

**EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

**Meeting of
January 30, 2007**

AGENDA TITLE: Human Services Request for Approval to Promote a Social Worker III to Social Services Supervisor I at Step 5

DEPARTMENT: Human Services (SS)

DEPT SIGNOFF:

CAO USE ONLY: 1/12

CONTACT: John Litwinovich

John Litwinovich

C. Laura Schwartz

DATE: 1/9/2007

PHONE: 6163

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

Human Services, Social Services Division, recommends Board approval to place Ms. Jennifer Ballinger at Step 5 of the salary range retroactive to and effective upon her promotion to the position of Social Services Supervisor I on December 9, 2006.

CAO RECOMMENDATIONS: Recommend approval. Laura A. Gill 1/12/07

Financial impact? () Yes (X) No

Funding Source: () Gen Fund (X) Other

BUDGET SUMMARY:

Other: Federal, State and County

Total Est. Cost \$4,176.00

CAO Office Use Only:

Funding

4/5's Vote Required () Yes (X) No

Budgeted _____

Change in Policy () Yes (X) No

New Funding _____

New Personnel () Yes (X) No

Savings* \$4,176.00

CONCURRENCES:

Other _____

Risk Management _____

Total Funding \$4,176.00

County Counsel _____

Change in Net County Cost \$0.00

Other _____

***Explain Vacant Allocated Positions**

BOARD ACTIONS:

Vote: Unanimous _____ Or

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Ayes:

Date: _____

Noes:

Abstentions:

Attest: Cindy Keck, Board of Supervisors Clerk

Absent:

By: _____



EL DORADO COUNTY
DEPARTMENT OF HUMAN SERVICES
John Litwinovich
Director

January 9, 2007

El Dorado County Board of Supervisors
330 Fair Lane
Placerville, California 95667

Members of the Board:

Title: Human Services Request for Approval to Promote a Social Worker III to Social Services Supervisor I at Step 5

Recommendations:

Human Services, Social Services Division, recommends Board approval to place Ms. Jennifer Ballinger at Step 5 of the salary range retroactive to and effective upon her promotion to the position of Social Services Supervisor I on December 9, 2006.

Reasons for Recommendations:

Ms. Jennifer Ballinger has accepted a promotion from Social Worker III at Step 3 to Social Services Supervisor I effective December 9, 2006. Historically, it has been very difficult for Human Services to recruit and retain qualified Social Services Supervisors. Ms. Ballinger has six years of experience as a Social Worker; one year with El Dorado County Department of Human Services and five years with Palm Beach County Department of Children and Families in Florida. While in Palm Beach she trained new Social Workers and acted as supervisor when the supervisor was not present. In El Dorado County she has continued to train new Social Workers and is assisting with the recruiting and interviewing of new Social Workers. She has demonstrated that she is well qualified to perform at the Step 5 level in the Social Services Supervisor I classification and will make an immediate and valuable contribution to the Department in that capacity. With Step 5 placement, Ms. Ballinger's total compensation will increase by 5.5%.

Fiscal Impact: The cost at Step 5 over and above the amount which would be expended at step 2 is approximately \$4,176 for the remainder of FY 2006/07. This cost is offset by multiple Department vacancies.

Net County Cost: No change.

Action to be Taken Following Approval:

Department to initiate promotion at Step 5 retroactive to December 9, 2006.

Sincerely,

John Litwinovich
Director of Human Services