

# ORIGINAL

#409-O1010

**SOUTH LAKE TAHOE WOMEN'S CENTER  
AND  
EL DORADO COUNTY DEPARTMENT OF HUMAN SERVICES  
(Including Child Protective Services, CalWORKS)**

**OPERATIONAL AGREEMENT: FISCAL YEARS 2010-2013**

This Operational Agreement stands as evidence that Womenspace Unlimited South Lake Tahoe Women's Center and the El Dorado County Department of Human Services intend to work together toward the mutual goal of providing maximum available assistance for victims of domestic violence and sexual assault who reside on the eastern slope of El Dorado County. Both agencies believe that implementation of the proposal, as described herein, will further this goal. To this end, each agency agrees to participate in the programs by coordinating / providing the following services:

South Lake Tahoe Women's Center (Women's Center) will closely coordinate the following services with the El Dorado County Department of Human Services (DHS) through:

- Women's Center project staff being readily available to DHS for service provision through in-person and telephone contact; and
- Quarterly meetings between the Women's Center Executive Director and a representative from DHS to discuss strategies, timetables and implementation of mandated services.

Specifically, South Lake Tahoe Women's Center agrees to the following:

- (1) Accept referrals and provide 24-hour availability to assist victims of domestic violence and sexual assault;
- (2) Engage in cross-trainings with DHS staff on an "as needed" or "as requested" basis;
- (3) Immediately report cases of suspected child abuse / neglect to DHS Child Protective Services Unit, as required by law.

El Dorado County Department of Human Services agrees to the following:

- (1) Refer, as appropriate, domestic violence and sexual assault victims to the Women's Center;
- (2) Request Women's Center staff to accompany victims of domestic violence and sexual assault when appropriate; and
- (3) Engage in cross-trainings with the Women's Center staff on an "as needed" or "as requested" basis.

In an effort to meet the many needs of victims in as comprehensive a manner as possible, both agencies agree to continue to work closely together to protect client confidentiality.

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Contract Administrator Concurrence:

Signed: DeAnn Osborn  
DeAnn Osborn, Staff Services Analyst II

Date: March 17, 2010

Department Head Concurrence:

Signed: Daniel Nielson  
Daniel Nielson, M.P.A., Director  
El Dorado County Department of Human Services

Date: 3-19-2010

We, the undersigned, as authorized representatives of South Lake Tahoe Women's Center and El Dorado County do hereby approve this document.

Signed: Leanne Wagoner  
Leanne Wagoner, Executive Director  
South Lake Tahoe Women's Center

Date: 4-15-10

~~Signed: \_\_\_\_\_  
Gayle-Erbe Hamlin, Purchasing Agent  
El Dorado County Chief Administrative Office~~

~~Date: \_\_\_\_\_~~

COUNTY OF EL DORADO

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Chair  
Board of Supervisors  
"County"

ATTEST  
Suzanne Allen de Sanchez  
Clerk of the Board of Supervisors

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Deputy Clerk