

**EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

**Meeting of
May 15, 2007**

AGENDA TITLE: California Department of Aging Contract AP-0708-29

DEPARTMENT: Human Services (CS)

DEPT SIGNOFF:

CAO USE ONLY: 4-26

CONTACT: John Litwinovich

John Litwinovich

C. Kraus Schwartz

DATE: 4/23/2007

PHONE: 6163

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

Human Services, Community Services Division, recommends adoption of a resolution authorizing the Chairman's signature on Contract AP-0708-29 in the amount of \$1,229,552, and the accompanying CCC307 Certification and Contractor/Vendor Confidentiality Statement, with the California Department of Aging for the provision of Title III/VII and State Funded Community Based Services Programs (CBSP) senior services during the period July 1, 2007 through June 30, 2008. The resolution further authorizes Area Agency on Aging Director Doug Nowka to administer Contract AP-0708-29 and execute subsequent documents relating to the contract, including amendments thereto, contingent upon approval of County Counsel and Risk Management, that do not affect the dollar amount or the term and required fiscal and programmatic reports.

CAO RECOMMENDATIONS:

Recommend approval. Laura S. Hill 4/27/07

Financial impact? () Yes (X) No

Funding Source: () Gen Fund (X) Other

BUDGET SUMMARY:

Other: Federal & State Grant & Local Funding

Total Est. Cost \$1,229,552.00

Funding

CAO Office Use Only:

Budgeted \$1,229,552.00

4/5's Vote Required () Yes (X) No

New Funding _____

Change in Policy () Yes (X) No

Savings* _____

New Personnel () Yes (X) No

Other _____

CONCURRENCES:

Total Funding \$1,229,552.

Risk Management ✓

Change in Net County Cost \$0.00

County Counsel ✓

Other _____

***Explain**

BOARD ACTIONS:

Vote: Unanimous _____ Or

Ayes:

Noes:

Abstentions:

Absent:

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____



EL DORADO COUNTY
DEPARTMENT OF HUMAN SERVICES
John Litwinovich
Director

April 23, 2007

El Dorado County Board of Supervisors
330 Fair Lane
Placerville, California 95667

Members of the Board:

Title: California Department of Aging Contract AP-0708-29

Recommendations:

Human Services, Community Services Division, recommends adoption of a resolution authorizing the Chairman's signature on Contract AP-0708-29 in the amount of \$1,229,552, and the accompanying CCC-307 Certification and Contractor/Vendor Confidentiality Statement, with the California Department of Aging for the provision of Title III/VII and State Funded Community Based Services Programs (CBSP) senior services during the period July 1, 2007 through June 30, 2008. The resolution further authorizes Area Agency on Aging Director Doug Nowka to administer Contract AP-0708-29 and execute subsequent documents relating to the contract, including amendments thereto, contingent upon approval of County Counsel and Risk Management, that do not affect the dollar amount or the term and required fiscal and programmatic reports.

Reasons for Recommendations:

Contract AP-0708-29 provides \$1,229,552 in federal and state funding for provision of Older Americans Act and Older Californian's Act senior services during FY 2007/08. These services are designed to improve the lives of seniors age 60 and over residing in El Dorado County and help them remain independent to the extent possible. County Counsel, Risk Management and Human Resources have approved the contract. A copy of the document is on file with the Board Clerk.

Fiscal Impact: Total Cost (or Savings)

The amount of federal and state funds payable by the State to El Dorado County under this Contract is \$1,229,552. This funding is included in the FY 2007/08 County Budget Request.

Net County Cost:

Required match for this contract is met on an in-kind basis and through the County general fund contribution to senior services, which is determined during the budget process.

Action to be Taken Following Approval:

Board Clerk to provide Department with three (3) certified resolutions, three (3) full copies and three (3) cover pages of Contract AP-0708-29, three (3) CCC-307 Certifications and three (3) Contractor/Vendor Confidentiality Statements signed by the Chairman.

Sincerely,

John Litwinovich
Director of Human Services

Contract #: AP-0708-29

CONTRACT ROUTING SHEET

Date Prepared: 4/17/07

Need Date: 4/27/07

PROCESSING DEPARTMENT:

Department: Human Services
Dept. Contact: Jasara Bento
Phone #: X7312
Department: Human Services
Head Signature: *John Litwinovich*
John Litwinovich

CONTRACTOR:

Name: California Dept. of Aging
Address: 1300 National Drive, Suite 200
Sacramento, CA 95834
Phone: 916-419-7500

CONTRACTING DEPARTMENT: Human Services

Service Requested: Approve for submission to Board of Supervisors
Contract Term: 7/1/07 - 6/30/08 Contract Value: \$1,229,552
Compliance with Human Resources requirements? Yes: x No:
Compliance verified by: Patti Barton

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: Date: 4-18-07 By: *Ed [Signature]*
Approved: Disapproved: Date: By:

ASSIGNMENT
DATE: 4/18/2007
ATTORNEY: [Signature]
DEPT./INDEX NO.: 531000
BY: [Signature]

EL DORADO COUNTY COUNSEL
APR 17 PM 3:37
Ed [Signature]

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: Date: 4/19/07 By: *[Signature]*
Approved: Disapproved: Date: By:

Insurance Certificate requested under separate cover.

Attached.

RECEIVED
HUMAN RESOURCES DEPT
APR 18 PM 4:48

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By:



RESOLUTION NO.

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, this Board has designated itself as the Area Agency on Aging of El Dorado County to carry out a program pursuant to the Older Americans Act of 1965, as amended; and

WHEREAS, it is necessary and desirable that the Area Agency on Aging provide support services for seniors, including various Title III, Title VII and Community Based Services Programs (CBSP), and

WHEREAS, an agreement (Contract Number AP-0708-29) has been presented to this Board for its consideration and acceptance whereby the County of El Dorado shall provide support services for seniors, including various Title III, Title VII and State Funded Community Based Services Programs, and

WHEREAS, this Board has examined and approved said Agreement as to both form and content and desires to enter into the Agreement, and

WHEREAS, the Chairman of the Board can act on behalf of the County of El Dorado and will sign all necessary documents required to execute the contract,

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of El Dorado hereby authorizes the Chairman of the Board to execute Contract Number AP-0708-29, and the accompanying CCC-307 Certification, with the California Department Aging, and further authorizes Doug Nowka, Director of the El Dorado County Area Agency on Aging, to execute further documents relating to Contract AP-0708-29, including amendments thereto, contingent upon approval by County Counsel and Risk Management, that do not affect the dollar amount or the term, and to sign subsequent required fiscal and programmatic reports, and to perform any and all administrative and other responsibilities in relationship to said Agreement.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the _____ day of _____, 2007, by the following vote of said Board

Attest:
Cindy Keck
Clerk of the Board of Supervisors

Ayes:
Noes:
Absent:

By: _____
Deputy Clerk

Chairman, Board of Supervisors

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE: _____

Attest: CINDY KECK, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: _____