

CONTRACT ROUTING SHEET

Date Prepared: 6/27/16

Need Date: 7/4/16

PROCESSING DEPARTMENT:

Department: AUDITOR-CONTROLLER
Dept. Contact: Joe Harn
Phone #: 5456
Department Head Signature: [Signature]

CONTRACTOR:

Name:
Address:
Phone:

CONTRACTING DEPARTMENT: Auditor Controller

Service Requested: Review & Approve Resolution authorizing the transfer of unclaimed property tax refunds to the general fund

Contract Term: Transfer Amount: \$12,987.75
Compliance with Human Resources requirements? Yes: No:
Compliance verified by:

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: [check] Disapproved: Date: 7/6/16 By: [Signature]

EL DORADO COUNTY COUNSEL
2016 JUN 30 PM 1:13

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By:

Nothing for RISK to Review

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By: