
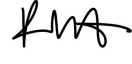


MEMO SHEET: BUDGET TRANSFER INFORMATION


Department Name*	CAO: EMS/EPR	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	JEREMY APODACA	Document total*	\$ 1,070,000
Contact phone*	X 5838		

BUDGET TRANSFER HEADER

Prepared date*	05/03/24	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)	
Fiscal year	23/24		
Short Description* <small>(10 characters)</small>	CSA3&7		
	Legislar Item Number*	24-0879 - 6/11/24	
* REQUIRED FIELDS	Project Strings Required	No	

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*


 Sue Hennike (May 6, 2024 08:23 PDT)

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The attached budget transfer increases estimated revenues and appropriations within the CSA 3 & 7 ambulance funds.

Ambulance fee revenues are expected to exceed budgeted revenue. As a result, the commission-based payments to the contracted billing processor are projected to exceed budget within each fund. Therefore, this transfer increases estimated revenues and appropriations for services and supplies in each CSA.

The Division has dedicated significant personnel to the EMS/ambulance billing function who were budgeted from other funding sources. Therefore, transfers from the CSAs to the EMS General Fund function are projected to exceed appropriations; this budget amendment increases transfers from the CSAs to EMS General Fund.

Additionally, an increase in the use of the ambulance fee suspense account has resulted in unbudgeted interest revenue in the suspense fund. This document increases transfers from the suspense fund to EMS General Fund to allow interest revenue to be applied to the EMS function.

All increases to transfers in to the EMS General Fund org are offset by an increase to the Special Department Expenses object in order to balance the General Fund budget. No significant unbudgeted services and supplies expenditures are anticipated.

The entry increases estimated revenues in the CSAs only to the extent necessary to fund projected expenditures. The CSA 3 ambulance fee revenues are anticipated to exceed the current budget by approximately \$900,000, while CSA 7 revenues are projected to exceed the budget by approximately \$1,250,000.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$1,070,000.00
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		NUMBER OF LINES	10
JOURNAL #						NET TOTAL	\$0.00
DATE							
INPUT BY							
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:		Transfer 1: BoS Approval			
DEPT NAME	CAO: EMS/EPR	Legistar Number & Date:		24-0879 - 6/11/24			
DEPT CONTACT & EXT.	JEREMY APODACA	 <small>Sue Henrike (May 6, 2024 08:23 PDT)</small>		DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		5/3/2024	PAGE 1 OF 1
						DATE	

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		1210100	1686			INC	\$ 200,000	INC AMB SVCS CSA 3 REV
2	12400	1210100	4304			INC	\$ 75,000	INC ADM FEE CSA 3
3	12700	1210100	7000			INC	\$ 125,000	INC OP TFR OUT CSA 3 TO GF
4		1210120	1686			INC	\$ 125,000	INC AMB SVCS CSA 7 REV
5	12402	1210120	4304			INC	\$ 100,000	INC ADM FEE CSA 7
6	12702	1210120	7000			INC	\$ 25,000	INC OP TFR IN EMS GF FROM CSA3
7		1210150	0400			INC	\$ 30,000	INC INT REV SUSPENSE FUND
8	12701	1210150	7000			INC	\$ 30,000	INC OP TFR OUT SUSP TO GF
9		1230100	2020			INC	\$ 180,000	INC OP TFR IN EMS GF FROM CSAS
10	12410	1230100	4500			INC	\$ 180,000	INC SPEC DEPT EXP
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p>APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
---	--

S:\APFORMS\BUDGET TRANSFER 2.XLS












BT-12-050324-JA-EMS CSAs Q3

Final Audit Report

2024-05-06

Created:	2024-05-03
By:	Jeremy Apodaca (jeremy.apodaca@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0W4fB-HZSYBFIR--Wo7Tf7JmzPSKqngd


"BT-12-050324-JA-EMS CSAs Q3" History

-  Document created by Jeremy Apodaca (jeremy.apodaca@edcgov.us)
2024-05-03 - 11:46:25 PM GMT - IP address: 207.104.47.251
-  Document emailed to Jeremy Apodaca (jeremy.apodaca@edcgov.us) for approval
2024-05-03 - 11:48:14 PM GMT
-  Document approved by Jeremy Apodaca (jeremy.apodaca@edcgov.us)
Approval Date: 2024-05-03 - 11:49:38 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Document emailed to Audra Anderson (audra.anderson@edcgov.us) for approval
2024-05-03 - 11:49:40 PM GMT
-  Email viewed by Audra Anderson (audra.anderson@edcgov.us)
2024-05-03 - 11:52:03 PM GMT - IP address: 207.104.47.251
-  Document approved by Audra Anderson (audra.anderson@edcgov.us)
Approval Date: 2024-05-03 - 11:57:46 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Document emailed to Kerri Williams (kerri.williams-horn@edcgov.us) for approval
2024-05-03 - 11:57:47 PM GMT
-  Email viewed by Kerri Williams (kerri.williams-horn@edcgov.us)
2024-05-06 - 2:29:47 PM GMT - IP address: 73.48.142.193
-  Document approved by Kerri Williams (kerri.williams-horn@edcgov.us)
Approval Date: 2024-05-06 - 2:30:42 PM GMT - Time Source: server- IP address: 73.48.142.193
-  Document emailed to sue.hennike@edcgov.us for signature
2024-05-06 - 2:30:44 PM GMT
-  Email viewed by sue.hennike@edcgov.us
2024-05-06 - 3:22:05 PM GMT - IP address: 98.255.221.115



 Signer sue.hennike@edcgov.us entered name at signing as Sue Hennike

2024-05-06 - 3:23:26 PM GMT- IP address: 98.255.221.115

 Document e-signed by Sue Hennike (sue.hennike@edcgov.us)

Signature Date: 2024-05-06 - 3:23:28 PM GMT - Time Source: server- IP address: 98.255.221.115

 Agreement completed.

2024-05-06 - 3:23:28 PM GMT

