first approved by IT.

Any contract that requires approval from another department must also be first approved by the other department.

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

*[Signature]* 2/28/14  
PM Review/Date  
REV. 12/2000 (03-0317)

*[Signature]*  
CFO Review/Date 3/11/14

*[Signature]* 2/28/14  
Contracts Supe Review/Date

*[Signature]*  
Contracts Mgr. Review/Date  
2/28/14