

# Adopt a Trail Program

*A volunteer program to maintain and improve El Dorado County Trails*

El Dorado County's Adopt a Trail Program is a volunteer partnership between El Dorado County Parks Division and community volunteers of all ages and backgrounds to help monitor and maintain the trails. The El Dorado County Parks Division has several segments on the Rubicon Trail that can be adopted by volunteers to complete basic trail maintenance as identified in this program description.

Any individual or group can join the program. The County encourages religious groups, scouts, schools, youth groups, civic organizations and local businesses to get involved.



# Rubicon Trail

## ADOPT A TRAIL GUIDELINES

### STEPS FOR A SUCCESSFUL TRAIL ADOPTION

- Read carefully through the **Adopt A Trail** information enclosed in this packet.
- Call the El Dorado County Parks Division at (530) 621-5595 or e-mail at [Vickie.sanders@edcgov.us](mailto:Vickie.sanders@edcgov.us) with any questions and to discuss possible assignments.
- Complete the **Adopt A Trail** Volunteer Assignment Agreement Form (Exhibit A). Be sure to include the number of participants in your group, the leader or contact person's name and phone number(s) and the section (Exhibit "D") you are adopting.
- Schedule section "walk about" training with County Parks Division on your assigned trail section by calling (530) 621-5595. At the "walk about" you will receive written instructions for the maintenance of that trail section you have selected. All forms can be submitted at your "walk about".

### RESPONSIBILITIES

- **One Year Commitment.** This agreement is effective for one year from the date of the approved Assignment Agreement. It can be renewed annually. Adoptee may provide in writing a request to terminate the agreement at any time.
- **The County may terminate an agreement at any time based on performance and reporting requirements.**
- Work on your designated trail section a **minimum** of twice a year, Spring and Fall, weather and trail conditions may warrant an exception.
- Work to include annual condition surveys including reporting sediment counts, rock quantities used if modifications to BMPs are needed. Form will be provided in your segment binder.  
Inform the County Parks Division at (530) 621-5595 or email [Vickie.sanders@edcgov.us](mailto:Vickie.sanders@edcgov.us) of a scheduled work day one week in advance of the event.
- The lead contact is responsible for coordinating the work to be performed and reporting to County Parks Division any changes in the trail conditions.
- Before work begins the group leader must inform all participants of safety details and guidelines. Participants must sign a waiver form provided by El Dorado County Parks Division (Exhibit B). The Waivers must be submitted to the County Parks Division prior to work commencing.
- Any questions and concerns can be directed to the County Parks Division. In addition, County Parks Division staff may contact your group with suggestions or requests for assistance.

- All tools and equipment (authorized tools and equipment are described below) necessary to perform routine opening, annual condition surveys and maintenance on the above section of trail are the responsibility of the adoptee.
- Work may include:
  - Removal of logs and/or limbs that are blocking and/or encroaching the trail,
  - Maintain signage,
  - Reconstruction of rock check xing, rick ditch xing, rock apron, rock inlet protection, rock outlet protection, rock energy dissipater, rock slope protection, rock lined channel, rock berm, rock breast wall
- All work will be done to conform to standards set forth by the County in the BMP Toolbox
- Provide supervision, safety training and leadership for the group when work is being done.
- Provide the County Parks Division the written report of work completed on the Inspection Form in your segment binder to ensure proper documentation.
  - Spring report is due by July 1<sup>st</sup>
  - Fall report by October 31<sup>st</sup>
- Provide trail maintenance standards, technical advice, guidance, and inspection as necessary for the project.
- Supply special project equipment or special work tools as required.
- Provide and maintain Adopt-A-Trail group signage.
- The group/individual shall not expect reimbursement for incidental expenses.
- Medical and Liability Claims under this agreement are subject to the County Risk Management evaluation.
- Camping facilities, camp equipment and supplies, including food, will be furnished by the group.
- Transportation to and from the work project will be provided by the group.
- Any improvements constructed under this Agreement will be the property of El Dorado County.

### **DESCRIPTION OF TRAIL MAINTENANCE**

**Trail Maintenance is limited to:**

- Cutting back brush (brushing)
- Cleaning out culverts and drainage features
- Installing signage as approved by El Dorado County, Parks Division
- Cutting, moving or removing down wood from trail
- Using native vegetation or downed material to direct trail use away from private property. Maintenance to the installed Best Management Practice (BMP) installed at the locations identified on the maps provided for each segment.

### **Trail Maintenance that is NOT authorized:**

- Development or cutting of new trails
- Redirecting of water drainage
- Construction of any type

### **Authorized Equipment**

- Shovels
- Digging hand tools
- Trailers for hauling rock
- Axe or hatchet
- Chainsaw (if user is certified)

### **TRAIL SAFETY**

#### **ALWAYS WATCH FOR TRAIL TRAFFIC!!**

- All volunteers must sign the Release, Hold Harmless and Agreement not to Sue (Exhibit B) before working on the trail. This is a liability waiver for the County of El Dorado. For volunteers under the age of 18, there are separate forms for a parent or guardian to sign (Exhibit C).
- **There must be at least one HAM radio operator and RADIO on site during the project.**
- A first aid kit must be at the project location.
- Wear bright colors, so trail users can see you.
- Dress appropriately for the weather and conditions. Use sunscreen, if necessary; bring jackets, hats, gloves, water bottles and sturdy waterproof shoes/boots.
- Upon inspection of your trail section, report any problems to the County Parks Division. Examples may be sign damage, large debris, erosion problems, signs of hazardous material dumping, etc. It is important to keep the trail system safe.
- The group must establish their own emergency plan and response procedures to an injury or accident. **Report all accidents or injury to the County Parks Division immediately at (530) 621-5595.**
- The group must establish an evacuation plan in response to bad weather such as electrical storms or heavy rain.

***Please use common sense when working along the Trails and HAVE FUN!!!***



Exhibit "A"

## El Dorado County Parks Division

### **ADOPT A TRAIL**

#### **Authorization Agreement**

#### **Volunteer Information:**

Volunteer Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title or Position: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

HAM/Amateur Radio Contact Name: \_\_\_\_\_ Call Sign: \_\_\_\_\_

Approximate Number of Participants: \_\_\_\_\_

Approximate Number of Youths under the age of 18 years old: \_\_\_\_\_

#### **Trail Adoption Information:**

Trail Name: \_\_\_\_\_ Section: \_\_\_\_\_

Approximate Distance: \_\_\_\_\_

Start Date/Time: \_\_\_\_\_ End Date/Time: \_\_\_\_\_

**Indemnity:** The Applicant shall defend, indemnify, and hold the County harmless against and from any and all claims, suits, losses, damages and liability for damages of every name, kind and description, including attorney's fees and costs incurred, brought for, or on account of, injuries to or death of any person, including but not limited to workers, County employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to or in any way arise out of or are connected with the Applicant's services, operations, or performance hereunder, regardless of the existence or degree of fault or negligence on the part of the County, the Applicant or any participant, except for the sole, or active negligence of the County, its officers and employees, or as expressly prescribed by statute. This duty of Applicant to indemnify and save County harmless includes the duties to defend set forth in California Civil Code Section 2778.

**Authorization is not granted until the Application is signed by the authorized El Dorado County official.**

In consideration of the County's permission for \_\_\_\_\_ (Applicant) to adopt segment \_\_\_\_\_ on the Rubicon Trail, Applicant declares that I fully understand, acknowledge and agree to the foregoing terms and conditions. I am duly authorized by the Organizer, Sponsor, Producer or Company to submit this application on its behalf and agree to be financially responsible for any fees and costs. I certify that the information that I have provided is true and correct to the best of my knowledge. If the Event details change, I agree to submit a revised application prior to the Event for approval by the County.

On behalf of the organization, I hereby sign and agree with the safety guidelines and responsibilities of the Adopt a Trail program. As volunteers, we agree to maintain, but not alter, the present landscape along the trails unless submitted in writing and approved by the El Dorado County Parks Division

\_\_\_\_\_  
Applicants Name (Please Print) \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant \_\_\_\_\_  
Date

**Authorization Granted:**

\_\_\_\_\_  
El Dorado County \_\_\_\_\_  
Date



*Exhibit "B"*

**ADOPT A TRAIL**

El Dorado County Parks Division

**RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE**

I, the undersigned, fully understand that my voluntary participation in the El Dorado County Adopt a Trail program exposes me to the risk of personal injury, death or property damage. I hereby acknowledge that I am voluntarily participating in this event/class and agree to assume any such risks.

I hereby release, discharge and agree not to sue El Dorado County, their officers, agents and employees, for any injury, death or damage to or loss of personal property arising out of, or in connection with, my participation in the event/class from whatever cause, including the active or passive negligence of El Dorado County, their officers, agents and employees, or any other participants in the event or activities.

In consideration for being permitted to participate in the event or activities, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless El Dorado County, their officers, agents and employees, from any and all claims, demands actions or suits arising out of or in connection with my participation in the event or activity.

**PLEASE PRINT CLEARLY**

Volunteer's Name \_\_\_\_\_

Volunteer Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact's Phone: \_\_\_\_\_

Trail Adopted: \_\_\_\_\_

**In case of emergency, please notify:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.**

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**Signature of Volunteer**

**Date**

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Exhibit "C"



# El Dorado County Volunteer Program Minor Authorization Form

## Parent or Guardian

### Authorization for a minor to participate in the El Dorado County Volunteer Program

I hereby grant permission for \_\_\_\_\_ Age \_\_\_\_\_ to serve as a volunteer for the County of El Dorado.

*I understand that the rights and responsibilities of the volunteer and of the County are outlined in the Volunteer Assignment Agreement and the Volunteer Conduct/Behavior Expectations Policies. I also understand that the duties of the volunteer position are to be established in a written job posting/description provided by the department and that the volunteer will be asked to certify his/her ability to perform the duties of the job as they are defined in the job posting/description.*

First Name of Parent/Guardian:		Last Name of Parent/Guardian:	
Address:	City:	State, Zip Code:	
Home Phone:	Cell Phone:	Work Phone:	
Date:	Relationship to Minor:	Signature:	

### PRIMARY EMERGENCY CONTACT INFORMATION

Name:		Relationship to Minor:	
Address:	City:	State, Zip Code:	
Home Phone:	Cell Phone:	Work Phone:	

### SECONDARY EMERGENCY CONTACT INFORMATION

Name:		Relationship to Minor:	
Address:	City:	State, Zip Code:	
Home Phone:	Cell Phone:	Work Phone:	

## Exhibit "D"

### Rubicon Trail Maintenance Sections

There are several access points to the Rubicon. There are also variants to the trail.

This document describes them all from the west side and inclusive in El Dorado County.

	Name (owner)	Starting Point	Ending Point
1-Francis Cow Camp (ENF-private)	Airport Flat Turnoff	Wentworth Springs City 39° 00' 45" 120° 20' 22"	38° 59' 00" 120° 22' 45" The original historic trail from the turnoff before the Gerle Creek Bridge, past the intersection of the Forest Road 14N07 and continuing to Wentworth Springs City. 6.07 miles
2-Wentworth (ENF-private)	Wentworth Springs City	Junction Ellis Tie-in 39° 01' 13" 120° 18' 26"	39° 00' 45" 120° 20' 22" Wentworth Springs City to the junction of the Ellis Creek Trail. Includes slabs area above Wentworth Campground. Does not include Wentworth Springs Campground. 1.84 miles
3-Ellis Trail (ENF-private)	Kiosk	Junction Ellis Tie-in 39° 01' 13" 120° 18' 26"	39° 00' 09" 120° 18' 29" Starting at Loon Lake Dam to the junction of the Wentworth leg. Includes Gatekeeper. Includes Kiosk and surrounding area. No staffing is intended. 1.64 miles
4-Ellis Creek (ENF)	Junction Ellis Tie-in	Below Walker Rock 39° 01' 23" 120° 17' 25"	39° 01' 13" 120° 18' 26" From the junction of Ellis Creek Trail to the sandy area below Walker Hill. Includes camping areas at Ellis Creek and rocky runoff area. 1.0 miles
5-Walker Rock (ENF)	Walker Rock	Benchmark above Walker Hill 39° 01' 18" 120° 16' 55"	39° 01' 23" 120° 17' 25" Walker Hill and all down slope above that may feed water on to Walker Hill. (Benchmark at top) Also includes camping areas below Walker Rock. .70 miles
6-Soup Bowl (ENF)	Crest above Walker	Winter Camp 39° 01' 15" 120° 16' 31"	39° 01' 18" 120° 16' 55" Soup bowl section, includes Nobies rock and downhill leading to Winter Camp. Stops at the corner before Winter Camp and creek area. .4 miles

7-Little Sluice (ENF-private)	<p>Winter Camp 39° 01' 15" 120° 16' 31"      to      Property Line - Spider 39° 01' 09" 120° 16' 18"</p> <p>Winter Camp to the bottom of Thousand Dollar Hill. Includes Little Sluice, Upper Little Devils Sluice and the long bypass alternate. Also included is the southern alternate area at Little Sluice. Also all camping areas nearby. .5 miles</p>
8-Arnold's Rock (ENF-private)	<p>Property Line - Spider      Egg Rock 39° 01' 09" 120° 16' 18"      to      39° 00' 35" 120° 15' 54"</p> <p>Mud Lakes to Old Sluice turnoff. Includes Mud Lakes, Arnold's Rock and water hole at the turn. .78 miles</p>
8.5-Old True Big Sluice (ENF-private)	<p>Old Sluice turnoff – Egg Rock 39° 00' 51" 120° 16' 03"      to      39° 25' 09" 120° 15' 41"</p> <p>Old Sluice turnoff to intersection at Egg Rock. approx. .60 miles</p>
9-Mechanic's Pit (ENF)	<p>Egg Rock      Buck Island Dam 39° 00' 35" 120° 15' 54"      to      39° 00' 18" 120° 15' 16"</p> <p>From the Y to the Dam at Buck Island Reservoir. Includes all camping areas below the dam and leading into the Buck Island area, Mechanics camp at Buck also. .72 miles</p>
10-Buck Island (ENF)	<p>Buck Island Dam      Dive off 39° 00' 18" 120° 15' 16"      to      39° 00' 35" 120° 14' 44"</p> <p>From the Dam at Buck Island Reservoir to the crest at the top of Big Sluice. Includes all camping areas above the dam and leading into the dive off. .53 miles</p>
11-Big Sluice (ENF)	<p>Dive off      Sawtooth 39° 00' 35" 120° 14' 44"      to      39° 00' 35" 120° 14' 44"</p> <p>From the crest at the top of Big Sluice to sawtooth. Includes first corner, squeeze, and sawtooth. .48 miles</p>
12-Rubicon Bridge (ENF-private)	<p>Sawtooth      Rubicon Bridge 39° 00' 35" 120° 14' 44"      to      39° 00' 44" 120° 14' 41"</p> <p>From the Sawtooth, up to and including the bridge over Rubicon River. Includes Scout Hole, Property Line - Slide Off and any camp areas. .32 miles</p>
13-Rubicon Springs (Private) 1.02 miles Subsections	<p>Rubicon Bridge      Property Line 39° 00' 44" 120° 14' 41"      to      39° 01' 28" 120° 14' 56"</p> <p>From the bridge over Rubicon River to the North property line.</p> <p>Winter Route to Airport Flats and FS road to Original Trail. 38° 57' 59" 120° 23' 00"      to      39° 00' 56" 120° 23' 13"</p> <p>SMUD plow line to Wentworth intersection 14N07</p>

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