

REVIEW AND APPROVAL REQUESTED FOR:

☐ Contract ☐ Amendment ☒ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 4/25/25Need Date: 5/12/25**PROCESSING DEPARTMENT**

Department: CAO - Parks
Dept Contact: Ambria Hamilton
Phone: x5147
Dept. Signature: Kerri Williams-Horn
Title: Agency Chief Fiscal Officer

Org Code: 1400000
Funding Source: General Fund
PL String: 14HLP-C40SERSUP-14HLP
Legistar #: 25-0837

CONTRACT INFORMATION

CONTRACT #: _____

CONTRACT AMENDMENT #: _____

Contracting Department: _____

Contractor/Vendor Name: _____

Contract Term: _____ Contract Value: _____

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: Increase to the Henningsen Lotus Park Imprest Cash
NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Please review the attached resolution to increase the Henningsen Lotus Park imprest cash account.

COUNTY COUNSEL

Approved ☒ Disapproved ☐ Date: 5/2/25
Approved ☐ Disapproved ☐ Date: _____

By: Janeth D. SanPedro
By: _____

COMMENTS**CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: _____

RISK APPROVAL

Approved ☐ Disapproved ☐ Date: _____
Approved ☐ Disapproved ☐ Date: _____

By: _____
By: _____

COMMENTS