

# RECOMMENDED BUDGET & WORKPLAN

The seal of El Dorado County, California, is a circular emblem. It features a central figure of a Native American woman holding a bow and arrow, with a sunburst behind her. The words "EL DORADO COUNTY" are arched across the top, and "CALIFORNIA" is arched across the bottom. The seal is surrounded by a decorative border.

COUNTY OF EL DORADO

FISCAL YEAR ENDING  
JUNE 30, 2014

RON MIKULACO  
RAY NUTTING  
BRIAN VEERKAMP  
RON BRIGGS  
NORMA SANTIAGO

DISTRICT I  
DISTRICT II  
DISTRICT III  
DISTRICT IV  
DISTRICT V

## BOARD OF SUPERVISORS

District I: Ron Mikulaco  
District II: Ray Nutting

District V: Norma Santiago

District III: Brian Veerkamp  
District IV: Ron Briggs

## ELECTED COUNTY OFFICIALS

Assessor ..... Karl Weiland  
Auditor-Controller ..... Joe Harn  
District Attorney ..... Vern Pierson  
Recorder-Clerk ..... William "Bill" Schultz  
Sheriff/Coroner/Public Administrator ..... John D'Agostini  
Surveyor ..... Rich Briner  
Treasurer/Tax Collector..... C. L. Raffety

## APPOINTED COUNTY OFFICIALS

Agriculture Commissioner/Director of Weights and Measures ..... Charlene Carveth  
Chief Administrative Officer ..... Terri Daly  
Chief Probation Officer ..... Greg Sly  
Clerk of the Board of Supervisors ..... James Mitrisin  
Child Support Services Director ..... Laura Roth  
Community Development Agency (Interim)..... Kim Kerr  
County Counsel..... Edward Knapp  
Health & Human Services Agency Director (Interim)..... Jan Walker-Conroy  
Human Resources Director ..... Karl Knoblauch  
Information Technologies Director (Acting) ..... Kelly Webb  
Library Services Director ..... Jeanne Amos  
Public Defender..... Teri Monterosso  
Veteran Affairs Officer (Interim)..... William "Bill" Schultz

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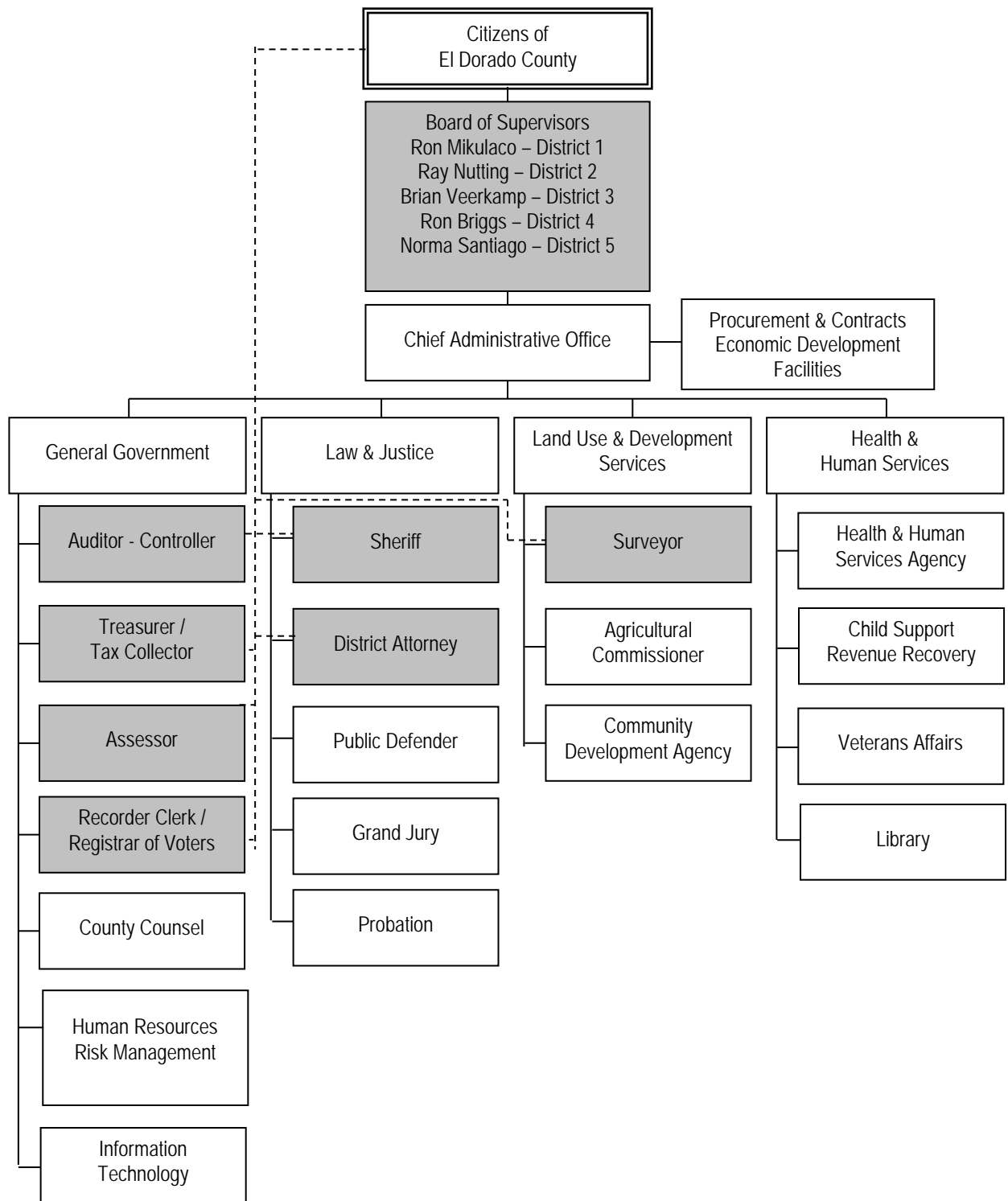
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Gray = Elected Official



# County of El Dorado

## Chief Administrative Office

330 Fair Lane  
Placerville, CA 95667-4197

Terri Daly  
Chief Administrative Officer

Phone (530) 621-5530  
Fax (530) 295-2537

May 24, 2013

Honorable Board Members:

Submitted for your review and consideration is the Chief Administrator's Recommended Budget for FY 2013-14. This budget is balanced. This budget continues to be based on the Board adopted Investment Plan with long term strategies geared towards limiting government and enhancing services. These strategies include moving forward with replacement of costly, inefficient systems that require more and more resources to maintain, allowing employees to become more efficient and turning these savings into enhanced services. This budget is based on the core principals of spending conservatively, investing wisely and being flexible and ready to act. The strategy is to minimize future shortfalls by holding down spending until efficiencies can be gained through system and process improvements. Any "surplus" or unanticipated fund balance should be invested wisely based on the investment plan. One time funds strategically invested result in future on-going operational savings to help close our structural deficit and enhance services.

The following chart shows a few key economic indicators that are impacting us:

	2009	2010	2011	2012	2013
Median Housing Price (March)	\$335,000	\$294,950	\$268,000	\$255,000	\$309,000
Unemployment Rate	11.3%	13.6%	11.9%	10.9%	9%

The County continues to have a structural deficit (see Attachment A) resulting in a projected shortfall of \$10.2 million in FY 2014-15. Many of the projects in the Board adopted Strategic Investment Plan are already underway and as efficiencies are recognized this projected shortfall will decrease.

Each department summary provides a detailed list of program areas with corresponding budgetary information, number of staff, extra help costs, and net county cost and/or general fund contribution. Ten year information is shown in a staffing allocation trend chart and a ten year fiscal history by line item class. Organizational charts show the department's staff by allocation and distribution by program. Detailed financial information is shown by department, by fund type. Additionally the Budget Basics has

been updated to include current data and is incorporated into the Recommended Budget document. CAO staff and departments will be available to discuss this information with the Board in functional group meetings and during the Budget Special Meetings.

The Budget Special Meetings will begin on June 3, 2013 and continue on June 5, 2013 if necessary. CAO staff will provide an overview of the Recommended Budget as well as present a new Personnel Resolution for adoption. Budget Hearings are scheduled to begin on September 16<sup>th</sup> with approval of the Adopted FY 2013-14 Budget on October 1st.

## OVERALL BUDGET OUTLOOK

The total Recommended Budget for FY 2013-14 is \$451M, which is \$26M (6%) less than the Adopted FY 2012-13 budget of \$478M. The County's proposed General Fund budget, which includes discretionary funds for County services, is \$223M, which is \$7M (3%) more than the Adopted FY 2012-13 budget of \$216M. The chart below provides a five-year trend of County budget changes:

### ***Five Year Budget Growth*** (\$\$ In Millions)

	2009-10	2010-11	2011-12	2012-13	2013-14
General Fund	\$195	\$201	\$209	\$216	\$223
% Growth from prior year	<b>(11%)</b>	<b>3%</b>	<b>4%</b>	<b>3%</b>	<b>3%</b>
Non-General Fund	\$264	\$213	\$193	\$262	\$228
% Growth from prior year	<b>(15%)</b>	<b>(19%)</b>	<b>(9%)</b>	<b>36%</b>	<b>(13%)</b>
Total	\$459	\$414	\$402	\$478	\$451
% Growth from prior year	<b>(13%)</b>	<b>(10%)</b>	<b>(3%)</b>	<b>19%</b>	<b>(6%)</b>

The Recommended Budget includes no growth in the General Fund discretionary revenue sources. The \$7M increase is primarily related to the use of designated fund balance for capital expenditures. The Recommended Budget includes the use of \$5.6M to fund the facility investment plan. Non-General Fund revenues are restricted in their use for programs delivered by the Department of Transportation, Public Health, Mental Health, Community Services and Erosion Control. The decrease of \$34M within Non-General Fund revenues and appropriations are primarily related to a decreases in the Road Fund (\$13M), Road District Tax Fund due to use of fund balance (\$5M), Public Health (\$1M), Mental Health (\$1M), Community Services (\$2M) and the Countywide Special Revenue funds (\$21M), offset with an increase in the Accumulative Capital Outlay Fund of \$9M due the facilities investment plan.



The Recommended FY 2013-14 Budget includes funding for 1813.21 full-time equivalent positions (FTEs). This represents a 23.33 FTE increase from the current FY 2012-13 allocation. The chart below details these changes and includes only departments with personnel allocation changes.

<b>Department</b>	<b>Position Additions</b>	<b>Position Reductions</b>	<b>Total</b>
Assessor	1.00	-1.00	0.00
Auditor-Controller	4.00	-4.00	0.00
Chief Administrative Office	11.50	-6.00	5.50
Child Support Services	3.00	-1.00	2.00
Community Development Agency	13.00	-15.00	-2.00
District Attorney	3.00	-4.00	-1.00
Health & Human Services Agency	19.38	-6.00	13.38
Information Technologies	4.00	0.00	4.00
Library	1.15	-1.70	-0.55
Public Defender	1.00	0.00	1.00
Sheriff	3.00	-2.00	1.00
Surveyor	1.00	-1.00	0.00
<b>Totals</b>	<b>65.03</b>	<b>-41.70</b>	<b>23.33</b>

## GENERAL FUND SUMMARY

The chart below reflects the increases and decreases in General Fund appropriations by expenditure class for the Recommended Budget. Salaries and benefits have increased almost \$9M or 6%. Some of these increased costs are covered with increased revenue. This is the first budget with the full annualized costs of AB 109 staff. In addition, retirement and health insurance costs have increased. The increase is spread fairly evenly between salaries and benefits across all departments. Expenses have increased slightly at 2% primarily related to costs for the facilities investment plan. Fixed assets and other expenses have decreased overall by approximately \$250K. Operating Transfers have increased significantly at \$7.3M or 56%. The majority of this increase is related to the transfer of \$5.6M (Fund balance in the Designation for Capital Projects) to the Accumulative Capital Outlay fund for the facilities investment plan as well as an increase of \$1.8M in General Fund to the Road Fund for maintenance costs. In FY 2012-13 the Board added one time funds (\$10.3M) to the Designation for Capital Projects to increase this fund balance based on the investment strategy. The balance in this fund in FY 2012-13 was \$18.5M. The FY 2013-14 budget does propose to use \$5.6M of these funds for the facilities investment plan. In addition the Board allocated approximately \$6M of these funds to purchase and implement the Enterprise Resource Planning System (ERP). The budget for the ERP will be presented separately during the budget workshop. The FY 2013-14 Recommended Budget does not include any one-time funds to be added to the Designation for Capital Projects at this time. If there is additional fund balance after the books close in August, the Chief Administrative Office may recommend adding those funds to the Capital Projects fund balance. The FY 2013-14 Recommended Budget does include an increase of \$490,064 to the General Reserve bringing that total to \$9,871,286 or 5% of adjusted General Fund appropriations. General Fund Contingency has increased from \$5.6M to \$6.2M (approximately 3% of adjusted General Fund appropriations).

### *Appropriations by Expenditure Class*

<b>Expenditure Class</b>	<b>FY 2012-13 Budget</b>	<b>FY 2013-14 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>%Increase/ (Decrease)</b>
Salaries & Benefits	127,729,192	136,501,437	8,772,245	6%
Expenses	57,407,898	58,692,675	1,284,777	2%
Fixed Assets	1,286,054	1,089,289	(196,765)	(15%)
Other	75,000	28,600	(46,400)	(61%)
Transfers	12,879,970	20,193,322	7,313,352	56%
Contingency	5,630,000	6,181,576	551,576	(9%)
Reserve/Designation	10,734,875	490,064	(10,244,811)	(95%)
<b>Appropriations</b>	<b>\$215,742,990</b>	<b>\$223,176,963</b>	<b>\$7,433,973</b>	<b>3%</b>

The charts below reflect the distribution of increases and decreases in General Fund appropriations, revenues and Net County Cost by functional group. The largest change in appropriations is in Non Departmental, comprised of the \$5.6M to the Accumulative Outlay Fund and the additional \$1.8M to the Road Fund as well as \$500K to the Meyers Landfill Special Revenue Fund. Land Use/ Development Services appropriations have also increased significantly, however the majority of the increase is offset with increased revenues (\$4.9M). The major change in the land use group has to do with moving all Administrative and Fiscal services into Development Services for the entire Community Development Agency. A large portion of these costs are being offset with revenue from the Transportation division, resulting in a total Net County Cost increase of \$798K. The increase in Net County Cost is primarily related to long range planning services. Law and Justice has the largest increase in Net County Cost at \$2.7M. This increase is due to a combination of decreasing revenues and increased costs. Health and Human Services has remained relatively flat with increased appropriations offset with increased revenues.

### ***Appropriations by Functional Group***

<b>Functional Group</b>	<b>FY 2012-13 Budget</b>	<b>FY 2013-14 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>%Increase/ (Decrease)</b>
General Gov't	34,040,871	33,642,836	(398,035)	(1%)
Law & Justice	82,057,386	83,557,048	1,499,662	1%
Land/Dev Svc	13,210,410	18,983,566	5,773,156	43%
Hlth/Human Svc	53,449,685	56,227,235	2,777,550	5%
Non Dept	22,249,762	30,276,214	8,026,451	36%
<b>Appropriations</b>	<b>\$205,008,114</b>	<b>\$222,686,899</b>	<b>\$17,678,785</b>	<b>8%</b>

### ***Revenues by Functional Group***

<b>Functional Group</b>	<b>FY 2012-13 Budget</b>	<b>FY 2013-14 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>%Increase/ (Decrease)</b>
General Gov't	10,554,266	9,700,368	(853,898)	(8%)
Law & Justice	23,648,607	22,415,054	(1,233,553)	(5%)
Land/Dev Svc	7,697,776	12,672,791	4,975,015	39%
Hlth/Human Svc	48,556,864	51,170,024	2,613,160	5%
Non Dept	98,754,572	102,931,386	4,176,814	4%
<b>Revenues</b>	<b>\$189,212,085</b>	<b>\$198,889,623</b>	<b>\$9,677,538</b>	<b>5%</b>

### ***Net County Cost by Functional Group***

<b>Functional Group</b>	<b>FY 2012-13 Budget</b>	<b>FY 2013-14 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>% Increase/ (Decrease)</b>
General Gov't	23,486,605	23,942,468	455,863	1%
Law & Justice	58,408,779	61,141,994	2,733,215	4%
Land/Dev Svc	5,512,634	6,310,775	798,141	14%
Hlth/Human Svc	4,892,821	5,057,211	164,390	3%
<b>Total</b>	<b>\$92,300,839</b>	<b>\$96,452,448</b>	<b>\$4,151,609</b>	<b>4%</b>

In addition to the Net County Cost noted above, the FY 2013-14 Recommended Budget includes the following General Fund contributions to programs (detail is provided in the General Fund – Other Operations section of the budget (aka Dept. 15)):

- \$2.3M to the Road fund for Road Maintenance
- \$252K to Airports
- \$3.6M to Public Health programs
- \$1.8M to Community Services programs

***Appropriated fund balance:*** The current fund balance estimate of \$18.7M includes \$5.7M in roll-over contingency, approximately \$6.7 in departmental savings, \$2.7M in additional non-departmental revenues, \$2.6M in non-departmental savings and \$1M in one-time savings related to a rate holiday for General Liability and Worker's Comp expenses. This estimate is subject to change with the close of the FY 2012-13 financial records in August.

***Contingency / Reserves Budgeted at 8%:*** The Recommended FY 2013-14 Budget sets aside 8% for "rainy-day" reserves. The contingency fund is proposed to be \$6.2M or 3% of adjusted General Fund appropriations. The reserve fund is proposed to be \$9.9M or 5% of adjusted General Fund appropriations. The reserve has increased \$490K from FY 2012-13 due to the increase in General Fund appropriations. With the high degree of uncertainty we are facing it is critical to have resources to address those unknown but highly likely future fiscal challenges.

***Designations:*** The Recommended FY 2013-14 Budget includes \$12.9M in the Designation for Capital Projects fund balance. This fund balance started at \$18.5M. The FY 2013-14 Recommended Budget currently includes the use of \$5.6M for the facilities investment plan which brings the total to \$12.9M. Of this remaining balance, approximately \$6M has been allocated to the new Enterprise Resource Planning System, now known as FENIX (Fiscal Enterprise and Information Exchange). The FY 2013-14 budget for FENIX will be presented to the Board during the budget workshop on June 3, 2013.

## THE OUT YEARS

Attachment A is the five-year projection for the General Fund. While we have made much progress in the past year, this projection indicates on going potential deficits if current fiscal conditions continue. Appropriations are still growing at a higher rate than revenues resulting in a structural deficit. Discretionary revenues continue to remain flat; there are potential increases in the range of 4-7% in our PERS rates, and there is still much uncertainty in regards to State actions. The Board has adopted the Investment Plan which relies on a long term strategy of limiting government and enhancing services by spending conservatively, investing wisely, and being flexible and ready to act.

Through strategic investments the County will reduce operating costs and allow employees to become more efficient moving towards closing the structural deficit.

## **OTHER SCHEDULES**

Provided in a separate section of the budget document, "Other Schedules," is a list of proposed fixed assets and memberships included in the Recommended Budget.

## **BUDGET AND BEYOND**

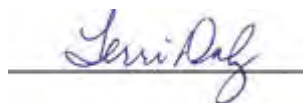
The closure of the Recommended Budget special meeting will not conclude the FY 2013-14 Budget process. There are still many issues at play including the State budget, the final closing of the County books, and investment strategies. The Chief Administrative Office will be returning to the Board in August with relevant updates and will incorporate State actions and final fund balance figures into the Adopted Budget to be discussed during the September budget hearings.

## **CONCLUSION / ACKNOWLEDGEMENTS**

This year's budget document is the culmination of continuous budget review and dialogue with department heads, their staffs and the Board over the past several months. This budget could not have been balanced without their assistance.

I wish to acknowledge my staff, and especially Chief Budget Officer Laura Schwartz, for their perseverance and dedication in preparing this document and the Auditor-Controller's Office for providing the budget summary schedules. I also want to thank the Board of Supervisors for their support of this office. My staff and I look forward to working with you as you review and discuss the Recommended Budget.

Respectfully submitted,

A handwritten signature in blue ink, reading "Terri Daly", is positioned above a horizontal line.

Terri Daly  
Chief Administrative Officer

# Attachment A

## 5 year forecast as of May 24, 2013

### COUNTY OF EL DORADO

#### General Fund Revenue and Appropriation Projection

	FY 2013-14	FY 2014-15	Projected FY 2015-16	FY 2016-17	FY 2017-18
<b>REVENUES</b>					
Property Tax	\$ 53,437,578	\$ 53,438,804	\$ 53,440,042	\$ 53,441,292	\$ 53,442,555
Other Local Taxes	31,917,673	31,919,606	31,921,558	31,923,529	31,925,520
Licenses/Permits/Franchises	6,221,988	6,296,081	6,371,307	6,447,687	6,525,238
Fines/Forfeitures/Penalties	878,750	884,788	890,885	897,044	\$ 903,265
Use of Funds/Property	121,040	136,250	136,463	136,678	\$ 136,894
Intergovernmental Revenue	57,406,605	51,273,808	52,861,310	54,499,285	\$ 54,597,647
Charges for Service	16,374,972	16,518,374	16,663,255	16,809,629	\$ 16,957,514
Other Revenue	2,395,687	2,401,584	2,407,540	2,413,556	\$ 2,419,632
Transfers from Other Funds	30,135,330	33,989,674	33,580,423	33,138,592	\$ 34,254,448
<b>Total Current Revenues</b>	<b>\$ 198,889,623</b>	<b>\$ 196,858,969</b>	<b>\$ 198,272,783</b>	<b>\$ 199,707,292</b>	<b>\$ 201,162,714</b>
Appropriation from Fund Balance*	24,287,340	11,181,576	13,000,000	15,100,000	18,210,000
<b>Total Revenues</b>	<b>\$ 223,176,963</b>	<b>\$ 208,040,545</b>	<b>\$ 211,272,783</b>	<b>\$ 214,807,292</b>	<b>\$ 219,372,714</b>
Discretionary Revenues	\$ 127,218,726	\$ 111,647,653	\$ 113,466,077	\$ 115,566,077	\$ 118,676,077
Departmental Revenues	95,958,237	96,392,892	97,806,706	99,241,215	100,696,637
<b>Total Revenues</b>	<b>\$ 223,176,963</b>	<b>\$ 208,040,545</b>	<b>\$ 211,272,783</b>	<b>\$ 214,807,292</b>	<b>\$ 219,372,714</b>
<b>APPROPRIATIONS (Category)</b>					
General Government	\$ 33,642,836	\$ 32,985,478	\$ 33,614,438	\$ 34,255,976	\$ 34,910,346
Law and Justice	83,557,048	85,228,189	86,932,753	88,671,408	90,444,836
Land Use & Development	18,983,566	19,363,237	19,750,502	20,145,512	20,548,422
Health/Human Services	56,227,235	57,351,780	58,498,815	59,668,792	60,862,167
Nondepartmental	30,276,214	23,243,144	23,523,632	23,819,534	24,151,013
<b>Total Appropriations</b>	<b>\$ 222,686,899</b>	<b>\$ 218,171,828</b>	<b>\$ 222,320,139</b>	<b>\$ 226,561,222</b>	<b>\$ 230,916,785</b>
<b>APPROPRIATIONS (Object)</b>					
Salaries/Benefits	\$ 136,501,437	\$ 138,820,675	\$ 141,592,975	\$ 144,420,722	\$ 147,305,024
Operating Expenses	58,692,675	58,040,332	59,112,756	60,206,650	61,322,445
Fixed Assets	1,089,289	1,115,195	1,137,416	1,160,082	1,183,201
Other Financing Uses	28,600	29,172	29,755	30,351	30,958
Transfer to Other Funds	20,193,322	14,166,454	14,347,236	14,533,417	14,725,157
Appropriation for Contingency	6,181,576	6,000,000	6,100,000	6,210,000	6,350,000
<b>Total Appropriations</b>	<b>\$ 222,686,899</b>	<b>\$ 218,171,828</b>	<b>\$ 222,320,139</b>	<b>\$ 226,561,222</b>	<b>\$ 230,916,785</b>
<b>Revenue Surplus/(Shortfall)</b>	<b>\$ 490,064</b>	<b>\$ (10,131,283)</b>	<b>\$ (11,047,357)</b>	<b>\$ (11,753,930)</b>	<b>\$ (11,544,071)</b>
<b>Designated for Capital Projects</b>	<b>\$ 12,863,268</b>	<b>\$ 12,863,268</b>	<b>\$ 12,863,268</b>	<b>\$ 12,863,268</b>	<b>\$ 12,863,268</b>
<b>Designated for Contingencies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>General Reserve</b>	<b>\$ 9,381,221</b>	<b>\$ 9,871,286</b>	<b>\$ 9,951,725</b>	<b>\$ 10,148,256</b>	<b>\$ 10,348,808</b>
<b>\$ Needed for 5% General Reserve</b>	<b>\$ 9,871,286</b>	<b>\$ 9,951,725</b>	<b>\$ 10,148,256</b>	<b>\$ 10,348,808</b>	<b>\$ 10,553,465</b>
<b>Additional Funds to Reach 5%</b>	<b>\$ (490,064)</b>	<b>\$ (80,439)</b>	<b>\$ (196,532)</b>	<b>\$ (200,552)</b>	<b>\$ (204,656)</b>
<b>Total Revenue Surplus/Shortfall</b>	<b>\$ (0)</b>	<b>\$ (10,211,722)</b>	<b>\$ (11,243,888)</b>	<b>\$ (11,954,482)</b>	<b>\$ (11,748,728)</b>

#### FY 2013-14 Assumptions

Property Tax remains flat  
 All other Discretionary Rev remains flat  
 1% growth on departmental revenues  
 Funding of \$2.3M for roads  
 2% growth in operating costs  
 Assumes 25% (Approx \$500K) TOT for GF Operating Costs

#### FY 2014-15 through FY 2017-18

Fund balance = Contingency plus \$2M departmental savings / increased revenues  
 All other assumptions remain the same as FY 2013-14

#### \* Investment Strategy Savings

##### Included in Fund Balance

Assumes \$3M in FY 14-15  
 Assumes \$5M in FY 15-16  
 Assumes \$7M in FY 16-17  
 Assumes \$10M in FY 17-18



# Budget Basics

Recommended Budget  
FY 2013-14

# What is the Recommended Budget?

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- A forecast of all planned revenue and expenses
- Provides a model for how the county might perform financially given certain assumptions about the future
- Enables the actual financial performance of the county to be measured against the forecast
- A budget should balance:
  - Total revenue equals total appropriations



# Is the Recommended Budget balanced?

- The Recommended Budget is balanced
  - $\text{Projected Revenue} = \text{Projected Appropriations}$



# What assumptions are built into the Recommended Budget?

- Property tax revenue: \$52.3 million
  - No growth – Same as FY 2012-13 year end projection
  
- Sales tax revenue: \$7.2 million
  - No growth – Same as FY 2012-13 year end projection
  
- Vehicle License Fees: \$16 million
  - No growth – Same as FY 2012-13 year end projection

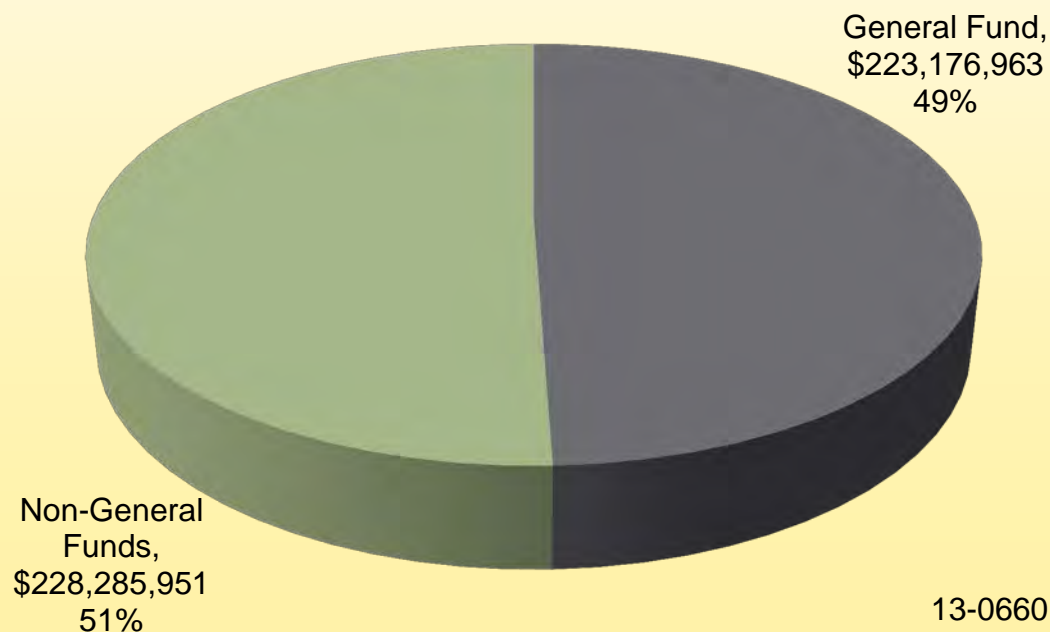
# How does the Recommended Budget compare to last year's budget?

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- Total budget decreased by \$26.6 million (-5.5%)
- General Fund increased by \$7.4 million (3%)
- Full Time Equivalent employees (FTE's) increased by 23.33

# How big is the Recommended Budget?

- **TOTAL** Recommended Budget = \$451,462,914
  - General Fund = \$223,176,963
  - Non-General Funds = \$228,285,951



# What is the General Fund?

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- The General Fund is the slice of the budget primarily funded with discretionary dollars

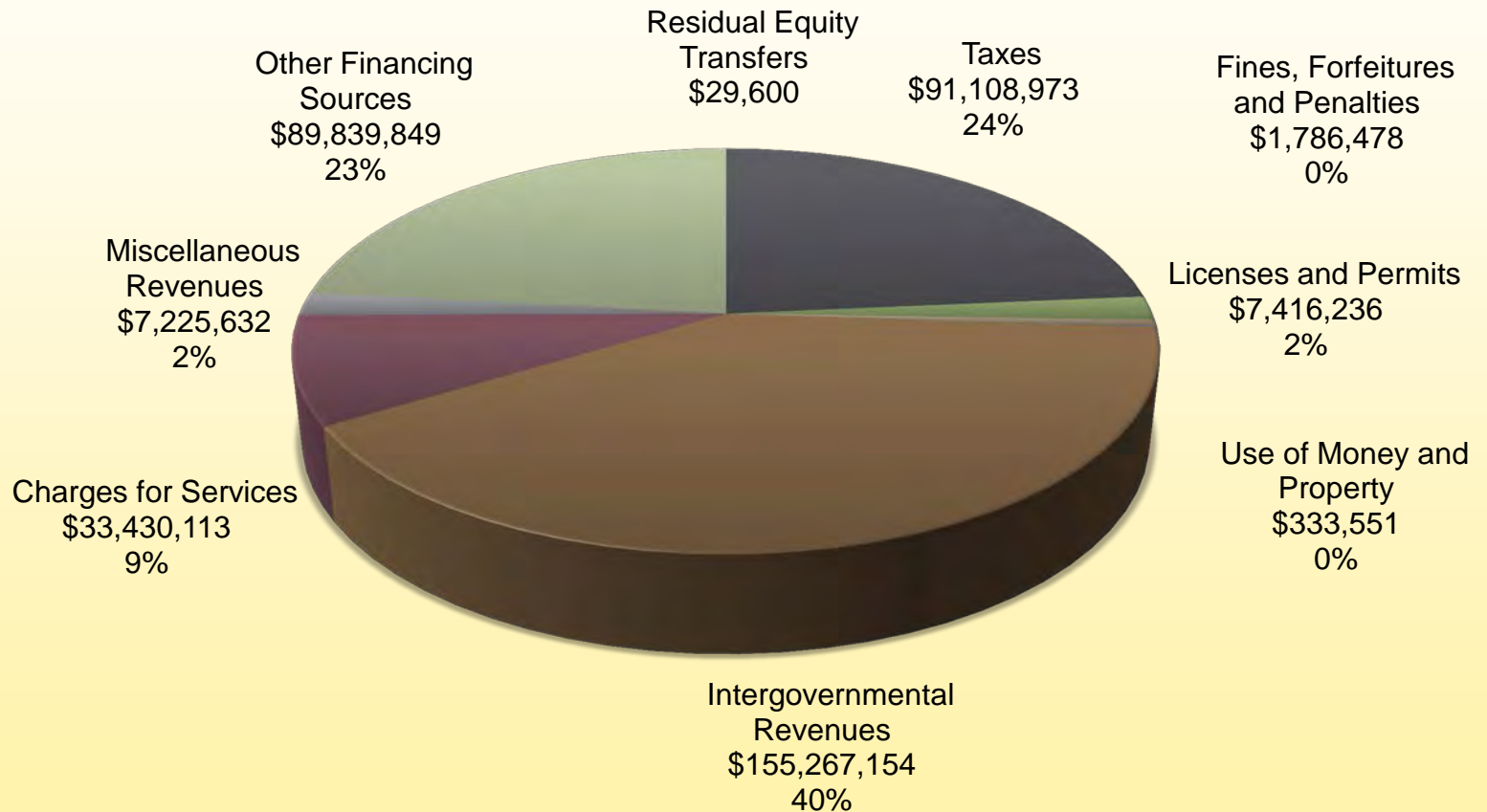
# What are Non-general funds?

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- Non-General Fund spending is determined by state law or other special conditions



# Where does all the money come from in the Recommended Budget?

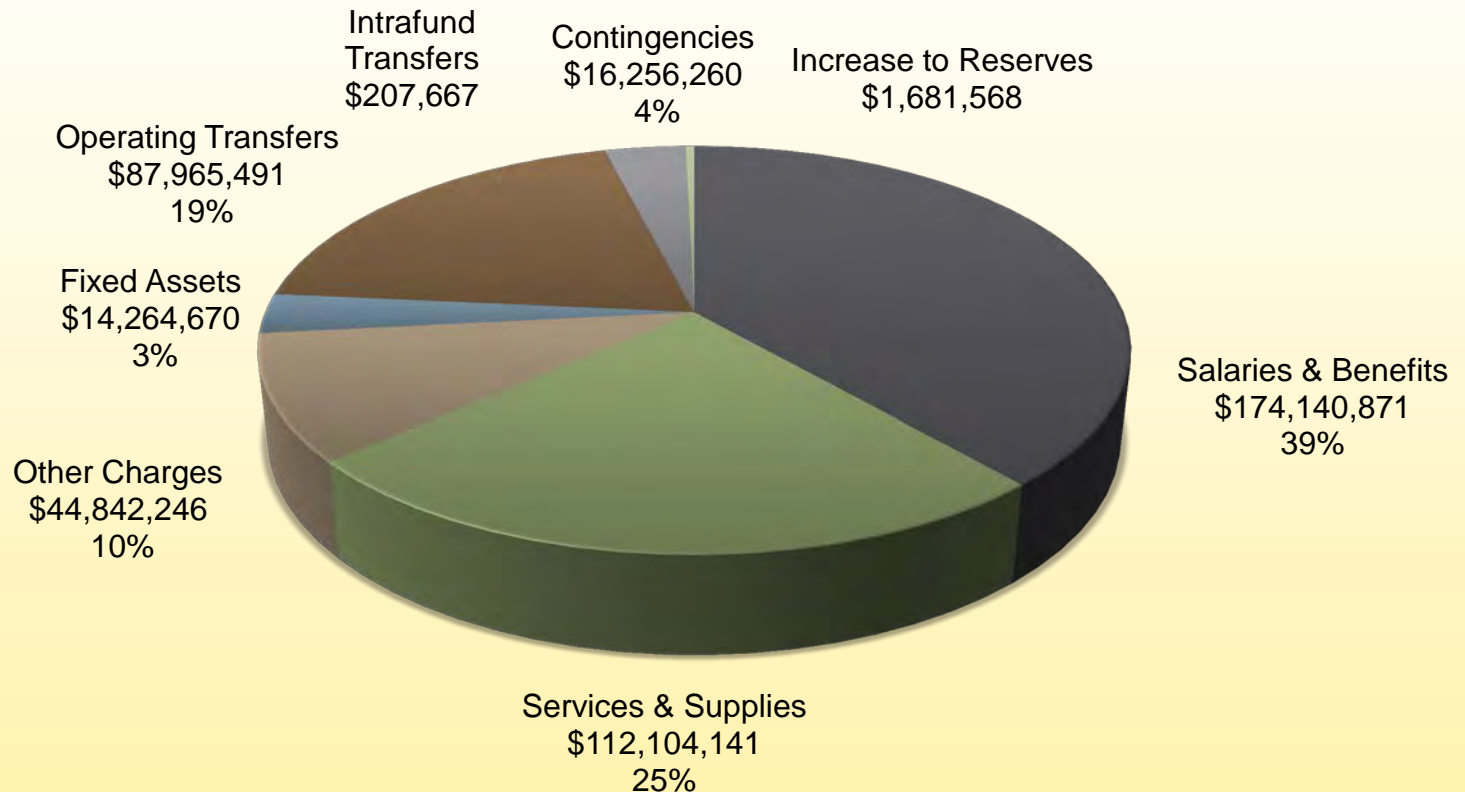


(revenue sources across all funds)

13-0660 A 23 of 536

BB-9

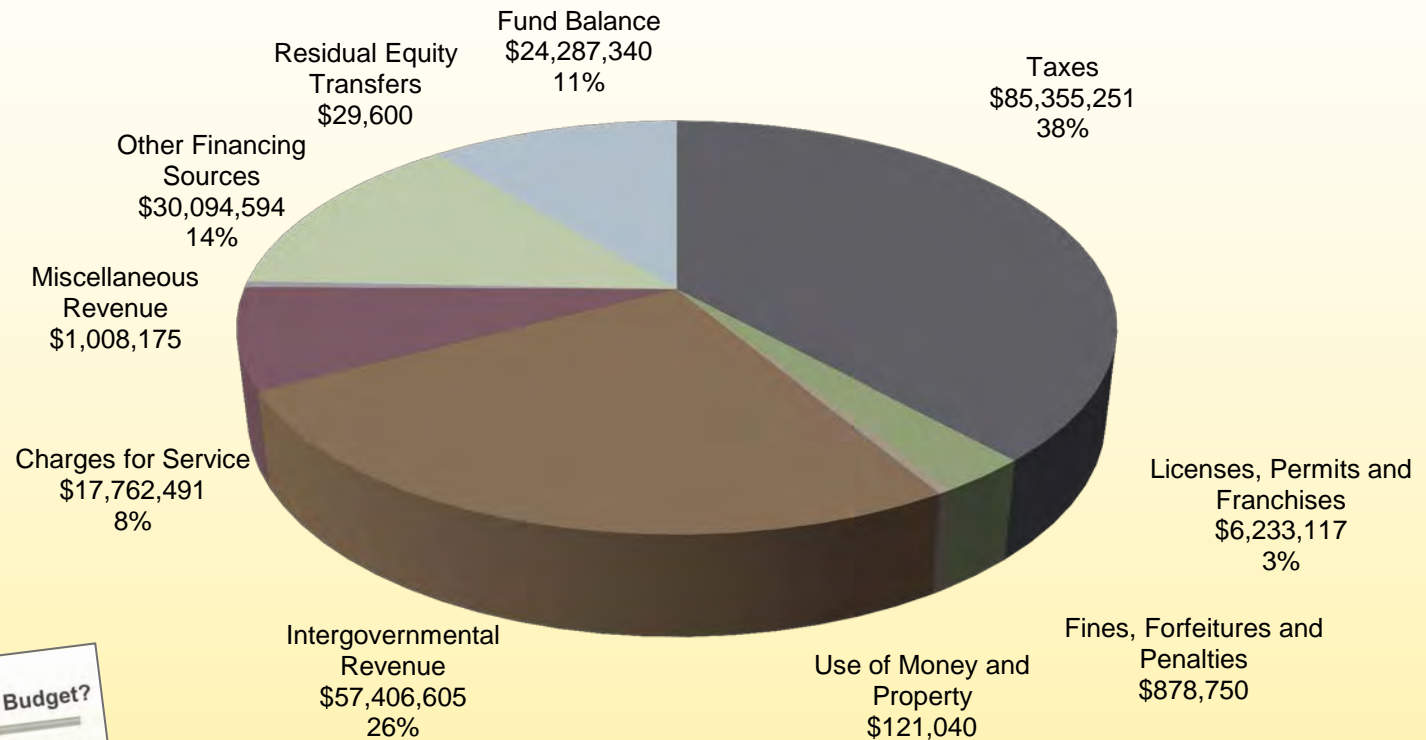
# What does the Recommended Budget pay for?



**Salaries & Benefits = People = Services to the Public**



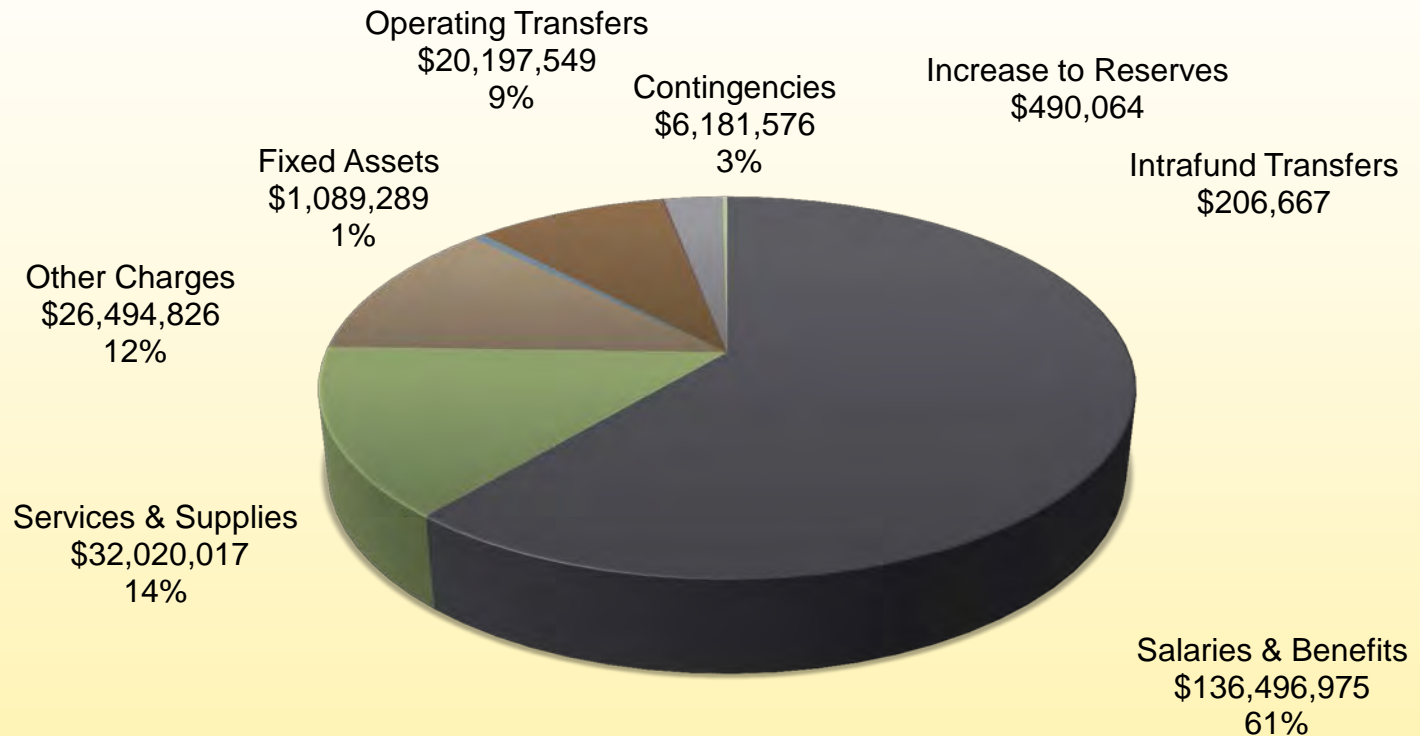
# Where does the *General Fund* money come from?



**General Fund**  
**\$223,176,963**



# What does the General Fund pay for?



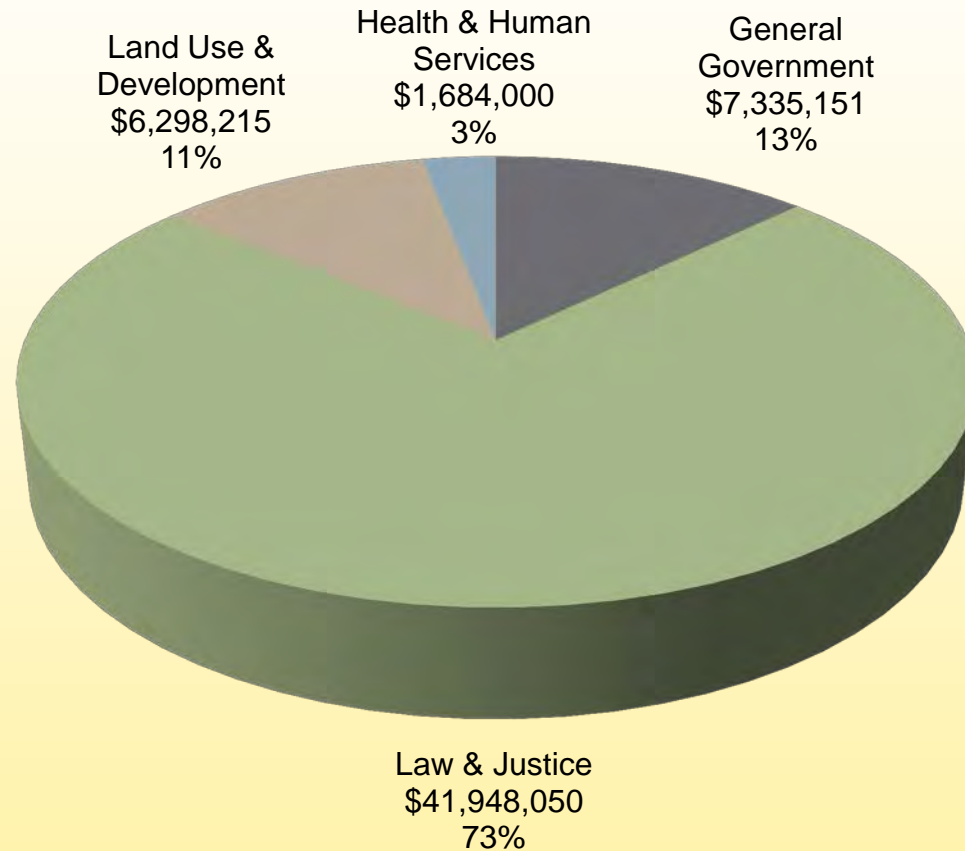
**Salaries & Benefits = People = Services to the Public**

# How does the General Fund support county programs?

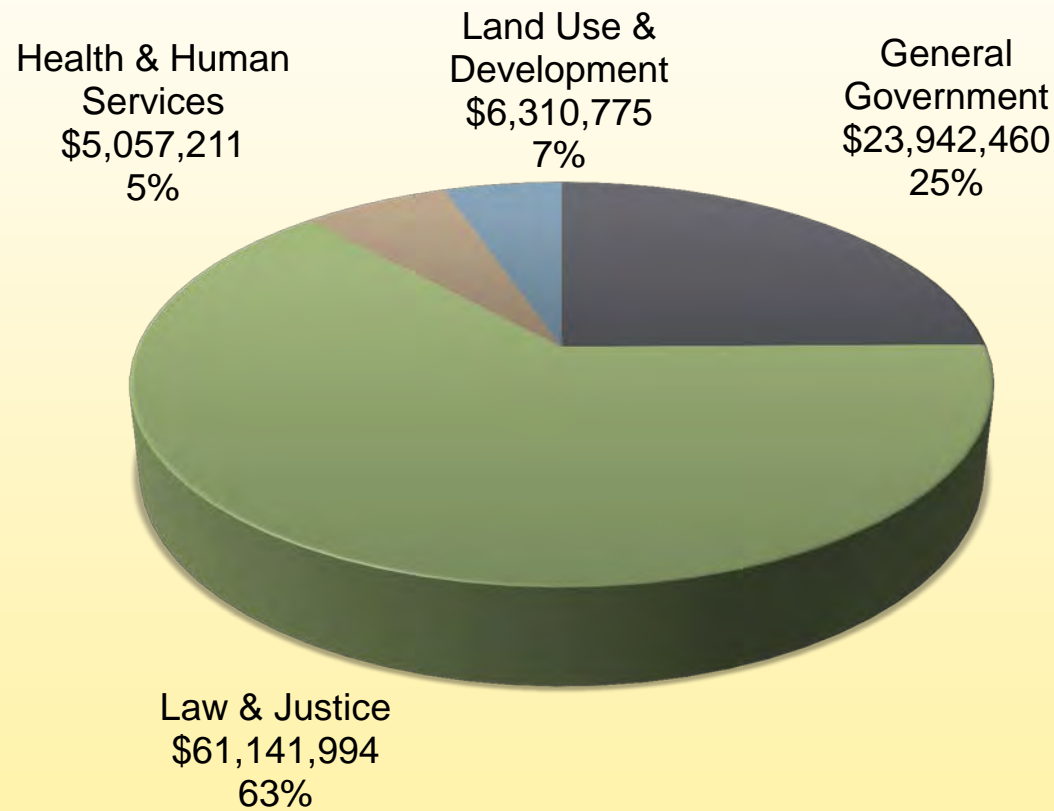
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- Departments get money from different sources
  - For example: grants, state & federal agencies, and charges for service
- When that doesn't cover all of the department's costs, the difference is made up with other General Fund discretionary dollars
- These other discretionary dollars are a department's **“Net County Cost”**
- Departments are required to live within their “Net County Cost” to ensure that no additional General Fund support is required

# Distribution of Net County Cost by Program Area FY 2004-05



# Distribution of Net County Cost by Program Area FY 2013-14



# Distribution of Net County Cost by Department FY 2013-14

	2013-14 NCC	% of Total NCC
BOS	1,484,583	1.54%
CAO	6,106,633	6.33%
A/C	2,735,658	2.84%
Treasurer	1,162,294	1.21%
Assessor	3,116,964	3.23%
County Counsel	2,388,506	2.48%
Human Resources	1,297,105	1.34%
Information Technologies	2,686,350	2.79%
Economic Development/Parks & Trails	1,895,999	1.97%
Recorder Clerk	1,068,376	1.11%
<b>Subtotal</b>	<b>23,942,468</b>	<b>24.82%</b>
Grand Jury	83,449	0.09%
Courts	1,555,500	1.61%
District Attorney	5,424,099	5.62%
Public Defender	2,712,173	2.81%
Sheriff	41,309,792	42.83%
Probation	10,056,981	10.43%
<b>Subtotal</b>	<b>61,141,994</b>	<b>63.39%</b>
Surveyor	1,565,502	1.62%
Agriculture	509,851	0.53%
DOT - County Engineer & Cemeteries	752,187	0.78%
Development Services	3,483,235	3.61%
Environmental Mgt	-	0.00%
<b>Subtotal</b>	<b>6,310,775</b>	<b>6.54%</b>
Health - Animal Control	1,281,648	1.33%
Veterans	327,758	0.34%
Human Services	1,937,224	2.01%
Library	1,510,581	1.57%
Child Support Services	-	0.00%
<b>Subtotal</b>	<b>5,057,211</b>	<b>5.24%</b>

# Does the Recommended Budget contain reserve funds?

---

- 8% set aside for “rainy day” including:
  - \$9.9 million in reserves
    - 5% of adjusted General Fund appropriations
  - \$6.2 million for contingency
    - 3% of adjusted General Fund appropriations
- \$12.9 million set aside as designation for Capital Projects
  - \$6M of this has been obligated for FENIX (Fiscal Enterprise and Information Exchange), the County’s new financial system

# What does the Recommended Budget mean for the future?

- Future year deficits assume:
  - No growth in Discretionary Revenues
  - \$2 million in operational savings each year
  - Annual savings from the investment strategy
  - Maintaining 8% reserve/contingency
  - Annual appropriations growth of approx. 2%

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Total Revenues	\$223,176,963	\$208,040,545	\$211,272,783	\$214,807,292	\$219,372,714
Total Appropriations	\$223,176,963	\$218,252,267	\$222,516,671	\$226,761,774	\$231,121,441
Total Revenue Surplus/Shortfall	\$ -	\$ (10,211,722)	\$ (11,243,888)	\$ (11,954,482)	\$ (11,748,727)



State Controller Schedules		El Dorado County				Schedule 1	
County Budget Act		All Funds Summary					
January 2010 Edition, revision #1		Fiscal Year 2013-14					
Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Available June 30, 2013 (estimated)	Decreases to Obligated Fund Balance	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8
Governmental Funds							
General Fund	\$ 18,700,000	\$ 5,587,340	\$ 198,889,623	\$ 223,176,963	\$ 222,686,899	\$ 490,064	\$ 223,176,963
Special Revenue Funds	20,939,865	17,252,338	173,790,677	211,982,880	210,791,376	1,191,504	211,982,880
Capital Project Fund	2,545,785	-	13,757,286	16,303,071	16,303,071	-	16,303,071
Debt Service Funds	-	-	-	-	-	-	-
Total Governmental Funds	\$ 42,185,650	\$ 22,839,678	\$ 386,437,586	\$ 451,462,914	\$ 449,781,346	\$ 1,681,568	\$ 451,462,914
Other Funds							
Internal Service Funds	\$ 6,649,091	\$ -	\$ 34,919,273	\$ 41,568,364	\$ 41,568,364	\$ -	\$ 41,568,364
Enterprise Funds	413,859	-	1,492,719	1,906,578	1,196,578	710,000	1,906,578
Special Districts and Other Agencies	15,408,004	219,853	27,013,086	42,640,943	38,422,303	4,218,640	42,640,943
Total Other Funds	\$ 22,470,954	\$ 219,853	\$ 63,425,078	\$ 86,115,885	\$ 81,187,245	\$ 4,928,640	\$ 86,115,885
Total All Fund	\$ 64,656,604	\$ 23,059,531	\$ 449,862,664	\$ 537,578,799	\$ 530,968,591	\$ 6,610,208	\$ 537,578,799

El Dorado County  
Governmental Funds Summary  
Fiscal Year 2013-14

Schedule 2

Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Available June 30, 2013 (estimated)	Decreases to Obligated Fund Balances	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balances	Total Financing Uses
1	2	3	4	5	6	7	8
<b>General Fund</b>							
General Fund	\$ 18,700,000	\$ 5,587,340	\$ 198,889,623	\$ 223,176,963	\$ 222,686,899	\$ 490,064	\$ 223,176,963
<b>Total General Fund</b>	<b>\$ 18,700,000</b>	<b>\$ 5,587,340</b>	<b>\$ 198,889,623</b>	<b>\$ 223,176,963</b>	<b>\$ 222,686,899</b>	<b>\$ 490,064</b>	<b>\$ 223,176,963</b>
<b>Special Revenue Funds</b>							
Erosion Control	\$ -	\$ -	\$ 3,595,403	\$ 3,595,403	\$ 3,595,403	\$ -	\$ 3,595,403
Road Fund	31,000	3,650,936	72,502,291	76,184,227	76,184,227	-	76,184,227
County Road District Tax Fund	-	-	4,672,500	4,672,500	4,672,500	-	4,672,500
Special Aviation	-	-	20,000	20,000	20,000	-	20,000
Fish and Game	-	-	5,000	5,000	5,000	-	5,000
Community Services	1,055,650	-	11,573,466	12,629,116	12,629,116	-	12,629,116
Public Health	5,949,801	-	19,050,210	25,000,011	25,000,011	-	25,000,011
Mental Health	5,781,663	-	17,064,885	22,846,548	22,846,548	-	22,846,548
Social Services SB163 Wraparound	52,000	-	100	52,100	52,100	-	52,100
Planning: EIR Development Fees	-	-	-	-	-	-	-
Tobacco Settlement	-	-	-	-	-	-	-
Federal Forest Reserve	-	-	-	-	-	-	-
Jail Commissary	-	-	357,950	357,950	357,950	-	357,950
Placerville Union Cemetery	-	22,050	31,320	53,370	53,370	-	53,370
Countywide Special Revenue	8,069,751	13,579,352	44,917,552	66,566,655	65,375,151	1,191,504	66,566,655
<b>Total Special Revenue Funds</b>	<b>\$ 20,939,865</b>	<b>\$ 17,252,338</b>	<b>\$ 173,790,677</b>	<b>\$ 211,982,880</b>	<b>\$ 210,791,376</b>	<b>\$ 1,191,504</b>	<b>\$ 211,982,880</b>
<b>Capital Project Funds</b>							
Accumulative Capital Outlay	\$ 2,545,785	\$ -	\$ 13,757,286	\$ 16,303,071	\$ 16,303,071	\$ -	\$ 16,303,071
<b>Total Capital Project Funds</b>	<b>\$ 2,545,785</b>	<b>\$ -</b>	<b>\$ 13,757,286</b>	<b>\$ 16,303,071</b>	<b>\$ 16,303,071</b>	<b>\$ -</b>	<b>\$ 16,303,071</b>
<b>Debt Service Funds</b>							
El Dorado Hills Business Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Debt Service Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Governmental Funds</b>	<b>\$ 42,185,650</b>	<b>\$ 22,839,678</b>	<b>\$ 386,437,586</b>	<b>\$ 451,462,914</b>	<b>\$ 449,781,346</b>	<b>\$ 1,681,568</b>	<b>\$ 451,462,914</b>

State Controller Schedules  
County Budget Act  
January 2010 Edition, revision #1

El Dorado County  
Fund Balance - Governmental Funds  
Fiscal Year 2013-14

Schedule 3

Actual  
Estimated

☐  
☒

Fund Name	Total Fund Balance June 30, 2013 (estimated)	Less: Obligated Fund Balances			Fund Balance Available June 30, 2013 (estimated)
		Encumbrances	Nonspendable, Restricted and Committed	Assigned	
1	2	3	4	5	6

General Fund

General Fund	\$ 46,539,169	\$ -	\$ 27,831,829	\$ 7,340	\$ 18,700,000
<b>Total General Fund</b>	<b>\$ 46,539,169</b>	<b>\$ -</b>	<b>\$ 27,831,829</b>	<b>\$ 7,340</b>	<b>\$ 18,700,000</b>

Special Revenue Funds

Erosion Control	\$ -	\$ -	\$ -	\$ -	\$ -
Road Fund	10,073,289	-	10,038,889	3,400	31,000
County Road District Tax Fund	-	-	-	-	-
Special Aviation	53	-	-	53	-
Fish and Game	4,418	-	-	4,418	-
Community Services	1,137,133	-	81,063	420	1,055,650
Public Health	5,950,276	-	-	475	5,949,801
Mental Health	5,781,703	-	-	40	5,781,663
Social Services SB163 Wraparound	52,000	-	-	-	52,000
Planning: EIR Development Fees	25,478	-	25,478	-	-
Tobacco Settlement	13,927	-	13,927	-	-
Federal Forest Reserve	-	-	-	-	-
Jail Commissary	831,972	-	831,972	-	-
Placerville Union Cemetery	25,274	-	25,274	-	-
Countywide Special Revenue	81,297,405	-	73,227,654	-	8,069,751
<b>Total Special Revenue Funds</b>	<b>\$ 105,192,928</b>	<b>\$ -</b>	<b>\$ 84,244,257</b>	<b>\$ 8,806</b>	<b>\$ 20,939,865</b>

Capital Projects Funds

Accumulative Capital Outlay	\$ 2,545,785	\$ -	\$ -	\$ -	\$ 2,545,785
<b>Total Capital Project Funds</b>	<b>\$ 2,545,785</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,545,785</b>

Debt Service Funds

El Dorado Hills Business Park	\$ -	\$ -	\$ 1,793,268	\$ -	\$ -
<b>Total Debt Service Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,793,268</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Governmental Funds</b>	<b>\$ 154,277,882</b>	<b>\$ -</b>	<b>\$ 113,869,354</b>	<b>\$ 16,146</b>	<b>\$ 42,185,650</b>

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Obligated Fund Balances - By Governmental Funds Fiscal Year 2013-14				Schedule 4
		Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for the Budget Year
Fund Name and Fund Balance Descriptions	Obligated Fund Balances June 30, 2013 (estimated)	Recommended	Adopted by the Board of Supervisors	Recommended	Adopted by the Board of Supervisors	
1	2	3	4	5	6	7
<b>General Fund</b>						
General Reserve	\$ 9,381,221	\$ -	\$ -	\$ 490,064	\$ -	9,871,285
Committed - Capital Projects	18,450,608	5,587,340	-	-	-	12,863,268
Assigned - Imprest Cash	7,340					7,340
<b>Total General Fund</b>	<b>\$ 27,839,169</b>	<b>\$ 5,587,340</b>	<b>\$ -</b>	<b>\$ 490,064</b>	<b>\$ -</b>	<b>22,741,893</b>
<b>Special Revenue Funds</b>						
<b>Road Fund</b>						
Nonspendable - Inventory	\$ 643,686	\$ -	\$ -	\$ -	\$ -	643,686
Restricted - Imprest Cash	3,400					3,400
Committed - Capital Projects	9,395,203	3,650,936	-	-	-	5,744,267
<b>Special Aviation</b>						
Assigned - Other	53	-	-	-	-	53
<b>Fish and Game</b>						
Assigned - Other	4,418	-	-	-	-	4,418
<b>Community Services</b>						
Nonspendable - Inventory	81,063	-	-	-	-	81,063
Restricted - Imprest Cash	420	-	-	-	-	420
<b>Public Health</b>						
Restricted - Imprest Cash	475	-	-	-	-	475
<b>Mental Health</b>						
Restricted - Imprest Cash	40	-	-	-	-	40
<b>Planning: EIR Development Fees</b>						
Committed - Other	25,478	-	-	-	-	25,478
<b>Tobacco Settlement</b>						
Committed - Other	13,927	-	-	-	-	13,927
<b>Jail Commissary</b>						
Restricted - Other	831,972	-	-	-	-	831,972
<b>Placerville Union Cemetery</b>						
Committed - Capital Projects	25,274	22,050	-	-	-	3,224
<b>Countywide Special Revenue</b>						
Restricted - Capital Projects	7,181,141	84,448	-	305,191	-	7,401,884
Restricted - Other	43,731,403	12,313,988	-	886,313	-	32,303,728
Committed - Capital Projects	5,426,000	-	-	-	-	5,426,000
Committed - Other	4,650,404	1,180,916	-	-	-	3,469,488
Assigned - Other	12,238,706	-	-	-	-	12,238,706
<b>Total Special Revenue Funds</b>	<b>\$ 84,253,063</b>	<b>\$ 17,252,338</b>	<b>\$ -</b>	<b>\$ 1,191,504</b>	<b>\$ -</b>	<b>68,192,229</b>
<b>Capital Project Funds</b>						
<b>Accumulative Capital Outlay</b>						
Committed - Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Total Capital Project Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Debt Service Funds</b>						
<b>El Dorado Hills Business Park</b>						
Assigned - Debt Service	\$ 1,793,268	\$ -	\$ -	\$ -	\$ -	1,793,268
<b>Total Debt Service Funds</b>	<b>\$ 1,793,268</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>1,793,268</b>
<b>Total Governmental Funds</b>	<b>\$ 113,885,500</b>	<b>\$ 22,839,678</b>	<b>\$ -</b>	<b>\$ 1,681,568</b>	<b>\$ -</b>	<b>92,727,390</b>

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Summary of Additional Financing Sources by Source and Fund Governmental Funds Fiscal Year 2013-14			Schedule 5	
Description	2011-12 Actual	2012-13 Actual Estimated	<input type="checkbox"/> <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended	
1	2	3		4	5	
<b>Summarization by Source</b>						
Taxes	\$ 89,181,659	\$ 91,187,919		\$ 91,108,973	\$ 91,108,973	
Licenses and Permits	6,244,098	6,608,271		7,416,236	7,416,236	
Fines, Forfeitures and Penalties	3,054,084	2,192,419		1,786,478	1,786,478	
Use of Money and Property	472,902	416,105		316,751	333,551	
Intergovernmental Revenues	144,464,079	163,757,740		151,907,454	155,267,154	
Charges for Services	25,724,505	26,432,429		33,014,182	33,430,113	
Miscellaneous Revenues	4,963,389	4,344,681		7,225,632	7,225,632	
Other Financing Sources	55,865,493	88,162,694		82,541,677	89,839,849	
Residual Equity Transfers	483,363	145,868		29,600	29,600	
<b>Total Summarization by Source</b>	<b>\$ 330,453,572</b>	<b>\$ 383,248,126</b>		<b>\$ 375,346,983</b>	<b>\$ 386,437,586</b>	
<b>Summarization by Fund</b>						
General Fund	\$ 183,233,325	\$ 196,837,354		\$ 197,189,127	\$ 198,889,623	
Erosion Control	2,342,746	3,762,844		3,595,403	3,595,403	
Road Fund	53,252,811	74,403,744		72,502,291	72,502,291	
County Road District Tax Fund	4,780,744	4,949,720		4,672,500	4,672,500	
Special Aviation	20,022	20,000		20,000	20,000	
Fish and Game	4,384	11,200		5,000	5,000	
Community Services	7,887,801	13,699,079		7,790,699	11,573,466	
Public Health	17,216,710	18,542,185		19,050,210	19,050,210	
Mental Health	15,423,613	14,635,140		17,064,885	17,064,885	
Social Services SB163 Wraparound	305	100		100	100	
Planning: EIR Development Fees	67	-		-	-	
Tobacco Settlement	37	-		-	-	
Federal Forest Reserve	169,718	158,853		-	-	
Jail Commissary	409,411	441,057		357,950	357,950	
Placerville Union Cemetery	29,787	20,800		31,320	31,320	
Countywide Special Revenue	43,147,255	50,369,405		44,897,552	44,917,552	
Accumulative Capital Outlay	2,530,092	5,393,617		8,169,946	13,757,286	
El Dorado Hills Business Park	4,745	3,028		-	-	
<b>Total Summarization by Fund</b>	<b>\$ 330,453,572</b>	<b>\$ 383,248,126</b>		<b>\$ 375,346,983</b>	<b>\$ 386,437,586</b>	

State Controller Schedules		El Dorado County			Schedule 6	
County Budget Act January 2010 Edition, revision #1		Detail of Additional Financing Sources by Fund and Account				
		Governmental Funds				
		Fiscal Year 2013-14				
Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

## General Fund

### General Fund

#### Taxes

0100	Property Taxes - Current Secured	\$ 51,354,039	\$ 52,300,000	\$ 52,300,000	\$ 52,300,000
0101	Property Taxes - Current Secured ERAF	-	-	1,000,000	1,000,000
0110	Property Taxes - Current Unsecured	1,104,757	1,078,388	122,578	122,578
0120	Property Taxes - Prior Secured	(63,236)	(65,000)	(65,000)	(65,000)
0130	Property Taxes - Prior Unsecured	52,992	50,000	50,000	50,000
0140	Supplemental Property Taxes - Current	(112,344)	(115,000)	(70,000)	(70,000)
0150	Supplemental Property Taxes - Prior	166,574	100,000	100,000	100,000
0160	Sales and Use Tax	6,759,821	6,900,000	7,200,000	7,200,000
0162	In-Lieu Local Sales and Use Tax	2,088,323	2,400,000	2,400,000	2,400,000
0171	Hotel and Motel Occupancy Tax	1,932,673	2,243,267	1,932,673	1,932,673
0172	Property Transfer Tax	1,288,677	1,750,000	1,750,000	1,750,000
0174	Timber Yield Tax	35,416	3,500	35,000	35,000
0178	Tax Loss Reserve	2,646,863	2,600,000	2,600,000	2,600,000
0179	Property Tax In-Lieu of Vehicle License Fee	16,062,007	16,000,000	16,000,000	16,000,000
<b>Total Taxes</b>		<b>\$ 83,316,562</b>	<b>\$ 85,245,155</b>	<b>\$ 85,355,251</b>	<b>\$ 85,355,251</b>

#### Licenses, Permits and Franchises

0200	Animal Licenses	\$ 255,816	\$ 255,000	\$ 255,000	\$ 255,000
0201	Viscious/Dangerous Dog	13,415	13,500	10,000	10,000
0202	Kennel Permits	19,315	17,000	17,350	17,350
0210	Business Licenses	344,153	345,000	345,000	345,000
0220	Construction Permits	2,054,827	1,949,624	2,311,328	2,311,328
0240	Zoning Permits Administration	110,021	82,278	82,100	82,100
0250	Franchise - Public Utility	213,465	334,254	471,425	471,425
0251	Franchise - Garbage	287,000	848,243	1,237,286	1,237,286
0252	Franchise - Cable	635,698	526,500	500,000	500,000
0260	Other License and Permits	167,979	162,244	166,594	166,594
0261	Marriage License	80,936	72,816	81,000	81,000
0263	Under Ground Storage Tank Permit	134,318	100,150	100,000	100,000
0265	Health Permit	7,610	4,907	4,800	4,800
0267	Food Facility Permit	418,717	375,612	369,173	369,173
0268	Pool and Spa Permit	95,428	89,205	90,550	90,550
0269	Water System Permit	56,368	61,363	54,912	54,912
0270	Well Permit	27,604	22,575	21,599	21,599
0272	Infectious Waste Permit	136	753	-	-
0274	Alarm Permit	93,790	107,000	100,000	100,000
0275	Carry Consealed Weapon Permit	13,451	10,000	15,000	15,000
<b>Total Licenses, Permits and Franchises</b>		<b>\$ 5,030,047</b>	<b>\$ 5,378,024</b>	<b>\$ 6,233,117</b>	<b>\$ 6,233,117</b>

#### Fines, Forfeitures and Penalties

0300	Vehicle Code Fines	\$ 55,405	\$ 55,000	\$ 50,000	\$ 50,000
0301	Vehicle Code Fines - Court	570,154	520,000	400,000	400,000
0320	Other Court Fines	63,027	63,500	58,500	58,500
0341	Restitution Fee	9,098	7,500	3,750	3,750
0342	Bad Check Restitution Fee	3,898	5,000	5,000	5,000
0343	Consumer Fraud	550	-	-	-
0348	Penalty - Suspended Drivers License	18,100	16,500	16,500	16,500
0360	Penalties and Costs on Delinquent Taxes	452,197	269,500	345,000	345,000
<b>Total Fines, Forfeitures and Penalties</b>		<b>\$ 1,172,428</b>	<b>\$ 937,000</b>	<b>\$ 878,750</b>	<b>\$ 878,750</b>

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Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

**Revenue from Use of Money and Property**

0400	Interest	\$	88,262	\$	100,000	\$	100,000	\$	100,000
0402	Interest Refunds		30		-		-		-
0420	Rent - Land and Buildings		55,955		66,800		16,540		16,540
0421	Rent - Equipment		266		300		300		300
0422	Rent - Miscellaneous		4,200		4,200		4,200		4,200

**Total Revenue from Use of Money and Property** \$ **148,712** \$ **171,300** \$ **121,040** \$ **121,040**

**Intergovernmental Revenue - State**

0540	State - Motor Vehicle In-lieu Tax	\$	75,978	\$	79,074	\$	-	\$	-
0542	State - Vehicle Abatement Surcharge		146,134		110,000		110,000		110,000
0543	State - Vehicle License Collection		66,131		66,131		66,131		66,131
0544	State - Veh Lic Realignment - MentHlth		145,790		-		-		-
0545	State - Veh Lic Realignment - Health		5,164,068		5,267,349		5,098,794		5,098,794
0546	State - Veh Lic Realignment - Soc Serv		231,045		235,666		238,659		238,659
0580	State - Public Assistance Administration		3,043,435		3,186,173		3,380,258		3,380,258
0581	State - Food Stamp Administration		1,672,169		1,912,080		2,043,879		2,043,879
0584	State - Fraud Incentives		1,190		-		-		-
0600	State - Public Assistance Programs		5,429		20,000		-		-
0601	State - Cw Two Parent Families		151,685		-		-		-
0602	State - Cw Zero Parent/All Other Families		1,223,266		-		-		-
0603	State - Foster Care		5,761		-		-		-
0604	State - Adoption		765		-		-		-
0605	State - Boarding Home License		18,962		36,234		34,524		34,524
0607	State - Kinship Guardian		7,748		-		154,091		154,091
0720	State - Agriculture		224,148		174,426		171,375		171,375
0722	State - Pesticide Use Enforcement		136,701		135,111		132,838		132,838
0723	State - Seed Inspection		213		200		200		200
0724	State - Nursery Inspection		500		500		500		500
0727	State - Weights and Measures		5,709		5,350		4,300		4,300
0728	State - Fruit and Vegetable Certificate		410		200		200		200
0729	State - Unclaimed Gas Tax Refund		316,687		311,764		289,554		289,554
0730	State - High Risk Pest Excl. Prog.		1,224		-		-		-
0760	State - Corrections		49,563		107,825		116,050		116,050
0800	State - Veterans' Affairs		38,091		32,000		27,000		27,000
0820	State - Homeowners' Property Tax Relief		603,319		603,316		603,316		603,316
0860	State - Public Safety Sales Tax		8,251,850		8,391,991		8,444,751		8,444,751
0880	State - Other		7,674,119		3,266,554		2,138,515		2,138,515
0881	State - Mandated Reimbursements		517,435		58,607		28,500		28,500
0883	State - Peace Officers Training Program		47,451		36,000		60,000		60,000
0887	State - Child Support Incentives		1,586,375		1,351,524		1,390,481		1,390,481
0890	State - AB1733 Child Abuse		-		75,000		-		-
0896	State - Vehicle Theft Alloc - VC9250.14		195,922		195,922		195,000		195,000
0898	State - Office of Emergency Serv (OES)		155,409		88,934		89,000		89,000
0900	State - Boating and Waterways		369,973		366,846		319,546		319,546

**Total Intergovernmental Revenue - State** \$ **32,134,654** \$ **26,114,777** \$ **25,137,462** \$ **25,137,462**

**Intergovernmental Revenue - Federal**

1000	Federal - Public Assistance Admin.	\$	6,550,354	\$	6,499,883	\$	6,821,865	\$	6,821,865
1001	Federal - Food Stamps		1,879,534		2,585,585		2,835,786		2,835,786
1004	Federal - Fraud Incentives		14,633		-		-		-
1021	Federal - Cw Two Parent Families		420,312		-		-		-

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1	2	3	4	5	6	7
1022	Federal - Cw Zero Parent/All Other Families		1,686,772	3,108,500	2,858,944	2,858,944
1023	Federal - Foster Care		1,804,953	1,978,225	2,546,564	2,546,564
1024	Federal - Adoption		1,204,876	1,462,535	1,323,977	1,323,977
1025	Federal - Kinship Guardian		34,049	-	-	-
1026	Federal - Refugee Cash Assistance		(300)	-	-	-
1080	Federal - Grazing Fee		76	76	70	70
1090	Federal - In-Lieu Taxes		189,175	190,000	190,000	190,000
1100	Federal - Other		1,113,581	2,554,931	1,148,007	1,148,007
1102	Federal - Child Support Incentives		259,317	3,176,447	284,827	284,827
1103	Federal - Child Support 356 66%		3,079,428	284,827	3,252,069	3,252,069
1107	Federal - Medi Cal		3,274,718	3,895,917	3,453,771	3,453,771
1118	Federal - Office Crim Justice Planning		34,359	-	-	-
1121	Federal - SCAAP - ST Criminal Alien Asst P		58,163	29,000	29,000	29,000
1124	Federal - OES		86,931	76,239	76,000	76,000
1125	Federal - HAVA		86,829	-	45,920	45,920
1126	Federal - HAVA (Sec 261)		4,004	15,937	16,150	16,150
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 21,781,763</b>	<b>\$ 25,858,102</b>	<b>\$ 24,882,950</b>	<b>\$ 24,882,950</b>
<b>Revenue Other Governmental Agencies</b>						
1200	Other - Governmental Agencies		\$ 1,977,725	\$ 1,540,119	\$ 1,761,193	\$ 1,761,193
1202	Community Action- Responsive Educ		28,556	25,000	25,000	25,000
1206	SLT Surcharge		14,933	-	-	-
1207	Shingle Springs Rancheria		3,200,000	5,600,000	5,600,000	5,600,000
<b>Total Revenue Other Governmental Agencies</b>			<b>\$ 5,221,214</b>	<b>\$ 7,165,119</b>	<b>\$ 7,386,193</b>	<b>\$ 7,386,193</b>
<b>Charges for Services</b>						
1300	Assessment and Tax Collection Fees		\$ 2,596,667	\$ 2,427,617	\$ 2,489,731	\$ 2,489,731
1310	Special Assessments		57,096	82,295	-	-
1320	Audit and Accounting Fees		124,570	166,831	132,323	132,323
1321	Investment and Cash Management Fee		565,919	570,000	590,000	590,000
1340	Communication Services		3,614	7,500	7,500	7,500
1360	Election Services		140,637	231,025	90,500	90,500
1361	Candidate Filing Fee		11,916	-	41,234	41,234
1380	Legal Services		129,717	119,000	120,000	120,000
1381	Public Defender: Indigents		3,300	3,000	2,500	2,500
1400	Planning and Engineering Services		154,731	150,667	150,000	150,000
1401	Planning and Engineering Fees		24,107	20,000	31,550	31,550
1406	Abandonment of Easement		308	750	1,000	1,000
1407	Residential Parcel Map		2,740	2,000	4,500	4,500
1408	Parcel Map Inspection Fee		38,679	48,250	52,865	52,865
1409	Subdiv Tentative / Final Map Plan Check		37,816	27,578	30,500	30,500
1410	Grading Application Fee		17,252	18,500	10,000	10,000
1411	Grading Inspection Plan Check (PC) Fee		-	500	1,000	1,000
1412	Development Projects (T&M)		178,740	234,474	525,000	525,000
1415	Ecological Preserve Fee		2,706	2,134	1,165	1,165
1480	Agricultural Services		10,376	7,600	11,050	11,050
1490	Civil Process Services		73,393	57,000	80,000	80,000
1500	Court Fees and Costs		3,212	3,000	2,075	2,075
1501	Court Fee		372	400	500	500
1502	Court Administration Fee - PC1205.d		270	-	-	-
1504	Summary Judgment		9,807	9,000	15,000	15,000
1508	Booking Fee		103,342	90,000	54,118	54,118



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1	2	3	4	5	6	7
1510	Traffic School Bail - VC42007		587,124	570,000	500,000	500,000
1511	Traffic School Fees - VC42007.1		122,092	110,000	100,000	100,000
1512	Cite Fees - PC1463.07 GC29550		2,573	1,500	1,500	1,500
1513	AB233 - County Share State Penalty		307,519	300,000	250,000	250,000
1517	Conflict Attorney Reimbursement		2,039	1,500	2,000	2,000
1540	Estate Fees		9,704	7,000	7,000	7,000
1541	Public Guardian		135,984	141,500	141,500	141,500
1560	Humane Services		3,150	3,000	3,000	3,000
1561	Impounds		116,493	117,000	117,000	117,000
1562	Adoptions		117,245	115,500	115,500	115,500
1563	Microchip		600	880	600	600
1564	Restitution		5,248	5,000	5,000	5,000
1580	Law Enforcement Services		140,182	118,400	113,400	113,400
1581	United States Forest Service (USFS)		43,177	62,196	67,196	67,196
1582	Law Enforcement: Fingerprinting Services		22,639	20,000	20,000	20,000
1583	Law Enforcement: Vehicle Abatement		317	1,000	1,000	1,000
1600	Recording Fees		942,996	1,128,110	1,055,000	1,055,000
1604	Recording Fees CD Reproduction		11,310	10,000	10,000	10,000
1661	Water Sampling		-	250	100	100
1662	Loan Certification		1,421	2,000	1,000	1,000
1663	Business Plans		162,656	152,052	168,892	168,892
1680	Institutional Care and Services		286,600	220,000	200,000	200,000
1681	State and Federal Prisoner Holds		18,289	-	-	-
1683	Probation - Adult Defendant		53,515	35,000	35,000	35,000
1684	Care In Juvenile Hall		107,481	100,000	80,000	80,000
1685	Urinalysis Testing		3,470	3,000	3,000	3,000
1687	Hospital Contract Service		138,474	36,100	-	-
1700	Library Services		130,063	102,350	103,600	103,600
1701	Library Services - Video Rental		30,282	42,450	41,900	41,900
1702	Library Services - Comp Lab Printing		9,083	12,850	12,850	12,850
1703	Library Services - Microfilm		169	150	150	150
1704	Library Services - Copy Machine		3,618	2,500	3,400	3,400
1705	Library Services - Lost & Paid Books		7,399	10,925	11,250	11,250
1740	Charges for Services		858,851	861,075	1,139,968	1,139,968
1741	Special Project Staff Hours		600	-	-	-
1742	Miscellaneous Copy Fees		10,844	7,100	7,100	7,100
1743	Certification Fees		25	-	-	-
1744	Miscellaneous Inspections or Services		1,451	2,000	2,000	2,000
1745	Public Utility Inspections		69	-	-	-
1746	Blood Draws		44,835	44,835	45,000	45,000
1747	Home Electronic Monitoring Prog (HEMP)		16,183	13,500	13,500	13,500
1748	In Custody Weekender Work Program		4,675	7,000	3,000	3,000
1749	Weekender Work Program		81,779	75,000	50,000	50,000
1751	Probation - Present Report Fee		3,153	3,000	3,000	3,000
1752	Building Investigation Fee		61,140	61,742	60,000	60,000
1763	Capital Improvement Project		341	-	-	-
1768	Tahoe Regional Planning Agency (TRPA)		144,421	118,417	118,418	118,418
1771	Superior Court Services		152,410	57,746	-	-
1800	Interfund Revenue		3,103,426	2,855,675	3,011,730	3,011,730
1801	Intrfrnd Rev: Telephone Equip & Support		250,023	250,000	250,000	250,000
1802	Intrfrnd Rev: Radio Equip & Support		437	1,500	1,500	1,500

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1	2	3	4	5	6	7
1804	Intrfnd Rev: Mail Services		34,541	30,614	33,381	33,381
1805	Intrfnd Rev: Stores Support		11,784	13,689	13,804	13,804
1806	Intrfnd Rev: Central Duplicating		25,196	-	-	-
1808	Intrfnd Rev: Internal Data Processing		262,808	359,740	359,740	359,740
1810	Intrfnd Rev: County Counsel		388,792	384,670	347,750	347,750
1814	Intrfnd Rev: PC Support		23,392	25,000	380,471	380,471
1816	Intrfnd Rev: IS Programming Support		82,965	70,000	130,000	130,000
1818	Intrfnd Rev: Maint Buildg & Improvmnt		270,768	-	-	-
1820	Intrfnd Rev: Network Support		510,969	522,100	522,100	522,100
1821	Intrfnd Rev: Collections		4,090	10,004	12,000	12,000
1830	Intrfnd Rev: Allocated Salaries & Benefits		-	-	3,114,112	3,530,043
1850	Intrfnd Rev: Parks and Recreation		53,850	-	-	-
1856	Intrfnd Rev: Road Dst Tax Fund		-	-	113,037	113,037
<b>Total Charges for Services</b>			<b>\$ 14,218,020</b>	<b>\$ 13,485,741</b>	<b>\$ 17,346,560</b>	<b>\$ 17,762,491</b>
<b>Miscellaneous Revenues</b>						
1900	Welfare Repayments		\$ 128,166	\$ 166,260	\$ 151,260	\$ 151,260
1901	Recoup Cw Two Parent/All Other Families		-	-	2,900	2,900
1902	Recoup Cw Zero Parent/All Other Families		-	-	63,000	63,000
1903	Recoup Cw Foster Care		-	-	188,000	188,000
1920	Other Sales		4,655	4,800	5,200	5,200
1940	Miscellaneous Revenue		1,051,572	962,459	521,465	521,465
1942	Miscellaneous Reimbursement		28,636	20,000	20,000	20,000
1943	Miscellaneous Donation		22,493	17,184	3,700	3,700
1945	Staled Dated Check		252	600	1,100	1,100
1951	Advertising		41,760	40,000	44,000	44,000
1952	Unclaimed Cash		33,163	-	300	300
1954	Misc Donations: Friends of Library		68,498	60,815	7,250	7,250
<b>Total Miscellaneous Revenues</b>			<b>\$ 1,379,195</b>	<b>\$ 1,272,118</b>	<b>\$ 1,008,175</b>	<b>\$ 1,008,175</b>
<b>Other Financing Sources</b>						
2000	Sale of Fixed Assets		\$ 10,498	\$ -	\$ -	\$ -
2010	Operating Transfers In: Silva Valley Interchange		-	-	-	52,609
2012	Operating Transfers In: County TIM		-	-	-	161,303
2014	Operating Transfers In: Interim HWY 50 TIM		-	-	-	98,584
2020	Operating Transfers In		9,540,178	20,659,406	18,599,995	19,572,064
2021	Operating Transfers In: Veh Lic Fee		224,716	235,666	238,659	238,659
2027	Operating Transfers In: Sales Tax Realignment		8,602,388	9,728,908	9,384,875	9,384,875
2028	Operating Transfers In: Computer Recording		225,000	260,000	260,000	260,000
2029	Operating Transfers In: Micrographics		202,182	220,000	300,000	300,000
2030	Operating Transfers In: Vital Statistics		20,050	20,000	20,000	20,000
2031	Operating Transfers In: License Notary		5,000	6,500	6,500	6,500
2036	Operating Transfers In: FEMA		687	-	-	-
2037	Operating Transfers In: OES		32	-	-	-
<b>Total Other Financing Sources</b>			<b>\$ 18,830,730</b>	<b>\$ 31,130,480</b>	<b>\$ 28,810,029</b>	<b>\$ 30,094,594</b>
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ -	\$ 79,538	\$ 29,600	\$ 29,600
<b>Total Residual Equity Transfers</b>			<b>\$ -</b>	<b>\$ 79,538</b>	<b>\$ 29,600</b>	<b>\$ 29,600</b>
<b>TOTAL General Fund Financing Sources</b>			<b>\$ 183,233,325</b>	<b>\$ 196,837,354</b>	<b>\$ 197,189,127</b>	<b>\$ 198,889,623</b>

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1	2	3	4	5	6	7

**TOTAL General Fund Financing Sources** \$ 183,233,325 \$ 196,837,354 \$ 197,189,127 \$ 198,889,623

## Special Revenue Funds

### Erosion Control

#### Revenue from Use of Money and Property

0400 Interest \$ 1,661 \$ - \$ - \$ -

**Total Revenue from Use of Money and Property** \$ 1,661 \$ - \$ - \$ -

#### Intergovernmental Revenue - State

0742 State - California Tahoe Conservancy \$ 122,584 \$ 848,000 \$ 669,500 \$ 669,500

0880 State - Other - - 546,100 546,100

**Total Intergovernmental Revenue - State** \$ 122,584 \$ 848,000 \$ 1,215,600 \$ 1,215,600

#### Intergovernmental Revenue - Federal

1054 Federal - U.S. Forest Serv - B. Santini \$ 1,342,697 \$ 2,022,691 \$ 1,781,000 \$ 1,781,000

1056 Federal - Congestion Mitig/Air Quality 561,017 682,500 323,000 323,000

**Total Intergovernmental Revenue - Federal** \$ 1,903,714 \$ 2,705,191 \$ 2,104,000 \$ 2,104,000

#### Charges for Services

1768 Tahoe Regional Planning Agency (TRPA) \$ 312,188 \$ 183,700 \$ 226,730 \$ 226,730

**Total Charges for Services** \$ 312,188 \$ 183,700 \$ 226,730 \$ 226,730

#### Miscellaneous Revenues

1920 Other Sales \$ 2,600 \$ 280 \$ - \$ -

1942 Miscellaneous Reimbursement - 25,673 49,073 49,073

**Total Miscellaneous Revenues** \$ 2,600 \$ 25,953 \$ 49,073 \$ 49,073

**TOTAL Erosion Control Financing Sources** \$ 2,342,746 \$ 3,762,844 \$ 3,595,403 \$ 3,595,403

### Road Fund

#### Taxes

0161 Trans Tax - Transportation Dev Act (TDA) \$ (31,402) \$ 16,900 \$ 65,622 \$ 65,622

0174 Timber Yield Tax 3,807 6,000 4,600 4,600

**Total Taxes** \$ (27,595) \$ 22,900 \$ 70,222 \$ 70,222

#### Licenses, Permits and Franchises

0230 Road Privileges and Permits \$ 49,088 \$ 55,000 \$ 55,000 \$ 55,000

0250 Franchise - Public Utility 817,298 685,747 524,575 524,575

**Total Licenses, Permits and Franchises** \$ 866,386 \$ 740,747 \$ 579,575 \$ 579,575

#### Revenue from Use of Money and Property

0400 Interest \$ 10,218 \$ (6,197) \$ 4,600 \$ 4,600

0420 Rent - Land and Buildings 22,739 21,742 21,721 21,721

**Total Revenue from Use of Money and Property** \$ 32,957 \$ 15,545 \$ 26,321 \$ 26,321

#### Intergovernmental Revenue - State

0520 State - Hwy Tax - 2104a Adm / Eng \$ 20,004 \$ 20,000 \$ 20,000 \$ 20,000

0521 State - Hwy Tax - 2104b Snow Removal 821,388 876,396 876,396 876,396

0522 State - Hwy Tax - 2104d,e,f, Unrestric 2,049,966 2,054,702 2,054,702 2,054,702

0523 State - Hwy Tax - 2105 Prop 111 1,464,781 1,369,987 1,369,987 1,369,987

0524 State - Hwy Tax - 2106 Unrestricted 706,913 702,007 702,007 702,007

0526 State - Hwy Tax - 2103 Unrestricted 4,037,952 2,769,652 4,256,547 4,256,547

0742 State - California Tahoe Conservancy 164,639 (10) - -

0744 State - Regional Surface Trans 182.6d1 1,158,556 808,075 700,000 700,000

0745 State - Regional Surface Trans 182.6g 347,770 150,000 - -

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1	2	3	4	5	6	7
0746	State - Regional Surface Trans	185.6h	359,164	359,164	359,164	359,164
0747	State - Regional Surface Trans	182.9	100,000	100,000	100,000	100,000
0880	State - Other		294,396	-	54,087	54,087
0904	State - Cal Trans		2,653,428	-	2,288,723	2,288,723
0914	State - Prop IB		12,231,824	19,866,554	10,970,038	10,970,038
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 26,410,781</b>	<b>\$ 29,076,527</b>	<b>\$ 23,751,651</b>	<b>\$ 23,751,651</b>
<b>Intergovernmental Revenue - Federal</b>						
1050	Federal - Construction		\$ 493,520	\$ 40,000	\$ -	\$ -
1052	Federal - Highway Bridges (HBRD)		3,262,364	6,888,057	7,265,469	7,265,469
1054	Federal - U.S. Forest Serv - B. Santini		-	-	150,000	150,000
1055	Federal - Hazard Elimination		921,603	1,183,068	3,316,463	3,316,463
1056	Federal - Congestion Mitig/Air Quality		1,548,214	5,520,373	645,137	645,137
1057	Federal - Trans Enhancement Activ (TEA)		-	170,000	-	-
1058	Federal - Surface Trans Program (STP)		36,437	-	441,250	441,250
1060	Federal - Emerg Mngt Agency (FEMA)		40,031	-	-	-
1070	Federal - Forest Reserve Revenue		1,028,492	921,073	-	-
1100	Federal - Other		172,990	-	-	-
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 7,503,650</b>	<b>\$ 14,722,571</b>	<b>\$ 11,818,319</b>	<b>\$ 11,818,319</b>
<b>Charges for Services</b>						
1406	Abandonment of Easement		\$ 2,060	\$ -	\$ -	\$ -
1470	TIM: Traffic Impact Mitigation		-	-	4,064,967	4,064,967
1740	Charges for Services		934,311	2,003,970	-	-
1745	Public Utility Inspections		66,930	75,000	82,067	82,067
1763	Capital Improvement Project		25,701	576,336	679,800	679,800
1765	El Dorado Irrigation District (EID)		-	-	63,592	63,592
1766	Local Transportation Commission		-	122,511	15,000	15,000
1768	Tahoe Regional Planning Agency (TRPA)		33,991	21,700	20,000	20,000
1800	Interfund Revenue		1,527,689	1,233,858	380,691	380,691
1850	Intrfnd Rev: Parks and Recreation		176,623	191,638	-	-
1851	Intrfnd Rev: County Engineer		977,313	1,069,007	1,357,836	1,357,836
1856	Intrfnd Rev: Road Dst Tax Fund		171,241	277,895	141,052	141,052
<b>Total Charges for Services</b>			<b>\$ 3,915,860</b>	<b>\$ 5,571,915</b>	<b>\$ 6,805,005</b>	<b>\$ 6,805,005</b>
<b>Miscellaneous Revenues</b>						
1920	Other Sales		\$ 13,894	\$ 12,700	\$ 10,000	\$ 10,000
1940	Miscellaneous Revenue		24,149	676,976	5,185,798	5,185,798
1942	Miscellaneous Reimbursement		94,978	26,004	38,211	38,211
<b>Total Miscellaneous Revenues</b>			<b>\$ 133,021</b>	<b>\$ 715,680</b>	<b>\$ 5,234,009</b>	<b>\$ 5,234,009</b>
<b>Other Financing Sources</b>						
2001	Sale of Fixed Assets - Roads		\$ 41,572	\$ 1	\$ -	\$ -
2010	Operating Transfers In: Silva Valley Interchange		480,496	7,752,605	8,082,508	8,082,508
2011	Operating Transfers In: RIF Misc		-	-	139,247	139,247
2012	Operating Transfers In: County TIM		842,698	3,077,657	3,646,046	3,646,046
2014	Operating Transfers In: Interim HWY 50 TIM		3,113,745	385,943	-	-
2015	Operating Transfers In: Utility Inspections		2,890	19,427	19,500	19,500
2016	Operating Transfers In: TDA		67,841	20	-	-
2020	Operating Transfers In		3,185,052	1,457,551	6,001,204	6,001,204
2023	Operating Transfers In: RIF Advances		1,854,485	1,350,358	1,016,334	1,016,334
2024	Operating Transfers In: RDT		4,810,318	9,494,297	4,662,350	4,662,350
2036	Operating Transfers In: FEMA		2,943	-	-	-
2037	Operating Transfers In: OES		15,711	-	-	-

State Controller Schedules		El Dorado County			Schedule 6	
County Budget Act January 2010 Edition, revision #1		Detail of Additional Financing Sources by Fund and Account				
		Governmental Funds				
		Fiscal Year 2013-14				

Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

2062 Capital Lease - - 650,000 650,000

**Total Other Financing Sources \$ 14,417,752 \$ 23,537,859 \$ 24,217,189 \$ 24,217,189**

**TOTAL Road Fund Financing Sources \$ 53,252,811 \$ 74,403,744 \$ 72,502,291 \$ 72,502,291**

#### Road District Tax Fund

##### Taxes

0100	Property Taxes - Current Secured	\$ 4,617,171	\$ 4,713,766	\$ 4,500,000	\$ 4,500,000
0110	Property Taxes - Current Unsecured	92,610	187,882	95,000	95,000
0120	Property Taxes - Prior Secured	(5,670)	(6,816)	-	-
0130	Property Taxes - Prior Unsecured	4,023	3,278	3,500	3,500
0140	Supplemental Property Taxes - Current	(7,776)	(16,052)	-	-
0150	Supplemental Property Taxes - Prior	11,521	3,806	10,000	10,000

**Total Taxes \$ 4,711,879 \$ 4,885,864 \$ 4,608,500 \$ 4,608,500**

##### Fines, Forfeitures and Penalties

0360	Penalties and Costs on Delinquent Taxes	\$ 2,681	\$ 1,536	\$ 2,000	\$ 2,000
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**Total Fines, Forfeitures and Penalties \$ 2,681 \$ 1,536 \$ 2,000 \$ 2,000**

##### Revenue from Use of Money and Property

0400	Interest	\$ 12,143	\$ 8,740	\$ 8,000	\$ 8,000
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**Total Revenue from Use of Money and Property \$ 12,143 \$ 8,740 \$ 8,000 \$ 8,000**

##### Intergovernmental Revenue - State

0820	State - Homeowners' Property Tax Relief	\$ 54,040	\$ 53,580	\$ 54,000	\$ 54,000
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**Total Intergovernmental Revenue - State \$ 54,040 \$ 53,580 \$ 54,000 \$ 54,000**

**TOTAL Road District Tax Fund Financing Sources \$ 4,780,744 \$ 4,949,720 \$ 4,672,500 \$ 4,672,500**

#### Special Aviation

##### Revenue from Use of Money and Property

0400	Interest	\$ 22	\$ -	\$ -	\$ -
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**Total Revenue from Use of Money and Property \$ 22 \$ - \$ - \$ -**

##### Intergovernmental Revenue - State

0500	State - Aviation	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
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**Total Intergovernmental Revenue - State \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000**

**TOTAL Special Aviation Financing Sources \$ 20,022 \$ 20,000 \$ 20,000 \$ 20,000**

#### Fish and Game

##### Fines, Forfeitures and Penalties

0320	Other Court Fines	\$ 4,369	\$ 5,000	\$ 2,500	\$ 2,500
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**Total Fines, Forfeitures and Penalties \$ 4,369 \$ 5,000 \$ 2,500 \$ 2,500**

##### Revenue from Use of Money and Property

0400	Interest	\$ 15	\$ -	\$ -	\$ -
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**Total Revenue from Use of Money and Property \$ 15 \$ - \$ - \$ -**

##### Other Financing Sources

2020	Operating Transfers In	\$ -	\$ 6,200	\$ 2,500	\$ 2,500
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**Total Other Financing Sources \$ - \$ 6,200 \$ 2,500 \$ 2,500**

**TOTAL Fish and Game Financing Sources \$ 4,384 \$ 11,200 \$ 5,000 \$ 5,000**

#### Community Services

##### Revenue from Use of Money and Property

0400	Interest	\$ 2,915	\$ 3,680	\$ 1,440	\$ 2,240
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0401	Community Dev Block Grant Note	12,622	17,000	-	16,000
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**Total Revenue from Use of Money and Property \$ 15,537 \$ 20,680 \$ 1,440 \$ 18,240**

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2013-14	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

**Intergovernmental Revenue - State**

0880 State - Other	\$	1,574,246	\$	183,453	\$	176,553	\$	176,553
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>1,574,246</b>	<b>\$</b>	<b>183,453</b>	<b>\$</b>	<b>176,553</b>	<b>\$</b>	<b>176,553</b>

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$	3,322,702	\$	9,205,542	\$	3,934,747	\$	7,274,447
1107 Federal - Medi Cal		138,384		183,550		183,350		183,350
1109 Federal - C1 Senior Nutrition		276,553		301,554		300,605		300,605
1110 Federal - C2 Senior Nutrition		136,177		143,676		137,839		137,839
1111 Federal - IIIB Social Programs		233,537		233,489		234,887		234,887
1113 Federal - Title 7B Elder Abuse		3,134		3,134		3,344		3,344
1114 Federal - 7A Ombudsman Supplement		23,811		23,811		23,673		23,673
1116 Federal - Dept of Agricultural (USDA)		103,015		110,515		109,070		109,070
1120 Federal - IIIF Disease Prevention- Aging		13,351		13,351		12,618		12,618
1122 Federal - IIIE Family Caregiver Support Prgm		98,160		121,739		105,759		105,759
<b>Total Intergovernmental Revenue - Federal</b>	<b>\$</b>	<b>4,348,824</b>	<b>\$</b>	<b>10,340,361</b>	<b>\$</b>	<b>5,045,892</b>	<b>\$</b>	<b>8,385,592</b>

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$	10,000	\$	-	\$	-	\$	-
<b>Total Revenue Other Governmental Agencies</b>	<b>\$</b>	<b>10,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Charges for Services**

1740 Charges for Services	\$	340,004	\$	320,000	\$	375,000	\$	375,000
1759 Senior Nutrition Services		248,962		247,413		298,000		298,000
<b>Total Charges for Services</b>	<b>\$</b>	<b>588,966</b>	<b>\$</b>	<b>567,413</b>	<b>\$</b>	<b>673,000</b>	<b>\$</b>	<b>673,000</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	9,373	\$	39,600	\$	20,800	\$	20,800
1943 Miscellaneous Donation		194,291		328,023		330,100		330,100
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>203,663</b>	<b>\$</b>	<b>367,623</b>	<b>\$</b>	<b>350,900</b>	<b>\$</b>	<b>350,900</b>

**Other Financing Sources**

2020 Operating Transfers In	\$	1,101,177	\$	1,694,392	\$	1,542,914	\$	1,719,181
2061 Community Dev Block Grant Loan Repay		45,388		520,590		-		250,000
<b>Total Other Financing Sources</b>	<b>\$</b>	<b>1,146,564</b>	<b>\$</b>	<b>2,214,982</b>	<b>\$</b>	<b>1,542,914</b>	<b>\$</b>	<b>1,969,181</b>

**Residual Equity Transfers**

2100 Residual Equity Transfers In	\$	-	\$	4,567	\$	-	\$	-
<b>Total Residual Equity Transfers</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>4,567</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>TOTAL Community Services Financing Sources</b>	<b>\$</b>	<b>7,887,801</b>	<b>\$</b>	<b>13,699,079</b>	<b>\$</b>	<b>7,790,699</b>	<b>\$</b>	<b>11,573,466</b>
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**Public Health**
**Licenses, Permits and Franchises**

0261 Marriage License	\$	80,592	\$	115,000	\$	115,000	\$	115,000
<b>Total Licenses, Permits and Franchises</b>	<b>\$</b>	<b>80,592</b>	<b>\$</b>	<b>115,000</b>	<b>\$</b>	<b>115,000</b>	<b>\$</b>	<b>115,000</b>

**Fines, Forfeitures and Penalties**

0320 Other Court Fines	\$	96,794	\$	153,608	\$	150,591	\$	150,591
0324 Emergency Med Serv (EMS) - County		472,999		40,250		40,022		40,022
0325 Emergency Med Serv (EMS) - Admin		-		47,500		46,711		46,711
0326 Emergency Med Serv (EMS) - Physical		-		225,964		227,740		227,740
0327 Emergency Med Serv (EMS) - Hospital		-		97,398		98,164		98,164
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$</b>	<b>569,792</b>	<b>\$</b>	<b>564,720</b>	<b>\$</b>	<b>563,228</b>	<b>\$</b>	<b>563,228</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	6,944	\$	1,535	\$	(3,200)	\$	(3,200)
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>6,944</b>	<b>\$</b>	<b>1,535</b>	<b>\$</b>	<b>(3,200)</b>	<b>\$</b>	<b>(3,200)</b>

State Controller Schedules		El Dorado County		Schedule 6	
County Budget Act January 2010 Edition, revision #1		Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2013-14			

Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

**Intergovernmental Revenue - State**

0640	State - Calif Children Services (CCS)	\$	449,789	\$	448,256	\$	448,256	\$	448,256
0670	State - Tuberculosis Control		-		10,000		10,000		10,000
0680	State - Health		92,625		93,780		93,780		93,780
0681	State - Child Hlth & Disab Prev (CHDP)		5,653		8,101		8,101		8,101
0687	State - Discretionary General Fund		(44,328)		66,286		66,286		66,286
0688	State - Medi Cal General Fund		267,083		291,867		291,867		291,867
0689	State - Perinatal General Fund		10,713		-		-		-
0895	State - AB75 Tobacco		119,782		194,300		150,000		150,000
0908	State - Tobacco Settlement Fund		160,912		160,000		160,000		160,000

**Total Intergovernmental Revenue - State** \$ 1,062,229 \$ 1,272,590 \$ 1,228,290 \$ 1,228,290

**Intergovernmental Revenue - Federal**

1100	Federal - Other	\$	513,257	\$	579,284	\$	549,313	\$	549,313
1101	Federal - Block Grant Revenues		1,444,935		1,186,725		1,141,372		1,141,372
1107	Federal - Medi Cal		855,734		728,427		945,912		945,912
1108	Federal - Perinatal Medi Cal		-		218,529		288,388		288,388

**Total Intergovernmental Revenue - Federal** \$ 2,813,927 \$ 2,712,965 \$ 2,924,985 \$ 2,924,985

**Revenue Other Governmental Agencies**

1200	Other - Governmental Agencies	\$	62,860	\$	90,000	\$	260,000	\$	260,000
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**Total Revenue Other Governmental Agencies** \$ 62,860 \$ 90,000 \$ 260,000 \$ 260,000

**Charges for Services**

1603	Vital Health Statistic Fee	\$	50,542	\$	42,700	\$	42,700	\$	42,700
1620	Health Fees		61,745		113,705		113,705		113,705
1622	Private Insurance		53,630		6,400		6,400		6,400
1650	California Children Services (CCS)		642		220		220		220
1800	Interfund Revenue		498,671		614,795		647,562		647,562
1830	Intrfrnd Rev: Allocated Salaries & Benefits		4,645		-		-		-

**Total Charges for Services** \$ 669,875 \$ 777,820 \$ 810,587 \$ 810,587

**Miscellaneous Revenues**

1940	Miscellaneous Revenue	\$	417,215	\$	274,506	\$	169,125	\$	169,125
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**Total Miscellaneous Revenues** \$ 417,215 \$ 274,506 \$ 169,125 \$ 169,125

**Other Financing Sources**

2020	Operating Transfers In	\$	3,981,477	\$	4,818,384	\$	5,047,640	\$	5,047,640
2021	Operating Transfers In: Veh Lic Fee		5,230,061		5,267,349		5,098,794		5,098,794
2026	Operating Transfers In: PHD SRF		426,423		965,366		1,256,272		1,256,272
2027	Operating Transfers In: Sales Tax Realignment		1,412,506		1,638,546		1,579,489		1,579,489

**Total Other Financing Sources** \$ 11,050,467 \$ 12,689,645 \$ 12,982,195 \$ 12,982,195

**Residual Equity Transfers**

2100	Residual Equity Transfers In	\$	482,810	\$	43,404	\$	-	\$	-
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**Total Residual Equity Transfers** \$ 482,810 \$ 43,404 \$ - \$ -

**TOTAL Public Health Financing Sources** \$ 17,216,710 \$ 18,542,185 \$ 19,050,210 \$ 19,050,210

**Mental Health**
**Revenue from Use of Money and Property**

0400	Interest	\$	27,233	\$	31,724	\$	30,000	\$	30,000
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**Total Revenue from Use of Money and Property** \$ 27,233 \$ 31,724 \$ 30,000 \$ 30,000

**Intergovernmental Revenue - State**

0660	State - Mental Health	\$	634,113	\$	-	\$	-	\$	-
0662	State - Mental Health Medi Cal		2,137,294		107		-		-

State Controller Schedules		El Dorado County				Schedule 6
County Budget Act January 2010 Edition, revision #1		Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2013-14				
Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7
0663	State - Mental Health Proposition 63		3,986,600	4,406,960	6,025,786	6,025,786
0664	State - Mental Health - AB3632		261,655	-	-	-
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 7,019,662</b>	<b>\$ 4,407,067</b>	<b>\$ 6,025,786</b>	<b>\$ 6,025,786</b>
<b>Intergovernmental Revenue - Federal</b>						
1100	Federal - Other		\$ (40,349)	\$ 189,749	\$ 172,672	\$ 172,672
1107	Federal - Medi Cal		4,256,479	3,610,261	4,186,210	4,186,210
1127	Federal - Healthy Families		94,071	140,693	-	-
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 4,310,201</b>	<b>\$ 3,940,703</b>	<b>\$ 4,358,882</b>	<b>\$ 4,358,882</b>
<b>Charges for Services</b>						
1640	Mental Health Services: Private Insurance		\$ 172,780	\$ 251,414	\$ 270,800	\$ 270,800
1641	Mental Health Services: Private Payors		33,809	6,800	6,800	6,800
1642	Mental Health Services: Other County		302,141	288,548	641,000	641,000
1643	Mental Health Services: Co Collections		4,144	6,423	6,423	6,423
1644	Mental Health Services: Public Guardian		35,782	54,000	54,000	54,000
1649	Mental Health Services: Other		217,956	312,198	126,000	126,000
1740	Charges for Services		6,643	426	-	-
1742	Miscellaneous Copy Fees		60	150	150	150
1819	Intrfrnd Rev: Mental Health Seives		23,687	50,000	50,000	50,000
<b>Total Charges for Services</b>			<b>\$ 797,001</b>	<b>\$ 969,959</b>	<b>\$ 1,155,173</b>	<b>\$ 1,155,173</b>
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 86	\$ 1,183	\$ -	\$ -
1942	Miscellaneous Reimbursement		40,684	-	-	-
<b>Total Miscellaneous Revenues</b>			<b>\$ 40,770</b>	<b>\$ 1,183</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 18,559	\$ 118,310	\$ 118,310	\$ 118,310
2021	Operating Transfers In: Veh Lic Fee		171,926	66,131	66,131	66,131
2026	Operating Transfers In: PHD SRF		-	2,143,852	2,143,852	2,143,852
2027	Operating Transfers In: Sales Tax Realignment		3,038,260	2,956,211	3,166,751	3,166,751
<b>Total Other Financing Sources</b>			<b>\$ 3,228,745</b>	<b>\$ 5,284,504</b>	<b>\$ 5,495,044</b>	<b>\$ 5,495,044</b>
<b>TOTAL Mental Health Financing Sources</b>			<b>\$ 15,423,613</b>	<b>\$ 14,635,140</b>	<b>\$ 17,064,885</b>	<b>\$ 17,064,885</b>
<b>Social Services SB163 Wraparound</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 305	\$ 100	\$ 100	\$ 100
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 305</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>TOTAL Social Services SB163 Wraparound Financing Sources</b>			<b>\$ 305</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>EIR Developemnt Fee</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 67	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EIR Developemnt Fee Financing Sources</b>			<b>\$ 67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Tobacco Settlement</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 37	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 37</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Tobacco Settlement Financing Sources</b>			<b>\$ 37</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2013-14				Schedule 6
Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

#### Federal Forest Reserve

##### Revenue from Use of Money and Property

0400 Interest	\$	319	\$	-	\$	-	\$	-
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<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>319</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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##### Intergovernmental Revenue - Federal

1070 Federal - Forest Reserve Revenue	\$	169,399	\$	158,853	\$	-	\$	-
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<b>Total Intergovernmental Revenue - Federal</b>	<b>\$</b>	<b>169,399</b>	<b>\$</b>	<b>158,853</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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<b>TOTAL Federal Forest Reserve Financing Sources</b>	<b>\$</b>	<b>169,718</b>	<b>\$</b>	<b>158,853</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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#### Jail Commissary

##### Revenue from Use of Money and Property

0400 Interest	\$	2,342	\$	-	\$	-	\$	-
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<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>2,342</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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##### Miscellaneous Revenues

1944 Inmate Welfare Trust	\$	407,069	\$	441,057	\$	357,950	\$	357,950
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<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>407,069</b>	<b>\$</b>	<b>441,057</b>	<b>\$</b>	<b>357,950</b>	<b>\$</b>	<b>357,950</b>
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<b>TOTAL Jail Commissary Financing Sources</b>	<b>\$</b>	<b>409,411</b>	<b>\$</b>	<b>441,057</b>	<b>\$</b>	<b>357,950</b>	<b>\$</b>	<b>357,950</b>
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#### Placerville Union Cemetery

##### Revenue from Use of Money and Property

0400 Interest	\$	287	\$	200	\$	800	\$	800
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<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>287</b>	<b>\$</b>	<b>200</b>	<b>\$</b>	<b>800</b>	<b>\$</b>	<b>800</b>
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##### Charges for Services

1740 Charges for Services	\$	13,325	\$	13,000	\$	18,020	\$	18,020
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<b>Total Charges for Services</b>	<b>\$</b>	<b>13,325</b>	<b>\$</b>	<b>13,000</b>	<b>\$</b>	<b>18,020</b>	<b>\$</b>	<b>18,020</b>
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##### Miscellaneous Revenues

1920 Other Sales	\$	8,800	\$	4,200	\$	8,000	\$	8,000
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1940 Miscellaneous Revenue		7,375		3,400		4,500		4,500
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<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>16,175</b>	<b>\$</b>	<b>7,600</b>	<b>\$</b>	<b>12,500</b>	<b>\$</b>	<b>12,500</b>
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<b>TOTAL Placerville Union Cemetery Financing Sources</b>	<b>\$</b>	<b>29,787</b>	<b>\$</b>	<b>20,800</b>	<b>\$</b>	<b>31,320</b>	<b>\$</b>	<b>31,320</b>
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#### CAO Countywide Special Revenue

##### Fines, Forfeitures and Penalties

0322 Criminal Justice Construction	\$	319,063	\$	250,000	\$	250,000	\$	250,000
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0323 Court Construction		53,817		-		-		-
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<b>Total Fines, Forfeitures and Penalties</b>	<b>\$</b>	<b>372,880</b>	<b>\$</b>	<b>250,000</b>	<b>\$</b>	<b>250,000</b>	<b>\$</b>	<b>250,000</b>
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##### Revenue from Use of Money and Property

0400 Interest	\$	26,877	\$	5,000	\$	-	\$	-
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<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>26,877</b>	<b>\$</b>	<b>5,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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##### Intergovernmental Revenue - State

0897 State - Off Highway Motor Veh License	\$	116,803	\$	54,520	\$	-	\$	-
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0908 State - Tobacco Settlement Fund		1,448,209		1,500,000		1,500,000		1,500,000
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<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>1,565,013</b>	<b>\$</b>	<b>1,554,520</b>	<b>\$</b>	<b>1,500,000</b>	<b>\$</b>	<b>1,500,000</b>
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##### Revenue Other Governmental Agencies

1208 Indian Gaming Lcbc	\$	182,272	\$	20,934	\$	-	\$	-
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<b>Total Revenue Other Governmental Agencies</b>	<b>\$</b>	<b>182,272</b>	<b>\$</b>	<b>20,934</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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##### Charges for Services

1416 Public Safety Impact Fee	\$	26,662	\$	-	\$	-	\$	-
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1501 Court Fee		19,666		-		-		-
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State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2013-14	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

1506 Dispute Resolution Fee			37,473	-	-	-
<b>Total Charges for Services</b>			<b>\$ 83,801</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
2020 Operating Transfers In			\$ 14,000	\$ -	\$ -	\$ -
<b>Total Other Financing Sources</b>			<b>\$ 14,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL CAO Countywide Special Revenue Financing Sources</b>			<b>\$ 2,244,842</b>	<b>\$ 1,830,454</b>	<b>\$ 1,750,000</b>	<b>\$ 1,750,000</b>
<b>Auditor-Controller Countywide Special Revenue</b>						
<b>Fines, Forfeitures and Penalties</b>						
0360 Penalties and Costs on Delinquent Taxes			\$ 51,875	\$ 62,000	\$ 60,000	\$ 60,000
<b>Total Fines, Forfeitures and Penalties</b>			<b>\$ 51,875</b>	<b>\$ 62,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>Revenue from Use of Money and Property</b>						
0400 Interest			\$ 80	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 80</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Charges for Services</b>						
1310 Special Assessments			\$ 433,720	\$ 438,184	\$ 443,000	\$ 443,000
<b>Total Charges for Services</b>			<b>\$ 433,720</b>	<b>\$ 438,184</b>	<b>\$ 443,000</b>	<b>\$ 443,000</b>
<b>Miscellaneous Revenues</b>						
1940 Miscellaneous Revenue			\$ 2,602	\$ 1,975	\$ 2,200	\$ 2,200
<b>Total Miscellaneous Revenues</b>			<b>\$ 2,602</b>	<b>\$ 1,975</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>
<b>TOTAL Auditor-Controller Countywide Special Revenue Financing Sources</b>			<b>\$ 488,277</b>	<b>\$ 502,159</b>	<b>\$ 505,200</b>	<b>\$ 505,200</b>
<b>Treas / Tax Collector Countywide Special Revenue</b>						
<b>Miscellaneous Revenues</b>						
1940 Miscellaneous Revenue			\$ 2,393	\$ 3,600	\$ 3,600	\$ 3,600
<b>Total Miscellaneous Revenues</b>			<b>\$ 2,393</b>	<b>\$ 3,600</b>	<b>\$ 3,600</b>	<b>\$ 3,600</b>
<b>Other Financing Sources</b>						
2020 Operating Transfers In			\$ 3,198	\$ 3,600	\$ 3,600	\$ 3,600
<b>Total Other Financing Sources</b>			<b>\$ 3,198</b>	<b>\$ 3,600</b>	<b>\$ 3,600</b>	<b>\$ 3,600</b>
<b>TOTAL Treas / Tax Collector Countywide Special Revenue Financing Sources</b>			<b>\$ 5,591</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>
<b>Assessor Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400 Interest			\$ 381	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 381</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Charges for Services</b>						
1740 Charges for Services			\$ 13,511	\$ 11,570	\$ 16,700	\$ 16,700
<b>Total Charges for Services</b>			<b>\$ 13,511</b>	<b>\$ 11,570</b>	<b>\$ 16,700</b>	<b>\$ 16,700</b>
<b>TOTAL Assessor Countywide Special Revenue Financing Sources</b>			<b>\$ 13,892</b>	<b>\$ 11,570</b>	<b>\$ 16,700</b>	<b>\$ 16,700</b>
<b>General Services Countywide Special Revenue</b>						
<b>Licenses, Permits and Franchises</b>						
0264 River Use Permit			\$ 176,819	\$ 160,000	\$ 155,090	\$ 155,090
<b>Total Licenses, Permits and Franchises</b>			<b>\$ 176,819</b>	<b>\$ 160,000</b>	<b>\$ 155,090</b>	<b>\$ 155,090</b>
<b>Revenue from Use of Money and Property</b>						
0400 Interest			\$ 1,394	\$ 600	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 1,394</b>	<b>\$ 600</b>	<b>\$ -</b>	<b>\$ -</b>

State Controller Schedules		El Dorado County			Schedule 6	
County Budget Act		Detail of Additional Financing Sources by Fund and Account				
January 2010 Edition, revision #1		Governmental Funds				
		Fiscal Year 2013-14				

Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

#### Charges for Services

1405	Quimby Fee	\$	600	\$	-	\$	-
1720	Park and Recreation Fees		81,490		30,000		65,000
<b>Total Charges for Services</b>		<b>\$</b>	<b>82,090</b>	<b>\$</b>	<b>30,000</b>	<b>\$</b>	<b>65,000</b>

#### Miscellaneous Revenues

1940	Miscellaneous Revenue	\$	390	\$	-	\$	-
1943	Miscellaneous Donation		2,894		4,000		14,000
<b>Total Miscellaneous Revenues</b>		<b>\$</b>	<b>3,284</b>	<b>\$</b>	<b>4,000</b>	<b>\$</b>	<b>14,000</b>

<b>TOTAL General Services Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>263,587</b>	<b>\$</b>	<b>194,600</b>	<b>\$</b>	<b>234,090</b>	<b>\$</b>	<b>234,090</b>
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#### District Attorney Countywide Special Revenue

##### Fines, Forfeitures and Penalties

0343	Consumer Fraud	\$	81,133	\$	187,163	\$	30,000	\$	30,000
0346	Asset Forfeiture - State		11,425		2,000		-		-
0347	Asset Forfeiture - Federal		69,444		-		-		-
<b>Total Fines, Forfeitures and Penalties</b>		<b>\$</b>	<b>162,002</b>	<b>\$</b>	<b>189,163</b>	<b>\$</b>	<b>30,000</b>	<b>\$</b>	<b>30,000</b>

##### Revenue from Use of Money and Property

0400	Interest	\$	1,918	\$	-	\$	500	\$	500
<b>Total Revenue from Use of Money and Property</b>		<b>\$</b>	<b>1,918</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>500</b>	<b>\$</b>	<b>500</b>

##### Intergovernmental Revenue - State

0880	State - Other	\$	122,000	\$	20,000	\$	-	\$	-
0885	State - Auto Insurance Fraud		313,039		275,000		263,050		263,050
0886	State - Workers' Compensation Fraud		330,285		257,247		262,826		262,826
<b>Total Intergovernmental Revenue - State</b>		<b>\$</b>	<b>765,325</b>	<b>\$</b>	<b>552,247</b>	<b>\$</b>	<b>525,876</b>	<b>\$</b>	<b>525,876</b>

#### Charges for Services

1600	Recording Fees	\$	105,613	\$	60,000	\$	98,000	\$	98,000
<b>Total Charges for Services</b>		<b>\$</b>	<b>105,613</b>	<b>\$</b>	<b>60,000</b>	<b>\$</b>	<b>98,000</b>	<b>\$</b>	<b>98,000</b>

#### Residual Equity Transfers

2100	Residual Equity Transfers In	\$	-	\$	18,359	\$	-	\$	-
<b>Total Residual Equity Transfers</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>18,359</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>TOTAL District Attorney Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>1,034,857</b>	<b>\$</b>	<b>819,769</b>	<b>\$</b>	<b>654,376</b>	<b>\$</b>	<b>654,376</b>
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#### Sheriff Countywide Special Revenue

##### Fines, Forfeitures and Penalties

0320	Other Court Fines	\$	128,431	\$	132,000	\$	-	\$	-
0345	Narcotics Trust		393,772		-		-		-
0347	Asset Forfeiture - Federal		195,204		50,000		-		-
<b>Total Fines, Forfeitures and Penalties</b>		<b>\$</b>	<b>717,407</b>	<b>\$</b>	<b>182,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

##### Revenue from Use of Money and Property

0400	Interest	\$	4,440	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>		<b>\$</b>	<b>4,440</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

##### Intergovernmental Revenue - State

0760	State - Corrections	\$	54,786	\$	-	\$	-	\$	-
0880	State - Other		146,845		110,000		60,000		60,000
<b>Total Intergovernmental Revenue - State</b>		<b>\$</b>	<b>201,631</b>	<b>\$</b>	<b>110,000</b>	<b>\$</b>	<b>60,000</b>	<b>\$</b>	<b>60,000</b>

#### Charges for Services

1490	Civil Process Services	\$	41,255	\$	-	\$	-	\$	-
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State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2013-14	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

<b>Total Charges for Services</b>	\$	41,255	\$	-	\$	-	\$	-
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<b>TOTAL Sheriff Countywide Special Revenue Financing Sources</b>	\$	964,734	\$	292,000	\$	60,000	\$	60,000
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**Probation Countywide Special Revenue**
**Revenue from Use of Money and Property**

0400 Interest	\$	872	\$	500	\$	500	\$	500
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<b>Total Revenue from Use of Money and Property</b>	\$	872	\$	500	\$	500	\$	500
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**Intergovernmental Revenue - State**

0880 State - Other	\$	316,814	\$	400,150	\$	70,165	\$	70,165
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<b>Total Intergovernmental Revenue - State</b>	\$	316,814	\$	400,150	\$	70,165	\$	70,165
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**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	524	\$	-	\$	-	\$	-
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<b>Total Miscellaneous Revenues</b>	\$	524	\$	-	\$	-	\$	-
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<b>TOTAL Probation Countywide Special Revenue Financing Sources</b>	\$	318,210	\$	400,650	\$	70,665	\$	70,665
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**Agriculture Countywide Special Revenue**
**Revenue from Use of Money and Property**

0400 Interest	\$	116	\$	-	\$	-	\$	-
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<b>Total Revenue from Use of Money and Property</b>	\$	116	\$	-	\$	-	\$	-
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<b>TOTAL Agriculture Countywide Special Revenue Financing Sources</b>	\$	116	\$	-	\$	-	\$	-
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**Building Countywide Special Revenue**
**Licenses, Permits and Franchises**

0200 Animal Licenses	\$	500	\$	-	\$	-	\$	-
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0220 Construction Permits	\$	(26,471)	\$	85,000	\$	85,000	\$	85,000
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<b>Total Licenses, Permits and Franchises</b>	\$	(25,971)	\$	85,000	\$	85,000	\$	85,000
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**Revenue from Use of Money and Property**

0400 Interest	\$	498	\$	-	\$	-	\$	-
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<b>Total Revenue from Use of Money and Property</b>	\$	498	\$	-	\$	-	\$	-
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**Charges for Services**

1412 Development Projects (T&M)	\$	99,592	\$	100,000	\$	90,000	\$	90,000
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1744 Miscellaneous Inspections or Services	\$	99,000	\$	50,000	\$	50,000	\$	50,000
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<b>Total Charges for Services</b>	\$	198,592	\$	150,000	\$	140,000	\$	140,000
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<b>TOTAL Building Countywide Special Revenue Financing Sources</b>	\$	173,119	\$	235,000	\$	225,000	\$	225,000
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**Recorder Countywide Special Revenue**
**Licenses, Permits and Franchises**

0262 Notary Confidential Marriage License	\$	3,600	\$	6,500	\$	6,500	\$	6,500
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<b>Total Licenses, Permits and Franchises</b>	\$	3,600	\$	6,500	\$	6,500	\$	6,500
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**Revenue from Use of Money and Property**

0400 Interest	\$	3,225	\$	-	\$	-	\$	-
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<b>Total Revenue from Use of Money and Property</b>	\$	3,225	\$	-	\$	-	\$	-
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**Charges for Services**

1600 Recording Fees	\$	130,214	\$	70,000	\$	70,000	\$	70,000
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1601 Computer Recording Fee	\$	280,030	\$	245,000	\$	260,000	\$	260,000
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1602 Micrographics	\$	189,769	\$	125,000	\$	150,000	\$	150,000
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1603 Vital Health Statistic Fee	\$	20,586	\$	20,000	\$	20,000	\$	20,000
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State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2013-14	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

<b>Total Charges for Services</b>	\$	620,599	\$	460,000	\$	500,000	\$	500,000
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<b>TOTAL Recorder Countywide Special Revenue Financing Sources</b>	\$	627,424	\$	466,500	\$	506,500	\$	506,500
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#### Planning Countywide Special Revenue

##### Licenses, Permits and Franchises

0240 Zoning Permits Administration	\$	112,625	\$	115,000	\$	233,954	\$	233,954
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<b>Total Licenses, Permits and Franchises</b>	\$	112,625	\$	115,000	\$	233,954	\$	233,954
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##### Revenue from Use of Money and Property

0400 Interest	\$	3,372	\$	-	\$	-	\$	-
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<b>Total Revenue from Use of Money and Property</b>	\$	3,372	\$	-	\$	-	\$	-
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##### Charges for Services

1401 Planning and Engineering Fees	\$	47,286	\$	-	\$	-	\$	-
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1409 Subdiv Tentative / Final Map Plan Check	78,673	95,000	1,072,069	1,072,069
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1415 Ecological Preserve Fee	46,833	250,000	250,000	250,000
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1417 Oak Woodland Conservation Fee	9,765	-	-	-
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1741 Special Project Staff Hours	16,415	-	-	-
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<b>Total Charges for Services</b>	\$	198,972	\$	345,000	\$	1,322,069	\$	1,322,069
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##### Miscellaneous Revenues

1940 Miscellaneous Revenue	\$	5,962	\$	1,127,266	\$	-	\$	-
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<b>Total Miscellaneous Revenues</b>	\$	5,962	\$	1,127,266	\$	-	\$	-
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<b>TOTAL Planning Countywide Special Revenue Financing Sources</b>	\$	320,930	\$	1,587,266	\$	1,556,023	\$	1,556,023
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#### Dept of Transportation Countywide Special Revenue

##### Taxes

0161 Trans Tax - Transportation Dev Act (TDA)	\$	67,841	\$	-	\$	-	\$	-
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<b>Total Taxes</b>	\$	67,841	\$	-	\$	-	\$	-
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##### Licenses, Permits and Franchises

0230 Road Privileges and Permits	\$	-	\$	8,000	\$	8,000	\$	8,000
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<b>Total Licenses, Permits and Franchises</b>	\$	-	\$	8,000	\$	8,000	\$	8,000
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##### Revenue from Use of Money and Property

0400 Interest	\$	154,038	\$	133,679	\$	113,950	\$	113,950
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<b>Total Revenue from Use of Money and Property</b>	\$	154,038	\$	133,679	\$	113,950	\$	113,950
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##### Revenue Other Governmental Agencies

1207 Shingle Springs Rancheria	\$	5,200,000	\$	2,600,000	\$	2,600,000	\$	2,600,000
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<b>Total Revenue Other Governmental Agencies</b>	\$	5,200,000	\$	2,600,000	\$	2,600,000	\$	2,600,000
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##### Charges for Services

1412 Development Projects (T&M)	\$	136,514	\$	145,000	\$	353,000	\$	353,000
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1470 TIM: Traffic Impact Mitigation	3,267,571	3,174,900	2,295,300	2,295,300
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1744 Miscellaneous Inspections or Services	987	-	-	-
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1745 Public Utility Inspections	1,903	19,427	19,500	19,500
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<b>Total Charges for Services</b>	\$	3,406,976	\$	3,339,327	\$	2,667,800	\$	2,667,800
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##### Miscellaneous Revenues

1942 Miscellaneous Reimbursement	\$	417,600	\$	-	\$	-	\$	-
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<b>Total Miscellaneous Revenues</b>	\$	417,600	\$	-	\$	-	\$	-
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##### Other Financing Sources

2042 Long Term Advance Proceeds	\$	85,000	\$	-	\$	-	\$	-
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<b>Total Other Financing Sources</b>	\$	85,000	\$	-	\$	-	\$	-
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State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2013-14	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

<b>TOTAL Dept of Transportation Countywide Special Revenue Financing Sources</b>	\$	9,331,455	\$	6,081,006	\$	5,389,750	\$	5,389,750
<b>Public Health Countywide Special Revenue</b>								
<b>Revenue from Use of Money and Property</b>								
0400 Interest	\$	579	\$	210	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>579</b>	<b>\$</b>	<b>210</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Charges for Services</b>								
1740 Charges for Services	\$	5,076	\$	10,000	\$	10,000	\$	10,000
<b>Total Charges for Services</b>	<b>\$</b>	<b>5,076</b>	<b>\$</b>	<b>10,000</b>	<b>\$</b>	<b>10,000</b>	<b>\$</b>	<b>10,000</b>
<b>Miscellaneous Revenues</b>								
1940 Miscellaneous Revenue	\$	24,750	\$	15,120	\$	15,100	\$	15,100
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>24,750</b>	<b>\$</b>	<b>15,120</b>	<b>\$</b>	<b>15,100</b>	<b>\$</b>	<b>15,100</b>
<b>TOTAL Public Health Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>30,405</b>	<b>\$</b>	<b>25,330</b>	<b>\$</b>	<b>25,100</b>	<b>\$</b>	<b>25,100</b>
<b>Environmental Mngmnt Countywide Special Revenue</b>								
<b>Revenue from Use of Money and Property</b>								
0400 Interest	\$	(5,392)	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>(5,392)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Intergovernmental Revenue - State</b>								
0880 State - Other	\$	75,000	\$	-	\$	-	\$	-
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>75,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Miscellaneous Revenues</b>								
1940 Miscellaneous Revenue	\$	1,798,377	\$	-	\$	-	\$	-
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>1,798,377</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Other Financing Sources</b>								
2020 Operating Transfers In	\$	3,518,920	\$	2,799,654	\$	500,000	\$	500,000
<b>Total Other Financing Sources</b>	<b>\$</b>	<b>3,518,920</b>	<b>\$</b>	<b>2,799,654</b>	<b>\$</b>	<b>500,000</b>	<b>\$</b>	<b>500,000</b>
<b>TOTAL Environmental Mngmnt Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>5,386,905</b>	<b>\$</b>	<b>2,799,654</b>	<b>\$</b>	<b>500,000</b>	<b>\$</b>	<b>500,000</b>
<b>Veterans' Services Countywide Special Revenue</b>								
<b>Revenue from Use of Money and Property</b>								
0400 Interest	\$	296	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>296</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Miscellaneous Revenues</b>								
1940 Miscellaneous Revenue	\$	14,571	\$	10,000	\$	4,000	\$	4,000
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>14,571</b>	<b>\$</b>	<b>10,000</b>	<b>\$</b>	<b>4,000</b>	<b>\$</b>	<b>4,000</b>
<b>TOTAL Veterans' Services Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>14,867</b>	<b>\$</b>	<b>10,000</b>	<b>\$</b>	<b>4,000</b>	<b>\$</b>	<b>4,000</b>
<b>Human Services Countywide Special Revenue</b>								
<b>Revenue from Use of Money and Property</b>								
0400 Interest	\$	221	\$	250	\$	100	\$	100
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>221</b>	<b>\$</b>	<b>250</b>	<b>\$</b>	<b>100</b>	<b>\$</b>	<b>100</b>
<b>Intergovernmental Revenue - State</b>								
0880 State - Other	\$	3,601	\$	5,000	\$	3,917	\$	3,917
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>3,601</b>	<b>\$</b>	<b>5,000</b>	<b>\$</b>	<b>3,917</b>	<b>\$</b>	<b>3,917</b>
<b>Charges for Services</b>								
1600 Recording Fees	\$	14,818	\$	16,800	\$	16,800	\$	16,800

State Controller Schedules		El Dorado County		Schedule 6	
County Budget Act		Detail of Additional Financing Sources by Fund and Account			
January 2010 Edition, revision #1		Governmental Funds			
		Fiscal Year 2013-14			

Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7
1603	Vital Health Statistic Fee		2,112	2,000	2,000	2,000
<b>Total Charges for Services</b>			<b>\$ 16,930</b>	<b>\$ 18,800</b>	<b>\$ 18,800</b>	<b>\$ 18,800</b>
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<b>Total Other Financing Sources</b>			<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ 553	\$ -	\$ -	\$ -
<b>Total Residual Equity Transfers</b>			<b>\$ 553</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Human Services Countywide Special Revenue Financing Sources</b>			<b>\$ 46,305</b>	<b>\$ 49,050</b>	<b>\$ 47,817</b>	<b>\$ 47,817</b>
<b>Library Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 90	\$ 4	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 90</b>	<b>\$ 4</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 5,338	\$ 5,000	\$ 5,000	\$ 5,000
<b>Total Miscellaneous Revenues</b>			<b>\$ 5,338</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>TOTAL Library Countywide Special Revenue Financing Sources</b>			<b>\$ 5,428</b>	<b>\$ 5,004</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>UCCE Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 2	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 2</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL UCCE Countywide Special Revenue Financing Sources</b>			<b>\$ 2</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fish and Game Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 38	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ -	\$ 10,000	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Fish and Game Countywide Special Revenue Financing Sources</b>			<b>\$ 38</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Health and Welfare Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 11,269	\$ 7,500	\$ 6,700	\$ 6,700
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 11,269</b>	<b>\$ 7,500</b>	<b>\$ 6,700</b>	<b>\$ 6,700</b>
<b>Intergovernmental Revenue - State</b>						
0603	State - Foster Care		\$ -	\$ -	\$ 3,170,100	\$ 3,170,100
0606	State - Sales Tax Realignment		8,452,101	10,406,251	6,204,239	6,204,239
0661	State - Sales Tax Realignment Mentl Hlth		3,038,260	3,426,478	3,166,751	3,166,751
0686	State - Sales Tax Realignment Health		1,649,375	1,590,025	1,590,025	1,590,025
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 13,139,736</b>	<b>\$ 15,422,754</b>	<b>\$ 14,131,115</b>	<b>\$ 14,131,115</b>
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 720,702	\$ 720,702	\$ 720,702	\$ 720,702
2021	Operating Transfers In: Veh Lic Fee		2,100,281	2,033,858	1,868,296	1,868,296

State Controller Schedules	El Dorado County	Schedule 6
County Budget Act	Detail of Additional Financing Sources by Fund and Account	
January 2010 Edition, revision #1	Governmental Funds	
	Fiscal Year 2013-14	

Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

**Total Other Financing Sources** \$ 2,820,983 \$ 2,754,560 \$ 2,588,998 \$ 2,588,998

**TOTAL Health and Welfare Countywide Special Revenue Financing Sources** \$ 15,971,988 \$ 18,184,814 \$ 16,726,813 \$ 16,726,813

#### County Local Revenue Fund

##### Intergovernmental Revenue - State

0680 State - Health \$ 445,300 \$ 2,455,334 \$ 3,225,186 \$ 3,225,186  
0880 State - Other 4,452,376 10,453,942 12,867,632 12,887,632

**Total Intergovernmental Revenue - State** \$ 4,897,676 \$ 12,909,276 \$ 16,092,818 \$ 16,112,818

##### Other Financing Sources

2020 Operating Transfers In \$ - \$ 3,447,604 \$ - \$ -

**Total Other Financing Sources** \$ - \$ 3,447,604 \$ - \$ -

**TOTAL County Local Revenue Fund Financing Sources** \$ 4,897,676 \$ 16,356,879 \$ 16,092,818 \$ 16,112,818

#### SLESF Countywide Special Revenue

##### Revenue from Use of Money and Property

0400 Interest \$ 1,346 \$ 500 \$ 500 \$ 500  
**Total Revenue from Use of Money and Property** \$ 1,346 \$ 500 \$ 500 \$ 500

##### Intergovernmental Revenue - State

0884 State - Suppl Law Enforce Serv (SLESF) \$ 1,005,237 \$ 500,000 \$ 520,000 \$ 520,000

**Total Intergovernmental Revenue - State** \$ 1,005,237 \$ 500,000 \$ 520,000 \$ 520,000

**TOTAL SLESF Countywide Special Revenue Financing Sources** \$ 1,006,583 \$ 500,500 \$ 520,500 \$ 520,500

#### Child Support Services Countywide Special Revenue

##### Revenue from Use of Money and Property

0400 Interest \$ 24 \$ - \$ - \$ -  
**Total Revenue from Use of Money and Property** \$ 24 \$ - \$ - \$ -

**TOTAL Child Support Services Countywide Special Revenue Financing Sources** \$ 24 \$ - \$ - \$ -

**TOTAL Special Revenue Funds Financing Sources** \$ 144,685,410 \$ 181,014,127 \$ 169,987,910 \$ 173,790,677

#### Capital Project Funds

##### Accumulated Capital Outlay

##### Taxes

0100 Property Taxes - Current Secured \$ 1,088,519 \$ 1,000,000 \$ 1,050,000 \$ 1,050,000  
0110 Property Taxes - Current Unsecured 22,453 25,000 25,000 25,000  
0120 Property Taxes - Prior Secured (1,376) - - -  
0130 Property Taxes - Prior Unsecured 976 1,000 - -  
0140 Supplemental Property Taxes - Current (1,885) 2,000 - -  
0150 Supplemental Property Taxes - Prior 2,795 5,000 - -  
0174 Timber Yield Tax 1,488 1,000 - -

**Total Taxes** \$ 1,112,971 \$ 1,034,000 \$ 1,075,000 \$ 1,075,000

##### Fines, Forfeitures and Penalties

0360 Penalties and Costs on Delinquent Taxes \$ 650 \$ 1,000 \$ - \$ -

**Total Fines, Forfeitures and Penalties** \$ 650 \$ 1,000 \$ - \$ -

##### Revenue from Use of Money and Property

0400 Interest \$ 13,894 \$ 15,010 \$ 10,000 \$ 10,000



State Controller Schedules		El Dorado County			Schedule 6	
County Budget Act January 2010 Edition, revision #1		Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2013-14				

Fund Name	Financing Source Category	Financing Source Account	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5	6	7

<b>Total Revenue from Use of Money and Property</b>			\$ 13,894	\$ 15,010	\$ 10,000	\$ 10,000
<b>Intergovernmental Revenue - State</b>						
0820	State - Homeowners' Property Tax Relief		\$ 13,102	\$ 13,000	\$ 13,000	\$ 13,000
0880	State - Other		(901)	-	-	-
<b>Total Intergovernmental Revenue - State</b>			\$ 12,201	\$ 13,000	\$ 13,000	\$ 13,000
<b>Intergovernmental Revenue - Federal</b>						
1100	Federal - Other		\$ 464,999	\$ -	\$ -	\$ -
<b>Total Intergovernmental Revenue - Federal</b>			\$ 464,999	\$ -	\$ -	\$ -
<b>Revenue Other Governmental Agencies</b>						
1200	Other - Governmental Agencies		\$ 110,826	\$ -	\$ -	\$ -
<b>Total Revenue Other Governmental Agencies</b>			\$ 110,826	\$ -	\$ -	\$ -
<b>Charges for Services</b>						
1740	Charges for Services		\$ 2,136	\$ -	\$ -	\$ -
1800	Interfund Revenue		-	-	697,738	697,738
<b>Total Charges for Services</b>			\$ 2,136	\$ -	\$ 697,738	\$ 697,738
<b>Miscellaneous Revenues</b>						
1920	Other Sales		\$ 760	\$ -	\$ -	\$ -
1940	Miscellaneous Revenue		26,589	62,000	-	-
1948	Risk - Property Self Insurance		60,932	-	-	-
<b>Total Miscellaneous Revenues</b>			\$ 88,281	\$ 62,000	\$ -	\$ -
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 723,721	\$ 4,268,607	\$ 6,374,208	\$ 11,961,548
2036	Operating Transfers In: FEMA		306	-	-	-
2037	Operating Transfers In: OES		107	-	-	-
<b>Total Other Financing Sources</b>			\$ 724,134	\$ 4,268,607	\$ 6,374,208	\$ 11,961,548
<b>TOTAL Accumulated Capital Outlay Financing Sources</b>			\$ 2,530,092	\$ 5,393,617	\$ 8,169,946	\$ 13,757,286
<b>TOTAL Capital Project Funds Financing Sources</b>			\$ 2,530,092	\$ 5,393,617	\$ 8,169,946	\$ 13,757,286

## Debt Service Funds

El Dorado Hills Business Park

<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 4,745	\$ 3,028	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 4,745	\$ 3,028	\$ -	\$ -
<b>TOTAL El Dorado Hills Business Park Financing Sources</b>			\$ 4,745	\$ 3,028	\$ -	\$ -
<b>TOTAL Debt Service Funds Financing Sources</b>			\$ 4,745	\$ 3,028	\$ -	\$ -

<b>TOTAL ALL FUNDS</b>	\$ 330,453,572	\$ 383,248,126	\$ 375,346,983	\$ 386,437,586
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State Controller Schedules		El Dorado County			Schedule 7	
County Budget Act		Summary of Financing Uses by Function and Fund				
January 2010 Edition, revision #1		Governmental Funds				
		Fiscal Year 2013-14				
Description	2011-12 Actual	2012-13 Actual Estimated	<input type="checkbox"/> <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended	
1	2	3		4	5	
Summarization by Function						
General Government	\$ 49,657,355	\$ 67,135,210		\$ 85,282,313	\$ 85,178,241	
Public Protection	97,555,579	117,242,745		119,859,559	122,046,609	
Public Ways & Facilities	66,215,838	95,586,494		97,794,062	97,794,062	
Health & Sanitation	45,365,404	50,465,495		51,431,059	51,431,059	
Public Assistance	54,311,598	72,305,281		68,505,426	72,288,193	
Education	3,274,108	3,167,373		3,202,176	3,202,176	
Recreation & Cultural Services	1,467,191	2,561,677		1,584,746	1,584,746	
Total Financing Uses by Function	\$ 317,847,073	\$ 408,464,275		\$ 427,659,341	\$ 433,525,086	
Appropriations for Contingencies						
General Fund	\$ -			\$ 6,181,576	\$ 6,181,576	
Community Services	-	-		40,000	40,000	
Public Health	-	-		4,192,855	4,192,855	
Mental Health				5,241,790	5,241,790	
Countywide Special Revenue	-	-		600,039	600,039	
Total Appropriations for Contingencies	\$ -	\$ -		\$ 16,256,260	\$ 16,256,260	
Subtotal Financing Uses	\$ 317,847,073	\$ 408,464,275		\$ 443,915,601	\$ 449,781,346	
Provisions for Obligated Fund Balances						
General Fund	\$ 10,910,040	\$ 10,734,875		\$ 490,064	\$ 490,064	
Road Fund	-	9,395,203		-	-	
Placerville Union Cemetery	-	25,274		-	-	
Countywide Special Revenue	5,612,664	32,457,884		1,191,504	1,191,504	
Total Obligated Fund Balances	\$ 16,522,704	\$ 52,613,236		\$ 1,681,568	\$ 1,681,568	
Total Financing Uses	\$ 334,369,777	\$ 461,077,511		\$ 445,597,169	\$ 451,462,914	
Summarization by Fund						
General Fund	\$ 187,042,040	\$ 212,745,874		\$ 221,093,985	\$ 223,176,963	
Erosion Control	2,214,203	3,762,844		3,595,403	3,595,403	
Road Fund	52,319,106	81,926,190		76,184,227	76,184,227	
County Road District Tax Fund	4,820,468	9,504,428		4,672,500	4,672,500	
Special Aviation	20,000	20,000		20,000	20,000	
Fish and Game	3,829	11,200		5,000	5,000	
Community Services	8,316,982	14,703,568		8,846,349	12,629,116	
Public Health	16,019,272	18,643,877		25,000,011	25,000,011	
Mental Health	15,037,420	16,557,771		22,846,548	22,846,548	
Social Services SB163 Wraparound	62,601	77,335		52,100	52,100	
Planning: EIR Development Fees	-	-		-	-	
Tobacco Settlement	-	-		-	-	
Federal Forest Reserve	53,019	307,557		-	-	
Jail Commissary	403,337	441,057		357,950	357,950	
Placerville Union Cemetery	36,791	71,984		53,370	53,370	
Countywide Special Revenue	45,528,770	95,518,668		66,566,655	66,566,655	
Accumulative Capital Outlay	2,491,936	6,785,158		16,303,071	16,303,071	
Total Financing Uses	\$ 334,369,777	\$ 461,077,511		\$ 445,597,169	\$ 451,462,914	

El Dorado County  
Detail of Financing Uses by Function, Activity and Budget Unit  
Governmental Funds  
Fiscal Year 2013-14

Schedule 8

Function, Activity and Budget Unit	2011-12 Actual	2012-13 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2013-14 Department Requested	2013-14 CAO Recommended
1	2	3	4	5
<b>General Government</b>				
Legislative and Administrative				
1011 Board of Supervisors	\$ 1,398,685	\$ 1,529,721	\$ 1,493,990	\$ 1,493,990
1012 Chief Administrative Office	1,762,607	2,184,672	1,797,480	1,797,480
1013 Annual Audit	83,625	72,000	92,000	92,000
<b>Total Legislative and Administrative</b>	<b>\$ 3,244,918</b>	<b>\$ 3,786,393</b>	<b>\$ 3,383,470</b>	<b>\$ 3,383,470</b>
Finance				
1021 Auditor-Controller	\$ 2,724,630	\$ 2,835,872	\$ 3,191,478	\$ 3,191,478
1021 Auditor-Controller Countywide Special Revenue	-	3,600	-	-
1022 Treasurer-Tax Collector	2,523,414	2,685,469	2,942,749	2,881,501
1022 Treasurer-Tax Collector Countywide Special Revenue	5,591	7,200	7,200	7,200
1023 Assessor	3,233,455	3,365,136	3,592,498	3,549,674
1023 Assessor Countywide Special Revenue	-	19,200	16,700	16,700
1024 Purchasing	352,246	556,770	576,641	576,641
1025 Revenue Recovery	516,724	553,404	841,311	841,311
<b>Total Finance</b>	<b>\$ 9,356,060</b>	<b>\$ 10,026,651</b>	<b>\$ 11,168,577</b>	<b>\$ 11,064,505</b>
Counsel				
1031 County Counsel	\$ 2,399,352	\$ 2,649,906	\$ 2,856,256	\$ 2,856,256
<b>Total Counsel</b>	<b>\$ 2,399,352</b>	<b>\$ 2,649,906</b>	<b>\$ 2,856,256</b>	<b>\$ 2,856,256</b>
Personnel				
1041 Human Resources	\$ 661,020	\$ 1,036,105	\$ 1,297,105	\$ 1,297,105
<b>Total Personnel</b>	<b>\$ 661,020</b>	<b>\$ 1,036,105</b>	<b>\$ 1,297,105</b>	<b>\$ 1,297,105</b>
Elections				
1051 Elections	\$ 1,312,572	\$ 2,329,970	\$ 1,732,842	\$ 1,732,842
<b>Total Elections</b>	<b>\$ 1,312,572</b>	<b>\$ 2,329,970</b>	<b>\$ 1,732,842</b>	<b>\$ 1,732,842</b>
Communications				
1061 Communications	\$ 1,201,924	\$ 1,378,001	\$ 1,228,091	\$ 1,228,091
1062 Courier	(50,116)	48,326	35,559	35,559
<b>Total Communications</b>	<b>\$ 1,151,808</b>	<b>\$ 1,426,327</b>	<b>\$ 1,263,650</b>	<b>\$ 1,263,650</b>
Property Management				
1071 Building and Grounds	\$ 4,810,486	\$ 4,821,150	\$ 5,261,001	\$ 5,261,001
1072 Real Property	76,663	-	-	-
<b>Total Property Management</b>	<b>\$ 4,887,149</b>	<b>\$ 4,821,150</b>	<b>\$ 5,261,001</b>	<b>\$ 5,261,001</b>
Plant Acquisition				
1081 Plant Acquisition Accumulated Capital Outlay	\$ 2,491,936	\$ 6,785,158	\$ 16,303,071	\$ 16,303,071
1081 Plant Acquisition Countywide Special Revenue	373,173	1,212,252	1,342,945	1,342,945
<b>Total Plant Acquisition</b>	<b>\$ 2,865,109</b>	<b>\$ 7,997,410</b>	<b>\$ 17,646,016</b>	<b>\$ 17,646,016</b>
Promotion				
1091 County Promotion	\$ 696,921	\$ 1,720,170	\$ 1,621,557	\$ 1,621,557
<b>Total Promotion</b>	<b>\$ 696,921</b>	<b>\$ 1,720,170</b>	<b>\$ 1,621,557</b>	<b>\$ 1,621,557</b>

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1	2	3	4	5

**Other General**

1101 Information Services	\$ 2,774,540	\$ 3,369,025	\$ 3,793,786	\$ 3,793,786
1102 Surveyor	1,440,439	1,518,848	1,645,917	1,645,917
1104 Employee Benefits	15,818	20,000	20,000	20,000
1105 Engineer Countywide Special Revenue	136,514	153,000	361,000	361,000
1105 Engineer	985,743	1,203,507	2,109,898	2,109,898
1108 Contributions to Other Funds	14,930,964	19,248,430	23,379,105	23,379,105
1109 Contributions to Other Agencies	187,534	146,642	146,002	146,002
1110 Contributions to Airport	70,249	75,495	251,965	251,965
1111 Other General	122,175	194,402	197,066	197,066
1111 Other General Countywide Special Revenue	2,287,349	5,090,459	7,129,132	7,129,132
1113 Other General Federal Forest Reserve	53,019	307,557	-	-
1115 Central Services	78,105	13,763	17,968	17,968
<b>Total Other General</b>	<b>\$ 23,082,448</b>	<b>\$ 31,341,128</b>	<b>\$ 39,051,839</b>	<b>\$ 39,051,839</b>
<b>Total General Government</b>	<b>\$ 49,657,355</b>	<b>\$ 67,135,210</b>	<b>\$ 85,282,313</b>	<b>\$ 85,178,241</b>

**Public Protection**

**Judicial**

2011 Superior Court	\$ 2,355,314	\$ 2,517,500	\$ 2,966,000	\$ 2,966,000
2011 Superior Court Countywide Special Revenue	-	70,000	-	-
2013 Grand Jury	112,339	99,490	91,949	91,949
2014 District Attorney	7,512,643	7,991,811	7,975,098	7,975,098
2014 District Attorney Countywide Special Revenue	911,092	1,160,371	808,667	808,667
2015 Child Support Services	4,947,471	4,812,798	4,927,377	4,927,377
2015 Child Support Services Countywide Special Revenue	30,985	-	-	-
2016 Public Defender	2,790,472	2,875,397	3,065,871	3,065,871
2017 Sheriff - Bailiff	2,678,355	3,771,197	3,621,347	3,621,347
2017 Sheriff - Bailiff Countywide Special Revenue Fund	-	3,048,370	3,000,000	3,000,000
<b>Total Judicial</b>	<b>\$ 21,338,671</b>	<b>\$ 26,346,934</b>	<b>\$ 26,456,309</b>	<b>\$ 26,456,309</b>

**Police Protection/Detention**

2021 Sheriff	\$ 29,906,614	\$ 32,647,051	\$ 31,820,761	\$ 31,820,761
2021 Sheriff Countywide Special Revenue	3,160,773	1,530,365	340,000	340,000
2022 Central Dispatch	2,039,663	2,124,465	2,339,653	2,339,653
<b>Total Police Protection/Detention</b>	<b>\$ 35,107,050</b>	<b>\$ 36,301,881</b>	<b>\$ 34,500,414</b>	<b>\$ 34,500,414</b>

**Detention and Correction**

2031 Jail Countywide Special Revenue	\$ 49,450	\$ 55,213	\$ 50,000	\$ 50,000
2031 Jail	11,664,776	13,605,596	14,322,064	14,322,064
2031 Jail Jail Commissary	403,337	441,057	357,950	357,950
2032 Juvenile Hall	5,051,530	5,655,213	6,081,008	6,081,008
2032 Juvenile Hall Countywide Special Revenue	467,743	1,200,042	965,012	965,012
2033 Probation	6,694,640	7,693,440	8,684,005	8,684,005
2033 Probation Countywide Special Revenue	1,249,574	4,025,880	3,380,822	3,380,822
<b>Total Detention and Correction</b>	<b>\$ 25,581,051</b>	<b>\$ 32,676,441</b>	<b>\$ 33,840,861</b>	<b>\$ 33,840,861</b>

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1	2	3	4	5

<b>Flood Contr. &amp; Soil/Water Conserv.</b>				
2051 Erosion Control	\$ 2,214,203	\$ 3,762,844	\$ 3,595,403	\$ 3,595,403
<b>Total Flood Contr. &amp; Soil/Water Conserv.</b>	<b>\$ 2,214,203</b>	<b>\$ 3,762,844</b>	<b>\$ 3,595,403</b>	<b>\$ 3,595,403</b>
<b>Protection Inspection</b>				
2061 Agricultural Commissioner	\$ 1,321,165	\$ 1,297,832	\$ 1,311,045	\$ 1,311,045
2062 Building Inspector	3,874,491	4,408,341	4,707,798	4,707,798
2062 Building Inspector Countywide Special Revenue	97,751	235,000	225,000	225,000
<b>Total Protection Inspection</b>	<b>\$ 5,293,407</b>	<b>\$ 5,941,173</b>	<b>\$ 6,243,843</b>	<b>\$ 6,243,843</b>
<b>Other Protection</b>				
2071 Coroner	\$ 1,006,635	\$ 1,206,470	\$ 1,228,374	\$ 1,228,374
2072 Emergency Services	539,658	606,252	761,202	761,202
2073 Recorder / Clerk Countywide Special Revenue	467,455	631,500	656,500	656,500
2073 Recorder / Clerk	1,356,224	1,517,854	1,726,195	1,726,195
2074 Planning and Zoning	1,042,372	2,195,953	4,816,600	7,003,650
2074 Planning and Zoning Countywide Special Revenue	351,972	1,587,266	1,556,023	1,556,023
2075 Animal Control	2,076,861	2,452,013	2,631,769	2,631,769
2075 Animal Control Countywide Special Revenue	13,620	229,351	274,441	274,441
2076 Public Guardian	1,078,072	1,599,169	1,490,541	1,490,541
2077 Fish and Game	3,829	11,200	5,000	5,000
2077 Fish and Game Countywide Special Revenue	4,010	20,000	2,500	2,500
2080 Cemetery Administration	43,699	109,734	20,214	20,214
2080 Cemetery Administration Placerville Union Cemetery	36,791	46,710	53,370	53,370
<b>Total Other Protection</b>	<b>\$ 8,021,198</b>	<b>\$ 12,213,472</b>	<b>\$ 15,222,729</b>	<b>\$ 17,409,779</b>
<b>Total Public Protection</b>	<b>\$ 97,555,579</b>	<b>\$ 117,242,745</b>	<b>\$ 119,859,559</b>	<b>\$ 122,046,609</b>

**Public Ways and Facilities**

<b>Public Ways</b>				
3011 Road Construction & Maint Road Fund	\$ 52,319,106	\$ 72,530,987	\$ 76,184,227	\$ 76,184,227
3011 Road Construction & Maint Countywide Special Revenue	9,056,264	13,531,079	16,917,335	16,917,335
3012 Road District Tax Fund	4,820,468	9,504,428	4,672,500	4,672,500
<b>Total Public Ways</b>	<b>\$ 66,195,838</b>	<b>\$ 95,566,494</b>	<b>\$ 97,774,062</b>	<b>\$ 97,774,062</b>
<b>Transportation Terminals</b>				
3021 Special Aviation	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total Transportation Terminals</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>Total Public Ways and Facilities</b>	<b>\$ 66,215,838</b>	<b>\$ 95,586,494</b>	<b>\$ 97,794,062</b>	<b>\$ 97,794,062</b>

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1	2	3	4	5

### Health and Sanitation

<b>Health</b>				
4011 Public Health Countywide Special Revenue	\$ 3,950,333	\$ 5,385,071	\$ 7,082,909	\$ 7,082,909
4011 Public Health	14,400,502	15,777,695	16,788,126	16,788,126
4012 Drug and Alcohol Abuse Service	1,618,770	2,866,182	4,019,030	4,019,030
4013 Mental Health	15,037,420	16,557,771	17,604,758	17,604,758
4013 Mental Health Countywide Special Revenue	3,654,079	4,748,569	3,251,192	3,251,192
4014 Environmental Management	2,066,681	2,330,553	2,185,044	2,185,044
4014 Environmental Management Countywide Special Revenue	4,637,619	2,799,654	500,000	500,000
<b>Total Health</b>	<b>\$ 45,365,404</b>	<b>\$ 50,465,495</b>	<b>\$ 51,431,059</b>	<b>\$ 51,431,059</b>
<b>Total Health and Sanitation</b>	<b>\$ 45,365,404</b>	<b>\$ 50,465,495</b>	<b>\$ 51,431,059</b>	<b>\$ 51,431,059</b>

### Public Assistance

<b>Administration</b>				
5011 Social Services Administration	\$ 14,988,627	\$ 17,776,714	\$ 18,727,123	\$ 18,727,123
5011 Social Services Administration Countywide Special Revenue	5,665,070	6,745,317	7,176,498	7,176,498
5012 Social Services Programs	6,892,331	7,127,946	7,476,144	7,476,144
5012 Social Services Programs Countywide Special Revenue	3,087,004	9,285,756	9,433,633	9,433,633
<b>Total Administration</b>	<b>\$ 30,633,032</b>	<b>\$ 40,935,733</b>	<b>\$ 42,813,398</b>	<b>\$ 42,813,398</b>
<b>Aid Programs</b>				
5021 Categorical Aids	\$ 14,911,361	\$ 16,101,878	\$ 16,350,344	\$ 16,350,344
5021 Wraparound Program - SB 163 Social Services SB163 Wraparound	62,601	77,335	52,100	52,100
<b>Total Aid Programs</b>	<b>\$ 14,973,962</b>	<b>\$ 16,179,213</b>	<b>\$ 16,402,444</b>	<b>\$ 16,402,444</b>
<b>General Relief</b>				
5031 Aid to Indigents	\$ 38,314	\$ 77,700	\$ 85,300	\$ 85,300
<b>Total General Relief</b>	<b>\$ 38,314</b>	<b>\$ 77,700</b>	<b>\$ 85,300</b>	<b>\$ 85,300</b>
<b>Veterans Affairs</b>				
5051 Veterans Affairs	\$ 301,807	\$ 354,067	\$ 377,935	\$ 377,935
5051 Veterans Affairs Countywide Special Revenue	47,500	55,000	20,000	20,000
<b>Total Veterans Affairs</b>	<b>\$ 349,307</b>	<b>\$ 409,067</b>	<b>\$ 397,935</b>	<b>\$ 397,935</b>
<b>Other Assistance</b>				
5061 Community Services	\$ 5,835,036	\$ 11,542,174	\$ 5,551,250	\$ 9,334,017
5062 Senior Services	2,481,946	3,161,394	3,255,099	3,255,099
<b>Total Other Assistance</b>	<b>\$ 8,316,982</b>	<b>\$ 14,703,568</b>	<b>\$ 8,806,349</b>	<b>\$ 12,589,116</b>
<b>Total Public Assistance</b>	<b>\$ 54,311,598</b>	<b>\$ 72,305,281</b>	<b>\$ 68,505,426</b>	<b>\$ 72,288,193</b>

### Education

<b>Library Services</b>				
6021 County Library	\$ 3,235,990	\$ 3,148,401	\$ 3,189,926	\$ 3,189,926
6021 County Library Countywide Special Revenue	9,420	18,972	12,250	12,250
<b>Total Library Services</b>	<b>\$ 3,245,410</b>	<b>\$ 3,167,373</b>	<b>\$ 3,202,176</b>	<b>\$ 3,202,176</b>

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1	2	3	4	5

**Agricultural Education**

6031 U.C. Cooperative Extension	\$ 28,698	\$ -	\$ -	\$ -
<b>Total Agricultural Education</b>	<b>\$ 28,698</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Education</b>	<b>\$ 3,274,108</b>	<b>\$ 3,167,373</b>	<b>\$ 3,202,176</b>	<b>\$ 3,202,176</b>

**Recreation & Cultural Services**

**Recreation Facilities**

7011 Recreation	\$ 1,155,278	\$ 2,224,544	\$ 1,189,928	\$ 1,189,928
7011 Recreation Countywide Special Revenue	201,559	208,297	251,353	251,353
<b>Total Recreation Facilities</b>	<b>\$ 1,356,837</b>	<b>\$ 2,432,841</b>	<b>\$ 1,441,281</b>	<b>\$ 1,441,281</b>

**Cultural Services**

7021 Historical Museum Countywide Special Revenue	\$ 206	\$ 4,000	\$ 14,000	\$ 14,000
7021 Historical Museum	110,148	124,836	129,465	129,465
<b>Total Cultural Services</b>	<b>\$ 110,355</b>	<b>\$ 128,836</b>	<b>\$ 143,465</b>	<b>\$ 143,465</b>
<b>Total Recreation &amp; Cultural Services</b>	<b>\$ 1,467,191</b>	<b>\$ 2,561,677</b>	<b>\$ 1,584,746</b>	<b>\$ 1,584,746</b>

**Grand Totals**

**\$ 317,847,073 \$ 408,464,275 \$ 427,659,341 \$ 433,525,086**

## **GENERAL GOVERNMENT TEN YEAR**

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### **10 Year History General Government Functional Group**



## GENERAL GOVERNMENT TEN YEAR

### Ten Year History

	<b>04/05</b>	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>	<b>08/09</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Taxes	4,050,011	3,145,338	157,750	182,186	179,838
Licenses, Permits	503,674	499,084	535,760	485,366	456,356
Fines, Forfeitures	88,610	84,970	85,680	77,659	74,840
Use of Money	-	-	-	-	-
State	27,665	39,106	7,436	29,314	11,175
Federal	-	-	-	-	88,978
Charges for Service	4,756,854	4,899,168	5,215,703	4,725,163	2,678,362
Franchise Fees	-	-	-	55,000	1,749,521
Misc.	638,034	585,125	611,043	582,039	2,240,883
Other Financing Sources	1,773,346	1,703,662	812,079	1,020,460	1,082,353
<b>Total Revenue</b>	<b>11,838,194</b>	<b>10,956,453</b>	<b>7,425,451</b>	<b>7,157,187</b>	<b>8,562,306</b>
Salaries	10,976,910	12,361,687	14,292,048	11,363,739	10,756,164
Benefits	4,936,160	5,584,294	5,948,620	4,624,172	4,579,927
Services & Supplies	5,451,601	6,037,049	7,560,072	2,483,101	2,503,247
Other Charges	116,598	4,653	18,654	26,928	354,549
Fixed Assets	119,877	481,005	1,793,177	241,845	(4,092,161)
Operating Transfers	3,561	4,275	4,285	4,240	3,994
Intrafund Transfers	(2,431,362)	(2,101,363)	(2,289,864)	(2,703,356)	5,475,893
<b>Total Appropriations</b>	<b>19,173,345</b>	<b>22,371,600</b>	<b>27,326,992</b>	<b>16,040,669</b>	<b>19,581,613</b>
<b>NCC</b>	<b>7,335,151</b>	<b>11,316,758</b>	<b>17,998,819</b>	<b>17,358,680</b>	<b>13,972,735</b>
<b>FTE's</b>	<b>278</b>	<b>280</b>	<b>297</b>	<b>181</b>	<b>160</b>

## GENERAL GOVERNMENT TEN YEAR

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	173,103	181,259	193,267	193,267	193,267
Licenses, Permits	447,840	441,413	451,539	447,816	456,000
Fines, Forfeitures	68,350	69,270	71,980	69,500	70,000
Use of Money	-	-	-	-	14,340
State	4,999	7,578	423,349	1,358,267	579,074
Federal	2,120	1,940	90,832	1,241,984	495,927
Charges for Service	4,255,910	4,577,203	4,105,569	5,115,026	5,942,023
Franchise Fees	75,000	76,500	76,500	76,500	-
Misc.	435,372	381,008	768,329	850,487	423,715
Other Financing Sources	1,250,619	1,324,422	1,014,008	1,110,036	1,526,022
<b>Total Revenue</b>	<b>6,713,313</b>	<b>7,060,593</b>	<b>7,195,373</b>	<b>10,462,883</b>	<b>9,700,368</b>
Salaries	10,304,619	14,130,968	13,317,951	16,396,193	17,652,079
Benefits	5,639,209	5,772,652	5,595,798	7,300,676	7,947,149
Services & Supplies	2,484,928	4,488,771	5,097,583	9,110,345	9,079,155
Other Charges	14,467	246	333,094	1,699,184	124,250
Fixed Assets	181,898	27,608	421,997	459,606	464,050
Operating Transfers	3,694	11,659	3,198	13,600	627,560
Intrafund Transfers	(2,766,573)	(2,595,163)	(2,325,360)	(2,029,172)	(2,251,415)
<b>Total Appropriations</b>	<b>15,862,242</b>	<b>21,836,741</b>	<b>22,444,261</b>	<b>32,950,432</b>	<b>33,642,828</b>
<b>NCC</b>	<b>15,275,872</b>	<b>14,656,084</b>	<b>15,221,433</b>	<b>22,521,102</b>	<b>23,942,460</b>
<b>FTE's</b>	<b>155</b>	<b>196</b>	<b>205</b>	<b>248</b>	<b>257</b>

## GENERAL GOVERNMENT TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	(3,856,744)	-95%
Licenses, Permits	(47,674)	-9%
Fines, Forfeitures	(18,610)	-21%
State	551,409	1993%
Federal	495,927	N/A
Charges for Service	1,185,169	25%
Franchise Fees	-	N/A
Misc.	(214,319)	-34%
Other Financing Sources	(247,324)	-14%
<b>Total Revenue</b>	<b>(2,137,826)</b>	<b>-18%</b>
Salaries	6,675,169	61%
Benefits	3,010,989	61%
Services & Supplies	3,627,554	67%
Other Charges	7,652	7%
Fixed Assets	344,173	287%
Operating Transfers	623,999	17523%
Intrafund Transfers	179,947	-7%
<b>Total Appropriations</b>	<b>14,469,483</b>	<b>75%</b>
<b>NCC</b>	<b>16,607,309</b>	<b>226%</b>
<b>FTE's</b>	<b>(21)</b>	<b>-8%</b>

### Notes

In FY 2012-13 the Facilities function was moved from DOT (Land Use) and added to the Chief Administrative Office (General Government). NCC for this function is \$3,837,644

# BOARD OF SUPERVISORS

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## Mission

“El Dorado County will remain the leader in supporting our safe, healthy, and vibrant communities, wisely managing our natural resources, and preserving our local heritage.

El Dorado County government will provide efficient, courteous, and effective services and infrastructure for the safety, protection, and well-being of our residents, businesses and visitors.

All customers will receive quality service and accurate information in a courteous, professional, and timely manner.”

The Board of Supervisors is a five-member governing body of the County serving a population of 181,058 residents operating within the County Charter and State Law. Each board member is elected for a four-year term and represents a geographic jurisdiction. The presiding official, Chair, is elected annually among the five members. The Board convenes in regular sessions weekly on Tuesday at the County Government Center in Placerville.

Pursuant to its constitutional and statutory power, the El Dorado County Board of Supervisors sets policy for County departments, oversees a budget of over \$530 million and adopts ordinances on local matters, as well as land use policies that affect unincorporated areas.

The Board also sits as the El Dorado County Bond Authority, In-Home Supportive Services Public Authority, and is the Governing Board of the County Air Quality Management District and County Service Areas. In the area of planning oversight, the Board acts as an Appeals Board for the County Planning Commission.

This fiscal year the County will be completing the redistricting process affecting the current district boundaries to equalize the population within each district.

The Board of Supervisors department has a staff of 14 employees, inclusive of the Supervisors, Supervisors Assistants and the Clerk of the Board staff.

## Program Summaries

### **District 1**

**Positions: 2 FTE**

**Total Appropriations: \$185,764**

**Total Revenues: \$0**

**Net County Cost: \$185,764**

The first supervisorial district includes the unincorporated areas in the western part of El Dorado County including El Dorado Hills.

### **District 2**

**Positions: 2 FTE**

**Total Appropriations: \$222,684**

**Total Revenues: \$0**

**Net County Cost: \$222,684**

The second supervisorial district includes the unincorporated areas in the southern part of El Dorado County including the communities of Latrobe, Mt. Aukum, Fairplay, Outingdale, Omo Ranch, Happy Valley, Nashville, Somerset, Pleasant Valley, Grizzly Flat, Cameron Park, and portions of El Dorado Hills.

## **BOARD OF SUPERVISORS**

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**District 3**  
**Positions: 2 FTE**

**Total Appropriations: \$185,321**  
**Total Revenues: \$0**  
**Net County Cost: \$185,321**

The third supervisorial district includes City of Placerville as well as the unincorporated communities of Camino, Smith Flat, Diamond Springs and El Dorado.

**District 4**  
**Positions: 2 FTE**

**Total Appropriations: \$199,430**  
**Total Revenues: \$0**  
**Net County Cost: \$199,430**

The fourth supervisorial district includes the unincorporated areas in the northern part of El Dorado County including the communities of Cameron Park, Rescue, Cold Springs, Pilot Hill, Cool, Lotus, Coloma, Spanish Flat, Kelsey, Mosquito, Swansboro, Greenwood, Garden Valley, Georgetown, Volcanoville, Quintette, and portions of El Dorado Hills, Cameron Park, and Shingle Springs.

**District 5**  
**Positions: 2 FTE**

**Total Appropriations: \$224,530**  
**Total Revenues: \$0**  
**Net County Cost: \$224,530**

The fifth supervisorial district includes the City of South Lake Tahoe as well as the communities of Fallen Leaf, Meyers, Twin Bridges, Straweberry, Sciots Camp, Kyburz, White Hall, and Pollock Pines.

**Clerk of the Board of Supervisors**  
**Positions: 4 FTE**

**Total Appropriations: \$476,261**  
**Total Revenues: \$9,407**  
**Net County Cost: \$466,261**

The office of the Clerk of the Board is committed to providing professional and courteous service to the Board of Supervisors and the public as well as maintaining accurate records of the past and present for the future of the County of El Dorado.

The Clerk of the Board directs business functions of the Board of Supervisors, services and distributes information to all citizens, officials, and staff regarding Board of Supervisors hearing matters, provides the Board of Supervisors' agendas and minutes with supporting documentation as well as current status of filled and vacant positions of approximately 70 Board-appointed boards and commissions. The COB prepares and posts agendas consistent with the open meetings provisions of the Ralph M. Brown Act, records and maintains minutes, and acts as custodian of the BOS official record from 1850 to the present. In addition, the Clerk of the Board administers the Assessment Appeals Board Program.

# BOARD OF SUPERVISORS

## Financial Charts

### Source of Funds

Charge for Services (\$9,000):  
Assessment Appeals filing fees

Miscellaneous (\$107): This is the expected revenue from the sale of copies of documents, audio tapes and CD's to the public.

Other Financing Sources (\$300): This is the Board Clerk's share of revenue derived from the fees charged on timeshare projects pursuant to County ordinance Chapter 40.

Net County Cost (\$1,484,583: The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.



### Use of Funds

Salaries & Benefits (\$1,319,088): Primarily comprised of permanent salaries (\$893,772), retirement (\$157,828) and health insurance (\$129,360).

Services & Supplies (\$82,265): Major expenses include general liability insurance (\$27,216), special departmental expense (\$47,500), and transportation and travel (\$18,000).

Fixed Assets (\$23,000): The Clerk of the Board is requesting a new Tab filing system to consolidate all records in one secure system.

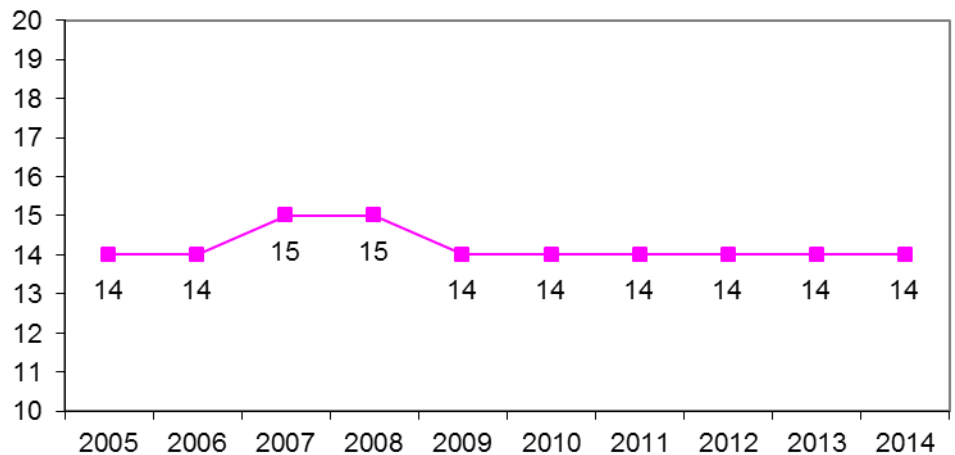


## BOARD OF SUPERVISORS

Intrafund Transfers (\$36,071): Intrafund transfers consist of charges from other departments for services such as mainframe support (\$4,530), network support (\$17,056), and telephone (\$8,400).

### Staffing Trend

Staffing for the Board of Supervisors Office over the past six years has remained steady at 14.



### Chief Administrative Comments

The Recommended Budget represents an overall decrease of \$55,649 or 85% in revenues and a decrease of \$90,980 or 5% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has decreased \$35,331 or 2%.

The change in revenues is due to a decrease in one-time interfund revenues (\$27K) and a decrease in charges for service to other County departments (\$28K). The decrease in one-time funds relates to the grant award last year from the Air Quality Management District for the purchase of video conferencing equipment for the Grand Jury. This equipment was purchased, so there is no grant funding for FY 2103-14. The decrease in charges for service has to do with charges to departments for processing agenda items. These charges are very difficult to track and substantiate, therefore the department does not anticipate charging for services for agenda processing at this time.

The decrease in appropriations is primarily comprised of the net of a decrease in computer equipment related to the reduction for one-time video conferencing equipment, offset with an increase in transportation and travel due to moving approved travel for Board members into the Clerk's budget. In addition, the salary and benefits budgets for the individual districts have been trued up to reflect actual salary and benefit costs. This is a departure from Board of Supervisors Policy D-5 - *Board of Supervisors Departmental Budget and Expense Reimbursement* and should be discussed and approved during the budget workshop. These changes result in salary and benefit reductions of \$111,494.

# BOARD OF SUPERVISORS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 01 BOS - BOARD OF SUPERVISORS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ</b>					
1740 CHARGES FOR SERVICES	9,000	9,000	9,000	9,000	0
1800 INTERFND REV: SERVICE BETWEEN FUND	0	55,249	0	0	-55,249
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	9,000	64,249	9,000	9,000	-55,249
1940 MISC: REVENUE	500	500	107	107	-393
<b>CLASS: 19 REV: MISCELLANEOUS</b>	500	500	107	107	-393
2020 OPERATING TRANSFERS IN	307	307	300	300	-7
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	307	307	300	300	-7
<b>TYPE: R SUBTOTAL</b>	9,807	65,056	9,407	9,407	-55,649



# BOARD OF SUPERVISORS

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 01 BOS - BOARD OF SUPERVISORS

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	896,094	923,094	893,772	893,772	-29,322
3004	OTHER COMPENSATION	11,503	11,503	9,145	9,145	-2,358
3020	RETIREMENT EMPLOYER SHARE	149,597	154,597	157,828	157,828	3,231
3022	MEDI CARE EMPLOYER SHARE	13,493	13,493	12,958	12,958	-535
3040	HEALTH INSURANCE EMPLOYER SHARE	214,221	214,221	129,360	129,360	-84,861
3041	UNEMPLOYMENT INSURANCE EMPLOYER	7,245	7,245	1,960	1,960	-5,285
3042	LONG TERM DISABILITY EMPLOYER	3,363	3,363	3,219	3,219	-144
3043	DEFERRED COMPENSATION EMPLOYER	4,000	4,000	4,000	4,000	0
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	13,615	13,615	21,395	21,395	7,780
3060	WORKERS' COMPENSATION EMPLOYER	1,451	1,451	1,451	1,451	0
3080	FLEXIBLE BENEFITS	84,000	84,000	84,000	84,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	1,398,582	1,430,582	1,319,088	1,319,088	-111,494
4041	COUNTY PASS THRU TELEPHONE CHARGES	770	770	770	770	0
4060	FOOD AND FOOD PRODUCTS	0	0	100	100	100
4100	INSURANCE: PREMIUM	20,203	20,203	27,216	27,216	7,013
4140	MAINT: EQUIPMENT	500	500	500	500	0
4180	MAINT: BUILDING & IMPROVEMENTS	250	250	250	250	0
4220	MEMBERSHIPS	660	660	475	475	-185
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	200	200	200	200	0
4260	OFFICE EXPENSE	2,262	2,262	6,000	6,000	3,738
4261	POSTAGE	1,400	1,400	1,200	1,200	-200
4266	PRINTING / DUPLICATING SERVICES	750	750	1,250	1,250	500
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,250	2,250	7,390	7,390	5,140
4400	PUBLICATION & LEGAL NOTICES	1,400	1,400	1,600	1,600	200
4420	RENT & LEASE: EQUIPMENT	9,300	9,300	0	0	-9,300
4461	EQUIP: MINOR	0	0	500	500	500
4462	EQUIP: COMPUTER	3,751	27,000	530	530	-26,470
4463	EQUIP: TELEPHONE & RADIO	500	500	0	0	-500
4500	SPECIAL DEPT EXPENSE	47,500	47,500	47,500	47,500	0
4501	SPECIAL PROJECTS	450	450	450	450	0
4503	STAFF DEVELOPMENT	900	900	1,200	1,200	300
4600	TRANSPORTATION & TRAVEL	420	420	18,000	18,000	17,580
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	400	400	600	600	200
4606	FUEL PURCHASES	100	100	100	100	0
4608	HOTEL ACCOMMODATIONS	800	800	0	0	-800
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	94,766	118,015	115,831	115,831	-2,184
5300	INTERFND: SERVICE BETWEEN FUND TYPES	250	250	0	0	-250
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	250	250	0	0	-250
6040	FIXED ASSET: EQUIPMENT	0	0	23,000	23,000	23,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	0	0	23,000	23,000	23,000
7220	INTRAFND: TELEPHONE EQUIPMENT &	8,400	8,400	8,400	8,400	0
7223	INTRAFND: MAIL SERVICE	2,303	2,303	2,303	2,303	0
7224	INTRAFND: STORES SUPPORT	232	232	232	232	0
7225	INTRAFND: CENTRAL DUPLICATING	800	800	800	800	0
7227	INTRAFND: MAINFRAME SUPPORT	4,530	4,530	4,530	4,530	0
7229	INTRAFND: PC SUPPORT	1,750	1,750	1,750	1,750	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,000	1,000	1,000	1,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	720	720	0	0	-720
7234	INTRAFND: NETWORK SUPPORT	17,056	17,056	17,056	17,056	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	36,791	36,791	36,071	36,071	-720
7350	INTRFND ABATEMENTS: GF ONLY	-668	-668	0	0	668
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-668	-668	0	0	668
<b>TYPE: E SUBTOTAL</b>		1,529,721	1,584,970	1,493,990	1,493,990	-90,980
<b>DEPARTMENT: 01 SUBTOTAL</b>		1,519,914	1,519,914	1,484,583	1,484,583	-35,331

## BOARD OF SUPERVISORS

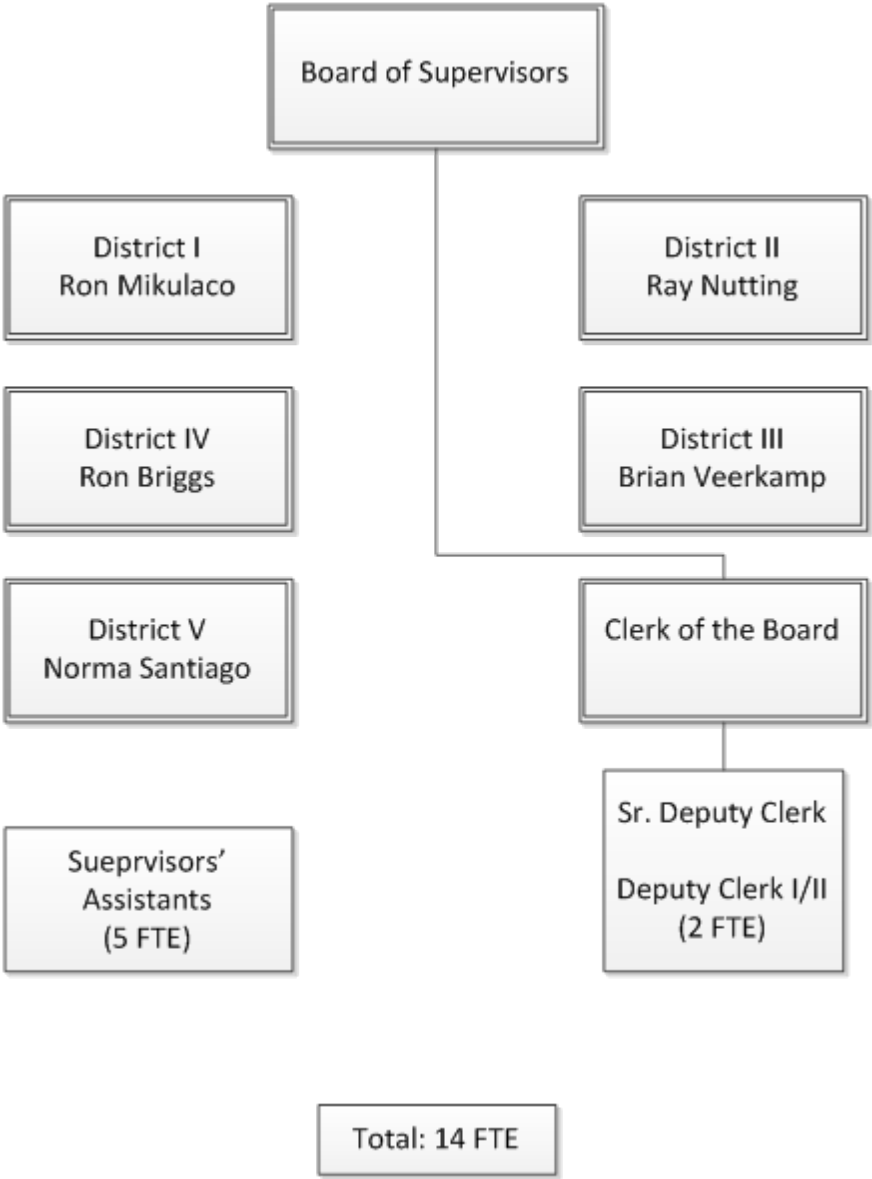
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### Personnel Allocation

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Supervisors	5.00	5.00	5.00	-
Clerk of the Board Of Supervisors	1.00	1.00	1.00	-
Deputy Clerk of the Board I/II	2.00	2.00	2.00	-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Supervisor's Assistant	5.00	5.00	5.00	-
<b>Department Total</b>	14.00	14.00	14.00	-

**BOARD OF SUPERVISORS**

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## BOARD OF SUPERVISORS

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### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Charges for Service	28,249	28,249	28,249	28,249	28,249
Misc.	1,404	1,589	914	796	977
Other Financing Sources	-	-	-	-	461
<b>Total Revenue</b>	<b>29,653</b>	<b>29,838</b>	<b>29,163</b>	<b>29,045</b>	<b>29,687</b>
Salaries	684,447	756,189	829,208	930,986	947,777
Benefits	304,360	345,344	335,369	378,209	376,180
Services & Supplies	75,742	72,933	95,474	57,419	76,262
Other Charges	50	113	279	-	130
Fixed Assets	18,851	-	1,508	-	-
Intrafund Transfers	51,524	46,189	48,658	50,012	51,314
<b>Total Appropriations</b>	<b>1,134,974</b>	<b>1,220,768</b>	<b>1,310,496</b>	<b>1,416,626</b>	<b>1,451,663</b>
<b>NCC</b>	<b>1,105,321</b>	<b>1,190,930</b>	<b>1,281,333</b>	<b>1,387,581</b>	<b>1,421,976</b>
<b>FTE's</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>14</b>

# BOARD OF SUPERVISORS

## Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Charges for Service	69,479	36,979	9,610	9,000	9,000
Misc.	521	906	482	500	107
Other Financing Sources	595	80	275	307	300
<b>Total Revenue</b>	<b>70,595</b>	<b>37,965</b>	<b>10,367</b>	<b>9,807</b>	<b>9,407</b>
Salaries	903,475	901,679	908,790	907,597	902,917
Benefits	362,520	364,168	379,831	490,985	416,171
Services & Supplies	79,293	58,536	66,162	94,766	115,831
Other Charges	55	-	-	-	-
Fixed Assets	-	1,558	-	-	23,000
Intrafund Transfers	50,435	50,264	43,903	36,791	36,071
<b>Total Appropriations</b>	<b>1,395,778</b>	<b>1,376,205</b>	<b>1,398,686</b>	<b>1,530,139</b>	<b>1,493,990</b>
<b>NCC</b>	<b>1,325,183</b>	<b>1,338,240</b>	<b>1,388,319</b>	<b>1,520,332</b>	<b>1,484,583</b>
<b>FTE's</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

10 Year Variance		
	\$ Change	% Change
Charges for Service	(19,249)	-68%
Misc.	(1,297)	-92%
<b>Total Revenue</b>	<b>(20,246)</b>	<b>-68%</b>
Salaries	218,470	32%
Benefits	111,811	37%
Services & Supplies	40,089	53%
Other Charges	(50)	-100%
Fixed Assets	4,149	22%
Intrafund Transfers	(15,453)	-30%
<b>Total Appropriations</b>	<b>359,016</b>	<b>32%</b>
<b>NCC</b>	<b>379,262</b>	<b>34%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

### Notes

## BOARD OF SUPERVISORS

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## CHIEF ADMINISTRATIVE OFFICE

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### Mission

The mission of the Chief Administrative Office is to ensure the sound and effective management of County government, procurement and facilities, pursuant to Board policy and direction by providing leadership; developing policy and procedures; providing budgetary and legislative analyses; and acting as liaison between County departments and the Board of Supervisors.

### Program Summaries

#### **Budget and Operations**

**Positions: 8.0 FTE**

**Total Appropriations: \$1,230,652**

**Total Revenues: \$52,780**

**Net County Cost: \$1,177,872**

The Chief Administrative Office exercises overall responsibility for the coordination of County department activities to ensure the sound and effective management of County government, pursuant to Board policy and the adopted budget. Primary areas of responsibility are: effective overall management of County resources; long-range financial and organizational planning; ensuring that County departments are producing services and results in accord with Board goals, policies, and budgets; improving management and information systems to ensure the most effective use of County personnel, money, facilities, and equipment; providing leadership and developing a County management team that can plan for and meet future challenges; and performing other duties as assigned by the Board.

The Chief Administrative Office is charged with the responsibility of acting as advisor to the Board of Supervisors and in this role provides objective commentary on policy and management considerations. The Chief Administrative Office is responsible for recommending an annual budget and administering that budget after its adoption by the Board.

#### **Central Fiscal/Admin Unit**

**Positions: 7.0 FTE**

**Total Appropriations: \$566,828**

**Total Revenue: \$144,424**

**Net County Cost: \$422,404**

This is a new central financial and administrative unit within the Chief Administrative Office. This unit provides services to the Chief Administrative Office, Facilities, Human Resources, Risk Management, Information Technologies, Surveyor, Public Defender, and Indigent Defense. These services include accounts payable/receivable, payroll, journal entries, budgeting, financial reporting and administration.

#### **Procurement and Contracts/Central Stores/Mail-Courier**

**Positions: 8.0 FTE**

**Total Appropriations: \$630,168**

**Total Revenues: \$49,543**

**Net County Cost: \$588,625**

#### **Procurement and Contracts (5.0 FTE):**

Provides purchasing and contract processing services to other County departments. The Division is also responsible for administering the County's surplus property program.



## CHIEF ADMINISTRATIVE OFFICE

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### Central Stores (2.0 FTE):

Provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

### Mail Support (1.0 FTE):

Provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

### Facilities

**Positions: 38.5 FTE**

**Total Appropriations: \$5,261,001**

**Total Revenues: \$1,335,269**

**Net County Cost: \$3,925,732**

The Chief Administrative Office has assumed the facilities functions previously performed by the Department of Transportation. These functions include buildings and grounds maintenance, custodial and facilities capital projects.

### Accumulative Capital Outlay Fund

**Positions: 0 FTE**

**Total Appropriations: \$16,303,071**

**Total Revenues: \$16,303,071**

**Net County Cost: \$0**

This program, which is staffed by the Facilities unit, is responsible for the project development and construction of facilities and parks that support County functions. In addition, the program performs major maintenance projects on existing County buildings, parks and infrastructure.

### **Source of Funds**

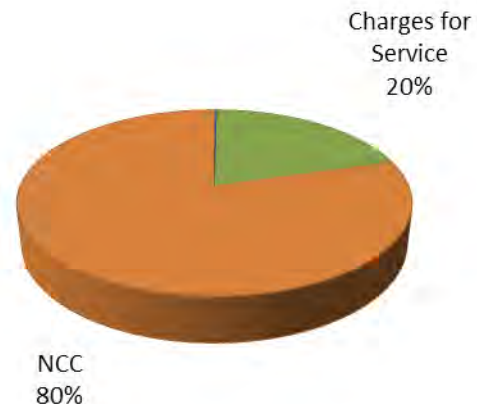
Use of Money (\$14,340): Rental income from SPTC corridor

Charge for Services (\$1,563,918): Primarily comprised of charges to other department and the Accumulative Capital Outlay fund for facilities projects (\$1,319,529).

Miscellaneous (\$3,758): Funds from vending machines and stores and mail reimbursements.

Net County Cost (\$6,106,633):

The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



## CHIEF ADMINISTRATIVE OFFICE

### Use of Funds

Salaries & Benefits (\$5,768,155): Primarily comprised of permanent salaries (\$3,684,747), and health insurance (\$921,603), and retirement (\$707,183).

Services & Supplies (\$2,135,884): Primarily comprised of utilities (\$860,000), postage (\$350,000), building improvements (\$210,500), building maintenance (\$204,000), central stores inventory (\$175,000), service contracts (\$131,000), general liability insurance (\$85,189) and refuse disposal (\$84,000).



Services & Supplies Abatements (-\$525,000): Comprised of charges to other departments for central stores inventory (-\$175,000) and bulk postage (-\$350,000). Fully offset's the costs noted in services and supplies above.

Other Charges (\$40,000): Primarily charges from DOT for work on various facility projects.

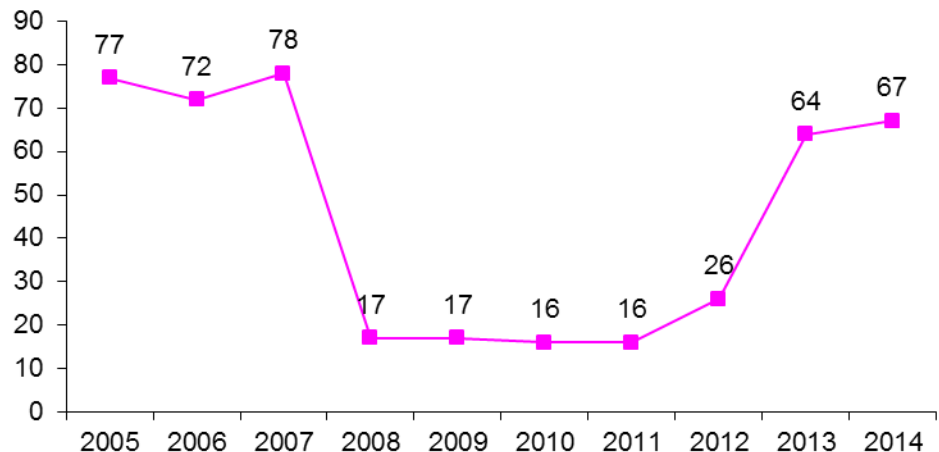
Fixed Assets (\$29,150) : Primarily equipment for building and grounds maintenance.

Intra-fund Transfers (\$111,369): Includes charges from other departments for services such as network support (\$42,256), mainframe support (\$35,448), and telephone (\$21,325).

Intra-fund Abatement: (-\$395,909): Includes charges to other departments for mail service (-\$154,817), stores support (-\$25,972), and Risk Management and Community Development Agency charges for staff (-\$215,120).

### Staffing Trend

Staffing for the Chief Administrative Office over the past ten years reflects fluctuation between FY2004-05 and FY2006-07 due to combining several departments under the Chief Administrative Office. In FY2007-08 Human Resources and Information



## CHIEF ADMINISTRATIVE OFFICE

Technologies became separate departments reducing the Chief Administrative Office allocation. In FY 2011-12 a centralized fiscal and administrative group was formed adding 7 FTE's as well as 3 FTE's added for facilities functions. In FY 2012-13, 31 positions were transferred from the Department of Transportation related to facilities, grounds and custodial functions. All positions in the Chief Administrative Office are located in Placerville except for 6 FTE's in the facilities unit located in South Lake Tahoe. In FY 2013-14 staff allocated to Economic Development and Parks & Trails are fiscally budgeted under the Economic Development budget, but the personnel allocation is included in the Chief Administrative Office as these employees are a division of the Chief Administrative Office. In addition, on May 21, 2013 the Board provided conceptual approval to move the Housing Community and Economic Development (HCED) program out of Human Services and into the Economic Development / Parks & Trails budget. Funding will be added at Addenda, but the Recommended Budget does include the transfer of two (2) FTE's from Human Services.

### Chief Administrative Office Comments

#### Fund Type 10 – General Fund

The Recommended Budget represents an overall decrease of \$1,397,688 or 46% in revenues and a decrease of \$1,862,559 or 19% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is decreased by \$464,871 or 7%.

The table below summarizes these changes by function:

Function	Change in Revenues	Change in Appropriations	Change to NCC
Budget & Operations	(\$115,382)	(\$423,461)	(\$308,079)
Procurement	(\$55,135)	(\$61,243)	(\$6,108)
Rubicon*	(\$1,853,975)	(\$1,853,975)	\$0
Central Fiscal/Admin Unit	\$56,535	\$36,269	(\$20,266)
Facilities	\$570,269	\$439,851	(\$130,418)
Total	(\$1,397,688)	(\$1,862,559)	(\$464,871)

\* This budget has moved to Department 11 – Economic Development / Parks & Trails

#### Budget & Operations

There are several functions currently being performed within this core unit of the Chief Administrative Office. Some of these functions include;

- Budget development and monitoring
- Development of county-wide financial standards and practices in coordination with the Auditor-Controller
- Implementation of Investment Strategy
- Management of Investment teams (Human Resources, Risk Management, Facilities and Real Property, Department Culture and Accountability, Economic Development, and Information Technologies)
- Legislative monitoring

## CHIEF ADMINISTRATIVE OFFICE

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- Policy development
- Public Outreach and overall project management for the Targeted General Plan Amendment
- Coordination with local agencies on county-wide issues (ie. Fire, LAFCO, CSD, etc.)
- Acting Director of Community Development Agency
- Economic Development
- Oversight of Risk Management and Human Resources
- Executive Management coordination and development
- Fiscal and administrative support for the District Attorney and Public Defender
- Support for ERP analysis and implementation

Currently the budget and operations function within the Chief Administrative Office is short staffed. The decision was made to move one Principal Administrative Analyst full-time into the Procurement function as well as one Sr. Department Analyst that was originally programmed for the Central Fiscal/Admin unit. Resources have been added to the Procurement function in an effort to strengthen and stream line internal services functions to departments. The budget and operations unit also has one Principal Administrative Analyst that is currently serving as the Acting Director of Information Technologies and one Principal Administrative Analyst serving as the project manager for multiple major facilities capital improvement projects. Therefore work that was previously done by four Principal Administrative Analyst's and an Internal Auditor is now being done by two Principal Administrative Analyst's and the Chief Budget Officer; essentially a reduction of three FTE's. The Assistant Chief Administrative Officer is also deployed as the Acting Director of the Community Development Agency as well as providing oversight to Risk Management and Economic Development.

Therefore, the Recommended budget includes an additional staff request for a Procurement and Contracts Manager to free up the Principal Analyst allocation currently assigned to Procurements and Contracts. In addition the department will be filling the Principal Administrative Analyst position previously held by the current Acting Director of Information Technologies. The Recommended budget request also includes an add/delete of the Internal Auditor with a Principal Analyst to true up the allocation based on actual staff. There is no cost difference between the Principal Analyst and the Internal Auditor. Other staffing changes related to truing up existing filled allocations include the deletion of the CAO Administrative Analyst (due to the addition of the Parks Manager added in April 2013) and the deletion of a CAO Administrative Technician and the addition of an Administrative Technician.

The Recommended Budget for this unit represents an overall decrease of \$115,382 in revenues and a decrease of \$423,461 in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is decreased by \$308,079. Changes in revenues and appropriations are primarily related to revenues and expenses related to Economic Development, Rubicon and Parks as funding and expenses for staff assigned to these activities has moved into the Economic Development/Parks & Trails budget.

### Procurement

The Recommended Budget for this unit represents an overall decrease of \$55,135 in revenues and a decrease of \$61,243 in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is decreased by \$6,108. These changes are primarily related to decreased revenue and expenses related to the Court opting out of the County mail

## CHIEF ADMINISTRATIVE OFFICE

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service. The budget also includes an add/delete of a Sr. Department Analyst with a Department Analyst. This results in approximately \$30K in salary and benefit savings.

### Rubicon Trail

The Rubicon budget has been moved to the Economic Development / Parks & Trails budget.

### Central Fiscal/Administrative

The Recommended Budget for this unit represents an increase in revenues of \$56,535 and an increase in appropriations of \$36,269 resulting in a decrease to Net County Cost of \$20,266 when compared to the FY 2012-13 approved budget. The budget includes the add/delete of the Fiscal Administrative Manager with a Chief Fiscal Officer resulting an annual increase of approximately \$10K in salaries and benefits. The complexity and large dollar amounts associated with the financial management that this unit provides is very large and justifies the higher level allocation.

### Facilities

The Recommended Budget for this unit represents an increase in revenues of \$570,269 and \$439,851 in appropriations when compared to the FY 2012-13 approved budget. This results in a decrease to Net County Cost of \$130,418.

The increased revenues and appropriations are primarily related to implementation of the facilities Capital Improvement Plan. Recently the County completed a facilities study and is in the process of implementing a facilities Capital Improvement plan. The department is re-organizing and assigning specific personnel to these projects. The budget assumes that several of these projects will be completed with internal staff and funded with Accumulative Capital Outlay funds.

The facilities unit is requesting the following staffing changes as part of the re-organization to gear up for the facilities plan:

- Delete a Custodian Supervisor and add a Building Operations Technician (additional cost fully offset with ACO funds)
- Add 1 FTE Grounds Maintenance Worker (this will actually be recruited and filled as two .5 Grounds Maintenance Workers to allow for deployment to multiple sites at the same time. This will free up current Grounds Maintenance workers for facility or park project work)
- Add .5 Custodian (this position is almost fully offset with savings from a reduction in professional services which will now be handled by this staff)

### Fund 13 – Accumulative Capital Outlay

#### *Capital Facilities Workplan*

The table below includes the Facilities Capital Workplan. This is a pre-liminary plan and the Department will be returning to the Board for a more in depth discussion of the Facilities Capital Improvement Plan.

## CHIEF ADMINISTRATIVE OFFICE

<b>CAO FY 2013-14 Facilities Capital Budget PROPOSED WORKPLAN AS OF MAY, 2013</b>			
Project #	Project Title	Amount Budgeted in ACO	Funding Source
90001	Countywide Special Projects / Deferred Maintenance	300,000	ACO Fund
90002	Countywide Security	50,000	ACO Fund
90003	Countywide HVAC Repairs	300,000	ACO Fund
90004	Countywide Exterior Paint	45,000	ACO Fund
90005	Countywide Mold, Lead & Asbestos Abatement	15,000	ACO Fund
90006	Countywide Parking Lot Improvements & Repairs	205,000	ACO Fund
90007	Countywide ADA Evaluation / Compliance	106,000	ACO Fund
90008	Countywide Bird Control	35,000	ACO Fund
90009	Countywide Department Moves - CEQA	5,000	ACO Fund
90013	Countywide Interior Paint	25,000	ACO Fund
90056	Government Center PVL Bldgs A & B Emergency Electrical	650,000	ACO Fund
90100	Court PVL - Courthouse Main Street - Corbel Replace/Repair/Remove	60,000	Court Construction Spec. Rev. Fund
90101	Jail/Sheriff SLT - Johnson Building Re-roof	60,000	Criminal Justice Spec. Rev. Fund
90102	Court SLT - Facilities Siesmic Retrofit	55,876	Court Construction Spec. Rev. Fund
		9,124	ACO Fund
90103	Court ADA Improvements - CP	107,530	Court Construction Spec. Rev. Fund
90104	ADA Improvements - Court - Bldg C	50,000	Court Construction Spec. Rev. Fund
90108	Court ADA Improvements - SLT	142,039	Court Construction Spec. Rev. Fund
		32,161	ACO Fund
90201	Probation Juvenile Hall Reception Upgrade	50,000	Criminal Justice Spec. Rev. Fund
90204	SLT Jail Shingle Replacement	50,000	Criminal Justice Spec. Rev. Fund
90211	SLT Jail Surveillance Equipment Upgrade	5,500	Criminal Justice Spec. Rev. Fund
		20,000	ACO Fund
90212	Jail PVL - Sewer Outfall Grinder Replacement	260,000	Criminal Justice Spec. Rev. Fund
	Jail PVL - Control Panel Upgrade	500,000	Criminal Justice Spec. Rev. Fund
90502	Buildings & Grounds Shed Replacement	15,000	ACO Fund
		85,000	Risk Management - Self Insurance
90600	Animal Control PVL - Animal Control	5,000,000	Tobacco Settlement Funds
90990	Facilities Planning	90,000	ACO Fund
	Probation CCP Office TI	150,000	AB 109
	Expansion space	2,100,000	50/50 ACO & Designation Cap Proj
	Sheriff Admin Center (Initial planning)	250,000	ACO Fund
	Vanir Facilities Assessment -Year 1 (See tables below for detail)	4,537,340	Designation Capital Projects
<b>Total Facilities Workplan</b>		<b>15,365,570</b>	

## CHIEF ADMINISTRATIVE OFFICE

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<b>Vanir Subtotals by Building:</b>	
<b>100 Building A Sub Total</b>	<b>438,666</b>
Fire & Life Safety Modernization	71,662
ADA Upgrades	106,660
Building Integrity	3,802
Finishes	66,125
Mechanical	154,868
Miscellaneous	35,549

<b>110 Building B Sub Total</b>	<b>722,110</b>
Fire & Life Safety Modernization	140,435
ADA Upgrades	37,030
Finishes	95,114
Mechanical	411,699
Electrical	37,832

<b>115 Building C Sub Total</b>	<b>139,651</b>
Fire & Life Safety Modernization	24,903
ADA Upgrades	7,406
Finishes	12,299
Mechanical	85,984
Civil	8,927
Miscellaneous	132

<b>120 Sheriff Administration Sub Total</b>	<b>46,597</b>
Fire & Life Safety Modernization	15,532
Electrical	31,065

<b>123 Juvenile Hall Sub total</b>	<b>55,736</b>
Fire & Life Safety Modernization	4,664
Finishes	1,637
Mechanical	15,947
Electrical	33,489

<b>126 Main Jail Sub total</b>	<b>999,071</b>
Fire & Life Safety Modernization	8,990
Building Integrity	104,887
Mechanical	517,629
Electrical	283,938
Miscellaneous	83,626

## CHIEF ADMINISTRATIVE OFFICE

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<b>160 Main Library Sub Total</b>	<b>331,984</b>
Fire & Life Safety Modernization	26,513
ADA Upgrades	140,846
Building Integrity	54,289
Finishes	2,843
Mechanical	100,979
Civil	6,315
Miscellaneous	198
<b>221 District Attorney Sub Total</b>	<b>88,094</b>
Fire & Life Safety Modernization	58,206
Finishes	8,729
Mechanical	21,160
<b>330 DOT Administration Sub Total</b>	<b>66,788</b>
Fire & Life Safety Modernization	4,174
ADA Upgrades	10,712
Structural	794
Building Integrity	397
Finishes	3,985
Mechanical	46,727

<b>362 Cameron Park Library Sub Total</b>	<b>14,011</b>
Fire & Life Safety Modernization	190
ADA Upgrades	3,306
Building Integrity	3,306
Finishes	3,372
Mechanical	3,835

<b>440 PHF Sub Total</b>	<b>223,767</b>
Fire & Life Safety Modernization	38,931
ADA Upgrades	7,538
Electrical	149,790
Civil	19,573
Miscellaneous	7,935
<b>440A Sr Day Car Center Sub Total</b>	<b>116,535</b>
Fire & Life Safety Modernization	53,812
ADA Upgrades	15,043
Electrical	20,733
Civil	19,011
Miscellaneous	7,935



## CHIEF ADMINISTRATIVE OFFICE

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<b>441 Health Department Sub Total</b>	<b>206,147</b>
Fire & Life Safety Modernization	81,647
ADA Upgrades	15,077
Finishes	1,984
Mechanical	2,910
Electrical	91,834
Civil	12,696
<b>470 Community Services / Sr Nutrition Sub Total</b>	<b>529,656</b>
Fire & Life Safety Modernization	158,386
ADA Upgrades	23,673
Finishes	3,968
Mechanical	110,143
Electrical	163,395
Civil	50,255
Miscellaneous	19,838
<b>600 South Lake Tahoe Administration Sub Total</b>	<b>231,943</b>
Fire & Life Safety Modernization	14,774
ADA Upgrades	6,341
Building Integrity	2,645
Finishes	661
Mechanical	207,521
<b>610 South Lake Tahoe El Dorado Center Sub Total</b>	<b>23,788</b>
Fire & Life Safety Modernization	23,788
<b>620 South Lake Tahoe Juvenile Treatment Sub Total</b>	<b>5,150</b>
Civil	4,582
Miscellaneous	567
<b>621, 622 &amp; 631 South Lake Tahoe Jail Sub Total</b>	<b>223,994</b>
Fire & Life Safety Modernization	582
Building Integrity	50,945
Finishes	83,081
Mechanical	42,697
Electrical	46,689
<b>760 South Lake Tahoe Library Sub Total</b>	<b>73,653</b>
Fire & Life Safety Modernization	2,116
ADA Upgrades	3,968
Finishes	860
Mechanical	35,631
Electrical	3,968
Civil	27,111
<b>Total Projects</b>	<b>4,537,340</b>

## CHIEF ADMINISTRATIVE OFFICE

### *Parks Workplan*

The Accumulative Capital Outlay (ACO) fund includes funding for a variety of parks projects totaling \$937,5010. These projects were recommendations from the Parks & Recreation Commission.

FY 2013-14 - Parks Capital Budget PROPOSED WORKPLAN			
Project #	Project Title	Budget	Funding Source
	Henningson Lotus Park misc. projects	20,000	ACO Fund
	Henningson Lotus Park misc. projects	1,392	Quimby/Gold Trail
	Pioneer Park misc. projects	8,787	Quimby/Motherlode
	Pioneer Park misc. projects	6,000	Pioneer Park Special Revenue
	Bradford Park misc. projects	12,993	Quimby/Ponderosa
	El Dorado Trails Trestle Bridge	20,000	ACO Fund
	El Dorado Trail Bollard Replacement	20,000	ACO Fund
	Railroad Park Concept Plan NEPA/CEQA	100,000	ACO Fund
	El Dorado Trail - Los Trampas to Halcon	33,149	Pollock Pines/Camino
	El Dorado Trail - Los Trampas to Halcon	3,696	TBD
	El Dorado Trail - Los Trampas to Halcon	18,721	TBD
<b>Total Projects</b>		<b>244,738</b>	

Carry Over FY 2012-13 Parks Capital Budget			
Project #	Project Title	Budget	Funding Source
97005	SMUD Trail	106,755 246,245	EDHCSD Federal TEA
97012	El Dorado Trail - Los Trampas to Halcon	70,000 5,000 20,000	ACO Fund Trails Now Contribution TDA
	Brockless Bridge	15,000	ACO Fund
	Nexus study	25,000	ACO Fund
	El Dorado Trails Trestle Bridge	20,000	ACO Fund
	El Dorado Trail Missouri Road Longrut Road	8,500	ACO Fund
	SPTC Property Boundaries	5,000	ACO Fund
	Skatepark shade structures	5,000	ACO Fund
	HLP Concept Plan	31,263	HLP Trust
<b>Total Projects</b>		<b>557,763</b>	

Carry Over FY 2011-12 - Parks Capital Budget			
Project #	Project Title	Budget	Funding Source
	Chili Bar Masterplan	60,000	ACO Fund
	Bass Lake Discussion with CSD	15,000	ACO Fund
	SLT Masterplan	60,000	ACO Fund
<b>Total Projects</b>		<b>135,000</b>	

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ</b>						
0420	RENT: LAND & BUILDINGS	65,000	65,000	14,340	14,340	-50,660
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	65,000	65,000	14,340	14,340	-50,660
0880	ST: OTHER	1,349,660	1,349,660	0	0	-1,349,660
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,349,660	1,349,660	0	0	-1,349,660
1771	SUPERIOR COURT SERVICES	57,746	57,746	0	0	-57,746
1800	INTERFND REV: SERVICE BETWEEN FUND	906,051	906,051	1,516,733	1,516,733	610,682
1804	INTERFND REV: MAIL SERVICE	30,614	30,614	33,381	33,381	2,767
1805	INTERFND REV: STORES SUPPORT	13,689	13,689	13,804	13,804	115
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	1,008,100	1,008,100	1,563,918	1,563,918	555,818
1940	MISC: REVENUE	502,424	502,424	3,758	3,758	-498,666
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	502,424	502,424	3,758	3,758	-498,666
2020	OPERATING TRANSFERS IN	54,520	54,520	0	0	-54,520
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	54,520	54,520	0	0	-54,520
<b>TYPE: R SUBTOTAL</b>						
		2,979,704	2,979,704	1,582,016	1,582,016	-1,397,688

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	3,642,070	3,671,358	3,684,747	3,684,747	13,389
3001	TEMPORARY EMPLOYEES	70,000	70,000	75,000	75,000	5,000
3002	OVERTIME	2,500	2,500	20,000	20,000	17,500
3004	OTHER COMPENSATION	74,998	64,500	64,200	64,200	-300
3005	TAHOE DIFFERENTIAL	14,400	14,400	14,400	14,400	0
3020	RETIREMENT EMPLOYER SHARE	670,078	675,530	707,183	707,183	31,653
3022	MEDI CARE EMPLOYER SHARE	53,349	53,696	53,168	53,168	-528
3040	HEALTH INSURANCE EMPLOYER SHARE	941,694	938,077	921,603	921,603	-16,474
3041	UNEMPLOYMENT INSURANCE EMPLOYER	49,980	49,942	8,758	8,758	-41,184
3042	LONG TERM DISABILITY EMPLOYER	13,178	13,349	13,303	13,303	-46
3043	DEFERRED COMPENSATION EMPLOYER	9,916	9,916	8,295	8,295	-1,621
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	49,599	49,599	49,599	49,599	0
3060	WORKERS' COMPENSATION EMPLOYER	21,899	21,899	21,899	21,899	0
3080	FLEXIBLE BENEFITS	84,000	90,000	126,000	126,000	36,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	5,697,661	5,724,766	5,768,155	5,768,155	43,389
4020	CLOTHING & PERSONAL SUPPLIES	3,532	3,532	2,200	2,200	-1,332
4040	TELEPHONE COMPANY VENDOR PAYMENTS	1,600	1,600	2,000	2,000	400
4041	COUNTY PASS THRU TELEPHONE CHARGES	970	970	350	350	-620
4060	FOOD AND FOOD PRODUCTS	5,483	5,483	0	0	-5,483
4080	HOUSEHOLD EXPENSE	34,519	34,500	35,000	35,000	500
4083	LAUNDRY	30,700	30,700	32,500	32,500	1,800
4085	REFUSE DISPOSAL	112,700	112,900	84,000	84,000	-28,900
4086	JANITORIAL / CUSTODIAL SERVICES	20,000	20,000	20,000	20,000	0
4087	EXTERMINATION / FUMIGATION SERVICES	8,000	8,000	7,000	7,000	-1,000
4100	INSURANCE: PREMIUM	64,823	64,823	85,189	85,189	20,366
4140	MAINT: EQUIPMENT	1,600	1,600	2,750	2,750	1,150
4143	MAINT: SERVICE CONTRACT	36,500	36,500	131,000	131,000	94,500
4144	MAINT: COMPUTER	3,500	3,500	3,500	3,500	0
4145	MAINTENANCE: EQUIPMENT PARTS	5,500	5,500	5,750	5,750	250
4180	MAINT: BUILDING & IMPROVEMENTS	187,500	187,500	210,500	210,500	23,000
4183	MAINT: GROUNDS	3,000	3,000	45,000	45,000	42,000
4185	MAINT: PARK	2,500	2,500	5,000	5,000	2,500
4187	MAINT: TRAIL	4,000	4,000	15,000	15,000	11,000
4189	MAINT: WATER SYSTEM	2,000	2,000	0	0	-2,000
4190	MAINT: DRAINAGE	2,000	2,000	0	0	-2,000
4197	MAINTENANCE BUILDING: SUPPLIES	153,000	153,000	204,000	204,000	51,000
4220	MEMBERSHIPS	60	1,260	1,110	1,110	-150
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	4,240	4,240	5,500	5,500	1,260
4260	OFFICE EXPENSE	6,700	7,200	14,360	14,360	7,160
4261	POSTAGE	1,770	1,770	3,600	3,600	1,830
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,000	1,000	500	500	-500

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4264 BOOKS / MANUALS	500	500	725	725	225
4266 PRINTING / DUPLICATING SERVICES	17,320	17,320	0	0	-17,320
4300 PROFESSIONAL & SPECIALIZED SERVICES	372,455	372,455	59,750	59,750	-312,705
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	500	500	0	0	-500
4334 FIRE PREVENTION & INSPECTION	30,000	30,000	0	0	-30,000
4337 OTHER GOVERNMENTAL AGENCIES	3,000	3,000	4,000	4,000	1,000
4400 PUBLICATION & LEGAL NOTICES	1,000	1,000	0	0	-1,000
4420 RENT & LEASE: EQUIPMENT	46,434	47,800	50,500	50,500	2,700
4421 RENT & LEASE: SECURITY SYSTEM	10,000	10,000	10,000	10,000	0
4440 RENT & LEASE: BUILDING & IMPROVEMENTS	0	0	500	500	500
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	7,000	7,000	7,750	7,750	750
4461 EQUIP: MINOR	81,790	81,290	26,200	26,200	-55,090
4462 EQUIP: COMPUTER	11,900	11,900	9,500	9,500	-2,400
4500 SPECIAL DEPT EXPENSE	9,000	9,000	7,500	7,500	-1,500
4503 STAFF DEVELOPMENT	10,700	10,700	28,000	28,000	17,300
4507 FIRE & SAFETY SUPPLIES	1,000	1,000	1,000	1,000	0
4508 SNOW REMOVAL	50,000	50,000	50,000	50,000	0
4513 INVENTORY: CENTRAL STORES GENERAL	220,000	220,000	175,000	175,000	-45,000
4514 BULK: POSTAGE PURCHASE GENERAL	350,000	350,000	350,000	350,000	0
4571 ROAD: SIGNS	5,000	5,000	0	0	-5,000
4600 TRANSPORTATION & TRAVEL	2,500	2,500	6,000	6,000	3,500
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	3,800	4,000	4,500	4,500	500
4605 RENT & LEASE: VEHICLE	26,500	26,500	39,500	39,500	13,000
4606 FUEL PURCHASES	41,200	41,200	54,650	54,650	13,450
4620 UTILITIES	785,000	785,000	860,000	860,000	75,000
CLASS: 40 SERVICE & SUPPLIES	2,783,796	2,786,743	2,660,884	2,660,884	-125,859
4750 CENTRAL STORES INVENTORY ABATEMENTS	-220,000	-220,000	-175,000	-175,000	45,000
4751 BULK PURCHASE POSTAGE ABATEMENTS	-308,000	-308,000	-350,000	-350,000	-42,000
CLASS: 41 SERVICE & SUPPLIES	-528,000	-528,000	-525,000	-525,000	3,000
5060 RETIREMENT: OTHER LONG TERM DEBT	125,000	125,000	0	0	-125,000
5100 INTEREST: OTHER LONG TERM DEBT	10,000	10,000	0	0	-10,000
5300 INTERFND: SERVICE BETWEEN FUND TYPES	1,483,777	1,483,777	40,000	40,000	-1,443,777
CLASS: 50 OTHER CHARGES	1,618,777	1,618,777	40,000	40,000	-1,578,777
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	41,000	41,000	0	0	-41,000
6040 FIXED ASSET: EQUIPMENT	19,500	19,500	24,350	24,350	4,850
6042 FIXED ASSET: COMPUTER SYSTEM EQUIP	1,800	1,800	4,800	4,800	3,000
CLASS: 60 FIXED ASSETS	62,300	62,300	29,150	29,150	-33,150
7200 INTRAFUND TRANSFERS: ONLY GENERAL	1,900	1,900	3,250	3,250	1,350
7220 INTRAFND: TELEPHONE EQUIPMENT &	21,300	21,300	21,325	21,325	25
7223 INTRAFND: MAIL SERVICE	8,807	8,807	8,807	8,807	0
7224 INTRAFND: STORES SUPPORT	283	283	283	283	0
7225 INTRAFND: CENTRAL DUPLICATING	500	1,000	0	0	-1,000
7227 INTRAFND: MAINFRAME SUPPORT	35,448	35,448	35,448	35,448	0
7229 INTRAFND: PC SUPPORT	5,000	5,000	0	0	-5,000
7231 INTRAFND: IS PROGRAMMING SUPPORT	3,000	3,000	0	0	-3,000
7234 INTRAFND: NETWORK SUPPORT	42,256	42,256	42,256	42,256	0
CLASS: 72 INTRAFUND TRANSFERS	118,494	118,994	111,369	111,369	-7,625
7350 INTRFND ABATEMENTS: GF ONLY	-63,626	-63,626	-215,120	-215,120	-151,494
7357 INTRFND ABATEMENTS: MAIL SERVICE	-142,990	-142,990	-154,817	-154,817	-11,827
7358 INTRFND ABATEMENTS: STORES SUPPORT	-25,756	-25,756	-25,972	-25,972	-216
CLASS: 73 INTRAFUND ABATEMENT	-232,372	-232,372	-395,909	-395,909	-163,537
TYPE: E SUBTOTAL	9,520,656	9,551,208	7,688,649	7,688,649	-1,862,559
FUND TYPE: 10 SUBTOTAL	6,540,952	6,571,504	6,106,633	6,106,633	-464,871

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

**FUND TYPE:** 13 CAPITAL PROJECT FUND  
**DEPARTMENT:** 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0100	PROP TAX: CURR SECURED	1,000,000	1,000,000	1,050,000	1,050,000	50,000
0110	PROP TAX: CURR UNSECURED	25,000	25,000	25,000	25,000	0
0130	PROP TAX: PRIOR UNSECURED	1,000	1,000	0	0	-1,000
0140	PROP TAX: SUPP CURRENT	2,000	2,000	0	0	-2,000
0150	PROP TAX: SUPP PRIOR	5,000	5,000	0	0	-5,000
0174	TAX: TIMBER YIELD	1,000	1,000	0	0	-1,000
<b>CLASS: 01</b>	<b>REV: TAXES</b>	1,034,000	1,034,000	1,075,000	1,075,000	41,000
0360	PENALTY & COST DELINQUENT TAXES	1,000	1,000	0	0	-1,000
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	1,000	1,000	0	0	-1,000
0400	REV: INTEREST	15,000	15,000	10,000	10,000	-5,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	15,000	15,000	10,000	10,000	-5,000
0820	ST: HOMEOWNER PROP TAX RELIEF	13,000	13,000	13,000	13,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	13,000	13,000	13,000	13,000	0
1800	INTERFND REV: SERVICE BETWEEN FUND	0	0	697,738	697,738	697,738
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	0	0	697,738	697,738	697,738
1940	MISC: REVENUE	62,000	62,000	0	0	-62,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	62,000	62,000	0	0	-62,000
2020	OPERATING TRANSFERS IN	4,268,607	4,212,252	6,374,208	6,374,208	2,161,956
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	4,268,607	4,212,252	6,374,208	6,374,208	2,161,956
0001	FUND BALANCE	1,390,368	1,360,285	2,545,785	2,545,785	1,185,500
0003	FROM DESIGNATIONS	0	0	5,587,340	5,587,340	5,587,340
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	1,390,368	1,360,285	8,133,125	8,133,125	6,772,840
<b>TYPE: R SUBTOTAL</b>		6,783,975	6,697,537	16,303,071	16,303,071	9,605,534

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

FUND TYPE: 13 CAPITAL PROJECT FUND  
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
4143	MAINT: SERVICE CONTRACT	0	0	50,000	50,000	50,000
4180	MAINT: BUILDING & IMPROVEMENTS	152,500	152,500	500,000	500,000	347,500
4197	MAINTENANCE BUILDING: SUPPLIES	25,000	25,000	47,000	47,000	22,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,431,963	2,431,963	4,007,858	4,007,858	1,575,895
4302	CONSTRUCT & ENGINEER CONTRACTS	500,000	2,500,000	603,693	603,693	-1,896,307
4500	SPECIAL DEPT EXPENSE	53,855	7,000	50,000	50,000	43,000
4501	SPECIAL PROJECTS	0	0	5,000	5,000	5,000
4620	UTILITIES	0	0	5,000	5,000	5,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	3,163,318	5,116,463	5,268,551	5,268,551	152,088
5160	RIGHTS OF WAY	5,000	5,000	0	0	-5,000
5300	INTERFND: SERVICE BETWEEN FUND TYPES	115,000	115,000	0	0	-115,000
5310	INTERFND: COUNTY COUNSEL	20,000	20,000	0	0	-20,000
5350	INTERFND: FACILITIES, PARKS & REC	600,000	600,000	1,275,850	1,275,850	675,850
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	740,000	740,000	1,275,850	1,275,850	535,850
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	2,000,000	0	6,694,870	6,694,870	6,694,870
6023	FIXED ASSET: CONSTRUCTION	757,452	757,452	3,000,000	3,000,000	2,242,548
6025	LEASEHOLD IMPROVEMENTS	0	0	5,000	5,000	5,000
6040	FIXED ASSET: EQUIPMENT	2,000	0	0	0	0
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	7,500	0	0	0	0
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	2,766,952	757,452	9,699,870	9,699,870	8,942,418
7000	OPERATING TRANSFERS OUT	113,705	83,622	58,800	58,800	-24,822
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	113,705	83,622	58,800	58,800	-24,822
<b>TYPE: E SUBTOTAL</b>		6,783,975	6,697,537	16,303,071	16,303,071	9,605,534
<b>FUND TYPE: 13</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 02</b>	<b>SUBTOTAL</b>	6,540,952	6,571,504	6,106,633	6,106,633	-464,871

## CHIEF ADMINISTRATIVE OFFICE

### Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Chief Administrative Officer	1.00	1.00	1.00	0.00
Accountant/Auditor	1.00	1.00	1.00	0.00
Administrative Services Officer ***	0.00	1.00	1.00	1.00
Administrative Technician***	2.00	4.00	4.00	2.00
Assistant Chief Administrative Officer	1.00	1.00	1.00	0.00
Building and Grounds Superintendent	1.00	1.00	1.00	0.00
Building Maintenance Worker I/II/Sr	6.00	6.00	6.00	0.00
Building Operations Supervisor	2.00	2.00	2.00	0.00
Building Operations Technician	4.00	5.00	5.00	1.00
Buyer	1.00	1.00	1.00	0.00
CAO Administrative Analyst	1.00	0.00	0.00	(1.00)
CAO Administrative Technician	1.00	0.00	0.00	(1.00)
Chief Budget Officer	1.00	1.00	1.00	0.00
Chief Fiscal Officer	0.00	1.00	1.00	1.00
Custodian	10.00	10.50	10.50	0.50
Custodian Supervisor	2.00	1.00	1.00	(1.00)
Department Analyst I/II	2.00	3.00	3.00	1.00
Economic & Business Relations Manager**	0.00	1.00	1.00	1.00
Facilities Manager	1.00	1.00	1.00	0.00
Facilities Project Manager I/II	2.00	2.00	2.00	0.00
Fiscal Administrative Manager	1.00	0.00	0.00	(1.00)
Fiscal Assistant I/II	2.00	2.00	2.00	0.00
Grounds Maintenance Worker I/II	4.00	5.00	5.00	1.00
Internal Auditor	1.00	1.00	0.00	(1.00)
Office Assistant I/II	1.00	1.00	1.00	0.00
Parks Manager	1.00	1.00	1.00	0.00
Principal Administrative Analyst	4.00	4.00	5.00	1.00
Procurement & Contracts Manager	0.00	1.00	1.00	1.00
River Recreation Supervisor	0.00	1.00	1.00	1.00
Service Operations Coordinator	1.00	1.00	1.00	0.00
Sr. Buyer	1.00	1.00	1.00	0.00
Sr. Custodian	1.00	1.00	1.00	0.00
Sr. Department Analyst*	4.00	3.00	3.00	(1.00)
Storekeeper I/II	2.00	2.00	2.00	0.00
Storekeeper/Courier	1.00	1.00	1.00	0.00
Supervisor Grounds Maintenance	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>64.00</b>	<b>69.50</b>	<b>69.50</b>	<b>5.50</b>

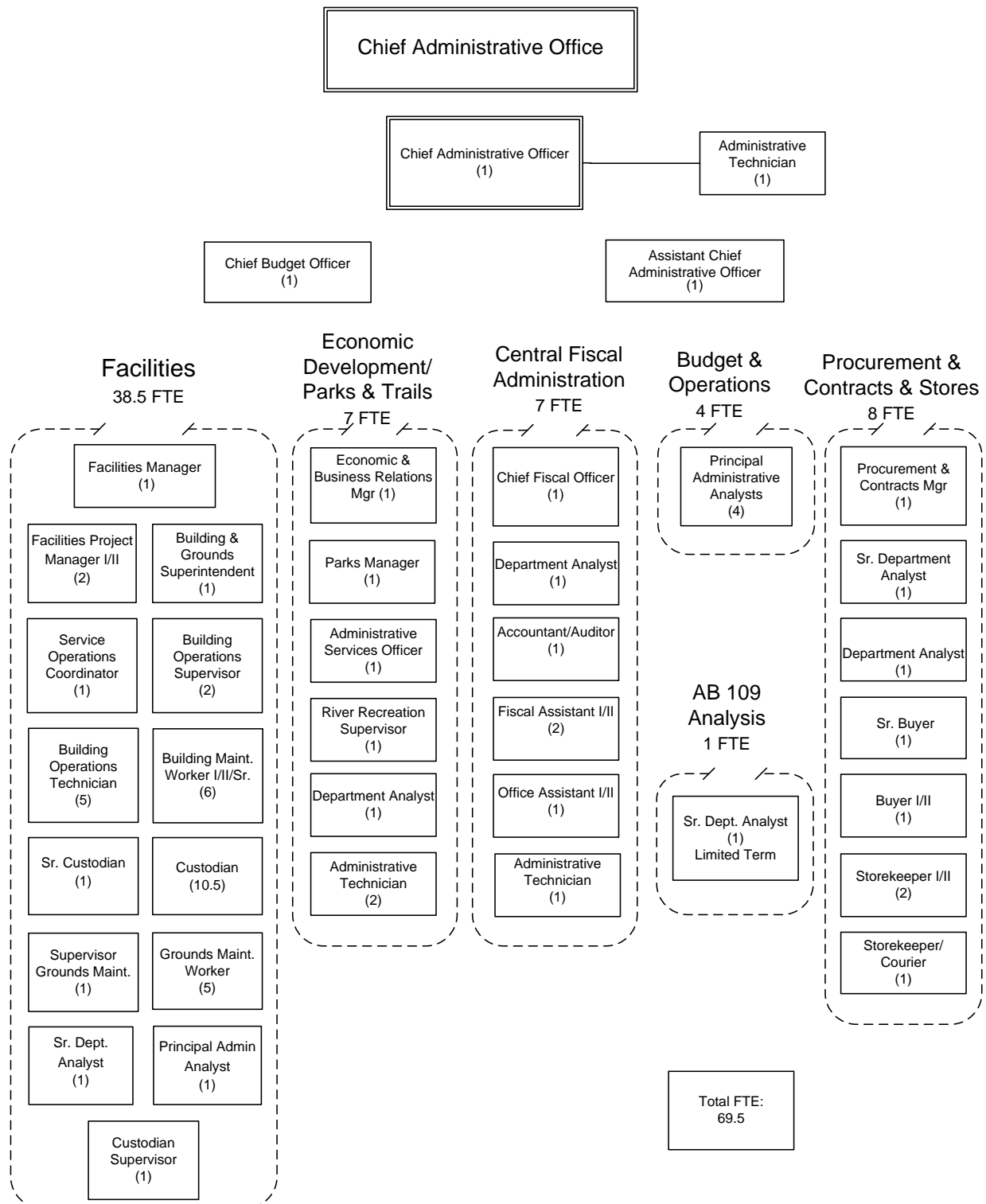
\* 1 Sr. Department Analyst is limited term position for AB109 related activities

\*\* Pending approval of new job classification and salary range by Board of Supervisors

\*\*\* Moving from Human Services for Housing Community and Economic Development (HCED)



# CHIEF ADMINISTRATIVE OFFICE



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## CHIEF ADMINISTRATIVE OFFICE

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Licenses, Permits	55,000	55,000	55,000	-	-
Use of Money	-	-	-	-	-
State	-	-	-	-	-
Federal	-	-	-	-	-
Charges for Service	1,296,716	1,306,147	1,499,788	-	137,028
Misc.	35,078	9,443	615	9	3,667
Operating Transfers	-	-	-	-	-
<b>Total Revenue</b>	<b>1,386,794</b>	<b>1,370,590</b>	<b>1,555,403</b>	<b>9</b>	<b>140,695</b>
Salaries	3,987,237	4,321,148	4,809,738	1,360,812	1,433,624
Benefits	1,810,263	1,915,491	2,036,683	602,266	598,210
Services & Supplies	2,642,089	3,077,725	3,536,521	301,808	201,669
Other Charges	113,427	1,555	1,510	26,639	26,748
Fixed Assets	85,321	335,952	752,766	-	-
Operating Transfers	-	-	-	-	-
Intrafund Transfers	(3,745,764)	(3,385,413)	(3,560,769)	53,805	(139,172)
<b>Total Appropriations</b>	<b>4,892,573</b>	<b>6,266,458</b>	<b>7,576,449</b>	<b>2,345,330</b>	<b>2,121,079</b>
<b>NCC</b>	<b>3,505,779</b>	<b>4,895,868</b>	<b>6,021,046</b>	<b>2,345,321</b>	<b>1,980,384</b>
<b>FTE's</b>	<b>77</b>	<b>72</b>	<b>78</b>	<b>17</b>	<b>17</b>

## CHIEF ADMINISTRATIVE OFFICE

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Licenses, Permits	-	-	-	-	-
Use of Money	-	-	-	65,000	14,340
State	-	-	420,099	1,349,660	-
Federal	83,002	120,064	27,455	-	-
Charges for Service	125,397	244,419	282,652	1,008,100	1,563,918
Misc.	6,342	2,723	393,028	502,424	3,758
Operating Transfers	32,447	41,444	53,718	54,520	-
<b>Total Revenue</b>	<b>247,188</b>	<b>408,650</b>	<b>1,176,952</b>	<b>2,979,704</b>	<b>1,582,016</b>
Salaries	1,264,097	1,515,344	1,560,019	3,822,758	3,858,347
Benefits	504,831	590,745	624,273	1,874,903	1,909,808
Services & Supplies	232,899	159,614	606,179	2,255,796	2,135,884
Other Charges	14,328	246	333,094	1,618,777	40,000
Fixed Assets	4,537	3,376	53,772	62,300	29,150
Operating Transfers	-	-	-	-	-
Intrafund Transfers	(90,740)	(189,009)	(157,149)	(113,878)	(284,540)
<b>Total Appropriations</b>	<b>1,929,952</b>	<b>2,080,316</b>	<b>3,020,188</b>	<b>9,520,656</b>	<b>7,688,649</b>
<b>NCC</b>	<b>1,682,764</b>	<b>1,671,666</b>	<b>1,843,236</b>	<b>6,540,952</b>	<b>6,106,633</b>
<b>FTE's</b>	<b>16</b>	<b>16</b>	<b>26</b>	<b>64</b>	<b>69</b>

## CHIEF ADMINISTRATIVE OFFICE

10 Year Variance		
	\$ Change	% Change
Licenses, Permits	(55,000)	-100%
State	-	N/A
Federal	-	N/A
Charges for Service	267,202	N/A
Misc.	(31,320)	-2%
Operating Transfers	-	0%
<b>Total Revenue</b>	<b>195,222</b>	<b>14%</b>
Salaries	(128,890)	-3%
Benefits	99,545	5%
Services & Supplies	(506,205)	-19%
Other Charges	(73,427)	-65%
Fixed Assets	(56,171)	-66%
Operating Transfers	-	N/A
Intrafund Transfers	3,461,224	-92%
<b>Total Appropriations</b>	<b>2,796,076</b>	<b>57%</b>
<b>NCC</b>	<b>2,600,854</b>	<b>74%</b>
<b>FTE's</b>	<b>(8)</b>	<b>-10%</b>

### Notes

FY 2004-05 Human Resources added (10 FTE's), Information Technologies added (38 FTE's), Procurement & Contracts/Stores/Print Shop added (13 FTE's), Risk Management added (7 FTE's)

FY 2005-06 Stores & Print shop moved to General Services (7 FTE's)

FY 2007-08 Human Resources/Risk Management moved out (18 FTE's), IT moved out (43 FTE's)

FY 2008-09 Stores was added to Chief Administrative Office (5 FTE's)

FY 2011-12 Central Fiscal/Admin group was added (7 FTE's), plus some Facilities personnel (3 FTE's)

FY 2012-13 Facilities transferred from DOT (31 FTE's), NCC \$3,837,644 plus Central Fiscal/Admin NCC \$382,160

FY 2013-14 Housing Community and Economic Development (HCED) transferred from Human Services (2 FTE's)

## AUDITOR-CONTROLLER

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### Mission

The Auditor-Controller is an elected official who serves as the County's chief accounting and disbursing officer. Responsibilities of the Auditor-Controller include: pre-audits and payment of claims made by the County for goods and services; property control for County government fixed assets; accounting for and issuance of payroll to County employees; maintenance of revenue and expenditure accounts for all units of County government and special districts; financial control over fund balances and property tax collections; field audits for special districts; development and implementation of accounting systems; technical assistance in budget preparation; preparation of the A-87 Cost Allocation Plan and other special budgetary information; preparation of claims for State-mandated costs (SB90); assistance in development of long-range financial planning.

### Program Summaries

#### **Administration**

**Positions: 2.25 FTE**

**Extra Help: \$7,416**

**Total Appropriations: \$421,683**

**Total Revenues: \$3,000**

**Net County Cost: \$418,683**

This Division trains and organizes workgroups to perform basic accounting and governmental record keeping tasks; coordinates bookkeeping activities of and provides general supervision over the accounts of all organizations under the fiscal control of the County Board of Supervisors. This Division prescribes accounting forms and methods of keeping the County's accounts and is responsible for the preparation and publication of the annual final budget schedules for the County.

Annual revenues are derived from the Cash Overage fund, which is estimated to be \$3,000 this fiscal year.

#### **Property Tax**

**Positions: 3.55 FTE**

**Extra Help: \$0**

**Total Appropriations: \$594,876**

**Total Revenues: \$309,250**

**Net County Cost: \$285,626**

This Division calculates over 150,000+ property tax liabilities, including changes/refunds, based upon assessed value totaling over \$300 million. The Division places 600,000+ line items of direct charges totaling over \$30 million on the secured tax bills by working with 60 different taxing agencies with 250 different types of direct charges. The Division calculates and distributes property tax revenues to over 85 local taxing agencies. The Division files various State required reports and continually implements new legislation related to property taxes, redevelopment agencies, Educational Revenue Augmentation Fund (ERAF), Triple Flip, Vehicle License Fee (VLF) Swap, etc.

Each of the revenue sources for this Division would be characterized as on-going. The revenue for this Division is from the handling charges on parcel taxes in the amount of \$237,750, the handling charges on supplemental taxes in the amount of \$12,000, and the handling charges on timeshare assessments in the amount of \$56,500. The administrative charges for calculating, preparing and collecting the LAFCO charges to cities and special districts are estimated to be

## AUDITOR-CONTROLLER

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\$1,500. The revenue from the share of the costs for administering and processing the taxpayer claims for excess proceeds from tax sales is estimated to be \$1,500.

### **Financial Reporting**

**Positions: 6.8 FTE**

**Extra Help: \$0**

**Total Appropriations: \$796,466**

**Total Revenues: \$72,220**

**Net County Cost: \$724,246**

This Division provides financial reporting, accounting, and auditing support services to County operating departments and independent special districts. The Auditor-Controller's staff acts as fiscal liaison between the County, State, and Federal funding agencies, and assists departmental managers in the design and implementation of accounting and bookkeeping procedures. This Division provides professional review of financial and other cost reports for departments prior to their submission to the State. Staff performs analytical review of cost applied rates such as the fleet rates and worker's compensation rates. Staff prepares the annual A87 Cost Plan and the annual draft financial statements for the county's external auditors. The county's fixed asset accounting is managed by this Division as well as the accounting and distribution of the State Transportation Development Act (TDA) funds to the various claimants. Staff within this Division is responsible for the daily management of Positive Pay with the County's bank to provide validation of daily checks issued. This Division prepares the State's required annual financial reports on behalf of 35 special districts.

Each of the revenue sources for this Division is ongoing. Auditing fees for special district and other agency audits are estimated at \$20,000. Accounting services for the departmental financial/cost report reviews are estimated at \$35,900. The TDA accounting services will generate \$16,320 in revenue.

### **Payroll**

**Positions: 3.0 FTE**

**Extra Help: \$45,945**

**Total Appropriations: \$389,500**

**Total Revenues: \$550**

**Net County Cost: \$388,950**

Payroll accounting prepares biweekly payroll instruments and "wage/tax reports" for County and 18 affiliated local governmental agencies; processes "gross to net" deductions for health insurance and other benefits, association dues, credit union banking, retirement and legal attachments (garnishments); administers the Optional Benefits Program for over 400 county employees; and administers deferred compensation program for over 1,000 county employees.

The \$550 of revenues is generated from charges to departments to cover costs for the preparation of supplemental payroll checks and retroactive pay increases. All of these revenues will continue to be ongoing subject to the number of checks of each type that has to be issued.

## AUDITOR-CONTROLLER

### Accounting

Positions: 9.0 FTE

Extra Help: \$25,395

Total Appropriations: \$988,954

Total Revenues: \$70,800

Net County Cost: \$918,154

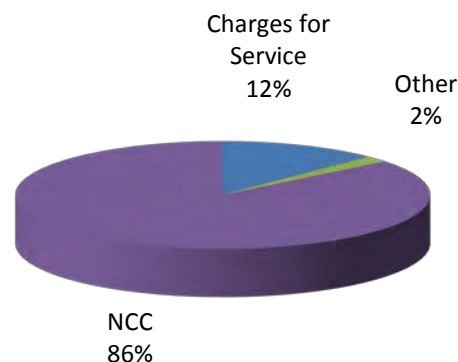
This Division reviews and processes accounts payable disbursement items, including employee travel reimbursements, contract payments and payments for product purchases; maintains ledger accounts and processes transactions for 40 Special Districts having independent governing boards; provides computerized financial reporting for budget item detail and account summary information to all departments and agencies, using the County Treasury as their cash depository. This Division reviews and processes the daily deposits for all county departments, schools and other agencies. The County's purchase card program (PCard) is managed by the staff within this Division. This includes the issuance of purchase cards (300 cards), continuous modification of commodity types and dollar thresholds for cardholders, review of in excess of 8,200 purchase card transactions which amount to over \$5 million in charges, reconciliation and distribution of bi-weekly purchase card statements and the posting of the purchase card charges to the department budgets. This Division is responsible for the records management of the department. Annually, it scans and catalogs in excess of 100,000 document types containing more than 300,000 individual transactions with more than 500,000 pages of supporting documentation. This Division administers five Mello Roos districts providing all accounting services, annual reports, calculating the annual special tax levy, debt service management, and administration of all delinquencies. Staff administers funding for the Missouri Flat MC&FP development through an analysis of the quarterly sales tax reports from BOE to determine the amounts generated from new businesses that must be transferred to the restricted fund for this project.

The on-going revenues are generated from accounting service charges to the Mello Roos Districts in the amount of \$25,000 and the annual rebate for the PCard purchases in the amount of \$45,000. In addition there is \$800 in estimated revenue from charges to county departments to cover costs for hand typed vendor checks.

### Financial Charts

#### Source of Funds

Charges for Services (\$396,320): The bulk of this revenue is generated in the Property Tax section, and consists of handling charges on parcel taxes (\$237,750) and the department's share of the County's 5% supplemental tax roll (\$12,000). Additional revenue is generated in the Financial Reporting section for accounting and audit services provided to special districts and other agencies (\$36,320) and to departments (\$35,900). The





## AUDITOR-CONTROLLER

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remainder of the revenue in this character is generated in the Accounting section, mainly through accounting charges to the Mello Roos districts (\$25,000) and rebates associated with the Purchase Card program (\$45,000).

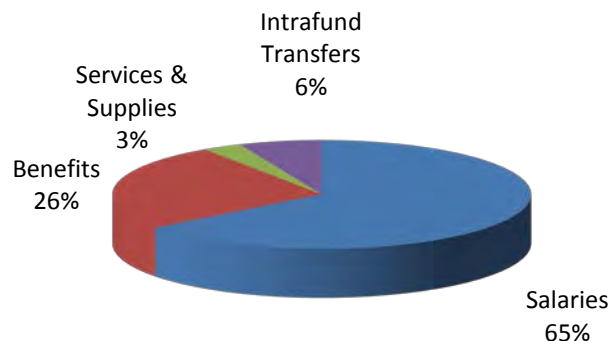
**Operating Transfers (\$59,500):** The bulk of this revenue (\$56,500) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. The remainder is a transfer in from the cash overage account.

**Net County Cost (\$2,735,658):** The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments.

### Use of Funds

**Salaries & Benefits (\$2,890,543):** Primarily comprised of permanent salaries (\$1,935,800), retirement (\$372,715) and health insurance (\$307,050). The budget includes \$78,756 for extra help to continue the department's record scanning program, provide support to the Payroll Division and to backfill work assignments related to implementation of the Enterprise Resource Planning System.



**Services & Supplies (\$97,137):** Primarily comprised of professional and specialized services for database programming and cost plan services (\$23,700), general liability premium (\$21,363), postage (\$18,060) for mailing vendor checks and other documents and office expense (\$17,968).

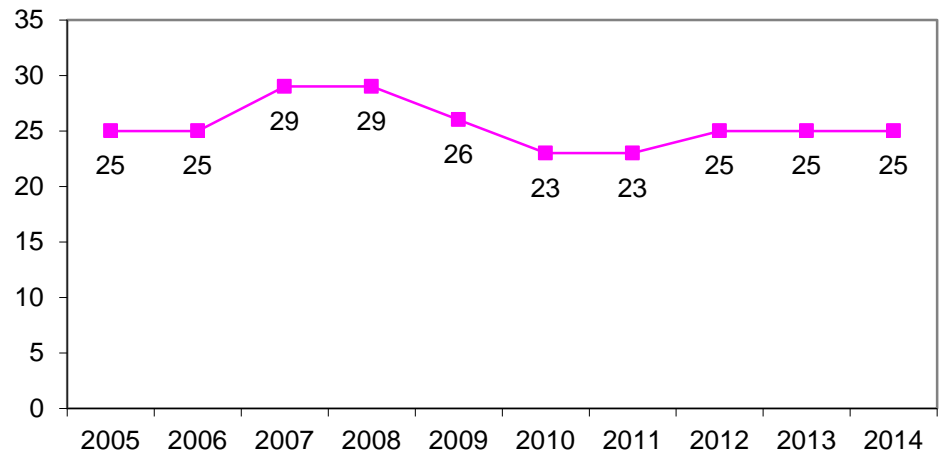
**Intrafund Transfers (\$303,343):** Intrafund transfers consist of charges from other departments for services such as mainframe support (\$241,870), telephone (\$10,400), and network support (\$33,827).

**Intrafund Abatements (\$99,545):** These are charges to County departments for accounting and audit services, which are primarily paid by Human Services (\$58,555), Child Support (\$8,160), Probation (\$12,860), and the District Attorney for worker's compensation and auto fraud (\$18,720).

## AUDITOR-CONTROLLER

### Staffing Trend

Staffing for the department has fluctuated little over the past ten years. Reductions in 2004 coincide with staffing cuts across several departments due to fiscal downturns. The proposed staff allocation for FY 2013-14 is 24.6. All staff is located on the West Slope.



### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$9,533 or 2% in revenues and an increase of \$9,852 or less than 1% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has increased \$319 or less than 1%.

The increase in revenues is due to increased audit fees due to an increase in the number of external audits performed. The change in appropriations is primarily related to slight increases in salaries and benefits.

The Chief Administrative Office is recommending several add/deletes to the Auditor's personnel allocation to true up the allocations with actual filled positions. These changes do not impact the Net County Cost as the salaries budgeted match the recommended add/deletes.

## AUDITOR-CONTROLLER

### Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 03 AUDITOR / CONTROLLER

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ</b>						
1300	ASSESSMENT & TAX COLLECTION FEES	249,626	251,500	251,250	251,250	-250
1320	AUDIT & ACCOUNTING FEES	142,328	98,000	107,820	107,820	9,820
1800	INTERFND REV: SERVICE BETWEEN FUND	15,237	36,250	37,250	37,250	1,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	407,191	385,750	396,320	396,320	10,570
2020	OPERATING TRANSFERS IN	60,369	60,537	59,500	59,500	-1,037
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	60,369	60,537	59,500	59,500	-1,037
<b>TYPE: R SUBTOTAL</b>		467,560	446,287	455,820	455,820	9,533

# AUDITOR-CONTROLLER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND		DEPARTMENT: 03 AUDITOR / CONTROLLER		CURRENT YR	CAO	RECOMMENDED BUDGET	DIFFERENCE
		MID-YEAR PROJECTION	APPROVED BUDGET	DEPARTMENT			
TYPE: E EXPENDITURE							
SUBOBJ	SUBOBJ						
3000	PERMANENT EMPLOYEES / ELECTED	1,681,389	1,920,382	1,935,800	1,935,800	15,418	
3001	TEMPORARY EMPLOYEES	101,849	59,335	78,756	78,756	19,421	
3002	OVERTIME	8,777	15,795	16,726	16,726	931	
3004	OTHER COMPENSATION	37,992	39,753	27,344	27,344	-12,409	
3020	RETIREMENT EMPLOYER SHARE	311,548	351,501	372,715	372,715	21,214	
3022	MEDI CARE EMPLOYER SHARE	25,151	27,415	27,496	27,496	81	
3040	HEALTH INSURANCE EMPLOYER SHARE	277,375	324,719	307,050	307,050	-17,669	
3041	UNEMPLOYMENT INSURANCE EMPLOYER	18,206	20,123	3,500	3,500	-16,623	
3042	LONG TERM DISABILITY EMPLOYER	6,806	6,806	6,790	6,790	-16	
3043	DEFERRED COMPENSATION EMPLOYER	17,277	19,076	21,874	21,874	2,798	
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	20,034	20,034	20,034	20,034	0	
3060	WORKERS' COMPENSATION EMPLOYER	6,458	6,458	6,458	6,458	0	
3080	FLEXIBLE BENEFITS	17,149	66,000	66,000	66,000	0	
CLASS: 30	SALARY & EMPLOYEE BENEFITS	2,530,011	2,877,397	2,890,543	2,890,543	13,146	
4041	COUNTY PASS THRU TELEPHONE CHARGES	190	400	400	400	0	
4100	INSURANCE: PREMIUM	21,363	21,363	21,363	21,363	0	
4140	MAINT: EQUIPMENT	0	250	250	250	0	
4220	MEMBERSHIPS	2,350	1,525	2,361	2,361	836	
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	450	450	450	450	0	
4260	OFFICE EXPENSE	13,307	16,728	17,968	17,968	1,240	
4261	POSTAGE	16,969	17,700	18,060	18,060	360	
4262	SOFTWARE	1,857	1,250	0	0	-1,250	
4266	PRINTING / DUPLICATING SERVICES	834	2,010	500	500	-1,510	
4300	PROFESSIONAL & SPECIALIZED SERVICES	22,012	25,750	23,700	23,700	-2,050	
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	150	150	150	150	0	
4400	PUBLICATION & LEGAL NOTICES	90	100	100	100	0	
4420	RENT & LEASE: EQUIPMENT	4,977	5,500	4,540	4,540	-960	
4462	EQUIP: COMPUTER	6,048	550	800	800	250	
4500	SPECIAL DEPT EXPENSE	0	1,000	1,000	1,000	0	
4503	STAFF DEVELOPMENT	2,165	2,825	2,500	2,500	-325	
4600	TRANSPORTATION & TRAVEL	699	1,450	1,350	1,350	-100	
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	320	1,050	1,050	1,050	0	
4605	RENT & LEASE: VEHICLE	100	200	200	200	0	
4606	FUEL PURCHASES	50	120	120	120	0	
4608	HOTEL ACCOMMODATIONS	200	275	275	275	0	
CLASS: 40	SERVICE & SUPPLIES	94,131	100,646	97,137	97,137	-3,509	
6040	FIXED ASSET: EQUIPMENT	1,706	1,800	0	0	-1,800	
CLASS: 60	FIXED ASSETS	1,706	1,800	0	0	-1,800	
7220	INTRAFND: TELEPHONE EQUIPMENT &	10,400	10,400	10,400	10,400	0	
7223	INTRAFND: MAIL SERVICE	8,584	8,584	8,584	8,584	0	
7224	INTRAFND: STORES SUPPORT	257	257	257	257	0	
7225	INTRAFND: CENTRAL DUPLICATING	2,850	3,375	2,150	2,150	-1,225	
7227	INTRAFND: MAINFRAME SUPPORT	241,870	241,870	241,870	241,870	0	
7229	INTRAFND: PC SUPPORT	3,600	4,520	4,520	4,520	0	
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,035	2,000	1,735	1,735	-265	
7234	INTRAFND: NETWORK SUPPORT	33,827	33,827	33,827	33,827	0	
CLASS: 72	INTRAFUND TRANSFERS	302,423	304,833	303,343	303,343	-1,490	
7350	INTRFND ABATEMENTS: GF ONLY	-92,399	-103,050	-99,545	-99,545	3,505	
CLASS: 73	INTRAFUND ABATEMENT	-92,399	-103,050	-99,545	-99,545	3,505	
TYPE: E SUBTOTAL		2,835,872	3,181,626	3,191,478	3,191,478	9,852	
FUND TYPE: 10	SUBTOTAL	2,368,312	2,735,339	2,735,658	2,735,658	319	
DEPARTMENT: 03	SUBTOTAL	2,368,312	2,735,339	2,735,658	2,735,658	319	

## AUDITOR-CONTROLLER

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### Personnel Allocation

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Auditor-Controller	1.00	1.00	1.00	-
Accountant I/II	2.60	1.60	1.60	(1.00)
Accountant/Auditor	-	1.00	1.00	1.00
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	1.00	1.00	1.00	-
Administrative Technician	-	1.00	1.00	1.00
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Cost Accountant	2.00	1.00	1.00	(1.00)
Department Analyst I/II	-	2.00	2.00	2.00
Fiscal Services Supervisor	1.00	-	-	(1.00)
Fiscal Technician	6.00	6.00	6.00	-
Internal Auditor	1.00	1.00	1.00	-
Principal Financial Analyst	1.00	1.00	1.00	-
Sr. Department Analyst	5.00	4.00	4.00	(1.00)
<b>Department Total</b>	<b>24.60</b>	<b>24.60</b>	<b>24.60</b>	<b>-</b>

# AUDITOR-CONTROLLER

Auditor-Controller

## Financial Reporting

**6.8 FTE**

0.5 Asst. Auditor-Controller  
1 Cost Accountant  
1 Accountant Auditor  
1 Principal Financial Analyst  
1 Internal Auditor  
2 Sr. Department Analysts  
0.3 Accountant II

## Admin

**2.25 FTE**

1 Auditor-Controller  
0.25 Asst. Auditor-Controller  
1 Fiscal Technician

## Property Tax

**3.55 FTE**

0.25 Asst. Auditor-Controller  
1 Division Manager  
2 Fiscal Technicians  
0.3 Accountant II

## Payroll

**3 FTE**

1 Accounting System Administrator  
1 Administrative Technician  
1 Fiscal Assistant

## Accounting

**9.0 FTE**

1 Division Manager  
1 Accounting System Administrator  
2 Sr. Department Analysts  
2 Department Analyst  
2 Fiscal Technicians  
1 Fiscal Assistant

Total Positions:  
24.6

## AUDITOR-CONTROLLER

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### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Charges for Service	429,726	481,918	422,974	434,445	364,377
Misc.	612	-	38,586	656	-
Other	49,314	62,326	59,509	77,464	53,295
<b>Total Revenue</b>	<b>479,652</b>	<b>544,244</b>	<b>521,069</b>	<b>512,565</b>	<b>417,672</b>
Salaries	1,206,096	1,587,017	1,892,676	1,929,511	1,878,871
Benefits	497,972	650,814	725,152	754,811	791,358
Services & Supplies	93,519	82,610	131,695	95,238	75,021
Other Charges	250	400	640	-	-
Fixed Assets	3,513	5,860	-	-	-
Intrafund Transfers	284,399	241,450	261,696	249,927	249,396
<b>Total Appropriations</b>	<b>2,085,749</b>	<b>2,568,151</b>	<b>3,011,859</b>	<b>3,029,487</b>	<b>2,994,646</b>
<b>NCC</b>	<b>1,606,097</b>	<b>2,023,907</b>	<b>2,490,790</b>	<b>2,516,922</b>	<b>2,576,974</b>
<b>FTE's</b>	<b>25</b>	<b>25</b>	<b>29</b>	<b>29</b>	<b>26</b>

## AUDITOR-CONTROLLER

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Charges for Service	408,514	386,533	405,277	407,191	396,320
Misc.	6	38	-	-	-
Other	54,876	54,909	59,933	60,369	59,500
<b>Total Revenue</b>	<b>463,396</b>	<b>441,480</b>	<b>465,210</b>	<b>467,560</b>	<b>455,820</b>
Salaries	1,813,592	1,771,433	1,736,208	1,830,007	2,058,626
Benefits	734,426	710,114	701,031	700,004	831,917
Services & Supplies	81,691	86,951	93,663	94,131	97,137
Other Charges	-	-	-	-	-
Fixed Assets	-	-	5,753	1,706	-
Intrafund Transfers	235,297	209,704	187,975	210,024	203,798
<b>Total Appropriations</b>	<b>2,865,006</b>	<b>2,778,202</b>	<b>2,724,630</b>	<b>2,835,872</b>	<b>3,191,478</b>
<b>NCC</b>	<b>2,401,610</b>	<b>2,336,722</b>	<b>2,259,420</b>	<b>2,368,312</b>	<b>2,735,658</b>
<b>FTE's</b>	<b>23</b>	<b>23</b>	<b>25</b>	<b>25</b>	<b>25</b>

10 Year Variance		
	\$ Change	% Change
Charges for Service	(33,406)	-8%
Misc.	(612)	-100%
Other	10,186	21%
<b>Total Revenue</b>	<b>(23,832)</b>	<b>-5%</b>
Salaries	852,530	71%
Benefits	333,945	67%
Services & Supplies	3,618	4%
Other Charges	(250)	-100%
Fixed Assets	(3,513)	-100%
Intrafund Transfers	(80,601)	1022%
<b>Total Appropriations</b>	<b>1,105,729</b>	<b>53%</b>
<b>NCC</b>	<b>1,129,561</b>	<b>70%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

#### Notes



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## TREASURER/TAX COLLECTOR

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### Mission

The Treasurer-Tax Collector's Department administers the treasury and collection of property taxes, including secured, unsecured, and supplemental taxes. The Department is also responsible for the Transient Occupancy Tax program and the Business License Program.

### Program Summaries

#### Treasurer

**Positions: 3.6 FTE**

**Total Appropriations: \$590,000**

**Total Revenues: \$590,000**

**Net County Cost: \$0**

The Department is responsible for accounting for over one billion dollars deposited annually to the treasury. Based on historical data and current events, the Treasury anticipates the short term cash flow needs of the County, schools, and other outside agencies. In addition, the Department is responsible for the accounting and internal controls over same.

#### Tax Collector

**Positions: 15.4 FTE**

**Total Appropriations: \$2,291,501**

**Total Revenues: \$1,129,207**

**Net County Cost: \$1,162,294**

The Tax Collector is responsible for positive public relations of the office in the process of collecting, accounting and depositing all tax receipts. The Department accounts for defaulted taxes and transfers delinquent amounts to the defaulted tax roll. The revenues associated with tax collections are allocated to most general fund departments and normally amount to 23% to 25% of the Board of Supervisor's discretionary budget.

The Tax Collector administers the processes associated with Transient Occupancy Tax (TOT) and the Business License Ordinance.

### Financial Charts

#### Source of Funds

Taxes (\$193,267): The department receives a share of total receipts from the Transient Occupancy Tax to cover costs of administration and enforcement.



## TREASURER/TAX COLLECTOR

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License, Permits, Franchises (\$375,000): The bulk of this revenue (\$340,000) is derived from business license fees. The remainder of the revenue is derived from vacation home rental permit fees.

Fine, Forfeiture & Penalties (\$70,000): The department charges penalties for delinquent taxes. Delinquent property tax installments are subject to a 10% penalty. Taxes which remain unpaid at the end of the fiscal year (June 30) are also subject to a 1.5% per month penalty.

Charge for Services (\$720,990): The bulk of the revenue in this class (\$590,000) is generated in the Treasury section, and is reimbursement for staff time spent on cash management and investment activities. The department's share of the County's 5% supplemental tax roll administration fee and the County's share of the State \$15 redemption fee for tax defaults also post here.

Miscellaneous (\$162,850): The bulk of these revenues are generated by tax sale fees which include excess proceeds refund fee, reimbursement for advertising and other costs of conducting the sales, returned check fees, alternative payment plan fees, and research fees.

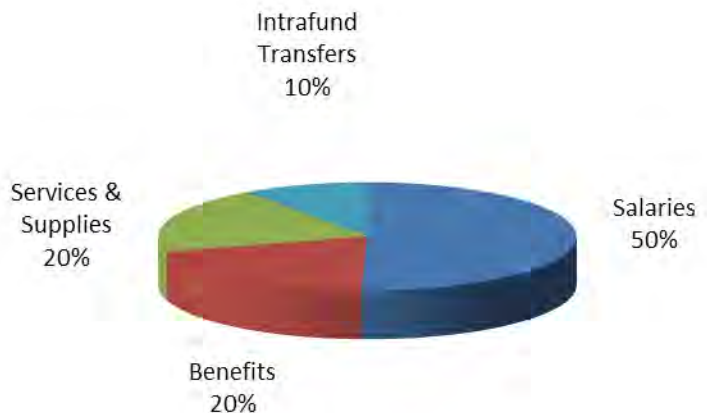
Operating Transfers (\$197,100): A \$10 redemption fee to cover the department's costs for collecting delinquent taxes is collected in a special revenue fund and transferred to the department (\$60,000). The department also receives a share of the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance (\$133,500).

Net County Cost (\$1,162,294): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments.

### Use of Funds

Salaries & Benefits (\$2,013,935): Primarily comprised of permanent salaries (\$1,282,687), retirement (\$245,298), health insurance (\$233,042) and temporary help (\$113,721) to assist the department at peak workload times associated with large mailings for various property tax notices, with special, revenue-generating projects, and to provide mandated services when permanent staff is unavailable or fully utilized.



## TREASURER/TAX COLLECTOR

Services & Supplies (\$569,951): Primarily comprised of professional & specialized services for banking, armored car services, and deferred compensation plan consulting (\$155,002), printing of tax bills and associated notices (\$84,350) and postage (\$138,000).

Fixed Assets (\$19,000) : Fixed asset purchase of Microform scanner and camera to replace antiquated microfilm imaging technology.

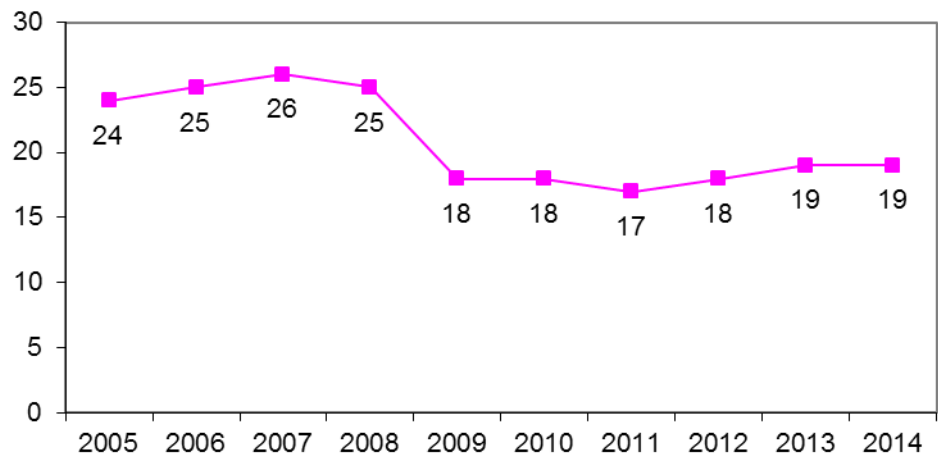
Other Financing Uses (\$3,600): Operating transfer out to a special revenue fund to cover overpayments.

Intrafund Transfers (\$289,015): Intrafund transfers consist of charges from other departments for services such as mainframe support (\$208,597), network support (\$35,014), Information Technologies programming services for departmental projects such as on-line payments and on-line business license applications (\$20,000), telephone (\$8,000), and mail service (\$15,345).

Intrafund Abatements (-\$14,000): The department receives reimbursement from departments to cover some banking fees.

### Staffing Trend

Staffing for the Treasurer-Tax Collector has remained fairly flat over the past ten years, with an increase in allocations between 2004 and 2008. This reflects the period of time during which the Revenue Recovery function was housed in the department. The proposed staff allocation for FY 2013-14 is 19. All staff are located on the West Slope.



### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$132,810 or 8% in revenues and an increase of \$196,032 or 7% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has increased \$63,222 or 5%.

The increase in revenues is related to three different areas; auctions for tax defaulted properties (\$48K), banking costs (\$20K) and time share sales (\$60K). The time share sales may be outsourced to a third party vendor to offer at an online auction. The increase in revenue of

## TREASURER/TAX COLLECTOR

\$60K is partially offset with an increase in appropriations of \$35K in professional and specialized services. Other increases in appropriations are in the areas of extra help (\$54K) based on FY 2012-13 usage of extra help and increases in retirement (\$16K) and health insurance (\$20K). The department is requesting fixed asset appropriations of \$19K to purchase a Microform scanner and camera to replace the current microfilm imaging system.

The department requested the addition of a temporary Sr. Accountant to backfill senior staff currently working on implementation of the Enterprise Resource Planning (ERP) system. The Chief Administrative Office is not recommending including funding at this time. The ERP Executive Steering Committee will be working with the project manager on a county-wide budget for ERP implementation and any costs for additional staff will be included in that budget vs. department budgets.

The department has included funding of \$35,000 for an outside service that will assist, for a fee, an Internet Auction. This fee is offset with revenue from the auction sale. Before proceeding with the selection of an outside service, the Chief Administrative Office is recommending that the Treasurer Tax-Collector work with Information Technologies to make sure this is the most cost effective and viable option. If it is determined that this service can be done in house, adjustments to the Department's budget will be made at Addenda.

### Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 04 TREASURER / TAX COLLECTOR

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ</b>						
0171	TAX: HOTEL & MOTEL OCCUPANCY	193,267	193,267	193,267	193,267	0
<b>CLASS: 01</b>	<b>REV: TAXES</b>	193,267	193,267	193,267	193,267	0
0210	LICENSE: BUSINESS	340,000	340,000	340,000	340,000	0
0260	OTHER LICENSE & PERMITS	35,000	35,000	35,000	35,000	0
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	375,000	375,000	375,000	375,000	0
0360	PENALTY & COST DELINQUENT TAXES	69,500	69,500	70,000	70,000	500
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	69,500	69,500	70,000	70,000	500
1300	ASSESSMENT & TAX COLLECTION FEES	70,500	70,500	130,990	130,990	60,490
1321	INVESTMENT & CASH MANAGEMENT FEE	570,000	570,000	590,000	590,000	20,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	640,500	640,500	720,990	720,990	80,490
1940	MISC: REVENUE	115,000	115,000	162,850	162,850	47,850
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	115,000	115,000	162,850	162,850	47,850
2020	OPERATING TRANSFERS IN	193,130	193,130	197,100	197,100	3,970
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	193,130	193,130	197,100	197,100	3,970
<b>TYPE: R SUBTOTAL</b>		1,586,397	1,586,397	1,719,207	1,719,207	132,810

# TREASURER/TAX COLLECTOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 04 TREASURER / TAX COLLECTOR

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,270,912	1,270,912	1,282,687	1,282,687	11,775
3001	TEMPORARY EMPLOYEES	60,000	60,000	183,721	113,721	53,721
3002	OVERTIME	11,000	11,000	11,000	11,000	0
3004	OTHER COMPENSATION	30,793	30,793	37,323	37,323	6,530
3020	RETIREMENT EMPLOYER SHARE	229,657	229,657	245,298	245,298	15,641
3022	MEDI CARE EMPLOYER SHARE	18,203	18,203	18,373	18,373	170
3040	HEALTH INSURANCE EMPLOYER SHARE	213,177	213,177	233,042	233,042	19,865
3041	UNEMPLOYMENT INSURANCE EMPLOYER	15,295	15,295	2,660	2,660	-12,635
3042	LONG TERM DISABILITY EMPLOYER	4,517	4,517	4,563	4,563	46
3043	DEFERRED COMPENSATION EMPLOYER	8,911	8,911	9,253	9,253	342
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	16,533	16,533	0	16,533	0
3060	WORKERS' COMPENSATION EMPLOYER	2,015	2,015	0	3,482	1,467
3080	FLEXIBLE BENEFITS	36,000	36,000	36,000	36,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	1,917,013	1,917,013	2,063,920	2,013,935	96,922
4040	TELEPHONE COMPANY VENDOR PAYMENTS	100	100	100	100	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	380	380	380	380	0
4100	INSURANCE: PREMIUM	26,963	26,963	26,963	15,700	-11,263
4140	MAINT: EQUIPMENT	23,500	23,500	20,141	20,141	-3,359
4144	MAINT: COMPUTER	40,500	40,500	44,129	44,129	3,629
4161	VEH MAINT: PARTS DIRECT CHARGE	100	100	0	0	-100
4220	MEMBERSHIPS	2,125	2,125	2,415	2,415	290
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	300	300	300	300	0
4260	OFFICE EXPENSE	18,000	18,000	18,000	18,000	0
4261	POSTAGE	120,000	120,000	138,000	138,000	18,000
4262	SOFTWARE	2,500	2,500	3,550	3,550	1,050
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	10,179	10,179	7,044	7,044	-3,135
4266	PRINTING / DUPLICATING SERVICES	68,950	68,950	84,350	84,350	15,400
4267	ON-LINE SUBSCRIPTIONS	0	0	370	370	370
4300	PROFESSIONAL & SPECIALIZED SERVICES	120,555	120,555	155,002	155,002	34,447
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	250	250	0	0	-250
4400	PUBLICATION & LEGAL NOTICES	10,000	10,000	14,500	14,500	4,500
4420	RENT & LEASE: EQUIPMENT	34,700	34,700	33,900	33,900	-800
4461	EQUIP: MINOR	1,700	1,700	2,720	2,720	1,020
4462	EQUIP: COMPUTER	1,500	1,500	8,700	8,700	7,200
4463	EQUIP: TELEPHONE & RADIO	0	0	200	200	200
4500	SPECIAL DEPT EXPENSE	300	300	300	300	0
4502	EDUCATIONAL MATERIALS	1,000	1,000	1,000	1,000	0
4503	STAFF DEVELOPMENT	3,950	3,950	4,350	4,350	400
4529	SOFTWARE LICENSE	1,500	1,500	6,300	6,300	4,800
4600	TRANSPORTATION & TRAVEL	2,500	2,500	2,500	2,500	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	200	200	200	200	0
4605	RENT & LEASE: VEHICLE	3,600	3,600	3,600	3,600	0
4606	FUEL PURCHASES	2,200	2,200	2,200	2,200	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	497,552	497,552	581,214	569,951	72,399
6040	FIXED ASSET: EQUIPMENT	0	0	19,000	19,000	19,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	0	0	19,000	19,000	19,000
7000	OPERATING TRANSFERS OUT	3,600	3,600	3,600	3,600	0
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	3,600	3,600	3,600	3,600	0

# TREASURER/TAX COLLECTOR

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 04 TREASURER / TAX COLLECTOR

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7200	INTRAFUND TRANSFERS: ONLY GENERAL	200	200	250	250	50
7220	INTRAFND: TELEPHONE EQUIPMENT &	8,000	8,000	8,000	8,000	0
7223	INTRAFND: MAIL SERVICE	15,345	15,345	15,345	15,345	0
7224	INTRAFND: STORES SUPPORT	309	309	309	309	0
7225	INTRAFND: CENTRAL DUPLICATING	1,600	1,600	0	0	-1,600
7227	INTRAFND: MAINFRAME SUPPORT	208,597	208,597	208,597	208,597	0
7229	INTRAFND: PC SUPPORT	1,000	1,000	1,000	1,000	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	20,000	20,000	20,000	20,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	250	250	500	500	250
7234	INTRAFND: NETWORK SUPPORT	35,014	35,014	35,014	35,014	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	290,315	290,315	289,015	289,015	-1,300
7350	INTRFND ABATEMENTS: GF ONLY	-2,287	-2,287	-2,500	-2,500	-213
7351	INTRFND ABATEMENTS: SOCIAL SERVICE	-15,684	-15,684	-9,000	-9,000	6,684
7367	INTRFND ABATEMENTS: CHILD SUPPORT SRV	-5,040	-5,040	-2,500	-2,500	2,540
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-23,011	-23,011	-14,000	-14,000	9,011
<b>TYPE: E SUBTOTAL</b>		2,685,469	2,685,469	2,942,749	2,881,501	196,032
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,099,072	1,099,072	1,223,542	1,162,294	63,222
<b>DEPARTMENT: 04</b>	<b>SUBTOTAL</b>	1,099,072	1,099,072	1,223,542	1,162,294	63,222

## TREASURER/TAX COLLECTOR

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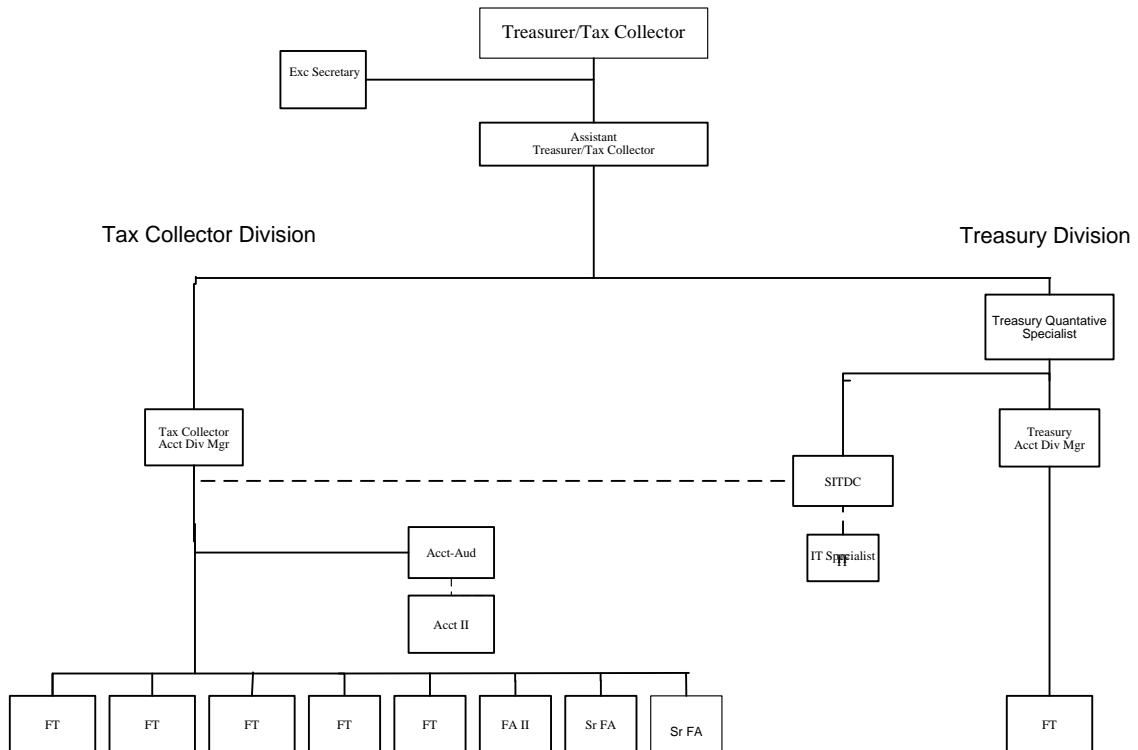
### Personnel Allocation

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Treasurer/Tax Collector	1.00	1.00	1.00	-
Accountant V/II	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager	2.00	2.00	2.00	-
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Executive Secretary	1.00	1.00	1.00	-
Fiscal Assistant V/II	1.00	1.00	1.00	-
Fiscal Technician	6.00	6.00	6.00	-
Information Technology Departmental Specialist	1.00	1.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Treasury Quantitative Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>-</b>



# TREASURER/TAX COLLECTOR

El Dorado County Treasurer-Tax Collector's Office  
Fiscal Year 2013-2014 (Proposed)



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## TREASURER/TAX COLLECTOR

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	105,300	137,000	157,750	182,186	179,838
Licenses, Permits	328,097	330,698	369,869	385,865	359,193
Fines, Forfeitures	88,610	84,970	85,680	77,659	74,840
Charges for Service	771,606	681,220	946,992	993,157	636,461
Misc.	154,111	134,439	102,278	102,067	93,086
Other Financing Sources	156,380	155,623	129,370	192,187	180,934
<b>Total Revenue</b>	<b>1,604,104</b>	<b>1,523,950</b>	<b>1,791,939</b>	<b>1,933,121</b>	<b>1,524,352</b>
Salaries	1,047,996	1,154,251	1,520,355	1,634,310	1,231,268
Benefits	432,749	479,214	566,782	596,550	482,297
Services & Supplies	405,034	345,525	412,179	383,032	410,618
Other Charges	1,000	1,049	618	-	-
Fixed Assets	-	94,892	45,886	-	-
Operating Transfers	3,561	4,275	4,285	4,240	3,994
Intrafund Transfers	337,361	307,129	342,265	382,084	354,806
<b>Total Appropriations</b>	<b>2,227,701</b>	<b>2,386,335</b>	<b>2,892,370</b>	<b>3,000,216</b>	<b>2,482,983</b>
<b>NCC</b>	<b>623,597</b>	<b>862,385</b>	<b>1,100,431</b>	<b>1,067,095</b>	<b>958,631</b>
<b>FTE's</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>25</b>	<b>18</b>

## TREASURER/TAX COLLECTOR

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	173,103	181,259	193,267	193,267	193,267
Licenses, Permits	360,371	359,201	370,603	375,000	375,000
Fines, Forfeitures	68,350	69,270	71,980	69,500	70,000
Charges for Service	598,675	602,047	623,836	640,500	720,990
Misc.	113,210	111,178	111,386	115,000	162,850
Other Financing Sources	210,458	205,993	173,797	193,130	197,100
<b>Total Revenue</b>	<b>1,524,167</b>	<b>1,528,948</b>	<b>1,544,869</b>	<b>1,586,397</b>	<b>1,719,207</b>
Salaries	1,252,870	1,298,362	1,298,916	1,372,705	1,444,731
Benefits	464,369	497,106	484,301	544,308	569,204
Services & Supplies	466,634	433,959	423,283	497,552	569,951
Other Charges	84	-	-	-	-
Fixed Assets	-	5,233	27,019	-	19,000
Operating Transfers	3,694	3,072	3,198	3,600	3,600
Intrafund Transfers	387,595	294,885	286,697	267,304	275,015
<b>Total Appropriations</b>	<b>2,575,246</b>	<b>2,532,617</b>	<b>2,523,414</b>	<b>2,685,469</b>	<b>2,881,501</b>
<b>NCC</b>	<b>1,051,079</b>	<b>1,003,669</b>	<b>978,545</b>	<b>1,099,072</b>	<b>1,162,294</b>
<b>FTE's</b>	<b>18</b>	<b>17</b>	<b>19</b>	<b>19</b>	<b>19</b>

10 Year Variance		
	\$ Change	% Change
Taxes	87,967	84%
Licenses, Permits	46,903	14%
Fines, Forfeitures	(18,610)	-21%
Charges for Service	(50,616)	-7%
Misc.	8,739	6%
Other Financing Sources	40,720	26%
<b>Total Revenue</b>	<b>115,103</b>	<b>7%</b>
Salaries	396,735	38%
Benefits	136,455	32%
Services & Supplies	164,917	41%
Other Charges	(1,000)	-100%
Fixed Assets	19,000	N/A
Operating Transfers	39	1%
Intrafund Transfers	(62,346)	-18%
<b>Total Appropriations</b>	<b>653,800</b>	<b>29%</b>
<b>NCC</b>	<b>538,697</b>	<b>86%</b>
<b>FTE's</b>	<b>(5)</b>	<b>-21%</b>

#### Notes

Revenue Recovery function (5 FTE's) moved in FY 2004-05 and out in FY 2008-09.

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# ASSESSOR

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## Mission

The Assessor is responsible for discovering, inventorying and valuing all taxable property in the County, including residential, commercial, industrial and undeveloped properties, as well as personal property used in the course of business, boats, airplanes, and mining claims. The Assessor prepares and submits the secured, unsecured, and supplemental assessment rolls for use in preparation of assessments for taxation by the various taxing agencies. The Assessor has the duty of local administration, preparation and maintenance of the master property file, ownership records of all assessable real and personal property, Assessor's Parcel Number's and accounts as well as the efficient and effective use of resources.

## Program Summaries

### Discovery

**Positions: 7.4 FTE**

**Total Appropriations: \$648,444**

**Total Revenues: \$0**

**Net County Cost: \$648,444**

This function in the Assessor's Office is responsible for locating and identifying potential changes in the ownership, character and configuration of all assessable property. Reviews recorded documents, recorded maps, unrecorded information from property owners, lessors, federal and state, county and city governments. Catalogs and determines appropriate processing to be applied to identified changes in ownership, new construction, partial interest transfers and business assets, possessory interests, mining claims, boats, aircraft and others. Initiates inquiry to clarify assessable nature of various transactions of indeterminate nature. Includes the position classes of Cadastral drafter, GIS analyst, Assessment Technician. Appraiser and Auditor/Appraiser.

### Inventory

**Positions: 6.5 FTE**

**Total Appropriations: \$580,024**

**Total Revenues: \$0**

**Net County Cost: \$580,024**

This function is charged with the responsibility for analyzing and processing all changes to the master property inventory. Also processes parcel map changes and makes Jarvis/Gann reappraisability determinations. Responds to public inquiry about reassessability of proposed actions and initiates inquiry where clarification is required. Processes exemption applications from homeowners, veterans, disabled veterans and transactions qualifying for exclusion as parent/child or replacement residence transfers as well as organizations meeting the requirements for educational, welfare or religious or other organizational exemptions. Maintains inventory of more than 100,000 parcels, 30,000 timeshares, 4,500 businesses, 4,000 boats, mining claims, mutual water companies, apartments, possessory interests and other assessable personal property. Position classes include Assessment Technician, Property Transfer Specialist and Cadastral Drafter.

## ASSESSOR

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### Appraisal

**Positions: 11.9 FTE**

**Total Appropriations: \$1,237,672**

**Total Revenues: \$0**

**Net County Cost: \$1,237,672**

This function is responsible for determining the fair market value of real property that has undergone a complete or partial change of ownership, new construction or other event which triggers a reappraisal under California Property Tax law. Conducts field appraisal work, enrolls unpermitted construction and performs special appraisals of Williamson Act and Timber Production Zone property. Real Property includes land, mines, quarries, timber, structures, buildings, fixtures, fences, fruit or nut bearing trees and vines not exempted. Also responsible for annual appraisal of business property and assessable personal property such as boats, airplanes, apartment/ hotel/motel furnishings and possessory interests. Under Prop 8, this function also determines the lower of factored base year value or market value. This function also includes the audit of reporting, appraisal and assessment of business property and determines the value of property acquired by public agencies when necessary or requested. Appraisers and Auditor/Appraisers also research, negotiate, prepare and defend values and represent the Assessor before the Assessment Appeals Board. All staff in this function making value determinations are required to maintain valid certification through the State Board of Equalization and meet State continuing education requirements. Major position classes include Appraiser, Auditor/Appraiser.

### Assessment

**Positions: 5.13 FTE**

**Total Appropriations: \$571,695**

**Total Revenues: \$412,710**

**Net County Cost: \$158,985**

Upon receipt of reappraised property value from the Appraisal function, this group is responsible for the accurate generation of appropriate assessments. This includes providing lawful notice to the property owner, record keeping and assessment transmission to the Auditor for tax calculation. Also responsible for processing all assessment roll corrections and escape assessments. Makes all changes to property characteristic data and other information in the property system. Revenues include the department's share of the County's 5% of supplemental taxes that is allocated among the three property tax administration departments and timeshare handling charges. Position classes include Appraiser Aide and Assessment Technician.

### IT & GIS Technology

**Positions: 1.77 FTE**

**Total Appropriations: \$278,854**

**Total Revenues: \$20,000**

**Net County Cost: \$258,854**

The Assessor's computerized property system consists of the mainframe computer property system and several substantial additional systems operating on the Intranet. A portion of this function is responsible for the operation, maintenance and enhancement of these systems. The GIS analyst position is responsible for all parcel map activity, as well as mapping related tasks unique to the Assessor such as Tax Rate Area changes, parcel renumber operations and the library of historical parcel maps. A small amount of revenue is derived from the sale of assessment data. Position classes include IT Departmental Coordinator and GIS Analyst.

## ASSESSOR

**Administration & Management**  
**Positions: 3.1 FTE**

**Total Appropriations: \$232,984**

**Total Revenues: \$0**  
**Net County Cost: \$232,984**

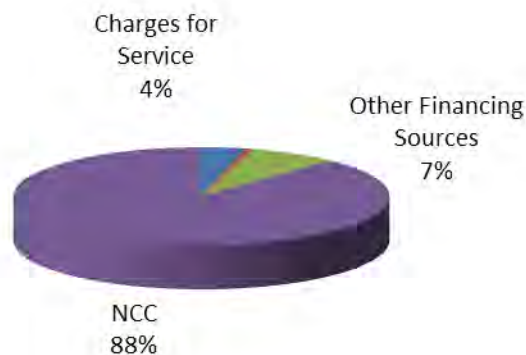
Provides leadership, oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Positions include Assessor, Assistant Assessor, and Administrative Technician.

### Financial Charts

#### Source of Funds

Charges for Services (\$135,000): The bulk of this revenue is in Assessment & Tax Collection (\$125,000): The department receives a share of the County's 5% administration fee for the supplemental roll. The revenue is shared among the property tax administration departments (Auditor-Controller, Treasurer-Tax Collector, Assessor).

This revenue has declined sharply as property values have fallen. The remainder of revenues in this character is derived from various services provided to the public and the development community and sales of roll data.



Miscellaneous (\$25,000): Revenue budgeted from Proposition 90 application fees is estimated at \$25,000, based on a projection of 66 applications for the fiscal year.

Operating Transfers (\$272,710): The bulk of this revenue (\$256,010) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. A transfer from the department's automation special revenue fund of \$16,700 will fund replacements for obsolete computer equipment as well as software licenses.

Net County Cost (\$3,116,964): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general



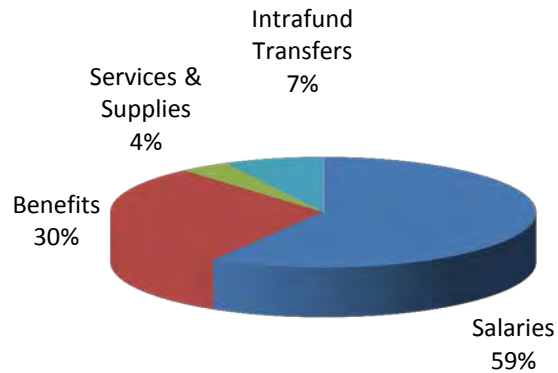
## ASSESSOR

discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments. This revenue is budgeted at \$1,982,491.

### Use of Funds

**Salaries & Benefits (\$3,157,730):** Primarily comprised of permanent salaries (\$2,088,963), retirement (\$408,330), and health insurance (\$546,563).

**Services & Supplies (\$121,639):** Major expenses include office expense (\$12,000), postage (\$22,000), subscriptions (\$13,900), computer equipment (\$5,000) and employee mileage (\$8,000).

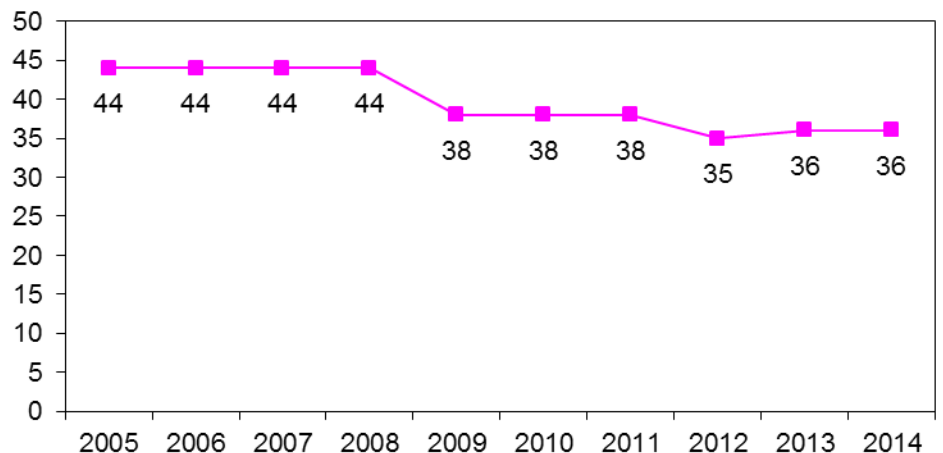


**Other Charges (\$500)** – Charges from other county departments for miscellaneous services.

**Intrafund Transfers (\$269,805):** Intrafund transfers consist of charges from other departments for services such as mainframe support (\$200,091), network support (\$47,735), and telephone (\$11,951).

### Staffing Trend

Staffing for the Assessor over the past ten years has gone from 44 FTE in FY 2004-05 to 35.8 FTE. Reductions in FY 2008-09 were primarily from the loss of the State Property Tax Administration Program. Total allocations for FY 2013-14 remain the same at 35.8 consisting of 30.8 FTE'S on the West Slope and 5 FTE'S in South Lake Tahoe.



## **ASSESSOR**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall increase of \$7,500 or 1% in revenues and a increase of \$184,538 or 5% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has increased \$177,038 or 6%.

Revenues for the most part remain flat. The increase in appropriations is related to salaries and benefits. The Assistant Assessor position has remained vacant and unfunded for two years. The department is requesting to fund and fill this position in FY 2013-14 at a cost of approximately \$146,000. In addition the department is requesting to delete an Appraiser Aide position and add an Appraiser I/II/Sr at an approximate cost of \$30,000.

# ASSESSOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 05 ASSESSOR

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ</b>						
1300	ASSESSMENT & TAX COLLECTION FEES	125,000	125,000	125,000	125,000	0
1740	CHARGES FOR SERVICES	10,000	10,000	10,000	10,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	135,000	135,000	135,000	135,000	0
1940	MISC: REVENUE	15,000	15,000	25,000	25,000	10,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	15,000	15,000	25,000	25,000	10,000
2020	OPERATING TRANSFERS IN	275,210	275,210	272,710	272,710	-2,500
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	275,210	275,210	272,710	272,710	-2,500
<b>TYPE: R SUBTOTAL</b>		425,210	425,210	432,710	432,710	7,500

# ASSESSOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 05 ASSESSOR

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	2,005,452	2,005,452	2,088,963	2,088,963	83,511
3005	TAHOE DIFFERENTIAL	12,000	12,000	12,000	12,000	0
3006	BILINGUAL PAY	2,080	2,080	2,080	2,080	0
3020	RETIREMENT EMPLOYER SHARE	359,977	359,977	408,330	408,330	48,353
3022	MEDI CARE EMPLOYER SHARE	26,735	26,735	29,499	29,499	2,764
3040	HEALTH INSURANCE EMPLOYER SHARE	469,776	469,776	546,563	546,563	76,787
3041	UNEMPLOYMENT INSURANCE EMPLOYER	26,565	26,565	4,900	4,900	-21,665
3042	LONG TERM DISABILITY EMPLOYER	6,991	6,991	7,493	7,493	502
3043	DEFERRED COMPENSATION EMPLOYER	3,194	3,194	5,754	5,754	2,560
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	34,038	34,038	38,057	34,038	0
3060	WORKERS' COMPENSATION EMPLOYER	7,943	7,943	28,756	6,110	-1,833
3080	FLEXIBLE BENEFITS	6,000	6,000	12,000	12,000	6,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,960,751</b>	<b>2,960,751</b>	<b>3,184,395</b>	<b>3,157,730</b>	<b>196,979</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,086	1,086	0	0	-1,086
4100	INSURANCE: PREMIUM	18,194	18,194	23,679	8,253	-9,941
4140	MAINT: EQUIPMENT	800	800	1,086	1,086	286
4144	MAINT: COMPUTER	0	0	800	800	800
4220	MEMBERSHIPS	285	285	285	285	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	520	520	520	520	0
4260	OFFICE EXPENSE	12,000	12,000	12,000	12,000	0
4261	POSTAGE	22,000	22,000	22,000	22,000	0
4262	SOFTWARE	7,500	7,500	7,500	7,500	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	13,900	13,900	13,900	13,900	0
4266	PRINTING / DUPLICATING SERVICES	12,500	12,500	12,500	12,500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,800	2,800	2,800	2,800	0
4337	OTHER GOVERNMENTAL AGENCIES	1,000	1,000	1,000	1,000	0
4420	RENT & LEASE: EQUIPMENT	9,895	9,895	9,895	9,895	0
4461	EQUIP: MINOR	1,800	1,800	1,800	1,800	0
4462	EQUIP: COMPUTER	5,000	5,000	5,000	5,000	0
4503	STAFF DEVELOPMENT	3,000	3,000	3,000	3,000	0
4529	SOFTWARE LICENSE	1,300	1,300	1,300	1,300	0
4600	TRANSPORTATION & TRAVEL	2,000	2,000	2,000	2,000	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	8,000	8,000	8,000	8,000	0
4605	RENT & LEASE: VEHICLE	3,000	3,000	3,000	3,000	0
4606	FUEL PURCHASES	2,500	2,500	2,500	2,500	0
4608	HOTEL ACCOMMODATIONS	2,500	2,500	2,500	2,500	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>131,580</b>	<b>131,580</b>	<b>137,065</b>	<b>121,639</b>	<b>-9,941</b>
5300	INTERFND: SERVICE BETWEEN FUND TYPES	500	500	500	500	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0</b>
7220	INTRAFND: TELEPHONE EQUIPMENT &	11,951	11,951	11,951	11,951	0
7223	INTRAFND: MAIL SERVICE	6,969	6,969	4,342	6,969	0
7224	INTRAFND: STORES SUPPORT	309	309	1,169	309	0
7225	INTRAFND: CENTRAL DUPLICATING	2,500	2,500	2,500	0	-2,500
7227	INTRAFND: MAINFRAME SUPPORT	200,091	200,091	200,091	200,091	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	2,500	2,500	2,500	2,500	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	250	250	250	250	0
7234	INTRAFND: NETWORK SUPPORT	47,735	47,735	47,735	47,735	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>272,305</b>	<b>272,305</b>	<b>270,538</b>	<b>269,805</b>	<b>-2,500</b>
<b>TYPE: E SUBTOTAL</b>		<b>3,365,136</b>	<b>3,365,136</b>	<b>3,592,498</b>	<b>3,549,674</b>	<b>184,538</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>2,939,926</b>	<b>2,939,926</b>	<b>3,159,788</b>	<b>3,116,964</b>	<b>177,038</b>
<b>DEPARTMENT: 05</b>	<b>SUBTOTAL</b>	<b>2,939,926</b>	<b>2,939,926</b>	<b>3,159,788</b>	<b>3,116,964</b>	<b>177,038</b>

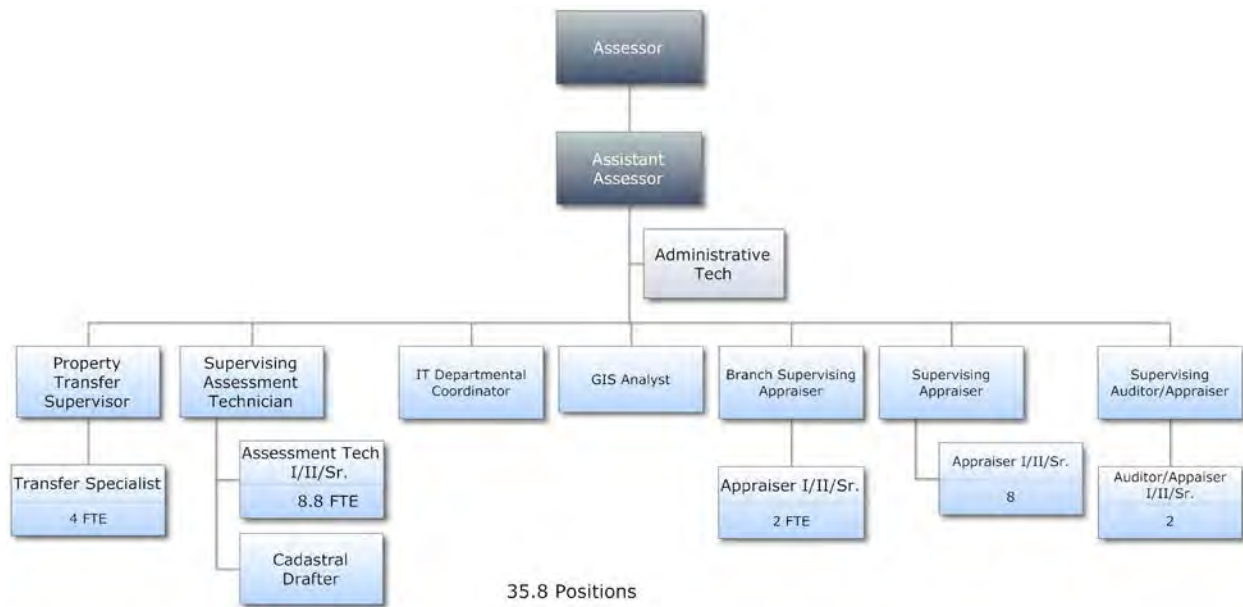
## ASSESSOR

### Personnel Allocation

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser Aide	1.00	-	-	(1.00)
Appraiser I/II/Sr	9.00	10.00	10.00	1.00
Assessment Technician I/II/Sr	8.80	8.80	8.80	-
Assistant Assessor	1.00	1.00	1.00	-
Auditor-Appraiser/Senior Auditor-Appraiser	2.00	2.00	2.00	-
Branch Supervising Appraiser	1.00	1.00	1.00	-
Cadastral Drafter	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coord	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	1.00	1.00	1.00	-
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
<b>Department Total</b>	<b>35.80</b>	<b>35.80</b>	<b>35.80</b>	<b>-</b>

# ASSESSOR

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# ASSESSOR

## Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	420	35	-	-	-
State	-	-	-	-	-
Charges for Service	568,872	863,886	618,137	387,095	249,339
Misc.	135	580	12,305	3,334	1,772
Other Financing Sources	578,268	533,453	184,940	259,567	245,465
<b>Total Revenue</b>	<b>1,147,695</b>	<b>1,397,954</b>	<b>815,382</b>	<b>649,996</b>	<b>496,576</b>
Salaries	2,042,136	2,177,775	2,452,639	2,513,140	2,395,830
Benefits	995,303	1,129,328	1,135,601	1,093,669	1,092,735
Services & Supplies	147,588	163,287	142,983	139,817	115,053
Other Charges	665	480	237	20	-
Fixed Assets	-	1,532	1,608	-	-
Intrafund Transfers	427,172	472,384	419,097	437,702	367,681
<b>Total Appropriations</b>	<b>3,612,864</b>	<b>3,944,786</b>	<b>4,152,165</b>	<b>4,184,348</b>	<b>3,971,299</b>
<b>NCC</b>	<b>2,465,169</b>	<b>2,546,832</b>	<b>3,336,783</b>	<b>3,534,352</b>	<b>3,474,723</b>
<b>FTE's</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>38</b>

# ASSESSOR

## Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	-	-	-	-	-
State	-	-	-	-	-
Charges for Service	170,618	137,031	94,985	135,000	135,000
Misc.	1,325	16,615	27,105	15,000	25,000
Other Financing Sources	245,048	305,632	258,830	275,210	272,710
<b>Total Revenue</b>	<b>416,991</b>	<b>459,278</b>	<b>380,920</b>	<b>425,210</b>	<b>432,710</b>
Salaries	2,199,114	2,272,465	1,944,236	2,019,532	2,103,043
Benefits	972,492	1,007,385	923,495	941,219	1,054,687
Services & Supplies	107,534	153,935	93,095	131,580	121,639
Other Charges	-	-	-	-	500
Fixed Assets	-	3,101	-	-	-
Intrafund Transfers	300,829	276,453	272,629	272,305	269,805
<b>Total Appropriations</b>	<b>3,579,969</b>	<b>3,713,339</b>	<b>3,233,455</b>	<b>3,364,636</b>	<b>3,549,674</b>
<b>NCC</b>	<b>3,162,978</b>	<b>3,254,061</b>	<b>2,852,535</b>	<b>2,939,426</b>	<b>3,116,964</b>
<b>FTE's</b>	<b>38</b>	<b>38</b>	<b>35</b>	<b>36</b>	<b>36</b>

10 Year Variance		
	\$ Change	% Change
Taxes	(420)	-100%
State	-	#DIV/0!
Charges for Service	(433,872)	-76%
Misc.	24,865	18419%
Other Financing Sources	(305,558)	-53%
<b>Total Revenue</b>	<b>(714,985)</b>	<b>-62%</b>
Salaries	60,907	3%
Benefits	59,384	6%
Services & Supplies	(25,949)	-18%
Other Charges	(165)	-25%
Fixed Assets	-	N/A
Intrafund Transfers	(157,367)	-37%
<b>Total Appropriations</b>	<b>(63,190)</b>	<b>-2%</b>
<b>NCC</b>	<b>651,795</b>	<b>26%</b>
<b>FTE's</b>	<b>(8)</b>	<b>-18%</b>

### Notes



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## COUNTY COUNSEL

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### Mission

County Counsel is legal counsel in civil law matters for all County departments, boards, and commissions. General duties of the County Counsel include: representing the County in all civil legal proceedings and administrative hearings; preparing ordinances, resolutions and contracts for the County; advising the Board of Supervisors and other County officials, and department heads on legal issues; instituting actions to declare minors free from parental custody; instituting guardianships of minors; representing the Health and Human Services Agency in juvenile court dependency hearings and administrative hearings concerning eligibility; advising on legal issues regarding workers compensation, tort and liability cases; instituting conservatorships for probate and for gravely-disabled individuals, under the Lanterman-Petris-Short (LPS) Act.

### Program Summaries

The programs set forth below highlight the core legal functions of the particular area described. Allocation of Full Time Employee (FTE) represents an equivalent of full time employees since most duties are performed by multiple attorneys depending on current staffing. In addition to those primary duties, all of the attorneys in the office appear and advise on a wide variety of matters including: all aspects of civil litigation inclusive of writ proceedings, court hearings, public records and subpoena/deposition requests, etc. Deputies are involved in the development and rendering of both oral and written legal advice regarding the resolution of issues that may have far reaching implications for County operations and programs. Deputies act as general legal advisors to the assigned County department, and supervise and participate in the resolution of difficult or complex legal questions regarding department's respective powers, duties, procedures and operations. All attorneys draft and review contracts, ordinances, resolutions, and other legal instruments as part of the day-to-day operations of this department.

### Statutory/State Programs

<b><u>Public Guardian, Elder Protection, Public Administrator</u></b>	<b>Total Appropriations: \$364,178</b>
<b>Positions: 2 FTE</b>	<b>Total Revenues: \$120,000</b>
<b>Extra Help: \$0</b>	<b>Net County Cost: \$244,178</b>

These attorneys represent the Public Guardian in all facets of litigation on behalf of the County, including Probate, Limited and LPS Conservatorships from early disposition to judgment after jury or court trial and appeals to the Appellate and Supreme Courts. These attorneys also represent the Health and Human Services Agency (HHSA) in areas of Elder Protection which represents the interests of senior citizens on conservatorship with the Public Guardian in all facets of litigation involving elder abuse, from detection and investigation of alleged elder abuse, to preparation of complex civil litigation for asset recovery from perpetrators. Staff provides training and renders advice to the Deputy Public Guardian staff concerning clients. When an estate or trust has assets, fees are requested and collected. Representation of the Public Guardian also encompasses advising Adult Protective Services, IHHS Programs and sometimes MSSP/Linkages. When there are sufficient assets to pay for the conservatee's needs, County Counsel will receive attorneys' fees commensurate with the conservatee's ability

## COUNTY COUNSEL

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to pay. This discretionary program began in 2006 with the staff in the District Attorney's office, the Health and Human Services Agency (HHSA), and County Counsel working in collaboration. These attorneys may provide back up to the Children's Protective Services (CPS) caseloads.

### **Children's Protective Services**

**Positions: 2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$351,785**

**Total Revenues: \$0**

**Net County Cost: \$351,785**

The attorneys for Health and Human Services Agency and Children's Protective Services represent the Agency in all facets of litigation of Welfare & Institutions Code 300 cases from early disposition to disposition/judgment after trial, and appeals to the Appellate and Supreme Courts. The attorneys provide in-depth training, establish and review policies and procedures, and review and comment on current and proposed legislation and case law to the Agency personnel to improve case handling and outcomes including after-hours consultations on warrants and placement of endangered minors. The cost of County Counsel representation for the Agency is allocated through the A-87 Cost Plan and is applied toward the County's match requirements for Social Services programs.

### **Land Use/Transportation/Capital Improvement Programs**

### **Community Development Agency/Public Health**

**Positions: 2.75 FTE**

**Extra Help: \$0**

**Total Appropriations: \$537,149**

**Total Revenues: \$222,750**

**Net County Cost: \$314,399**

The attorneys for Transportation, Land Use and Planning represent the Community Development Agency in all aspects of Transportation and Land Use. These attorneys represent the County in regards to Capital Improvement Programs, including the coordination of these projects from the planning and design, to the right of way acquisition/condemnation and utility relocation phase, through construction and claims management, and resolution. Staff represents the County in administrative claims and civil litigation regarding project approval, facilities and complex project development. These attorneys provide legal advice and support for all aspects of work for the transportation department, inclusive of airports and trails. These duties include the preparation, implementation, review, and defense of the County's General Plan, Zoning and Use Permits, development denials and approvals and CEQA compliance issues; Staff advises on complex land use issues such as Rare Plants, Affordable Housing, and INRMP; and reviews and guides implementation and defense of policies, procedures and programs such as the mitigation fee programs, and reviews County CEQA documents for Capital Improvement Projects. These attorneys advise the Economic Development Coordinator on Land Use issues and Human Services on Affordable Housing issues. These attorneys oversee, participate in, and /or perform defense of administrative and writ proceedings on Land Use policies and approvals. These attorneys sit with and advise various Land Use commissions including the Planning Commission and the Agriculture Commission. These attorneys advise on complex funding requirements through State and Federal sources. They also participate, advise and coordinate complex projects for other departments such as the selection of and contract for ambulance services which involve the potential for significant liability (e.g. anti-trust violations).

## COUNTY COUNSEL

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### Administrative/General Government

#### **County Counsel and Chief Assistant**

##### **County Counsel**

**Positions: 1.25 FTE**

**Extra Help: \$0**

**Total Appropriations: \$350,547**

**Total Revenues: \$0**

**Net County Cost: \$350,547**

The County Counsel and Chief Assistant County Counsel plan and direct the activities and operations of the County Counsel's Office, and serve as the legal representative of the Board of Supervisors, all County departments, boards and commissions, on assigned litigation and business matters, mandated functions (e.g. County election proceedings, writs of habeas corpus, etc.) providing highly responsible and complex administrative support to the Board of Supervisors. In addition to evaluating day-to-day and long range legal matters having an impact on the County, the County Counsel and Chief Assistant County Counsel establish County-wide legal controls and procedures, and communicate these goals, programs, policies and procedures to staff, the public, the CAO, other County departments and state and local agencies. They maintain current knowledge of changes in directives, policies, statutes and regulations which affect operations, and make suggestions on proposed legislation and regulations concerning the County.

#### **Human Resources, Risk Management and Law & Justice**

**Positions: 3 FTE**

**Extra Help: \$0**

**Total Appropriations: \$604,353**

**Total Revenues: \$65,000**

**Net County Cost: \$539,353**

These attorneys provide legal advice and support to all departments regarding personnel issues, grievances and disciplinary actions. These attorneys appear on behalf of departments at Civil Service Hearings, and represent the County at Public Employment Relations Board (PERB) hearings. These attorneys also sit as part of the County's Threat Assessment Team and advises on medical and disability issues in negotiations. Staff advise in labor negotiations including, Equal Employment Opportunity Commission (EEOC), Department of Fair Employment and Housing (DFEH). The attorney advising Risk Management advises in the implementation of the Affordable Care Act, health care and benefit contracts. As counsel for the Sheriff, in addition to advising on their personnel issues, this position reviews policy manuals and attends the Sheriff section meetings. On two occasions within the past several years one of our County Counsel attorneys has stepped into the position of Acting Director of Human Resources when requested by the Chief Administrative Office.

#### **General Law, Litigation,**

##### **Environmental Management, Contracts,**

##### **all other departments**

**Positions: 1 FTE**

**Extra Help: \$0**

**Total Appropriations: \$154,813**

**Total Revenues: \$60,000**

**Net County Cost: \$94,813**

The attorney in this assignment provides legal advice and support on a wide variety of legal issues that are encountered by any County Department. This may include the review of outside litigation claims and overseeing and assisting in directing the litigation being handled by outside counsel. Staff also review and develop responses to subpoenas and Public Record Act requests, and represent employees who have been subpoenaed as witnesses in various civil, criminal or administrative proceedings. This position represents various County Departments in

## COUNTY COUNSEL

writ proceedings in civil court, administrative proceedings including the State Department of Administrative Hearings, the Department of Housing and Urban Development, the Air District Hearing Board and the Assessment Appeals Board. In addition to litigation related duties, this attorney also provides support services for many County Departments and Agencies with contract review; review and advice on project bid reviews and advice regarding proposed rule adoption and ordinances. Staff also advises the Procurements and Contracts department and County Facilities Management.

### Administrative/Office Support

**Administration, Operations Support**  
**Positions: 6 FTE**

**Total Appropriations: \$493,436**  
**Total Revenues: \$0**  
**Net County Cost: \$493,436**

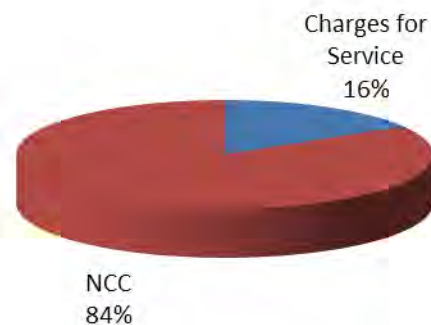
One Fiscal Technician provides fiscal support including budgeting, accounting, payroll, purchasing, and contract coordination. One Sr. Legal Secretary position provides guidance on work flow of four secretarial staff. These positions provide secretarial services for twelve attorneys along with direct interaction with client/departments and the general public. In addition to direct attorney support, each secretarial position is dedicated to a specific support function that works directly with client/departments in facilitating their individual programs such as Public Guardian, Children's Protective Services, and General Government.

### Financial Charts

#### Source of Funds

Charges for services (\$467,750):  
The department charges departments with outside funding sources to cover the cost of its services. The largest portion of this revenue is derived from the Community Development Agency Transportation Division. The department also receives some revenues for legal services provided to conservatees. This revenue is projected at \$120,000.

Net County Cost (\$2,388,506):  
The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.



## COUNTY COUNSEL

### Use of Funds

Salaries and Benefits (\$2,592,238): Primarily comprised of permanent salaries (\$1,838,556), retirement (\$298,244), and health insurance (\$212,454).

Services and Supplies (\$264,685): Major expenses include maintenance and updates to the law library (\$74,496), legal database subscription (\$21,588) rent and lease equipment (\$10,000) contract attorney fees (\$65,000) for on-going litigation, and costs

for staff training which is required by the California State Bar Association in order for the attorneys to maintain their license to practice law, Bar Association dues, and mileage for work related travel (\$48,100).

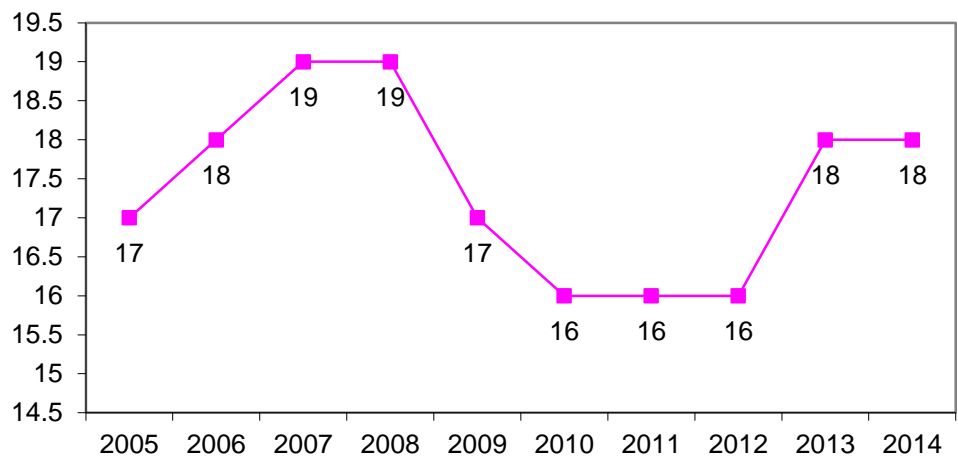


Intrafund Transfers (\$36,333): Intrafund transfers consist of charges from other departments for services such as mainframe support (\$4,373), network support (\$16,589), and telephone (\$7,937).

Intrafund Abatements (-\$37,000): Intrafund abatements consist of revenues from general fund departments, primarily within the Community Development Agency, Long Range Planning.

### Staffing Trend

County Counsel staffing has remained fairly constant over the past 10 years, from 17 FTE in FY 2004-05 to 18 FTE in FY 2013-14. All staff is located on the West Slope.



## COUNTY COUNSEL

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### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$35,920 or 7% in revenues and an increase of \$206,350 or 7% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has increased \$242,270 or 11%.

The change in revenues is due to a decrease in anticipated revenues from departments for legal services. The change in appropriations is the result of increased salary and benefit costs associated with the addition of staff approved by the Board in December 2012 adding two (2) FTE's to handle the increased caseload related to the Public Guardian.

# COUNTY COUNSEL

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 07 CC - COUNTY COUNSEL

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
1380	LEGAL SERVICES	119,000	119,000	120,000	120,000	1,000
1810	INTERFND REV: COUNTY COUNSEL	384,670	384,670	347,750	347,750	-36,920
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	503,670	503,670	467,750	467,750	-35,920
<hr/>						
<b>TYPE: R SUBTOTAL</b>		503,670	503,670	467,750	467,750	-35,920
<hr/>						
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,700,196	1,700,196	1,838,556	1,838,556	138,360
3004	OTHER COMPENSATION	65,995	65,995	59,475	59,475	-6,520
3020	RETIREMENT EMPLOYER SHARE	257,065	257,065	298,244	298,244	41,179
3022	MEDI CARE EMPLOYER SHARE	25,141	25,141	27,522	27,522	2,381
3040	HEALTH INSURANCE EMPLOYER SHARE	169,280	169,280	212,454	212,454	43,174
3041	UNEMPLOYMENT INSURANCE EMPLOYER	12,880	12,880	2,520	2,520	-10,360
3042	LONG TERM DISABILITY EMPLOYER	6,241	6,241	6,831	6,831	590
3043	DEFERRED COMPENSATION EMPLOYER	22,475	22,475	19,307	19,307	-3,168
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	15,560	15,560	15,560	15,560	0
3060	WORKERS' COMPENSATION EMPLOYER	3,769	3,769	3,769	3,769	0
3080	FLEXIBLE BENEFITS	96,000	96,000	108,000	108,000	12,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	2,374,602	2,374,602	2,592,238	2,592,238	217,636
4041	COUNTY PASS THRU TELEPHONE CHARGES	384	384	384	384	0
4100	INSURANCE: PREMIUM	6,865	6,865	6,865	6,865	0
4141	MAINT: OFFICE EQUIPMENT	285	285	285	285	0
4144	MAINT: COMPUTER	3,684	3,684	3,772	3,772	88
4220	MEMBERSHIPS	9,970	9,970	10,420	10,420	450
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,100	2,100	2,300	2,300	200
4260	OFFICE EXPENSE	10,500	10,500	10,500	10,500	0
4261	POSTAGE	2,155	2,155	2,160	2,160	5
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,910	1,910	1,935	1,935	25
4265	LAW BOOKS	74,496	74,496	74,496	74,496	0
4266	PRINTING / DUPLICATING SERVICES	1,000	1,000	1,000	1,000	0
4267	ON-LINE SUBSCRIPTIONS	18,612	18,612	21,588	21,588	2,976
4300	PROFESSIONAL & SPECIALIZED SERVICES	14,050	14,050	14,050	14,050	0
4315	CONTRACT: LEGAL ATTORNEY	65,000	65,000	65,000	65,000	0
4325	AB75: HOSPITAL	260	260	0	0	-260
4400	PUBLICATION & LEGAL NOTICES	2,000	2,000	1,000	1,000	-1,000
4420	RENT & LEASE: EQUIPMENT	12,138	12,138	10,000	10,000	-2,138
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	840	840	0	0	-840
4500	SPECIAL DEPT EXPENSE	500	500	500	500	0
4503	STAFF DEVELOPMENT	7,680	7,680	7,680	7,680	0
4529	SOFTWARE LICENSE	3,200	3,200	0	0	-3,200
4600	TRANSPORTATION & TRAVEL	8,400	8,400	8,400	8,400	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	13,200	13,200	13,200	13,200	0
4605	RENT & LEASE: VEHICLE	450	450	450	450	0
4606	FUEL PURCHASES	300	300	300	300	0
4608	HOTEL ACCOMMODATIONS	8,400	8,400	8,400	8,400	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	268,379	268,379	264,685	264,685	-3,694
5300	INTERFND: SERVICE BETWEEN FUND TYPES	160	160	0	0	-160
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	160	160	0	0	-160



# COUNTY COUNSEL

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 07 CC - COUNTY COUNSEL

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7210	INTRAFND: COLLECTIONS	250	250	250	250	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	7,962	7,962	7,937	7,937	-25
7223	INTRAFND: MAIL SERVICE	4,434	4,434	4,434	4,434	0
7224	INTRAFND: STORES SUPPORT	257	257	350	350	93
7225	INTRAFND: CENTRAL DUPLICATING	500	500	0	0	-500
7227	INTRAFND: MAINFRAME SUPPORT	4,373	4,373	4,373	4,373	0
7229	INTRAFND: PC SUPPORT	2,000	2,000	2,000	2,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	400	400	400	400	0
7234	INTRAFND: NETWORK SUPPORT	16,589	16,589	16,589	16,589	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	36,765	36,765	36,333	36,333	-432
7350	INTRFND ABATEMENTS: GF ONLY	-30,000	-30,000	-37,000	-37,000	-7,000
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-30,000	-30,000	-37,000	-37,000	-7,000
<b>TYPE: E SUBTOTAL</b>		2,649,906	2,649,906	2,856,256	2,856,256	206,350
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	2,146,236	2,146,236	2,388,506	2,388,506	242,270
<b>DEPARTMENT: 07</b>	<b>SUBTOTAL</b>	2,146,236	2,146,236	2,388,506	2,388,506	242,270

## COUNTY COUNSEL

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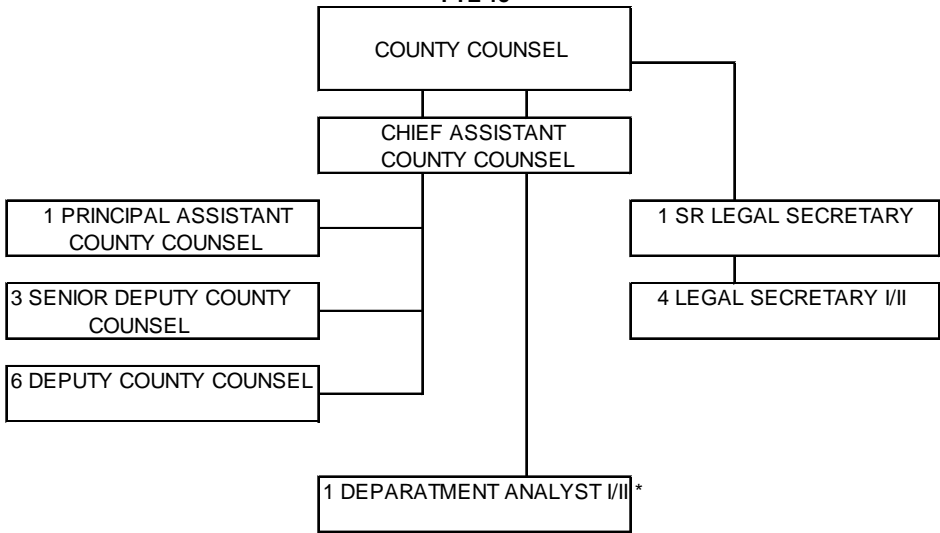
### Personnel Allocation

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
County Counsel	1.00	1.00	1.00	-
Chief Assistant County Counsel	1.00	1.00	1.00	-
Department Analyst I/II *	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	4.00	4.00	4.00	-
Principal Assistant County Counsel	1.00	1.00	1.00	-
Sr. Deputy County Counsel	3.00	3.00	3.00	-
Sr. Legal Secretary	1.00	1.00	1.00	-
<b>Department Total</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>-</b>

\* Pending approval of re-classification of Fiscal Technician by the Board of Supervisors

# COUNTY COUNSEL

COUNTY COUNSEL ORGANIZATIONAL CHART  
13/14 CURRENT  
FTE 18



\*Note: Reclassification in process to Department Analyst I/II

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## COUNTY COUNSEL

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
State	-	-	-	-	-
Charges for Service	337,855	492,706	656,559	646,312	622,743
Misc.	48	-	-	-	6,588
<b>Total Revenue</b>	<b>337,903</b>	<b>492,706</b>	<b>656,559</b>	<b>646,312</b>	<b>629,331</b>
Salaries	1,122,707	1,298,180	1,506,142	1,615,593	1,588,461
Benefits	413,619	516,660	548,554	580,491	616,775
Services & Supplies	1,084,570	1,142,939	554,217	300,197	173,329
Other Charges	290	240	240	-	-
Fixed Assets	2,228	-	37,879	-	-
Intrafund Transfers	8,807	11,858	17,434	(16,252)	25,571
<b>Total Appropriations</b>	<b>2,632,221</b>	<b>2,969,877</b>	<b>2,664,466</b>	<b>2,480,029</b>	<b>2,404,136</b>
<b>NCC</b>	<b>2,294,318</b>	<b>2,477,171</b>	<b>2,007,907</b>	<b>1,833,717</b>	<b>1,774,805</b>
<b>FTE's</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>19</b>	<b>17</b>

## COUNTY COUNSEL

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
State	-	-	-	-	-
Charges for Service	671,704	600,849	518,509	503,670	467,750
Misc.	426	-	-	-	-
<b>Total Revenue</b>	<b>672,130</b>	<b>600,849</b>	<b>518,509</b>	<b>503,670</b>	<b>467,750</b>
Salaries	1,595,876	1,662,993	1,551,005	1,766,191	1,898,031
Benefits	583,602	603,124	605,859	608,411	694,207
Services & Supplies	191,398	204,933	214,910	268,379	264,685
Other Charges	-	-	-	160	-
Fixed Assets	-	-	-	-	-
Intrafund Transfers	10,590	24,228	27,579	6,765	(667)
<b>Total Appropriations</b>	<b>2,381,466</b>	<b>2,495,278</b>	<b>2,399,353</b>	<b>2,649,906</b>	<b>2,856,256</b>
<b>NCC</b>	<b>1,709,336</b>	<b>1,894,429</b>	<b>1,880,844</b>	<b>2,146,236</b>	<b>2,388,506</b>
<b>FTE's</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>18</b>	<b>18</b>

10 Year Variance		
	\$ Change	% Change
State	-	N/A
Charges for Service	129,895	38%
Misc.	(48)	-100%
<b>Total Revenue</b>	<b>129,847</b>	<b>38%</b>
Salaries	775,324	69%
Benefits	280,588	68%
Services & Supplies	(819,885)	-76%
Other Charges	(290)	-100%
Fixed Assets	(2,228)	-100%
Intrafund Transfers	(9,474)	-108%
<b>Total Appropriations</b>	<b>224,035</b>	<b>9%</b>
<b>NCC</b>	<b>94,188</b>	<b>4%</b>
<b>FTE's</b>	<b>1</b>	<b>6%</b>

#### Notes

FY 2012-13 Two FTE's added for Public Guardian services

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# HUMAN RESOURCES

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## Mission

In support of the County of El Dorado's commitment to a highly qualified, productive and service oriented workforce, the Human Resources Division supports employee and department success through organizational and employee development. The mission of the Risk Management Division is to provide proactive risk management solutions that will safeguard our citizens and employees, and strengthen and preserve the viability and economic stability of our County.

## Program Summaries

### Human Resources

#### Human Resources

**Positions: 8.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,297,105**

**Total Revenues: \$0**

**Net County Cost: \$1,297,105**

Responsible for business support functions including response to all public and departmental inquiries; processing and verifying all payroll/personnel changes; maintaining official personnel files; developing and modifying personnel policies and systems; maintaining and revising official position allocation lists, salary tables, classification descriptions; and developing and revising Countywide Human Resources programs and policies.

Under the Meyers-Millias-Brown Act, negotiate and administer all labor contracts; interpret MOU and policy provisions; investigate and respond to grievances; meet and confer on the development and modification of all Countywide and departmental policies affecting wages, hours, terms and conditions of employment. This program has responsibility for overseeing all bargaining unit modifications. The department utilizes the services of a third party administrator on an "as needed" basis to provide legal advice and representation in employment and labor relation matters.

Recruitment: Develop and administer classification related advertising, outreach, and testing methodology to maximize reasonable competition and ensure compliance with Civil Service Rules, Federal, and State laws. Prepare certified employment lists utilizing the results of the recruitment process.

Classification/Salary Administration: Conducts analytical studies to ensure that employees are working within stated classifications; maintains and revises the classification plan to appropriately reflect span of responsibility, typical duties, and required qualifications in accordance with Federal, State and local laws, local ordinances, rules and policies. This program has responsibility for interpretation and correct implementation of wage and hour requirements mandated by the Fair Labor Standards Act and labor contracts.

Discipline, EEO, Discrimination Complaints: Assists departments in the preparation of disciplinary actions; investigates discrimination complaints; interprets laws, rules and procedures, and maintains Equal Employment Opportunity (EEO) policies and standards to ensure compliance with Federal, State and local laws and regulations; and prepares Equal Employment Opportunity Plans (EEOs) required by the Federal and State governments for



## HUMAN RESOURCES

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receipt of Federal and State program funding. A third party administrator provides investigative services on an “as needed” basis for discipline and discrimination complaints.

Training and Orientation: Conducts orientation sessions for new hires; develops, coordinates and provides training on topics which have applicability across departmental lines; and as appropriate within budgetary limitations.

### Risk Management

#### Operations Support

**Positions: 1.10 FTE**

**Extra Help: \$0**

**Total Appropriations: \$674,122**

**Total Abatements: \$674,122**

**Net County Cost: \$0**

Responsible for administrative and business support functions to include the preparation and monitoring of the department's budget, accounting operations, payroll, purchasing and contract coordination, computer services and support. Respond to public and departmental contacts.

### Loss Control

**Positions: .80 FTE**

**Extra Help: None**

**Total Appropriations: \$162,616**

**Total Revenues: \$162,616**

**Net County Costs \$0**

This program focuses on identifying El Dorado County's exposure to accidental losses, analyzing the risk factors associated with those losses, and the development of programs to prevent or reduce losses to both County employees and assets. Program elements include employee safety, Injury and Illness Prevention Program (IIPP), and attention to workplace violence prevention and other critical incidents.

### Liability Programs

**Positions: 1.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,724,615**

**Total Revenues: \$3,724,615**

**Net County Cost: \$0**

Liability management focuses on identifying El Dorado County's exposure to accidental losses, analyzing the risk factors associated with those losses, identifying trends in losses and managing their reduction. This program also coordinates procurement of insurance such as excess insurance, airport liability, medical malpractice, property, and other types of risk transfer. Program elements include contract review, insurance, risk transfer, pre-employment medicals, fitness-for-duty exams, ergonomics, employee safety, and violence prevention. The Liability Program, which includes Loss Control and Operations Support, is funded by revenues from cost applied charges to the departments.

### Workers Compensation & Medical Leave Management

**Positions: 1.6 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,238,119**

**Total Revenues: \$4,238,119**

**Net County Cost: \$0**

Administration of all employee disability management programs such as workers' compensation, sick leave, long term disability (LTD), life insurance, Family & Medical Leave Act (FMLA), California Family Rights Act (CFRA), and CalPERS disability retirements. Early return to work is promoted through a modified work program, reasonable accommodation in

## HUMAN RESOURCES

accordance with the Americans with Disabilities Act (ADA), and coordination with employees on medical leaves, and their respective department supervisors and managers. The Medical Leave Management Program is funded by revenues from cost applied charges to the departments.

### **Employee Benefits**

**Positions: 1.5 FTE**

**Extra Help: None**

**Total Appropriations: \$29,266,732**

**Total Revenues: \$29,266,732**

**Net County Costs \$0**

County-sponsored Health Benefits are provided for employees and their family members and eligible retirees. Benefits are delivered through a number of contracts establishing and administering both fully insured and self-insured health plans and add-in programs all with privacy compliance. The focus on privacy compliance is to ensure that countywide practices, procedures and training related to privacy issues are compliant with federal, state and local regulations and requirements, including the Health Insurance Portability and Accountability Act of 1996 (HIPPA). Major vendors and contractors include Blue Shield of California, PacifiCare, Kaiser, Delta Dental, and Vision Service Plans. The Employee Benefit Program supports the Retiree Health. The Employee Benefit Program is funded by revenues from cost applied charges to the departments and partial premium payments from employees and retirees.

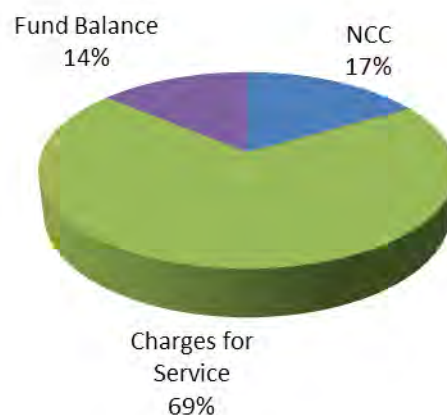
### **Financial Charts**

#### **Source of Funds**

**Use of Money & Property (\$35,000):** Interest revenue is generated by the cash reserves held in the Risk Management special revenue fund.

**Charge for Services (\$33,097,182):** Revenues to fund the Liability Programs (\$2,238,568), the Medical Leave Program (\$1,431,192), and the Employee Benefits programs (\$29,427,422) are generated through cost-applied charges to departments, employee payroll deductions, and payments from retirees.

**Fund Balance (\$6,611,091):** In the Medical Leave and Liability sub-funds, cost-applied charges to departments have been reduced and there is a planned use of fund balance to eliminate prior year surpluses and bring the actual funding level down to 70%.



## HUMAN RESOURCES

Net County Cost (\$1,297,105): The Human Resources division of the department is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

**Salaries & Benefits (\$1,476,148):** Primarily comprised of general salaries and benefits (\$1,080,556), retirement (\$176,004), health insurance (\$204,572), retiree health (\$12,642), and workers' compensation (\$2,374).

**Services & Supplies (\$39,003,402):** Primarily comprised of insurance premiums and claims payments in the Liability programs (\$2,277,562), Medical Leave programs (\$3,372,707), and Employee Health and Other Benefits programs (\$29,427,422). Professional & specialized services (\$1,447,776) include amounts for the new NeoGov application software, personnel investigations, legal services related to the Civil Service Commission; benefits consulting services for the Health Benefits programs; and agency administrative fees for pre-employment screening, Med, State self-insurance license, vision and dental programs. Third party administrator fees for Liability, Medical Leave, and Health Benefits programs are budgeted at \$571,908.



**Other Charges (\$531,236):** Charges to Risk Management by other County departments for services, including Chief Administrative Office support (Assistant CAO and fiscal support staff), County Counsel, and the Risk Management funds' A-87 Cost Allocation Plan charges.

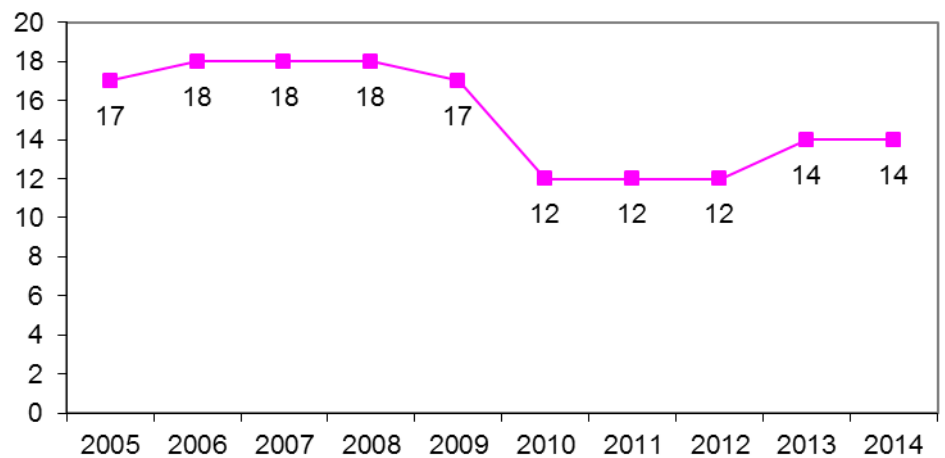
**Intrafund Transfers (\$1,667,660):** The largest portion of the appropriations in this character (\$1,642,068) is the transfer from the Retiree Health sub-fund into the health benefits sub-fund to cover the County's contribution for retiree health insurance. Charges from other departments to Human Resources General Fund functions for services such as mainframe support (\$1,804), telephone (\$8,400), and network support (\$12,913) are also included here.

**Intrafund Abatements (-\$1,642,068):** These charges are wholly attributable to the transfer from the Retiree Health sub-fund into the health benefits sub-fund to cover the County's contribution for retiree health insurance.

## HUMAN RESOURCES

### Staffing Trend

Staffing for the Human Resources Department has declined over the past ten years. The recommended staff allocation for FY 2013-14 is 14 FTE's. All staff are located on the West Slope.



### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$2,652,862 or 7% in revenues and an increase of \$2,913,862 or 7% in appropriations when compared to the FY 2012-13 approved budget. The Net County Cost has increased \$261,000 or 21%.

The Human Resources Division receives no revenues. Revenues for the Risk Management internal service fund are increasing slightly to offset minor increases in program costs. Funding for the Liability and Worker's Compensation programs is based on actuarial analysis and recommendations of Bickmore Risk Services and Consulting. Both programs had previously been funded above the 85% confidence level. Based on previous Board direction, the funding for these programs has now been set at the expected confidence level with taking the overfunding over a two year period to draw down the program fund balance. This results in minor adjustments in cost applied charges to departments and a use of Risk fund balance to eliminate prior year surpluses and bring the actual funding in these programs down closer to the 70% confidence level.

Appropriation increases of \$2,916,862 are associated primarily with services and supplies in Human Resources and Risk Management. The majority of increases are associated with the increased cost of health benefits in Risk Management and an increase in Human Resources associated with labor negotiations, an anticipated class and comparison study, countywide training, and legal services. Several of the increased Human Resources expenses were previously budgeted in Department 15, resulting in an offsetting decrease in expenses in that department.

The budget for the Health Benefits program includes health insurance costs for current employees and retiree health insurance. Health insurance costs are based on projections by Alliant Insurance Services, the County's health benefits consultant. The Board approved membership in the EIA Health program through CSAC-EIA, which is calculated based upon a calendar year. Any possible rate changes effective January 1, 2014, will not be known until this fall; the budget is based on a 7.0% placeholder increase for the budget year. The budget will be

## HUMAN RESOURCES

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revised as necessary once the rates have been negotiated with the insurance carriers and new rates are known. Funding for the County's contribution for retiree health insurance is on a "pay as you go" basis, as in the previous two fiscal years. The Retiree Health Contribution Plan Document caps the amount to be spent on this benefit at 1.2% of Total Payroll. The estimated calculated cap is \$1,642,068 which is based on FY 12/13 actuals and will be adjusted upon final calculation in the addenda. This amount will be paid through cost-applied charges to the departments.

# HUMAN RESOURCES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 08 HR - HUMAN RESOURCES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	499,091	499,091	527,671	527,671	28,580
3001	TEMPORARY EMPLOYEES	57,610	57,610	57,610	57,610	0
3004	OTHER COMPENSATION	0	0	8,500	8,500	8,500
3020	RETIREMENT EMPLOYER SHARE	92,881	92,881	103,739	103,739	10,858
3022	MEDI CARE EMPLOYER SHARE	7,235	7,235	7,648	7,648	413
3040	HEALTH INSURANCE EMPLOYER SHARE	105,155	105,155	104,280	104,280	-875
3041	UNEMPLOYMENT INSURANCE EMPLOYER	7,228	7,228	1,106	1,106	-6,122
3042	LONG TERM DISABILITY EMPLOYER	1,798	1,798	1,868	1,868	70
3043	DEFERRED COMPENSATION EMPLOYER	400	400	400	400	0
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	6,214	6,214	6,214	6,214	0
3060	WORKERS' COMPENSATION EMPLOYER	1,267	1,267	1,267	1,267	0
3080	FLEXIBLE BENEFITS	45,000	45,000	47,400	47,400	2,400
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>823,879</b>	<b>823,879</b>	<b>867,703</b>	<b>867,703</b>	<b>43,824</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	350	350	500	500	150
4060	FOOD AND FOOD PRODUCTS	600	600	2,880	2,880	2,280
4080	HOUSEHOLD EXPENSE	100	100	100	100	0
4100	INSURANCE: PREMIUM	4,709	4,709	4,975	4,975	266
4141	MAINT: OFFICE EQUIPMENT	500	500	500	500	0
4220	MEMBERSHIPS	6,550	6,550	5,720	5,720	-830
4260	OFFICE EXPENSE	4,000	4,000	6,650	6,650	2,650
4261	POSTAGE	350	350	350	350	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,500	1,500	110	110	-1,390
4264	BOOKS / MANUALS	2,000	2,000	1,000	1,000	-1,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	132,725	132,725	332,290	332,290	199,565
4400	PUBLICATION & LEGAL NOTICES	5,000	5,000	5,000	5,000	0
4420	RENT & LEASE: EQUIPMENT	4,200	4,200	8,043	8,043	3,843
4461	EQUIP: MINOR	500	500	2,500	2,500	2,000
4462	EQUIP: COMPUTER	0	0	2,220	2,220	2,220
4502	EDUCATIONAL MATERIALS	5,000	5,000	2,500	2,500	-2,500
4503	STAFF DEVELOPMENT	7,500	7,500	19,500	19,500	12,000
4529	SOFTWARE LICENSE	0	0	1,572	1,572	1,572
4600	TRANSPORTATION & TRAVEL	5,000	5,000	300	300	-4,700
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	4,000	4,000	6,000	6,000	2,000
4605	RENT & LEASE: VEHICLE	250	250	250	250	0
4606	FUEL PURCHASES	250	250	250	250	0
4608	HOTEL ACCOMMODATIONS	0	0	600	600	600
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>185,084</b>	<b>185,084</b>	<b>403,810</b>	<b>403,810</b>	<b>218,726</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	0	0	200	200	200
7220	INTRAFND: TELEPHONE EQUIPMENT &	8,400	8,400	8,400	8,400	0
7223	INTRAFND: MAIL SERVICE	2,146	2,146	2,146	2,146	0
7224	INTRAFND: STORES SUPPORT	129	129	129	129	0
7225	INTRAFND: CENTRAL DUPLICATING	250	250	0	0	-250
7227	INTRAFND: MAINFRAME SUPPORT	1,804	1,804	1,804	1,804	0
7229	INTRAFND: PC SUPPORT	750	750	0	0	-750
7231	INTRAFND: IS PROGRAMMING SUPPORT	750	750	0	0	-750
7234	INTRAFND: NETWORK SUPPORT	12,913	12,913	12,913	12,913	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>27,142</b>	<b>27,142</b>	<b>25,592</b>	<b>25,592</b>	<b>-1,550</b>
<b>TYPE: E SUBTOTAL</b>		<b>1,036,105</b>	<b>1,036,105</b>	<b>1,297,105</b>	<b>1,297,105</b>	<b>261,000</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>1,036,105</b>	<b>1,036,105</b>	<b>1,297,105</b>	<b>1,297,105</b>	<b>261,000</b>

# HUMAN RESOURCES

## Financial Information by Fund Type

FUND TYPE: 32 INTERNAL SERVICE FUND  
DEPARTMENT: 08 HR - HUMAN RESOURCES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0400	REV: INTEREST	35,000	35,000	35,000	35,000	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	35,000	35,000	35,000	35,000	0
1760	RISK MANAGEMENT PROGRAM SERVICES	32,715,987	32,715,987	33,097,182	33,097,182	381,195
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	32,715,987	32,715,987	33,097,182	33,097,182	381,195
0001	FUND BALANCE	4,339,424	4,339,424	6,611,091	6,611,091	2,271,667
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	4,339,424	4,339,424	6,611,091	6,611,091	2,271,667
<hr/>						
<b>TYPE: R SUBTOTAL</b>		37,090,411	37,090,411	39,743,273	39,743,273	2,652,862
<hr/>						
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	390,051	390,051	376,536	376,536	-13,515
3004	OTHER COMPENSATION	0	0	10,626	10,626	10,626
3020	RETIREMENT EMPLOYER SHARE	72,592	72,592	72,265	72,265	-327
3022	MEDI CARE EMPLOYER SHARE	5,653	5,653	5,411	5,411	-242
3040	HEALTH INSURANCE EMPLOYER SHARE	97,601	97,601	100,292	100,292	2,691
3041	UNEMPLOYMENT INSURANCE EMPLOYER	4,426	4,426	1,435	1,435	-2,991
3042	LONG TERM DISABILITY EMPLOYER	1,402	1,402	1,345	1,345	-57
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	6,428	6,428	6,428	6,428	0
3060	WORKERS' COMPENSATION EMPLOYER	1,107	1,107	1,107	1,107	0
3080	FLEXIBLE BENEFITS	33,000	33,000	33,000	33,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	612,260	612,260	608,445	608,445	-3,815
4041	COUNTY PASS THRU TELEPHONE CHARGES	200	200	200	200	0
4100	INSURANCE: PREMIUM	21,679	21,679	21,679	21,679	0
4101	INSURANCE: ADDITIONAL LIABILITY	1,838,249	1,838,249	2,250,908	2,250,908	412,659
4104	INSURANCE: CY CLAIMS CURRENT YEAR	32,849,848	32,849,848	34,572,801	34,572,801	1,722,953
4140	MAINT: EQUIPMENT	500	500	500	500	0
4220	MEMBERSHIPS	1,485	1,485	1,485	1,485	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	26,000	26,000	31,000	31,000	5,000
4260	OFFICE EXPENSE	3,250	3,250	3,250	3,250	0
4261	POSTAGE	4,200	4,200	4,200	4,200	0
4262	SOFTWARE	1,000	1,000	1,000	1,000	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,500	1,500	1,500	1,500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	102,046	102,046	107,046	107,046	5,000
4304	AGENCY ADMINISTRATION FEE	106,271	106,271	233,440	233,440	127,169
4313	LEGAL SERVICES	92,000	92,000	175,000	175,000	83,000
4315	CONTRACT: LEGAL ATTORNEY	500,000	500,000	600,000	600,000	100,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	5,000	5,000	5,000	5,000	0
4338	THIRD PARTY ADMINISTRATOR: RISK MNGMT	571,908	571,908	571,908	571,908	0
4400	PUBLICATION & LEGAL NOTICES	900	900	900	900	0
4420	RENT & LEASE: EQUIPMENT	4,500	4,500	4,500	4,500	0
4461	EQUIP: MINOR	1,000	1,000	1,000	1,000	0
4462	EQUIP: COMPUTER	2,000	2,000	2,000	2,000	0
4503	STAFF DEVELOPMENT	4,000	4,000	4,000	4,000	0
4507	FIRE & SAFETY SUPPLIES	3,000	3,000	3,000	3,000	0
4529	SOFTWARE LICENSE	900	900	900	900	0
4600	TRANSPORTATION & TRAVEL	750	750	750	750	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	775	775	775	775	0
4605	RENT & LEASE: VEHICLE	500	500	500	500	0
4606	FUEL PURCHASES	350	350	350	350	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	36,143,811	36,143,811	38,599,592	38,599,592	2,455,781

# HUMAN RESOURCES

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 08 HR - HUMAN RESOURCES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
5200	DEPRECIATION	2,402	2,402	2,402	2,402	0
5300	INTERFND: SERVICE BETWEEN FUND TYPES	219,202	219,202	420,097	420,097	200,895
5301	INTERFND: TELEPHONE EQUIPMENT &	3,250	3,250	3,250	3,250	0
5304	INTERFND: MAIL SERVICE	3,298	3,298	3,298	3,298	0
5305	INTERFND: STORES SUPPORT	206	206	206	206	0
5306	INTERFND: CENTRAL DUPLICATING	3,733	3,733	0	0	-3,733
5308	INTERFND: MAINFRAME SUPPORT	8,343	8,343	8,343	8,343	0
5310	INTERFND: COUNTY COUNSEL	65,000	65,000	65,000	65,000	0
5314	INTERFND: PC SUPPORT	500	500	500	500	0
5316	INTERFND: IS PROGRAMMING SUPPORT	14,400	14,400	18,133	18,133	3,733
5320	INTERFND: NETWORK SUPPORT	8,507	8,507	8,507	8,507	0
5321	INTERFND: COLLECTIONS	1,500	1,500	1,500	1,500	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	330,341	330,341	531,236	531,236	200,895
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	4,000	4,000	4,000	4,000	0
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	4,000	4,000	4,000	4,000	0
7250	INTRAFND: NOT GEN FUND / SAME FUND	2,122,643	2,122,643	1,642,068	1,642,068	-480,575
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	2,122,643	2,122,643	1,642,068	1,642,068	-480,575
7380	INTRFND ABATEMENTS: NOT GENERAL FUND	-2,122,644	-2,122,644	-1,642,068	-1,642,068	480,576
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-2,122,644	-2,122,644	-1,642,068	-1,642,068	480,576
<b>TYPE: E SUBTOTAL</b>		37,090,411	37,090,411	39,743,273	39,743,273	2,652,862
<b>FUND TYPE: 32</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 08</b>	<b>SUBTOTAL</b>	1,036,105	1,036,105	1,297,105	1,297,105	261,000



## HUMAN RESOURCES

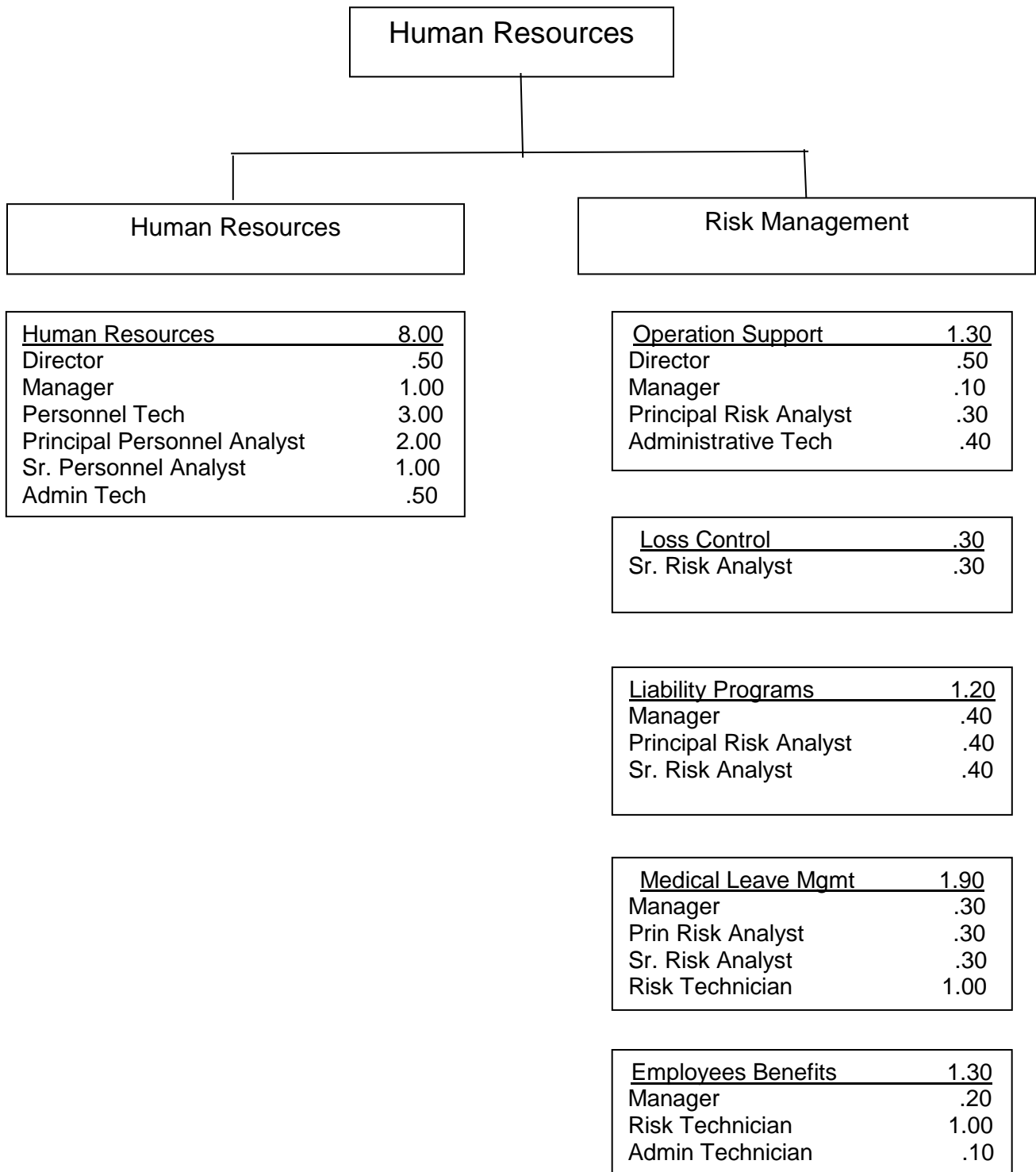
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### Personnel Allocation

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Director of Human Resources	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	-
Personnel Technician	3.00	3.00	3.00	-
Principal Personnel Analyst	2.00	2.00	2.00	-
Principal Risk Management Analyst	1.00	1.00	1.00	-
Risk Management Manager	1.00	1.00	1.00	-
Risk Management Technician	2.00	2.00	2.00	-
Sr. Personnel Analyst	1.00	1.00	1.00	-
Sr. Risk Management Analyst	1.00	1.00	1.00	-
<b>Department Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>-</b>

# HUMAN RESOURCES

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## HUMAN RESOURCES

### Human Resources Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Charges for Service	-	-	-	60	60
Misc.	-	-	-	(598)	174
<b>Total Revenue</b>	-	-	-	<b>(538)</b>	<b>234</b>
Salaries	Division	<b>Division</b>	<b>Division</b>	630,119	538,461
Benefits	of	<b>of</b>	<b>of</b>	290,443	240,183
Services & Supplies	CAO	<b>CAO</b>	<b>CAO</b>	120,133	91,602
Other Charges	-	-	-	230	-
Intrafund Transfers	-	-	-	30,401	29,470
<b>Total Appropriations</b>	-	-	-	<b>1,071,326</b>	<b>899,716</b>
<b>NCC</b>	-	-	-	<b>1,071,864</b>	<b>899,482</b>
<b>FTE's</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>11</b>

## HUMAN RESOURCES

### Human Resources Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Charges for Service	83	421	77	-	-
Misc.	-	-	-	-	-
<b>Total Revenue</b>	<b>83</b>	<b>421</b>	<b>77</b>	<b>-</b>	<b>-</b>
Salaries	399,412	398,381	360,649	556,701	593,781
Benefits	172,032	164,451	151,520	267,178	273,922
Services & Supplies	71,711	76,201	121,481	185,084	403,810
Other Charges	-	-	-	-	-
Intrafund Transfers	29,217	30,563	27,370	27,142	25,592
<b>Total Appropriations</b>	<b>672,372</b>	<b>669,596</b>	<b>661,020</b>	<b>1,036,105</b>	<b>1,297,105</b>
<b>NCC</b>	<b>672,289</b>	<b>669,175</b>	<b>660,943</b>	<b>1,036,105</b>	<b>1,297,105</b>
<b>FTE's</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>8</b>

7 Year Variance		
	\$ Change	% Change
Charges for Service	(60)	-100%
Misc.	598	-100%
<b>Total Revenue</b>	<b>538</b>	<b>-100%</b>
Salaries	(36,338)	-6%
Benefits	(16,521)	-6%
Services & Supplies	283,677	236%
Other Charges	(230)	-100%
Intrafund Transfers	(4,809)	-16%
<b>Total Appropriations</b>	<b>1,297,105</b>	<b>121%</b>
<b>NCC</b>	<b>225,241</b>	<b>21%</b>
<b>FTE's</b>	<b>(4)</b>	<b>-33%</b>

#### Notes

## HUMAN RESOURCES

### Risk Management Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Use of Money	365,088	1,055,925	1,697,876	1,409,111	630,855
Charges for Service	29,010,249	29,154,624	30,115,260	32,076,357	34,037,830
Misc.	720,679	716,012	630,498	881,039	566,011
Other Financing Sources	842,631	1,060,768	-	-	-
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>30,938,647</b>	<b>31,987,329</b>	<b>32,443,634</b>	<b>34,366,507</b>	<b>35,234,696</b>
Salaries	423,296	430,988	454,957	497,863	407,773
Benefits	181,905	206,114	238,467	202,273	210,131
Services & Supplies	22,675,949	24,339,049	26,150,721	28,158,739	30,073,372
Other Charges	244,870	323,468	124,115	274,174	274,157
Fixed Assets	3,122	-	-	-	-
Operating Transfers	841,744	1,060,768	-	-	-
Intrafund Transfers	248	1,473	-	-	-
<b>Total Appropriations</b>	<b>24,371,134</b>	<b>26,361,860</b>	<b>26,968,260</b>	<b>29,133,049</b>	<b>30,965,433</b>
<b>Change in Fund Balance</b>	<b>6,567,513</b>	<b>5,625,469</b>	<b>5,475,374</b>	<b>5,233,458</b>	<b>4,269,263</b>
<b>FTE's</b>	<b>7</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Fund Balance</b>	<b>25,413,526</b>	<b>30,991,274</b>	<b>36,507,863</b>	<b>41,830,473</b>	<b>47,147,570</b>

## HUMAN RESOURCES

### Risk Management Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Use of Money	131,800	121,942	108,017	35,000	35,000
Charges for Service	32,255,680	32,461,167	31,897,743	32,715,987	33,097,182
Misc.	1,200,622	928,579	115,137	-	-
Other Financing Sources	-	-	-	-	-
Use of Fund Balance	-	-	-	4,339,424	6,611,091
<b>Total Revenue</b>	<b>33,588,102</b>	<b>33,511,688</b>	<b>32,120,897</b>	<b>37,090,411</b>	<b>39,743,273</b>
Salaries	386,287	455,764	308,154	390,051	387,162
Benefits	170,978	166,536	176,202	222,209	221,283
Services & Supplies	32,617,442	33,896,270	33,908,668	36,143,811	38,599,592
Other Charges	219,844	546,993	319,395	330,341	531,236
Fixed Assets	-	-	-	4,000	4,000
Operating Transfers	-	-	-	-	-
Intrafund Transfers	-	-	-	(1)	-
<b>Total Appropriations</b>	<b>33,394,551</b>	<b>35,065,563</b>	<b>34,712,419</b>	<b>37,090,411</b>	<b>39,743,273</b>
<b>Change in Fund Balance</b>	<b>193,551</b>	<b>(1,553,875)</b>	<b>(2,591,522)</b>	<b>-</b>	<b>-</b>
<b>FTE's</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Fund Balance</b>	<b>46,795,625</b>	<b>45,241,750</b>	<b>42,650,228</b>	<b>38,310,804</b>	<b>31,699,713</b>

10 Year Variance		
	\$ Change	% Change
Use of Money	(330,088)	-90%
Charges for Service	4,086,933	14%
Misc.	(720,679)	-100%
Other Financing Sources	(842,631)	-100%
Use of Fund Balance	6,611,091	N/A
<b>Total Revenue</b>	<b>8,804,626</b>	<b>28%</b>
Salaries	(36,134)	-9%
Benefits	39,378	22%
Services & Supplies	15,923,643	70%
Other Charges	286,366	117%
Fixed Assets	(3,122)	-100%
Operating Transfers	(841,744)	-100%
Intrafund Transfers	3,752	1513%
<b>Total Appropriations</b>	<b>15,372,139</b>	<b>63%</b>
<b>FTE's</b>	<b>(1)</b>	<b>-14%</b>

#### Notes

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## INFORMATION TECHNOLOGIES

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### Mission

The Mission of the Information Technologies Department is to deliver creative, cost effective solutions and services in support of the current and future technological needs of the County of El Dorado.

### Program Summaries

**Administration:**

**Positions: 4.00 FTE**

**Extra Help: \$ 0**

**Overtime: \$ 0**

**Total Appropriations: \$ 691,878**

**Total Revenues: \$ -0-**

**Net County Cost: \$ 691,878**

Administration: Provides overall direction and support for all divisions and groups within I.T., including: financial planning, administrative support, policy development, asset management and implementation and administration of County Technology solutions. This area also performs technology research. I.T. provides contract administration for the cable TV franchises approved by the Board of Supervisors and the revenue is included in Department 15.

Technology Research: Provides research and analysis to I.T. and individual County departments regarding hardware, software and various technologies available to the County for current and future implementation. This function also reviews all technology purchased throughout the County for compliance with established County standards and to ensure procurements are optimized for cost. Reviews effective date and terms and conditions of software and hardware maintenance contracts to ensure compliance with contract administration and completes appropriate procurements practices in a timely manner to ensure coverage.

**Application & Web Support/Consulting Services:**

**Positions: 10.00 FTE**

**Extra Help: \$ 0**

**Overtime: \$5,000**

**Total Appropriations: \$1,352,846**

**Total Revenues: \$ 132,000**

**Net County Cost: \$1,220,846**

Application Support/Consulting Services: Provides for complete life cycle application development, support and maintenance, and database design on multi-tiered platforms. This function also provides business processing analysis and project management services, and County-wide training for Google Apps (G-mail, Calendar, Documents), Adobe and Microsoft applications. This section will play a significant role in the future implementation of updated Countywide systems which will include Financial, Payroll, and Human Resources Management.

Web Services: Provides support for the design and maintenance of the County-wide Web presence as well as support for most departmental Web sites. This area is responsible for presenting a cohesive, easy to use Web portal to all County services and information. Standards are maintained that allow easy navigation and content management of pertinent and reliable information for all users and County constituents.

**Revenue Source:** Charges to County Departments and outside Agencies for services. A portion of Application Programming staff time is spent on Mainframe support. This time is recovered through the Mainframe Support cost applied charges allocated countywide, and is



## INFORMATION TECHNOLOGIES

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captured in the Operations budget. In addition to Mainframe programming the Application Programming staff performs work that is billable to individual departments. About 40% of the Application Programming staff time is considered infrastructure or otherwise non-billable, enterprise systems, such as Internet and Intranet services and infrastructure, training, and programming services utilized by multiple departments.

<b><u>Operations/Technical Services/Records Management:</u></b>	<b>Total Appropriations: \$ 101,552</b>
<b>Positions: 7.00 FTE</b>	<b>Total Revenues: \$ 361,740</b>
<b>Extra Help: \$0</b>	<b>Net County Cost: (\$260,188)</b>
<b>Overtime: \$3,000</b>	

Computer Operations: Two shifts of computer operators provide controlled access to the County data center and manage mainframe based applications according to established schedules, in a centralized data center that is linked to all areas of County government.

Technical Services: Provides installation, customization, maintenance and support of hardware and software for the Enterprise Server and its sub systems. Provides installation, customization, maintenance and database administration support for County users of DB2 and M204 which support system including the Integrated Property System.

Records Management: Maintains all paper records storage based on approved records retention schedules.

**Revenue Source:** Ongoing support provided to County Departments and Outside Agencies and fixed charge Cost Applied rates. Note: Mainframe Support cost applied charges to departments recover costs for the Operations and Technical Services units as well as programming time provided by the Applications Programming unit. All revenue and offset for Mainframe support is captured in the Operations Unit (102210). Revenue in the Operations/Technical Services function also includes that of the Document Center for print services.

<b><u>Network/Server Support:</u></b>	<b>Total Appropriations: \$ 988,991</b>
<b>Positions: 7.00 FTE</b>	<b>Total Revenues: \$ 527,100</b>
<b>Extra Help: \$0</b>	<b>Net County Cost: \$461,891</b>
<b>Overtime: \$1,000</b>	

Server Administration: Provides technical support for servers throughout the County, including: server security, hardware and software specifications and configurations, installation and customization, trouble-shooting and maintenance, and coordination with vendors for problem resolution.

Network Administration: Provides technical support for the County's data network, including: network security, support for wide-area network (WAN) and local area networks (LAN's), planning and installation of networks, troubleshooting and maintenance of network hardware and software, and coordination with vendors for problem resolution. Manages wireless access points around the County. Works with the telecommunications staff on Voice over IP (VoIP) implementation. Works with Facilities on IT related wiring contracts throughout the County. Greater emphasis will be needed as the County moves towards newer technology which will require significantly higher use of network services and support.

## INFORMATION TECHNOLOGIES

**Revenue Source:** Charges to County Departments and outside agencies for support and fixed charge Cost Applied rates.

**Desktop and Office Systems Support:**

**Positions:** 8.00 FTE

**Extra Help:** \$ 0

**Overtime:** \$2,000

**Total Appropriations:** \$ 658,519

**Total Revenues:** \$ 380,471

**Net County Cost:** \$ 278,048

Desktop/PC Support: Provides hardware and software support for 1,700 +/- County PC's including installation, maintenance, upgrades, trouble shooting of problems, problem tracking and reporting. The HELP DESK provides first and second level telephone support for PC, server, and enterprise server reported problems.

**Revenue Source:** Charges to County Departments and outside Agencies for support.

**Communications:**

**Positions:** 2.00 FTE

**Extra Help:** \$ 0

**Overtime:** \$3,000

**Total Appropriations:** \$ 619,875

**Total Revenues:** \$ 326,000

**Net County Cost:** \$293,875

Telecommunications (Voice Communications): Provides installation and support for an in-house PBX voice switching network, including support for over 2,000 telephones in over 35 locations throughout the County. The unit provides Voicemail services to all County employees who need it. They are also responsible for all phone and data wiring in County facilities and provide coordination with vendors who provide local and long distance services.

**Revenue Source:** Charges to County Departments and outside Agencies for support.

### Financial Charts

#### Source of Funds

Charges for Service (\$1,727,311): Primarily comprised of network support (\$522,100), mainframe support (\$359,740), telephone equipment & support (\$250,000) programming support (\$130,000), and other charges for services (\$85,000).

Net County Cost (\$2,686,350): The Department is primarily

funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



## INFORMATION TECHNOLOGIES

### Use of Funds

Salaries & Benefits (\$4,358,493): Primarily comprised of salaries (\$2,969,704), retirement (\$583,840), health insurance (\$609,218), and overtime (\$14,000).

Services & Supplies (\$2,800,391): Primarily comprised of telephone company vendor payments (\$590,000), computer maintenance (\$858,250), equipment maintenance (\$260,200), telephone & radio maintenance (\$135,000), equipment lease (\$11,200), professional & specialized services (\$109,000), telephone & radio equipment (\$130,000), computer equipment (\$50,000), software (\$49,000), and software license (\$387,820).



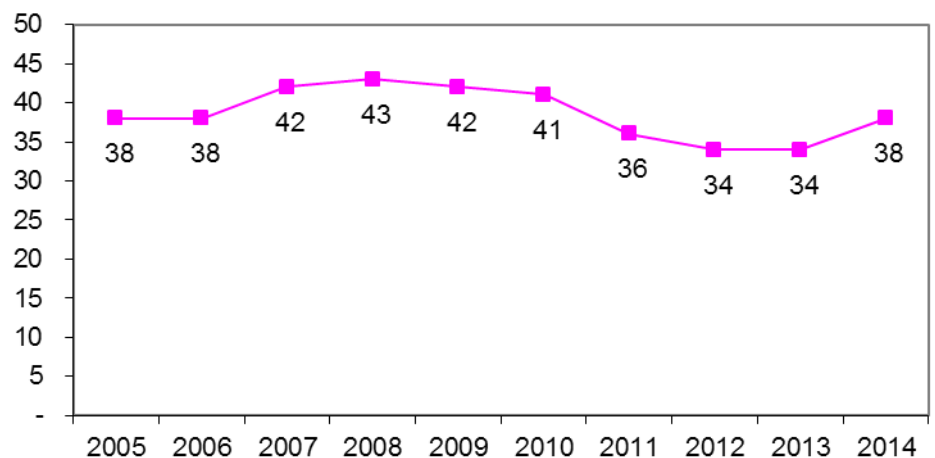
Fixed Assets (\$352,900): Comprised of computer equipment.

Intra-fund Transfers (\$149,929): Includes charges from other departments for services such as telephone equipment & support (\$142,960), stores/mail support (\$4,119) and building maintenance (\$1,850).

Intra-fund Abatement: (-\$3,248,052): Includes charges to other departments mainframe (-\$1,420,552), network support (-\$1,000,000), telephone equipment & support (-\$675,000), programming support (-\$60,000), and pc support (-\$80,000).

### Staffing Trend

In FY 2008-09, IT took over the Print Shop from General Services resulting in the addition of 3.0 FTE. In FY 2013-14 IT took over all support of the Community Development Agency resulting in the addition of 4.0 FTE's. All positions in the Information Technology department are located in Placerville.



## INFORMATION TECHNOLOGIES

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### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$283,700 or 8% in revenues and an increase of \$362,288 or 8.7% in appropriations when compared to the FY 2012-13 approved budget. Overall, Net County Cost is increasing by \$78,588 or 9%. The increase in Net County Cost is offset with a corresponding increase in revenue in Department 15. In the past, a portion of the Cable Franchise Fees were transferred into Information Technologies. The Chief Administrative Office is recommending that this practice stop and that all Cable Franchise Fee revenue remains in Department 15. This change results in no change to overall County costs and creates an efficiency in one less accounting transaction moving funds from one department to another.

Sources of revenue in Information Technologies are found in two different areas within the budget. Revenue for this department is a combination of Charges for Services (Class 13) and Intrafund Abatements (Class 73 shown in the appropriations section). Revenue in the Charges for Services reflects an overall increase of \$283,700 due to the transfer of four employees from the Community Development Agency being transferred to IT to provide centralized IT support rather than decentralized. This revenue will be offset with staffing costs. A reduction of \$76,500 in Charges for Services reflects the transfer of Franchise Fee revenue from the IT budget to Department 15.

In the Intrafund Abatements area, revenue is projected to be approximately \$43,543 lower than FY 2012-13. This is primarily in the areas of programming and print shop which was closed during FY 2012-13. Cost applied methodology for IT is currently under review. Any changes in these areas will be adjusted in the addenda prior to approval of the adopted budget.

Salaries and benefits for the Information Technologies Department include an organizational staffing change which will move four (4.0) FTE from the Community Development Agency (CDA) to Information Technologies. This change will allow IT to provide service to the CDA from a centralized support model. Changes included in the budget are:

- Add 2.0 FTE Sr. Information Technology Department Coordinator – One of these positions is moving from the Transportation Division. The other position is moving from the Building Division.
- Add 1.0 FTE Information Technology Department Coordinator – This position is moving from the Transportation Division.
- Add 1.0 FTE Information Technology Department Specialist – This position is moving from the Environmental Management Division.

In March 2013, the Board of Supervisors approved a contract with Tyler Technologies for the implementation of an Enterprise Resource Planning (ERP) system. This Countywide project will be a turning point for the County from a technology perspective as well as redefining the way the County manages internal business processes. The Assistant Director of Information Technologies has been assigned to be the Project Manager for the County. Over the past two years the IT Department has been preparing for this change. In the area of staffing the Department continues to look for ways to meet current operational needs for old mainframe based systems, while at the same time, trying to adjust for various skill sets that will be required to meet new technology needs.

## INFORMATION TECHNOLOGIES

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Services and supplies are increasing overall by \$126,930. The budget includes funding to replace some end of life parts in the Network area and also in the Server area. There is also funding in the budget to support continued implementation of Voice over IP (VoIP) and continued implementation of a voicemail replacement system.

Fixed assets have been budgeted at \$352,900 which includes funding to continue to improve network infrastructure needed to support modern technology. Funding has also been included to purchase an appliance to support better, faster and more reliable data back-up. The current volume of data being backed up has grown to the point where it takes the better part of a week to accomplish full and incremental back-ups. The appliance will also help resolve data de-duplication issues which have become difficult to manage. In addition, there is also a variety of network and server fixed assets that are needed to replace end of life equipment and to improve network management efficiency.

The budget does not include any funding for PC refresh. If funding becomes available Information Technologies recommends the Board approve \$100,000 for PC refresh computers. This will allow the County to replace approximately 100 end of life or under performing machines. It will also assist in bringing the County current with newer technology, specifically Windows 2007, Windows 8 and Office 2010 products. As the County moves forward with newer applications and software, the older machines do not have the ability to run the newer developed software.

# INFORMATION TECHNOLOGIES

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 10 IT - INFORMATION TECHNOLOGIES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0252	FRANCHISE: CABLE	76,500	76,500	0	0	-76,500
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	76,500	76,500	0	0	-76,500
1740	CHARGES FOR SERVICES	87,090	105,271	85,000	85,000	-20,271
1800	INTERFND REV: SERVICE BETWEEN FUND	3,500	0	0	0	0
1801	INTERFND REV: TELEPHONE EQUIP &	250,000	250,000	250,000	250,000	0
1806	INTERFND REV: CENTRAL DUPLICATING	0	35,000	0	0	-35,000
1808	INTERFND REV: MAINFRAME SUPPORT	359,740	359,740	359,740	359,740	0
1814	INTERFND REV: PC SUPPORT	25,000	25,000	380,471	380,471	355,471
1816	INTERFND REV: IS PROGRAMMING SUPPORT	70,000	70,000	130,000	130,000	60,000
1820	INTERFND REV: NETWORK SUPPORT	522,100	522,100	522,100	522,100	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	1,317,430	1,367,111	1,727,311	1,727,311	360,200
<hr/>						
<b>TYPE: R SUBTOTAL</b>		1,393,930	1,443,611	1,727,311	1,727,311	283,700

# INFORMATION TECHNOLOGIES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	2,610,064	2,785,064	2,969,704	2,969,704	184,640
3002	OVERTIME	10,000	10,000	14,000	14,000	4,000
3003	STANDBY PAY	21,400	21,400	22,000	22,000	600
3004	OTHER COMPENSATION	95,400	95,400	35,900	35,900	-59,500
3020	RETIREMENT EMPLOYER SHARE	492,244	492,244	583,840	583,840	91,596
3022	MEDI CARE EMPLOYER SHARE	37,049	37,049	41,820	41,820	4,771
3040	HEALTH INSURANCE EMPLOYER SHARE	491,872	491,872	609,218	609,218	117,346
3041	UNEMPLOYMENT INSURANCE EMPLOYER	27,572	27,572	5,460	5,460	-22,112
3042	LONG TERM DISABILITY EMPLOYER	9,523	9,523	10,687	10,687	1,164
3043	DEFERRED COMPENSATION EMPLOYER	9,640	9,640	4,003	4,003	-5,637
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	33,065	33,065	33,065	33,065	0
3060	WORKERS' COMPENSATION EMPLOYER	4,796	4,796	4,796	4,796	0
3080	FLEXIBLE BENEFITS	27,000	27,000	24,000	24,000	-3,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	3,869,625	4,044,625	4,358,493	4,358,493	313,868
4020	CLOTHING & PERSONAL SUPPLIES	150	300	0	0	-300
4040	TELEPHONE COMPANY VENDOR PAYMENTS	637,500	637,500	590,000	590,000	-47,500
4041	COUNTY PASS THRU TELEPHONE CHARGES	-64,385	-64,370	-65,000	-65,000	-630
4086	JANITORIAL / CUSTODIAL SERVICES	4,833	4,833	5,000	5,000	167
4100	INSURANCE: PREMIUM	15,706	15,706	15,706	15,706	0
4140	MAINT: EQUIPMENT	196,165	203,765	260,200	260,200	56,435
4142	MAINT: TELEPHONE / RADIO	135,000	135,000	135,000	135,000	0
4144	MAINT: COMPUTER	633,573	634,773	858,250	858,250	223,477
4220	MEMBERSHIPS	310	310	340	340	30
4260	OFFICE EXPENSE	13,000	13,000	13,000	13,000	0
4261	POSTAGE	150	150	1,075	1,075	925
4262	SOFTWARE	256,000	256,000	49,000	49,000	-207,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	0	0	2,000	2,000	2,000
4264	BOOKS / MANUALS	375	375	500	500	125
4300	PROFESSIONAL & SPECIALIZED SERVICES	73,200	73,200	109,000	109,000	35,800
4302	CONSTRUCT & ENGINEER CONTRACTS	15,000	15,000	15,000	15,000	0
4308	EXTERNAL DATA PROCESSING SERVICES	90,600	90,600	119,500	119,500	28,900
4400	PUBLICATION & LEGAL NOTICES	250	250	0	0	-250
4420	RENT & LEASE: EQUIPMENT	16,200	86,200	11,200	11,200	-75,000
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	1,680	1,680	0	0	-1,680
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,600	1,600	1,500	1,500	-100
4461	EQUIP: MINOR	2,000	2,000	1,500	1,500	-500
4462	EQUIP: COMPUTER	73,500	70,000	50,000	50,000	-20,000
4463	EQUIP: TELEPHONE & RADIO	63,000	63,000	130,000	130,000	67,000
4502	EDUCATIONAL MATERIALS	4,000	4,000	26,000	26,000	22,000
4503	STAFF DEVELOPMENT	60,000	60,000	60,000	60,000	0
4512	INVENTORY: PRINT SHOP GENERAL SVCS	100	20,000	0	0	-20,000
4529	SOFTWARE LICENSE	325,200	325,200	387,820	387,820	62,620
4600	TRANSPORTATION & TRAVEL	5,000	5,000	5,000	5,000	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,800	1,800	2,000	2,000	200
4605	RENT & LEASE: VEHICLE	6,289	6,289	6,500	6,500	211
4606	FUEL PURCHASES	5,300	5,300	5,300	5,300	0
4608	HOTEL ACCOMMODATIONS	5,000	5,000	5,000	5,000	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	2,578,096	2,673,461	2,800,391	2,800,391	126,930

# INFORMATION TECHNOLOGIES

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 10 IT - INFORMATION TECHNOLOGIES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
5240	CONTRIB: NON-CNTY GOVERNMENTAL	94,553	94,553	0	0	-94,553
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	94,553	94,553	0	0	-94,553
6040	FIXED ASSET: EQUIPMENT	326,000	326,000	347,500	347,500	21,500
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	54,600	54,600	5,400	5,400	-49,200
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	380,600	380,600	352,900	352,900	-27,700
7200	INTRAFUND TRANSFERS: ONLY GENERAL	0	0	1,000	1,000	1,000
7220	INTRAFND: TELEPHONE EQUIPMENT &	142,960	143,760	142,960	142,960	-800
7223	INTRAFND: MAIL SERVICE	2,086	2,086	2,086	2,086	0
7224	INTRAFND: STORES SUPPORT	2,033	2,033	2,033	2,033	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	1,850	1,850	1,850	1,850	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	148,929	149,729	149,929	149,929	200
7350	INTRFND ABATEMENTS: GF ONLY	-12,500	-12,500	-12,500	-12,500	0
7354	INTRFND ABATEMENTS: TELEPHONE EQUIP &	-675,000	-675,000	-675,000	-675,000	0
7359	INTRFND ABATEMENTS: CENTRAL	-2,000	-30,000	0	0	30,000
7361	INTRFND ABATEMENTS: MAINFRAME	-1,420,552	-1,420,552	-1,420,552	-1,420,552	0
7363	INTRFND ABATEMENTS: PC SUPPORT	-60,000	-60,000	-80,000	-80,000	-20,000
7365	INTRFND ABATEMENTS: IS PROGRAMMING	-30,000	-80,000	-60,000	-60,000	20,000
7368	INTRFND ABATEMENTS: IS NETWORK	-1,013,543	-1,013,543	-1,000,000	-1,000,000	13,543
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-3,213,595	-3,291,595	-3,248,052	-3,248,052	43,543
<b>TYPE: E SUBTOTAL</b>		3,858,208	4,051,373	4,413,661	4,413,661	362,288
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	2,464,278	2,607,762	2,686,350	2,686,350	78,588
<b>DEPARTMENT: 10</b>	<b>SUBTOTAL</b>	2,464,278	2,607,762	2,686,350	2,686,350	78,588

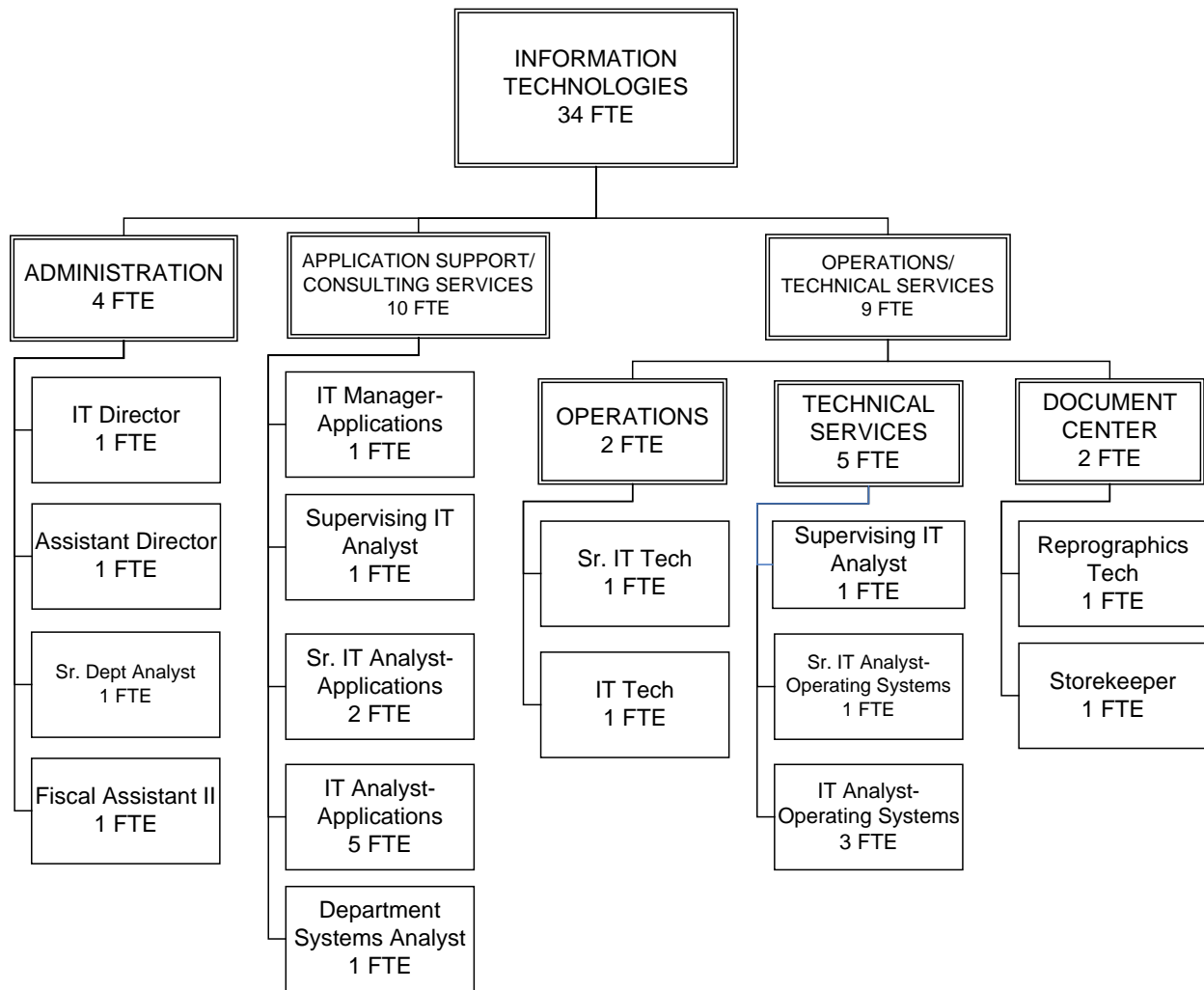


## INFORMATION TECHNOLOGIES

### Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Director of Information Technology	1.00	1.00	1.00	0.00
Assistant Director of Information Technology	1.00	1.00	1.00	0.00
Department Systems Analyst	2.00	2.00	2.00	0.00
IT Analyst Tr/I/II - App/Web Dev/Supt	4.00	4.00	4.00	0.00
IT Analyst Tr/I/II - Networking	1.00	1.00	1.00	0.00
IT Analyst Tr/I/II - Office Systems	2.00	2.00	2.00	0.00
IT Analyst Tr/I/II - Operating Systems	2.00	2.00	2.00	0.00
IT Analyst Tr/I/II - Server Admin	3.00	3.00	3.00	0.00
IT Analyst Tr/I/II - Telecomm	1.00	1.00	1.00	0.00
Information Technology Technician Trainee/I/II/Sr.	2.00	2.00	2.00	0.00
IT Department Coordinator	0.00	1.00	1.00	1.00
IT Department Specialist	0.00	1.00	1.00	1.00
Sr IT Analyst - App/Web Dev/Supt	2.00	2.00	2.00	0.00
Sr IT Analyst - Office Systems	1.00	1.00	1.00	0.00
Sr IT Analyst - Operating Systems	1.00	1.00	1.00	0.00
Sr. IT Analyst - Network	1.00	1.00	1.00	0.00
Sr IT Analyst - Server Admin	1.00	1.00	1.00	0.00
Sr. Department System Analyst	1.00	1.00	1.00	0.00
Sr. IT Department Coordinator	0.00	2.00	2.00	2.00
Sr. Office Assistant	1.00	1.00	1.00	0.00
Storekeeper II	1.00	1.00	1.00	0.00
System Support Specialist I/II	1.00	1.00	1.00	0.00
Supervising Information Technology Analyst I/II	4.00	4.00	4.00	0.00
Telecommunications Technician I/II	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>34.00</b>	<b>38.00</b>	<b>38.00</b>	<b>4.00</b>

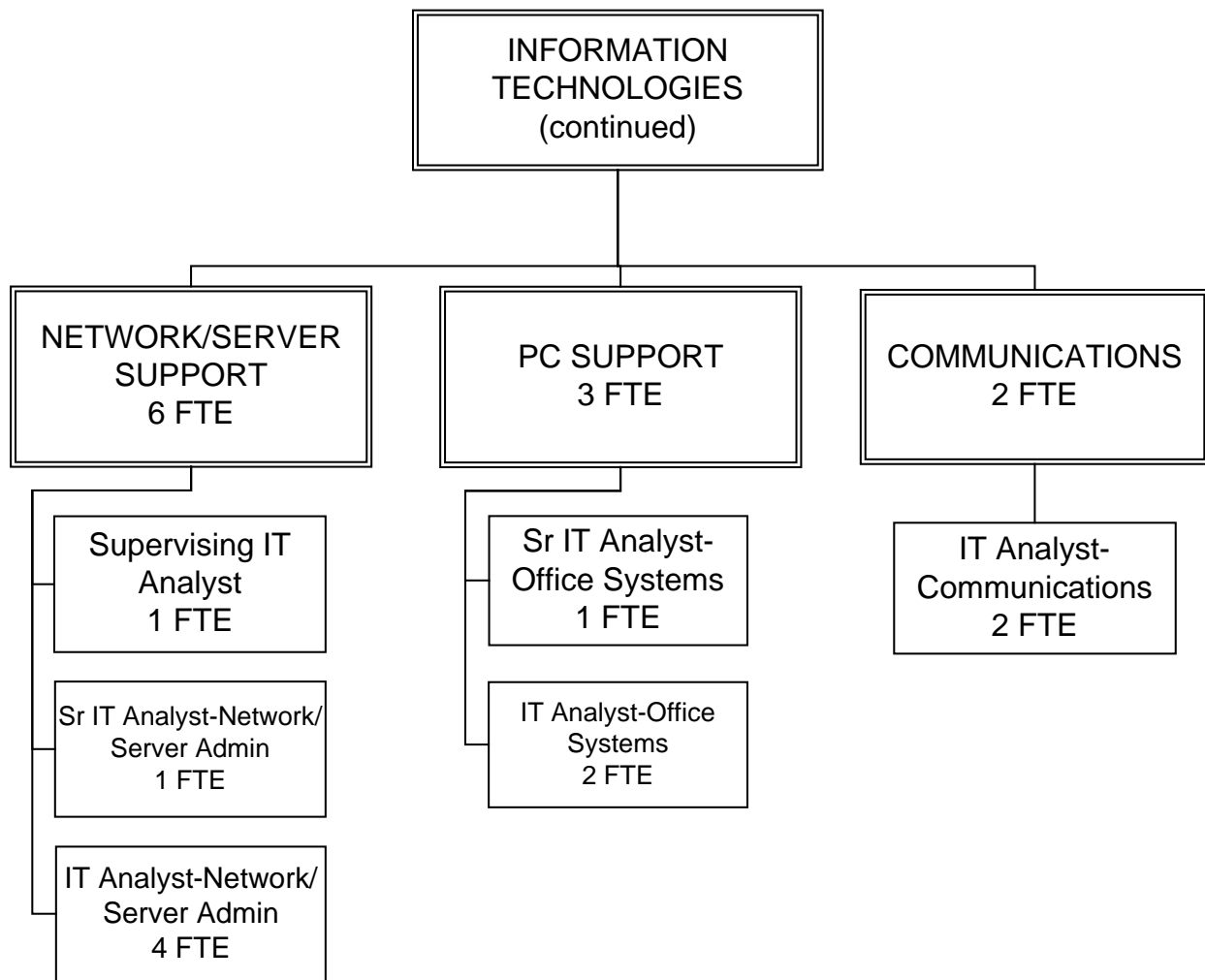
## INFORMATION TECHNOLOGIES



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## INFORMATION TECHNOLOGIES

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## INFORMATION TECHNOLOGIES

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Cable Franchise Fees	-	-	-	55,000	75,000
Charges for Service	-	-	-	1,583,430	1,749,521
Misc.	-	-	-	94,296	783
<b>Total Revenue</b>	-	-	-	<b>1,732,726</b>	<b>1,825,304</b>
Salaries	<i>Division</i>	<i>Division</i>	<i>Division</i>	3,296,810	3,410,525
Benefits	<i>of</i>	<i>of</i>	<i>of</i>	1,275,261	1,332,352
Services & Supplies	<i>CAO</i>	<i>CAO</i>	<i>CAO</i>	2,875,564	2,585,382
Other Charges			-	-	100
Fixed Assets		-	-	225,806	327,671
Intrafund Transfers		-	-	(4,042,299)	(4,145,380)
<b>Total Appropriations</b>	-	-	-	<b>3,631,142</b>	<b>3,510,650</b>
<b>NCC</b>	-	-	-	<b>1,898,416</b>	<b>1,685,346</b>
<b>FTE's</b>	<b>38</b>	<b>38</b>	<b>42</b>	<b>43</b>	<b>42</b>

## INFORMATION TECHNOLOGIES

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Cable Franchise Fees	75,000	76,500	76,500	76,500	-
Charges for Service	1,620,745	1,575,148	1,261,687	1,317,430	1,727,311
Misc.	8,735	762	4,152	-	-
<b>Total Revenue</b>	<b>1,704,480</b>	<b>1,652,410</b>	<b>1,342,339</b>	<b>1,393,930</b>	<b>1,727,311</b>
Salaries	3,173,714	2,991,269	2,685,922	2,736,864	3,041,604
Benefits	1,194,832	1,185,999	1,058,653	1,132,761	1,316,889
Services & Supplies	2,459,222	2,078,049	2,302,218	2,578,096	2,800,391
Other Charges	-	-	-	94,553	-
Fixed Assets	150,362	8,011	289,120	380,600	352,900
Intrafund Transfers	(3,855,254)	(3,521,506)	(3,218,115)	(3,064,666)	(3,098,123)
<b>Total Appropriations</b>	<b>3,122,876</b>	<b>2,741,822</b>	<b>3,117,798</b>	<b>3,858,208</b>	<b>4,413,661</b>
<b>NCC</b>	<b>1,418,396</b>	<b>1,089,412</b>	<b>1,775,459</b>	<b>2,464,278</b>	<b>2,686,350</b>
<b>FTE's</b>	<b>41</b>	<b>36</b>	<b>34</b>	<b>34</b>	<b>38</b>

7 Year Variance		
	\$ Change	% Change
Cable Franchise Fees	(55,000)	-100%
Charges for Service	143,881	9%
Misc.	(94,296)	-100%
<b>Total Revenue</b>	<b>(5,415)</b>	<b>0%</b>
Salaries	(255,206)	-8%
Benefits	41,628	3%
Services & Supplies	(75,173)	-3%
Other Charges	-	N/A
Fixed Assets	127,094	56%
Intrafund Transfers	944,176	-23%
<b>Total Appropriations</b>	<b>782,519</b>	<b>22%</b>
<b>NCC</b>	<b>787,934</b>	<b>42%</b>
<b>FTE's</b>	<b>(5)</b>	<b>-12%</b>

#### Notes

Print Shop was added in FY 2008-09  
(3 FTE's)

FY 13-14 four (4) FTE's added to  
centralize IT function of Community  
Development Agency

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## **ECONOMIC DEVELOPMENT/PARKS AND TRAILS**

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### **Mission**

The Economic Development budget (formerly identified in the Recommended Budget as "County Promotions") provides funding for economic development for direct County economic development activities and through Promotions grants to outside agencies.

The Promotions grant funding supports four key principles:

- Sustainable marketing of the County's business and tourism amenities;
- Promotion of the County's culture and environment through the arts and film;
- Community-based partnerships that will leverage County revenues, thereby enhancing greater program outcomes; and
- Strategic vision for long-term promotional programming.

The Parks and Trails program provides support for our County parks, the Rubicon Trail and River Management. The program supports the County's vision of safe, healthy and vibrant communities while wisely managing our natural resources and preserving our local heritage.

### **Program Summaries**

#### **Economic Development**

**Positions: 2.0 FTE**

**Extra Help: \$ 7,000**

**Total Appropriations: \$614,557**

**Total Net County Cost: \$614,557**

This program is responsible for stimulating business growth and economic expansion in El Dorado County. This includes retention of businesses that already exist in the County or may be interested in expansion and attraction of new businesses. Activities include developing and implementing technical assistance to enhance local employment and coordinating programs and services with County departments and community organizations to provide resource information regarding business management, marketing, accounting, cash flow management and customer service. The office also staffs the Community and Economic Development Advisory Committee.

#### **Promotions**

**Positions: 0.0 FTE**

**Total Appropriations: \$767,000**

**Net County Cost: \$767,000**

The Promotions program currently consists of contracts with organizations to provide promotional services that fulfill the mission as outlined above that were awarded as a result of a prior year Request for Proposal (RFP) process. Pursuant to direction from the Board of Supervisors on March 25, 2013, the budget for this program includes an increase of 15% for the following current program and project contracts:

American River Music Festival	\$ 42,795
El Dorado Arts Council	\$ 136,315
El Dorado Visitor's Authority	\$ 227,835
El Dorado Hills Chamber of Commerce	\$ 126,679



## **ECONOMIC DEVELOPMENT / PARKS AND TRAILS**

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El Dorado Lake Tahoe Film & Media Office	\$ 138,871
Lake Tahoe South Shore Chamber of Commerce	\$ 83,935

Additionally, \$10,000 has been included for the annual Wagon Train event.

**Special Projects**  
**Positions: 0.0 FTE**

**Total Appropriations: \$240,000**  
**Net County Cost: \$240,000**

The budget for this program includes FY 2012-13 carry over funding for the following special projects approved by the Board of Supervisors on March 25, 2013:

Grant Development Program	\$ 100,000
Community Development Micro Grant Program	\$ 40,000
Web Portal Development	\$ 100,000

**River Management**  
**Positions: 1.00 FTE**  
**Extra Help: \$29,000**

**Total Appropriations: \$155,090**  
**Total Revenues: \$155,090**  
**Net County Cost: \$0**

The River Management program is responsible for implementation of the El Dorado County River Management Plan (RMP) adopted in 2001. This program was transferred from General Services to Environmental Management in March, 2009. The program regulates commercial and non-commercial whitewater recreation activities on the 20.7-mile segment of the South Fork of the American River between the Chili Bar Dam near State Highway 193, and Salmon Falls Road at the upper extent of Folsom Reservoir. This program administers the established operational rules for commercial and non-commercial/private boaters navigating the river along with health and safety objectives identified in the RMP and other County Ordinances. The revenue generated in this program is from river use permits. The revenue is ongoing for this division.

**Extra Help Justification**  
**River Instructor (2 Seasonal Positions)**

The extra help River Instructors administer the river program as described in the River Management Plan. Their role in the program is to educate the public on relevant laws, provide first aid and river rescue as needed, monitor the river usage, audit the outfitter permit requirements, and review river use permits. These extra help employees work the program during the busy river use months, which is typically from mid-April to mid-September. These positions are funded from revenue generated by river use permits.

**Park Operations**  
**Positions: 2.0 FTE**  
**Extra Help: \$32,000**

**Total Appropriations: \$339,442**  
**Total Revenues: \$65,000**  
**Net County Cost: \$274,442**

The Park Operations division oversees the operations of the established parks in the County. These parks include Henningsen Lotus Park, Pioneer Park and Bradford Park. Operational components related to the parks include park staffing, event scheduling, and ensuring proper usage of the parks. Revenue generated in this program is from park usage fees and facility

## ECONOMIC DEVELOPMENT / PARKS AND TRAILS

rental fees. Revenue is ongoing for this division, however does not cover the cost of the program resulting in the net county cost.

### Extra Help Justification

#### Park Assistants (2 Seasonal Positions)

The extra help Park Operations Assistants are seasonal staff at the Henningsen Lotus Park. Extra help employees collect park fees, sell light tokens, attend to weekend park maintenance, oversee onsite park facility rentals, and respond to park related emergencies, as needed. These positions are funded through revenue generated by park usage fees collected at the Henningsen Lotus Park.

#### Rubicon Trail Grant Programs

Positions: 0 FTE

**Total Appropriations: \$695,396**

**Total Revenues: \$695,396**

**Net County Cost: \$0**

The Chief Administrative Office has assumed the grant administration for the Rubicon Trail. Coordination of the projects will be done in conjunction with the Department of Transportation. Procurement of goods and services, payment of claims, administration of the grants, and liaison with agencies will be provided by the Chief Administrative Office.

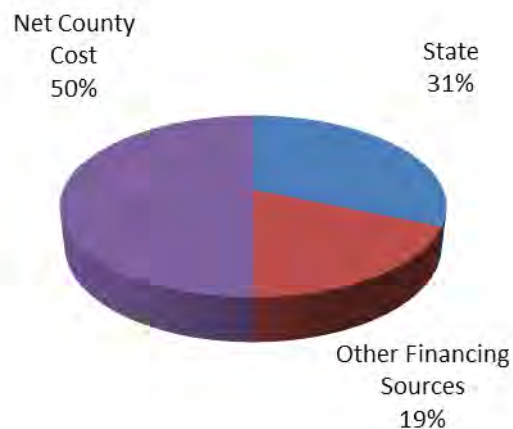
### Financial Charts

#### Source of Funds

State (\$575,574) : Grant funding for the Rubicon Trail

Other Financing Sources: (\$339,912) : Operating transfers from the SMUD special revenue fund for maintenance of the Rubicon Trail (\$119,822), river trust fund (\$155,090) and fees from park operations at Henningsen Lotus Park (\$65,000).

Net County Cost (\$1,895,999): The Department is primarily funded with Transit Occupancy Taxes (TOT) which flow through as discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



## ECONOMIC DEVELOPMENT / PARKS AND TRAILS

### Use of Funds

Salaries & Benefits (\$584,348): Primarily comprised of permanent salaries (\$350,920), and health insurance (\$77,386), retirement (\$68,991) and temporary employees (\$68,000).

Services & Supplies (\$1,458,417): Primarily comprised of professional services related to promotions contracts (\$865,560), special department expense related to economic development expenses (\$245,000) and special projects related to economic development projects (\$210,000).



Other Charges (\$623,960): Primarily charges from DOT for work on the Rubicon Trail.

Intra-fund Transfers (\$144,760): Includes charges for staff time for the Assistant Chief Administrative Officer (\$105,560) as well as various cost applied charges for telephones and computer support.

### Staffing

The staffing allocations for the Economic Development / Parks & Trails division is allocated in the Chief Administrative Office. Total staff includes 7 FTE's, all located on the West Slope.

### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$915,486 in revenues and an increase of \$1,088,715 or 63% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has increased \$173,229 or 10%.

The Recommended Budget for Economic Development has been calculated using 75% of actual Transient Occupancy Tax (TOT) revenues for FY 2011-12; however, this amount will be revised in the Addenda process to reflect 75% of the actual TOT revenues for FY 2012-13, once that amount is known. Appropriations for Economic Development include funding for two staff positions (\$229,079), extra help to assist with special events and projects (\$7,000), \$767,000 for promotional contracts, \$240,000 for carry over projects from FY 2012-13, and \$200,000 to be programmed at a later date based on input from the County's Economic Investment Team and the Community and Economic Development Advisory Committee and direction from the Board of Supervisors.

The Recommended Budget for Parks and River is moving from Environmental Management. The Net County Cost for this program is increasing \$110,750 from FY 2012-13 for a total Net

## **ECONOMIC DEVELOPMENT / PARKS AND TRAILS**

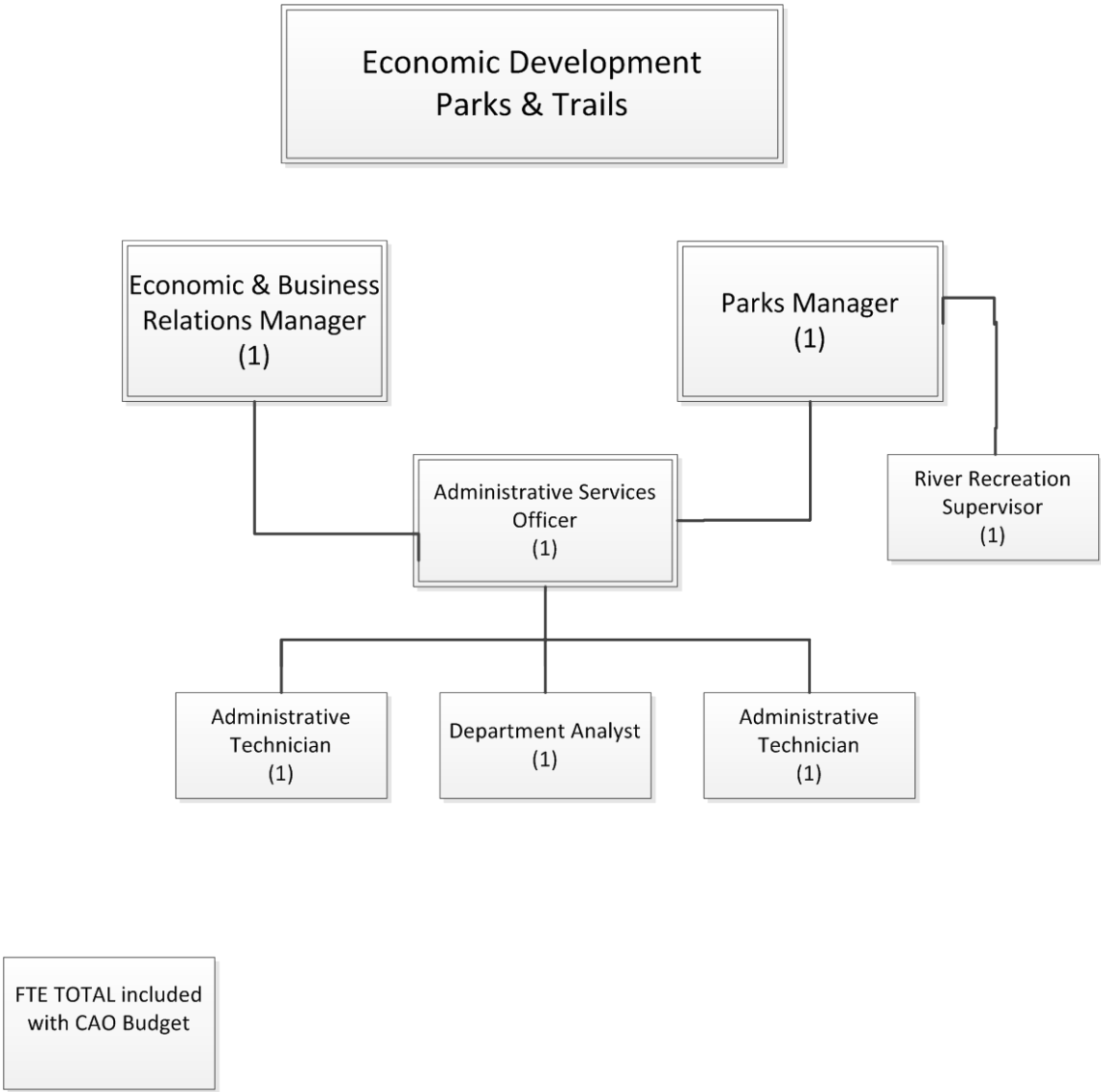
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County Cost of \$274,442. A large portion of this increase is offset with savings in the Chief Administrative Office budget. The increase is primarily related to increased salaries and benefits for staff dedicated 100% to parks and trails.

The Recommended Budget for the Rubicon is decreasing due to less grant funding in FY 2013-14. There is no Net County Cost associated with the Rubicon budget. The budget has moved over from the Chief Administrative Office.

On May 21, 2013, the Board approved in concept moving the Housing Community and Economic Development program out of Human Services and into the Economic Development / Parks & Trails budget. This change will be further defined at Addenda. The Recommended Budget includes the addition of one Administrative Services Officer and one Administrative Technician for this program. These positions will be deleted in Human Services and staff transferred to the Chief Administrative Office.

ECONOMIC DEVELOPMENT / PARKS AND TRAILS



## ECONOMIC DEVELOPMENT / PARKS AND TRAILS

### Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 11 ECONOMIC DEVELOPMENT/PARKS & TRAILS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ</b>					
0880 ST: OTHER	0	0	575,574	575,574	575,574
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	0	0	575,574	575,574	575,574
2020 OPERATING TRANSFERS IN	0	0	339,912	339,912	339,912
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	0	0	339,912	339,912	339,912
<b>TYPE: R SUBTOTAL</b>	0	0	915,486	915,486	915,486

# ECONOMIC DEVELOPMENT / PARKS AND TRAILS

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 11 ECONOMIC DEVELOPMENT/PARKS & TRAILS

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	132,234	132,234	350,920	350,920	218,686
3001	TEMPORARY EMPLOYEES	25,000	25,000	68,000	68,000	43,000
3020	RETIREMENT EMPLOYER SHARE	24,473	24,473	68,991	68,991	44,518
3022	MEDI CARE EMPLOYER SHARE	1,907	1,907	5,088	5,088	3,181
3040	HEALTH INSURANCE EMPLOYER SHARE	27,453	27,453	77,386	77,386	49,933
3041	UNEMPLOYMENT INSURANCE EMPLOYER	1,207	1,207	700	700	-507
3042	LONG TERM DISABILITY EMPLOYER	487	487	1,263	1,263	776
3080	FLEXIBLE BENEFITS	6,000	6,000	12,000	12,000	6,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	218,761	218,761	584,348	584,348	365,587
4020	CLOTHING & PERSONAL SUPPLIES	0	0	700	700	700
4022	UNIFORMS	0	0	1,250	1,250	1,250
4040	TELEPHONE COMPANY VENDOR PAYMENTS	0	0	1,210	1,210	1,210
4041	COUNTY PASS THRU TELEPHONE CHARGES	500	500	650	650	150
4060	FOOD AND FOOD PRODUCTS	0	0	4,350	4,350	4,350
4085	REFUSE DISPOSAL	0	0	14,050	14,050	14,050
4161	VEH MAINT: PARTS DIRECT CHARGE	0	0	1,000	1,000	1,000
4220	MEMBERSHIPS	8,900	8,900	10,845	10,845	1,945
4260	OFFICE EXPENSE	4,000	4,000	3,151	3,151	-849
4261	POSTAGE	1,500	1,500	3,400	3,400	1,900
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	13,500	13,500	15,000	15,000	1,500
4266	PRINTING / DUPLICATING SERVICES	3,500	3,500	7,500	7,500	4,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	804,186	806,786	865,560	865,560	58,774
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	0	0	3,421	3,421	3,421
4400	PUBLICATION & LEGAL NOTICES	750	750	1,200	1,200	450
4420	RENT & LEASE: EQUIPMENT	0	0	6,800	6,800	6,800
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	0	0	600	600	600
4461	EQUIP: MINOR	1,500	1,500	18,400	18,400	16,900
4462	EQUIP: COMPUTER	1,500	1,500	1,500	1,500	0
4500	SPECIAL DEPT EXPENSE	0	0	245,000	245,000	245,000
4501	SPECIAL PROJECTS	485,000	485,000	210,000	210,000	-275,000
4503	STAFF DEVELOPMENT	2,500	2,500	5,500	5,500	3,000
4529	SOFTWARE LICENSE	0	0	380	380	380
4600	TRANSPORTATION & TRAVEL	5,000	5,000	2,500	2,500	-2,500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	2,500	2,500	1,850	1,850	-650
4605	RENT & LEASE: VEHICLE	0	0	4,000	4,000	4,000
4606	FUEL PURCHASES	0	0	2,600	2,600	2,600
4620	UTILITIES	0	0	26,000	26,000	26,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	1,334,836	1,337,436	1,458,417	1,458,417	120,981
5240	CONTRIB: NON-CNTY GOVERNMENTAL	10,000	10,000	35,072	35,072	25,072
5300	INTERFND: SERVICE BETWEEN FUND TYPES	0	0	588,888	588,888	588,888
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	10,000	10,000	623,960	623,960	613,960
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	4,000	4,000	0	0	-4,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	4,000	4,000	0	0	-4,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	150,000	150,000	127,140	127,140	-22,860
7220	INTRAFND: TELEPHONE EQUIPMENT &	624	624	14,620	14,620	13,996
7225	INTRAFND: CENTRAL DUPLICATING	500	500	0	0	-500
7227	INTRAFND: MAINFRAME SUPPORT	849	849	0	0	-849
7229	INTRAFND: PC SUPPORT	600	600	1,000	1,000	400
7231	INTRAFND: IS PROGRAMMING SUPPORT	0	0	2,000	2,000	2,000
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	152,573	152,573	144,760	144,760	-7,813
<b>TYPE: E SUBTOTAL</b>		1,720,170	1,722,770	2,811,485	2,811,485	1,088,715
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,720,170	1,722,770	1,895,999	1,895,999	173,229

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## ECONOMIC DEVELOPMENT / PARKS AND TRAILS

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
State	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
Misc.	-	-	-	848	-
<b>Total Revenue</b>	-	-	-	<b>848</b>	-
Salaries	-	-	-	-	-
Benefits	-	-	-	-	-
Services & Supplies	204,337	381,994	627,607	588,475	621,146
Other Charges	-	-	-	-	-
Fixed Assets	-	-	-	-	-
Operating Transfers	-	56,550	100,000	-	-
Intrafund Transfers	36,769	60	25,000	-	-
<b>Total Appropriations</b>	<b>241,106</b>	<b>438,604</b>	<b>752,607</b>	<b>588,475</b>	<b>621,146</b>
<b>NCC</b>	<b>241,106</b>	<b>438,604</b>	<b>752,607</b>	<b>587,627</b>	<b>621,146</b>
<b>FTE's</b>	-	-	-	-	-

## ECONOMIC DEVELOPMENT / PARKS AND TRAILS

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
State	-	-	-	-	575,574
Other Financing Sources	-	-	-	-	339,912
Misc.	-	-	-	-	-
<b>Total Revenue</b>	-	-	-	-	<b>915,486</b>
Salaries	89,247	-	-	157,234	418,920
Benefits	35,753	-	-	61,527	165,428
Services & Supplies	704,697	518,962	666,531	1,334,836	1,458,417
Other Charges	-	8,587	-	10,000	623,960
Fixed Assets	-	-	-	4,000	-
Operating Transfers	16,639	-	-	-	-
Intrafund Transfers	20,000	70,532	30,390	152,573	144,760
<b>Total Appropriations</b>	<b>866,336</b>	<b>598,081</b>	<b>696,921</b>	<b>1,720,170</b>	<b>2,811,485</b>
<b>NCC</b>	<b>866,336</b>	<b>598,081</b>	<b>696,921</b>	<b>1,720,170</b>	<b>1,895,999</b>
<b>FTE's</b>	-	-	-	-	-

10 Year Variance		
	\$ Change	% Change
Misc.	-	N/A
<b>Total Revenue</b>	<b>915,486</b>	<b>N/A</b>
Services & Supplies	1,254,080	614%
Other Charges	623,960	N/A
Intrafund Transfers	107,991	294%
<b>Total Appropriations</b>	<b>2,570,379</b>	<b>1066%</b>
<b>NCC</b>	<b>1,654,893</b>	<b>686%</b>
<b>FTE's</b>	-	<b>N/A</b>

#### Notes

FTE's are included in the Chief Administrative Office allocation

FY 2013-14 Includes the addition of Parks, Trails, Rubicon, River and Housing Community and Economic Development (HCED)

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## DESIGNATED CONTRIBUTIONS

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*\*There are no Designated Contributions Fiscal Year 2013-14*

## DESIGNATED CONTRIBUTIONS

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## GENERAL FUND – OTHER OPERATIONS

### Mission

The General Fund Other Operations budget unit accounts for the discretionary revenues for the General Fund that are allocated out to departments to cover net county cost allocations. In addition, this budget appropriates monies for contingency, pass-thru realignment funding, General Fund contributions to departments as well as miscellaneous outside programs.

### Financial Charts

#### Sources of Funds

Taxes (\$85,039,406):

Property Taxes  
(\$53,315,000): Property Tax is the County's largest source of revenue in the General Fund. The property tax is annually imposed on the assessed value of real property (land and permanently attached improvements) and tangible personal property (movable property) as of January 1.



The FY 2013-14 Recommended Budget estimate for Property Tax revenue assumes no growth over FY 2012-13 year end projections.

#### Effect of Proposition 13

Proposition 13, passed by voters in 1978, limits the real property tax rate to one percent of assessed value, plus any rates imposed to fund indebtedness approved by the voters. Proposition 13 also allows increases to the value of real property at the rate of the CPI, not to exceed two percent per year based on the 1975 value, unless the property is improved or sold at which time the property is reassessed at market value. Since most property tax is guaranteed by placing a lien on the real property, properties are classified as secured or unsecured:

- Secured Property includes real and personal property located upon the property of the same owner. Secured roll property taxes are paid in two installments, due on December 10 and April 10.
- Unsecured Property is property for which the value of the lien is not sufficient to assure payment of the tax. Unsecured roll taxes are due on August 31.

#### Property Tax Distribution

El Dorado County distributes property tax proceeds to a number of local governments, school districts, and special districts within the County. The distribution is based on Assembly Bill 8

## GENERAL FUND – OTHER OPERATIONS

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(Chapter 282, Statutes of 1979), which provides for the distribution of the proceeds generated by the 1% property tax. AB 8 allocates property tax in proportion to the share of property taxes received by a local entity prior to Proposition 13. In FY 1992-93, the State began imposing property tax shifts on local governments (discussed below). This action, coupled with annexation of territory by and subsequent growth in special districts, has resulted in a decreased proportion of property tax revenues to the County, from 31% of the Countywide tax rate in FY 1991-92 to 23% of the Countywide tax rate today. In other words, the County now receives only \$23 for every \$100 collected from County taxpayers.

### Education Revenue Augmentation Fund (ERAF)

In FY 1992-93, the State took action to reduce its obligation for school funding, as mandated by Proposition 98, by shifting local property tax revenues to school districts via the Education Revenue Augmentation Fund (ERAF I). This was followed by two subsequent shifts in property taxes in 1993-94 (ERAF II) and FY 2004-05 (ERAF III). FY 2005-06 represented the second and last year of ERAF III where the County was obligated to shift \$1.45 million to the State as part of the State's budget solution in FY 2004-05.

Upon adoption of the ERAF program the voters were asked to approve Proposition 172 (Local Law Enforcement Sales Tax) as a backfill of property tax dollars shifted. It is important to note that the County only received 50 cents on the dollar and exchanged a discretionary revenue for one that is restricted to law enforcement (Sheriff, District Attorney, Probation and Public Defender) with statutory anti-supplanting language.

Motor Vehicle License Fees (VLF) (\$16,000,000): The VLF for each vehicle is calculated at a percentage of the vehicle's market value, as adjusted for depreciation. These fees are paid annually to the Department of Motor Vehicles at registration and renewal. The fee is imposed by the State "in lieu" of local property taxes on the vehicle. The FY 2004-05 State budget included the second leg of the "triple flip" by swapping VLF for property tax. For FY 2013-14, the Recommended General Fund budget for discretionary Vehicle License Fees is \$16,000,000, which represents no growth from FY 2012-13 year end projections.

Sales Tax (\$7,200,000): The California State Board of Equalization administers revenues from sales taxes. Sales Taxes are collected at the point of sale, and then forwarded to the Board of Equalization. The County receives sales tax revenue payments based on estimates on a monthly basis with quarterly adjustments for actual receipts. Sales tax revenue can be used for any general purpose.

For FY 2013-14, the proposed estimate for sales tax receipts is \$7,200,000 which assumes no growth from the FY 2012-13 year end projection.

In Lieu Local Sales Tax (\$2,400,000): FY 2004-05 was the first year of the "triple flip" where one exchange included the swapping of equal amounts of sales tax revenues for property tax revenues and similarly VLF backfill revenues for property taxes. It is anticipated that this swap of revenues will continue for another eight to 12 years as it is tied to the repayment of the Economic Recovery Bonds. The "in lieu" sales tax amount for FY 2013-14 is budgeted at \$2,400,000 which assumes no growth from the FY 2012-13 year end projection.

Hotel/Motel Occupancy Tax (\$1,739,406): The Hotel/Motel Occupancy Tax is imposed on the daily rental price of a room in a lodging facility when used by visitors staying in the unincorporated portions of El Dorado County for less than 30 days. The tax rate for the County

## GENERAL FUND – OTHER OPERATIONS

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is 10% of gross room receipts and is allocated directly to General Fund functions. The FY 2013-14 Department 15 recommended budget includes \$1,739,406 in hotel/motel occupancy tax revenue which assumes no growth from FY 2011-12 actuals. This number does not include an additional 10% of Hotel/Motel Occupancy Tax which is distributed to the Treasurer-Tax Collector for services provided in the collection of this tax.

Other misc. taxes (\$4,385,000): This includes property transfer taxes, tax loss reserve, and timber yield.

Licenses/Permits/Franchise Fees (\$775,000): The County receives franchise fee from a number of garbage and cable companies. The majority of garbage franchise fees are reflected in the Environmental Management Department budget with \$275,000 budgeted in Department 15. Cable franchise fees total \$500,000.

Fines/Forfeitures/Penalties (\$275,000): Revenue recorded in this category represents delinquent property tax payments. Once again, revenue estimated includes no growth from the FY 2012-13 budget.

Use of Funds (\$100,000): Interest earnings with no growth assumed from FY 2012-13 year end projections.

State (\$6,031,900): The majority of these funds are pass-through realignment funds for Public Health, Mental Health and Human Services (\$5.3 million). El Dorado County also receives one source of State subvention revenues: homeowner property tax relief (\$603,316).

Federal (\$190,070): The County receives two sources of Federal revenue that are recorded in Department 15: Grazing Fees (\$70), and Payments in Lieu of Taxes (PILT) (\$190,000).

Other Governmental (\$5,375,000): This includes casino funding in the amount of \$5,100,000 as well as funding from other governmental agencies (\$275,000).

Charges for Service (\$3,645,010): Charges for service includes a fee for the collection of property taxes for the cities of Placerville and South Lake Tahoe and a number of special districts under the account name "Assessment/Tax Collection Fees" (\$1,982,491); the General Fund charges to various non-General Fund operations, such as the Department of Transportation, Public Health, Mental Health and Environmental Management, for Building C Rent and for their share of indirect costs, referred to as A87 (\$1,387,519); and recording fees of \$275,000.

Other Financing (\$1,500,000): Annual Tobacco settlement funds.

Fund Balance (\$18,700,000): The Chief Administrative Office is estimating fund balance of \$18,700,000 primarily comprised of unspent contingency (\$5.7M), departmental savings (\$7.2M), additional non-departmental revenues (\$2.7M), one-time savings for Meyers landfill (\$1.8M), and one-time departmental savings related to workers compensation and general liability savings (\$0.9M).



## GENERAL FUND – OTHER OPERATIONS

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Use of Designation for Capital Projects (\$5,587,340): The Recommended Budget includes a use of approximately \$5.6M for facilities investments. The facility projects anticipated for FY 2013-14 are detailed in the Chief Administrative detail.

### Use of Funds



## GENERAL FUND – OTHER OPERATIONS

### FY 2013-14 DEPARTMENT 15 APPROPRIATIONS

Description	Recommended Amount
General Fund Contingency	\$ 6,181,576
General Fund Contribution to the Accumulative Capital Outlay Facilities Investment	5,587,340
General Fund Contribution to the Miwok Indians for Health Programs	2,600,000
General Fund Contribution to DOT	2,300,000
General Fund Contribution to Meyers Landfill Special Revenue Fund	500,000
General Fund Contribution to Airports	251,965
General Fund Contribution to Parks	20,000
General Fund Contribution to Health - Public Health Programs	3,637,140
Jail Medical Services Contract (CFMG)	1,976,252
Juvenile Hall Medical Services Contract (CFMG)	469,707
Emergency Medical Services (EMS)	580,419
County Medical Services Program (CMSP)	233,492
California Children's Services (CCS) Diagnostics Program Match	262,128
California Children's Services (CCS) Program Match	65,142
Healthy Families Program Match	50,000
General Fund Contribution to Human Services - Community Services	1,768,218
Area Agency on Aging Programs	1,195,560
Affordable Housing	176,267
Senior Day Care	151,760
Family Services	55,800
In Home Supportive Services (IHSS) Public Authority	49,037
Community Services Administration	105,033
MSSP	19,161
Special Services	15,600
Special Projects	409,218
ICF, Jones & Stokes General Plan	150,000
Abbot & Kinderman	100,000
Kimley-Horn	59,218
INRMP Phase II	100,000
General Fund Contribution Health VLF Realignment	5,098,794
General Fund Contribution Health - State Local Program Realignment Match	704,192
General Fund Contribution Mental Health - VLF Realignment	66,131
General Fund Contribution Mental Health - State Local Program Realignment Match	16,510
General Fund Contribution Social Services VLF Realignment	238,659
Annual Audit Contract	72,000
Sales Tax Audit Services	20,000
CalPERS Survivor Benefit Premium Payment (annual)	20,000
SB 90 Mandates	20,000
Grand Jury Publication	8,500
General Fund A87 Charges to Child Support (expenditure abatement)	(61,593)
University California Cooperative Extension (UCCE)	269,858
EI Dorado Water & Power Authority (EDWPA)	250,000
Tahoe Regional Planning Agency (TRPA) Compact	40,000
Resource Conservation District Contracts (EI Dorado & Georgetown)	146,002
General Fund Contribution to LAFCO	111,704
Grassy Run	-
Increase to General Reserve	-
Increase to Reserves for Capital Projects	490,064
<b>TOTAL</b>	<b>\$ 30,766,278</b>

## GENERAL FUND – OTHER OPERATIONS

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### Net County Cost distribution by Department (does not include General Fund contributions)

	2013-14 NCC	Prior Year NCC	Variance
BOS	1,484,583	1,519,914	(35,331)
CAO	6,106,633	6,571,504	(464,871)
A/C	2,735,658	2,735,339	319
Treasurer	1,162,294	1,099,072	63,222
Assessor	3,116,964	2,939,926	177,038
County Counsel	2,388,506	2,146,236	242,270
Human Resources	1,297,105	1,036,105	261,000
Information Technologies	2,686,350	2,607,762	78,588
Economic Development/Parks & Trails	1,895,999	1,722,770	173,229
Recorder Clerk	1,068,376	1,107,977	(39,601)
<b>Subtotal</b>	<b>23,942,468</b>	<b>23,486,605</b>	<b>455,863</b>
Grand Jury	83,449	90,990	(7,541)
Courts	1,555,500	857,500	698,000
District Attorney	5,424,099	5,288,294	135,805
Public Defender	2,712,173	2,564,997	147,176
Sheriff	41,309,792	40,273,714	1,036,078
Probation	10,056,981	9,333,284	723,697
<b>Subtotal</b>	<b>61,141,994</b>	<b>58,408,779</b>	<b>2,733,215</b>
Surveyor	1,565,502	1,527,848	37,654
Agriculture	509,851	452,470	57,381
DOT - County Engineer & Cemeteries	752,187	662,016	90,171
Development Services	3,483,235	2,744,227	739,008
Environmental Mgt	-	126,073	(126,073)
<b>Subtotal</b>	<b>6,310,775</b>	<b>5,512,634</b>	<b>798,141</b>
Health - Animal Control	1,281,648	1,189,652	91,996
Veterans	327,758	332,467	(4,709)
Human Services	1,937,224	1,882,137	55,087
Library	1,510,581	1,488,565	22,016
Child Support Services	-	-	-
<b>Subtotal</b>	<b>5,057,211</b>	<b>4,892,821</b>	<b>164,390</b>
<b>Total Department</b>	<b>96,452,448</b>	<b>92,300,839</b>	<b>4,151,609</b>

# GENERAL FUND – OTHER OPERATIONS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 15 GENERAL FUND OTHER OPERATIONS

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0100	PROP TAX: CURR SECURED	52,300,000	51,500,000	52,300,000	52,300,000	800,000
0101	PROP TAX: CURR SEC - ERAF/SERAF	0	0	1,000,000	1,000,000	1,000,000
0110	PROP TAX: CURR UNSECURED	950,000	950,000	0	0	-950,000
0120	PROP TAX: PRIOR SECURED	-65,000	-65,000	-65,000	-65,000	0
0130	PROP TAX: PRIOR UNSECURED	50,000	50,000	50,000	50,000	0
0140	PROP TAX: SUPP CURRENT	-115,000	-115,000	-70,000	-70,000	45,000
0150	PROP TAX: SUPP PRIOR	100,000	175,000	100,000	100,000	-75,000
0160	SALES AND USE TAX	6,900,000	6,800,000	7,200,000	7,200,000	400,000
0162	TAX: IN-LIEU LOCAL SALES AND USE TAX	2,400,000	2,150,000	2,400,000	2,400,000	250,000
0171	TAX: HOTEL & MOTEL OCCUPANCY	2,050,000	1,739,406	1,739,406	1,739,406	0
0172	TAX: PROPERTY TRANSFER	1,750,000	1,300,000	1,750,000	1,750,000	450,000
0174	TAX: TIMBER YIELD	3,500	35,000	35,000	35,000	0
0178	TAX: TAX LOSS RESERVE	2,600,000	2,600,000	2,600,000	2,600,000	0
0179	PROP TAX IN-LIEU VEHICLE LICENSE FEE	16,000,000	16,100,000	16,000,000	16,000,000	-100,000
<b>CLASS: 01</b>	<b>REV: TAXES</b>	84,923,500	83,219,406	85,039,406	85,039,406	1,820,000
0251	FRANCHISE: GARBAGE	275,000	275,000	275,000	275,000	0
0252	FRANCHISE: CABLE	450,000	450,000	500,000	500,000	50,000
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	725,000	725,000	775,000	775,000	50,000
0360	PENALTY & COST DELINQUENT TAXES	200,000	400,000	275,000	275,000	-125,000
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	200,000	400,000	275,000	275,000	-125,000
0400	REV: INTEREST	100,000	100,000	100,000	100,000	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	100,000	100,000	100,000	100,000	0
0540	ST: MOTOR VEHICLE IN-LIEU TAX	79,074	0	0	0	0
0543	ST: VEH LIC COLLECTION MENTAL HEALTH	66,131	66,131	66,131	66,131	0
0545	ST: VEH LIC HEALTH REALIGNMENT	5,267,349	5,267,349	5,098,794	5,098,794	-168,555
0546	ST: VEH LIC SOCIAL SVCS REALIGNMENT	235,666	235,666	235,666	235,666	0
0820	ST: HOMEOWNER PROP TAX RELIEF	603,316	603,316	603,316	603,316	0
0881	ST: MANDATED REIMBURSEMENTS	50,000	200,000	25,000	25,000	-175,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	6,301,536	6,372,462	6,028,907	6,028,907	-343,555
1080	FED: GRAZING FEE	76	76	70	70	-6
1090	FED: IN-LIEU TAXES	190,000	190,000	190,000	190,000	0
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	190,076	190,076	190,070	190,070	-6
1200	REV: OTHER GOVERNMENTAL AGENCIES	190,000	0	275,000	275,000	275,000
1207	REV: SHINGLE SPRINGS RANCHERIA	5,100,000	2,600,000	5,100,000	5,100,000	2,500,000
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	5,290,000	2,600,000	5,375,000	5,375,000	2,775,000
1300	ASSESSMENT & TAX COLLECTION FEES	1,982,491	2,181,296	1,982,491	1,982,491	-198,805
1600	RECORDING FEES	275,000	200,000	275,000	275,000	75,000
1800	INTERFND REV: SERVICE BETWEEN FUND	1,266,332	1,266,332	1,387,519	1,387,519	121,187
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	3,523,823	3,647,628	3,645,010	3,645,010	-2,618
2020	OPERATING TRANSFERS IN	1,500,000	1,500,000	1,500,000	1,500,000	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	1,500,000	1,500,000	1,500,000	1,500,000	0
0001	FUND BALANCE	26,530,905	26,530,905	24,287,340	24,287,340	-2,243,565
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	26,530,905	26,530,905	24,287,340	24,287,340	-2,243,565
<b>TYPE: R SUBTOTAL</b>		129,284,840	125,285,477	127,218,726	127,218,726	1,933,249

## GENERAL FUND – OTHER OPERATIONS

### Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 15 GENERAL FUND OTHER OPERATIONS

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	20,000	20,000	20,000	20,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	20,000	20,000	20,000	20,000	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,046,208	1,066,208	521,218	521,218	-544,990
4400	PUBLICATION & LEGAL NOTICES	8,500	8,500	8,500	8,500	0
4500	SPECIAL DEPT EXPENSE	121,015	121,015	0	0	-121,015
4501	SPECIAL PROJECTS	250,000	396,642	250,000	250,000	-146,642
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	1,425,723	1,592,365	779,718	779,718	-812,647
5240	CONTRIB: NON-CNTY GOVERNMENTAL	3,175,018	428,376	3,187,564	3,187,564	2,759,188
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	3,175,018	428,376	3,187,564	3,187,564	2,759,188
7000	OPERATING TRANSFERS OUT	15,205,992	14,940,285	20,168,949	20,168,949	5,228,664
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	15,205,992	14,940,285	20,168,949	20,168,949	5,228,664
7367	INTRFND ABATEMENTS: CHILD SUPPORT SRV	-61,264	-61,264	-61,593	-61,593	-329
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-61,264	-61,264	-61,593	-61,593	-329
7700	APPROPRIATION FOR CONTINGENCIES	26,000	5,330,000	6,181,576	6,181,576	851,576
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	26,000	5,330,000	6,181,576	6,181,576	851,576
7800	TO RESERVE	400,082	400,082	490,064	490,064	89,982
7801	DESIGNATIONS OF FUND BALANCE	10,334,794	10,334,794	0	0	-10,334,794
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	10,734,876	10,734,876	490,064	490,064	-10,244,812
<b>TYPE: E SUBTOTAL</b>		30,526,345	32,984,638	30,766,278	30,766,278	-2,218,360
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	-98,758,495	-92,300,839	-96,452,448	-96,452,448	-4,151,609
<b>DEPARTMENT: 15</b>	<b>SUBTOTAL</b>	-98,758,495	-92,300,839	-96,452,448	-96,452,448	-4,151,609

## GENERAL FUND – OTHER OPERATIONS

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## GENERAL FUND – OTHER OPERATIONS

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	65,267,699	77,532,216	87,707,800	90,850,777	91,981,033
Licenses, Permits	558,595	614,757	378,773	448,008	571,219
Fines, Forfeitures	440,556	554,226	486,571	386,616	331,274
Use of Money	929,918	2,932,574	2,616,765	1,537,828	269,282
State	8,090,663	13,880,562	10,651,852	8,888,543	8,759,787
Federal	109,305	111,694	110,551	271,327	246,182
Other Governmental	149,487	154,278	148,794	175,895	231,657
Charges for Service	2,986,068	3,552,117	3,668,416	5,014,076	5,661,771
Misc.	26,894	285,062	53,937	217,406	87,118
Other Financing	4,353	247,036	106,732	425,959	-
Change in reserves	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>78,563,538</b>	<b>99,864,522</b>	<b>105,930,191</b>	<b>108,216,435</b>	<b>108,139,323</b>
Benefits	-	9,108	9,878	12,264	11,190
Services & Supplies	232,002	248,847	324,751	554,488	518,396
Other Charges	1,333,348	1,571,552	1,435,018	1,601,182	1,567,918
Operating Transfers	14,151,382	16,714,116	20,270,752	19,060,132	16,265,986
Intrafund Transfers	(363,504)	(346,407)	(273,932)	(331,113)	(97,294)
Contingencies	-	-	-	-	-
Increase to reserve	-	-	-	-	-
<b>Total Appropriations</b>	<b>15,353,228</b>	<b>18,197,216</b>	<b>21,766,467</b>	<b>20,896,953</b>	<b>18,266,196</b>
<b>Total Discretionary Revenue</b>	<b>63,210,310</b>	<b>81,667,306</b>	<b>84,163,724</b>	<b>87,319,482</b>	<b>89,873,127</b>
Fund Balance	20,045,465	26,691,472	26,743,829	15,327,378	12,268,855
General Reserve	8,072,839	9,063,737	9,270,916	9,932,874	9,607,776
Designation for Capital Projects	-	3,758,462	-	3,774,167	3,416,150
Designation for Contingency	-	-	-	-	-

## GENERAL FUND – OTHER OPERATIONS

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	88,382,595	84,572,178	82,984,944	84,923,500	85,039,406
Licenses, Permits	767,842	667,709	834,198	725,000	775,000
Fines, Forfeitures	328,111	297,340	380,217	200,000	275,000
Use of Money	44,859	49,512	84,720	100,000	100,000
State	7,881,257	7,224,155	6,800,516	6,301,536	6,031,900
Federal	183,705	183,877	189,251	190,076	190,070
Other Governmental	2,764,749	2,790,196	3,017,312	5,290,000	5,375,000
Charges for Service	5,128,815	4,822,055	4,283,077	3,523,823	3,645,010
Misc.	18,761	113,106	110,258	-	-
Other Financing	277,861	1,807,537	1,452,685	1,500,000	1,500,000
Use of Reserve	-	-	-	-	5,587,340
Use of Fund Balance	-	-	-	26,530,905	18,700,000
<b>Total Revenue</b>	<b>105,778,555</b>	<b>102,527,665</b>	<b>100,137,178</b>	<b>129,284,840</b>	<b>127,218,726</b>
Benefits	9,954	18,673	15,818	20,000	20,000
Services & Supplies	468,898	248,504	171,304	1,425,723	779,718
Other Charges	562,463	311,405	548,313	3,175,018	3,187,564
Operating Transfers	14,366,626	12,886,157	14,804,245	15,205,992	20,168,949
Intrafund Transfers	(44,758)	(133,206)	(120,848)	(61,264)	(61,593)
Contingencies	-	-	-	26,000	6,181,576
Increase to reserve	-	-	-	10,734,876	490,064
<b>Total Appropriations</b>	<b>15,363,183</b>	<b>13,331,533</b>	<b>15,418,832</b>	<b>30,526,345</b>	<b>30,766,278</b>
<b>Total Discretionary Revenue</b>	<b>90,415,372</b>	<b>89,196,132</b>	<b>84,718,346</b>	<b>98,758,495</b>	<b>96,452,448</b>
Fund Balance	19,349,766	22,572,107	26,530,905	18,700,000	-
General Reserve	8,625,183	8,746,513	8,981,140	9,381,221	9,871,286
Designation for Capital Projects	-	1,782,596	8,115,814	18,450,608	12,863,268
Designation for Contingency	-	-	-	-	-



## GENERAL FUND – OTHER OPERATIONS

10 Year Variance		
	\$ Change	% Change
Taxes	19,771,707	30%
Licenses, Permits	216,405	39%
Fines, Forfeitures	(165,556)	-38%
Use of Money	(829,918)	-89%
State	(2,058,763)	-25%
Federal	80,765	74%
Other Governmental	5,225,513	3496%
Charges for Service	658,942	22%
Misc.	(26,894)	-100%
Other Financing	1,495,647	34359%
Use of reserves	5,587,340	N/A
Use of Fund Balance	18,700,000	N/A
<b>Total Revenue</b>	<b>48,655,188</b>	<b>62%</b>
Benefits	20,000	N/A
Services & Supplies	547,716	236%
Other Charges	1,854,216	139%
Operating Transfers	6,017,567	43%
Intrafund Transfers	(61,593)	-83%
Contingency	6,181,576	N/A
Increase to Reserves	490,064	N/A
<b>Total Appropriations</b>	<b>15,413,050</b>	<b>100%</b>
<b>Total Discretionary Revenue</b>	<b>33,242,138</b>	<b>53%</b>

### Notes

## **RECORDER-CLERK / REGISTRAR OF VOTERS**

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### **Mission**

The Recorder-Clerk's mission is to provide reliable repository for public records and to provide efficient service to the public in a way that exemplifies the highest standard of courtesy, cost effectiveness, and ethical performance. Public records will be readily accessible in a convenient manner while safeguarding confidentiality and the security of those records. The Clerk's function provides Birth, and Death certified copies along with all types of licenses.

The Elections Office provides elections services to all County residents for Federal, State, City and Special District elections. The elected Recorder-Clerk is also the Registrar of Voters, and is responsible for assuring compliance with laws related to the Fair Political Practices Commission (FPPC) and voter outreach programs. Also, the Registrar must comply with the Help America Vote Act (HAVA) and comply and work with the Secretary of State to ensure compliance with voting machines and procedures.

### **Program Summaries**

**Recorder-Clerk**  
**Positions: 16 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$1,726,195**  
**Total Revenues: \$1,759,500**  
**Net County Cost: -\$33,305**

#### **Recorder**

The Recorder is responsible for examination and recording of all documents presented for recording that deal with establishing ownership of land in the County or as required by statute; administers the real property transfer tax law and maintains a permanent record and indexes of all documents for public viewing plus providing certified copies requested by the public; recording of all lawful documents such as deeds of trust, judgments, liens, affidavits, Uniform Commercial Code Financial Statements, etc. and the filing of births, deaths and marriages. The office also files records of surveys, parcel maps, subdivisions and assessment maps. Also provided are copies of all Assessors' Plat Maps.

#### **Clerk**

The County Clerk provides non-judicial public services such as filing of Fictitious Business Name Statements, issuance of Photocopier, Process Server and Unlawful Detainer Assistant licenses and I.D. cards; maintains official County records and indices for documents pertaining to the above activities. The Clerk also handles notary bonds, process server bonds, official bonds, and oaths of elected and appointed officials and issues all marriage licenses, performs ceremonies and provides instruction for deputies authorized to perform marriages.

(Government Code 27230 – 27297 and the Family Code 400-500 prescribe most of the duties of the Recorder-Clerk.) It should be noted that two FTE's are located at the South Lake Tahoe Office, and perform all functions of the Recorder and Clerk with the exception of actual recording of documents.

## RECORDER-CLERK / REGISTRAR OF VOTERS

### Elections

**Positions: 7.5 FTE**

**Extra Help: \$75,000**

**Total Appropriations: \$1,732,842**

**Total Revenues: \$631,161**

**Net County Cost: \$1,101,681**

The Elections division provides elections services to all County residents for Federal, State, County, City and Special District elections in accordance with the current California Elections Code and the Help America Vote Act. The office provides ballot layout, Sample Ballot Mailer preparation, Vote by Mail preparation and mailing and when received from voters checks all signatures against original registration, provides all security, does drayage for delivery and pick up from all 106 polling places, does training of over 500 extra help polling place employees, does Voter Outreach and registration sign up for the public.

**FPPC filing and activity** as proscribed by the Secretary of State is provided by the Elections Office. All candidate filings and forms required are also administered.

**GIS mapping and updating** are provided by the Election staff. Also, during each census the office works to coordinate with the Census Bureau for collection of all data and input of data to our database. All precinct maps and boundaries are calculated by the office and provided to the public as needed.

### Financial Charts

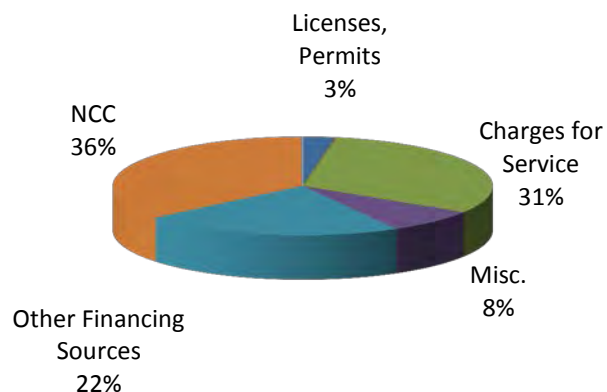
#### Source of Funds

License: Marriage (\$81,000): Fees from the issuance of marriage licenses. The fee for confidential marriage license is \$53.00 and the fee for a public marriage license is \$60.00.

State Intergovernmental (\$3,500): The Elections Division receives reimbursement from the State for sending out voter registration cards.

Federal Intergovernmental (\$495,927): The federal government provides funding through the Help America Vote Act (HAVA) for projects such as polling place improvement and election worker training.

Charge for Services (\$921,734): The Elections Division receives reimbursement for conducting elections for special districts (\$90,500). Recording fees have declined significantly in the past



## RECORDER-CLERK / REGISTRAR OF VOTERS

several years after peaking during the housing boom due to large volumes of documents related to real estate transactions. This revenue is projected to be \$790,000.

Miscellaneous (\$232,000): There are numerous Clerk functions, including but not limited to: filing fictitious business name statements, examination and posting of environmental documents, registration of process servers, and acceptance and filing of notary bonds. All functions have associated fees.

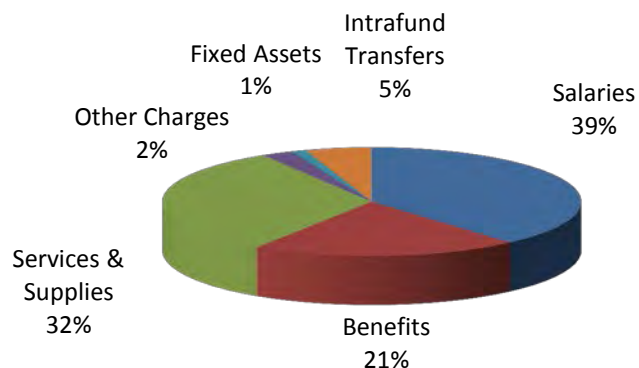
Operating Transfers (\$656,500): Various State laws require or permit the Recorder-Clerk to collect additional fees on certain documents for specified purposes. The Recorder is required to segregate those fees into separate funds. The funds are then transferred into the department to offset expenditures that are appropriate for reimbursement by those funds. The largest of these transfers, \$300,000, is coming from the Micrographics fund to cover salaries, equipment costs, and services associated with the conversion of microfilm documents to digital image. The Division will also transfer \$260,000 from its Modernization fund to cover salaries and services and supplies. The use of this fund is not as narrowly prescribed as the other funds and has been used extensively in the past several years to offset the Net County Cost of the division. The remaining transfers in come from the vital statistics fund and the notary fund.

Net County Cost (\$1,068,376): The department (primarily the Elections Division) is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that the Recorder-Clerk is responsible for collecting the Property Transfer Tax, which is a tax that is levied on the sale of property at the time the transfer documents are recorded. This revenue posts in Department 15.

### Use of Funds

Salaries & Benefits (\$2,066,342): Primarily comprised of general salaries and benefits (\$1,283,493), retirement (\$216,882), retiree health (\$22,854), workers' compensation (\$10,670) and health insurance (\$365,576). The Elections Division budget includes \$75,000 for extra help related to the November election.



Services & Supplies (\$724,173): Major components of this include postage (\$120,815) for mailing documents by the Recorder and mailing absentee ballots by the Elections Division. Professional and specialized services are budgeted at \$253,700 and are primarily attributable to the Recorder's project to digitize approximately 3.4 million microfiche images, redact 7.4 million records, and convert old

## RECORDER-CLERK / REGISTRAR OF VOTERS

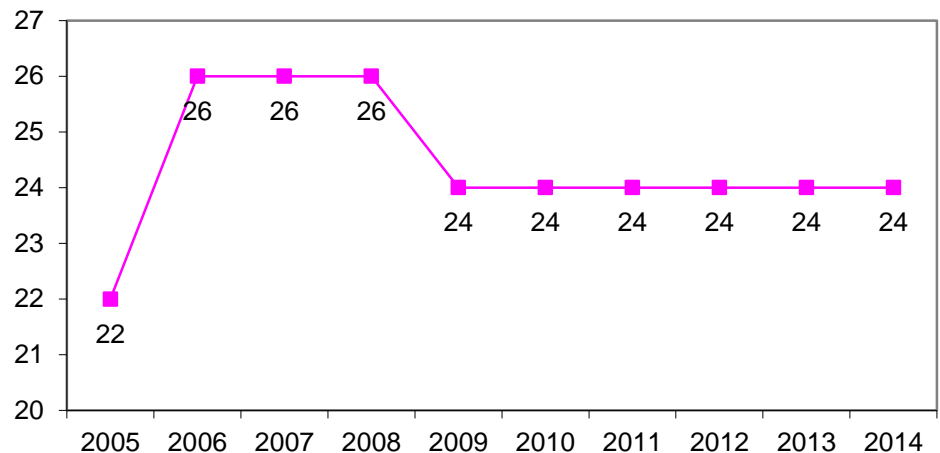
paper records from 1911-1948 to digital image. These services are offset by revenues from the Micrographics fund. The appropriation for Special Departmental Expense of \$150,000 is for the purchase of elections materials, including sample and official ballots, absentee ballots, and other necessary supplies for two elections. The Elections Division budget also includes \$45,000 to compensate the precinct boards for staffing the polling places on election day.

**Fixed Assets (\$15,000):** Funding from the Micrographics special revenue fund will be used to replace computers and servers as needed.

**Intrafund Transfers (\$180,754):** Intrafund transfers consist of charges from other departments for services such as mainframe support (\$46,977), telephone (\$12,600), and network support (\$76,140).

### Staffing Trend

Staffing for the Recorder-Clerk/Registrar of Voters over the past ten years has changed very little. The allocation was increased by 2 FTE during the housing boom to accommodate the large volume of documents being recorded associated with real estate transactions. The allocation was later reduced as revenues dropped. The proposed staff allocation for FY 2013-14 is 23.5 with 21.5 FTE on the West Slope and 2 FTE at South Lake Tahoe.



### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$713,670 or 23% in revenues and a decrease of \$753,271 or 18% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has decreased \$39,601 or 4%.

The change in revenues is related to reduced funding for elections due to an anticipated smaller voter turnout for the June 3, 2014 Gubernatorial Primary Election vs. the November 6, 2012 Presidential Election. The reduction in revenues is offset with corresponding reductions in appropriations.

The budget for the Recorder-Clerk/Registrar of Voters is recommended at a base level, and fully funds all existing allocations.

# RECORDER-CLERK / REGISTRAR OF VOTERS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 28 RECORDER / CLERK

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ</b>					
0261 LICENSE: MARRIAGE	72,816	81,000	81,000	81,000	0
<b>CLASS: 02 REV: LICENSE, PERMIT, &amp;</b>	72,816	81,000	81,000	81,000	0
0881 ST: MANDATED REIMBURSEMENTS	8,607	5,700	3,500	3,500	-2,200
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	8,607	5,700	3,500	3,500	-2,200
1100 FED: OTHER	1,226,047	1,226,047	433,857	433,857	-792,190
1125 FED:HAVA (HELP AMERICA VOTE ACT)	0	22,217	45,920	45,920	23,703
1126 FED:HAVA (SEC 261)	15,937	16,867	16,150	16,150	-717
<b>CLASS: 10 REV: FEDERAL</b>	1,241,984	1,265,131	495,927	495,927	-769,204
1360 ELECTION SERVICES	231,025	120,000	90,500	90,500	-29,500
1361 CANDIDATE FILING FEE	0	0	41,234	41,234	41,234
1600 RECORDING FEES	853,110	725,000	780,000	780,000	55,000
1604 RECORDING FEES CD REPRODUCTION	10,000	11,000	10,000	10,000	-1,000
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	1,094,135	856,000	921,734	921,734	65,734
1940 MISC: REVENUE	217,563	265,000	232,000	232,000	-33,000
<b>CLASS: 19 REV: MISCELLANEOUS</b>	217,563	265,000	232,000	232,000	-33,000
2020 OPERATING TRANSFERS IN	20,000	70,000	70,000	70,000	0
2028 OPERATING TRSNF IN: COMPUTER	260,000	260,000	260,000	260,000	0
2029 OPERATING TRSNF IN: MICROGRAPHICS	220,000	275,000	300,000	300,000	25,000
2030 OPERATING TRSNF IN: VITAL STATISTICS	20,000	20,000	20,000	20,000	0
2031 OPERATING TRSNF IN: LICENSE NOTARY	6,500	6,500	6,500	6,500	0
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	526,500	631,500	656,500	656,500	25,000
<b>TYPE: R SUBTOTAL</b>	3,161,605	3,104,331	2,390,661	2,390,661	-713,670

# RECORDER-CLERK / REGISTRAR OF VOTERS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 28 RECORDER / CLERK

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,102,631	1,190,117	1,229,983	1,229,983	39,866
3001	TEMPORARY EMPLOYEES	80,500	166,867	75,000	75,000	-91,867
3002	OVERTIME	16,439	7,500	1,500	1,500	-6,000
3004	OTHER COMPENSATION	22,234	17,878	20,796	20,796	2,918
3005	TAHOE DIFFERENTIAL	4,800	4,800	4,800	4,800	0
3020	RETIREMENT EMPLOYER SHARE	211,126	216,882	237,242	237,242	20,360
3022	MEDI CARE EMPLOYER SHARE	16,173	16,173	16,746	16,746	573
3040	HEALTH INSURANCE EMPLOYER SHARE	365,028	365,576	405,407	405,407	39,831
3041	UNEMPLOYMENT INSURANCE EMPLOYER	24,977	19,319	3,640	3,640	-15,679
3042	LONG TERM DISABILITY EMPLOYER	4,285	4,285	4,427	4,427	142
3043	DEFERRED COMPENSATION EMPLOYER	6,267	5,421	5,478	5,478	57
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	22,854	22,854	22,854	22,854	0
3060	WORKERS' COMPENSATION EMPLOYER	10,670	10,670	1,122	1,122	-9,548
3080	FLEXIBLE BENEFITS	18,000	18,000	18,000	18,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,905,984</b>	<b>2,066,342</b>	<b>2,046,995</b>	<b>2,046,995</b>	<b>-19,347</b>
4040	TELEPHONE COMPANY VENDOR PAYMENTS	480	480	480	480	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	680	680	700	700	20
4080	HOUSEHOLD EXPENSE	100	100	100	100	0
4100	INSURANCE: PREMIUM	10,083	10,083	10,083	10,083	0
4140	MAINT: EQUIPMENT	23,121	26,550	26,550	26,550	0
4141	MAINT: OFFICE EQUIPMENT	1,988	1,550	2,000	2,000	450
4144	MAINT: COMPUTER	24,520	14,800	61,296	61,296	46,496
4180	MAINT: BUILDING & IMPROVEMENTS	240	240	240	240	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,575	2,150	2,075	2,075	-75
4260	OFFICE EXPENSE	20,052	23,000	23,000	23,000	0
4261	POSTAGE	64,800	120,815	118,905	118,905	-1,910
4262	SOFTWARE	1,500	1,500	1,500	1,500	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	587	588	588	588	0
4264	BOOKS / MANUALS	350	250	350	350	100
4265	LAW BOOKS	3,506	3,765	3,984	3,984	219
4266	PRINTING / DUPLICATING SERVICES	518	0	5,200	5,200	5,200
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,333,623	1,399,958	613,532	613,532	-785,968
4307	MICROFILM IMAGING SERVICES	1,250	1,250	1,250	1,250	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	0	1,500	0	0	-1,500
4400	PUBLICATION & LEGAL NOTICES	2,179	1,900	3,400	3,400	1,500
4420	RENT & LEASE: EQUIPMENT	16,114	17,464	17,440	17,440	-24
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	1,020	1,500	1,800	1,800	300
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	106	100	100	100	0
4461	EQUIP: MINOR	2,551	1,200	500	500	-700
4462	EQUIP: COMPUTER	6,800	6,800	7,600	7,600	800
4500	SPECIAL DEPT EXPENSE	97,500	150,000	152,000	152,000	2,000
4503	STAFF DEVELOPMENT	2,265	1,940	2,310	2,310	370
4511	ELECTIONS OUTREACH	0	0	600	600	600
4529	SOFTWARE LICENSE	99	0	600	600	600
4531	PRECINCT BOARD COMPENSATION	43,728	70,000	45,000	45,000	-25,000
4600	TRANSPORTATION & TRAVEL	1,650	1,500	1,375	1,375	-125
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	3,500	3,500	3,000	3,000	-500
4605	RENT & LEASE: VEHICLE	1,700	1,700	1,400	1,400	-300
4606	FUEL PURCHASES	560	1,060	810	810	-250
4608	HOTEL ACCOMMODATIONS	1,380	2,500	1,650	1,650	-850
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>1,670,125</b>	<b>1,869,965</b>	<b>1,111,418</b>	<b>1,111,418</b>	<b>-758,547</b>

# RECORDER-CLERK / REGISTRAR OF VOTERS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 28 RECORDER / CLERK

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
5240	CONTRIB: NON-CNTY GOVERNMENTAL	80,247	80,247	83,750	83,750	3,503
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	80,247	80,247	83,750	83,750	3,503
6040	FIXED ASSET: EQUIPMENT	0	0	25,000	25,000	25,000
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	15,000	15,000	15,000	15,000	0
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	15,000	15,000	40,000	40,000	25,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	15,000	15,000	15,000	15,000	0
7210	INTRAFND: COLLECTIONS	25	25	25	25	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	12,600	12,600	12,220	12,220	-380
7223	INTRAFND: MAIL SERVICE	11,569	11,569	11,569	11,569	0
7224	INTRAFND: STORES SUPPORT	823	823	823	823	0
7225	INTRAFND: CENTRAL DUPLICATING	914	5,000	1,500	1,500	-3,500
7227	INTRAFND: MAINFRAME SUPPORT	49,298	49,298	49,298	49,298	0
7229	INTRAFND: PC SUPPORT	6,000	6,000	6,000	6,000	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,700	1,700	1,700	1,700	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	200	400	400	400	0
7234	INTRAFND: NETWORK SUPPORT	78,339	78,339	78,339	78,339	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	176,468	180,754	176,874	176,874	-3,880
<b>TYPE: E SUBTOTAL</b>		3,847,824	4,212,308	3,459,037	3,459,037	-753,271
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	686,219	1,107,977	1,068,376	1,068,376	-39,601
<b>DEPARTMENT: 28</b>	<b>SUBTOTAL</b>	686,219	1,107,977	1,068,376	1,068,376	-39,601

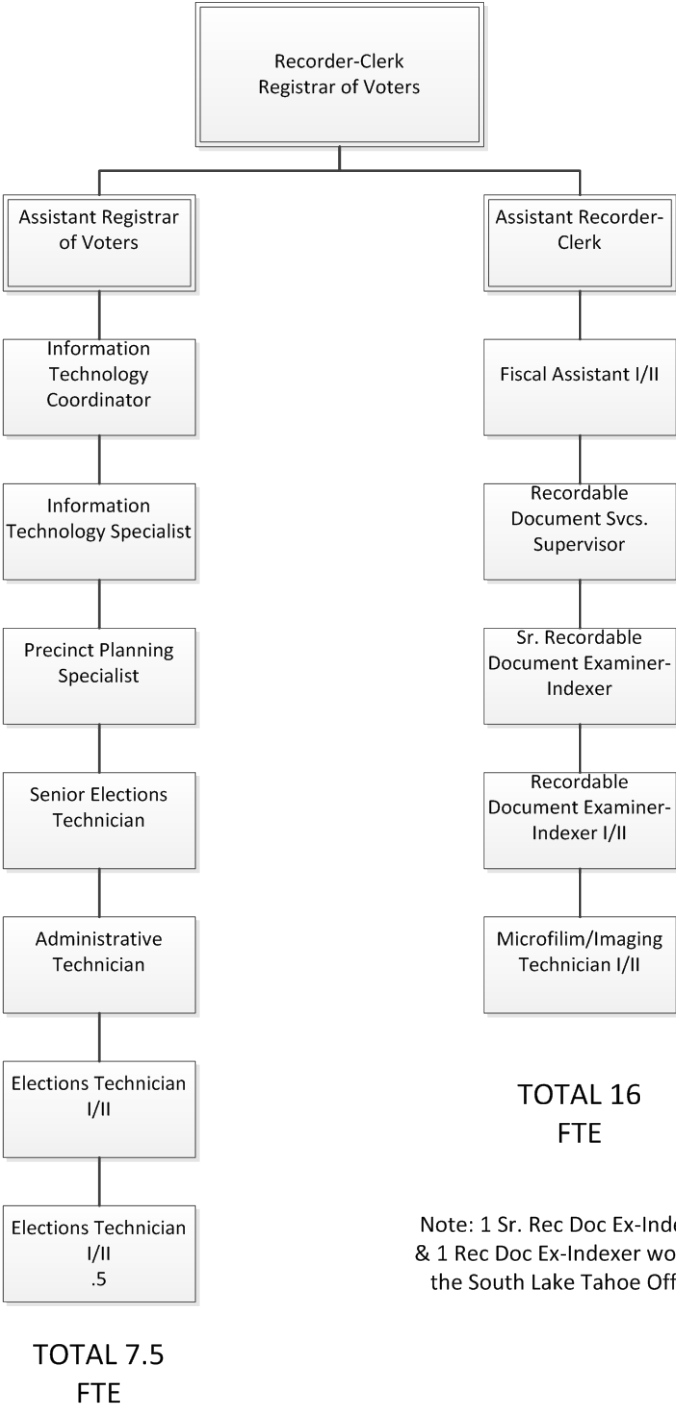


## RECORDER-CLERK / REGISTRAR OF VOTERS

### Personnel Allocation

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
County Recorder/Clerk	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Microfilm/Imaging Technician I/II	2.00	2.00	2.00	-
Recordable Document Examiner/Indexer I/II	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recordable Document Examiner/Indexer	2.00	2.00	2.00	-
<b>Division Total</b>	16.00	16.00	16.00	-
<b>Elections</b>				
Administrative Technician	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	1.50	1.50	1.50	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
Sr. Elections Technician	1.00	1.00	1.00	-
<b>Division Total</b>	7.50	7.50	7.50	-
<b>Department Total</b>	23.50	23.50	23.50	-

RECORDER-CLERK / REGISTRAR OF VOTERS



Note: 1 Sr. Rec Doc Ex-Indexer  
& 1 Rec Doc Ex-Indexer work at  
the South Lake Tahoe Office

## RECORDER-CLERK / REGISTRAR OF VOTERS

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	3,944,291	3,008,303	-	-	-
Licenses, Permits	120,577	113,386	110,891	99,501	97,163
State	27,665	39,106	7,436	29,314	11,175
Federal	-	154,939	2,002,722	12,284	88,978
Charges for Service	1,323,830	1,045,042	1,043,004	652,415	639,208
Misc.	446,646	439,074	456,345	381,479	309,255
Other Financing Sources	989,384	952,260	438,260	491,242	602,659
<b>Total Revenue</b>	<b>6,852,393</b>	<b>5,752,110</b>	<b>4,058,658</b>	<b>1,666,235</b>	<b>1,748,438</b>
Salaries	886,291	1,067,127	1,281,290	1,379,387	1,280,333
Benefits	481,894	547,443	600,479	618,176	622,372
Services & Supplies	798,722	770,036	2,059,396	617,115	830,149
Other Charges	916	816	15,130	39	-
Fixed Assets	9,964	42,769	953,530	16,039	23,749
Intrafund Transfers	168,370	204,980	156,755	151,264	155,931
<b>Total Appropriations</b>	<b>2,346,157</b>	<b>2,633,171</b>	<b>5,066,580</b>	<b>2,782,020</b>	<b>2,912,534</b>
<b>NCC</b>	<b>(4,506,236)</b>	<b>(3,118,939)</b>	<b>1,007,922</b>	<b>1,115,785</b>	<b>1,164,096</b>
<b>FTE's</b>	<b>22</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>24</b>

## RECORDER-CLERK / REGISTRAR OF VOTERS

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	-	-	-	-	-
Licenses, Permits	87,469	82,212	80,936	72,816	81,000
State	4,999	7,578	3,250	8,607	3,500
Federal	2,120	1,940	90,832	1,241,984	495,927
Charges for Service	590,695	993,776	908,936	1,094,135	921,734
Misc.	304,807	248,786	232,176	217,563	232,000
Other Financing Sources	707,195	716,364	467,455	526,500	656,500
<b>Total Revenue</b>	<b>1,697,285</b>	<b>2,050,656</b>	<b>1,783,585</b>	<b>3,161,605</b>	<b>2,390,661</b>
Salaries	1,275,595	1,319,042	1,272,206	1,226,604	1,332,079
Benefits	614,352	649,560	666,835	679,380	714,916
Services & Supplies	620,782	717,631	510,061	1,670,125	1,111,410
Other Charges	-	-	-	80,247	83,750
Fixed Assets	26,999	6,329	46,333	15,000	40,000
Intrafund Transfers	145,458	158,723	173,361	176,468	176,874
<b>Total Appropriations</b>	<b>2,683,186</b>	<b>2,851,285</b>	<b>2,668,796</b>	<b>3,847,824</b>	<b>3,459,029</b>
<b>NCC</b>	<b>985,901</b>	<b>800,629</b>	<b>885,211</b>	<b>686,219</b>	<b>1,068,368</b>
<b>FTE's</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>

10 Year Variance		
	\$ Change	% Change
Taxes	(3,944,291)	-100%
Licenses, Permits	(39,577)	-33%
State	(24,165)	-87%
Federal	(827,903)	N/A
Charges for Service	475,088	-30%
Misc.	(757,384)	-48%
Other Financing Sources	(6,195,893)	-34%
<b>Total Revenue</b>	<b>(4,461,732)</b>	<b>-65%</b>
Salaries	445,788	50%
Benefits	233,022	48%
Services & Supplies	312,688	39%
Other Charges	82,834	9043%
Fixed Assets	30,036	301%
Intrafund Transfers	8,504	5%
<b>Total Appropriations</b>	<b>1,112,872</b>	<b>47%</b>
<b>NCC</b>	<b>5,574,604</b>	<b>124%</b>
<b>FTE's</b>	<b>2</b>	<b>9%</b>

#### Notes

In FY 2006-07, Property transfer taxes were moved out of Recorder/Clerk and into Department 15 - Non Departmental. FY 2013-14 estimate = \$1,750,000

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## **LAW AND JUSTICE TEN YEAR**

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### **10 Year History Law & Justice Functional Group**

## LAW AND JUSTICE TEN YEAR

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	72,788	103,211	114,412	126,945	149,778
Licenses, Permits	102,782	114,859	131,418	118,761	112,445
Fines, Forfeitures	452,906	498,891	450,235	412,000	507,647
Use of Money	-	31	56	6,650	4,200
State	9,107,006	11,497,934	11,827,067	11,222,410	10,363,333
Federal	1,204,704	986,811	1,411,245	850,384	962,350
Other Governmental	282,599	178,284	94,550	414,108	226,863
Charges for Service	3,913,154	4,149,505	4,398,563	4,716,337	4,659,812
Misc.	77,401	89,258	104,731	42,732	76,044
Other Financing Sources	3,604,761	4,221,903	2,225,343	2,934,714	2,234,482
<b>Total Revenue</b>	<b>18,818,101</b>	<b>21,840,687</b>	<b>20,757,620</b>	<b>20,845,041</b>	<b>19,296,954</b>
Salaries	30,246,932	34,980,977	40,038,428	43,473,081	45,212,969
Benefits	17,173,920	19,109,815	19,377,670	20,863,285	21,751,106
Services & Supplies	8,470,588	9,462,702	10,576,123	11,312,402	10,649,193
Other Charges	1,724,432	1,752,035	285,911	211,428	542,669
Court Maintenance of Effort	1,647,875	1,143,655	964,928	1,007,797	1,164,643
Fixed Assets	456,312	710,356	829,003	996,820	740,716
Operating Transfers	99,415	-	197,492	69,963	92,337
Intrafund Transfers	946,677	1,109,395	1,228,857	1,318,515	1,072,088
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>60,766,151</b>	<b>68,268,935</b>	<b>73,498,412</b>	<b>79,253,291</b>	<b>81,225,721</b>
<b>NCC</b>	<b>41,948,050</b>	<b>46,428,248</b>	<b>52,740,792</b>	<b>58,408,250</b>	<b>61,928,767</b>
<b>FTE's</b>	<b>568</b>	<b>582</b>	<b>598</b>	<b>617</b>	<b>602</b>

## LAW AND JUSTICE TEN YEAR

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	161,864	158,215	138,351	128,388	122,578
Licenses, Permits	104,983	103,220	111,278	120,200	118,200
Fines, Forfeitures	595,766	687,447	703,044	649,000	515,250
Use of Money	4,200	3,850	4,200	4,200	4,200
State	9,206,442	9,549,235	10,709,538	10,941,912	10,604,788
Federal	418,506	1,080,555	1,096,395	1,371,206	796,150
Other Governmental	633,163	407,492	722,167	596,800	526,800
Charges for Service	4,042,709	4,111,591	2,157,573	1,945,568	1,733,289
Misc.	67,454	101,887	123,002	75,750	78,850
Other Financing Sources	3,001,532	2,276,593	5,586,665	9,547,854	7,914,949
<b>Total Revenue</b>	<b>18,236,619</b>	<b>18,480,085</b>	<b>21,352,213</b>	<b>25,380,878</b>	<b>22,415,054</b>
Salaries	41,753,962	41,529,000	40,782,341	43,948,174	44,897,434
Benefits	21,654,037	20,276,107	19,774,592	21,683,723	22,991,567
Services & Supplies	10,457,720	10,082,005	10,097,292	12,687,024	13,156,596
Other Charges	219,636	77,215	208,843	484,550	169,500
Court Maintenance of Effort	1,562,203	1,793,062	1,186,508	1,317,000	1,256,000
Fixed Assets	524,268	252,342	512,226	834,912	487,250
Operating Transfers	12,779	8,622	22,780	50,000	-
Intrafund Transfers	741,471	715,055	550,328	626,818	598,701
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>76,926,076</b>	<b>74,733,408</b>	<b>73,134,910</b>	<b>81,632,201</b>	<b>83,557,048</b>
<b>NCC</b>	<b>58,689,457</b>	<b>56,253,323</b>	<b>51,782,697</b>	<b>56,251,323</b>	<b>61,141,994</b>
<b>FTE's</b>	<b>576</b>	<b>555</b>	<b>567</b>	<b>580</b>	<b>581</b>



## LAW AND JUSTICE TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	49,790	68%
Licenses, Permits	15,418	15%
Fines, Forfeitures	62,344	14%
Use of Money	4,200	N/A
State	1,497,782	16%
Federal	(408,554)	-34%
Other Governmental	244,201	86%
Charges for Service	(2,179,865)	-56%
Misc.	1,449	2%
Other Financing Sources	4,310,188	120%
<b>Total Revenue</b>	<b>3,596,953</b>	<b>19%</b>
Salaries	14,650,502	48%
Benefits	5,817,647	34%
Services & Supplies	4,686,008	55%
Other Charges	(1,554,932)	-90%
Court Maintenance of Effort	(391,875)	-24%
Fixed Assets	30,938	7%
Operating Transfers	(99,415)	-100%
Intrafund Transfers	(347,976)	-37%
Contingency	-	N/A
<b>Total Appropriations</b>	<b>22,790,897</b>	<b>38%</b>
<b>NCC</b>	<b>19,193,944</b>	<b>46%</b>
<b>FTE's</b>	<b>13</b>	<b>2%</b>

Notes

# GRAND JURY

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## Mission

Grand Juries are appointed by the local State Superior Court of California and serve as investigative bodies. Civil grand juries are empowered to inquire into alleged criminal acts within the County; examine fiscal and management practices in County government, departments, cities and special districts; and to investigate allegations of misconduct of any public office or officer within the County. If evidence warrants, the Jury files formal charges.

## Program Summary

**Operations Support**  
**Positions: 0.0 FTE**

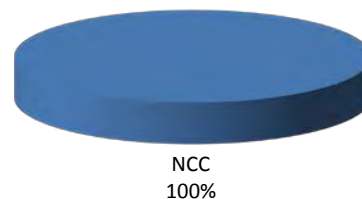
**Total Appropriations: \$83,449**  
**Total Revenues: \$0**  
**Net County Cost: \$83,449**

The Grand Jury budget reflects the costs which may be incurred by the Civil Grand Jury members for their activities, as authorized by the California Penal Code and the local Superior Court.

## Financial Charts

### Source of Funds

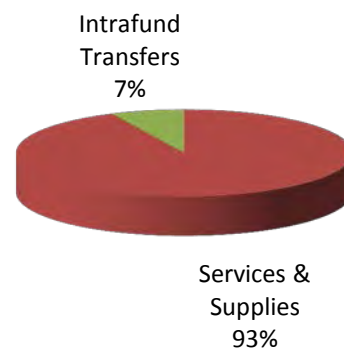
Net County Cost (\$83,449): The Grand Jury is entirely funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.



### Use of Funds

Services & Supplies (\$77,550): Primarily comprised of reimbursements for mileage (\$35,000) and reimbursements for meeting time (\$28,000).

Intrafund Transfers (\$5,899): Intrafund transfers consist of charges from other departments for services such as mail services (\$2,072), network support (\$1,868), and mainframe support (\$1,633).



# GRAND JURY

## Chief Administrative Office Comments

The membership and focus areas of the Grand Jury changes from year to year. The FY 2013-14 Recommended Budget is based on the FY 2012-13 request.

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 19 GRAND JURY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	486	486	0	0	-486
3060	WORKERS' COMPENSATION EMPLOYER	68	68	0	0	-68
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	554	554	0	0	-554
4041	COUNTY PASS THRU TELEPHONE CHARGES	50	50	50	50	0
4080	HOUSEHOLD EXPENSE	150	150	0	0	-150
4100	INSURANCE: PREMIUM	6,787	6,787	0	0	-6,787
4127	GRAND JURY EXPENSE	28,000	28,000	28,000	28,000	0
4260	OFFICE EXPENSE	1,976	1,200	1,500	1,500	300
4261	POSTAGE	424	500	500	500	0
4266	PRINTING / DUPLICATING SERVICES	750	500	650	650	150
4300	PROFESSIONAL & SPECIALIZED SERVICES	4,000	5,000	5,000	5,000	0
4400	PUBLICATION & LEGAL NOTICES	500	500	0	0	-500
4420	RENT & LEASE: EQUIPMENT	2,500	2,500	2,500	2,500	0
4500	SPECIAL DEPT EXPENSE	50	0	0	0	0
4503	STAFF DEVELOPMENT	2,850	2,850	2,850	2,850	0
4600	TRANSPORTATION & TRAVEL	1,500	1,500	1,500	1,500	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	35,000	35,000	35,000	35,000	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	84,537	84,537	77,550	77,550	-6,987
7220	INTRAFND: TELEPHONE EQUIPMENT &	300	300	300	300	0
7223	INTRAFND: MAIL SERVICE	2,072	2,072	2,072	2,072	0
7224	INTRAFND: STORES SUPPORT	26	26	26	26	0
7227	INTRAFND: MAINFRAME SUPPORT	1,633	1,633	1,633	1,633	0
7234	INTRAFND: NETWORK SUPPORT	1,868	1,868	1,868	1,868	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	5,899	5,899	5,899	5,899	0
<b>TYPE: E SUBTOTAL</b>		90,990	90,990	83,449	83,449	-7,541
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	90,990	90,990	83,449	83,449	-7,541
<b>DEPARTMENT: 19</b>	<b>SUBTOTAL</b>	90,990	90,990	83,449	83,449	-7,541

## GRAND JURY

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## GRAND JURY

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### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
<b>Total Revenue</b>	-	-	-	-	-
Salaries		1,145	5,122	27	-
Benefits		1,374	1,060	294	187
Services & Supplies	54,483	76,435	109,862	123,586	71,652
Intrafund Transfers	8,280	8,122	8,493	10,406	9,325
<b>Total Appropriations</b>	<b>62,763</b>	<b>87,076</b>	<b>124,537</b>	<b>134,313</b>	<b>81,164</b>
<b>NCC</b>	<b>62,763</b>	<b>87,076</b>	<b>124,537</b>	<b>134,313</b>	<b>81,164</b>
<b>FTE's</b>	-	-	-	-	-

## GRAND JURY

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
<b>Total Revenue</b>	-	-	-	-	-
Salaries	-	-	-	-	-
Benefits	216	209	111	554	-
Services & Supplies	80,864	77,989	84,894	84,537	77,550
Intrafund Transfers	8,959	7,974	5,941	5,899	5,899
<b>Total Appropriations</b>	<b>90,039</b>	<b>86,172</b>	<b>90,946</b>	<b>90,990</b>	<b>83,449</b>
<b>NCC</b>	<b>90,039</b>	<b>86,172</b>	<b>90,946</b>	<b>90,990</b>	<b>83,449</b>
<b>FTE's</b>	-	-	-	-	-

10 Year Variance		
	\$ Change	% Change
<b>Total Revenue</b>	-	N/A
Benefits	-	N/A
Services & Supplies	23,067	42%
Intrafund Transfers	(2,381)	-29%
<b>Total Appropriations</b>	<b>20,686</b>	<b>33%</b>
<b>NCC</b>	<b>20,686</b>	<b>33%</b>
<b>FTE's</b>	-	0%

#### Notes

## GRAND JURY

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## **SUPERIOR COURT MOE**

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### **Mission**

The mission of the County's Court Maintenance of Effort (MOE) Department Budget is to provide the level of financial support to the State of California, as required by law, for the Superior Court of California, El Dorado County.

The State of California is now responsible for overall funding and operation of trial courts, including Court employees. County Boards of Supervisors throughout the State are responsible for providing a level of ongoing funding support through annual revenue "maintenance of effort" payments to the State, as specified in the California Government Code. Fees and fines levied as a result of Court action are collected by the Court and other County agencies. Collections are distributed as directed by law, with portions of that distribution allocated to the County General Fund, cities, and other State special funds and agencies. The General Fund share of such revenue is recorded in the County's Court MOE Budget.

Counties also continue to be responsible for the provision of indigent defense services (court appointed counsel for indigents).

### **Program Summaries**

#### **Superior Court Maintenance of Effort**

**Total Appropriations: \$922,000**  
**Total Revenue: \$1,325,500**  
**Net County Cost: (\$403,500)**

The Court Maintenance of Effort budget unit reflects the County's share of fines and fees levied during Court proceedings, some of which are collected and distributed by the State Superior Court, El Dorado County branch. The Court MOE budget unit also includes appropriations for the County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court. (Appropriations for local Court operations are not reflected in the County Budget since the Court is now a part of the State system. The State's appropriations to the local courts Statewide are determined by the State Judicial Council based upon recommendations from the State Administrative Office of Courts.)

#### **Court Facilities**

**Total Appropriations: \$334,000**  
**Total Revenue: \$65,000**  
**Net County Cost: \$269,000**

Appropriations for court facilities are provided in compliance with statutory requirements that the County pay for the operation and maintenance of court facilities. This budget provides funding for the County Facility Payment (CFP) under AB1491.

AB1491 (formerly SB1732), the State Trial Court Facilities Act, required the County to transfer Court occupied facilities and properties to the State either by title or responsibility. The County completed the transfer of Court facilities in November 2008 with the transfer becoming effective January 2, 2009. Upon transfer of the facilities and properties an annual County Facilities Payment (CFP) was established requiring the County to sustain a level of financial support for the on-going maintenance and utilities of the State's court facilities. This budget also includes



## SUPERIOR COURT MOE

revenue from the State to cover costs associated with those shared facilities where the County manages the building.

### **Indigent Defense**

**Contract Attorneys: 10**

**Total Appropriations: \$1,710,000**

**Total Revenue: \$20,000**

**Net County Cost: \$1,555,500**

The Indigent Defense program consists of Court appointed private attorneys serving as indigent conflict counsel for those cases where either the Judge or the County Public Defender has determined a conflict exists. Conflicts can exist for a number of different reasons. Examples include a case where the Public Defender may already be defending a client on a different case or where a client is linked to circumstances in a different client's case. Conflict panel attorneys can also be assigned by the Judges to cases where there are multiple defendants in a case or where special circumstances exist such as the death penalty which requires, by law, a minimum of two attorneys, one of which would come from the conflict panel.

The program consists of 10 attorneys (7 West Slope and 3 South Lake Tahoe). In addition, this budget includes funding for court ordered services associated with the defense of indigent clients. It also includes \$10,000 for criminal grand jury expenses in the event a criminal grand jury is called during the year.

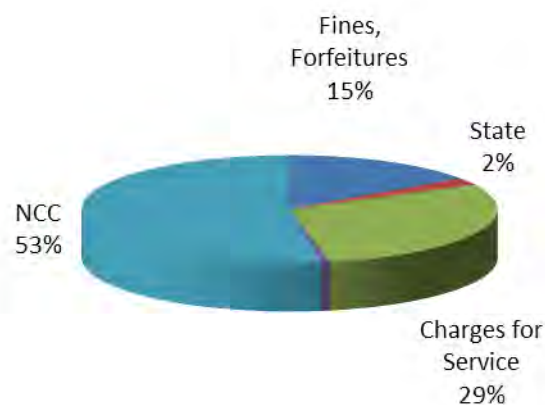
### **Source of Funds**

**Fine, Forfeiture & Penalties (\$455,000):** Includes vehicle fines (\$15,000), Court fines (\$400,000), and other miscellaneous fines (\$40,000).

**State Intergovernmental (\$65,000):** Reimbursement from the State for the Court's share of utility costs in County owned buildings

**Charges for Service (\$870,500):** Primarily comprised of Court fees associated with traffic school fees (\$600,000), and the County share of State Penalty fees (\$250,000).

**Miscellaneous Revenue (\$20,000)**

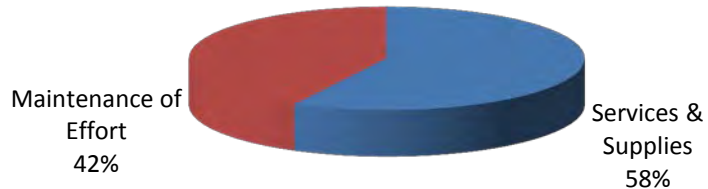


## SUPERIOR COURT MOE

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### Use of Funds

Services & Supplies (\$1,710,000): Primarily comprised of the contractual service program for court appointed attorneys (\$675,000), professional and specialized services for indigent defense services (\$750,000), criminal investigation for indigent defense cases (\$200,000) and psychiatric medical for indigent defense cases (\$75,000).



Other Charges (\$1,256,000):

The County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court.

### Staffing Trend

There is no staffing within this Department. There are contractual agreements with ten attorneys for indigent defense services.

### Chief Administrative Office Comments

The Recommended Budget for the Court Maintenance of Effort represents a decrease in revenue of \$199,000 or 12% and an increase in appropriations of \$499,000 or 20% from the FY 2012-13 approved budget. As a result, the Net County Cost is increased \$698,000 or 81%.

The large increase in Net County Cost is the result of an ongoing death penalty case. The costs associated with this case are uncertain. These costs may be expended in FY 2012-13 in which case an adjustment to the Court budget will take place in addenda reducing appropriations.

The Court facilities budget with Department 20 continues to reflect the full year funding for the County Facility Payment (CFP) as required by AB1491. In addition, the budget has been adjusted to reflect revenue from the State for costs incurred by the County for buildings where the County and the Courts share space, but the County manages the buildings. This revenue is estimated at \$65,000 for the year.

The appropriation for the conflict panel includes funding for ten attorneys, seven on the west slope and three in Lake Tahoe. At the time of this publication the contracts with the indigent defense panel are under negotiation. Any changes will be incorporated into the Addenda.

The budget also includes \$10,000 to cover the cost of any criminal grand jury expenses should a panel be called during the year.

# SUPERIOR COURT MOE

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 20 SUPERIOR COURT MOE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ</b>					
0300 VEHICLE CODE: FINES	15,000	6,000	15,000	15,000	9,000
0301 VEHICLE CODE: COURT FINES	520,000	400,000	400,000	400,000	0
0320 COURT FINE: OTHER	45,000	35,000	40,000	40,000	5,000
<b>CLASS: 03 REV: FINE, FORFEITURE &amp; PENALTIES</b>	580,000	441,000	455,000	455,000	14,000
0880 ST: OTHER	65,000	65,000	65,000	65,000	0
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	65,000	65,000	65,000	65,000	0
1500 COURT: FEES & COSTS	3,000	4,000	2,000	2,000	-2,000
1504 COURT: SUMMARY JUDGMENT	9,000	5,000	15,000	15,000	10,000
1510 COURT: TRAFFIC BAIL SCHOOL VC42007	570,000	620,000	500,000	500,000	-120,000
1511 COURT: TRAFFIC SCHOOL VC42007.1	110,000	125,000	100,000	100,000	-25,000
1512 COURT: CITE/OWN RECOG PC1463.07	1,500	3,000	1,500	1,500	-1,500
1513 COURT: AB233 CNTY SHARE ST PENALTY	300,000	325,000	250,000	250,000	-75,000
1517 COURT: CONFLICT ATTORNEY	1,500	1,500	2,000	2,000	500
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	995,000	1,083,500	870,500	870,500	-213,000
1942 MISC: REIMBURSEMENT	20,000	20,000	20,000	20,000	0
<b>CLASS: 19 REV: MISCELLANEOUS</b>	20,000	20,000	20,000	20,000	0
<b>TYPE: R SUBTOTAL</b>	1,660,000	1,609,500	1,410,500	1,410,500	-199,000
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ</b>					
4126 JURY MILEAGE: CRIMINAL	2,500	2,500	2,500	2,500	0
4127 GRAND JURY EXPENSE	7,500	7,500	7,500	7,500	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	360,000	360,000	750,000	750,000	390,000
4310 CONTRACTUAL SERVICE PROGRAM	675,000	675,000	675,000	675,000	0
4316 APPOINT COUNSEL: JUVENILES	2,000	10,000	0	0	-10,000
4317 CRIMINAL INVESTIGATION	80,000	50,000	200,000	200,000	150,000
4320 VERBATIM: TRANSCRIPTION	2,500	5,000	0	0	-5,000
4323 PSYCHIATRIC MEDICAL SERVICES	70,000	50,000	75,000	75,000	25,000
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	1,000	1,000	0	0	-1,000
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	1,200,500	1,161,000	1,710,000	1,710,000	549,000
5240 CONTRIB: NON-CNTY GOVERNMENTAL	345,000	334,000	334,000	334,000	0
5242 AB233: MOE COURT REVENUE	972,000	972,000	922,000	922,000	-50,000
<b>CLASS: 50 OTHER CHARGES</b>	1,317,000	1,306,000	1,256,000	1,256,000	-50,000
<b>TYPE: E SUBTOTAL</b>	2,517,500	2,467,000	2,966,000	2,966,000	499,000
<b>FUND TYPE: 10 SUBTOTAL</b>	857,500	857,500	1,555,500	1,555,500	698,000
<b>DEPARTMENT: 20 SUBTOTAL</b>	857,500	857,500	1,555,500	1,555,500	698,000

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## SUPERIOR COURT MOE

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Fines, Forfeitures	354,175	356,150	309,141	329,698	415,132
State	-	-	-	-	-
Other Governmental	-	-	-	-	-
Charges for Service	1,274,465	1,077,912	1,135,528	1,213,236	1,275,072
Misc.	257	2,305	1,540	3,139	3,420
<b>Total Revenue</b>	<b>1,628,897</b>	<b>1,436,367</b>	<b>1,446,209</b>	<b>1,546,073</b>	<b>1,693,624</b>
Services & Supplies	1,132,336	1,300,638	1,471,551	1,513,846	1,392,678
Maintenance of Effort	1,647,875	1,143,655	964,928	1,007,797	1,164,643
Other Charges	-	-	-	-	-
Intrafund Transfers	-	110	25	-	-
<b>Total Appropriations</b>	<b>2,780,211</b>	<b>2,444,403</b>	<b>2,436,504</b>	<b>2,521,643</b>	<b>2,557,321</b>
<b>NCC</b>	<b>1,151,314</b>	<b>1,008,036</b>	<b>990,295</b>	<b>975,570</b>	<b>863,697</b>
<b>FTE's</b>	-	-	-	-	-

## SUPERIOR COURT MOE

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Fines, Forfeitures	524,947	610,605	624,999	580,000	455,000
State	79,163	74,205	53,473	65,000	65,000
Other Governmental	-	-	127,249	-	-
Charges for Service	1,085,867	1,008,028	1,034,393	995,000	870,500
Misc.	14,346	22,647	24,406	20,000	20,000
<b>Total Revenue</b>	<b>1,704,323</b>	<b>1,715,485</b>	<b>1,864,520</b>	<b>1,660,000</b>	<b>1,410,500</b>
Services & Supplies	1,369,145	1,240,406	1,168,805	1,200,500	1,710,000
Maintenance of Effort	1,562,203	1,793,062	1,186,508	1,317,000	1,256,000
Other Charges	-	-	12,925	-	-
Intrafund Transfers	75	-	-	-	-
<b>Total Appropriations</b>	<b>2,931,423</b>	<b>3,033,468</b>	<b>2,368,238</b>	<b>2,517,500</b>	<b>2,966,000</b>
<b>NCC</b>	<b>1,227,100</b>	<b>1,317,983</b>	<b>503,718</b>	<b>857,500</b>	<b>1,555,500</b>
<b>FTE's</b>	-	-	-	-	-

10 Year Variance		
	\$ Change	% Change
Fines, Forfeitures	100,825	28%
State	65,000	N/A
Other Governmental	-	N/A
Charges for Service	(403,965)	-32%
Misc.	19,743	7682%
<b>Total Revenue</b>	<b>(218,397)</b>	<b>-13%</b>
Services & Supplies	577,664	51%
Maintenance of Effort	(391,875)	-24%
<b>Total Appropriations</b>	<b>185,789</b>	<b>7%</b>
<b>NCC</b>	<b>404,186</b>	<b>35%</b>
<b>FTE's</b>	-	N/A

#### Notes

Services & supplies have grown over the years primarily due to growth in the indigent defense budget and Court occupied space in County facilities.

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## DISTRICT ATTORNEY

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### Mission

The District Attorney's office is dedicated, while recognizing the dignity of all individuals, to objectively and effectively investigate and prosecute matters under the Law to achieve justice and minimize trauma to victims.

### Program Summaries

**Child Abuse, Core Prosecution, MDIC (Multi Disciplinary Interview Center), Alcohol and Drug Impaired Vertical Prosecution, Elder Abuse, SB 90, Sexual Assault/Domestic Violence and Cold Case Homicides**

**Positions: 47.08 FTE**

**Extra Help: \$175,000**

**Total Appropriations: \$6,838,054**

**Total Revenues: \$1,498,515**

**Net County Cost: \$5,339,539**

Child Abuse- The Special Investigator coordinates and conducts interviews of children involved in child abuse cases. This employee is also a vital part of the Multidisciplinary Interview Center as well as assisting with victim coordination on the major felony cases.

**Revenue:** No direct revenue source.

Core Prosecution - The main functions of this unit are to prosecute adult and juvenile offenders for criminal offenses, evaluate law enforcement reports and documents, assist in search warrant preparation, prepare and file legal briefs and memoranda relating to prosecution activities and appeals, conduct original and supplemental investigation of cases, prepare for trials, conduct trials, post-trial and sentencing hearings and appeals.

**Revenue:** Funding to support the core functions of the District Attorney's Office come mainly from Proposition 172 - Public Safety Sales Tax. Other supplemental funding comes from Vehicle Theft Allocation (estimated) and the Suspended Driver's License Program (SDLP).

**Extra Help:** The District Attorney's office utilizes extra help to fill the gap between permanent positions and the actual number of employees needed to investigate and prosecute crime.

Multi-Disciplinary Interview Center (MDIC) - The User Agencies comprised of the Sheriff, Placerville Police Department, Department of Human Services and District Attorney work together toward the mutual goal of facilitating the investigation of child abuse cases in order to minimize the trauma to child victims and their families residing in the western portion of El Dorado County and to maximize the effectiveness of criminal prosecution.

Alcohol and Drug Impaired Vertical Prosecution Program – This program has one Deputy District Attorney and one Investigator who are assigned to prosecute alcohol and drug impaired driving cases, as well as travel and training costs.

**Revenue:** These costs are offset with grant funding from the State Office of Traffic Safety. This grant was first awarded in FY 12-13.

Elder Abuse Prosecution – Deputy District Attorney's and Investigators work together with the Elder Protection Unit formed in 2006 to investigate and prosecute Elder Abuse Cases.



## DISTRICT ATTORNEY

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**Revenue:** In years past the District Attorney's Office applied and received funding from Cal-EMA (formerly Office of Emergency Services) under the Vertical Prosecution Block Grant. The funding for this revenue source comes from the Local Safety and Protection Account (LSPA). As of June 30, 2012 the funding stream has been eliminated resulting in the discontinuance of the grant program. All costs associated with the investigation and prosecution of elder abuse are the full responsibility of the county.

SB 90- As required by law, the District Attorney's office is mandated by the State of California to appear on behalf of the District Attorney's office for cases where defendants were convicted of a crime and classified as one of the following: Sexually Violent Predator, Mentally Disordered Offender, Not Guilty By Reason of Insanity. The Deputy District Attorney appears at recommitment hearings to insure that the offender is not released back into the community.

Another subset of the SB 90 program is Child Abduction and Recovery. In most instances these abductions involve a parent that does not have custody of the child(ren) and has taken them out of the county/state. The investigator works with families and law enforcement agencies to recover the child and return them to their legal guardian.

**Revenue:** Funding for SB 90 claims comes from the State of California. Typically, reimbursement is received one year in arrears. Beginning with FY 2009-2010 the State of California suspended the reimbursement for Mentally Disordered Offenders and Not Guilty By Reason of Insanity. Notification has not been received for restoration of the reimbursement for any future claims.

Sexual Assault/Domestic Violence- This unit currently covers all of the adult sexual assault, child sexual assault, child pornography, child abuse, and sexual registrant violators or the entire county. This unit also handles all of the domestic violence cases on the Western Slope.

Due to the extremely sensitive nature these cases are vertically prosecuted. Deputy district attorney's spend a significant amount of time meeting with victims and their families. These cases are all extremely sensitive and involve substantial time outside of the courtroom preparing for trial and conducting follow up investigations.

Most of these cases result in prison sentences. Many involve potential life sentences and end up going to trial.

**Revenue:** No direct revenue source.

Cold Case Homicides- Currently, there are approximately 53 cold case homicides to date. Of the 53 cases, 76% have been identified by the El Dorado County Sheriff's Office to have occurred in the last six years. The remaining 24% reside with the South Lake Tahoe Police Department. These figures do not include cold sexual assault cases which to date have not been identified.

One of the unique characteristics of cold homicide cases is that often the killer is a serial killer. In many cases there is evidence to indicate that the defendant(s) were responsible for other deaths that were never prosecuted. Due to increased technology in DNA testing the potential of bringing the killers to justice is now a possibility.

**Revenue:** No direct revenue source.

## DISTRICT ATTORNEY

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### **Automobile Insurance Fraud**

**Positions: 1.85 FTE**

**Total Appropriations: \$248,049**

**Total Revenues: \$263,050**

**Net County Cost: (\$15,001)**

The El Dorado County District Attorney's Auto Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with the California Department of Insurance, California Department of Motor Vehicles, Insurance Investigators and the Arson Task force in the prevention, investigation and prosecution of various forms of automobile insurance fraud. The Auto Fraud Unit investigates not only the typical auto insurance fraud and perjury case (where an individual presents a false or fraudulent claim for non-existent injuries or damages) but also complex schemes involving car dealership fraud and conspiracy to defraud multiple customers relating to the sales, transfers, and loan payoffs concerning the purchase of new and used vehicles.

**Revenue:** This program is funded on an annual basis through a grant application to the State Department of Insurance.

### **Workers Compensation Insurance Fraud**

**Positions: 1.50 FTE**

**Total Appropriations: \$247,884**

**Total Revenues: \$262,826**

**Net County Cost: (\$14,942)**

The El Dorado County Workers Compensation Unit provides the investigation and prosecution of Workers Compensation Insurance Fraud in El Dorado County. This includes claimant, premium, uninsured employer and medical provider fraud. Claimant fraud includes employees making false or exaggerated claims. Premium fraud occurs when employers misstate the type of work and or work experience of their employees in order to pay a lower premium. Uninsured employers are those who don't protect their employees by failing to obtain required workers compensation coverage. Medical provider fraud can occur when medical professional's bill for services not rendered, misrepresent the service provided, bill for unnecessary services, etc.

**Revenue:** This program is funded on an annual basis through a grant application to the State Department of Insurance.

### **Welfare Fraud**

**Positions: 1.30 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$200,000**

**Total Revenues: \$200,000**

**Net County Cost: \$0**

CalWorks, Food Stamps and the other programs administered by the County are services in the form of money and medical benefits provided to eligible individuals who are residents of El Dorado County. The District Attorney's Office investigates cases involving individuals who received benefits in which they are not entitled. The District Attorney's Office prosecutes those individuals who received benefits in which they were not entitled when those benefits were received as a result of a fraudulent act.

**Revenue:** Quarterly invoices are submitted to the Department of Human Services for reimbursement of salaries and benefits for time studied hours as approved in the MOU.

## DISTRICT ATTORNEY

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**Proposition 64**  
**Positions: 0.80 FTE**

**Total Appropriations: \$88,395**  
**Total Revenues: \$88,395**  
**Net County Cost: \$0**

The El Dorado County District Attorney's Consumer Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including, Amador, Sacramento and Yolo County District Attorney's Offices, the California Department of Corporations, California Department of Motor Vehicles, California Department of Weights & Measures, California Department of Forestry, California Department of Home Furnishings, California Bureau of Automotive Repair, and the El Dorado County Code Enforcement and Department of Agriculture, in the investigation and prosecution of various forms of consumer fraud and unlawful business practices. Further, this unit is involved with review and handling all of the District Attorney Fraud Hotline and Consumer Fraud Complaints, as well as community outreach and fraud alerts concerning current fraud schemes and tactics. This unit investigates unlawful business practices in various forms, including cases against companies who have been short-selling underweight product for years, and businesses that have been defrauding customers through false advertising and mislabeling of products. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various consumer protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices.

**Revenue:** This program is funded through the use of funds collected from defendant judgments.

**Environmental Crimes**  
**Positions: 0.67 FTE**

**Total Appropriations: \$79,998**  
**Total Revenues: \$10,000**  
**Net County Cost: \$69,998**

Unit provides the investigation and prosecution of environmental cases. The El Dorado County District Attorney's Environmental Unit made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including, El Dorado County Environmental Management, Code Enforcement, Department of Transportation, and California Department of Fish & Game, California Air Resources Board, California Attorney General's Office, California District Attorney Association, State Water Resources Control Board, Lahontan Regional Water Quality Control Board, California Department of Forestry, as well as statewide cases with various other District Attorney's Offices. This unit is responsible for review and filing of environmental cases throughout El Dorado County. This unit investigates various forms of environmental crimes, including Hazardous Waste & underground storage tank (UST) violations, Hazardous Material Business Plan violations (which put our first responders at risk to hazardous waste exposure), and illegal/improper release of deleterious materials to state waters and rivers in El Dorado County. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various environmental protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices.

**Revenue:** Funding for this program is achieved through the use of defendant judgments that are deposited into a trust fund. These funds are ongoing as cases are prosecuted on an annual basis. The total amount of judgments can vary depending on case load within the fiscal year.

## DISTRICT ATTORNEY

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**Real Estate Fraud**  
**Positions: 0.60 FTE**

**Total Appropriations: \$98,000**  
**Total Revenues: \$98,000**  
**Net County Cost: \$0**

Unit provides the investigation and prosecution of Real Estate Fraud

**Revenue:** The funding for Real Estate Fraud is ongoing. As the real estate instruments specified under GC 27388 are recorded, a \$3.00 fee is assessed with 90% of the fee being deposited into a Special Revenue Account for use by the District Attorney's office for the investigation and prosecution of Real Estate Fraud. In addition to the recorded document fees funding from a specialized grant referenced above will be utilized.

**Victim Witness Assistance**  
**Positions: 3.85 FTE**

**Total Appropriations: \$218,970**  
**Total Revenues: \$165,000**  
**Net County Cost: \$53,970**

The Victim Witness Assistance program serves as a resource to crime victims. The advocates funded under this grant are required to provide the following services: crisis intervention, emergency assistance, resource referral and assistance, direct counseling and therapy, claim assistance, property return, orientation, court escort, case status/ disposition, notification of family and friends.

**Revenue:** Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis. The District Attorney's office has had this grant since 1980.

**Victim Witness Claims**  
**Positions: 2.55 FTE**

**Total Appropriations: \$155,748**  
**Total Revenues: \$165,213**  
**Net County Cost: (\$9,465)**

The Claims Specialist provide application intake, data entry, determine eligibility, and verify losses, including; medical, dental, wage loss, support loss, mental health counseling, funeral burial and relocation expenses. The benefit of having the claims processed in our county is that bills can be paid in a timely manner. The average processing time of claims done directly by the VCP Board is 3-6 months which causes ongoing stress to victims as providers will cut off services until payment is received.

**Revenue:** Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis. The District Attorney's office has had this grant since 1987.

## DISTRICT ATTORNEY

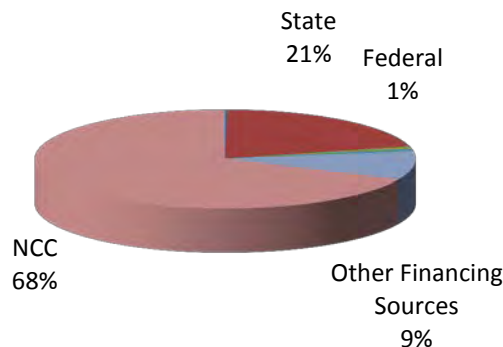
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### Financial Charts

#### Source of Funds

Fine, Forfeiture & Penalty (\$21,500): Includes Bad Check Restitution (\$5,000) and Suspended Drivers License (\$16,500)

State Intergovernmental (\$1,642,530): Includes revenue from Proposition 172 – Public Safety Sales Tax (\$875,000), Vehicle Theft Allocation (\$195,000), Office of Emergency Service (\$254,213) and Office of Traffic Safety (\$318,317).



Federal Intergovernmental (\$76,000): Includes revenue from Federal Office of Emergency Services.

Charges for Service (\$45,500): Includes Blood Draw revenue (\$45,000), and Misc Court Fee revenue (\$500).

Operating Transfers (\$742,469): Includes revenue from special revenue funds to support the following programs – Auto Fraud (\$263,050), Workers Compensation (\$262,826), Proposition 64 (\$88,395), Real Estate Fraud (\$75,000), and Environmental (\$10,000).

Net County Cost (\$5,424,099): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

## DISTRICT ATTORNEY

### Use of Funds

Salaries & Benefits (\$7,339,878): Primarily comprised of permanent salaries (\$4,908,028), retirement (\$1,114,368) and health insurance (\$726,845).

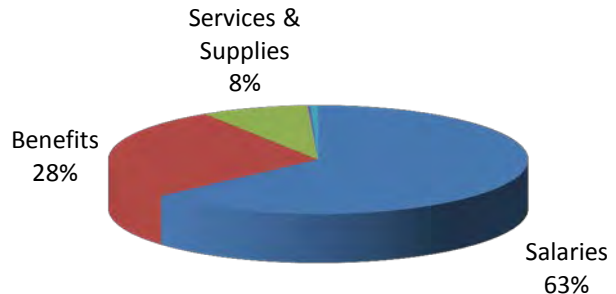
Services & Supplies (\$665,747): Primarily comprised of insurance premium (\$65,004), medical & sobriety (\$65,000), rents (\$65,000), vehicle rents (\$59,657), fuel (\$47,000), utilities (\$30,000), and transportation/travel (\$25,500).

Other Charges (\$2,500)

Fixed Assets (\$16,500) – Primarily comprised of computer equipment to complete implementation of paperless systems and aid attorneys and investigators in the field.

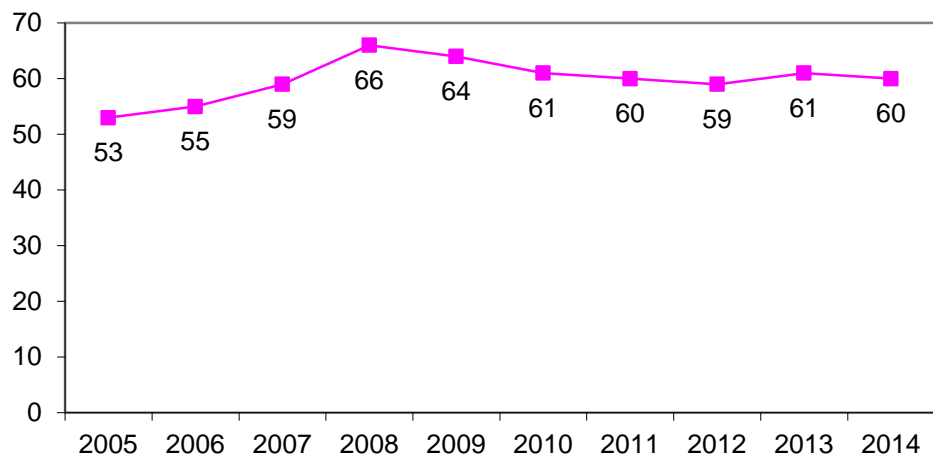
Intra-fund Transfers (\$150,473): Includes charges from other departments for services such as network support (\$86,363), mainframe support (\$23,124), and telephone (\$21,000).

Intra-fund Abatements (\$200,000): comprised of funding from Human Services for Welfare Fraud Services.



### Staffing Trend

Staffing for the District Attorney over the past ten years has gone from 53 in FY 2004-05 to 60.2 in FY 2013-14 based on the approved budget. The District Attorney office consists of 50.2 FTE in the Placerville office, and 10.0 FTE in the South Lake Tahoe Office.



## **DISTRICT ATTORNEY**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall increase of \$264,775 or 11% in revenues and an increase of \$400,581 or 5% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is increased by \$135,806 or 2%.

The increase in revenue is primarily related to the Office of Traffic Safety grant as well as a slight increase from Proposition 172 – Public Safety Sales Tax. These increases are partially offset with decreased funding in the Environmental and Prop 64 programs.

The increase in appropriations is primarily related to increased salaries and benefits. The department is requesting several personnel allocation changes to true up allocations currently alternately filled. Permanent salaries are increasing \$312K and retirement \$123K from the FY 2012-13 approved budget. Some of these increased costs are offset with increased revenues from the Office of Traffic Safety grant. The department is reducing temporary help \$35K and unemployment insurance is decreasing \$40K.

The recommended budget includes a deletion of one (1.0) vacant Legal Secretary and one (1.0) vacant Legal Office Assistant and the addition of one (1.0) Deputy District Attorney I/IV; the add/delete of a DA Investigator with an Accountant Auditor and the add/delete of a Legal Secretarial Services Supervisor with a Sr. Legal Secretary. The budget also reduces the funding for the vacant Fiscal Administrative Manager to a part-time Sr. Department Analyst. This position is currently under review and additional changes may be brought forth during the Addenda.

# DISTRICT ATTORNEY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 22 DISTRICT ATTORNEY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0342	PENALTY: BAD CHECK RESTITUTION	5,000	1,000	5,000	5,000	4,000
0348	PENALTY: SUSPENDED DRIVERS LICENSE	16,500	16,500	16,500	16,500	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	21,500	17,500	21,500	21,500	4,000
0860	ST: PUBLIC SAFETY SALES TAX	901,500	759,207	875,000	875,000	115,793
0880	ST: OTHER	496,674	183,349	483,530	483,530	300,181
0896	ST: VEHICLE THEFT ALLOCATION	195,922	195,922	195,000	195,000	-922
0898	ST: OES - OFFICE EMERGENCY SERVICES	88,934	88,934	89,000	89,000	66
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,683,030	1,227,412	1,642,530	1,642,530	415,118
1124	FED:OFFICE OF EMERGENCY SERVICES	76,239	76,239	76,000	76,000	-239
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	76,239	76,239	76,000	76,000	-239
1501	COURT: FEE	400	400	500	500	100
1746	BLOOD DRAWS	44,835	44,835	45,000	45,000	165
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	45,235	45,235	45,500	45,500	265
1940	MISC: REVENUE	1,000	0	0	0	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	1,000	0	0	0	0
2020	OPERATING TRANSFERS IN	1,031,152	919,838	765,469	765,469	-154,369
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	1,031,152	919,838	765,469	765,469	-154,369
<b>TYPE: R SUBTOTAL</b>		2,858,156	2,286,224	2,550,999	2,550,999	264,775



# DISTRICT ATTORNEY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 22 DISTRICT ATTORNEY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	4,670,671	4,595,804	4,908,028	4,908,028	312,224
3001	TEMPORARY EMPLOYEES	226,200	210,179	175,000	175,000	-35,179
3002	OVERTIME	57,687	0	0	0	0
3004	OTHER COMPENSATION	130,000	7,000	7,700	7,700	700
3005	TAHOE DIFFERENTIAL	22,284	24,000	19,200	19,200	-4,800
3006	BILINGUAL PAY	6,936	8,320	6,240	6,240	-2,080
3020	RETIREMENT EMPLOYER SHARE	990,922	990,922	1,114,368	1,114,368	123,446
3022	MEDI CARE EMPLOYER SHARE	71,032	64,689	69,033	69,033	4,344
3040	HEALTH INSURANCE EMPLOYER SHARE	867,191	736,519	726,845	726,845	-9,674
3041	UNEMPLOYMENT INSURANCE EMPLOYER	48,019	48,019	8,442	8,442	-39,577
3042	LONG TERM DISABILITY EMPLOYER	16,530	16,530	17,417	17,417	887
3043	DEFERRED COMPENSATION EMPLOYER	25,577	21,129	18,042	18,042	-3,087
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	55,628	55,628	55,628	55,628	0
3060	WORKERS' COMPENSATION EMPLOYER	18,757	18,757	18,747	18,747	-10
3080	FLEXIBLE BENEFITS	32,000	185,980	195,188	195,188	9,208
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>7,239,434</b>	<b>6,983,476</b>	<b>7,339,878</b>	<b>7,339,878</b>	<b>356,402</b>
4040	TELEPHONE COMPANY VENDOR PAYMENTS	10,468	10,468	6,450	6,450	-4,018
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,342	2,781	2,000	2,000	-781
4044	CABLE/INTERNET SERVICE	370	0	0	0	0
4060	FOOD AND FOOD PRODUCTS	50	0	0	0	0
4086	JANITORIAL / CUSTODIAL SERVICES	1,000	0	0	0	0
4100	INSURANCE: PREMIUM	65,004	65,004	65,004	65,004	0
4120	JURY & WITNESS EXPENSE	2,500	2,500	2,000	2,000	-500
4124	WITNESS FEE	3,000	2,000	10,000	10,000	8,000
4128	WITNESS MILEAGE	1,800	750	3,500	3,500	2,750
4140	MAINT: EQUIPMENT	500	500	0	0	-500
4144	MAINT: COMPUTER	5,000	1,923	4,500	4,500	2,578
4220	MEMBERSHIPS	20,335	20,110	19,985	19,985	-125
4260	OFFICE EXPENSE	26,936	25,968	10,000	10,000	-15,968
4261	POSTAGE	5,689	5,689	5,000	5,000	-689
4262	SOFTWARE	580	0	0	0	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	3,036	3,036	3,050	3,050	14
4264	BOOKS / MANUALS	0	0	35,023	35,023	35,023
4265	LAW BOOKS	38,000	38,000	0	0	-38,000
4266	PRINTING / DUPLICATING SERVICES	500	500	500	500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	78,044	59,382	25,000	25,000	-34,382
4308	EXTERNAL DATA PROCESSING SERVICES	45,000	27,499	35,000	35,000	7,501
4317	CRIMINAL INVESTIGATION	600	600	500	500	-100
4320	VERBATIM: TRANSCRIPTION	12,000	12,000	12,000	12,000	0
4322	MEDICAL & SOBRIETY EXAMINATIONS	68,344	68,344	65,000	65,000	-3,344
4323	PSYCHIATRIC MEDICAL SERVICES	675	675	0	0	-675
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	3,700	2,766	3,000	3,000	234
4420	RENT & LEASE: EQUIPMENT	18,748	18,748	18,000	18,000	-748
4421	RENT & LEASE: SECURITY SYSTEM	4,165	4,165	4,000	4,000	-165
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	12,580	12,580	65,000	65,000	52,420

# DISTRICT ATTORNEY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 22 DISTRICT ATTORNEY

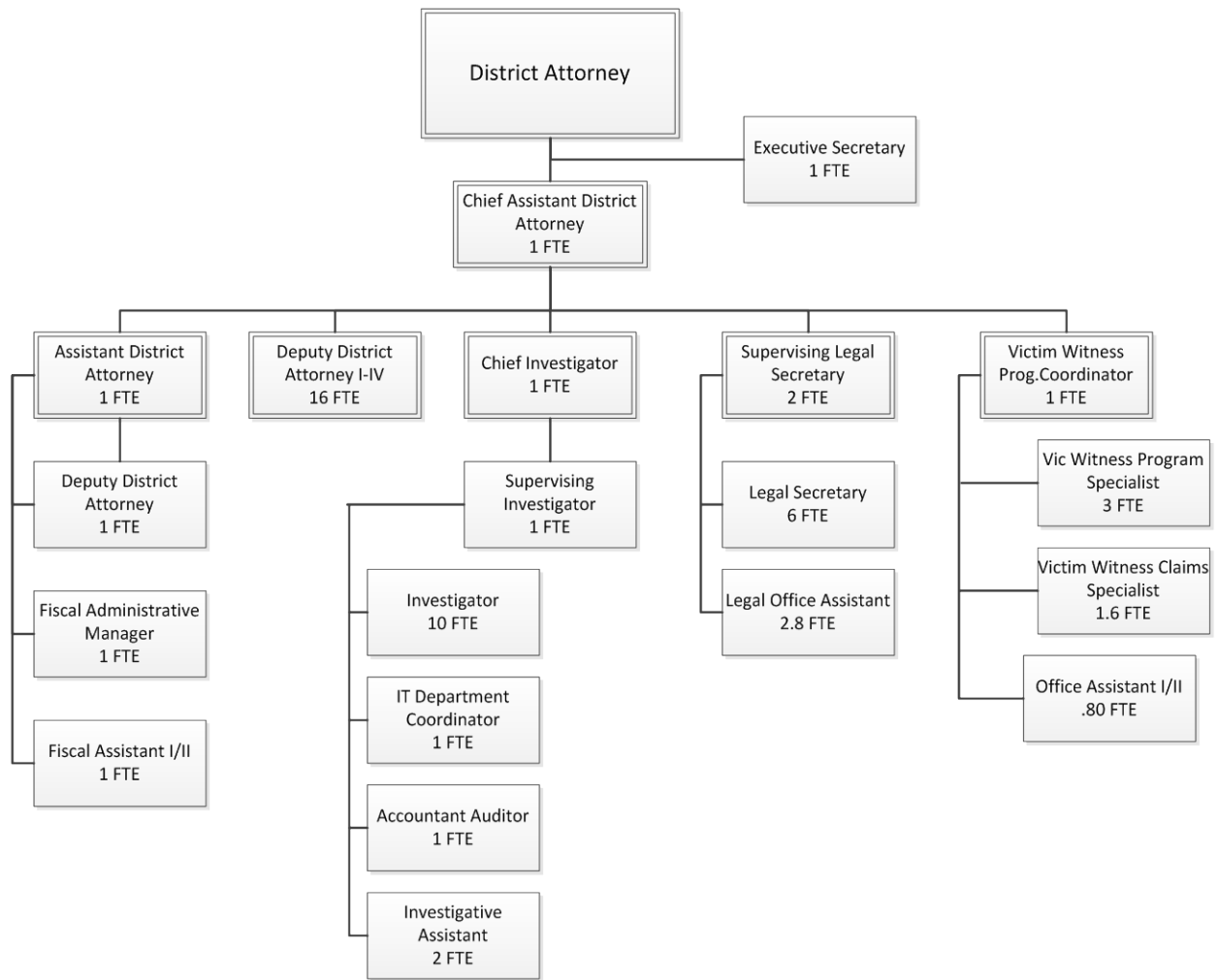
		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	3,000	1,500	1,500	1,500	0
4461	EQUIP: MINOR	5,071	1,500	6,000	6,000	4,500
4462	EQUIP: COMPUTER	8,132	1,000	15,291	15,291	14,291
4463	EQUIP: TELEPHONE & RADIO	1,000	1,000	2,500	2,500	1,500
4464	EQUIP: LAW ENFORCEMENT	65	0	0	0	0
4465	EQUIP: VEHICLE	25,000	2,909	0	0	-2,909
4500	SPECIAL DEPT EXPENSE	20,000	20,000	12,000	12,000	-8,000
4501	SPECIAL PROJECTS	0	0	43,198	43,198	43,198
4503	STAFF DEVELOPMENT	9,000	9,300	10,745	10,745	1,445
4509	DETECTIVE EXPENSE	0	1,626	0	0	-1,626
4510	DISTRICT ATTORNEY	0	5,000	0	0	-5,000
4529	SOFTWARE LICENSE	3,145	0	3,500	3,500	3,500
4534	AMMUNITION	4,800	4,818	0	0	-4,818
4540	STAFF DEVELOPMENT (NOT 1099)	100	0	0	0	0
4600	TRANSPORTATION & TRAVEL	16,450	12,450	20,344	20,344	7,894
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	6,000	6,000	5,000	5,000	-1,000
4605	RENT & LEASE: VEHICLE	54,526	50,326	59,657	59,657	9,332
4606	FUEL PURCHASES	57,000	56,000	47,000	47,000	-9,000
4608	HOTEL ACCOMMODATIONS	14,500	14,500	14,500	14,500	0
4620	UTILITIES	34,491	34,491	30,000	30,000	-4,491
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	694,245	608,408	665,747	665,747	57,339
5240	CONTRIB: NON-CNTY GOVERNMENTAL	7,000	0	0	0	0
5300	INTERFND: SERVICE BETWEEN FUND TYPES	2,500	2,500	2,500	2,500	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	9,500	2,500	2,500	2,500	0
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	53,277	53,277	16,500	16,500	-36,777
6045	FIXED ASSET: VEHICLES	68,499	0	0	0	0
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	121,777	53,277	16,500	16,500	-36,777
7200	INTRAFUND TRANSFERS: ONLY GENERAL	25,000	25,000	12,300	12,300	-12,700
7220	INTRAFND: TELEPHONE EQUIPMENT &	31,683	31,683	21,000	21,000	-10,683
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	3,000	3,000	1,000	1,000	-2,000
7223	INTRAFND: MAIL SERVICE	3,047	3,047	3,047	3,047	0
7224	INTRAFND: STORES SUPPORT	1,389	1,389	1,389	1,389	0
7225	INTRAFND: CENTRAL DUPLICATING	3,000	3,000	0	0	-3,000
7227	INTRAFND: MAINFRAME SUPPORT	23,124	23,124	23,124	23,124	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	250	250	250	250	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	0	0	2,000	2,000	2,000
7234	INTRAFND: NETWORK SUPPORT	86,363	86,363	86,363	86,363	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	176,856	176,856	150,473	150,473	-26,383
7352	INTRFND ABATEMENTS: DA/FS CONTRACT	-250,000	-250,000	-200,000	-200,000	50,000
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-250,000	-250,000	-200,000	-200,000	50,000
<b>TYPE: E SUBTOTAL</b>		7,991,811	7,574,518	7,975,098	7,975,098	400,580
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	5,133,656	5,288,294	5,424,099	5,424,099	135,805
<b>DEPARTMENT: 22</b>	<b>SUBTOTAL</b>	5,133,656	5,288,294	5,424,099	5,424,099	135,805

## DISTRICT ATTORNEY

### Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
District Attorney	1.00	1.00	1.00	0.00
Accountant/Auditor	2.00	1.00	1.00	-1.00
Assistant District Attorney	1.00	1.00	1.00	0.00
Chief Assistant District Attorney	1.00	1.00	1.00	0.00
Chief Investigator (DA)	1.00	1.00	1.00	0.00
Deputy District Attorney I-IV	19.00	20.00	20.00	1.00
Executive Secretary-Law & Justice	1.00	1.00	1.00	0.00
Fiscal Administrative Manager	1.00	1.00	1.00	0.00
Fiscal Assistant I/II	1.00	1.00	1.00	0.00
Information Technology Department Coordinator	1.00	1.00	1.00	0.00
Investigative Assistant	1.00	2.00	2.00	1.00
Investigator (D.A.)	10.00	10.00	10.00	0.00
Legal Office Assistant I/II	3.80	2.80	2.80	-1.00
Legal Secretarial Services Supervisor	1.00	2.00	2.00	1.00
Legal Secretary I/II	7.00	6.00	6.00	-1.00
Office Assistant I/II	0.80	0.80	0.80	0.00
Special Investigator - District Attorney	1.00	1.00	1.00	0.00
Sr. Legal Secretary	1.00	0.00	0.00	-1.00
Supervising Investigator (DA)	1.00	1.00	1.00	0.00
Victim Witness Claims Specialist I/II	1.60	1.60	1.60	0.00
Victim Witness Program Coordinator	1.00	1.00	1.00	0.00
Victim Witness Program Specialist	3.00	3.00	3.00	0.00
<b>Department Total</b>	<b>61.20</b>	<b>60.20</b>	<b>60.20</b>	<b>-1.00</b>

# DISTRICT ATTORNEY



Total FTE: 60.2

## DISTRICT ATTORNEY

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### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Fines, Forfeitures	9,645	54,132	77,173	13,143	29,166
Use of Money	-		56		-
State	1,174,912	1,412,611	1,510,436	1,412,937	1,313,860
Federal	574,079	326,339	199,317	164,167	146,332
Other Governmental	161,278	-	2,105	67,334	641
Charges for Service	4,633	41,776	28,991	60,451	36,913
Misc.	9,452	9,581	10,975	10,542	10,708
Other Financing Sources	101,116	152,245	222,244	636,355	917,566
<b>Total Revenue</b>	<b>2,035,115</b>	<b>1,996,684</b>	<b>2,051,297</b>	<b>2,364,929</b>	<b>2,455,186</b>
Salaries	3,005,511	3,469,973	4,253,982	5,171,503	4,998,994
Benefits	1,415,388	1,663,299	1,827,660	2,116,802	2,215,741
Services & Supplies	722,670	646,750	600,335	673,289	538,678
Other Charges	359	1,294	1,355	784	6,314
Fixed Assets	13,851	57,022	57,381	11,042	6,551
Operating Transfers	-		15,709	-	-
Intrafund Transfers	107,913	119,005	138,784	200,103	73,035
<b>Total Appropriations</b>	<b>5,265,692</b>	<b>5,957,343</b>	<b>6,895,206</b>	<b>8,173,523</b>	<b>7,839,313</b>
<b>NCC</b>	<b>3,230,577</b>	<b>3,960,659</b>	<b>4,843,909</b>	<b>5,808,594</b>	<b>5,384,127</b>
<b>FTE's</b>	<b>53</b>	<b>55</b>	<b>59</b>	<b>66</b>	<b>64</b>

## DISTRICT ATTORNEY

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Fines, Forfeitures	5,302	7,451	21,998	21,500	21,500
Use of Money	-	-	-	-	-
State	1,229,707	1,199,392	1,388,162	1,683,030	1,642,530
Federal	183,865	95,422	86,931	76,239	76,000
Other Governmental	35,207	-	68,634	-	-
Charges for Service	36,113	26,243	45,207	45,235	45,500
Misc.	13,326	11,251	38,637	1,000	-
Other Financing Sources	861,378	901,129	948,665	1,031,152	765,469
<b>Total Revenue</b>	<b>2,364,898</b>	<b>2,240,888</b>	<b>2,598,234</b>	<b>2,858,156</b>	<b>2,550,999</b>
Salaries	5,097,654	4,884,062	4,829,460	5,113,778	5,116,168
Benefits	2,133,146	2,048,504	1,985,127	2,125,656	2,223,710
Services & Supplies	660,426	645,219	700,941	694,246	665,747
Other Charges	2,428	2,423	1,332	9,500	2,500
Fixed Assets	16,885	-	32,876	121,776	16,500
Operating Transfers	12,779	8,622	-	-	-
Intrafund Transfers	1,332	12,972	(37,093)	(73,144)	(49,527)
<b>Total Appropriations</b>	<b>7,924,650</b>	<b>7,601,802</b>	<b>7,512,643</b>	<b>7,991,812</b>	<b>7,975,098</b>
<b>NCC</b>	<b>5,559,752</b>	<b>5,360,914</b>	<b>4,914,409</b>	<b>5,133,656</b>	<b>5,424,099</b>
<b>FTE's</b>	<b>61</b>	<b>60</b>	<b>59</b>	<b>61</b>	<b>60</b>

## DISTRICT ATTORNEY

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10 Year Variance		
	\$ Change	% Change
Fines, Forfeitures	11,855	123%
Use of Money	-	N/A
State	467,618	40%
Federal	(498,079)	-87%
Other Governmental	(161,278)	-100%
Charges for Service	40,867	882%
Misc.	(9,452)	-100%
Other Financing Sources	664,353	657%
<b>Total Revenue</b>	<b>515,884</b>	<b>28%</b>
Salaries	2,110,657	70%
Benefits	808,322	57%
Services & Supplies	(56,923)	-8%
Other Charges	2,141	596%
Fixed Assets	2,649	19%
Operating Transfers	-	N/A
Intrafund Transfers	(157,440)	-146%
<b>Total Appropriations</b>	<b>2,709,406</b>	<b>51%</b>
<b>NCC</b>	<b>2,193,522</b>	<b>68%</b>
<b>FTE's</b>	<b>7</b>	<b>13%</b>

### Notes

## PUBLIC DEFENDER

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### Mission

The mission of the Public Defender's office is to provide legal representation for indigents who are charged with criminal offenses. The Public Defender's office is committed to serving the public in a respectful and professional manner while being mindful of the importance of protecting the constitutional rights of all persons.

### Program Summaries

#### Public Defender

**Positions: Total FTE's: 19.0**

**Extra Help: \$20,000**

**Total Appropriations: \$3,065,871**

**Total Revenue: \$353,698**

**Net County Cost: \$2,712,173**

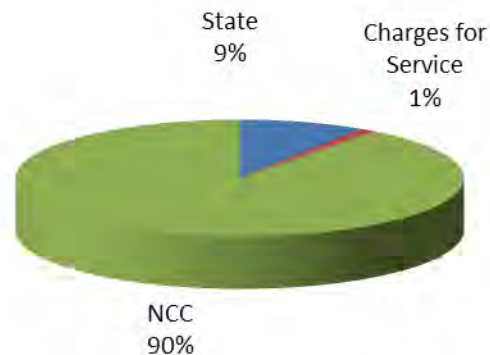
The Public Defender's Office provides legal representation to adults and juveniles charged with criminal offenses. The Department also represents those who require conservatorship due to grave disability who are unable to care for themselves and/or to manage their financial affairs.

### Source of Funds

State Intergovernmental (\$273,000): Includes revenue from Proposition 172 – Public Safety Sales Tax.

Charges for Service (\$37,500): Charges for service are comprised of charges for Public Defender Services.

Other Financing Sources (\$43,198): Revenue for AB 109 services



Net County Cost (\$2,712,173): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.



## PUBLIC DEFENDER

### Use of Funds

Salaries & Benefits (\$2,729,453): Primarily comprised of permanent salaries (\$1,864,920), retirement (\$361,837) and health insurance (\$276,622).

Services & Supplies (\$286,253): Primarily comprised of building rents & leases (\$60,000), criminal investigations (\$58,240), special projects for AB 109 services (\$43,198), psychiatric medical (\$20,000), subscriptions, (\$14,000), and utilities (\$12,000).

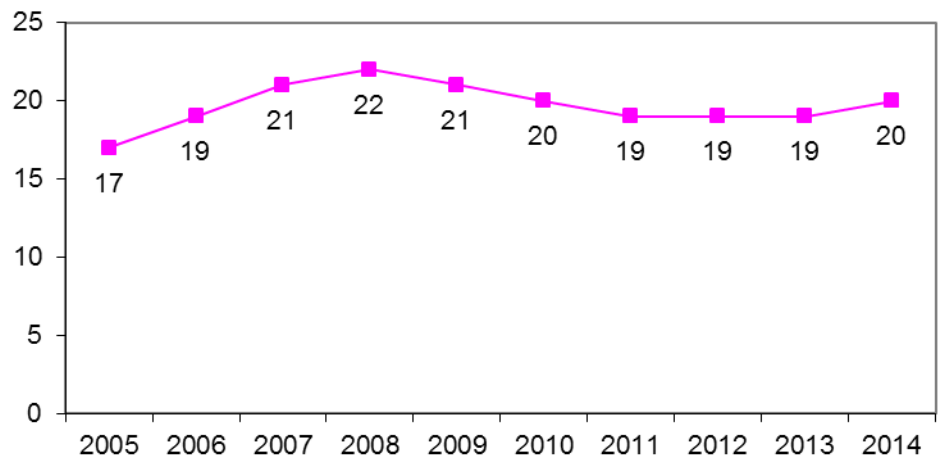
Fixed Assets (\$2,000) – The department is requesting one new laptop to help with court appearances.

Intrafund Transfers (\$48,165): Primarily comprised of charges from other departments for services such as network support (\$23,400), mainframe support (\$5,535), and telephone (\$13,000).



### Staffing Trend

Staffing for the Public Defender over the past ten years has gone from 17 in FY 2004-05 to 20 in FY 2013-14. The proposed staff allocation for FY 2013-14 includes 15 FTE's on the West Slope and 5 FTE's in South Lake Tahoe.



## **PUBLIC DEFENDER**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall increase of \$38,668 or 12% in revenues and an increase of \$185,844 or 6% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is increased by \$147,176 or 5%.

Revenue has increased slightly for Prop 172, Public Safety Sales Tax (\$12K). The remaining increase is related to AB 109 funding. The department is still identifying specific services that can be funded with AB 109 funds. The Community Corrections Partnership will be meeting in June to establish the FY 2013-14 budget. Any changes will be brought forward in Addenda.

The Recommended Budget includes the addition of one (1) FTE in FY 2013-14 at an approximate cost of \$96K. The Chief Administrative Office is recommending the addition of an Administrative Services Officer (ASO). The Department has a huge need for administrative and fiscal management. A specific need has been identified for process and policy creation and implementation for multiple administrative and legal services that the Department provides. Currently support services are provided by the Chief Administrative office in the Central Fiscal Admin unit. These services include fiscal accounting, budgeting, contracts and other clerical related work. This workload will be shifted back to the Public Defender once an ASO is hired and trained.

Overall salaries and benefits are increasing by \$128K primarily related to the addition of the ASO as well as overall increases in health insurance and retirement costs. Services and supplies have increased \$59K primarily related to an anticipated professional services contract for Investigative Services. The Public Defender is in the process of re-evaluating the amount of investigative services required and adjustments may be made at Addenda. Currently investigative services are being provided with extra-help staff as well as one permanent staff who will be retiring within the next few months.

# PUBLIC DEFENDER

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 23 PUBLIC DEFENDER

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0860	ST: PUBLIC SAFETY SALES TAX	272,700	261,030	273,000	273,000	11,970
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	272,700	261,030	273,000	273,000	11,970
1381	PUBLIC DEFENDER: INDIGENTS	3,000	4,000	2,500	2,500	-1,500
1740	CHARGES FOR SERVICES	41,667	50,000	35,000	35,000	-15,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	44,667	54,000	37,500	37,500	-16,500
1940	MISC: REVENUE	400	0	0	0	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	400	0	0	0	0
2020	OPERATING TRANSFERS IN	0	0	43,198	43,198	43,198
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	0	0	43,198	43,198	43,198
<b>TYPE: R SUBTOTAL</b>		317,767	315,030	353,698	353,698	38,668
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,680,460	1,767,142	1,864,920	1,864,920	97,778
3001	TEMPORARY EMPLOYEES	80,609	62,080	20,000	20,000	-42,080
3004	OTHER COMPENSATION	126,383	20,000	20,000	20,000	0
3005	TAHOE DIFFERENTIAL	12,000	12,000	12,000	12,000	0
3006	BILINGUAL PAY	4,309	4,160	4,160	4,160	0
3020	RETIREMENT EMPLOYER SHARE	324,866	324,866	361,837	361,837	36,971
3022	MEDI CARE EMPLOYER SHARE	23,315	23,315	27,637	27,637	4,322
3040	HEALTH INSURANCE EMPLOYER SHARE	260,000	230,086	276,622	276,622	46,536
3041	UNEMPLOYMENT INSURANCE EMPLOYER	19,000	14,490	2,800	2,800	-11,690
3042	LONG TERM DISABILITY EMPLOYER	6,361	6,361	6,558	6,558	197
3043	DEFERRED COMPENSATION EMPLOYER	38,900	38,900	22,472	22,472	-16,428
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	18,478	18,478	18,478	18,478	0
3060	WORKERS' COMPENSATION EMPLOYER	1,969	1,969	1,969	1,969	0
3080	FLEXIBLE BENEFITS	20,000	78,000	90,000	90,000	12,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	2,616,650	2,601,847	2,729,453	2,729,453	127,606
4040	TELEPHONE COMPANY VENDOR PAYMENTS	50	1,000	200	200	-800
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,460	1,300	1,460	1,460	160
4086	JANITORIAL / CUSTODIAL SERVICES	4,400	4,400	4,400	4,400	0
4100	INSURANCE: PREMIUM	13,365	13,365	13,365	13,365	0
4120	JURY & WITNESS EXPENSE	1,000	2,000	0	0	-2,000
4124	WITNESS FEE	500	500	0	0	-500
4128	WITNESS MILEAGE	100	100	0	0	-100
4220	MEMBERSHIPS	7,000	7,000	7,140	7,140	140
4260	OFFICE EXPENSE	10,000	10,000	10,000	10,000	0
4261	POSTAGE	750	750	750	750	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	12,000	12,000	14,000	14,000	2,000
4265	LAW BOOKS	2,200	5,000	2,500	2,500	-2,500
4266	PRINTING / DUPLICATING SERVICES	500	500	500	500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	10,000	10,000	11,000	11,000	1,000
4317	CRIMINAL INVESTIGATION	25,000	25,000	58,240	58,240	33,240
4318	INTERPRETER	1,500	2,200	500	500	-1,700
4320	VERBATIM: TRANSCRIPTION	2,500	3,500	1,500	1,500	-2,000
4321	MISCELLANEOUS TRIAL	0	500	0	0	-500
4323	PSYCHIATRIC MEDICAL SERVICES	23,000	20,000	20,000	20,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	3,000	5,000	2,500	2,500	-2,500
4334	FIRE PREVENTION & INSPECTION	0	100	0	0	-100
4420	RENT & LEASE: EQUIPMENT	8,000	8,000	8,000	8,000	0
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	57,000	60,000	60,000	60,000	0
4461	EQUIP: MINOR	500	0	2,000	2,000	2,000

# PUBLIC DEFENDER

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 23 PUBLIC DEFENDER

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4462	EQUIP: COMPUTER	700	0	500	500	500
4500	SPECIAL DEPT EXPENSE	2,500	5,000	0	0	-5,000
4501	SPECIAL PROJECTS	0	0	43,198	43,198	43,198
4503	STAFF DEVELOPMENT	4,000	7,000	3,000	3,000	-4,000
4529	SOFTWARE LICENSE	0	150	0	0	-150
4600	TRANSPORTATION & TRAVEL	1,200	3,000	1,500	1,500	-1,500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	5,000	5,000	5,000	5,000	0
4608	HOTEL ACCOMMODATIONS	2,500	3,000	3,000	3,000	0
4620	UTILITIES	12,000	12,000	12,000	12,000	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	211,725	227,365	286,253	286,253	58,888
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	0	0	2,000	2,000	2,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	0	0	2,000	2,000	2,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	25	100	100	100	0
7210	INTRAFND: COLLECTIONS	0	250	250	250	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	13,500	15,000	13,000	13,000	-2,000
7223	INTRAFND: MAIL SERVICE	2,000	2,288	2,288	2,288	0
7224	INTRAFND: STORES SUPPORT	592	592	592	592	0
7225	INTRAFND: CENTRAL DUPLICATING	600	150	0	0	-150
7227	INTRAFND: MAINFRAME SUPPORT	5,535	5,535	5,535	5,535	0
7228	INTRAFND: INTERNET CONNECT CHARGE	0	500	0	0	-500
7229	INTRAFND: PC SUPPORT	1,370	3,000	3,000	3,000	0
7234	INTRAFND: NETWORK SUPPORT	23,400	23,400	23,400	23,400	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	47,022	50,815	48,165	48,165	-2,650
<b>TYPE: E SUBTOTAL</b>		2,875,397	2,880,027	3,065,871	3,065,871	185,844
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	2,557,630	2,564,997	2,712,173	2,712,173	147,176
<b>DEPARTMENT: 23</b>	<b>SUBTOTAL</b>	2,557,630	2,564,997	2,712,173	2,712,173	147,176

## PUBLIC DEFENDER

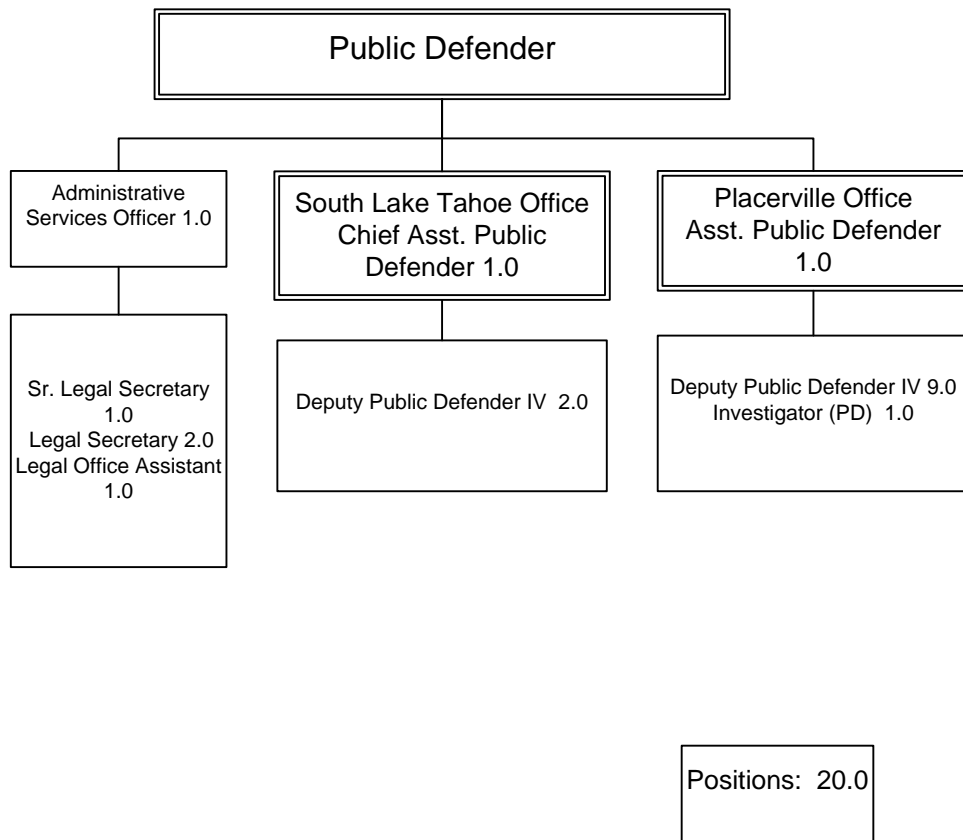
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### Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Public Defender	1.00	1.00	1.00	0.00
Administrative Services Officer	0.00	1.00	1.00	1.00
Assistant Public Defender	1.00	1.00	1.00	0.00
Chief Assistant Public Defender	1.00	1.00	1.00	0.00
Deputy Public Defender II-IV	11.00	11.00	11.00	0.00
Investigator (Public Defender)	1.00	1.00	1.00	0.00
Sr. Legal Secretary	1.00	1.00	1.00	0.00
Legal Office Assistant I/II	2.00	2.00	2.00	0.00
Legal Secretary I/II	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>19.00</b>	<b>20.00</b>	<b>20.00</b>	<b>1.00</b>

## PUBLIC DEFENDER

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## PUBLIC DEFENDER

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
State	301,812	320,676	300,732	292,454	252,837
Charges for Service	31,907	18,388	15,317	10,665	7,199
Misc.	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
<b>Total Revenue</b>	<b>333,719</b>	<b>339,064</b>	<b>316,049</b>	<b>303,119</b>	<b>260,036</b>
Salaries	1,171,001	1,427,284	1,707,223	1,912,422	2,012,197
Benefits	413,795	555,108	623,368	695,895	724,703
Services & Supplies	207,948	282,025	218,454	293,900	277,877
Other Charges	175	259	900	-	-
Fixed Assets	-	14,728	6,900	-	-
Intrafund Transfers	33,533	44,479	47,421	51,469	53,222
<b>Total Appropriations</b>	<b>1,826,452</b>	<b>2,323,883</b>	<b>2,604,266</b>	<b>2,953,686</b>	<b>3,067,999</b>
<b>NCC</b>	<b>1,492,733</b>	<b>1,984,819</b>	<b>2,288,217</b>	<b>2,650,567</b>	<b>2,807,963</b>
<b>FTE's</b>	<b>17</b>	<b>19</b>	<b>21</b>	<b>22</b>	<b>21</b>

## PUBLIC DEFENDER

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
State	221,703	249,487	264,242	272,700	273,000
Charges for Service	6,641	36,043	53,300	44,667	37,500
Misc.	-	-	900	400	-
Other Financing Sources	-	-	28,350	-	43,198
<b>Total Revenue</b>	<b>228,344</b>	<b>285,530</b>	<b>346,792</b>	<b>317,767</b>	<b>353,698</b>
Salaries	1,841,242	1,822,830	1,805,782	1,903,761	1,921,080
Benefits	644,087	676,300	702,882	712,889	808,373
Services & Supplies	224,695	254,283	234,313	211,725	286,253
Other Charges	-	-	-	-	-
Fixed Assets	-	-	-	-	2,000
Intrafund Transfers	58,344	62,836	47,494	47,022	48,165
<b>Total Appropriations</b>	<b>2,768,368</b>	<b>2,816,249</b>	<b>2,790,471</b>	<b>2,875,397</b>	<b>3,065,871</b>
<b>NCC</b>	<b>2,540,024</b>	<b>2,530,719</b>	<b>2,443,679</b>	<b>2,557,630</b>	<b>2,712,173</b>
<b>FTE's</b>	<b>20</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>

10 Year Variance		
	\$ Change	% Change
State	(28,812)	-10%
Charges for Service	5,593	18%
Other Financing Sources	43,198	N/A
<b>Total Revenue</b>	<b>19,979</b>	<b>6%</b>
Salaries	750,079	64%
Benefits	394,578	95%
Services & Supplies	78,305	38%
Other Charges	(175)	-100%
Fixed Assets	2,000	N/A
Intrafund Transfers	14,632	44%
<b>Total Appropriations</b>	<b>1,239,419</b>	<b>68%</b>
<b>NCC</b>	<b>1,219,440</b>	<b>82%</b>
<b>FTE's</b>	<b>3</b>	<b>18%</b>

#### Notes



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# SHERIFF

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## Mission

The mission of the El Dorado County Sheriff's Office is to uphold the law through the investigation and enforcement of criminal and civil law, to provide leadership and law enforcement support to allied law enforcement agencies, to deliver consistent and humane treatment to those placed in our care and custody, and to perform these responsibilities in a manner that is responsive to the needs of our community and faithful to the Constitution of the United States and the Constitution of the State of California.

## Program Summaries

### Administration

Sheriff's Administration is responsible for the overall management of the Sheriff's Office and includes the office of the Sheriff, Captains, Sheriff's Executive Secretary, Livescan Fingerprinting, the Sheriff's Honor Guard and the Assistant Public Administrator. Also included within Administration is the Fiscal Services Division that is responsible for grant administration, accounting, budgeting, payroll, purchasing, civil accounting and contract administration.

**Revenue:** The revenue budgeted within Administration is ongoing and is generated by the County's Parking Citation Program and 7.75% of the Sheriff's allocation for Proposition 172, Public Safety Sales Tax, the Public Safety half-cent sales tax initiative.

### Administration

**Positions: 16 FTE**

**Extra Help: \$0.00**

**Overtime: \$11,000**

**Total Appropriations: \$3,448,201**

**Total Revenue: \$656,500**

**Net County Cost: \$2,791,701**

ADMINISTRATION	FTE	Appropriations	Revenue	NCC	Extra Help	Overtime
Administration/Financial	14.00	\$3,198,069	\$569,000	\$2,629,069	\$0	\$1,000
Public Administrator	1.00	\$99,158	\$7,000	\$92,158	\$0	\$0
Livescan Fingerprinting	1.00	\$139,384	\$80,500	\$58,884	\$0	\$0
Honor Guard	0.00	\$11,590	\$0	\$11,590	\$0	\$10,000
	<b>16</b>	<b>\$3,448,201</b>	<b>\$656,500</b>	<b>\$2,791,701</b>	<b>\$0</b>	<b>\$11,000</b>

## SHERIFF

### Grants

The Sheriff's Office administers a variety of State and Federal Grants, including grants relative to homeland security and funding to cover costs associated with providing law enforcement services on the County's lakes and waterways.

### Grants

**Positions: 1.0 FTE**  
**Extra Help: \$133,249**  
**Overtime: \$101,197**

**Total Appropriations: \$1,192,036**  
**Total Revenue: \$1,192,036**  
**Net County Cost: \$0**

GRANT PROGRAMS	FTE	Appropriations	Revenue	NCC	Extra Help	Overtime
Boating & Waterways	1.00	\$442,124	\$442,124	\$0	\$133,249	\$70,641
Homeland Security	0.00	\$392,190	\$392,190	\$0	\$0	\$4,800
OHV Rubicon	0.00	\$195,762	\$195,762	\$0	\$0	\$25,756
EMPG 2013	<b>0.00</b>	<b>\$161,960</b>	<b>\$161,960</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>1.00</b>	<b>\$1,192,036</b>	<b>\$1,192,036</b>	<b>\$0</b>	<b>\$133,249</b>	<b>\$101,197</b>

**Extra Help:** The extra help staffing utilized in the State of California's Boating & Waterways grant is for seasonal law enforcement and subvention programs on the County's lakes and rivers. There is no County General Fund cost associated with this extra help staffing.

### Custody

The Custody Division is responsible for the operation of the County's two adult custody facilities in Placerville and South Lake Tahoe. The jails offer work programs, warrant services, courtroom security and perimeter security for our local Courts, transportation and supervision of inmates to court proceedings and movement to other correctional facilities. The jail also provides contracted medical care to the inmates.

### Custody:

**Positions: 149.00**  
**Extra Help: \$50,000**  
**Overtime: \$434,000**

**Total Appropriations: \$17,943,411**  
**Total Revenue: \$4,410,493**  
**Net County Cost: \$13,532,918**

**Revenue:** The revenue sources within the Custody Division are ongoing but much of it is dependent upon the continuation of the level of State and Federal funding. These revenues include reimbursements for the housing of State and Federal prisoners, booking fees, DNA collection and prisoner extradition costs. Revenue is also generated from the "weekend in-custody" program and the bail bond advertising space that is made available in the jail lobbies.

CUSTODY DIVISION	FTE	Appropriation	Revenue	NCC	Extra Help	Overtime
PV Jail	78.00	\$9,180,909	\$1,367,000	\$7,813,909	\$0	\$194,000
WS Transportation	3.00	\$585,945	\$25,000	\$560,945	\$0	\$60,000
SLT Jail	47.00	\$5,141,155	\$16,493	\$5,124,662	\$0	\$150,000
SLT Transportation	0.00	\$18,724	\$2,000	\$16,724	\$0	\$0,000
Superior Courts	21.00	\$3,016,678	\$3,000,000	\$16,678	\$50,000	\$30,000
	<b>149.00</b>	<b>\$17,943,411</b>	<b>\$4,410,493</b>	<b>\$13,532,918</b>	<b>\$50,000</b>	<b>\$434,000</b>

### Operations

## **SHERIFF**

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Patrol Services is responsible for County-wide law enforcement patrol activities; responding to calls for service; recording crime reports from citizens and handling investigations of crimes; making arrests where there is a violation of local, State or Federal laws, codes or ordinances; assisting other agencies during emergencies and responding to any and all safety needs of the citizens of El Dorado County.

Included within the Patrol Services Division are the Crime Scene Investigators and Detective Units that are responsible for county-wide investigation of criminal cases, narcotics investigations and follow-up investigation of crimes referred by the Patrol Deputies, cases from the District Attorney and/or Probation Departments and the coordination of investigations with multi-jurisdictional task forces. Additionally, the Range and Armory, Search & Rescue, SWAT, K9, the Crisis Negotiation Team, and the Sheriff's substations come under the Patrol Services Division.

## SHERIFF

### Operations

**Positions: 134 FTE**

**Extra Help: \$30,000**

**Overtime: \$1,251,796**

**Total Appropriations: \$22,424,092**

**Total Revenue: \$6,422,196**

**Net County Cost: \$16,001,896**

**Revenue:** The revenue sources in the Operations Division are ongoing, but again, dependent on the level of the continuation of State and Federal funding. Patrol receives 88.5% of the Sheriff's allocation for Proposition 172, the Public Safety half-cent sales tax initiative. In prior years, the Sheriff's Office received the total revenue appropriation for Title III – Timber Tax to offset General Fund costs for search and rescue services. However, legislation pertaining to this revenue has sunset, and beginning Fiscal Year 2013/14 all search and rescue services are now 100% Net County Cost. The Department of Justice and the US Forest Service both contribute revenues for the reimbursement of salary and overtime costs for narcotic related investigations. The Shingle Springs Rancheria contributes \$500,000 annually to the Sheriff's budget to help offset the impact of the Red Hawk casino. Approximately \$30,000 in revenue is received each year for contracted law enforcement services requested by organizations in the community for providing security at meetings, sporting events, concerts and special events. The Office of Emergency Services and the Public Information Officer are also included within Operations.

<b>PATROL SERVICES:</b>	<b>FTE</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>NCC</b>	<b>Extra Help</b>	<b>Overtime</b>
PV Patrol	79.00	\$12,209,465	\$6,178,000	\$6,031,465	\$0	\$396,100
SLT Patrol	19.00	\$3,113,384	\$33,000	\$3,080,384	\$0	\$100,000
Range/Armory	0.00	\$169,185	\$0	\$169,185	\$0	\$20,000
Substations	0.00	\$25,364	\$0	\$25,364	\$0	\$0
	<b>98.00</b>	<b>\$15,517,398</b>	<b>\$6,211,000</b>	<b>\$9,306,398</b>	<b>\$2,000</b>	<b>\$516,000</b>
<b>DETECTIVE UNITS:</b>						
PV Detectives	17.00	\$3,149,435	\$110,000	\$3,039,435	\$30,000	\$178,000
PV Narcotics	7.00	\$1,560,518	\$101,196	\$1,459,322	\$0	\$286,196
SLT Detectives	1.00	\$181,264	\$0	\$181,264	\$0	\$10,000
	<b>25.00</b>	<b>\$4,891,217</b>	<b>\$211,196</b>	<b>\$4,680,021</b>	<b>\$30,000</b>	<b>\$474,196</b>
<b>SPECIALTY UNITS</b>						
Fleet Vehicles	0.00	\$72,945	\$0	\$72,945	\$0	\$0
EOD Bomb Squad	0.00	\$29,785	\$0	\$29,785	\$0	\$10,000
SWAT	0.00	\$141,886	\$0	\$141,886	\$0	\$100,000
Canine Program	5.00	\$849,185	\$0	\$849,185	\$0	\$60,000
Reserves	0.00	\$17,250	\$0	\$17,250	\$0	\$0
Crisis Negotiation Team	0.00	\$12,150	\$0	\$12,150	\$0	\$5,000
Office of Emergency Services	5.00	\$599,242	\$0	\$599,242	\$0	\$24,000
Search & Rescue – WS	0.00	\$58,861	\$0	\$58,861	\$0	\$25,000
Search & Rescue – SLT	1.00	\$213,273	\$0	\$213,273	\$0	\$30,000
Dive Team	0.00	\$20,900	\$0	\$20,900	\$0	\$7,500
	<b>11.00</b>	<b>\$2,015,477</b>	<b>\$0</b>	<b>\$2,015,477</b>	<b>\$0</b>	<b>\$261,500</b>
	<b>134.00</b>	<b>\$22,424,092</b>	<b>\$6,422,196</b>	<b>\$16,001,896</b>	<b>\$30,000</b>	<b>\$1,251,796</b>

# SHERIFF

## Support Services

Support Services provides the public with employment opportunities, public records and property, the office of the Coroner, civil process, Vehicle Abatement and Information Technology support to the Sheriff's Office. Also included within the Support Services Division are the Sheriff's training section, Dispatch, the Professional Standards and Background Investigative Unit, Radio Communications staff, the Explorers Program and the Sheriff's Team of Active Retiree (STAR) program.

## Support Services

**Positions: 70 FTE**

**Extra Help: \$0**

**Overtime: \$175,050**

**Total Appropriations: \$9,693,877**

**Total Revenue: \$710,600**

**Net County Cost: \$8,983,277**

**Revenue:** Support Services receives State funding for the reimbursement of the mandated STC and POST certified training provided to Deputies and Correctional Officers and for a portion of the General Funds costs for the Vehicle Abatement Program. Support Services also receives the remaining 3.75% of the Sheriff's allocation for Proposition 172, the Public Safety half-cent sales tax initiative, along with a small amount of revenue each through donations to the STAR program, the sale of found property, and fees charged for various permits and services.

<b>SUPPORT SERVICES</b>	<b>FTE</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>NCC</b>	<b>Extra Help</b>	<b>Overtime</b>
Personnel	6.00	\$1,459,770	\$0	\$1,459,770	\$0	\$9,000
Training	2.00	\$583,992	\$115,000	\$468,992	\$0	\$8,400
Dispatch	25.00	\$2,339,653	\$330,800	\$2,008,853	\$0	\$100,000
Vehicle Abatement	1.25	\$184,148	\$111,400	\$72,748	\$0	\$800
STARS	1.00	\$132,692	\$0	\$132,692	\$0	\$1,300
	<b>35.25</b>	<b>\$4,700,255</b>	<b>\$557,200</b>	<b>\$4,143,055</b>	<b>\$0</b>	<b>\$119,500</b>
Information Tech	<b>6.00</b>	<b>\$1,588,806</b>	<b>\$0</b>	<b>\$1,588,806</b>	<b>\$0</b>	<b>\$6,250</b>
Civil	3.00	\$318,031	\$100,000	\$218,031	\$0	\$1,800
Coroner	5.75	\$1,129,216	\$0	\$1,129,216	\$0	\$16,000
	<b>8.75</b>	<b>\$1,447,247</b>	<b>\$100,000</b>	<b>\$1,347,247</b>	<b>\$0</b>	<b>\$17,800</b>
Radio Shop	<b>4.00</b>	<b>\$608,216</b>	<b>\$13,200</b>	<b>\$595,016</b>	<b>\$0</b>	<b>\$1,500</b>
Records	12.00	\$918,005	\$32,400	\$885,605	\$0	\$15,000
Property/Evidence	4.00	\$421,188	\$7,800	\$413,388	\$0	\$11,000
Explorers	0	\$10,160	\$0	\$10,160	\$0	\$4,000
	<b>16.00</b>	<b>\$1,349,353</b>	<b>\$40,200</b>	<b>\$1,309,153</b>	<b>\$0</b>	<b>\$30,000</b>
	<b>70.00</b>	<b>\$9,693,877</b>	<b>\$710,600</b>	<b>\$8,983,277</b>	<b>\$0</b>	<b>\$175,050</b>

## SHERIFF

### Source of Funds

Taxes (\$122,578): Includes revenue from Unsecured Property Tax.

License, Permit and Franchises (\$118,200): Primarily comprised of alarm permit licensing (\$100,000) and permits to carry a concealed weapon (\$15,000).

Fines, Forfeitures and Penalties: (\$35,000): Includes vehicle code fines.

Use of Money & Property (\$4,200): Includes Miscellaneous rents an antenna on County property supporting cellular phones.

State Intergovernmental (\$6,922,508): Comprised of Proposition 172, Public Safety Sales Tax (\$6,179,000), Boating & Waterways (\$319,546), POST – Peace Officers Training Program (\$60,000), and Vehicle Abatement Surcharge (\$110,000).

Federal Intergovernmental (\$688,150): Primarily comprised of Other Governmental (\$659,150) and State Criminal Alien Assistant Program (SCAAP) (\$29,000).

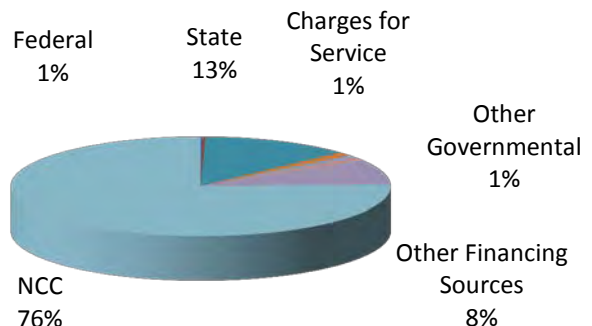
Other Governmental Agencies (\$501,800): Includes revenue from Shingle Springs Rancheria (\$500,000) and other governmental agencies State 9-1-1 program (\$1,800).

Charges for Service (\$445,289): Primarily comprised of revenue from booking fees (\$54,118), weekender work program (\$50,000), civil process services (\$80,000), law enforcement Services (\$113,400), estate fees (\$7,000), and miscellaneous charges for services (\$33,000).

Miscellaneous (\$56,100): Includes revenue from advertising (\$44,000), other sales (\$5,000), and Miscellaneous (\$6,800).

Operating Transfers (\$4,498,000): Includes revenue from special revenue funds to support the following programs – Trial Court Security (\$3,000,000), Livescan (\$60,000), Community Corrections – AB109 (\$1,058,000), DOJ DNA Analysis (\$110,000) and Civil Fees (\$20,000).

Net County Cost (\$41,309,792): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

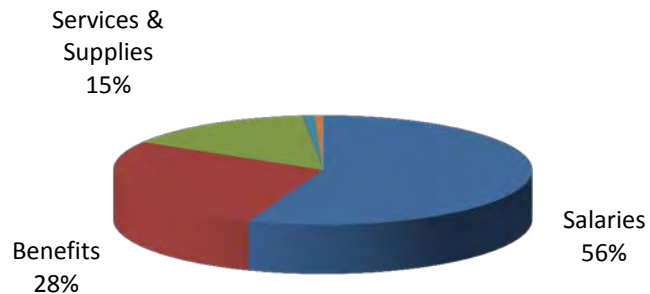


## SHERIFF

### Use of Funds

Salaries & Benefits (\$45,694,464): Primarily comprised of salaries (\$27,296,255), retirement (\$7,957,927) and health insurance (\$5,527,510).

Services & Supplies (\$8,172,528): Primarily comprised of insurance premium (\$606,327), food and food products (\$650,284), Utilities (\$744,013), vehicle rents (\$926,308), fuel (\$901,394), professional services (\$707,928), building rent (\$304,885), ammunition (\$106,500), and transportation & travel (\$119,040).



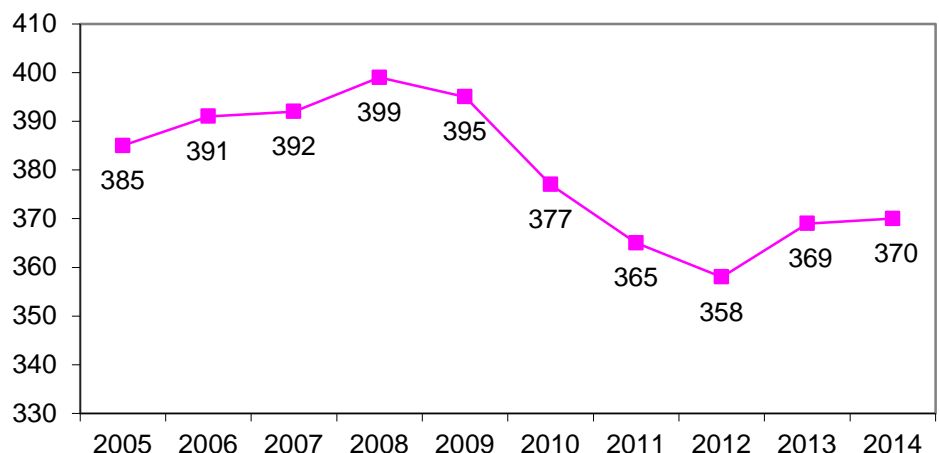
Other Charges (\$47,000): Primarily includes a contribution to the City of Placerville and the City of South Lake Tahoe from Homeland Security Grant funding.

Fixed Assets (\$445,750): Primarily includes fixed assets for law enforcement equipment.

Intra-fund Transfers (\$341,875): Includes charges from other departments for services such as mainframe support (\$112,144), telephone (\$161,295), and building maintenance (\$35,000).

### Staffing Trend

Staffing for the Sheriff's Department over the past ten years has gone from 385 in FY 2004-05 to 370 in FY 2013-14. The increase in staff from 358 in FY 2011-12 to 370 in the FY 2013-14 Recommended Budget primarily relates to positions added to the jails as a result of State Prison Realignment (AB109) and the Courts, the costs of which are 100% offset with revenue from the State. The Recommended staff allocation for FY 2013-14 is 370 with 295 FTE's in Placerville and 75 FTE's in South Lake Tahoe.





# SHERIFF

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## Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$989,281 or 7% in revenues and an increase of \$46,797 or less than 1% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is increased by \$1,036,078 or 2.5%.

The largest source of revenue for the Sheriff's Office continues to be Proposition 172 - Public Safety Sales Tax revenue. This revenue stream has increased over the last three years and is projected to continue to increase in FY 2013-14. The CAO's office closely monitors this revenue stream and if any adjustments are necessary, they will be made in the addenda process.

The primary reason for the overall reduction in revenue is a result of the following:

- The Sheriff is requesting to remove \$500,000 in Rural County Revenue from his operating budget, and instead have this revenue placed in a Special Revenue Fund. In FY 2011-12 and 2012-13 these funds were used to purchase equipment that was necessary to comply with Federal Communications Commission (FCC) Narrowbanding requirements.

This funding stream is authorized pursuant to Government Code section 30070 which states the funds shall be allocated to county sheriff departments to enhance law enforcement efforts. In addition, funds allocated pursuant to this section shall be used to supplement rather than supplant existing law enforcement resources.

To ensure the funds are not supplanting existing resources, the Chief Administrative Office supports the Sheriff's request to place these funds in a Special Revenue Fund.

- The second primary reason for the NCC increase is the loss of \$267,350 in Title III funding that was provided to offset search and rescue division costs. This was unanticipated one time revenue that was added to the Sheriff's Office budget during the FY 2012-13 addenda process, the loss of which was anticipated by the County.
- Lastly, the Sheriff's Office budget request does not include the use of Asset Forfeiture funds. In the FY 2012-13 adopted budget, the Sheriff's Office included the use of \$144,375 in Asset Forfeiture funds to fund the purchase of various unmet needs.

Overall salaries and benefits are increasing by \$1,371,820. The budget includes a slight decrease in overtime cost of \$86,128 for a total overtime budget of \$1,973,043. This amount represents the lowest overtime budget since FY 2005-06. Overtime hit a high in FY 2006-07 with actual expenditures of \$4,095,143. Since taking office, the Sheriff's Office has changed operating practices to reduce the amount of overtime. Current year expenditures through April 2013 are \$1,388,650 indicating the Sheriff's Office continues to appropriately manage the use of overtime.

The Sheriff is requesting the following changes in staffing:

- Delete 2.0 Court Security Officers and add 1 Sheriff Deputy to work in the Courts. All costs associated with this change are offset with revenue from the State, resulting in no change to NCC.

## SHERIFF

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- Add 1.0 Property Evidence Technician. Current staff levels are resulting in excessive overtime and even with the overtime, staff are unable to manage evidence processing and purge evidence in a timely manner. A portion of these additional costs will be offset with a reduction in overtime.
- Add 1.0 Administrative Technician to work in the Sheriff's Fiscal Division. This position is necessary to improve the day to day operations of the division specifically related to budget and contract analysis, and will return the fiscal division to the staffing level it had prior to when reductions were made during the economic downturn.

Services and supplies are decreasing overall by \$453,667. The budget includes numerous increases and decreases. Notable decreases include software of \$56,706, minor equipment of \$134,988 and telephone and radio equipment of \$282,775. One notable area of increase is an additional \$50,000 towards staff development. One area of concern continues to be increases and fluctuations in fuel costs, budgeted at \$901,394.

Other charges are decreasing by \$338,050. This is related to transactions with non-county governmental agencies, and is primarily offset with grant revenue. At this time the FY 2013 Homeland Security grant amount is unknown and will likely be added to the budget during the addenda process, at which time 'other charges' appropriations will likely increase. Any increases will be offset with corresponding revenue increases, resulting in no change to NCC.

Fixed Assets are decreasing overall by \$133,469 due to fewer anticipated fixed asset purchase from Homeland Security Grants. Intrafund Transfers are decreasing overall by \$49,837 based on budgeted transfers between departments.

Jail Commissary (non General Fund): The Jail Commissary budget is projected at a total of \$357,950. This budget is completely offset by revenue from the Inmate Welfare Trust account. There is no Net County Cost associated with this program.

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 24 SHERIFF

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
TYPE: R REVENUE						
SUBOBJ	SUBOBJ					
0110	PROP TAX: CURR UNSECURED	128,388	128,388	122,578	122,578	-5,810
CLASS: 01	REV: TAXES	128,388	128,388	122,578	122,578	-5,810
0260	OTHER LICENSE & PERMITS	3,200	3,200	3,200	3,200	0
0274	PERMIT: ALARM	107,000	107,000	100,000	100,000	-7,000
0275	PERMIT: CARRY CONCEALED WEAPON	10,000	10,000	15,000	15,000	5,000
CLASS: 02	REV: LICENSE, PERMIT, &	120,200	120,200	118,200	118,200	-2,000
0300	VEHICLE CODE: FINES	40,000	40,000	35,000	35,000	-5,000
CLASS: 03	REV: FINE, FORFEITURE & PENALTIES	40,000	40,000	35,000	35,000	-5,000
0422	RENT: MISCELLANEOUS	4,200	4,200	4,200	4,200	0
CLASS: 04	REV: USE OF MONEY & PROPERTY	4,200	4,200	4,200	4,200	0
0542	ST: VEHICLE ABATEMENT SURCHARGE	110,000	110,000	110,000	110,000	0
0760	ST: CORRECTIONS	52,000	52,000	55,000	55,000	3,000
0860	ST: PUBLIC SAFETY SALES TAX	6,100,040	5,885,040	6,179,000	6,179,000	293,960
0880	ST: OTHER	539,861	769,823	198,962	198,962	-570,861
0883	ST: POST - PEACE OFFICERS TRAINING PRGM	36,000	36,000	60,000	60,000	24,000
0900	ST: BOATING & WATERWAYS	366,846	366,846	319,546	319,546	-47,300
CLASS: 05	REV: STATE INTERGOVERNMENTAL	7,204,747	7,219,709	6,922,508	6,922,508	-297,201
1100	FED: OTHER	1,214,247	1,214,247	659,150	659,150	-555,097
1121	FED: SCAAP - ST CRIMINAL ALIEN ASST	29,000	29,000	29,000	29,000	0
CLASS: 10	REV: FEDERAL	1,243,247	1,243,247	688,150	688,150	-555,097
1200	REV: OTHER GOVERNMENTAL AGENCIES	71,800	71,800	1,800	1,800	-70,000
1207	REV: SHINGLE SPRINGS RANCHERIA	500,000	500,000	500,000	500,000	0
CLASS: 12	REV: OTHER GOVERNMENTAL	571,800	571,800	501,800	501,800	-70,000
1340	COMMUNICATION SERVICES	7,500	7,500	7,500	7,500	0
1490	CIVIL PROCESS SERVICES	57,000	57,000	80,000	80,000	23,000
1500	COURT: FEES & COSTS	0	0	75	75	75
1508	COURT: BOOKING FEE	90,000	90,000	54,118	54,118	-35,882
1540	ESTATE FEES	7,000	7,000	7,000	7,000	0
1580	LAW ENFORCEMENT: SERVICES	118,400	118,400	113,400	113,400	-5,000
1581	LAW ENFORCEMENT: USFS -US FOREST	62,196	62,196	67,196	67,196	5,000
1582	LAW ENFORCEMENT: FINGERPRINTING	20,000	20,000	20,000	20,000	0
1583	LAW ENFORCEMENT: VEHICLE ABATEMENT	1,000	1,000	1,000	1,000	0
1740	CHARGES FOR SERVICES	32,070	32,070	33,000	33,000	930
1742	MISC: COPY FEES	7,000	7,000	7,000	7,000	0
1748	WEEKENDER: IN CUSTODY WORK	7,000	7,000	3,000	3,000	-4,000
1749	WEEKENDER: WORK PROGRAM	75,000	75,000	50,000	50,000	-25,000
1800	INTERFND REV: SERVICE BETWEEN FUND	500	500	500	500	0
1802	INTERFND REV: RADIO EQUIPMENT &	1,500	1,500	1,500	1,500	0
CLASS: 13	REV: CHARGE FOR SERVICES	486,166	486,166	445,289	445,289	-40,877
1920	OTHER SALES	4,000	4,000	5,000	5,000	1,000
1940	MISC: REVENUE	8,000	8,000	6,800	6,800	-1,200
1951	ADVERTISING	40,000	40,000	44,000	44,000	4,000
1952	UNCLAIMED CASH	0	0	300	300	300
CLASS: 19	REV: MISCELLANEOUS	52,000	52,000	56,100	56,100	4,100
2020	OPERATING TRANSFERS IN	5,899,094	4,465,396	4,498,000	4,498,000	32,604
CLASS: 20	REV: OTHER FINANCING SOURCES	5,899,094	4,465,396	4,498,000	4,498,000	32,604
2100	RESIDUAL EQUITY TRANSFERS IN	50,000	50,000	0	0	-50,000
CLASS: 21	RESIDUAL EQUITY TRANSFERS	50,000	50,000	0	0	-50,000
TYPE: R SUBTOTAL		15,799,842	14,381,106	13,391,825	13,391,825	-989,281

# SHERIFF

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 24 SHERIFF

		CURRENT YR MID-YEAR PROJECTION	APPROVED BUDGET	CAO DEPARTMENT	RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE:</b>	<b>E EXPENDITURE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	26,870,934	26,603,348	27,296,255	27,296,255	692,907
3001	TEMPORARY EMPLOYEES	243,466	243,466	213,249	213,249	-30,217
3002	OVERTIME	2,064,769	2,059,171	1,973,043	1,973,043	-86,128
3003	STANDBY PAY	59,528	59,528	78,381	78,381	18,853
3004	OTHER COMPENSATION	703,543	703,543	676,134	676,134	-27,409
3005	TAHOE DIFFERENTIAL	174,000	174,000	187,200	187,200	13,200
3006	BILINGUAL PAY	20,800	20,800	47,660	47,660	26,860
3007	HAZARD PAY	17,820	17,820	26,000	26,000	8,180
3020	RETIREMENT EMPLOYER SHARE	7,266,325	7,266,325	7,957,927	7,957,927	691,602
3022	MEDI CARE EMPLOYER SHARE	374,978	374,978	385,298	385,298	10,320
3040	HEALTH INSURANCE EMPLOYER SHARE	5,265,670	5,265,670	5,527,510	5,527,510	261,840
3041	UNEMPLOYMENT INSURANCE EMPLOYER	295,838	295,838	52,080	52,080	-243,758
3042	LONG TERM DISABILITY EMPLOYER	46,232	46,232	44,682	44,682	-1,550
3043	DEFERRED COMPENSATION EMPLOYER	57,667	57,667	46,737	46,737	-10,930
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	339,407	339,407	332,599	332,599	-6,808
3060	WORKERS' COMPENSATION EMPLOYER	410,300	410,300	406,940	406,940	-3,360
3080	FLEXIBLE BENEFITS	384,551	384,551	442,769	442,769	58,218
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>44,595,828</b>	<b>44,322,644</b>	<b>45,694,464</b>	<b>45,694,464</b>	<b>1,371,820</b>
4020	CLOTHING & PERSONAL SUPPLIES	188,369	188,369	129,874	129,874	-58,495
4040	TELEPHONE COMPANY VENDOR PAYMENTS	180,736	180,736	160,765	160,765	-19,971
4041	COUNTY PASS THRU TELEPHONE CHARGES	21,466	21,466	19,259	19,259	-2,207
4044	CABLE/INTERNET SERVICE	0	0	1,440	1,440	1,440
4060	FOOD AND FOOD PRODUCTS	575,000	575,000	650,284	650,284	75,284
4080	HOUSEHOLD EXPENSE	116,390	116,390	117,445	117,445	1,055
4082	HOUSEHOLD EXP: OTHER	35,000	35,000	37,000	37,000	2,000
4083	LAUNDRY	1,200	1,200	0	0	-1,200
4084	EXPENDABLE EQUIPMENT	550	550	550	550	0
4085	REFUSE DISPOSAL	33,380	33,380	31,520	31,520	-1,860
4086	JANITORIAL / CUSTODIAL SERVICES	23,608	23,608	23,408	23,408	-200
4100	INSURANCE: PREMIUM	608,485	608,485	606,327	606,327	-2,158
4140	MAINT: EQUIPMENT	186,920	177,771	164,406	164,406	-13,365
4141	MAINT: OFFICE EQUIPMENT	1,350	1,350	950	950	-400
4142	MAINT: TELEPHONE / RADIO	15,800	15,800	15,600	15,600	-200
4143	MAINT: SERVICE CONTRACT	19,320	19,320	15,261	15,261	-4,059
4144	MAINT: COMPUTER	212,332	212,332	225,585	225,585	13,253
4145	MAINTENANCE: EQUIPMENT PARTS	40,000	40,000	41,885	41,885	1,885
4160	VEH MAINT: SERVICE CONTRACT	2,760	2,760	9,760	9,760	7,000
4161	VEH MAINT: PARTS DIRECT CHARGE	2,250	2,250	5,530	5,530	3,280
4162	VEH MAINT: SUPPLIES	12,895	12,895	12,745	12,745	-150
4164	VEH MAINT: TIRE & TUBES	1,350	1,350	2,950	2,950	1,600
4165	VEH MAINT: OIL & GREASE	0	0	750	750	750
4180	MAINT: BUILDING & IMPROVEMENTS	85,600	85,600	76,610	76,610	-8,990
4197	MAINTENANCE BUILDING: SUPPLIES	3,000	3,000	3,700	3,700	700
4200	MEDICAL, DENTAL & LABORATORY	250	250	800	800	550
4220	MEMBERSHIPS	9,640	9,640	12,435	12,435	2,795
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	6,200	6,200	6,200	6,200	0
4260	OFFICE EXPENSE	84,985	84,985	74,375	74,375	-10,610
4261	POSTAGE	25,610	25,610	25,185	25,185	-425
4262	SOFTWARE	247,019	247,019	190,313	190,313	-56,706
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	4,619	4,619	4,505	4,505	-114
4264	BOOKS / MANUALS	5,065	5,065	10,700	10,700	5,635
4265	LAW BOOKS	3,640	3,640	3,025	3,025	-615
4266	PRINTING / DUPLICATING SERVICES	9,960	9,960	19,575	19,575	9,615
4300	PROFESSIONAL & SPECIALIZED SERVICES	709,437	709,437	707,928	707,928	-1,509
4308	EXTERNAL DATA PROCESSING SERVICES	119,600	119,600	119,600	119,600	0

# SHERIFF

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 24 SHERIFF

		CURRENT YR MID-YEAR PROJECTION	APPROVED BUDGET	CAO DEPARTMENT	RECOMMENDED BUDGET	DIFFERENCE
4318	INTERPRETER	100	100	0	0	-100
4320	VERBATIM: TRANSCRIPTION	2,100	2,100	7,100	7,100	5,000
4323	PSYCHIATRIC MEDICAL SERVICES	14,400	14,400	13,000	13,000	-1,400
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	304,092	304,092	280,850	280,850	-23,242
4334	FIRE PREVENTION & INSPECTION	3,502	3,502	5,772	5,772	2,270
4420	RENT & LEASE: EQUIPMENT	110,651	110,651	107,379	107,379	-3,272
4421	RENT & LEASE: SECURITY SYSTEM	10,010	10,010	10,932	10,932	922
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	310,668	310,668	304,885	304,885	-5,783
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	79,154	78,154	67,643	67,643	-10,511
4461	EQUIP: MINOR	335,139	263,941	128,953	128,953	-134,988
4462	EQUIP: COMPUTER	268,703	145,703	117,010	117,010	-28,693
4463	EQUIP: TELEPHONE & RADIO	411,250	436,250	153,475	153,475	-282,775
4464	EQUIP: LAW ENFORCEMENT	127,175	125,875	249,457	249,457	123,582
4465	EQUIP: VEHICLE	29,750	29,750	45,658	45,658	15,908
4500	SPECIAL DEPT EXPENSE	190,209	183,513	112,345	112,345	-71,168
4503	STAFF DEVELOPMENT	61,420	61,420	43,073	43,073	-18,347
4505	SB924: TRANSPORTATION & TRAVEL	52,000	52,000	54,450	54,450	2,450
4506	FILM DEVELOPMENT & PHOTOGRAPHY	150	150	6,050	6,050	5,900
4509	DETECTIVE EXPENSE	22,129	22,129	0	0	-22,129
4529	SOFTWARE LICENSE	14,206	9,871	15,824	15,824	5,953
4534	AMMUNITION	102,476	102,476	106,500	106,500	4,024
4540	STAFF DEVELOPMENT (NOT 1099)	0	0	50,000	50,000	50,000
4600	TRANSPORTATION & TRAVEL	127,845	127,845	119,040	119,040	-8,805
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	650	650	4,250	4,250	3,600
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	19,195	19,195	19,222	19,222	27
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	3,000	3,000	3,000	3,000	0
4605	RENT & LEASE: VEHICLE	907,358	957,358	926,308	926,308	-31,050
4606	FUEL PURCHASES	833,400	881,150	901,394	901,394	20,244
4608	HOTEL ACCOMMODATIONS	31,700	31,700	46,700	46,700	15,000
4620	UTILITIES	753,905	753,905	744,013	744,013	-9,892
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>8,720,123</b>	<b>8,626,195</b>	<b>8,172,528</b>	<b>8,172,528</b>	<b>-453,667</b>
5240	CONTRIB: NON-CNTY GOVERNMENTAL	378,500	378,500	41,000	41,000	-337,500
5300	INTERFND: SERVICE BETWEEN FUND TYPES	6,550	6,550	6,000	6,000	-550
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>385,050</b>	<b>385,050</b>	<b>47,000</b>	<b>47,000</b>	<b>-338,050</b>
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	0	0	6,000	6,000	6,000
6040	FIXED ASSET: EQUIPMENT	587,786	501,869	329,100	329,100	-172,769
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	77,350	77,350	110,650	110,650	33,300
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>665,136</b>	<b>579,219</b>	<b>445,750</b>	<b>445,750</b>	<b>-133,469</b>
7001	OPERATING TRANSFERS OUT: FLEET	50,000	50,000	0	0	-50,000
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>-50,000</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	4,487	4,487	5,167	5,167	680
7210	INTRAFND: COLLECTIONS	1,742	1,742	1,700	1,700	-42
7220	INTRAFND: TELEPHONE EQUIPMENT &	163,407	163,407	161,295	161,295	-2,112
7223	INTRAFND: MAIL SERVICE	14,287	14,287	14,287	14,287	0
7224	INTRAFND: STORES SUPPORT	7,282	7,282	7,282	7,282	0
7225	INTRAFND: CENTRAL DUPLICATING	18,300	18,300	0	0	-18,300
7227	INTRAFND: MAINFRAME SUPPORT	112,144	112,144	112,144	112,144	0
7229	INTRAFND: PC SUPPORT	5,000	5,000	5,000	5,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	40,000	40,000	35,000	35,000	-5,000
7234	INTRAFND: NETWORK SUPPORT	25,063	25,063	0	0	-25,063
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>391,712</b>	<b>391,712</b>	<b>341,875</b>	<b>341,875</b>	<b>-49,837</b>
7700	APPROPRIATION FOR CONTINGENCIES	0	300,000	0	0	-300,000
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>-300,000</b>
<b>TYPE: E SUBTOTAL</b>		<b>54,807,849</b>	<b>54,654,820</b>	<b>54,701,617</b>	<b>54,701,617</b>	<b>46,797</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>39,008,007</b>	<b>40,273,714</b>	<b>41,309,792</b>	<b>41,309,792</b>	<b>1,036,078</b>

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
DEPARTMENT: 24 SHERIFF

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
1944	INMATE WELFARE TRUST	441,057	441,057	357,950	357,950	-83,107
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	441,057	441,057	357,950	357,950	-83,107
<b>TYPE: R SUBTOTAL</b>						
		441,057	441,057	357,950	357,950	-83,107
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	80,658	80,658	0	0	-80,658
3005	TAHOE DIFFERENTIAL	1,200	1,200	0	0	-1,200
3020	RETIREMENT EMPLOYER SHARE	29,350	29,350	0	0	-29,350
3022	MEDI CARE EMPLOYER SHARE	1,202	1,202	0	0	-1,202
3040	HEALTH INSURANCE EMPLOYER SHARE	31,445	31,445	0	0	-31,445
3041	UNEMPLOYMENT INSURANCE EMPLOYER	1,207	1,207	0	0	-1,207
3042	LONG TERM DISABILITY EMPLOYER	276	276	0	0	-276
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	145,338	145,338	0	0	-145,338
4020	CLOTHING & PERSONAL SUPPLIES	0	0	4,000	4,000	4,000
4044	CABLE/INTERNET SERVICE	0	0	4,300	4,300	4,300
4260	OFFICE EXPENSE	0	0	1,200	1,200	1,200
4261	POSTAGE	2,000	2,000	4,700	4,700	2,700
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	350	350	350	350	0
4264	BOOKS / MANUALS	0	0	500	500	500
4265	LAW BOOKS	0	0	150	150	150
4300	PROFESSIONAL & SPECIALIZED SERVICES	68,900	68,900	103,050	103,050	34,150
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	25,000	25,000	25,000	25,000	0
4420	RENT & LEASE: EQUIPMENT	9,469	9,469	0	0	-9,469
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	0	0	1,000	1,000	1,000
4461	EQUIP: MINOR	0	0	1,700	1,700	1,700
4500	SPECIAL DEPT EXPENSE	190,000	190,000	212,000	212,000	22,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	295,719	295,719	357,950	357,950	62,231
<b>TYPE: E SUBTOTAL</b>						
		441,057	441,057	357,950	357,950	-83,107
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 24</b>	<b>SUBTOTAL</b>	39,008,007	40,273,714	41,309,792	41,309,792	1,036,078

# SHERIFF

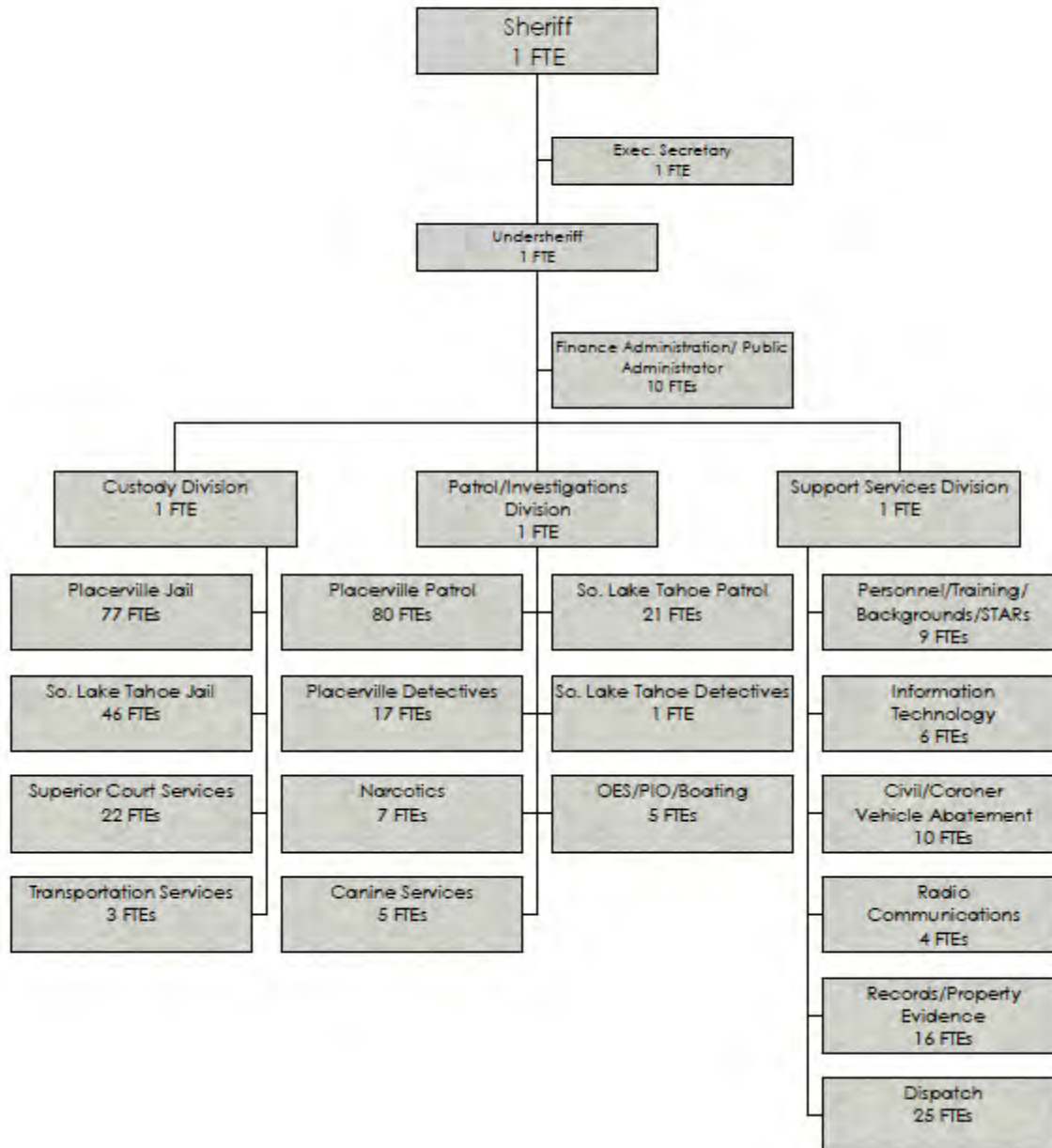
## Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Request
Sheriff/Public Administrator/Coroner	1.00	1.00	1.00	-
Administrative Technician	-	1.00	1.00	1.00
Assistant Public Administrator	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Services Officer	6.00	6.00	6.00	-
Correctional Cook	6.00	6.00	6.00	-
Correctional Food Services Supervisor	2.00	2.00	2.00	-
Correctional Lieutenant	2.00	2.00	2.00	-
Correctional Officer I/II	85.00	85.00	85.00	-
Correctional Sergeant	11.00	11.00	11.00	-
Crime Analyst	1.00	1.00	1.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Department Systems Analyst	5.00	5.00	5.00	-
Deputy Sheriff I/II	127.00	128.00	128.00	1.00
Detention Aide	4.00	4.00	4.00	-
Executive Secretary-Law and Justice	1.00	1.00	1.00	-
Personnel Technician	1.00	1.00	1.00	-
Property/Evidence Technician	2.00	3.00	3.00	1.00
Public Safety Dispatcher I/II	15.00	15.00	15.00	-
Radio Maintenance Technician	3.00	3.00	3.00	-
Sheriff's Captain	3.00	3.00	3.00	-
Sheriff's Communication Manager	1.00	1.00	1.00	-
Sheriff's Fiscal Technician	4.00	4.00	4.00	-
Sheriff's Lieutenant	7.00	7.00	7.00	-
Sheriff's Records Supervisor	1.00	1.00	1.00	-
Sheriff's Security Officer	11.00	9.00	9.00	(2.00)
Sheriff's Sergeant	22.00	22.00	22.00	-
Sheriff's Support Services Manager	1.00	1.00	1.00	-
Sheriff's Technician I/II	25.00	25.00	25.00	-
Sheriff's Training Coordinator	1.00	1.00	1.00	-
Sr Department Analyst	1.00	1.00	1.00	-
Sr. Property/Evidence Technician	1.00	1.00	1.00	-
Sr. Public Safety Dispatcher	5.00	5.00	5.00	-
Sr. Sheriff's Technician	4.00	4.00	4.00	-
Supervising Public Safety Dispatcher	4.00	4.00	4.00	-
Undersheriff	1.00	1.00	1.00	-
Work Program Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>369.00</b>	<b>370.00</b>	<b>370.00</b>	<b>1.00</b>

# SHERIFF

## SHERIFF

El Dorado County Sheriff's Office  
Recommended FY 2013/14 Budget  
(370 FTEs)





# SHERIFF

## Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	72,788	103,211	114,412	126,945	149,778
Licenses, Permits	102,782	114,859	131,418	118,761	112,445
Fines, Forfeitures	63,171	64,936	40,945	39,621	46,419
Use of Money	-	31		6,650	4,200
State	6,606,144	7,975,787	8,281,036	7,693,928	7,421,460
Federal	580,448	660,472	1,131,162	594,889	816,018
Other Governmental	102,335	157,183	71,619	322,742	197,742
Charges for Service	2,103,839	2,394,552	2,465,515	2,754,643	2,692,726
Misc.	33,343	39,062	66,188	10,002	56,910
Other Financing Sources	1,819,823	2,831,657	912,317	1,177,324	675,347
<b>Total Revenue</b>	<b>11,484,673</b>	<b>14,341,750</b>	<b>13,214,612</b>	<b>12,845,505</b>	<b>12,173,045</b>
Salaries	21,804,766	24,671,800	27,765,516	29,782,422	31,474,930
Benefits	12,806,843	13,749,476	13,671,568	14,480,338	15,134,635
Services & Supplies	5,330,882	6,183,957	6,885,699	7,188,798	6,984,201
Other Charges	1,407,393	1,662,711	217,980	142,908	521,208
Fixed Assets	411,579	589,492	738,080	741,473	721,587
Operating Transfers	99,415	-	96,049	69,433	92,337
Intrafund Transfers	432,394	626,155	628,412	635,751	553,044
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>42,293,272</b>	<b>47,483,591</b>	<b>50,003,304</b>	<b>53,041,123</b>	<b>55,481,942</b>
<b>NCC</b>	<b>30,808,599</b>	<b>33,141,841</b>	<b>36,788,692</b>	<b>40,195,618</b>	<b>43,308,897</b>
<b>FTE's</b>	<b>385</b>	<b>391</b>	<b>392</b>	<b>399</b>	<b>395</b>

# SHERIFF

## Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	161,864	158,215	138,351	128,388	122,578
Licenses, Permits	104,983	103,220	111,278	120,200	118,200
Fines, Forfeitures	52,620	49,898	46,949	40,000	35,000
Use of Money	4,200	3,850	4,200	4,200	4,200
State	6,461,438	6,669,700	7,555,516	7,204,747	6,922,508
Federal	168,914	755,489	844,478	1,243,247	688,150
Other Governmental	571,614	377,167	624,977	571,800	501,800
Charges for Service	2,364,059	2,443,645	554,000	486,166	445,289
Misc.	35,627	64,215	56,629	52,000	56,100
Other Financing Sources	894,379	368,370	2,700,447	5,949,094	4,498,000
<b>Total Revenue</b>	<b>10,819,698</b>	<b>10,993,769</b>	<b>12,636,825</b>	<b>15,799,842</b>	<b>13,391,825</b>
Salaries	28,204,671	28,370,621	27,738,713	30,154,860	30,497,922
Benefits	15,390,552	14,006,862	13,472,449	14,440,968	15,196,542
Services & Supplies	6,733,244	6,476,496	6,501,937	8,720,123	8,172,528
Other Charges	120,523	68,777	153,494	385,050	47,000
Fixed Assets	505,592	247,448	466,746	665,136	445,750
Operating Transfers	-	-	-	50,000	-
Intrafund Transfers	367,278	349,466	306,028	391,712	341,875
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>51,321,860</b>	<b>49,519,670</b>	<b>48,639,367</b>	<b>54,807,849</b>	<b>54,701,617</b>
<b>NCC</b>	<b>40,502,162</b>	<b>38,525,901</b>	<b>36,002,542</b>	<b>39,008,007</b>	<b>41,309,792</b>
<b>FTE's</b>	<b>377</b>	<b>365</b>	<b>365</b>	<b>369</b>	<b>370</b>

## SHERIFF

10 Year Variance		
	\$ Change	% Change
Taxes	49,790	68%
Licenses, Permits	15,418	15%
Fines, Forfeitures	(28,171)	-45%
Use of Money	4,200	N/A
State	316,364	5%
Federal	107,702	19%
Other Governmental	399,465	390%
Charges for Service	(1,658,550)	-79%
Misc.	22,757	68%
Other Financing Sources	2,678,177	147%
<b>Total Revenue</b>	<b>1,907,152</b>	<b>17%</b>
Salaries	8,693,156	40%
Benefits	2,389,699	19%
Services & Supplies	2,841,646	53%
Other Charges	(1,360,393)	-97%
Fixed Assets	34,171	8%
Operating Transfers	(99,415)	-100%
Intrafund Transfers	(90,519)	-21%
<b>Total Appropriations</b>	<b>12,408,345</b>	<b>29%</b>
<b>NCC</b>	<b>10,501,193</b>	<b>34%</b>
<b>FTE's</b>	<b>(15)</b>	<b>-4%</b>

### Notes

Areas affecting overall salaries & benefits over past ten years include:  
 Safety Retirement  
 Health Insurance Increases  
 Retiree Health Contributions

# PROBATION

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## Mission

The Mission of the Probation Department is to promote the health and safety of the County of El Dorado by conducting investigations for the Court, enforcing Court Orders, ensuring victim rights, engaging in prevention partnerships, and facilitating the re-socialization of offenders, while maintaining integrity and professionalism.

## Program Summaries

### **Administration:**

**Positions: 23.0 FTE**

**Extra Help: \$21,517**

**Overtime: \$16,011**

**Total Appropriations: \$3,339,110**

**Total Revenues: \$130,550**

**Net County Cost: \$3,208,560**

Plan, organize and direct the Probation Department's functions. Provide policy and procedure direction. Provide overall responsibility for department budget development, review and administration. Provide department IT related services including law enforcement data systems support, desktop support, and network support. Provide Internal Investigations. Provide day-to-day management activities within assigned divisions.

### **Fiscal/Personnel Services:**

Provide fiscal support to all divisions within the Department. Fiscal support includes revenue collection, victim restitution distribution and tracking, billing, time study auditing, grant/special revenue claiming and administration, auditing, accounts payable, purchasing, payroll processing, all personnel related activities, records management, coordinating mandated training programs and staff development activities. This unit also processes all Department contracts and Board of Supervisor agenda items.

### **West Slope (WS) Clerical Support Services:**

Provide all clerical support functions within the WS Probation Division (Main Office) to include preparation of various legal and Court documents, Court filings, update law enforcement data systems, front reception, and records management.

### **South Lake Tahoe (SLT) Clerical Support Services:**

Provide all clerical support functions within the SLT Probation Division to include preparation of various legal and Court documents, Court filings, update law enforcement data systems, front reception, and records management. In addition, prepares off-site deposits of revenue collected, office operational activities (order supplies, coordinate equipment repairs, coordinate various work order requests). The higher level position in this unit supports the Manager in the SLT Probation division.

**Revenues** include STC and returned check (NSF) fees. Both revenues are considered on-going. Automation Special Revenue Fund (SRF) transfer for Probation law enforcement data system. This revenue is one-time.

## PROBATION

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**Extra Help** is utilized in the fiscal/admin/clerical units of the Department for the following needs:

1. Appointment to meet immediate requirements caused by an emergency.
2. Appointment to accomplish a specific project
3. Appointment to maintain adequate coverage of work for short periods of time.

**Juvenile Probation Services:**

**Positions: 21.0 FTE**

**Extra Help: \$0**

**Overtime: \$33,519**

**Total Appropriations: \$2,104,758**

**Total Revenues: \$1,370,387**

**Net County Cost: \$734,371**

The Juvenile Probation Services divisions provide countywide community supervision of juvenile offenders, and provide investigations and reports regarding offenders to the Superior Court. Activities in the divisions include supervision, intake services, court services, Juvenile Electronic Monitoring Program, Juvenile Court Work Program, Teen Court, Juvenile Drug Court, Probation services at local high schools, enforcement of Court orders, placement services, and broker of community services.

**Revenues** include Public Safety Sales Tax; State funded programs such as Juvenile Justice Crime Prevention Act (JJCPA); State Sales Tax Realignment; Federal Title IV-E claiming for foster care administrative activities; and Group Home visits funded by SB933. At this time, all revenues are considered on-going, however, the State budget crisis could impact many of the revenues listed.

**Adult Probation Services:**

**Positions: 28.0 FTE**

**Extra Help: \$0**

**Overtime: \$0**

**Total Appropriations: \$3,240,137**

**Total Revenues: \$1,954,634**

**Net County Cost: \$1,285,503**

The Adult Probation Services divisions provide countywide community supervision of adult offenders, and provide investigations and reports regarding offenders to the Superior Court. Activities in this division include adult probation, Post Release Community Supervision (PRCS) and Mandatory Community Supervision (MCS), Court services and investigations, Electronic Monitoring Program, Proposition 36 Drug Court, Domestic Violence Court, DUI Court, Behavioral Health Court, Veteran's Court, enforcement of orders, and broker of community services.

Additionally, within the Community Corrections Center (opening FY 13/14), provide adult offender intake, assessment and referral services, as well as "One Stop" treatment, education, vocational, and substance abuse interventions. The CCC facility will include, probation, human services, public health, mental health, education, and non-profit services under Adult Justice Realignment (AB 109).

**Revenues** include Public Safety Sales Tax; Adult Probation fees such as supervision and testing fees; SB678; and AB109. At this time, all revenues are considered on-going. The collection of State sales tax could affect the amount projected in this budget proposal.

## PROBATION

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### **Juvenile Detention Facilities:**

**Positions: 59.0 FTE**

**Extra Help: \$39,000**

**Overtime: \$39,000**

**Total Appropriations: \$6,011,008**

**Total Revenues: \$1,222,461**

**Net County Cost: \$4,788,547**

Operation of two secure, juvenile detention facilities (JDF) for juveniles awaiting adjudication of criminal (delinquent) charges, and those serving court-ordered sentences (dispositions). The JDFs provide mandated services and treatment programs to incarcerated youth and the South Lake Tahoe facility houses the El Dorado County Juvenile Ranch Commitment Program (Challenge). Facilities must comply with State regulations concerning staffing levels, (i.e., staff-to-juvenile ratio), care and custody programming, housing accommodations, facility maintenance, and custody transports to Juvenile Court and out of County institutions.

**Revenues** include Youthful Offender Block Grant (YOBG); Juvenile Probation Funding (JPF) per W&I 18220(c) to be used for purposes of Section 18221; Contract County detention reimbursement; Parental reimbursement for juvenile detention (WIC 903). All of the revenues included in this division are considered on-going at this time.

**Extra Help** employees in these divisions include the positions of Deputy Probation Officer-Institutions and Correctional Cooks. Extra help is only used to meet minimum staffing ratios.

Extra Help Deputy Probation Officer - Institutions performs all duties associated with the permanent position to include supervising minors in the facility, physically restraining minors for the purpose of detention, oral and written communication, transporting/searching minors housed in a juvenile facility, counseling/casework, oversight of housekeeping, computer data entry into case management database, and miscellaneous duties as required.

The Extra Help Correctional Cooks perform all duties associated with the permanent position to include supervising minors in the kitchen/dining area, preparing and serving meals, preparing menus, maintaining kitchen and equipment and keeping both clean and sanitary, accepting and storing food and supplies, and assisting with inventory and ordering.

The JDFs both utilize Extra Help Deputy Probation Officer-Institutions to transport minors to court appearances as mandated. These Officers also transport minors for medical treatment as authorized by the medical provider (California Forensic Medical Group), and to County commitments as ordered by the Court. The West Slope Juvenile Court has relocated under Juvenile Hall, however, the minors are still required to be escorted to Court by Probation staff.

### **Juvenile Court Commitments**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$70,000**

**Total Revenues: \$30,000**

**Net County Cost: \$40,000**

This unit includes costs for the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Justice / Division of Juvenile Facilities (DJJ/DJF). Revenue for this program comes from the Youthful Offender Block Grant.

# PROBATION

## Financial Charts

### Source of Funds

Fines, Forfeitures & Penalties (\$3,750): Administrative Fee for penalty restitution collections.

State Intergovernmental (\$1,701,750): Primarily comprised of Proposition 172, Public Safety Sales Tax (\$1,117,751), Juvenile Probation Camp funding (\$65,000), and Juvenile Probation funding (\$457,949).

Federal Intergovernmental (\$32,000): Grant revenue.

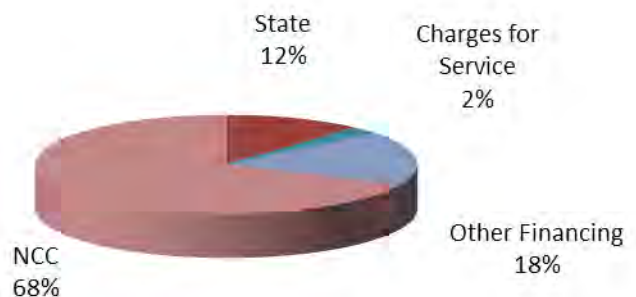
Other Governmental Agencies (\$25,000): From Office of Education based on daily average attendance.

Charges for Services (\$334,500): Primarily comprised of Institutional Care and Support (\$200,000), Adult Probation Supervision Fees (\$35,000) and Care in Juvenile Hall (\$80,000).

Miscellaneous Revenue (\$2,750): For NSF Fees, SB90 Anger Management Fees and Domestic Violence fees.

Other Financing Sources (\$2,608,282): Includes AB109 (\$1,290,000), SLESF-JJCPA (\$520,500), Youth Offender Block Grant (\$444,512), CCPIF SB678 (\$106,514), Automation Trust (\$65,000), and State Sales Tax Realignment (\$156,756).

Net County Cost (\$10,056,981): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

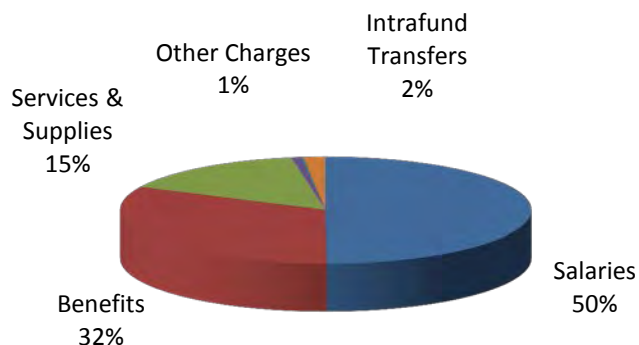


## PROBATION

### Use of Funds

Salaries & Benefits (\$12,125,206): Primarily comprised of permanent salaries (\$6,955,609), retirement (\$2,199,411), and health insurance (\$2,186,616).

Services & Supplies (\$2,244,518): Primarily comprised of professional services (\$521,314), building lease (\$294,468), utilities (\$222,253), food and food products (\$210,000), and psychiatric medical care (\$166,725).



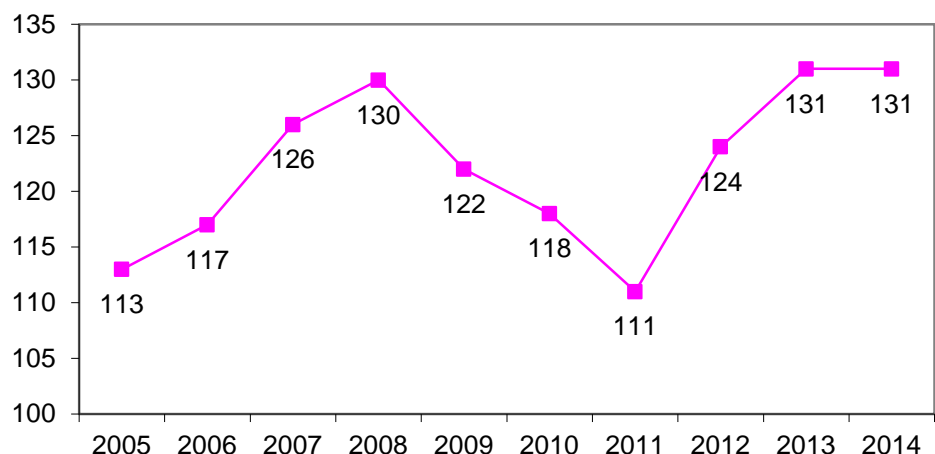
Other Charges (\$120,000): Primarily consists of costs associated with the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Justice (DJJ) (\$70,000) and Mental Health Services (\$50,000).

Fixed Assets (\$23,000): \$10,000 for Auto Electric Defibrilators (required), \$8,000 to replace a failing washing machine, and \$5,000 for systems furniture.

Intra-fund Transfers (\$252,289): Intra-fund transfers consist of charges from other departments for services such as mainframe support (\$59,616), network support (\$98,576), telephone (\$46,980) and building maintenance (\$10,000).

### Staffing Trend

Staffing for the Probation Department remains constant at 131 FTE's, including 83 FTE on the West Slope and 48 FTE at South Lake Tahoe.





## **PROBATION**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall decrease of \$348,715 or 7% in revenues and an increase of \$374,982 or 3% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is increased by \$723,697 or 8%.

The reduction in revenue is primarily related to a decrease in SB678 funding of \$329,985. The Governor's budget provides \$36 million for SB 678 grants in FY 2013/2014, which is a reduction of \$103 million compared to the estimated amount for FY 2012/2013. A revised methodology is being proposed, in part, to account for 2011 Realignment (AB 109, Public Safety Realignment). It's anticipated an adjustment to this amount will occur during the Governor's May Revise.

The department is also expecting reduced revenues of \$50K related to outside contracts for county detention facility commitments as contracts are renegotiated and guaranteed reserved bed space is reduced and a \$15K reduction in Juvenile Hall revenue due to reduced populations in both Juvenile Detention Facilities. Revenue from Proposition 172 – Public Safety Sales Tax includes an increase of \$113,181 based on the FY 2012-13 year end estimate of \$1,117,751.

The increase in appropriations is related to a \$411,792 increase in salaries and benefits. In October 2012, the Board approved the addition of eight new positions to provide additional staff for the juvenile detention facilities. The FY 2013-14 budget includes a full year of salary and benefits for these positions vs. the 2/3 included in the FY 2012-13 budget (\$350K) as well as overall increases in health insurance (\$181K) and retirement costs (\$238K). Some of these increases are offset with reductions in overtime and temporary help costs (\$319K) as well as a reduction in unemployment insurance (\$81K).

The budget includes \$1,290,000 of AB109 Justice Realignment Plan which went into effect in October 2011. Appropriations are in the areas of salaries and benefits \$850,000, Electronic Monitoring Program (EMP) \$50,000, Transitional Housing \$40,000, and Community Corrections Center start-up and operational costs \$350,000. The Community Corrections Partnership (CCP) voting committee will meet prior to the Adopted Budget to adopt the full FY 2013-14 AB109 budget. The County will get the FY 2013-14 budget appropriation from the State in the next few weeks. Once that number is known, the Chief Probation Officer will convene a CCP meeting to obtain full AB 109 budget approval and bring back to the Board of Supervisors. AB109 changes will be included in the addenda process.

# PROBATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 25 PROBATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0341	PENALTY: RESTITUTION	7,500	7,500	3,750	3,750	-3,750
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	7,500	7,500	3,750	3,750	-3,750
0600	ST: PROG PUBLIC ASSISTANCE	20,000	20,000	0	0	-20,000
0760	ST: CORRECTIONS	55,825	55,825	61,050	61,050	5,225
0860	ST: PUBLIC SAFETY SALES TAX	1,117,751	1,004,570	1,117,751	1,117,751	113,181
0880	ST: OTHER	522,859	522,859	522,949	522,949	90
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,716,435	1,603,254	1,701,750	1,701,750	98,496
1000	FED: ADMIN PUBLIC ASSISTANCE	32,000	32,000	32,000	32,000	0
1100	FED: OTHER	19,720	20,512	0	0	-20,512
<b>CLASS: 10</b>	<b>REV: FEDERAL INTERGOVERNMENTAL</b>	51,720	52,512	32,000	32,000	-20,512
1202	REV: CARE - COMM ACTION RESPONSIVE	25,000	25,000	25,000	25,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	25,000	25,000	25,000	25,000	0
1680	INSTITUTIONAL CARE & SERVICES	220,000	250,000	200,000	200,000	-50,000
1683	PROBATION: ADULT DEFENDANT	35,000	35,000	35,000	35,000	0
1684	CARE IN JUVENILE HALL	100,000	95,000	80,000	80,000	-15,000
1685	URINALYSIS TESTING	3,000	3,000	3,000	3,000	0
1747	HEMP - HOME ELECTRONIC MONITORING	13,500	13,500	13,500	13,500	0
1751	PROBATION: PRESENT REPORT FEE	3,000	3,000	3,000	3,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	374,500	399,500	334,500	334,500	-65,000
1940	MISC: REVENUE	2,750	2,750	2,750	2,750	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	2,750	2,750	2,750	2,750	0
2020	OPERATING TRANSFERS IN	2,410,852	2,809,475	2,451,526	2,451,526	-357,949
2027	OPERATING TRSNF IN: SALES TAX	156,756	156,756	156,756	156,756	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	2,567,608	2,966,231	2,608,282	2,608,282	-357,949
<b>TYPE: R SUBTOTAL</b>						
		4,745,513	5,056,747	4,708,032	4,708,032	-348,715

# PROBATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 25 PROBATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	6,053,378	6,587,361	6,955,609	6,955,609	368,248
3001	TEMPORARY EMPLOYEES	244,202	244,202	60,517	60,517	-183,685
3002	OVERTIME	225,424	225,424	88,530	88,530	-136,894
3003	STANDBY PAY	20,468	20,468	20,468	20,468	0
3004	OTHER COMPENSATION	119,103	119,103	113,300	113,300	-5,803
3005	TAHOE DIFFERENTIAL	108,000	108,000	117,600	117,600	9,600
3006	BILINGUAL PAY	5,200	5,200	6,240	6,240	1,040
3020	RETIREMENT EMPLOYER SHARE	1,960,809	1,960,809	2,199,411	2,199,411	238,602
3022	MEDI CARE EMPLOYER SHARE	98,024	98,024	102,994	102,994	4,970
3040	HEALTH INSURANCE EMPLOYER SHARE	2,005,088	2,005,088	2,186,616	2,186,616	181,528
3041	UNEMPLOYMENT INSURANCE EMPLOYER	99,820	99,820	18,480	18,480	-81,340
3042	LONG TERM DISABILITY EMPLOYER SHARE	23,678	23,678	25,040	25,040	1,362
3043	DEFERRED COMPENSATION EMPLOYER	15,910	15,910	18,074	18,074	2,164
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	104,545	104,545	104,545	104,545	0
3060	WORKERS' COMPENSATION EMPLOYER	53,782	53,782	53,782	53,782	0
3080	FLEXIBLE BENEFITS	42,000	42,000	54,000	54,000	12,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>11,179,431</b>	<b>11,713,414</b>	<b>12,125,206</b>	<b>12,125,206</b>	<b>411,792</b>
4020	CLOTHING & PERSONAL SUPPLIES	16,100	18,100	18,000	18,000	-100
4022	UNIFORMS	4,410	4,000	4,500	4,500	500
4040	TELEPHONE COMPANY VENDOR PAYMENTS	8,864	10,800	9,120	9,120	-1,680
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,100	4,200	2,940	2,940	-1,260
4044	CABLE/INTERNET SERVICE	2,107	0	2,167	2,167	2,167
4060	FOOD AND FOOD PRODUCTS	190,000	210,000	210,000	210,000	0
4080	HOUSEHOLD EXPENSE	45,000	45,000	43,000	43,000	-2,000
4085	REFUSE DISPOSAL	17,256	17,256	18,600	18,600	1,344
4086	JANITORIAL / CUSTODIAL SERVICES	9,750	11,250	11,250	11,250	0
4100	INSURANCE: PREMIUM	54,426	54,426	54,426	54,426	0
4140	MAINT: EQUIPMENT	3,944	3,944	3,500	3,500	-444
4144	MAINT: COMPUTER	54,319	53,350	84,850	84,850	31,500
4180	MAINT: BUILDING & IMPROVEMENTS	20,664	20,664	18,778	18,778	-1,886
4200	MEDICAL, DENTAL & LABORATORY SUPPLIES	0	200	200	200	0
4220	MEMBERSHIPS	648	648	624	624	-24
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	3,841	4,041	4,025	4,025	-16
4260	OFFICE EXPENSE	28,000	28,000	28,400	28,400	400
4261	POSTAGE	11,500	12,500	10,950	10,950	-1,550
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	547	547	355	355	-192
4265	LAW BOOKS	150	150	150	150	0
4266	PRINTING / DUPLICATING SERVICES	4,000	4,000	4,800	4,800	800
4300	PROFESSIONAL & SPECIALIZED SERVICES	201,988	330,708	521,314	521,314	190,606
4308	EXTERNAL DATA PROCESSING SERVICES	3,060	3,060	3,960	3,960	900
4318	INTERPRETER	500	500	500	500	0
4323	PSYCHIATRIC MEDICAL SERVICES	125,973	166,950	166,725	166,725	-225
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	54,326	55,844	64,844	64,844	9,000
4329	PROBATION: NON GOVERNMENT AGENCY	1,000	1,000	1,000	1,000	0
4400	PUBLICATION & LEGAL NOTICES	600	600	600	600	0
4420	RENT & LEASE: EQUIPMENT	21,120	24,320	21,125	21,125	-3,195
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	231,020	291,020	294,468	294,468	3,448
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	800	800	1,600	1,600	800
4461	EQUIP: MINOR	13,518	14,624	72,290	72,290	57,666
4462	EQUIP: COMPUTER	55,005	55,005	27,897	27,897	-27,108
4463	EQUIP: TELEPHONE & RADIO	7,236	7,236	10,584	10,584	3,348
4464	EQUIP: LAW ENFORCEMENT	33,685	33,685	24,840	24,840	-8,845
4465	EQUIP: VEHICLE	1,566	6,566	0	0	-6,566
4500	SPECIAL DEPT EXPENSE	71,237	254,842	10,737	10,737	-244,105

# PROBATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 25 PROBATION

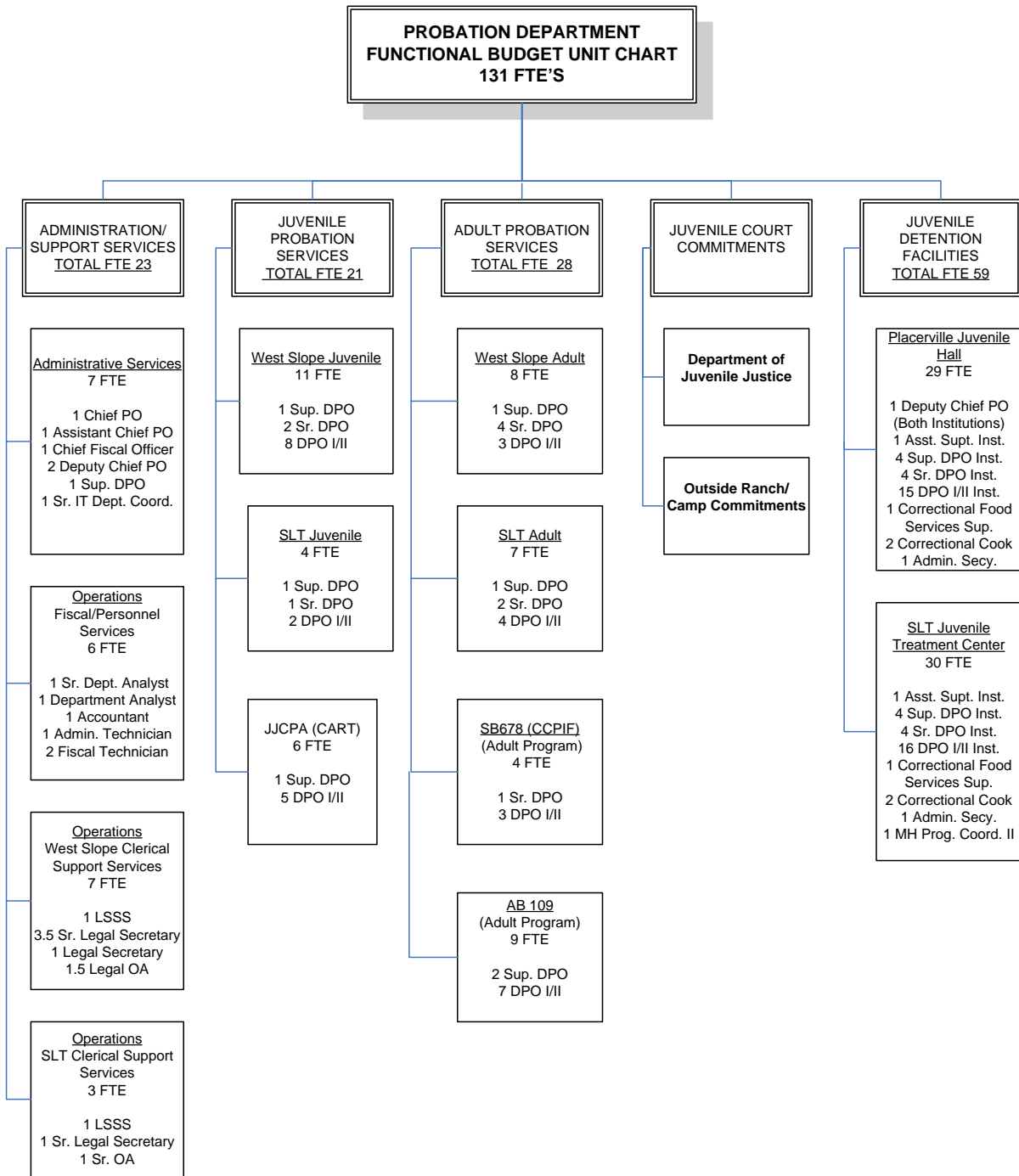
		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
4501	SPECIAL PROJECTS	150	200	200	200	0
4503	STAFF DEVELOPMENT	8,000	13,251	12,476	12,476	-775
4505	SB924: TRANSPORTATION & TRAVEL	70,000	75,825	81,050	81,050	5,225
4529	SOFTWARE LICENSE	3,366	2,600	2,600	2,600	0
4534	AMMUNITION	6,088	6,088	9,360	9,360	3,272
4600	TRANSPORTATION & TRAVEL	3,948	3,300	3,004	3,004	-296
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	9,000	11,000	9,100	9,100	-1,900
4605	RENT & LEASE: VEHICLE	83,539	68,463	84,289	84,289	15,826
4606	FUEL PURCHASES	49,413	71,599	62,397	62,397	-9,202
4608	HOTEL ACCOMMODATIONS	3,051	3,018	4,670	4,670	1,652
4620	UTILITIES	238,078	239,338	222,253	222,253	-17,085
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	1,775,893	2,244,518	2,244,518	2,244,518	0
5000	SUPPORT & CARE OF PERSONS	40,000	75,000	70,000	70,000	-5,000
5319	INTERFND: MENTAL HEALTH SERVICES	50,000	50,000	50,000	50,000	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	90,000	125,000	120,000	120,000	-5,000
6040	FIXED ASSET: EQUIPMENT	48,000	48,000	23,000	23,000	-25,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	48,000	48,000	23,000	23,000	-25,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	12,350	12,000	12,860	12,860	860
7210	INTRAFND: COLLECTIONS	5,300	5,300	5,300	5,300	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	47,780	51,900	46,980	46,980	-4,920
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	1,750	1,750	2,000	2,000	250
7223	INTRAFND: MAIL SERVICE	8,281	8,281	8,281	8,281	0
7224	INTRAFND: STORES SUPPORT	2,676	2,676	2,676	2,676	0
7225	INTRAFND: CENTRAL DUPLICATING	3,000	3,000	0	0	-3,000
7227	INTRAFND: MAINFRAME SUPPORT	59,616	59,616	59,616	59,616	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	6,000	6,000	6,000	6,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	10,000	10,000	10,000	10,000	0
7234	INTRAFND: NETWORK SUPPORT	98,576	98,576	98,576	98,576	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	255,329	259,099	252,289	252,289	-6,810
<b>TYPE: E SUBTOTAL</b>		13,348,653	14,390,031	14,765,013	14,765,013	374,982
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	8,603,140	9,333,284	10,056,981	10,056,981	723,697
<b>DEPARTMENT: 25</b>	<b>SUBTOTAL</b>	8,603,140	9,333,284	10,056,981	10,056,981	723,697

## PROBATION

### Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Chief Probation Officer	1.00	1.00	1.00	0.00
Accountant I/II	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	0.00
Administrative Technician	1.00	1.00	1.00	0.00
Assistant Chief Probation Officer	1.00	1.00	1.00	0.00
Assistant Superintendant - Institutions	2.00	2.00	2.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Correctional Cook	4.00	4.00	4.00	0.00
Correctional Food Services Supervisor	2.00	2.00	2.00	0.00
Department Analyst	1.00	1.00	1.00	0.00
Deputy Chief Probation Officer	3.00	3.00	3.00	0.00
Deputy Probation Officer I/II	32.00	32.00	32.00	0.00
Deputy Probation Officer I/II - Institutions	31.00	31.00	31.00	0.00
Fiscal Technician	2.00	2.00	2.00	0.00
Legal Office Assistant I/II	1.50	1.50	1.50	0.00
Legal Secretarial Services Supervisor	2.00	2.00	2.00	0.00
Legal Secretary I/II	1.00	1.00	1.00	0.00
Mental Health Program Coordinator II	1.00	1.00	1.00	0.00
Sr. Department Analyst	1.00	1.00	1.00	0.00
Sr. Deputy Probation Officer	10.00	10.00	10.00	0.00
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	0.00
Sr. IT Department Coordinator	1.00	1.00	1.00	0.00
Sr. Legal Secretary	4.50	4.50	4.50	0.00
Sr. Office Assistant	1.00	1.00	1.00	0.00
Supervising Deputy Probation Officer	8.00	8.00	8.00	0.00
Supervising Deputy Probation Officer - Institutions	8.00	8.00	8.00	0.00
<b>Department Total</b>	<b>131.00</b>	<b>131.00</b>	<b>131.00</b>	<b>0.00</b>

# PROBATION



## PROBATION

### Ten Year History

	<b>04/05 Actual</b>	<b>05/06 Actual</b>	<b>06/07 Actual</b>	<b>07/08 Actual</b>	<b>08/09 Actual</b>
Fines, Forfeitures	25,915	23,673	22,976	29,538	16,930
Use of Money	-	-	-	-	-
State	1,024,138	1,788,860	1,734,863	1,823,091	1,375,176
Federal	50,177	-	80,766	91,328	-
Other Governmental	18,986	21,101	20,826	24,032	28,480
Charges for Service	498,310	616,877	753,212	677,342	647,902
Misc.	34,349	38,310	26,028	19,049	5,006
Other Financing	1,683,822	1,238,001	1,090,782	1,121,035	641,569
<b>Total Revenue</b>	<b>3,335,697</b>	<b>3,726,822</b>	<b>3,729,453</b>	<b>3,785,415</b>	<b>2,715,063</b>
Salaries	4,265,654	5,410,775	6,306,585	6,606,707	6,726,848
Benefits	2,537,894	3,140,558	3,254,014	3,569,956	3,675,840
Services & Supplies	1,022,269	972,897	1,290,222	1,518,983	1,384,107
Other Charges	316,505	87,771	65,676	67,736	15,147
Fixed Assets	30,882	49,114	26,642	244,305	12,578
Operating Transfers	-	-	85,734	530	-
Intrafund Transfers	364,557	311,634	405,747	420,786	383,462
<b>Total Appropriations</b>	<b>8,537,761</b>	<b>9,972,749</b>	<b>11,434,620</b>	<b>12,429,003</b>	<b>12,197,982</b>
<b>NCC</b>	<b>5,202,064</b>	<b>6,245,927</b>	<b>7,705,167</b>	<b>8,643,588</b>	<b>9,482,919</b>
<b>FTE's</b>	<b>113</b>	<b>117</b>	<b>126</b>	<b>130</b>	<b>122</b>

## PROBATION

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Fines, Forfeitures	12,897	19,493	9,098	7,500	3,750
Use of Money	-	-	-	-	-
State	1,293,594	1,430,656	1,501,618	1,716,435	1,701,750
Federal	65,727	229,644	164,986	51,720	32,000
Other Governmental	26,342	30,325	28,556	25,000	25,000
Charges for Service	550,029	597,632	470,673	374,500	334,500
Misc.	4,155	3,774	3,330	2,750	2,750
Other Financing	1,245,775	1,007,094	1,937,553	2,567,608	2,608,282
<b>Total Revenue</b>	<b>3,198,519</b>	<b>3,318,618</b>	<b>4,115,814</b>	<b>4,745,513</b>	<b>4,708,032</b>
Salaries	6,610,395	6,451,487	6,408,386	6,775,775	7,362,264
Benefits	3,486,036	3,544,232	3,614,023	4,403,656	4,762,942
Services & Supplies	1,389,346	1,387,612	1,406,402	1,775,893	2,244,518
Other Charges	96,685	6,015	54,017	90,000	120,000
Fixed Assets	1,791	4,894	12,604	48,000	23,000
Operating Transfers	-	-	22,780	-	-
Intrafund Transfers	305,483	281,807	227,958	255,329	252,289
<b>Total Appropriations</b>	<b>11,889,736</b>	<b>11,676,047</b>	<b>11,746,170</b>	<b>13,348,653</b>	<b>14,765,013</b>
<b>NCC</b>	<b>8,691,217</b>	<b>8,357,429</b>	<b>7,630,356</b>	<b>8,603,140</b>	<b>10,056,981</b>
<b>FTE's</b>	<b>118</b>	<b>111</b>	<b>124</b>	<b>131</b>	<b>131</b>



## PROBATION

10 Year Variance		
	\$ Change	% Change
Fines, Forfeitures	(22,165)	-86%
Use of Money	-	N/A
State	677,612	66%
Federal	(18,177)	-36%
Other Governmental	6,014	32%
Charges for Service	(163,810)	-33%
Misc.	(31,599)	-92%
Other Financing	924,460	55%
<b>Total Revenue</b>	<b>1,372,335</b>	<b>41%</b>
Salaries	3,096,610	73%
Benefits	2,225,048	88%
Services & Supplies	1,222,249	120%
Other Charges	(196,505)	-62%
Fixed Assets	(7,882)	-26%
Operating Transfers	-	N/A
Intrafund Transfers	(112,268)	-31%
<b>Total Appropriations</b>	<b>6,227,252</b>	<b>73%</b>
<b>NCC</b>	<b>4,854,917</b>	<b>93%</b>
<b>FTE's</b>	<b>18</b>	<b>16%</b>

### Notes

Opening of SLT Juvenile Treatment Facility in FY 2004/05 added 22.0 FTE's.  
In FY2009-10 the total FTE's for the JTC is 30.0.

Areas affecting overall salaries & benefits over past ten years include:  
Safety Retirement  
Health Insurance Increases  
Retiree Health Contributions

## **LAND USE AND DEVELOPMENT SERVICES TEN YEAR**

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### **10 Year History Land Use & Development Services Functional Group**

## LAND USE AND DEVELOPMENT SERVICES TEN YEAR

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	3,851,289	5,192,249	5,883,317	6,388,363	330,141
Licenses, Permits	8,470,658	7,270,837	6,757,444	6,079,674	10,202,594
Fines, Forfeitures	46,081	30,399	204,562	30,525	41,874
Use of Money	386,878	819,356	1,094,770	822,469	214,279
State	13,362,566	16,608,732	14,828,421	20,743,530	2,758,861
Federal	3,071,616	3,677,063	7,456,181	4,958,634	19,033,005
Other Governmental	138,220	60,628	44,265	28,488	9,327,117
Charges for Service	10,808,296	12,896,340	11,906,667	11,674,479	5,252,609
Misc.	948,433	939,945	1,271,015	1,397,741	5,196,471
Other Financing Sources	22,230,095	33,222,679	37,464,381	52,098,663	3,172,001
Use of Fund Balance	1,307,571	670,127	880,664	445,572	35,498,535
<b>Total Revenue</b>	<b>64,621,703</b>	<b>81,388,355</b>	<b>87,791,687</b>	<b>104,668,138</b>	<b>91,027,487</b>
Salaries	20,327,853	25,644,547	28,437,263	29,368,876	26,863,506
Benefits	9,573,252	11,878,553	12,499,697	12,949,740	12,136,570
Services & Supplies	23,250,009	32,445,293	36,853,202	50,058,295	42,298,119
Other Charges	11,472,571	12,828,806	9,857,500	9,900,097	7,901,992
Fixed Assets	1,880,479	4,144,850	3,671,174	3,233,160	5,281,855
Operating Transfers	3,166,860	4,809,692	6,330,409	7,537,662	5,541,656
Intrafund Transfers	452,156	(62,139)	6,960	191,640	666,473
Increase to Reserves	-	-	-	-	-
<b>Total Appropriations</b>	<b>70,123,180</b>	<b>91,689,602</b>	<b>97,656,205</b>	<b>113,239,470</b>	<b>100,690,171</b>
<b>NCC</b>	<b>6,298,215</b>	<b>10,498,282</b>	<b>12,795,559</b>	<b>12,158,255</b>	<b>10,892,893</b>
<b>FTE's</b>	<b>471</b>	<b>517</b>	<b>549</b>	<b>497</b>	<b>476</b>

## LAND USE AND DEVELOPMENT SERVICES TEN YEAR

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	7,896,817	7,226,471	7,076,240	6,187,892	5,960,642
Licenses, Permits	3,509,637	3,444,967	4,841,244	4,556,645	5,185,142
Fines, Forfeitures	45,983	34,139	23,076	25,536	10,725
Use of Money	389,067	408,948	399,907	618,244	280,575
State	28,425,405	28,030,976	27,627,303	32,074,148	25,923,018
Federal	16,915,273	8,394,019	10,085,984	18,317,039	14,461,519
Other Governmental	87,651	34,036	141,057	16,727	16,727
Charges for Service	10,852,368	10,946,234	10,954,991	12,550,144	17,445,164
Misc.	1,260,042	1,228,423	949,942	1,370,636	5,882,768
Other Financing Sources	22,778,909	12,216,975	16,096,276	25,980,371	28,032,372
Use of Fund Balance	-	-	-	26,123,022	10,148,141
<b>Total Revenue</b>	<b>92,161,152</b>	<b>71,965,188</b>	<b>78,196,020</b>	<b>127,820,404</b>	<b>113,346,793</b>
Salaries	25,059,937	23,390,335	6,812,088	20,221,367	22,227,234
Benefits	9,969,964	10,434,051	26,308,029	9,635,027	9,711,305
Services & Supplies	41,942,051	36,042,739	38,318,804	52,582,915	60,124,346
Other Charges	9,162,603	7,832,236	6,804,620	17,923,279	13,817,789
Fixed Assets	2,819,456	3,490,332	3,404,629	2,313,393	4,309,671
Operating Transfers	5,786,557	84,673	4,834,286	9,375,120	4,682,350
Intrafund Transfers	548,827	616,249	706,507	4,245,502	575,416
Contingency	-	-	-	1,602,326	571,320
Increase to Reserves	-	-	-	15,155,842	3,638,137
<b>Total Appropriations</b>	<b>95,289,395</b>	<b>81,890,615</b>	<b>87,188,963</b>	<b>133,054,771</b>	<b>119,657,568</b>
<b>NCC</b>	<b>9,744,043</b>	<b>9,718,396</b>	<b>8,891,292</b>	<b>5,209,367</b>	<b>6,310,775</b>
<b>FTE's</b>	<b>397</b>	<b>352</b>	<b>347</b>	<b>321</b>	<b>315</b>

## LAND USE AND DEVELOPMENT SERVICES TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	2,109,353	55%
Licenses, Permits	(3,285,516)	-39%
Fines, Forfeitures	(35,356)	-77%
Use of Money	(106,303)	-27%
State	12,560,452	94%
Federal	11,389,903	371%
Other Governmental	(121,493)	-88%
Charges for Service	6,636,868	61%
Misc.	4,934,335	520%
Other Financing Sources	5,802,277	26%
Use of Fund Balance	8,840,570	676%
<b>Total Revenue</b>	<b>48,725,090</b>	<b>75%</b>
Salaries	1,899,381	9%
Benefits	138,053	1%
Services & Supplies	36,874,337	159%
Other Charges	2,345,218	20%
Fixed Assets	2,429,192	129%
Operating Transfers	1,515,490	48%
Intrafund Transfers	123,260	27%
<b>Total Appropriations</b>	<b>49,534,388</b>	<b>71%</b>
<b>NCC</b>	<b>12,560</b>	<b>0%</b>
<b>FTE's</b>	<b>(156)</b>	<b>-33%</b>

### Notes

In FY 2012-13 the Facilities function was moved out of the Department of Transportation (Land Use) to the Chief Administrative Office (General Government). Total NCC for this function is \$3,837,644

# **SURVEYOR**

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## **Mission**

The County Surveyor is responsible for providing information to the public on the complex issues of Property Ownership and the timely review of all parcel maps, subdivision maps, records of survey, lot line adjustments, certificates of compliance, street names and addresses, Abandonment of Public Easements and Irrevocable Offers of Dedication to facilitate development, serving the public, County departments and outside agencies.

The County Surveyor is also responsible for the County's Land Management Information System (LMIS) and the County's Geographic Information System (GIS) including operation, maintenance and enhancements of both systems. The systems are used to manage a variety of project and permitting databases and to interpret data in conjunction with location to create maps providing responsive service to the public, County departments and outside agencies.

## **Program Summaries**

### **Administration**

**Positions: 3.2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$563,027**

**Total Revenues: \$0**

**Net County Cost: \$563,027**

Provides oversight, direction and support for the department including Services and Supplies and Fixed Asset line items, and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

### **Surveyor Services**

**Positions: 2.0 FTE**

**Extra Help: \$10,000**

**Total Appropriations: \$238,359**

**Total Revenues: \$52,365**

**Net County Cost: \$185,994**

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including Map Checking and Certificate of Compliance issues.

**Revenue:** Sources include public requests, General Fund, and Inter Fund Departments. Revenue is expected to be on-going.

### **Addressing / Road Name Services**

**Positions: 0.8 FTE**

**Extra Help: \$0**

**Total Appropriations: \$64,890**

**Total Revenues: \$11,250**

**Net County Cost: \$53,640**

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including structure and suite addressing for building permits, and collaboration with emergency services.

## SURVEYOR

### LMIS Services

**Positions: 1.3 FTE**

**Extra Help: \$0**

**Total Appropriations: \$182,708**

**Total Revenues: \$0**

**Net County Cost: \$182,708**

Manages centralized databases and software applications to support the County's Building Permit, Code Enforcement, and project tracking programs.

### GIS Services

**Positions: 4.7 FTE**

**Extra Help: \$10,000**

**Total Appropriations: \$596,933**

**Total Revenues: \$16,800**

**Net County Cost: \$580,133**

Creates and manages an enterprise database and software applications comprising approximately 50 separate layers to support the County's Development and Emergency Services, General Plan implementation and to serve many other County departments and outside agencies to find solutions to their problems.

## Financial Charts

### Source of Funds

Charges for Service (\$80,415): Includes revenue Parcel Map Inspection (\$51,365), Misc. Charges (\$15,850), and Inter-fund revenue from other departments (\$13,200).

Net County Cost (\$1,565,502): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



## SURVEYOR

### Use of Funds

Salaries & Benefits (\$1,455,144): Primarily comprised of salaries (\$1,024,551), retirement (\$203,248) and health insurance (\$185,180).

Services & Supplies (\$130,737): Primarily comprised of computer system maintenance (\$49,356), insurance premium (\$17,442), office and software expenses (\$8,995), and computer and other minor survey equipment (\$7,465).

Other Charges (\$300): For fleet vehicle maintenance charges.

Fixed Assets (\$7,438): Upgrade to current GPS unit (\$5,800) and one laptop replacement for current device that is at end of life (\$1,638).

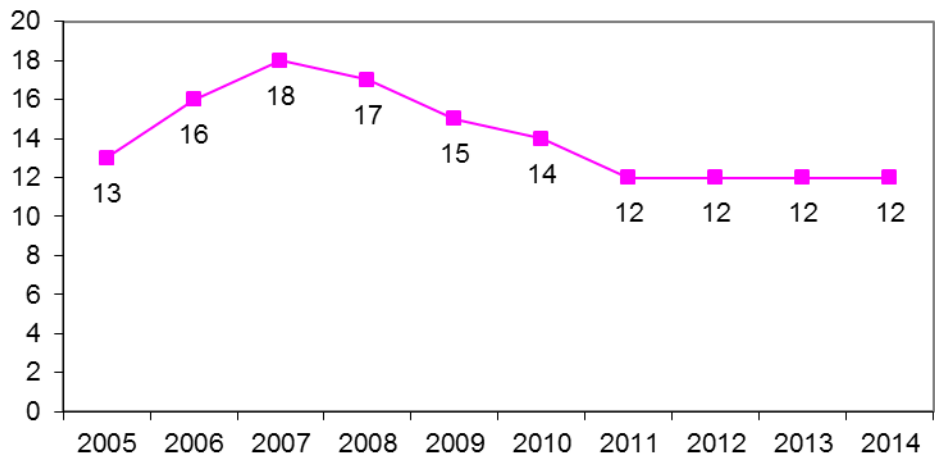
Intra-fund Transfers (\$52,798): Includes charges from other departments for services such as network support (\$28,127), mainframe support (\$15,429), and telephone (\$6,400).

Intra-fund Abatement: (-\$500): Includes charges to other General Fund departments for GIS services.



### Staffing Trend

Staffing for the Surveyor over the past ten years reflects growth in FY 2005-06 and FY 2006-07 due to combining GIS related staff from other departments under the Surveyor's Office. Position reductions since that time were related to the elimination of vacant positions. Staffing has remained at 12 FTEs since 2011. All positions in the Surveyor's office are located in Placerville.





## **SURVEYOR**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall decrease of \$48,085 or 37% in revenues and a decrease of \$10,431 or less than 1% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is increased by \$37,654 or 1% compared to the FY 2012-13 approved budget.

The decrease in revenue is primarily related to charges for Land Management Information System (LMIS) support billed to Transportation for work related to capital improvement projects. The Surveyor's FY 2012-13 budget included \$70,000 for this work; however, no work was required of the Surveyor during that time. Interfund revenues for FY 2013-14 have been reduced accordingly. The Surveyor has reviewed other sources of revenue in the charges for services category (fees for addressing, map checks, and certificates of compliance) and has included an increase of \$6,915 based on current trends and information coming from the development community. The Surveyor will continue to monitor the needs and trends for surveyor services LMIS support and will provide updated projections in the FY 2013-14 Budget Addenda process.

Overall appropriations are decreasing by \$10,431. Salaries and benefits are increasing by \$35,926 primarily due to changes in employee health insurance elections. As in FY 2012-13, the budget includes \$20,000 for extra help to address seasonal map checking work and to assist GIS staff with data entry work associated General Plan Implementation efforts. Services and supplies are increasing by \$14,188 for costs associated with scanning equipment, office supplies and staff development. Intrafund transfer appropriations are decreasing by \$55,000 for IT Programming costs associated with LMIS support for Transportation related projects. These costs are not anticipated in FY 2013-14.

The Surveyor has requested fixed assets totaling \$7,438, a decrease of \$5,600 from FY 2012-13. This funding includes \$5,800 to upgrade the department's current GPS mapping unit to improve the accuracy of the unit from decimeter level (mapping grade) to centimeter level accuracy (true survey grade), and \$1,638 to replace an end of life laptop in the survey unit).

The Recommended Budget includes the reduction of one (1.0) FTE vacant GIS Technician and the addition of one (1.0) FTE Office Assistant. This adjustment is necessary to true up the department's allocation and also offers a cost savings.

# SURVEYOR

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 12 SURVEYOR

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
1408	PARCEL MAP INSPECTION FEE	47,000	40,000	51,365	51,365	11,365
1740	CHARGES FOR SERVICES	17,000	16,000	15,850	15,850	-150
1800	INTERFND REV: SERVICE BETWEEN FUND	2,000	72,500	13,200	13,200	-59,300
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	66,000	128,500	80,415	80,415	-48,085
<hr/>						
<b>TYPE: R SUBTOTAL</b>		66,000	128,500	80,415	80,415	-48,085
<hr/>						
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	944,207	1,005,452	993,051	993,051	-12,401
3001	TEMPORARY EMPLOYEES	12,700	20,000	20,000	20,000	0
3004	OTHER COMPENSATION	13,500	10,500	11,500	11,500	1,000
3020	RETIREMENT EMPLOYER SHARE	165,000	171,735	190,072	190,072	18,337
3022	MEDI CARE EMPLOYER SHARE	12,000	12,563	13,176	13,176	613
3040	HEALTH INSURANCE EMPLOYER SHARE	155,806	155,806	185,180	185,180	29,374
3041	UNEMPLOYMENT INSURANCE EMPLOYER	8,855	8,855	1,680	1,680	-7,175
3042	LONG TERM DISABILITY EMPLOYER	3,422	3,422	3,577	3,577	155
3043	DEFERRED COMPENSATION EMPLOYER	6,000	5,953	5,976	5,976	23
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	11,670	11,670	11,670	11,670	0
3060	WORKERS' COMPENSATION EMPLOYER	1,262	1,262	1,262	1,262	0
3080	FLEXIBLE BENEFITS	8,000	12,000	18,000	18,000	6,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	1,342,422	1,419,218	1,455,144	1,455,144	35,926
4040	TELEPHONE COMPANY VENDOR PAYMENTS	50	100	100	100	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	100	250	250	250	0
4100	INSURANCE: PREMIUM	17,442	17,442	17,442	17,442	0
4140	MAINT: EQUIPMENT	2,000	3,100	2,400	2,400	-700
4144	MAINT: COMPUTER	44,000	47,594	46,956	46,956	-638
4161	VEH MAINT: PARTS DIRECT CHARGE	1,000	1,000	1,000	1,000	0
4220	MEMBERSHIPS	1,000	1,033	1,008	1,008	-25
4260	OFFICE EXPENSE	4,500	4,500	4,500	4,500	0
4261	POSTAGE	200	250	250	250	0
4262	SOFTWARE	1,800	2,700	3,768	3,768	1,068
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	400	0	0	0	0
4264	BOOKS / MANUALS	300	477	477	477	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,500	5,000	7,500	7,500	2,500
4420	RENT & LEASE: EQUIPMENT	4,800	4,800	5,300	5,300	500
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	146	0	0	0	0
4461	EQUIP: MINOR	1,500	1,953	2,713	2,713	760
4462	EQUIP: COMPUTER	6,000	6,315	4,752	4,752	-1,563
4503	STAFF DEVELOPMENT	3,600	3,600	8,950	8,950	5,350
4529	SOFTWARE LICENSE	4,500	4,514	5,905	5,905	1,391
4540	STAFF DEVELOPMENT (NOT 1099)	100	0	0	0	0
4600	TRANSPORTATION & TRAVEL	4,825	4,625	6,120	6,120	1,495
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	500	696	696	696	0
4605	RENT & LEASE: VEHICLE	100	500	500	500	0
4606	FUEL PURCHASES	500	500	500	500	0
4608	HOTEL ACCOMMODATIONS	5,600	5,600	9,650	9,650	4,050
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	107,463	116,549	130,737	130,737	14,188
5300	INTERFND: SERVICE BETWEEN FUND TYPES	300	300	300	300	0

# SURVEYOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 12 SURVEYOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>CLASS: 50 OTHER CHARGES</b>	300	300	300	300	0
6041 FIXED ASSET: DATA PROCESS SYSTEM	1,920	0	5,800	5,800	5,800
6042 FIXED ASSET: COMPUTER SYSTEM EQUIP	9,000	13,038	1,638	1,638	-11,400
<b>CLASS: 60 FIXED ASSETS</b>	10,920	13,038	7,438	7,438	-5,600
7220 INTRAFND: TELEPHONE EQUIPMENT &	6,400	6,400	6,000	6,000	-400
7222 INTRAFND: PURCHASE & COURIER SERVICE	0	0	2,088	2,088	2,088
7223 INTRAFND: MAIL SERVICE	2,088	2,088	154	154	-1,934
7224 INTRAFND: STORES SUPPORT	154	154	0	0	-154
7227 INTRAFND: MAINFRAME SUPPORT	15,429	15,429	15,429	15,429	0
7229 INTRAFND: PC SUPPORT	1,000	1,000	1,000	1,000	0
7231 INTRAFND: IS PROGRAMMING SUPPORT	5,000	55,000	0	0	-55,000
7234 INTRAFND: NETWORK SUPPORT	28,172	28,172	28,127	28,127	-45
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	58,243	108,243	52,798	52,798	-55,445
7350 INTRFND ABATEMENTS: GF ONLY	-500	-1,000	-500	-500	500
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	-500	-1,000	-500	-500	500
<b>TYPE: E SUBTOTAL</b>	1,518,848	1,656,348	1,645,917	1,645,917	-10,431
<b>FUND TYPE: 10 SUBTOTAL</b>	1,452,848	1,527,848	1,565,502	1,565,502	37,654
<b>DEPARTMENT: 12 SUBTOTAL</b>	1,452,848	1,527,848	1,565,502	1,565,502	37,654

# SURVEYOR

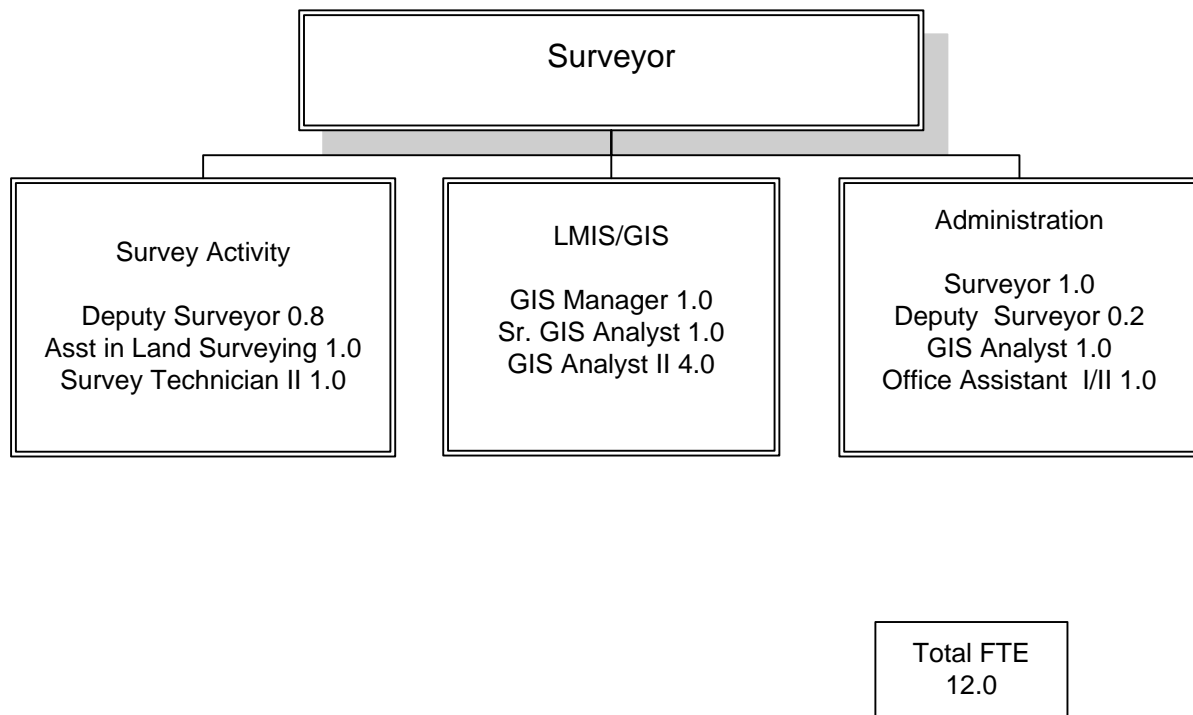
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## Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Deputy Surveyor	1.00	1.00	1.00	-
GIS Analyst I/II	5.00	5.00	5.00	-
Manager of GIS	1.00	1.00	1.00	-
Sr. GIS Analyst	1.00	1.00	1.00	-
GIS Technician	1.00	-	-	(1.00)
Office Assistant I/II	-	1.00	1.00	1.00
Surveyor's Technician I/II	1.00	1.00	1.00	-
<b>Department Total</b>	12.00	12.00	12.00	-

## SURVEYOR

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## SURVEYOR

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### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
State	-	-	-	1,362	-
Charges for Service	200,819	208,217	165,454	138,034	194,708
Misc.	8,164	-	-	575	-
<b>Total Revenue</b>	<b>208,983</b>	<b>208,217</b>	<b>165,454</b>	<b>139,971</b>	<b>194,708</b>
Salaries	894,379	1,198,732	1,254,691	1,330,964	1,289,839
Benefits	360,270	475,376	475,716	494,143	506,479
Services & Supplies	68,861	125,349	168,625	84,348	83,235
Other Charges	137	303	-	146	480
Fixed Assets	8,929	29,309	32,679	2,520	4,842
Intrafund Transfers	(114,445)	(345,228)	(276,202)	(174,102)	(179,119)
<b>Total Appropriations</b>	<b>1,218,131</b>	<b>1,483,841</b>	<b>1,655,509</b>	<b>1,738,019</b>	<b>1,705,756</b>
<b>NCC</b>	<b>1,009,148</b>	<b>1,275,624</b>	<b>1,490,055</b>	<b>1,598,048</b>	<b>1,511,048</b>
<b>FTE's</b>	<b>13</b>	<b>16</b>	<b>18</b>	<b>17</b>	<b>15</b>

# SURVEYOR

## Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
State	-	-	-	-	-
Charges for Service	132,333	121,978	56,558	66,000	80,415
Other Financing Sources	-	-	-	-	-
<b>Total Revenue</b>	<b>132,333</b>	<b>121,978</b>	<b>56,558</b>	<b>66,000</b>	<b>80,415</b>
Salaries	1,173,901	1,051,317	901,168	970,407	1,024,551
Benefits	482,152	396,464	350,691	372,015	430,593
Services & Supplies	62,555	71,480	95,623	107,463	130,737
Other Charges	241	57	149	300	300
Fixed Assets	1,675	1,810	8,697	10,920	7,438
Intrafund Transfers	123,087	97,995	84,110	57,743	52,298
<b>Total Appropriations</b>	<b>1,843,611</b>	<b>1,619,123</b>	<b>1,440,438</b>	<b>1,518,848</b>	<b>1,645,917</b>
<b>NCC</b>	<b>1,711,278</b>	<b>1,497,145</b>	<b>1,383,880</b>	<b>1,452,848</b>	<b>1,565,502</b>
<b>FTE's</b>	<b>14</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

10 Year Variance		
	\$ Change	% Change
State	-	N/A
Charges for Service	(120,404)	-60%
Misc.	(8,164)	-100%
<b>Total Revenue</b>	<b>(128,568)</b>	<b>-62%</b>
Salaries	130,172	15%
Benefits	70,323	20%
Services & Supplies	61,876	90%
Other Charges	163	119%
Fixed Assets	(1,491)	-17%
Intrafund Transfers	166,743	-146%
<b>Total Appropriations</b>	<b>427,786</b>	<b>35%</b>
<b>NCC</b>	<b>556,354</b>	<b>55%</b>
<b>FTE's</b>	<b>(1)</b>	<b>-8%</b>

### Notes



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## AGRICULTURAL COMMISSIONER

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### Mission

The Department of Agriculture, Weights & Measures' mission is to protect, enhance and promote the preservation of agriculture and the environment while sustaining the public health, safety and welfare of all citizens, and to provide consumer and marketplace protections through the fair and equitable enforcement of laws and regulations.

The Department of Agriculture, Weights & Measures is responsible for enforcing laws and regulations from the California Food and Agricultural Code, the Business and Professions Code, the Health & Safety Code, the Government Code, the Civil Code, the California Code of Regulations and the County of El Dorado Codes pertaining to agriculture, and weights and measures.

### Program Summaries

#### **Pesticide Use Enforcement**

**Positions: 2.29 FTE**

**Extra Help: \$0**

**Total Appropriations: \$260,840**

**Total Revenues: \$231,524**

**Net County Cost: \$29,316**

The pesticide laws and regulations of California require safe, responsible handling of pesticides from the time of purchase through transportation, storage, usage and disposal. The safety of employees, the environment, and the public are of paramount importance in this program. The enforcement of the regulations by this department applies to all agricultural, non-agricultural and structural usage. The more toxic pesticides are regulated under the restricted materials permit program.

Administration positions are proportionally allocated to provide oversight, direction and support for the Pesticide Use Enforcement program which includes accounting, personnel, payroll, purchasing, office support, budgeting and contract administration. The two main revenue sources are: California Department of Food and Agriculture unclaimed gas tax for Pesticide Regulatory Activities pursuant to §224(a) of the Food and Agricultural Code, and the California Department of Pesticide Regulation distribution of the Pesticide Mill Assessment collections in accordance with §12844 of the Food and Agricultural Code.

#### **Agriculture**

**Positions: 4.29 FTE**

**Extra Help: 6 Seasonal**

**Total Appropriations: \$646,488**

**Total Revenues: \$394,916**

**Net County Cost: \$251,572**

The department is responsible for numerous mandated programs that promote, protect and enhance various aspects of agricultural activities:

#### **Pest Exclusion – Plant Protection & Quarantine Inspection**

Personnel working in this program inspect incoming commodities that may be carrying invasive pests that could be damaging to agriculture in El Dorado County or California. The goal of this program is to prevent non-indigenous, harmful pests from becoming established here. Pest Exclusion promotes a healthy agricultural economy, as California's crops are kept free of exotic pests that could require the imposition of restrictive quarantine measures and cost hundreds of thousands of dollars to control. This program facilitates the exportation of our unprocessed

## **AGRICULTURAL COMMISSIONER**

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agricultural products to other states and countries. Three staff members are trained and certified as USDA-APHIS Inspectors for issuing Federal Phytosanitary Certificates on commodities for export. This program is the first line of defense against importation and exportation of economically important pests.

### Pest Detection

The Pest Detection Program serves as the second line of defense for the pest prevention and quarantine programs. The basic premise for this program is the early detection of exotic pest infestations of some of the more potentially devastating pests, such as the Mediterranean fruit fly, Oriental fruit fly, Melon fly, Gypsy moth and Japanese beetle, before they become established in the county. The program provides delimitation trapping for new pests of concern that have quarantine areas within the state. This program also helps to prevent the need for increased pesticide usage while providing the agriculture industries the flexibility to ship products throughout the world.

Traps are also placed in vineyards to detect infestations of Glassy-winged Sharpshooter (GWSS) before they reach uncontrollable population levels.

### Pest Management – Vegetation Management

There are nine different noxious weed species under eradication throughout the County. Most weed species in El Dorado County are listed as 'A' rated weeds by the State, and are of limited distribution throughout California. By continuing with an early detection and rapid response strategy, the department is stopping the introduction and spread of these plants which helps to protect agriculture, including range and timberlands and the environment. Integrated Pest Management techniques are used whenever possible in this program.

### Glassy-winged Sharpshooter

The Glassy-winged Sharpshooter (GWSS) Pest Management Program was initiated in 1999 to prevent the introduction of this insect to El Dorado County. GWSS is known to spread Pierce's Disease, which can devastate vineyard plantings. The pest-monitoring program includes inspections of all nursery stock shipped into the County from known infested areas. In addition, over 336 insect traps were deployed and monitored in nurseries, vineyards and in urban and rural locations throughout the County.

Historically the department utilizes extra-help Agricultural Biology Technician employees (6) for Pest Management programs. Using extra-help for these part-time seasonal positions allows the Department to use lower paid non-certified inspectors and work crew members rather than full time employees with benefits. The Department is required to submit work plans for each season that include detailed labor hours which are calculated by using the lower seasonal extra help employee wages and incorporate contract work crews that can execute the short term seasonal work.

### Vertebrate Pest Management

The goal of this program is to target specific rodent pests without impacting other beneficial or non-target populations of mammals and birds.

Although the department previously sold rodenticides to growers and homeowners, the "restricted use" status of those materials has changed, making it no longer practical to offer these rodenticides for sale to the public. We now offer advice on rodent control in various settings. These rodents can cause tremendous agricultural and structural damage while also

## **AGRICULTURAL COMMISSIONER**

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acting as vectors for various life threatening diseases that are transmittable to humans. Some of the transmittable diseases include bubonic plague, rabies and hanta virus.

### Integrated Pest Management

Integrated Pest Management (IPM) helps growers, pest control advisors and home/garden owners use various mechanical, biological and chemical practices in handling pest infestations. IPM emphasizes preventive methods that provide economical, long-term solutions to pest problems while minimizing hazards to human health and the environment. IPM techniques also can reduce the use of pesticides.

### Nursery Inspection

Inspections are performed on nursery stock entering El Dorado/Alpine County and nursery stock produced within the County. These inspections help protect the environment and foster fair competition by assuring the customer that plants are free from certain plant pests. This allows growers to ship their products throughout the state, nation and world.

### Seed Inspection

The inspection of various seeds is designed to protect growers from purchasing and planting below standard seed. Seed must be labeled with an accurate percentage of germination, test date, kind of seed, and the percentage of hard seed and weed seed.

### Apiary Inspection

Apiary inspections are made for the purpose of sustaining the continued health of the bee industry in California which directly translates into the successful production of numerous crops.

### Fresh Fruit, Nut, Vegetable and Honey Quality Control

This program is responsible for enforcing quality standards for many of the fresh fruit, nuts, vegetables and honey available for sale at the wholesale and retail level. These standards are set by the industry and serve four purposes:

1. To assist the production agricultural industry in maintaining high quality produce, and
2. To permit the buying of produce "sight unseen" by ensuring that a "grade" placed on the produce is standardized throughout the industry, and
3. To protect the consumer from inferior quality produce, and
4. To promote fair competition.

### Egg Quality Control

This program is designed similarly to the fruit and vegetable quality control program above. It assures a standardized grading, sizing and cleanliness system so that the egg producing industry remains competitive while affording protection to the consumer. Additionally, some of the egg quality standards protect the health of the public.

### Certified Farmers' Market (Direct Marketing)

These locally important markets give the producers of farm products the option of selling directly to the consumer without the requirements of meeting size, pack, container, and labeling requirements (Standardization). These markets give the public a "direct" link to the production of the crop by buying the produce from the grower. Eight markets operate in the county with numerous growers from both in and out of the county participating in them.

## AGRICULTURAL COMMISSIONER

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### Organic Producers

The department is the local enforcement agency concerning the registration, investigation of complaints and auditing of organic producers and handlers. Producers and businesses are assisted with the registration process by explaining the requirements of the California Organic Law and Federal Organic Act.

### Crop Report

The annual crop report is required by the California Food and Agricultural Code for the purpose of publishing an accurate and meaningful report concerning the agricultural conditions in El Dorado/Alpine County. Lending/financial institutions and realty agencies, as well as prospective agricultural land purchasers, are extremely interested in the annual crop report.

Administration positions are proportionally allocated to provide oversight, direction and support for Agriculture programs which includes budgeting, accounting, personnel, payroll, purchasing, office support and contract administration of contracts through the State of California, Department of Food and Agriculture and private grants. The principle funding source for these programs is the County's share of unclaimed gas tax as authorized by the Food and Agricultural Code § 224(g)

### Weights & Measures

**Positions: 1.56 FTE**

**Extra Help: \$0**

**Total Appropriations: \$178,596**

**Total Revenues: \$123,896**

**Net County Cost: \$54,700**

Weights & Measures affects everyone's daily life through the inspections of all commercially used devices such as gas pumps, scales and scanners and also the testing of packages to ensure the product inside the package actually weighs or measures as much as is stated on the label. The department also enforces requirements for petroleum products including antifreeze, brake fluid, motor oil, grades of diesel and octane levels of gasoline.

The mission of weights and measures is to allow a good value comparison to the consumer while maintaining fair competition between businesses.

Administration positions are proportionally allocated to provide oversight, direction and support for the Weights & Measures programs. The department's revenue sources include inspection reimbursement for Service Agents and Petroleum Products Compliance through the State of California, Department of Food and Agriculture Division of Measurement Standards and the annual device registration for commercially used devices such as gasoline dispensers, scales, taxicabs, etc.

### Wildlife Services

**Positions: 1.3 FTE**

**Extra Help: \$0**

**Total Appropriations: \$155,749**

**Total Revenues: \$35,186**

**Net County Cost: \$120,563**

The Wildlife Services program is a cooperative venture between El Dorado/Alpine County and the United States Department of Agriculture – The USDA provides 1.0 FTE to match the County's 1.0 FTE dedicated to this program. There are two types of protection offered under this program:

## AGRICULTURAL COMMISSIONER

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- *Urban animal damage.* These situations involve homeowners who have skunks, raccoons, or other wildlife that have taken up residence in the vicinity of their home, and are causing property damage or they are a threat to their pets or to human health and safety.
- *Farmers and ranchers with livestock, crop and/or property loss.* Typically, these situations involve both domestic and wild animal damage on agricultural land.

The main focus of the program is to remove only the animals that are causing the problem.

Administration and oversight are provided by the Agricultural Commissioner and the USDA Regional Wildlife Services Supervisor. The department's revenue sources include a 50% match from the USDA and a portion of unclaimed gas tax received from the State of California, Department of Food and Agriculture.

### **Agricultural Commission**

**Positions: .56 FTE**

**Extra Help: \$0**

**Total Appropriations: \$69,372**

**Total Revenues: \$15,672**

**Net County Cost: \$53,700**

Created in 1967 by the Board of Supervisors, the Agricultural Commission acts in an advisory capacity to the Board and the Planning Commission on all matters related to agriculture. The Agricultural Commission's scope of interest includes a wide variety of agricultural, timber and land use issues including agricultural land preservation, agricultural production, forestland preservation and forest production. The Commission also advises the Board of procedures and techniques requiring legislative or policy actions that would encourage and promote agricultural activities that are conducive to the continued well-being of El Dorado/Alpine County.

The Commission consists of seven members representing various aspects of the agricultural and timber industries. The Agricultural Commissioner/Sealer provides staff support for the Agricultural Commission. The County Agricultural Commissioner/Sealer acts as ex-officio member to the Commission.

**Agricultural Grading Permits-** Whenever agricultural grading activities convert one acre or more of undisturbed vegetation to agricultural cropland, the owner is required to obtain an agricultural permit through the Agricultural Commissioner's office. All erosion control measures included in the agricultural permit are required to be implemented. All agricultural practices, including fuel reduction and fire protection, that do not change the contour of the land and that use "best management practices" as recommended by the County Agricultural Commission and adopted by the Board of Supervisors are exempt from the permit requirement but not the application process.

Administration positions are proportionally allocated to provide oversight, direction and support for the Agricultural Commission which includes budgeting, accounting, personnel, payroll, purchasing, office support and fee processing. Revenue source is funded by a portion of unclaimed gas tax received from the State of California, Department of Food and Agriculture and fees pertaining to agricultural setback reduction requests.

## AGRICULTURAL COMMISSIONER

### Financial Charts

#### Source of Funds

State (\$598,967): The Agriculture Department's largest revenue source outside of the County's General Fund is unclaimed gas tax at \$289,554. Other large sources of funding in the state category include \$171,375 for state contracts and reimbursements for pest detection and enforcement, including invasive weeds, and \$129,921 reimbursement for the County portion of the State mill assessment based on pesticide sales.



Federal (\$55,000): This includes federally funded grants for the noxious weed program through the California Department of Food and Agriculture. This is a temporary decrease in funding from previous years used to support the department's noxious weed program. The funds are used to expand survey and detection efforts to protect El Dorado County from noxious weeds. An early detection rapid response approach allows the department to decrease the overall populations of noxious weeds. The department anticipates that funding for this program will increase again in FY 2014-15 from recently awarded grant funds.

License, Permit, & Franchises (\$119,294): This revenue is from registration and license fees from structural and other pest control operators and pilots, as well as commercial weighing and measuring device registration fees.

Other Governmental Agencies (\$13,727): This category includes contracts with Alpine County to enforce agricultural, weights & measures services.

Charge for Services (\$13,706): Charges for service primarily consists of the Agricultural Commission's review fees for agriculture zoning related issues for general plan implementation, and small farm inspections for El Dorado Irrigation District. Other charges include hazardous materials emergency business plan inspections, and testing of non-commercial scales at an hourly charge.

Use of Money & Property (\$300): The department rents a gopher machine, spray and weed equipment to the general public.

Miscellaneous (\$200): A small amount of revenue is generated from the sale of Neutroleum Alpha, an odor masker and the sale of nonrestricted-use pesticide gas cartridges for ground squirrel control.

## AGRICULTURAL COMMISSIONER

Net County Cost (\$509,851): The department is funded with discretionary General Fund tax dollars (in addition to state and federal revenues). General Fund taxes are collected in Department 15 – General Fund Other Operations.

### Use of Funds

**Salaries & Benefits (\$1,037,363):** Primarily comprised of permanent salaries (\$613,792), temporary help (\$86,170), health insurance (\$167,767), and retirement (\$118,348).



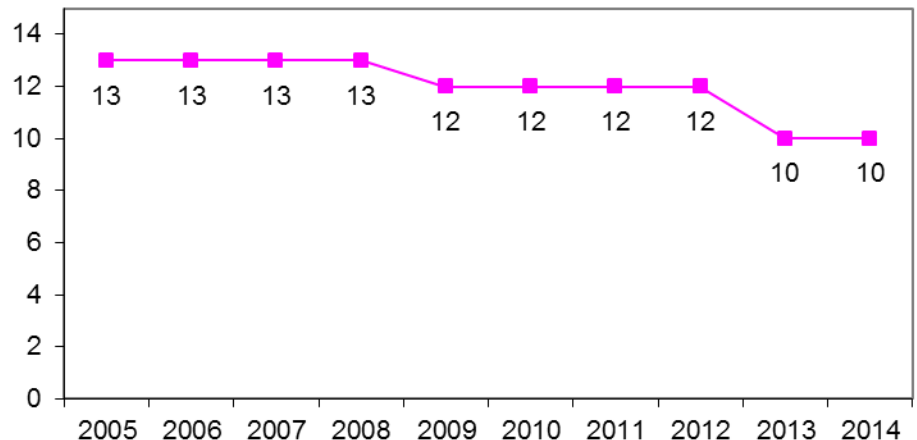
**Services & Supplies (\$217,007):** Primarily comprised of specialized services related to the Agricultural and Weights & Measures programs (\$45,177), rental and lease of vehicles (\$37,490), general liability insurance (\$24,702), fuel purchases (\$39,940), membership fees for the Regional Council of Rural Counties (\$14,487) and purchases of insecticides and herbicides (\$5,000).

**Other Charges (\$4,000):** Other charges consist of charges from the Department of Transportation for maintenance services on county owned vehicles.

**Intrafund Transfers (\$52,675):** Intrafund transfers consist of charges from other departments for services such as mainframe support (\$19,375), network support (\$16,081), and telephone support (\$5,200).

### Staffing Trend

Staffing for the Agriculture Department decreased in FY 2012-13 with the elimination of 1.5 vacant positions. The recommended staff allocation for FY 2013-14 remains at 10 FTEs. There are no FTE's specifically assigned to Tahoe.





## **AGRICULTURAL COMMISSIONER**

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### **Chief Administrative Office Comments**

The Recommended Budget represents a decrease \$49,118 or 6% in revenues and an increase of \$8,263 or less than 1% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is increased by \$57,381 or 13%.

The change in revenue reflects decreases in Federal grant funding for the Noxious Weed Program (\$25,000) and an anticipated reduction in State unclaimed gas tax (UGT) funding (\$22,210). The estimated UGT funding amount for FY 2013-14 is \$289,554 and is based on the actual amount received in FY 2012-13.

Overall appropriations remain relatively flat at \$1,311,045, an increase of \$8,263 over FY 2012-13. Temporary employees and vehicle and fuel costs for the Noxious Weed Program have been reduced due to the loss of funding for this program as noted above. The department has been notified of grant funding that will be available in FY 2014-15 and anticipates being able to return this program to FY 2012-13 levels.

The Recommended Budget includes funding for a Memorandum of Understanding with the United States Department of Agriculture (USDA) for the provision of wildlife damage management services (\$34,130) approved by the Board in May 2013. These services were previously provided by the USDA at no cost to the County and added the equivalent of 1.0 FTE to assist with this program. However, budget reductions at the federal level have resulted in the need for USDA to charge counties in order to continue the services. Services include both urban/residential animal damage issues as well as protection of agricultural lands (livestock and crops).

The department has reduced appropriations in a number of line items to help offset reductions in revenues and the increase in costs for continued wildlife management services from the USDA; however, further appropriation reductions would result in significant impacts to current programs and are not recommended at this time.

# AGRICULTURAL COMMISSIONER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ</b>					
0210 LICENSE: BUSINESS	5,000	5,000	5,000	5,000	0
0260 OTHER LICENSE & PERMITS	113,294	113,294	114,294	114,294	1,000
<b>CLASS: 02 REV: LICENSE, PERMIT, &amp;</b>	118,294	118,294	119,294	119,294	1,000
0421 RENT: EQUIPMENT	300	300	300	300	0
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	300	300	300	300	0
0720 ST: AGRICULTURE	174,426	174,426	171,375	171,375	-3,051
0722 ST: PESTICIDE USE ENFORCEMENT	135,111	135,111	132,838	132,838	-2,273
0723 ST: SEED INSPECTION	200	200	200	200	0
0724 ST: NURSERY INSPECTION	500	500	500	500	0
0727 ST: WEIGHTS & MEASURES	5,350	5,350	4,300	4,300	-1,050
0728 ST: FRUIT & VEGETABLE CERTIFICATE	200	200	200	200	0
0729 ST: UNCLAIMED GAS TAX REFUND	311,764	311,764	289,554	289,554	-22,210
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	627,551	627,551	598,967	598,967	-28,584
1100 FED: OTHER	80,000	80,000	55,000	55,000	-25,000
<b>CLASS: 10 REV: FEDERAL</b>	80,000	80,000	55,000	55,000	-25,000
1200 REV: OTHER GOVERNMENTAL AGENCIES	13,727	13,727	13,727	13,727	0
<b>CLASS: 12 REV: OTHER GOVERNMENTAL</b>	13,727	13,727	13,727	13,727	0
1480 AGRICULTURAL SERVICES	7,600	7,600	11,050	11,050	3,450
1742 MISC: COPY FEES	100	100	100	100	0
1744 MISC: INSPECTIONS OR SERVICES	2,000	2,000	2,000	2,000	0
1800 INTERFND REV: SERVICE BETWEEN FUND	540	540	556	556	16
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	10,240	10,240	13,706	13,706	3,466
1920 OTHER SALES	200	200	200	200	0
1943 MISC: DONATION	1,850	0	0	0	0
<b>CLASS: 19 REV: MISCELLANEOUS</b>	2,050	200	200	200	0
<b>TYPE: R SUBTOTAL</b>	852,162	850,312	801,194	801,194	-49,118

# AGRICULTURAL COMMISSIONER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	582,119	582,119	604,422	604,422	22,303
3001	TEMPORARY EMPLOYEES	103,748	103,748	86,170	86,170	-17,578
3002	OVERTIME	5,000	5,000	5,000	5,000	0
3004	OTHER COMPENSATION	4,067	4,067	4,370	4,370	303
3020	RETIREMENT EMPLOYER SHARE	113,827	113,827	118,348	118,348	4,521
3022	MEDI CARE EMPLOYER SHARE	9,946	9,946	10,013	10,013	67
3040	HEALTH INSURANCE EMPLOYER SHARE	164,591	171,391	167,767	167,767	-3,624
3041	UNEMPLOYMENT INSURANCE EMPLOYER	10,197	10,197	3,547	3,547	-6,650
3042	LONG TERM DISABILITY EMPLOYER	2,095	2,095	2,174	2,174	79
3043	DEFERRED COMPENSATION EMPLOYER	2,644	2,644	2,841	2,841	197
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	11,184	11,184	11,184	11,184	0
3060	WORKERS' COMPENSATION EMPLOYER	9,527	9,527	9,527	9,527	0
3080	FLEXIBLE BENEFITS	12,000	12,000	12,000	12,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	1,030,945	1,037,745	1,037,363	1,037,363	-382
4000	AGRICULTURE	13,750	13,750	5,000	5,000	-8,750
4020	CLOTHING & PERSONAL SUPPLIES	2,500	2,500	1,500	1,500	-1,000
4040	TELEPHONE COMPANY VENDOR PAYMENTS	2,000	2,000	1,200	1,200	-800
4041	COUNTY PASS THRU TELEPHONE CHARGES	500	500	500	500	0
4080	HOUSEHOLD EXPENSE	500	500	500	500	0
4100	INSURANCE: PREMIUM	24,702	24,702	24,702	24,702	0
4140	MAINT: EQUIPMENT	500	500	500	500	0
4141	MAINT: OFFICE EQUIPMENT	600	600	600	600	0
4144	MAINT: COMPUTER	1,150	1,150	1,237	1,237	87
4160	VEH MAINT: SERVICE CONTRACT	500	500	1,500	1,500	1,000
4161	VEH MAINT: PARTS DIRECT CHARGE	500	500	1,000	1,000	500
4162	VEH MAINT: SUPPLIES	100	100	100	100	0
4164	VEH MAINT: TIRE & TUBES	500	500	1,000	1,000	500
4165	VEH MAINT: OIL & GREASE	100	100	100	100	0
4180	MAINT: BUILDING & IMPROVEMENTS	400	400	400	400	0
4220	MEMBERSHIPS	4,935	4,935	4,595	4,595	-340
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	13,362	13,362	13,362	13,362	0
4260	OFFICE EXPENSE	5,000	5,000	5,000	5,000	0
4261	POSTAGE	3,200	3,200	3,200	3,200	0
4262	SOFTWARE	2,600	2,600	2,600	2,600	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	300	300	300	300	0
4264	BOOKS / MANUALS	300	300	300	300	0
4265	LAW BOOKS	275	275	275	275	0
4266	PRINTING / DUPLICATING SERVICES	3,250	3,250	1,750	1,750	-1,500
4300	PROFESSIONAL & SPECIALIZED SERVICES	12,600	12,600	42,531	42,531	29,931
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	2,646	2,646	2,646	2,646	0
4400	PUBLICATION & LEGAL NOTICES	400	400	400	400	0

# AGRICULTURAL COMMISSIONER

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 26 AG - AGRICULTURAL COMMISSIONER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
4420 RENT & LEASE: EQUIPMENT	4,500	4,500	4,500	4,500	0
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	2,000	2,000	2,000	2,000	0
4461 EQUIP: MINOR	3,850	2,000	2,000	2,000	0
4462 EQUIP: COMPUTER	3,348	3,348	3,700	3,700	352
4500 SPECIAL DEPT EXPENSE	2,000	2,000	2,000	2,000	0
4503 STAFF DEVELOPMENT	1,800	1,800	500	500	-1,300
4529 SOFTWARE LICENSE	3,300	3,300	3,300	3,300	0
4600 TRANSPORTATION & TRAVEL	2,600	2,600	2,300	2,300	-300
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	1,873	1,873	1,729	1,729	-144
4605 RENT & LEASE: VEHICLE	46,553	46,553	37,490	37,490	-9,063
4606 FUEL PURCHASES	41,218	41,218	39,940	39,940	-1,278
4608 HOTEL ACCOMMODATIONS	0	0	750	750	750
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	210,212	208,362	217,007	217,007	8,645
5300 INTERFND: SERVICE BETWEEN FUND TYPES	4,000	4,000	4,000	4,000	0
<b>CLASS: 50 OTHER CHARGES</b>	4,000	4,000	4,000	4,000	0
7200 INTRAFUND TRANSFERS: ONLY GENERAL	6,365	6,365	6,365	6,365	0
7220 INTRAFND: TELEPHONE EQUIPMENT &	5,200	5,200	5,200	5,200	0
7223 INTRAFND: MAIL SERVICE	2,551	2,551	2,551	2,551	0
7224 INTRAFND: STORES SUPPORT	103	103	103	103	0
7227 INTRAFND: MAINFRAME SUPPORT	19,375	19,375	19,375	19,375	0
7229 INTRAFND: PC SUPPORT	1,000	1,000	1,000	1,000	0
7231 INTRAFND: IS PROGRAMMING SUPPORT	1,500	1,500	1,500	1,500	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	500	500	500	500	0
7234 INTRAFND: NETWORK SUPPORT	16,081	16,081	16,081	16,081	0
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	52,675	52,675	52,675	52,675	0
<b>TYPE: E SUBTOTAL</b>	1,297,832	1,302,782	1,311,045	1,311,045	8,263
<b>FUND TYPE: 10 SUBTOTAL</b>	445,670	452,470	509,851	509,851	57,381
<b>DEPARTMENT: 26 SUBTOTAL</b>	445,670	452,470	509,851	509,851	57,381

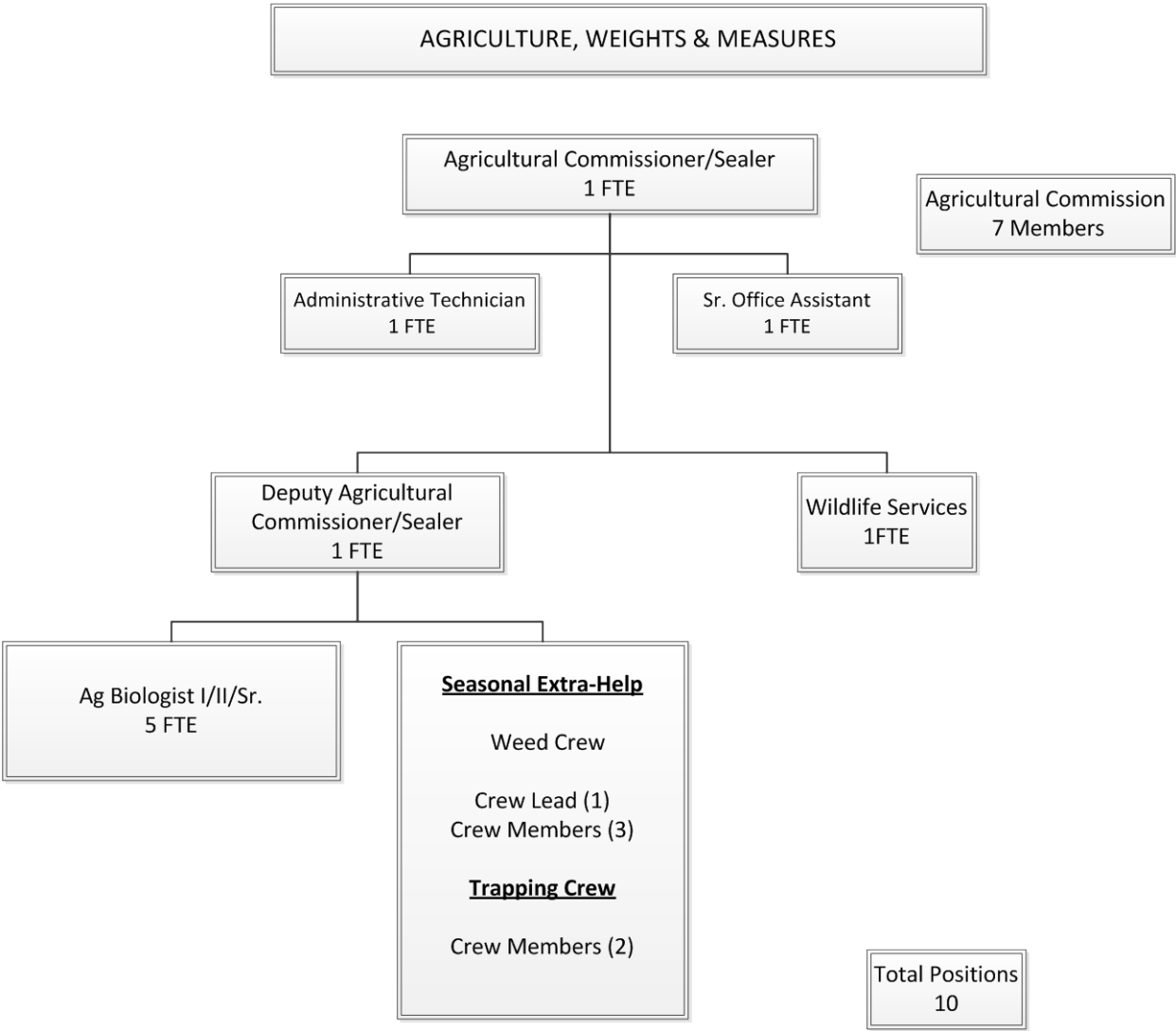
## AGRICULTURAL COMMISSIONER

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### Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Administrative Secretary	-	-	-	-
Ag Biologist/Standards Inspector I/II/Sr.	5.00	5.00	5.00	-
Deputy Ag Commissioneer	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	10.00	10.00	10.00	-

AGRICULTURAL COMMISSIONER



## AGRICULTURAL COMMISSIONER

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Licenses, Permits	63,474	69,522	86,725	86,775	119,985
Fines, Forfeitures	-	-	-	-	-
Use of Money	2,390	2,293	4,440	4,213	2,292
State	744,681	685,451	701,986	807,186	757,244
Federal	13,300	-	21,956	21,956	31,237
Other Governmental	11,294	11,859	24,452	24,452	25,075
Charges for Service	8,038	8,361	12,937	14,566	11,752
Misc.	1,771	2,197	1,145	1,111	1,378
<b>Total Revenue</b>	<b>844,948</b>	<b>779,683</b>	<b>853,641</b>	<b>960,259</b>	<b>948,963</b>
Salaries	658,269	665,816	768,839	811,545	704,789
Benefits	280,810	305,119	341,996	382,980	328,325
Services & Supplies	153,739	240,241	243,217	234,010	210,675
Other Charges	2,744	38,704	3,421	1,842	24,972
Fixed Assets	37,803	20,259	47,250	-	10,868
Operating Transfers	5,325	-	-	3,389	-
Intrafund Transfers	34,617	59,442	82,729	38,913	55,560
<b>Total Appropriations</b>	<b>1,173,307</b>	<b>1,329,581</b>	<b>1,487,452</b>	<b>1,472,679</b>	<b>1,335,189</b>
<b>NCC</b>	<b>328,359</b>	<b>549,898</b>	<b>633,811</b>	<b>512,420</b>	<b>386,226</b>
<b>FTE's</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>12</b>

## AGRICULTURAL COMMISSIONER

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### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Licenses, Permits	124,819	125,104	124,107	118,294	119,294
Fines, Forfeitures	-	-	550	-	-
Use of Money	2,419	207	266	300	300
State	793,753	679,654	685,591	627,551	598,967
Federal	87,111	201,914	189,106	80,000	55,000
Other Governmental	25,727	25,727	25,727	13,727	13,727
Charges for Service	7,407	11,452	12,367	10,240	13,706
Misc.	1,349	1,840	148	2,050	200
<b>Total Revenue</b>	<b>1,042,585</b>	<b>1,045,898</b>	<b>1,037,862</b>	<b>852,162</b>	<b>801,194</b>
Salaries	746,912	770,737	738,885	694,934	699,962
Benefits	304,094	340,791	328,024	336,011	337,401
Services & Supplies	284,607	255,322	205,386	210,212	217,007
Other Charges	2,900	4,312	3,223	4,000	4,000
Fixed Assets	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Intrafund Transfers	35,834	42,514	45,646	52,675	52,675
<b>Total Appropriations</b>	<b>1,374,347</b>	<b>1,413,676</b>	<b>1,321,164</b>	<b>1,297,832</b>	<b>1,311,045</b>
<b>NCC</b>	<b>331,762</b>	<b>367,778</b>	<b>283,302</b>	<b>445,670</b>	<b>509,851</b>
<b>FTE's</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>10</b>	<b>10</b>



## AGRICULTURAL COMMISSIONER

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10 Year Variance		
	\$ Change	% Change
Licenses, Permits	55,820	88%
Fines, Forfeitures	-	N/A
Use of Money	(2,090)	-87%
State	(145,714)	-20%
Federal	41,700	314%
Other Governmental	2,433	22%
Charges for Service	5,668	71%
Misc.	(1,571)	-89%
<b>Total Revenue</b>	<b>(43,754)</b>	<b>-5%</b>
Salaries	41,693	6%
Benefits	56,591	20%
Services & Supplies	63,268	41%
Other Charges	1,256	46%
Fixed Assets	(37,803)	-100%
Operating Transfers	(5,325)	-100%
Intrafund Transfers	18,058	52%
<b>Total Appropriations</b>	<b>137,738</b>	<b>12%</b>
<b>NCC</b>	<b>181,492</b>	<b>55%</b>
<b>FTE's</b>	<b>(3.0)</b>	<b>-17%</b>

### Notes

## COMMUNITY DEVELOPMENT AGENCY

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### Mission – Community Development Agency

The mission of the Community Development Agency is to deliver effective public service that coordinates development in El Dorado County with the goals of ensuring public safety, maintaining environmental sensitivity, and improving economic prosperity.

### Program Summaries – Community Development Agency

The Community Development Agency Administrative and Long Range Planning Divisions are included in the Development Services Division budget pending a reorganization within the County's financial system to accommodate the new Agency structure.

#### **Community Development Administration & Finance**

**Positions: 36.8 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,779,825**

**Total Revenues: \$3,227,149**

**Net County Cost: \$552,671**

The Administration and Finance Division provides centralized administration and fiscal services to the Community Development Agency (CDA), consisting of the divisions of Development Services, Environmental Management and Transportation. This unit also provides support to the Air Quality Management District. The division is comprised of six units:

1. Community Development Director's Office (4 FTE) managing all divisions of the CDA with overall responsibility for the Agency.
2. Support Services (6 FTE) performing human resource functions, coordinating office planning, space management, and records management.
3. Fiscal Services (8 FTE) responsible for accounts payable and receivable, and labor and payroll processing.
4. Accounting & Budget Services (6 FTE) responsible for rate development, mandated reporting, general accounting, administration of reimbursement agreements, and budget preparation and monitoring.
5. Contract & Procurement Services (8 FTE) maintains and implements all Agency contracts and oversees/coordinates all purchases for the Agency.
6. Capital Finance/Program Operations (4.8 FTE) oversees Cemetery Services, Zones of Benefit and the County Airports, and also manages the Transportation Division Capital Improvement Program, including capital grant administration.

Revenue for this division is from charges to the Transportation Division's operational units for administrative services (\$2,573,000), charges to the Environmental Management Division for administrative services (\$205,000), charges to the Transportation Division's Capital Improvement Program for contract and administrative services (\$142,000), charges to Special Districts for administration and oversight (\$113,000), charges to the Air Quality Management District for administrative services (\$93,000), charges to the Transportation Division's Fleet unit for administrative services (\$65,000), charges to the Transportation Division's Airports unit for administrative and contract services (\$30,000), and charges to the Transportation Division's Erosion Control program for contract services (\$7,000).

## **COMMUNITY DEVELOPMENT AGENCY**

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### **CDA – Long Range Planning Division**

**Positions: 10.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$2,187,052**

**Total Revenues: \$1,700,496**

**Net County Cost: \$486,554**

This division is responsible for long range transportation and development planning, including General Plan implementation, zoning ordinance updates, development of community design standards, initiation of specific plans and development agreements, and administration of the traffic impact mitigation (TIM) fee program. The division is also responsible for coordination with regional transportation entities such as the El Dorado Transportation Commission (EDCTC), the Sacramento Area Council of Governments (SACOG) and for input into the State Transportation Improvement Program (STIP). This division is also responsible for implementation of the stormwater management program and NPDES program on the west slope.

Major Revenue Sources for this division include: Subdivision-related time & material charges (\$972,000), charges to the Transportation Division Road Fund for staff and overhead costs for long-range planning services (\$377,000), Traffic Impact Mitigation Fee accounts (\$312,000), and charges to the Transportation Division Capital Improvement Program for staff and overhead costs for work on the CIP (\$39,000).

### **Mission – Development Services Division**

The mission of the Development Services Division is to guide land use and development consistent with the General Plan, Building Codes and related regulations, by providing accurate, timely and courteous professional and technical services to our customers, to maintain the County's unique quality of life, protect public safety and the environment and promote economic vitality for current and future generations.

### **Program Summaries –Development Services Division**

#### **Development Services Administration**

**Positions: 2.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$689,121**

**Total Revenues: \$0**

**Net County Cost: \$689,121**

Administration provides executive leadership and oversight for the Development Services Division. Appropriations include salaries and other general costs for the division.

#### **Building Services**

**Positions: 35.45 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,464,205**

**Total Revenues: \$2,647,614**

**Net County Cost: \$816,491**

The Building Services unit provides all building permit and inspection services for the West Slope and the South Lake Tahoe Areas of El Dorado County, and the Tahoe Regional Planning Agency (TRPA). TRPA services are provided pursuant to the Memorandum of Understanding

## COMMUNITY DEVELOPMENT AGENCY

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and include plan review and enforcement of complex TRPA regulations and standards. The unit tracks the permit process from application through issuance, to final status. General project types include requested research services, inspections, non-residential building and grading, and residential and miscellaneous structure.

Revenues are ongoing and are obtained through construction permits, administration charges for processing Fire Protection and Community Service District development impact fees, building investigation fees, TRPA administration, filing, land capacity verification, allocation fees, charges for inspection services, and miscellaneous revenue for research and re-inspections. This unit also receives permit revenue from the faxed-in-permit program and for managing the Ecological Preserve Trust Fund.

### **Planning Services**

**Positions: 7.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$980,394**

**Total Revenues: \$443,954**

**Net County Cost: \$536,440**

This Current Planning unit is focused on processing discretionary development applications such as land divisions, special use permits and zoning applications, including the required California Environmental Quality Act (CEQA) analysis. Staff provides information to the public regarding the development review process. This unit also assists in the permit center with planning compliance services.

### **Code Enforcement**

**Positions: 2.40 FTE**

**Extra Help: \$0**

**Total Appropriations: \$335,006**

**Total Revenues: \$110,000**

**Net County Cost: \$225,006**

The Code Enforcement Section operates within Building Services to enforce violations of the County Code and other related codes and ordinances. Investigations are initiated by responding to citizen inquiries and complaints and upon the request of other health and safety agencies. Enforcement actions specifically address safety-related or non-permitted items such as: illegal businesses, fire-created hazards, and substandard or dangerous housing. Code Enforcement is also used for the initial investigation and subsequent tracking of complaints that may affect multiple departments. Revenue is transferred from the Abatement of Dangerous Buildings trust fund to cover the costs of eliminating hazards.

### **Commercial Grading**

**Positions: 1.65 FTE**

**Extra Help: \$0**

**Total Appropriations: \$219,466**

**Total Revenues: \$99,000**

**Net County Cost: \$120,466**

This unit provides all plan review and inspection services associated with commercial grading. Revenues are ongoing and are based on time and material billing for services provided.

### **Planning Commission**

**Positions: 0.5 FTE**

**Extra Help: \$0**

**Total Appropriations: \$56,381**

**Total Revenues: \$0**

**Net County Cost: \$56,381**

The Planning Commission is the Board's advisor on land use planning. The Commission reviews matters related to planning and development (e.g., specific plans, rezoning, use permits, and subdivisions). Depending upon provisions in the County Code, the Commission either approves/denies or makes recommendations to the Board regarding land use proposals.

## COMMUNITY DEVELOPMENT AGENCY

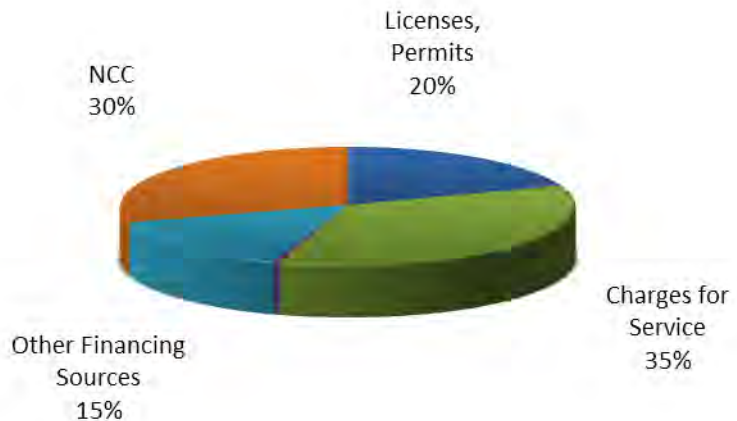
### Financial Charts – Development Services

#### Source of Funds

Licenses, Permits  
(\$2,303,428): Building  
permit fees.

Charges for Services  
(\$4,111,266): Primarily  
comprised of charges to  
the Transportation  
Division Road Fund for  
staff and overhead costs  
for administrative and  
long-range planning  
services (\$2,950,000),  
charges to the  
Environmental  
Management Division  
administrative services  
(\$205,000), charges to

the Transportation Division Capital Improvement Program for staff and overhead costs for work on the CIP (\$181,000), charges to the Transportation Division Special Districts for administrative services (\$113,000), charges to AQMD for administrative services (\$93,000), charges to the Transportation Division Fleet Services unit for administrative and contract services work (\$65,000), charges to the Transportation Division's Airport unit for administrative and contract services work (\$29,000), and charges to the Transportation Division Erosion Control program for contract services work (\$7,000). Also includes funds received from Building Inspections and Plan check services and special projects (\$466,086).



Miscellaneous Revenue (\$55,000): TRPA Building Permits and Grading permits

Other Financing Sources (\$1,758,519): Primarily comprised of revenue from a special revenue account that holds deposits made for subdivision time & material charges (\$972,069), and funds from Traffic Impact Mitigation (TIM) fees for staff time on TIM fee administration and traffic model updates (\$312,500), planning and engineering work based on time and materials (\$333,954) as well as grading (\$90,000) and code enforcement work (\$50,000).

Net County Cost (NCC) (\$3,483,235): Approximately 27% of the division is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

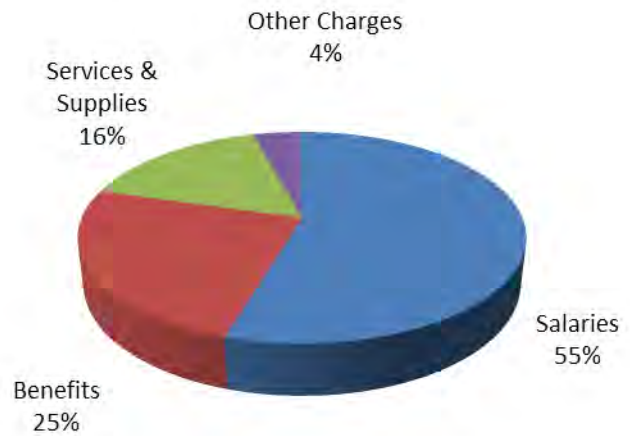
## COMMUNITY DEVELOPMENT AGENCY

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### Use of Funds

Salaries and Benefits (\$9,286,599): Primarily comprised of salaries (\$6,389,097), retirement (\$1,164,810) and health insurance (\$1,425,642).

Services and Supplies (\$1,912,559): Primarily comprised of professional and specialized services related to long range planning activities and pass through costs for grading, code enforcement and planning (\$1,474,497), fleet vehicle and fuel costs (\$125,121), liability insurance (\$60,905), copier/scanner leases (\$60,000), office expenses (\$44,370), computer system/software/license (\$15,500), and rent & lease of vehicles for staff use (\$10,000).



Other Charges (\$477,461): Interfund expenses for County IT support (desktop, programming and web support) (\$476,007) and miscellaneous charges from the Auditor and Treasurer (\$1,454).

Fixed Assets (\$19,656): For the purchase of one wide format scanner and one wide format laser printer to replace older existing equipment. Analysis demonstrated that purchasing equipment was more cost effective than leasing.

Intrafund Transfers (\$383,458): Primarily consists of charges for services from other departments: mainframe support (\$224,291), network support (\$74,597) telephone (\$23,759, legal services (\$37,000) and GIS support (\$10,000).

Intrafund Abatements (-368,285): Offset for administrative support provided the General Fund units in the Environmental Management Division (\$-243,123), for long-range planning staff support to the County Engineer for NPDES related work (\$-125,162).

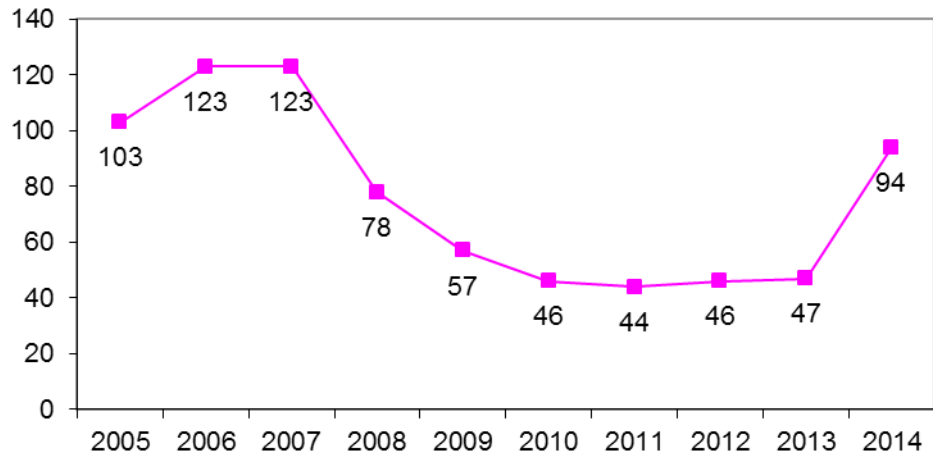
## COMMUNITY DEVELOPMENT AGENCY

### Staffing Trend

Development Services staffing has decreased significantly since 2008 due to changes in the economy and development conditions. This program has averaged 71 full time equivalent positions (FTE's) over the last ten years and the allocation for FY 2012-13 was 47 FTEs.

The recommended allocation for FY 2013-14 remains the same but includes the addition of 3 FTE

Building Inspectors, the transfer of 2 FTEs to the Community Development Agency's Long Range Planning unit and the transfer of 1 FTE to the County's Information Technologies Department. This year, the Recommended Budget also includes the position allocations for Community Development Agency's Administration & Finance Division (36.8 FTEs) and the Long Range Planning unit (10 FTEs) for a total of 93.8 FTEs. The division has 4 FTE's in its Tahoe operation.



### Chief Administrative Office Comments

In December 2012, the Board approved the formation of the Community Development Agency and combined the former departments of Development Services, Environmental Management and Transportation. The table below reflects the consolidated budget for the Agency:

Community Development Agency	FY 2012-13 Approved Budget	FY 2013-14 Recommended Budget	Change	% Change
Total Revenue	132,535,571	112,465,184	(20,070,387)	-15.1%
Total Appropriations	136,067,887	116,700,606	(19,367,281)	-14.2%
Net County Cost	3,532,316	4,235,422	703,106	19.9%
General Fund Contribution	592,373	2,551,965	1,959,592	330.8%
FTEs	291.8	292.8	1.0	0.3%

The Recommended Budget for the Community Development Agency is \$116,700,606, a decrease of 14.2% in appropriations, with revenues of \$112,465,184, a decrease of 15.1% from FY 2012-13. Overall decreases are primarily related to a change in budgeting practice regarding the appropriation of fund balances and revisions to the Transportation Division's Capital Improvement Program (CIP). Detailed explanations of the changes are included in the discussion of each division budget (below).

## COMMUNITY DEVELOPMENT AGENCY

The Net County Cost for the Agency is \$4,235,422, an increase of \$703,106. The increase in Net County Cost is primarily associated with costs for the Long Range Planning unit within Development Services that will be focused on General Plan implementation efforts, and costs in the County Engineer program for the National Pollutant Discharge Elimination System (NPDES) and the implementation of a Storm Water Management Plan as required by the Regional Water Quality Control Board under the Statewide Phase II Storm Water permit.

The Agency also receives General Fund support in the form of contributions to the Road Fund maintenance program and airport operations. Total General Fund contributions in FY 2013-14 are \$2,551,965, an increase of \$1,959,952 from the level of General Fund support included in the FY 2012-13 budget. The increase is primarily for the increased contribution for road maintenance as directed by the Board in February 2013 (\$1,800,000) and an increase in the contribution to the airports to complete the waterline project at the Placerville Airport to allow for the future construction of additional hangers in order to help stimulate economic development (\$172,000).

### Recommended Staffing Changes:

The Community Development Agency (CDA) is requesting a number of personnel allocation changes that are better aligned with current funding, administrative and programmatic requirements. The proposed changes result in a net decrease of 2.0 FTEs. Changes include the elimination of the former Assistant Director of Transportation and 1.0 Chief Fiscal Officer; the transfer of 4 FTE Information Technology positions from CDA to the Information Technologies Department; and the transfer of the River Recreation Supervisor position from Environmental Management Division to the Chief Administrative Office Economic Development/Parks/Trails Division. There are no anticipated reductions in force (RIF) associated with the proposed deletions to the personnel allocations. All changes are detailed in the Personnel Allocation table.

### Development Services Division

The Recommended Budget for FY 2013-14 for the Development Services Division reflects the reorganization of programs under the new Community Development Agency structure and includes the centralization of all administrative and finance staff, and the consolidation and expansion of the Agency's Long Range Planning unit. The budgets for these programs are included in the Development Services Division budget pending a reorganization within the County's financial system to accommodate the new Agency structure.

Development Services	FY 2012-13 Approved Budget	FY 2013-14 Recommended Budget	Change	% Change
Total Revenue	3,243,443	8,228,213	4,984,770	153.7%
Total Appropriations	5,987,670	11,711,448	5,723,778	95.6%
<i>Net County Cost</i>	<i>2,744,227</i>	<i>3,483,235</i>	<i>739,008</i>	<i>26.9%</i>
<i>General Fund Contribution</i>	-	-	-	
FTEs	47.0	93.8	46.8	99.6%

The Recommended Budget for Development Services represents an overall increase of \$4,984,770 or 153.7% in revenues and an increase of \$5,723,778 or 95.6% in appropriations



## COMMUNITY DEVELOPMENT AGENCY

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when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has increased \$739,008 or 26.9%. Overall increases are due to the inclusion of revenues and appropriations for the new Community Development Agency's Administration and Finance Division and Long Range Planning unit.

Changes to revenues are primarily in charges for services (\$3,664,380) and are related to the cost recovery model that charges the Agency's Administration and Finance Division expenses to the other divisions within the Agency (\$3,114,112) and charges for Long Range Planning services to the Transportation Division for road fund and capital improvement projects (\$415,931). Other revenue changes include an increase in building permit revenues based on current year actuals (\$36,829) and an increase in planning services time and material billings to development projects (\$7,996).

Expenditures are also increasing due to the inclusion of the Agency's Administration and Finance Division and Long Range Planning unit, primarily in salaries and benefits related to the shifting of staff from other divisions (\$4,495,900) and professional services for contracts associated with Long Range Planning activities (\$1,340,775). Other charges are increasing by \$477,461 which reflects the transfer of Agency IT staff to the County's central Information Technologies Department (4 FTEs); these employees will still perform services for the Agency but the allocations will be transferred to IT and the employees' time will be charged back to the Agency. This transfer will allow for a more standardized support model for IT services, ensure compliance with County standards, and provide cross training and appropriate back up for critical IT support services needed by the Agency.

The Recommended Budget includes fixed assets totaling \$19,656 for the purchase of a wide format scanner and a wide format laser printer. This equipment will replace older leased equipment when those leases expire. Analysis of purchasing vs. leasing showed that it was more cost effective to purchase this equipment.

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 34 DEVELOPMENT SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0220	PERMIT: CONSTRUCTION	1,854,624	2,150,138	2,221,328	2,221,328	71,190
0240	PERMIT: ZONING ADMINISTRATION	82,278	116,461	82,100	82,100	-34,361
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	1,936,902	2,266,599	2,303,428	2,303,428	36,829
1320	AUDIT & ACCOUNTING FEES	24,503	24,503	24,503	24,503	0
1400	PLAN & ENG: SERVICES	150,667	116,000	150,000	150,000	34,000
1409	SUBDIVISION TENTATIVE / FINAL MAP PC FEE	23,328	41,284	23,000	23,000	-18,284
1410	GRADING: APPLICATION FEE	18,100	1,800	9,000	9,000	7,200
1415	ECOLOGICAL PRESERVE FEE	2,134	3,000	1,165	1,165	-1,835
1740	CHARGES FOR SERVICES	74,197	75,000	80,000	80,000	5,000
1752	BUILDING INVESTIGATION FEE	61,742	60,000	60,000	60,000	0
1768	TRPA - TAHOE REGIONAL PLANNING	118,417	125,299	118,418	118,418	-6,881
1800	INTERFND REV: SERVICE BETWEEN FUND	2,100	0	2,100	2,100	2,100
1830	INTERFND REV:ALLOCATED	0	0	3,114,112	3,530,043	3,530,043
1856	INTERFND REV: SPECIAL DIST	0	0	113,037	113,037	113,037
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	475,188	446,886	3,695,335	4,111,266	3,664,380
1940	MISC: REVENUE	60,623	55,000	55,000	55,000	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	60,623	55,000	55,000	55,000	0
2010	OPERATING TRNSFR IN: SILVA VALLEY	0	0	0	52,609	52,609
2012	OPERATING TRANSFERS IN: COUNTY TIM	0	0	0	161,303	161,303
2014	OPERATING TRNSFR IN: INTERIM HWY 50	0	0	0	98,584	98,584
2020	OPERATING TRANSFERS IN	1,524,943	474,958	473,954	1,446,023	971,065
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	1,524,943	474,958	473,954	1,758,519	1,283,561
<b>TYPE: R SUBTOTAL</b>		3,997,656	3,243,443	6,527,717	8,228,213	4,984,770

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 34 DEVELOPMENT SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	2,596,059	3,058,300	5,329,703	6,044,253	2,985,953
3001	TEMPORARY EMPLOYEES	154,287	151,017	162,000	162,000	10,983
3002	OVERTIME	13,398	9,000	29,370	78,770	69,770
3004	OTHER COMPENSATION	53,254	6,395	92,434	94,474	88,079
3005	TAHOE DIFFERENTIAL	6,600	6,600	9,600	9,600	3,000
3020	RETIREMENT EMPLOYER SHARE	568,928	563,322	1,033,809	1,164,810	601,488
3022	MEDI CARE EMPLOYER SHARE	40,790	40,795	74,257	84,619	43,824
3040	HEALTH INSURANCE EMPLOYER SHARE	791,530	794,243	1,262,087	1,425,642	631,399
3041	UNEMPLOYMENT INSURANCE EMPLOYER	39,642	39,642	12,063	13,463	-26,179
3042	LONG TERM DISABILITY EMPLOYER	11,114	11,114	19,184	21,757	10,643
3043	DEFERRED COMPENSATION EMPLOYER	10,306	11,183	24,127	24,927	13,744
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	42,791	42,791	71,235	79,950	37,159
3060	WORKERS' COMPENSATION EMPLOYER	26,297	26,297	40,190	44,527	18,230
3080	FLEXIBLE BENEFITS	30,000	30,000	37,807	37,807	7,807
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>4,384,996</b>	<b>4,790,699</b>	<b>8,197,866</b>	<b>9,286,599</b>	<b>4,495,900</b>
4040	TELEPHONE COMPANY VENDOR PAYMENTS	2,956	2,980	2,982	2,982	2
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,020	1,720	1,720	1,720	0
4081	PAPER GOODS	200	200	200	200	0
4100	INSURANCE: PREMIUM	60,905	60,905	60,905	60,905	0
4141	MAINT: OFFICE EQUIPMENT	100	100	100	100	0
4144	MAINT: COMPUTER	7,000	7,000	4,883	20,383	13,383
4145	MAINTENANCE: EQUIPMENT PARTS	100	100	100	100	0
4220	MEMBERSHIPS	2,883	2,883	2,957	3,757	874
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,310	1,310	1,116	1,116	-194
4260	OFFICE EXPENSE	19,962	15,950	18,250	18,250	2,300
4261	POSTAGE	12,476	9,270	9,270	9,270	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	7,614	0	4,000	4,000	4,000
4264	BOOKS / MANUALS	7,500	15,500	10,750	10,750	-4,750
4266	PRINTING / DUPLICATING SERVICES	664	150	600	2,100	1,950
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,239,366	227,058	325,768	1,472,697	1,245,639
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	1,800	1,800	1,800	1,800	0
4400	PUBLICATION & LEGAL NOTICES	7,294	9,700	13,700	15,200	5,500
4420	RENT & LEASE: EQUIPMENT	37,102	43,000	39,500	39,500	-3,500
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	32,000	32,000	60,000	60,000	28,000
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	4,000	4,000	4,000	4,000	0
4461	EQUIP: MINOR	700	700	950	950	250
4462	EQUIP: COMPUTER	10,100	10,100	29,483	29,483	19,383
4463	EQUIP: TELEPHONE & RADIO	200	200	200	200	0
4500	SPECIAL DEPT EXPENSE	5,910	5,910	5,910	5,910	0
4503	STAFF DEVELOPMENT	8,144	3,750	15,815	15,815	12,065
4600	TRANSPORTATION & TRAVEL	2,988	2,700	2,650	2,650	-50

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 34 DEVELOPMENT SERVICES

			MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4602	MILEAGE: EMPLOYEE	PRIVATE AUTO	1,982	1,587	2,100	2,100	513
4605	RENT & LEASE: VEHICLE		65,825	65,825	65,825	76,075	10,250
4606	FUEL PURCHASES		49,394	45,386	49,046	49,046	3,660
4608	HOTEL ACCOMMODATIONS		384	0	1,500	1,500	1,500
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>		1,591,879	571,784	736,080	1,912,559	1,340,775
5300	INTERFND: SERVICE BETWEEN FUND TYPES		0	0	1,454	1,454	1,454
5314	INTERFND: PC SUPPORT		0	0	238,003	238,003	238,003
5316	INTERFND: IS PROGRAMMING SUPPORT		0	0	238,004	238,004	238,004
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>		0	0	477,461	477,461	477,461
6042	FIXED ASSET: COMPUTER	SYSTEM EQUIP	3,500	0	19,656	19,656	19,656
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>		3,500	0	19,656	19,656	19,656
7200	INTRAFUND TRANSFERS: ONLY GENERAL		280,250	280,050	0	47,000	-233,050
7210	INTRAFND: COLLECTIONS		606	606	606	606	0
7220	INTRAFND: TELEPHONE EQUIPMENT &		25,870	27,338	23,759	23,759	-3,579
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT		400	400	400	400	0
7223	INTRAFND: MAIL SERVICE		2,821	2,821	2,821	2,821	0
7224	INTRAFND: STORES SUPPORT		694	694	694	694	0
7225	INTRAFND: CENTRAL DUPLICATING		5,540	5,540	440	440	-5,100
7227	INTRAFND: MAINFRAME SUPPORT		224,291	224,291	224,291	224,291	0
7229	INTRAFND: PC SUPPORT		2,350	2,350	2,350	2,350	0
7231	INTRAFND: IS PROGRAMMING SUPPORT		6,000	6,000	6,000	6,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS		500	500	500	500	0
7234	INTRAFND: NETWORK SUPPORT		74,597	74,597	74,597	74,597	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>		623,919	625,187	336,458	383,458	-241,729
7350	INTRFND ABATEMENTS: GF ONLY		0	0	-243,123	-368,285	-368,285
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>		0	0	-243,123	-368,285	-368,285
<b>TYPE: E SUBTOTAL</b>			6,604,294	5,987,670	9,524,398	11,711,448	5,723,778
<b>FUND TYPE: 10 SUBTOTAL</b>			2,606,638	2,744,227	2,996,681	3,483,235	739,008
<b>DEPARTMENT: 34 SUBTOTAL</b>			2,606,638	2,744,227	2,996,681	3,483,235	739,008

## COMMUNITY DEVELOPMENT AGENCY

### Development Services Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Licenses, Permits	5,681,298	4,900,825	4,094,311	3,489,978	1,709,447
Use of Money	-	-	-	-	-
State	(76,659)	-	-	20,554	-
Charges for Service	575,210	508,624	381,885	537,348	331,389
Misc.	126,169	242,571	693,548	519,668	307,644
Other Financing Sources	483,201	179,517	1,153,170	1,166,422	1,233,181
<b>Total Revenue</b>	<b>6,789,219</b>	<b>5,831,537</b>	<b>6,322,914</b>	<b>5,733,970</b>	<b>3,581,661</b>
Salaries	4,219,989	5,444,815	6,189,174	5,569,541	4,102,712
Benefits	1,843,812	2,417,232	2,656,035	2,479,779	1,899,289
Services & Supplies	858,717	935,555	1,375,966	1,044,183	594,065
Other Charges	142,997	98,362	72,668	42,350	87,059
Fixed Assets	20,139	84,857	28,867	4,538	-
Operating Transfers	14,093	-	22,999	-	-
Intrafund Transfers	488,477	654,825	667,362	754,812	789,172
<b>Total Appropriations</b>	<b>7,588,224</b>	<b>9,635,646</b>	<b>11,013,071</b>	<b>9,895,203</b>	<b>7,472,297</b>
<b>NCC</b>	<b>799,005</b>	<b>3,804,109</b>	<b>4,690,157</b>	<b>4,161,233</b>	<b>3,890,636</b>
<b>FTE's</b>	<b>103</b>	<b>123</b>	<b>123</b>	<b>78</b>	<b>57</b>

## COMMUNITY DEVELOPMENT AGENCY

### Development Services Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Licenses, Permits	1,464,745	1,705,679	2,068,296	1,936,902	2,303,428
Use of Money	-	-	67	-	-
State	88,663	-	-	-	-
Charges for Service	258,439	373,524	511,641	475,188	4,111,266
Misc.	141,800	152,356	70,828	60,623	55,000
Other Financing Sources	756,779	457,785	347,997	1,524,943	1,758,519
<b>Total Revenue</b>	<b>2,710,426</b>	<b>2,689,344</b>	<b>2,998,829</b>	<b>3,997,656</b>	<b>8,228,213</b>
Salaries	3,150,733	2,989,487	2,833,374	2,823,598	6,389,097
Benefits	1,413,836	1,339,000	1,274,227	1,561,398	2,897,502
Services & Supplies	520,725	285,035	278,830	1,591,879	1,912,559
Other Charges	-	-	-	-	477,461
Fixed Assets	-	-	-	3,500	19,656
Operating Transfers	-	-	-	-	-
Intrafund Transfers	403,861	593,060	530,432	623,294	15,173
<b>Total Appropriations</b>	<b>5,489,155</b>	<b>5,206,582</b>	<b>4,916,863</b>	<b>6,603,669</b>	<b>11,711,448</b>
<b>NCC</b>	<b>2,778,729</b>	<b>2,517,238</b>	<b>1,918,034</b>	<b>2,606,013</b>	<b>3,483,235</b>
<b>FTE's</b>	<b>46</b>	<b>44</b>	<b>46</b>	<b>47</b>	<b>94</b>

10 Year Variance		
	\$ Change	% Change
Licenses, Permits	(3,377,870)	-59%
State	76,659	N/A
Charges for Service	3,536,056	-100%
Misc.	(71,169)	615%
Other Financing Sources	1,275,318	-56%
<b>Total Revenue</b>	<b>1,438,994</b>	<b>21%</b>
Salaries	2,169,108	51%
Benefits	1,053,690	57%
Services & Supplies	1,053,842	123%
Other Charges	334,464	234%
Fixed Assets	(483)	-2%
Operating Transfers	(14,093)	-100%
Intrafund Transfers	(473,304)	-97%
<b>Total Appropriations</b>	<b>4,123,224</b>	<b>54%</b>
<b>NCC</b>	<b>2,684,230</b>	<b>336%</b>
<b>FTE's</b>	<b>(9)</b>	<b>-9%</b>

#### Notes

In FY 2013-14 the Coommunity Development Agency Administrative and Finance unit as well as the Long Range Planning unit are budgeted in Development Services resulting in a large increase in salaries and benefits and increased revenues in charges for services. Staff for these units are also being consolidated into Development Services from the Transportation division and the Environmental Management division.

## **COMMUNITY DEVELOPMENT AGENCY**

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### **Mission - Environmental Management Division**

The mission of the Environmental Management Division is to protect, preserve and enhance the public health, safety, and the environment through a balanced program of environmental monitoring and enforcement, innovative leadership, community education, customer service, and emergency response for the citizens of and visitors to the County of El Dorado.

### **Program Summaries – Environmental Management**

#### **Administration**

**Positions: 1.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$645,534**

**Total Revenues: \$584,359**

**Net County Cost: \$61,175**

Administration provides executive leadership and oversight for the Environmental Management Division. Appropriations include salaries and other general costs for the division most of which generate revenues via a cost recovery model that charges the general expenses to individual Environmental Management programs.

#### **Environmental Health**

**Positions: 13.35 FTE**

**Extra Help: \$25,000**

**Total Appropriations: \$1,233,261**

**Total Revenues: \$1,233,261**

**Net County Cost: \$0**

The Environmental Health program is responsible for ensuring countywide compliance with applicable state laws, regulations, and County Ordinances concerning many fundamental public health issues, such as food facilities, public swimming pools/spas, wells, small water systems and septic systems. This program participates in epidemiological investigation and emerging pathogen response such as norovirus outbreaks and West Nile Virus. Small components of the program activities relate to the reduction in mosquito breeding sources on the West Slope that may impose a threat of West Nile Virus and other diseases carried by mosquitoes and addressing solid waste complaints. Revenue generated in this program is a result of health permits, land use permits, realignment distribution and solid waste franchise fees.

#### **Hazardous Materials – CUPA**

**Positions: 3.05 FTE**

**Extra Help: 0**

**Total Appropriations: \$306,249**

**Total Revenues: \$367,424**

**Net County Cost: \$(61,175)**

The Hazardous Materials/CUPA program administers and implements the State mandated Certified Unified Program Agency (CUPA) program for commercial facilities that store hazardous materials countywide. Activities include underground and above ground storage tank inspections, hazardous materials and hazardous waste management, response to hazardous materials release incidents at fixed facilities, and support for Air Quality Management District related activities. Revenue generated in this program is a result of facility permits and business plans related to the program components.

## COMMUNITY DEVELOPMENT AGENCY

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### **South Lake Tahoe Vector/Snow Removal (CSA#3)**

**Positions: 1.05 FTE**

**Extra Help: \$200,000**

**Total Appropriations: \$1,345,705**

**Total Revenues: \$1,345,705**

**Net County Cost: \$ 0**

The SLT Vector Control program carries out activities for the control of mosquitoes, plague, Hantavirus, and yellow jackets in the South Lake Tahoe Basin. Program revenue is derived from ad valorem taxes and from special tax assessments on improved property. District funds generated by a benefit assessment on improved parcels in the South Lake Tahoe Basin are used for the purpose of procuring snow removal equipment by and for the City of South Lake Tahoe. The Environmental Management Division's role in the City of South Lake Tahoe's snow removal equipment is limited to distribution of revenue collected.

### **Household Hazardous Waste/Incident Response (CSA#10)**

**Positions: 2.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$637,684**

**Total Revenues: \$637,684**

**Net County Cost: \$ 0**

The Household Hazardous Waste program administers the countywide household hazardous waste collection and disposal program, including activities that promote education and safe recycling related to used and re-refined oil, as well as recycling of computers and other electronic equipment. The program operates the hazardous materials incident response team, which has been expanded to include response to incidents involving household hazardous waste and functions as the County's first responder to all hazards emergencies. Program revenue is from special assessments on improved parcels within the County.

### **Solid Waste**

**Positions: 9.05 FTE**

**Extra Help: \$93,657**

**Total Appropriations: \$4,617,950**

**Total Revenues: \$4,617,950**

**Net County Cost: \$ 0**

The Solid Waste program implements the Integrated Waste Management Plan (AB939), administers solid waste contracts and franchise agreements, implements the Construction and Demolition Ordinance (C&D), operates Union Mine Landfill, and provides regulatory services at other landfill sites. This program promotes various recycling programs through grants including, used oil and bottle recycling, used tire collection and disposal, household hazardous waste disposal, and e-waste recycling. This program includes the West Slope Litter Abatement wherein activities include removal of roadside litter, solid waste complaints, procurement of grants and contracts to fund litter abatement activities, and prosecution of litter or illegal dumping violations.

This program includes collection of a designated special assessment for the Clean Tahoe Program (pass through) which provides for litter pickup and control in the unincorporated area of the South Lake Tahoe Basin.

Revenue generated in this program is from special assessments on improved parcels, solid waste franchise fees, and funding from the Agency's Transportation Division for litter abatement. There are several one-time funding sources identified within the solid waste program that are grant funded programs. Appropriations associated with these grants are also one time in nature.



## COMMUNITY DEVELOPMENT AGENCY

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### **Extra Help Justification**

#### **Solid Waste Litter Technician**

The extra help Solid Waste Litter Technician works with one permanent employee to collect roadside litter. Litter collection performed by a team of two individuals is far safer, more efficient and can be done in more places than litter collection by one person. Safety enhancements realized by having a team of two individuals include reduced solo lifting of heavy objects, placement of a barricade vehicle at each end of the work zones and increased work zone visibility. Should an injury occur to one of the staff members, the other can provide communications assistance. Efficiency increases are derived from having two vehicles in which to transport waste from large roadside dump sites and being able to work in more areas. With two litter collection staff the Highway 50 median strip from Placerville to El Dorado Hills can be cleaned. When only one litter staff employee is available we must receive assistance from Caltrans for a second barricade vehicle and Caltrans staff is often unavailable for this function. This position is funded by a contract with the Transportation Division. These funding sources are annually appropriated; therefore, the extra help position is acquired only when funding is available.

#### **Work Program Officer**

The Work Program Officer works three days per week supervising EDC jail inmates as they collect litter from the County roadways. The current Work Program Office is a retired law enforcement officer. The EDC jail staff prefer that we employ retired law enforcement personnel for this assignment. Retired law enforcement staff are considered to be better at keeping the inmates on task, out of trouble and separated from the public. By having this extra help position filled we are able to utilize an average of four inmate laborers, each day. The inmates remove an average of 300 pounds of litter per day from the County roadways. This position is funded by a contract with the Agency's Transportation Division. These funding sources are annually appropriated; therefore, the extra help position is acquired only when funding is available.

#### **Liquid Waste**

**Positions: 2.50 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,749,511**

**Total Revenues: \$1,749,511**

**Net County Cost: \$ 0**

The Liquid Waste program operates the Union Mine Wastewater Treatment Facility. This facility annually accepts and processes up to 3.8 million gallons of septic tank waste (septage), portable toilet waste, and leachate generated from the Union Mine Landfill. The facility is comprised of a 2 million gallon Class II surface impoundment for the collection of leachate, a receiving station for septage and portable toilet waste haulers, two 500,000 gallon aerobic digesters, two 2 million gallon storage tanks for holding processed wastewater, two high speed centrifuges for the processing of solids, and a multitude of pumps, blowers and other equipment necessary to receive, process, store and discharge the liquid wastes received by the facility. Revenue generated in this program is from special assessments on improved parcels (ongoing) and charges for services for disposal of septage at the Union Mine Wastewater Treatment Facility (variable depending on usage).

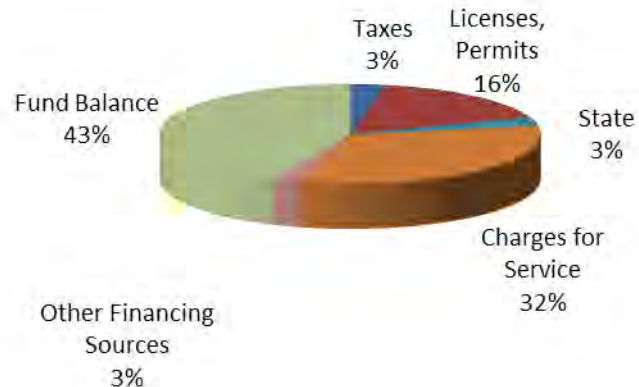
## COMMUNITY DEVELOPMENT AGENCY

### Financial Charts –Environmental Management

#### Source of Funds

Taxes (\$309,988): This is CSA #3 revenue derived through ad valorem taxes and from special tax assessments on improved property.

License, Permits & Franchises (\$1,711,420): Major sources of permit revenue include food facility (\$369,173), underground storage tanks (\$100,000), and construction (\$99,411). Also included in this category are garbage franchise fees (\$962,286).



Fine, Forfeiture & Penalties (\$8,725): Minor revenue from penalties for delinquent taxes primarily in CSA #10.

Use of Money & Property (\$16,075): Interest revenue in CSA #10 solid, liquid and household and hazardous waste, and CSA #3 vector/snow removal.

State Intergovernmental (\$282,800): State funding for Local Oversight program for Underground Storage Tanks as well as various grants for programs such as the California Environmental Reports System (CERS), and various recycling programs.

Other Governmental (\$3,000): Miscellaneous revenue from other governmental agencies

Charge for Services (\$3,388,038): Special assessments on parcels for CSA #3 vector control (\$116,770) and City of South Lake Tahoe for snow removal (\$228,967), CSA #10 solid waste (\$1,344, 568), liquid waste (\$435,754), household and hazardous waste (\$313,957), Clean Tahoe (\$27,600), and AB 939 waste management plan (\$90,499); the gate fee surcharge paid by transfer station operators (\$200,000), business plan review (\$168,892), and planning permit fees (\$286,981).

Other Financing Sources (\$257,103): Operating transfers in from state realignment (\$174,903) and revenue from the sale of a snow loader to the Transportation Division (\$82,200).

Fund Balance (\$4,558,745): All use of fund balance is in non-general fund programs including CSA #3 vector control (\$572,716); CSA #10 solid waste (\$2,425,694), liquid waste (\$1,021,026), household and hazardous materials (\$314,777), and AB939 Waste Management Plan (\$64,508).

Net County Cost (\$0): Environmental Management's has no Net County Cost.

## COMMUNITY DEVELOPMENT AGENCY

### Use of Funds

Salaries & Benefits (\$3,495,364): Primarily comprised of permanent salaries (\$2,537,037), health insurance (\$471,095), retirement (\$353,522) and temporary employees (\$318,657).

Services & Supplies (\$3,706,218): Major expenses in this category include professional and specialized services primarily related to CSA #10 (\$1,874,108), facility and grounds maintenance (\$608,250), equipment maintenance (\$407,815) and utilities (\$260,910).

Other Charges (\$820,529): Contributions to non-county governmental agencies primarily for the City of South Lake Tahoe for snow removal services (\$230,974) and interfund service between fund types (\$587,640) which includes cost recovery for admin/finance costs, reimbursement to Public Health for the Local Enforcement Agency (LEA) program, and County A-87 charges.

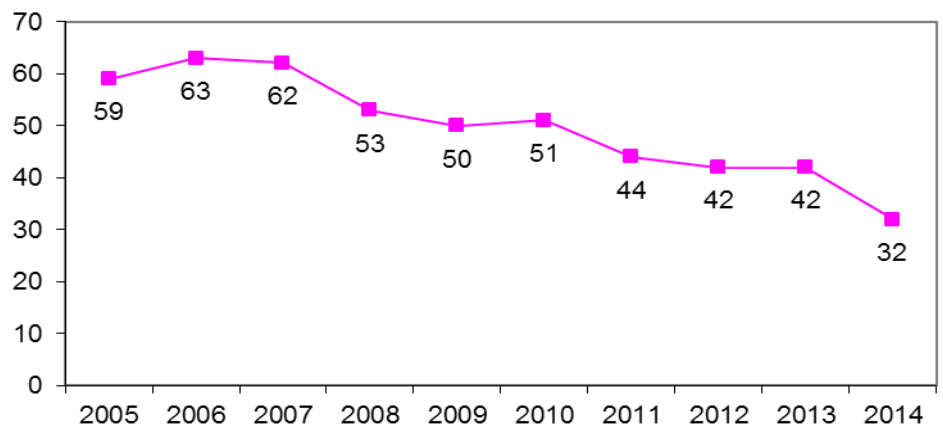
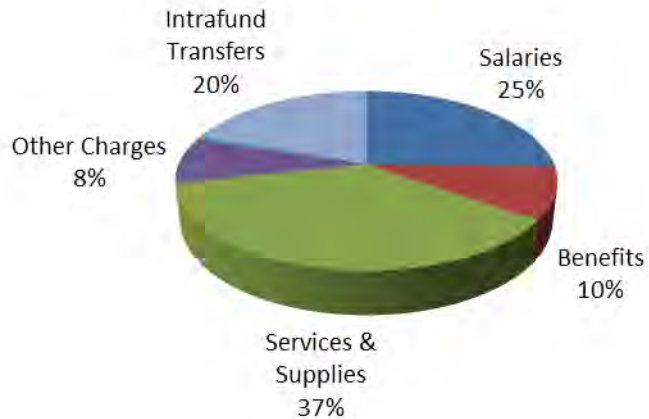
Fixed Assets (\$51,900): Equipment needs primarily associated with the Union Mine landfill and wastewater treatment plant (\$45,000) and replacement computer equipment (\$6,900).

Intrafund Transfers (\$928,317): Primarily related to transfers between general fund and non-general fund programs within the division (\$599,209), cost recovery for admin/finance costs (\$243,123), and charges from charges from other departments for services such as telephone, mainframe and network support (\$84,364).

Intrafund Abatements (\$-599,209): Transfers from other fund types for cost recovery of finance and administrative support and litter abatements.

### Staffing Trend

Staffing for Environmental Management (now a division in the Community Development Agency) has decreased over the past



## COMMUNITY DEVELOPMENT AGENCY

several years and has averaged at 51 FTEs over the last 10 years. Air Quality Management District was moved out of Environmental Management which accounts for the reduction of 7 FTE's in 2011. The recommended staff allocation for FY 2013-14 is 32 FTEs and reflects the transfer of 7 FTEs to the Community Development Agency's Administration and Finance Division, the transfer of 1 FTE to the County's Information Technologies Department, and the deletion of 2 vacant FTEs for total of 32 FTEs. 2-13 is 42 FTE's. The division has 3 FTE's in its Tahoe operation.

### Chief Administrative Office Comments

#### Environmental Management Division

##### General Fund – Fund Type 10

General Fund programs include: Administration, Environmental Health, and Hazardous Materials—CUPA. The Recommended Budget represents an overall decrease of \$390,005 or 15.1% in revenues and a decrease of \$516,078 or 19.1% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has decreased by \$126,073 and is now at zero.

Environmental Management - FT 10	FY 2012-13 Approved Budget	FY 2013-14 Recommended Budget	Change	% Change
Total Revenue	2,575,049	2,185,044	(390,005)	-15.1%
Total Appropriations	2,701,122	2,185,044	(516,078)	-19.1%
Net County Cost	126,073	-	(126,073)	-100.0%

The General Fund programs within Environmental Management are funded in part with garbage franchise fees. These fees are estimated at \$1.2M for FY 2013-14. These fees are discretionary and can be utilized to fund any County costs. The FY 2013-14 budget includes \$275,000 of these fees in Department 15 to fund countywide Net County Cost with the remaining \$962,286 funding Environmental Management programs. Franchise fees are included to offset costs for the following programs within Environmental Management:

Function	Franchise Fees
Environmental Health	\$584,359
Hazardous Materials Compliance	237,441
SLT Operations	82,295
West Slope Mosquito Abatement	58,191
Total for EM programs	\$962,286

The FY 2013-14 Recommended Budget for these programs includes a total revenue decrease of \$390K and a decrease in appropriations of \$516,078. These decreases are related to the transfer of administrative and finance staff and support from the Environmental Management Division to the central Community Development Agency Administration and Finance Division.

## COMMUNITY DEVELOPMENT AGENCY

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### CSA #10 & CSA #3 – Fund Type 12

The non-general fund programs within Environmental Management include South Lake Tahoe Vector Control/Snow Removal (CSA #3), Household Hazardous Waste/Incident Response (CSA #10), Solid Waste, and Liquid Waste.

<b>Environmental Management - FT 12</b>	<b>FY 2012-13 Approved Budget</b>	<b>FY 2013-14 Recommended Budget</b>	<b>Change</b>	<b>% Change</b>
Total Revenue	11,387,533	8,350,850	(3,036,683)	-26.7%
Total Appropriations	11,387,533	8,350,850	(3,036,683)	-26.7%
<i>Net County Cost</i>	-	-	-	
<i>General Fund Contribution</i>	-		-	

There is no Net County Cost associated with these programs. Revenues and appropriations have decreased \$3.03 million. This decrease is associated with the full appropriation of fund balance in FY 2012-13 and the corresponding appropriation for designated fund balance not anticipated to be used in that year. This was a one-time event to accommodate a change in budgeting practice regarding fund balance.

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0220	PERMIT: CONSTRUCTION	95,000	95,000	90,000	90,000	-5,000
0251	FRANCHISE: GARBAGE	573,243	573,243	962,286	962,286	389,043
0260	OTHER LICENSE & PERMITS	10,750	10,750	14,100	14,100	3,350
0263	PERMIT: UNDERGROUND STORAGE TANK	100,150	100,150	100,000	100,000	-150
0265	PERMIT: HEALTH	4,907	4,907	4,800	4,800	-107
0267	PERMIT: FOOD FACILITY	375,612	375,612	369,173	369,173	-6,439
0268	PERMIT: POOL & SPA	89,205	89,205	90,550	90,550	1,345
0269	PERMIT: WATER SYSTEM	61,363	61,363	54,912	54,912	-6,451
0270	PERMIT: WELL	22,575	22,575	21,599	21,599	-976
0272	PERMIT: INFECTIOUS WASTE	753	753	0	0	-753
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	1,333,558	1,333,558	1,707,420	1,707,420	373,862
0880	ST: OTHER	80,000	80,000	80,000	80,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	80,000	80,000	80,000	80,000	0
1310	SPECIAL ASSESSMENTS	82,295	82,295	0	0	-82,295
1401	PLAN & ENG: FEES	20,000	20,000	31,550	31,550	11,550
1661	SANITATION: WATER SAMPLING	250	250	100	100	-150
1662	SANITATION: LOAN CERTIFICATION	2,000	2,000	1,000	1,000	-1,000
1663	SANITATION: BUSINESS PLANS	152,052	152,052	168,892	168,892	16,840
1740	CHARGES FOR SERVICES	17,900	17,900	17,307	17,307	-593
1800	INTERFND REV: SERVICE BETWEEN FUND	482,415	482,415	3,872	3,872	-478,543
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	756,912	756,912	222,721	222,721	-534,191
1940	MISC: REVENUE	10,250	10,250	0	0	-10,250
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	10,250	10,250	0	0	-10,250
2020	OPERATING TRANSFERS IN	208,297	208,297	0	0	-208,297
2027	OPERATING TRSNF IN: SALES TAX	186,032	186,032	174,903	174,903	-11,129
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	394,329	394,329	174,903	174,903	-219,426
<b>TYPE: R SUBTOTAL</b>						
		2,575,049	2,575,049	2,185,044	2,185,044	-390,005

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,590,439	1,590,439	1,085,688	1,085,688	-504,751
3001	TEMPORARY EMPLOYEES	84,414	84,414	25,000	25,000	-59,414
3002	OVERTIME	9,000	9,000	9,000	9,000	0
3003	STANDBY PAY	3,674	3,674	4,647	4,647	973
3004	OTHER COMPENSATION	27,161	27,161	6,901	6,901	-20,260
3005	TAHOE DIFFERENTIAL	6,120	6,120	6,120	6,120	0
3020	RETIREMENT EMPLOYER SHARE	294,896	294,896	178,913	178,913	-115,983
3022	MEDI CARE EMPLOYER SHARE	23,673	23,673	16,815	16,815	-6,858
3040	HEALTH INSURANCE EMPLOYER SHARE	397,617	397,617	185,630	185,630	-211,987
3041	UNEMPLOYMENT INSURANCE EMPLOYER	22,086	22,086	1,676	1,676	-20,410
3042	LONG TERM DISABILITY EMPLOYER	5,580	5,580	3,338	3,338	-2,242
3043	DEFERRED COMPENSATION EMPLOYER	8,674	8,674	3,658	3,658	-5,016
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	28,787	28,787	34,169	34,169	5,382
3060	WORKERS' COMPENSATION EMPLOYER	4,935	4,935	3,521	3,521	-1,414
3080	FLEXIBLE BENEFITS	22,900	22,900	9,700	9,700	-13,200
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,529,956</b>	<b>2,529,956</b>	<b>1,574,776</b>	<b>1,574,776</b>	<b>-955,180</b>
4000	AGRICULTURE	1,650	1,650	4,750	4,750	3,100
4020	CLOTHING & PERSONAL SUPPLIES	700	700	0	0	-700
4022	UNIFORMS	1,250	1,250	0	0	-1,250
4040	TELEPHONE COMPANY VENDOR PAYMENTS	4,900	4,900	3,190	3,190	-1,710
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,665	1,665	1,590	1,590	-75
4080	HOUSEHOLD EXPENSE	1,550	1,550	700	700	-850
4081	PAPER GOODS	1,500	1,500	1,500	1,500	0
4082	HOUSEHOLD EXP: OTHER	1,000	1,000	1,000	1,000	0
4085	REFUSE DISPOSAL	10,700	10,700	0	0	-10,700
4100	INSURANCE: PREMIUM	38,104	38,104	37,605	37,605	-499
4140	MAINT: EQUIPMENT	900	900	450	450	-450
4141	MAINT: OFFICE EQUIPMENT	750	750	500	500	-250
4142	MAINT: TELEPHONE / RADIO	150	150	0	0	-150
4144	MAINT: COMPUTER	40,000	40,000	45,995	45,995	5,995
4160	VEH MAINT: SERVICE CONTRACT	850	850	100	100	-750
4161	VEH MAINT: PARTS DIRECT CHARGE	240	240	0	0	-240
4162	VEH MAINT: SUPPLIES	350	350	350	350	0
4163	VEH MAINT: INVENTORY	575	575	475	475	-100
4164	VEH MAINT: TIRE & TUBES	250	250	250	250	0
4165	VEH MAINT: OIL & GREASE	350	350	150	150	-200
4180	MAINT: BUILDING & IMPROVEMENTS	775	775	400	400	-375
4185	MAINT: PARK	250	250	0	0	-250
4197	MAINTENANCE BUILDING: SUPPLIES	200	200	0	0	-200
4200	MEDICAL, DENTAL & LABORATORY	625	625	575	575	-50
4220	MEMBERSHIPS	3,178	3,178	3,367	3,367	189
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,790	1,790	1,188	1,188	-602
4241	MISC: CASH SHORTAGE	200	200	0	0	-200
4260	OFFICE EXPENSE	14,875	14,875	14,425	14,425	-450
4261	POSTAGE	7,128	7,128	5,778	5,778	-1,350
4262	SOFTWARE	6,600	6,600	1,500	1,500	-5,100
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	743	743	750	750	7
4264	BOOKS / MANUALS	650	650	650	650	0
4266	PRINTING / DUPLICATING SERVICES	5,175	5,175	1,175	1,175	-4,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	13,752	13,752	6,401	6,401	-7,351
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	6,119	6,119	2,500	2,500	-3,619
4337	OTHER GOVERNMENTAL AGENCIES	1,300	1,300	750	750	-550
4400	PUBLICATION & LEGAL NOTICES	1,350	1,350	1,125	1,125	-225
4420	RENT & LEASE: EQUIPMENT	28,220	28,220	30,180	30,180	1,960
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	2,050	2,050	1,415	1,415	-635

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4461	EQUIP: MINOR	5,250	5,250	3,900	3,900	-1,350
4462	EQUIP: COMPUTER	9,400	9,400	5,900	5,900	-3,500
4463	EQUIP: TELEPHONE & RADIO	700	700	775	775	75
4465	EQUIP: VEHICLE	500	500	0	0	-500
4500	SPECIAL DEPT EXPENSE	16,102	16,102	2,055	2,055	-14,047
4502	EDUCATIONAL MATERIALS	7,250	7,250	7,250	7,250	0
4503	STAFF DEVELOPMENT	4,900	4,900	14,600	14,600	9,700
4506	FILM DEVELOPMENT & PHOTOGRAPHY	1,000	1,000	0	0	-1,000
4507	FIRE & SAFETY SUPPLIES	250	250	0	0	-250
4537	ENFORCEMENT: RIVER MANAGEMENT PLAN	200	200	0	0	-200
4571	ROAD: SIGNS	750	750	0	0	-750
4600	TRANSPORTATION & TRAVEL	9,125	9,125	12,050	12,050	2,925
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	850	850	500	500	-350
4605	RENT & LEASE: VEHICLE	37,802	37,802	29,217	29,217	-8,585
4606	FUEL PURCHASES	29,100	29,100	26,100	26,100	-3,000
4608	HOTEL ACCOMMODATIONS	0	0	2,800	2,800	2,800
4620	UTILITIES	26,000	26,000	0	0	-26,000
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>		351,593	351,593	275,931	275,931	-75,662
5300	INTERFND: SERVICE BETWEEN FUND TYPES	8,750	8,750	2,500	2,500	-6,250
<b>CLASS: 50 OTHER CHARGES</b>		8,750	8,750	2,500	2,500	-6,250
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	0	0	6,900	6,900	6,900
<b>CLASS: 60 FIXED ASSETS</b>		0	0	6,900	6,900	6,900
7200	INTRAFUND TRANSFERS: ONLY GENERAL	442,726	442,726	243,123	243,123	-199,603
7210	INTRAFND: COLLECTIONS	100	100	205	205	105
7220	INTRAFND: TELEPHONE EQUIPMENT &	18,756	18,756	17,376	17,376	-1,380
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	837	837	750	750	-87
7222	INTRAFND: PURCHASE & COURIER SERVICE	750	750	750	750	0
7223	INTRAFND: MAIL SERVICE	2,879	2,879	2,747	2,747	-132
7224	INTRAFND: STORES SUPPORT	593	593	514	514	-79
7225	INTRAFND: CENTRAL DUPLICATING	3,620	3,620	2,620	2,620	-1,000
7227	INTRAFND: MAINFRAME SUPPORT	14,176	14,176	13,082	13,082	-1,094
7229	INTRAFND: PC SUPPORT	1,000	1,000	1,000	1,000	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	100	100	100	100	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	750	750	750	750	0
7234	INTRAFND: NETWORK SUPPORT	48,192	48,192	44,470	44,470	-3,722
<b>CLASS: 72 INTRAFUND TRANSFERS</b>		534,479	534,479	327,487	327,487	-206,992
7350	INTRFND ABATEMENTS: GF ONLY	-723,656	-723,656	-2,550	-2,550	721,106
<b>CLASS: 73 INTRAFUND ABATEMENT</b>		-723,656	-723,656	-2,550	-2,550	721,106
<b>TYPE: E SUBTOTAL</b>		2,701,122	2,701,122	2,185,044	2,185,044	-516,078
<b>FUND TYPE: 10 SUBTOTAL</b>		126,073	126,073	0	0	-126,073



# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0100	PROP TAX: CURR SECURED	298,392	298,392	301,376	301,376	2,984
0110	PROP TAX: CURR UNSECURED	7,584	7,584	7,660	7,660	76
0150	PROP TAX: SUPP PRIOR	640	640	646	646	6
0174	TAX: TIMBER YIELD	303	303	306	306	3
<b>CLASS: 01</b>	<b>REV: TAXES</b>	306,919	306,919	309,988	309,988	3,069
0272	PERMIT: INFECTIOUS WASTE	4,000	4,000	4,000	4,000	0
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	4,000	4,000	4,000	4,000	0
0360	PENALTY & COST DELINQUENT TAXES	16,449	16,449	8,725	8,725	-7,724
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	16,449	16,449	8,725	8,725	-7,724
0400	REV: INTEREST	18,393	18,393	16,075	16,075	-2,318
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	18,393	18,393	16,075	16,075	-2,318
0820	ST: HOMEOWNER PROP TAX RELIEF	3,800	3,800	3,800	3,800	0
0880	ST: OTHER	224,000	224,000	199,000	199,000	-25,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	227,800	227,800	202,800	202,800	-25,000
1200	REV: OTHER GOVERNMENTAL AGENCIES	3,000	3,000	3,000	3,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	3,000	3,000	3,000	3,000	0
1310	SPECIAL ASSESSMENTS	2,450,638	2,450,638	2,558,115	2,558,115	107,477
1401	PLAN & ENG: FEES	284,140	284,140	286,981	286,981	2,841
1660	SANITATION: GARBAGE BILLING	200,000	200,000	200,000	200,000	0
1753	ERR - EMERGENCY RESPONSE RECOVERY	6,500	6,500	5,000	5,000	-1,500
1800	INTERFND REV: SERVICE BETWEEN FUND	100,130	100,130	115,221	115,221	15,091
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	3,041,408	3,041,408	3,165,317	3,165,317	123,909
2000	SALE FIXED ASSETS	0	0	82,200	82,200	82,200
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	0	0	82,200	82,200	82,200
0001	FUND BALANCE	7,769,564	7,769,564	4,558,745	4,558,745	-3,210,819
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	7,769,564	7,769,564	4,558,745	4,558,745	-3,210,819
<b>TYPE: R SUBTOTAL</b>		11,387,533	11,387,533	8,350,850	8,350,850	-3,036,683

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	930,535	930,535	1,062,414	1,062,414	131,879
3001	TEMPORARY EMPLOYEES	298,657	298,657	293,657	293,657	-5,000
3002	OVERTIME	21,500	21,500	21,500	21,500	0
3003	STANDBY PAY	5,600	5,600	5,550	5,550	-50
3004	OTHER COMPENSATION	12,763	12,763	15,230	15,230	2,467
3005	TAHOE DIFFERENTIAL	1,180	1,180	1,180	1,180	0
3007	HAZARD PAY	0	0	150	150	150
3020	RETIREMENT EMPLOYER SHARE	157,602	157,602	174,609	174,609	17,007
3022	MEDI CARE EMPLOYER SHARE	12,741	12,741	16,930	16,930	4,189
3040	HEALTH INSURANCE EMPLOYER SHARE	246,701	246,701	285,465	285,465	38,764
3041	UNEMPLOYMENT INSURANCE EMPLOYER	11,949	11,949	3,722	3,722	-8,227
3042	LONG TERM DISABILITY EMPLOYER	3,088	3,088	3,101	3,101	13
3043	DEFERRED COMPENSATION EMPLOYER	3,825	3,825	2,827	2,827	-998
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	16,288	16,288	21,535	21,535	5,247
3060	WORKERS' COMPENSATION EMPLOYER	3,868	3,868	4,018	4,018	150
3080	FLEXIBLE BENEFITS	11,400	11,400	8,700	8,700	-2,700
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,737,697</b>	<b>1,737,697</b>	<b>1,920,588</b>	<b>1,920,588</b>	<b>182,891</b>
4000	AGRICULTURE	5,200	5,200	10,200	10,200	5,000
4020	CLOTHING & PERSONAL SUPPLIES	6,800	6,800	7,200	7,200	400
4040	TELEPHONE COMPANY VENDOR PAYMENTS	3,218	3,218	3,318	3,318	100
4041	COUNTY PASS THRU TELEPHONE CHARGES	320	320	310	310	-10
4080	HOUSEHOLD EXPENSE	7,050	7,050	7,750	7,750	700
4081	PAPER GOODS	50	50	50	50	0
4082	HOUSEHOLD EXP: OTHER	300	300	0	0	-300
4083	LAUNDRY	5,557	5,557	5,590	5,590	33
4085	REFUSE DISPOSAL	2,278	2,278	1,092	1,092	-1,186
4100	INSURANCE: PREMIUM	8,822	8,822	8,822	8,822	0
4140	MAINT: EQUIPMENT	137,500	137,500	264,500	264,500	127,000
4141	MAINT: OFFICE EQUIPMENT	150	150	150	150	0
4144	MAINT: COMPUTER	800	800	800	800	0
4145	MAINTENANCE: EQUIPMENT PARTS	20,120	20,120	95,420	95,420	75,300
4160	VEH MAINT: SERVICE CONTRACT	3,750	3,750	3,500	3,500	-250
4161	VEH MAINT: PARTS DIRECT CHARGE	1,550	1,550	6,550	6,550	5,000
4162	VEH MAINT: SUPPLIES	1,775	1,775	1,850	1,850	75
4163	VEH MAINT: INVENTORY	650	650	300	300	-350
4164	VEH MAINT: TIRE & TUBES	4,100	4,100	2,400	2,400	-1,700
4165	VEH MAINT: OIL & GREASE	200	200	300	300	100
4180	MAINT: BUILDING & IMPROVEMENTS	138,500	138,500	171,500	171,500	33,000
4183	MAINT: GROUNDS	545,000	545,000	423,500	423,500	-121,500
4195	MAINTENANCE: TREATMENT PLANT 1	25,000	25,000	10,000	10,000	-15,000
4197	MAINTENANCE BUILDING: SUPPLIES	2,150	2,150	2,850	2,850	700
4200	MEDICAL, DENTAL & LABORATORY	3,100	3,100	4,200	4,200	1,100
4220	MEMBERSHIPS	10,447	10,447	8,157	8,157	-2,290
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	7,000	7,000	6,000	6,000	-1,000
4260	OFFICE EXPENSE	1,575	1,575	1,500	1,500	-75
4261	POSTAGE	1,640	1,640	1,575	1,575	-65
4262	SOFTWARE	2,250	2,250	800	800	-1,450
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	150	150	150	150	0
4264	BOOKS / MANUALS	1,000	1,000	950	950	-50
4266	PRINTING / DUPLICATING SERVICES	1,500	1,500	800	800	-700

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,715,023	1,715,023	1,763,880	1,763,880	48,857
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	8,345	8,345	6,095	6,095	-2,250
4334	FIRE PREVENTION & INSPECTION	75	75	75	75	0
4337	OTHER GOVERNMENTAL AGENCIES	94,131	94,131	94,407	94,407	276
4400	PUBLICATION & LEGAL NOTICES	6,640	6,640	3,700	3,700	-2,940
4420	RENT & LEASE: EQUIPMENT	13,500	13,500	13,500	13,500	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	26,350	26,350	25,700	25,700	-650
4461	EQUIP: MINOR	35,150	35,150	34,650	34,650	-500
4462	EQUIP: COMPUTER	2,000	2,000	2,200	2,200	200
4463	EQUIP: TELEPHONE & RADIO	162	162	200	200	38
4500	SPECIAL DEPT EXPENSE	43,200	43,200	47,200	47,200	4,000
4502	EDUCATIONAL MATERIALS	7,850	7,850	3,750	3,750	-4,100
4503	STAFF DEVELOPMENT	5,700	5,700	16,000	16,000	10,300
4507	FIRE & SAFETY SUPPLIES	3,600	3,600	3,200	3,200	-400
4530	WATER TREATMENT CHEMICALS	35,000	35,000	35,000	35,000	0
4540	STAFF DEVELOPMENT (NOT 1099)	1,600	1,600	1,000	1,000	-600
4571	ROAD: SIGNS	1,000	1,000	1,000	1,000	0
4600	TRANSPORTATION & TRAVEL	2,600	2,600	10,700	10,700	8,100
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	50	50	0	0	-50
4605	RENT & LEASE: VEHICLE	14,425	14,425	13,536	13,536	-889
4606	FUEL PURCHASES	32,500	32,500	39,400	39,400	6,900
4608	HOTEL ACCOMMODATIONS	0	0	2,100	2,100	2,100
4620	UTILITIES	194,520	194,520	260,910	260,910	66,390
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>3,192,923</b>	<b>3,192,923</b>	<b>3,430,287</b>	<b>3,430,287</b>	<b>237,364</b>
5180	TAX & ASSESSMENTS	1,500	1,500	1,915	1,915	415
5240	CONTRIB: NON-CNTY GOVERNMENTAL	228,690	228,690	230,974	230,974	2,284
5300	INTERFND: SERVICE BETWEEN FUND TYPES	612,048	612,048	256,364	256,364	-355,684
5301	INTERFND: TELEPHONE EQUIPMENT &	12,918	12,918	12,918	12,918	0
5302	INTERFND: RADIO EQUIPMENT & SUPPORT	100	100	100	100	0
5304	INTERFND: MAIL SERVICE	1,710	1,710	1,710	1,710	0
5305	INTERFND: STORES SUPPORT	1,043	1,043	1,043	1,043	0
5306	INTERFND: CENTRAL DUPLICATING	550	550	550	550	0
5308	INTERFND: MAINFRAME SUPPORT	11,049	11,049	11,049	11,049	0
5310	INTERFND: COUNTY COUNSEL	61,270	61,270	61,820	61,820	550
5318	INTERFND: MAINTENANCE BLDG & IMPRV	14,330	14,330	14,880	14,880	550
5320	INTERFND: NETWORK SUPPORT	19,614	19,614	19,614	19,614	0
5330	INTERFND: ALLOCATED	0	0	205,092	205,092	205,092
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>964,822</b>	<b>964,822</b>	<b>818,029</b>	<b>818,029</b>	<b>-146,793</b>
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	38,000	38,000	33,000	33,000	-5,000
6040	FIXED ASSET: EQUIPMENT	113,000	113,000	12,000	12,000	-101,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>151,000</b>	<b>151,000</b>	<b>45,000</b>	<b>45,000</b>	<b>-106,000</b>
7250	INTRAFND: NOT GEN FUND / SAME FUND	603,372	603,372	600,830	600,830	-2,542
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>603,372</b>	<b>603,372</b>	<b>600,830</b>	<b>600,830</b>	<b>-2,542</b>
7380	INTRFND ABATEMENTS: NOT GENERAL FUND	-603,372	-603,372	-596,659	-596,659	6,713
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-603,372</b>	<b>-603,372</b>	<b>-596,659</b>	<b>-596,659</b>	<b>6,713</b>
7700	APPROPRIATION FOR CONTINGENCIES	1,602,326	1,602,326	167,032	167,032	-1,435,294
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	<b>1,602,326</b>	<b>1,602,326</b>	<b>167,032</b>	<b>167,032</b>	<b>-1,435,294</b>
7801	DESIGNATIONS OF FUND BALANCE	3,738,765	3,738,765	1,965,743	1,965,743	-1,773,022
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	<b>3,738,765</b>	<b>3,738,765</b>	<b>1,965,743</b>	<b>1,965,743</b>	<b>-1,773,022</b>
<b>TYPE: E SUBTOTAL</b>		<b>11,387,533</b>	<b>11,387,533</b>	<b>8,350,850</b>	<b>8,350,850</b>	<b>-3,036,683</b>
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 42</b>	<b>SUBTOTAL</b>	<b>126,073</b>	<b>126,073</b>	<b>0</b>	<b>0</b>	<b>-126,073</b>

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## COMMUNITY DEVELOPMENT AGENCY

### Environmental Management Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	227,208	266,233	312,927	318,594	330,141
Licenses, Permits	1,662,541	2,133,188	2,477,333	2,421,966	2,067,606
Fines, Forfeitures	46,081	30,399	204,562	30,525	41,874
Use of Money	252,688	465,979	572,750	433,426	153,557
State	1,117,925	1,220,121	1,534,464	1,475,270	1,528,977
Federal	7,333	29,665	-	-	-
Other Governmental	3,431	3,650	3,414	4,036	5,315
Charges for Service	3,849,915	3,935,834	3,734,506	4,028,298	3,854,426
Misc.	1,699	279,080	24,580	24,206	46,058
Other Financing Sources	279,590	360,665	541,930	2,178,982	310,435
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>7,448,411</b>	<b>8,724,814</b>	<b>9,406,466</b>	<b>10,915,303</b>	<b>8,338,389</b>
Salaries	2,449,463	2,958,916	3,016,257	3,212,191	2,999,753
Benefits	1,040,050	1,306,134	1,301,026	1,346,970	1,300,258
Services & Supplies	1,843,648	2,060,116	1,821,943	1,649,639	1,460,565
Other Charges	1,262,402	1,552,354	2,159,256	2,167,089	2,258,552
Fixed Assets	651,472	1,729,925	137,684	2,042,707	16,243
Operating Transfers	58,533	-	141,129	1,760,849	74,013
Intrafund Transfers	100,815	95,022	94,675	97,900	90,042
Contingencies	-	-	-	-	-
Increase to Reserve	-	-	-	-	-
<b>Total Appropriations</b>	<b>7,406,383</b>	<b>9,702,467</b>	<b>8,671,970</b>	<b>12,277,345</b>	<b>8,199,426</b>
<b>NCC</b>	<b>84,484</b>	<b>139,137</b>	<b>174,353</b>	<b>1,761</b>	<b>(1,043)</b>
<b>FTE's</b>	<b>59</b>	<b>63</b>	<b>62</b>	<b>53</b>	<b>50</b>
<b>Fund Balance</b>					
CSA #3 (Vector)	415,228	429,811	477,325	453,888	18,322
CSA #10	7,460,363	6,632,969	9,365,972	8,247,145	8,500,182

## COMMUNITY DEVELOPMENT AGENCY

### Environmental Management Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	325,444	307,698	306,049	306,919	309,988
Licenses, Permits	1,868,698	1,559,559	1,568,990	1,337,558	1,711,420
Fines, Forfeitures	25,654	22,910	14,215	16,449	8,725
Use of Money	30,719	27,513	26,571	18,393	16,075
State	1,481,769	245,973	321,041	307,800	282,800
Federal	-	-	8,597	-	-
Other Governmental	6,075	4,364	4,504	3,000	3,000
Charges for Service	3,546,920	3,721,880	3,748,218	3,798,320	3,388,038
Misc.	31,954	65,788	50,995	10,250	-
Other Financing Sources	417,578	434,728	379,950	394,329	257,103
Use of Fund Balance	-	-	-	7,769,564	4,558,745
<b>Total Revenue</b>	<b>7,734,811</b>	<b>6,390,413</b>	<b>6,429,130</b>	<b>13,962,582</b>	<b>10,535,894</b>
Salaries	2,837,961	2,389,159	2,316,962	2,991,043	2,537,037
Benefits	1,162,276	1,017,781	3,306,909	1,276,610	958,327
Services & Supplies	1,334,709	1,548,891	1,578,035	3,544,516	3,706,218
Other Charges	1,298,572	936,994	937,549	973,572	820,529
Fixed Assets	139,007	18,252	645,765	151,000	51,900
Operating Transfers	-	40,001	1,193	(189,177)	-
Intrafund Transfers	194,080	34,230	(101,034)	-	329,108
Contingencies	-	-	-	1,602,326	167,032
Increase to Reserve	-	-	-	3,738,765	1,965,743
<b>Total Appropriations</b>	<b>6,966,605</b>	<b>5,985,308</b>	<b>8,685,379</b>	<b>14,088,655</b>	<b>10,535,894</b>
<b>NCC</b>	<b>208,927</b>	<b>299,715</b>	<b>2,256,249</b>	<b>126,073</b>	<b>-</b>
<b>FTE's</b>	<b>51</b>	<b>44</b>	<b>42</b>	<b>42</b>	<b>32</b>
<b>Fund Balance</b>					
CSA #3 (Vector)	532,812	591,238	692,833	597,037	-
CSA #10	8,954,594	9,598,859	9,594,700	3,961,708	-

## COMMUNITY DEVELOPMENT AGENCY

10 Year Variance		
	\$ Change	% Change
Taxes	82,780	36%
Licenses, Permits	48,879	3%
Fines, Forfeitures	(37,356)	-81%
Use of Money	(236,613)	-94%
State	(835,125)	-75%
Federal	(7,333)	-100%
Other Governmental	(431)	-13%
Charges for Service	(461,877)	-12%
Misc.	(1,699)	-100%
Other Financing Sources	(22,487)	-8%
Use of Fund Balance	4,558,745	N/A
<b>Total Revenue</b>	<b>3,087,483</b>	<b>41%</b>
Salaries	87,574	4%
Benefits	(81,723)	-8%
Services & Supplies	1,862,570	101%
Other Charges	(441,873)	-35%
Fixed Assets	(599,572)	-92%
Operating Transfers	(58,533)	-100%
Intrafund Transfers	1,965,743	226%
<b>Total Appropriations</b>	<b>3,129,511</b>	<b>42%</b>
<b>NCC</b>	<b>(84,484)</b>	<b>-100%</b>
<b>FTE's</b>	<b>(27)</b>	<b>-46%</b>

### Notes

FY 2009-10 Includes parks operations and river management previously in General Services. Net County Cost is for the park operations programs. 1 FTE added for river management in FY 2008-09.

In FY 2010-11 the Air Quality Management District was separated from Environmental Management resulting in a decrease of 7 FTE's

In FY 2013-14 Park Operations and River Management moved to the Economic Development/Parks & Trails budget. In addition, Central Administration and Finance moved to Development Services. (10 FTE's)

## **COMMUNITY DEVELOPMENT AGENCY**

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### **Mission – Transportation Division**

The mission of the Transportation Division is to provide a safe, congestion free highway system that is responsive to the needs of the County's citizens, and is environmentally sensitive; additionally, to protect the County's investment in vehicles and airport facilities; and to provide efficient, quality service to our internal customers and the citizens of El Dorado County.

### **Program Summaries - Transportation**

#### **Fund 10 – General Fund**

##### **County Engineer**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$2,109,898**

**Total Revenue: \$1,373,925**

**Net County Cost: \$735,973**

The County Engineer Program provides civil engineering functions associated with subdivision and parcel map development including tentative map and improvement plan check; construction inspection and contract administration; grading and site improvement plan check and inspection; and miscellaneous responsibilities. Transportation's County Engineer Program provides for support for the implementation of the National Pollutant Discharge Elimination System (NPDES) program involving the implementation of a Storm Water Management Plan as required by the Regional Water Quality Control Board under the Statewide Phase II Storm Water permit. Staff supporting the County Engineer function are initially funded in the Road Fund in various cost centers to include Construction, Transportation Planning & Land Development, and Engineering and secondarily billed to the County Engineer function which accounts for the fact that the Full Time Equivalent (FTE) positions are shown as zero.

The County Engineer Unit's revenue sources are from development, flat-rate fees and time & material charges for work performed by the unit.

##### **Cemetery Operations**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$20,214**

**Total Revenue: \$4,000**

**Net County Cost: \$16,214**

The Cemetery Operations unit is staffed by the CDA Administration and Finance Division. This unit provides oversight of the County operated cemeteries. Cemetery Operations receives funding from charges for burial services.

#### **Fund 11 - Special Revenue Fund; Road Fund**

##### **Maintenance**

**Positions: 98 FTE (89 Funded)**

**Extra Help: \$1,288,899\***

**Total Appropriations: \$16,778,926**

**Total Revenue: \$3,713,639**

**Net Road Fund Cost: \$13,065,287**

**General Fund Contribution: \$2,300,000**

This unit is responsible for the maintenance of approximately 1,070 miles of roadway in El Dorado County. The maintenance program includes asphalt patching and paving, roadside brushing and tree trimming, crack sealing, ditch cleaning, roadway sweeping, storm drain and



## COMMUNITY DEVELOPMENT AGENCY

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culvert cleaning, bridge maintenance and the roadside vegetation control (herbicide) program. In addition, it conducts the snow removal program and the surface treatment (overlay and chip seal) program as funding becomes available. This unit is also responsible for Traffic Operations, which provides installation and maintenance of roadway signs, traffic signals and roadway striping. Additionally, the Maintenance unit operates the equipment maintenance facilities that maintain heavy equipment and County vehicles. The General Fund Contribution of \$2,300,000 is planned for chip sealing of roadways in the County, as well as enhanced brushing, ditching, vegetation control, surface treatment, sign maintenance, and pavement management programs.

Major Revenue Sources for this unit include: General Fund Contribution (\$2,300,000), Capital Lease Proceeds (\$650,000), reimbursement from the CAO for Rubicon Trail maintenance (\$261,000), US Forest Service Grant funding for sweeper purchase (\$150,000), reimbursement from Special Districts for maintenance crew staff time (\$141,000), charges to the Fleet Services unit (\$62,000), State Grants for retrofitting of diesel equipment (\$54,000), Measure R funding for maintenance of various bike trails in the Tahoe Basin (\$43,000), RSTP (\$37,000), billings for repair of County property damaged during traffic accidents (\$24,000), and billings to County Engineer (\$4,000).

*\* Numerous Extra Help employees are needed seasonally for snow removal and/or labor intensive maintenance projects such as work on the Rubicon Trail.*

*\*\*The majority of overtime is related to snow removal efforts during the winter months. Overtime is also required during emergency response call outs.*

**Land Development and**  
**Tahoe Engineering**  
**Positions: 19 FTE (18 Funded)**  
**Extra Help: \$96,100\***

**Total Appropriations: \$1,140,568**  
**Total Revenue: \$1,332,659**  
**Net Road Fund Cost: (\$192,091)**

The Land Development Unit is responsible for discretionary review of projects where development is conditioned to construct improvements to mitigate impacts resulting from the proposed project; reviews project plans, and assists with the implementation of the NPDES program on the west slope. The Tahoe Engineering Unit is responsible for the planning and implementation of the County's Erosion Control program, constructing storm water quality and environmental restoration projects, and the NPDES program in the Tahoe Basin.

Revenue Sources for this unit include: Charges to County Engineer (\$1,240,000), Road Permits (\$55,000), fees for public utility inspections (\$12,000) and reimbursement from CAO for Rubicon Trail activities (\$25,500).

*\*Two Extra Help employees in the Tahoe Basin are needed to implement NPDES measures and perform seasonal Erosion Control labor during the summer months. Additionally, one Extra Help employee is assisting the TP&LD Division by providing support for NPDES inspection and subdivision inspections on the West Slope during peak construction season.*

## COMMUNITY DEVELOPMENT AGENCY

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### **Road Engineering**

**Positions: 41 FTE (37 Funded)**

**Extra Help: \$47,000\***

**Total Appropriations (\$896,046)**

**Total Revenue: \$294,945**

**Net Road Fund Cost: (\$1,190,991)**

Included in Road Engineering are the West Slope Design unit and Construction unit. The units are responsible for the construction of the division's Capital Improvement Program (CIP). The construction of these projects includes environmental review, planning, acquiring right-of-way, designing, engineering, surveying and constructing County roads, highways, bridges, and interchanges. The Construction unit also performs inspections and material testing for roadway construction, including developer-advanced road projects, performs the subdivision inspection function of the County Engineer, and oversees public utility facilities construction activities within the County road right-of-way. The Design unit additionally seeks, compiles data, and applies for State and Federal grants that provide revenue for the various units in the Transportation Division of the CDA. The Appropriations shown above are negative because this unit supports the CIP and Erosion Control Programs which generate overhead recovery. The revenue is realized as an intrafund abatement to the appropriations rather than in a revenue classification. Road Engineering also includes the Office Engineer function. The Office Engineer is responsible for the creation of operating standards to facilitate project delivery and the creation of policy and guidelines for the division's Continuous Quality Improvement Program (CQIP).

Major Revenue Sources for this unit include: Charges to County Engineer for Staff time (\$114,000), Public Utility Inspections (\$90,000), reimbursements from CAO for Rubicon Trail activities (\$20,000), and Charges to Airport capital improvement projects for Engineering (\$11,000).

*\* Extra Help employees are needed seasonally to provide the Construction unit with engineering support during the peak construction season. Two Engineering Aides are budgeted in FY13-14 to accomplish this workload (one in Field Construction, one in Subdivisions & Permits).*

*\*\*Overtime for the Construction Unit is required during the construction season usually May – Oct. Engineers and inspectors are required to be at the job sites while contractors are working. Overtime for the design engineers may be required to meet critical deadlines and to provide engineering support during construction.*

### **Transportation Director's Office / Administration**

**Positions: 2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,205,343**

**Total Revenue: \$0**

**Net Road Fund Cost: \$3,205,343**

The Director's Office manages and has overall responsibility for all units within the Transportation Division. Division-wide costs, such as the allocation of CDA Administrative costs, A-87 cost plan allocation charges, charges from the County Information Technology Department, and computer hardware and software costs, are included in this unit's appropriations. These costs are allocated and recovered throughout the division in the administrative component of the division's labor rates.

## COMMUNITY DEVELOPMENT AGENCY

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### **General Costs**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,077,523**

**Total Revenue: \$18,542,409**

**Net Road Fund Cost: (\$15,464,650)**

General costs include items such as building rent, office supplies, liability insurance, telephone charges, etc. Where these services are provided to restricted road fund programs, costs are recovered through the billing rates charged to that program.

The Road Fund discretionary revenue sources are received in this unit. Major revenue sources are: State Highway Taxes (Gas Tax) (\$9.3M), Road District Taxes (\$4.7M), and Public Utility Franchise Fees (\$0.7M).

### **Capital Roadway Improvements**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$52,877,913**

**Total Revenue: \$52,653,563**

**Net Road Fund Cost: \$224,350**

This program (with the staff provided by Road Engineering) provides for the project development and construction of County roadway capital improvements. The Capital Improvement Program (CIP) focuses on the transportation system within the County, consisting of the roadway network and bicycle and pedestrian facilities. The CIP provides for rehabilitation of existing infrastructure as well as providing for expansion of existing facilities and systems. The appropriations included in the proposed budget are consistent with the Proposed Ten-Year CIP.

Significant revenue sources for the Capital Roadway Improvement program are: Prop 1B (\$11.0M), Silva Valley Interchange Fund (\$8.1M), Highway Bridge Program (\$7.3M), SCIP Funding (\$5.1M), Missouri Flat MC&FP funds (\$4.1M), County Traffic Impact Mitigation Fee funds (\$3.6M), HSIP Funding (\$1.9M), Federal and State Safe Routes to School (\$1.5M), RSTP (\$1.1M), State SHOPP Funds (\$1.0M), El Dorado Hills Traffic Impact Mitigation Fee funds (\$1.0M), CMAQ Funding (\$0.6M), High Risk Rural Roads (\$0.6M), Bass Lake Hills PFFP (\$0.5M), Federal RSTP (\$0.4M), BTA (\$0.6M), and El Dorado / Diamond Springs Road Impact Fee funds (\$0.1M).

### **Fund 11 - Special Revenue Funds Other**

#### **Erosion Control Improvements**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,595,403**

**Total Revenue: \$3,595,403**

**Net County Cost: \$0**

The primary objective of the Erosion Control Program is to utilize grant funding and local TRPA mitigation funds to construct the El Dorado County storm water quality improvement projects and environmental restoration projects contained within the Lake Tahoe Basin Environmental Improvement Program (EIP), which is incorporated into the CIP. Resources provided by the Tahoe Engineering Program are utilized to accomplish this objective. The Lake Tahoe Basin EIP and Federal water quality mandates have objectives designed to accelerate achievement of water quality improvement goals established for the Lake Tahoe region. The Erosion Control Program also includes efforts related to the implementation of bicycle facilities identified in the Lake Tahoe EIP to assist in the attainment of air quality thresholds.

## COMMUNITY DEVELOPMENT AGENCY

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Funding for the Erosion Control program largely comes from: US Forest Service (\$1.7M), the California Tahoe Conservancy (\$0.7M), Safe Routes to School (\$0.5M), Congestion Mitigation and Air Quality Improvement Funds (\$0.3M) the Tahoe Regional Planning Authority (\$0.2M), and Prop 84 funds (\$0.1M).

### **Road District Tax**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,672,500**

**Total Revenue: \$4,672,500**

**Net Road District Tax Cost: \$0**

This budget unit is established for the purpose of initially capturing property taxes designated for road purposes as Road District Tax revenues which are subsequently transferred out of this fund and recorded as funding sources to the Road Fund. Since the enactment of ERAF I (Education Revenue Augmentation Fund I) by the State of California, an annual subsidy from the Road District Tax fund to the Cameron Park Airport District has been provided for road maintenance.

The Road District Tax unit receives all its revenue from property taxes and homeowner's tax relief funds.

### **Placerville Union Cemetery**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$53,370**

**Total Revenue: \$31,320**

**Net Cemetery Fund Cost: \$22,050**

This special revenue fund provides for the operation and maintenance of the Placerville Union Cemetery. Staffing for this unit is provided by employees of the CDA Administration and Finance Division.

The Placerville Union Cemetery unit receives its revenue from plot sales and burial service charges.

### **Special**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$20,000**

**Total Revenue: \$20,000**

**Net Airport Fund Cost: \$0**

This is a 'pass through' fund. State Aviation revenue is recognized in this Special Revenue Fund and dispersed equally to both the Placerville and Georgetown Airports for operations.

## **Fund 12 – Special Revenue: BOS Governed Districts**

### **Special District and Zones of Benefit**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,065,983**

**Total Revenue: \$2,632,432**

**Net Special District Fund Cost: \$1,433,551**

This program provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area.

## COMMUNITY DEVELOPMENT AGENCY

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Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

### **Fund 31 – Enterprise Fund**

#### **Airports**

**Positions: 3 FTE**

**Extra Help: \$5,200\***

**Total Appropriations: \$1,906,578**

**Total Revenue: \$1,492,719**

**Net Enterprise Fund Cost: \$413,859**

**General Fund Contribution: \$251,965**

This program provides for the operation and maintenance of the general aviation facilities located at the Placerville and Georgetown airports and provides for oversight of capital improvement projects at the airports. A portion of the General Fund contribution equal to \$79,965 supports operations at the Georgetown airport, and provides a contribution to the Airports to allocate property tax representative of the amount collected at the Placerville and Georgetown airports. The additional \$172,000 of General Funds is to complete the waterline project at the Placerville Airport to allow for the future construction of additional hangers in order to help stimulate economic development.

The Airports Unit receives funding from State and Federal Grants (\$0.50M), the sale of aviation fuel (\$0.45M), rental of tie-downs and hangers at the airports (\$0.22M), a General Fund Contribution (\$0.25M), and an ACO Contribution (\$0.06M).

*\*Airports require this position only for a portion of the year—during the summer when the Airport staff performs labor-intensive maintenance and improvement projects and during holidays for coverage.*

### **Fund 32 – Internal Service Fund**

#### **Fleet Shop**

**Positions: 4 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,825,091**

**Total Revenue: \$1,787,091**

**Net Internal Service Fund Cost: \$38,000**

The Fleet Services unit is overseen by the Transportation Division's Maintenance unit. Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. Additionally, this unit provides auto maintenance and repair services for County vehicles.

Fleet Services receives funding primarily from charges to County Departments to recover costs of maintaining, operating, and replacement of the fleet.

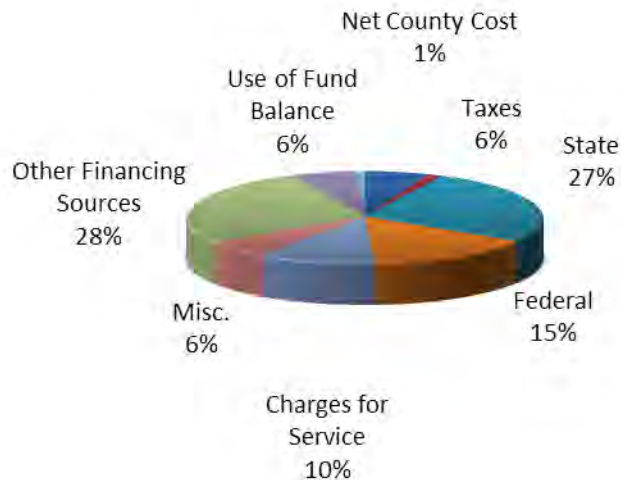
## COMMUNITY DEVELOPMENT AGENCY

### Financial Charts - Transportation

#### Source of Funds

Taxes (\$5,650,654): These revenues are primarily made up of Road District property taxes (\$4.6M), and Special District property taxes and assessments (\$1.0M).

License, Fines, and Use of Money & Property (\$1,317,200): Primarily composed of public utility franchise fees (\$1.0M), rent (\$246,000), road permits (\$55,000), interest (\$18,000), and fines/penalties (\$2,000).



State (\$25,041,251): State funds are primarily comprised of the Proposition 1B funds (\$11.0M) under the Corridor Mobility Improvement Account (CMIA) program. Funds are awarded for projects, after an evaluation process, based on the merits of the project; Highway Users Tax / Gas Tax (\$9.3M), provided under the Streets and Highway Code, Sections 2104-2106 based on the number of registered vehicles and maintained mileage in the County; Caltrans SHOPP/BTA/SR2S Funding for road capital improvements (\$2.3M); State Regional Surface Transportation Program (RSTP) (\$1.2M); California Tahoe Conservancy (CTC) funds (\$0.7M) which are provided through grant agreements partially through a competitive process and partially through an annual allocation; State Prop 84 and SRTS funds for Erosion Control projects (\$0.5M); State AQMD funding for diesel vehicle retrofitting (\$0.05M); and State Aviation funding for Airports operation and capital improvements (\$0.02M).

Federal (\$14,406,519): Federal funds are primarily comprised of the Highway Bridge program (\$7.3M); Hazard Elimination/Highway Safety Improvement Program funds (\$3.3M), grants are awarded for individual projects based on the ability of the project to reduce or eliminate the number/severity of traffic accidents; United States Forest Service (\$1.9M) to manage forest resources including water quality and outdoor recreation, allocation is competitively determined; Congestion Mitigation and Air Quality (CMAQ) funds (\$1.0M); FAA Grants (\$0.5M) for the Airport Capital Improvement Program; and Federal RSTP – Urban funds for road capital improvements (\$0.4M).

Charges for Service (\$9,851,739): Primarily comprised of charges to the Missouri Flat MC&FP for roadwork (\$4.1M), charges to departments for fleet mileage billings (\$1.6M), charges to the County Engineer program for road fund staff and overhead costs (\$1.4M), charges to special districts and special assessments (\$0.8M), charges to the Bass Lake Hills Specific Plan PFFP for roadwork in the plan area (\$0.5M), charges for County Engineer plan checking, parcel map inspections and other development related services (\$0.5M), charges to the CAO Office (to be billed to State by CAO) for road fund work completed on the Rubicon Trail (\$0.3M), charges to the Tahoe Regional Planning Agency (TRPA) mitigation funds for erosion control project costs

## COMMUNITY DEVELOPMENT AGENCY

in the Tahoe basin (\$0.2M), developer in-lieu fees for road capital improvements (\$0.2M), charges to Fleet for road fund labor reimbursement (\$0.1M), and Public Utility inspections (\$0.1M).

Miscellaneous (\$5,827,568): Primarily comprised of Statewide Community Infrastructure Program (SCIP) funding, which is derived from State bond sales, bonds have been sold and funds are being held to fund Silver Springs road projects (\$5.15M), charges to departments for fleet accident fund (\$0.07M), revenue from sale of fuel at the Placerville and Georgetown airports (\$0.5M), Measure R funding for maintenance of various bike trails in the Tahoe Basin (\$0.04M), grant funds from a Texas University for an abrasives study in the Erosion Control program (\$0.03M), reimbursements for damage to County property due to traffic accidents (\$0.02M), and SMUD funds towards projects on Ice House Road (\$0.01M).

Other Financing Sources (\$26,016,750): Primarily comprised of Traffic Impact Mitigation (TIM) fees (\$12.88M), Road District Tax funds (\$4.66M), tribal revenue for several capital roadway projects (\$3.65M), a General Fund contribution for road maintenance (\$2.30M), capital lease proceeds for equipment purchases for the Road Fund and Special Districts (\$1.40M), miscellaneous funding sources (Utility Inspections, Time & Materials Billing, etc.) (\$0.38M), sale of fixed assets by Fleet Services and Special Districts (\$0.36M), a General Fund contribution for Airports (\$0.25M), an ACO Fund contribution for the Airports capital program (\$0.06M), funds from road district special revenue accounts for road maintenance (\$0.05M), and the operating transfer of state aviation funds (\$0.02M).

Use of Fund Balance (\$5,589,396): The department anticipates utilizing \$5.5M in fund balances to fund operations.

Net County Cost (\$752,187): The net county cost supports the County Engineer function of the Transportation Division and the operation of the County-run cemeteries.

### Use of Funds

Salaries & Benefits (\$16,664,069): Primarily comprised of salaries (\$9.7M), health insurance (\$2.8M), retirement (\$1.9M), temporary employees (\$1.5M), overtime (\$0.4M), worker's comp (\$0.1M), retiree health (\$0.2M), and other benefits (\$0.1M).

Services & Supplies (\$54,157,825): Primarily comprised of construction and road maintenance contracts (\$37.6M), professional and specialized services (\$8.0M): generally consisting of \$7.15M in contracts for engineering, geological studies, appraisals, construction management, environmental reviews etc. related to the road capital program, \$0.25M for County Engineer consultants, \$0.34M for NPDES activities, \$0.13M for



## COMMUNITY DEVELOPMENT AGENCY

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environmental review, appraisal, monitoring, and materials testing for the erosion control program, \$0.04M in burial services for the cemeteries, \$0.02M for consultants for the Airport capital projects, and \$0.1M in miscellaneous small contracts throughout the division; Road materials (\$3.6M), maintenance of equipment and facilities (\$1.6M), fuel purchases (\$1.2M), liability insurance (\$0.5M), rents and leases of buildings, vehicles and equipment (\$0.4M), utilities (\$0.3M), miscellaneous supplies (\$0.3M), office/staff development/computer/software expenses (\$0.2M), special projects budget for special districts (\$0.2M), household supplies (\$0.1M), and snow removal costs (\$0.1M).

Other Charges (\$12,515,499): Primarily comprised of right of way charges (\$4.89M), interfund expenditures including: \$3.31M in charges from CDA Administration and Long-Range Planning, \$0.27M in charges from A87 County cost plan and Building "C" rent, \$0.28 in cost-applied charges for stores support and IT, \$0.15M for litter removal and dead animal pickup, \$0.19M County Counsel, \$0.08M telephone charges, \$0.08M to Surveyor for LMIS/GIS charges, \$0.21M for building maintenance and custodial services, Transportation Division charges for staff and overhead costs to provide services to the County Engineer \$1.36M, Fleet Management \$0.10M, special districts \$0.14M, and miscellaneous small charges from other departments \$0.03M for a total interfund charge of (\$6.1M), depreciation expense on fleet vehicles and airport property (\$1.12M), retirement of long term debt (\$0.24M), and contributions to non-county government agencies (\$0.02M).

Fixed Assets (\$5,663,677): These are primarily comprised of Capital Leases of heavy maintenance equipment (\$1.4M), acquisition of road capital facilities through reimbursements to developers (\$1.0M), purchase of replacement equipment or diesel retrofit equipment for the road maintenance and special districts programs either due to high maintenance costs or non-compliance with stricter emission standards (\$1.0M), construction of a wash rack for the maintenance heavy equipment (\$0.7M), purchase of 24 Fleet vehicles (\$0.7M), Airport CIP projects (\$0.7M), building improvements to cemetery facilities (\$0.1M), and replacement of outdated computer equipment (\$0.1M). A detailed listing of fixed assets is included as a separate schedule in the Recommended Budget book.

Capitalized Fixed Assets (-\$1,433,000): This is representative of the capitalization of the new vehicles purchased for Fleet Services along with the capitalization of the Airport capital improvements.

Intrafund Transfers (\$126,162): Consists primarily of charges from the CDA Long-Range Planning unit for the County Engineer (NPDES) function along with a small charge from Public Health for new employee health checks in South Lake Tahoe.

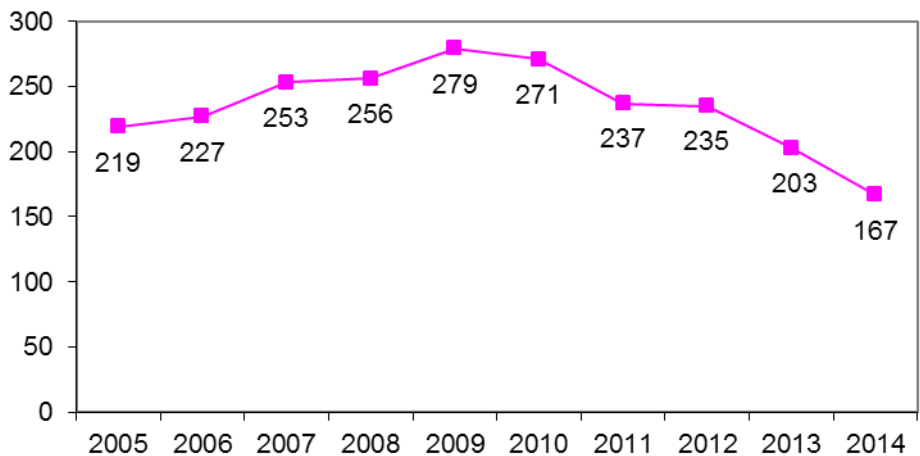
Contingencies and Reserves (\$2,076,682): Consists of Special District reserves for use on future Road and Drainage improvements (\$1.3M), a designation of fund balance for the airport capital projects (\$0.7M), and an appropriation for contingencies for Fleet (\$0.1M).



## COMMUNITY DEVELOPMENT AGENCY

### Staffing Trend

Staffing for Transportation (now a division in the Community Development Agency) has increased and decreased over the last 10 years due to a number of organizational changes including the addition and removal of various programs including airports, fleet services and facility services. The net change for Transportation as a whole over this period is a reduction of 52 FTE's. The recommended staff



allocation for FY 2013-14 reduces allocated FTEs by 35.8, mostly due to a shifting of staff out of the Transportation Division into other divisions in the Community Development Agency as well as into other County departments. The resulting allocation is 167 FTEs, 13 of which will remain vacant and unfunded to allow Community Development Agency management the time to analyze the structure of the Transportation Division and to allow for future hiring if needed for the implementation of the restructuring. The division has 33 FTE's in its Tahoe operation.

### Chief Administrative Office Comments

#### Transportation Division

##### General Fund – Fund Type 10

Within the General Fund programs in the Transportation Division, the Recommended Budget represents an increase of \$477,453 or 53% in revenues and an increase of \$567,624 or 36.3% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is increased by \$90,171 or 14%. The increase in revenues and appropriations is primarily related to costs for the National Pollutant Discharge Elimination System (NPDES) program.

Transportation - Fund Type 10	FY 2012-13 Approved Budget	FY 2013-14 Recommended Budget	Change	% Change
Total Revenue	900,472	1,377,925	477,453	53.0%
Total Appropriations	1,562,488	2,130,112	567,624	36.3%
Net County Cost	662,016	752,187	90,171	13.6%

## **COMMUNITY DEVELOPMENT AGENCY**

### County Engineer (includes National Pollutant Discharge Elimination System - NPDES)

The Recommended Budget for County Engineer includes an increase in appropriations of \$617,029 and an increase in revenues of \$477,453 resulting in an increase in Net County Cost of \$139,576. Total Net County Cost for this program is \$735,973. The increase is related to changes in the NPDES program to meet requirements of the permit issued to the County related to stormwater runoff; an estimated increase for County Engineer support for projects the Transportation Planning & Land Development unit anticipates in FY 2013-14; and additional billable work related to subdivision activity.

Within the General Fund, Public Utility Franchise Fees are utilized to fund half of the NPDES program. It is important to note that the Public Utility Franchise Fees are a discretionary source of revenue and can be spent on any County function. These funds used to be part of a Maintenance of Effort (MOE) related to our Prop 42 funds. However with the recent tax swap the new Highway Users Tax Account (HUTA) funds do not require the MOE. The division anticipates approximately \$1M annually in Public Utility Franchise Fees. The table below summarizes the recommended use of these funds in FY 2013-14.

Public Utility Franchise Fees	Amount
50% of NPDES program	\$471,425
Road Maintenance	\$524,575
Total	\$996,000

### Cemetery Operations

The Recommended Budget for Cemetery operations includes a decrease in appropriations of \$49,405 and no change in revenue resulting in a Net County Cost decrease of \$49,405. This decrease is due the shift of administration and finance support to the Community Development Administration and Finance Unit.

### Special Revenue Fund – Fund Type 11

The Recommended Budget represents an increase of \$18,372,707 or 17.9% in revenue and appropriations when compared to the FY 2012-13 approved budget. The budget includes a General Fund contribution of \$2.3 million for the road maintenance program (an increase of \$1.8 million as directed by the Board of Supervisors on February 5, 2013).

Transportation - Fund Type 11	FY 2012-13 Approved Budget	FY 2013-14 Recommended Budget	Change	% Change
Total Revenue	102,898,207	84,525,500	(18,372,707)	-17.9%
Total Appropriations	102,898,207	84,525,500	(18,372,707)	-17.9%
Net County Cost	-	-	-	
General Fund Contribution	516,878	2,300,000	1,783,122	

## COMMUNITY DEVELOPMENT AGENCY

The Special Revenue Fund budget is comprised of Road Fund Operations, Road Capital Improvement Program, Road District Taxes, Erosion Control, Placerville Union Cemetery, and Special Aviation. The chart below details the total revenues, appropriations and use of fund balance included in the Recommended Budget for FY 2013-14.

Program	Revenue	Appropriations	Use of Fund Balance
Road Fund Operations	\$16,253,325	\$19,710,911	\$3,457,586
Road CIP	\$52,653,563	\$52,877,913	\$224,350
Road District Taxes*	\$4,672,500	\$4,672,500	\$0
Erosion Control	\$3,595,403	\$3,595,403	\$0
Placerville Union Cemetery	\$31,320	\$53,370	\$22,050
Special Aviation	\$20,000	\$20,000	\$0
Total	\$77,226,111	\$80,930,097	\$3,703,986

*\*Road District Taxes are transferred into Road Fund Operations (i.e. the \$16M in revenue in Road Fund Operations includes \$4.67M of Road District Taxes)*

### Road Fund Operations

Road Fund Operations includes the Maintenance Division, Transportation Planning and Land Development, and Engineering functions. The Recommended Budget includes a decrease in revenues of \$3,551,832 and a decrease in appropriations of \$8,174,776 when compared to the current year budget. These decreases are primarily related to a change in budgeting practice in FY 2012-13 wherein the full amount of available fund balance was recognized in the budget with a corresponding appropriation to designated fund balance for the amount of fund balance that would not be spent in that year. In FY 2013-14, the budgeted use of fund balance is decreased by \$4,662,944 and appropriations for designations of fund balance have been reduced accordingly. The recommended use of Fund Balance from Designations in FY 2013-14 is \$3,457,586. As a result, the projected fund balance in the Road Fund at June 20, 1014 is \$7.22 million and in the Road District Tax fund is \$240,000. In the near term, it is anticipated that these funds will be needed to help sustain the current level of service in the next two to three years. It should be noted that fund balance is a one-time revenue source and the division will need to identify new revenues or sustainable savings to fund operations in the long term.

A General Fund contribution to the road fund of \$2,300,000 is included in the Recommended Budget, an increase of \$1.8 million over FY 2012-13. It is estimated that approximately 85 miles of roadway will be chip sealed, see listing attached for proposed roads.

In an effort to reduce costs the division is proposing to leave thirteen (13) vacant positions in the Road Fund unfunded during the upcoming year. We want to retain all allocations specifically to allow Community Development Agency management the time to analyze the structure of the Transportation Division and to allow for future hiring if needed for the implementation of the restructuring.

## COMMUNITY DEVELOPMENT AGENCY

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### Road Fund Capital Improvement Program (CIP)

The Recommended Budget for the Road Fund Capital Improvement Program (CIP) represents a decrease of \$4,981,657 in revenues and appropriations when compared to the FY 2012-13 approved budget. This budget fluctuates depending on the Board approved CIP. Funding and appropriations are consistent with the Proposed 2013 CIP and is based on a per project basis. The FY 2013-14 budget does anticipate using \$1,747,635 in road fund balance for the Capital Improvement Program.

Major projects scheduled for construction during FY 2013-14 include:

- US 50 HOV Lane – Phase 0
- Missouri Flat I/C Phase 1C
- US 50 / Silva Valley Interchange
- Diamond Springs Parkway Phase 1A
- Northside School Bike Path
- Hollow Oak Drainage
- Green Valley Road Signal Interconnect
- Pleasant Valley/Oak Hill intersection
- Pleasant Valley/Patterson intersection
- Green Valley/Deer Valley intersection
- Silver Springs Parkway and Green Valley/Silver Springs Parkway intersection
- Latrobe Road safety project
- Rubicon Ellis Creek Bridge
- Mt. Aukum Road at the North Fork of the Cosumnes River
- Cosumnes Mine Road at the North Fork of the Cosumnes River
- Sly Park Road Clear Creek Crossing
- Cold Springs Realignment
- Salmon Falls Realignment, Francisco Drive Right-Turn Pocket and overlay
- El Dorado Trail Extension to Halcon

The Tahoe Environmental Improvement Program (EIP) is included in the division's Proposed 2013 CIP program and the budget is being submitted consistent with that document. The Tahoe program is funded through available grant funds primarily USFS, CMAQ, CTC, and TRPA mitigation funds. There is no cost to the General Fund for this program.

Projects scheduled for construction include:

- Boulder Mountain
- Montgomery Estates Area 2
- Lake Tahoe Boulevard Bike Trail
- Christmas Valley Phase 2C
- and Sawmill Bike Path Phase 2B

## COMMUNITY DEVELOPMENT AGENCY

### **Special Districts – Fund Type 12**

Special Districts provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area. Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

<b>Transportation - Fund Type 12</b>	<b>FY 2012-13 Approved Budget</b>	<b>FY 2013-14 Recommended Budget</b>	<b>Change</b>	<b>% Change</b>
Total Revenue	7,355,309	4,065,983	(3,289,326)	-44.7%
Total Appropriations	7,355,309	4,065,983	(3,289,326)	-44.7%
<i>Net County Cost</i>	-	-	-	
<i>General Fund Contribution</i>	-	-	-	

The Recommended Budget represents a decrease of \$3,289,326 or 44.7% in revenue and appropriations when compared to the FY 2012-13 approved budget. This decrease is primarily due to the decrease in revenues from the use of fund balance and appropriations offsetting appropriations to fund balance designations that occurred in FY 2012-13.

### **Airports /South Lake Tahoe Transit – Fund Type 31**

The Airports are included in what is referred to as an Enterprise Fund. In governmental accounting an Enterprise Fund is defined as a fund that provides goods or services to the public for a fee that makes the entity self-supporting.

Both the Placerville and Georgetown Airports continue to require General Fund contributions to sustain operations. Staff continues to explore alternatives to reaching sustainable operations including a possible fee increase (fees were increased three years ago but the rates are still lower than similar facilities in the area), alternative staffing patterns, and capital improvements to provide additional hangers (see below).

<b>Transportation - Fund Type 32</b>	<b>FY 2012-13 Approved Budget</b>	<b>FY 2013-14 Recommended Budget</b>	<b>Change</b>	<b>% Change</b>
Total Revenue	1,826,149	1,825,091	(1,058)	-0.1%
Total Appropriations	1,826,149	1,825,091	(1,058)	-0.1%
<i>Net County Cost</i>	-	-	-	
<i>General Fund Contribution</i>	75,495	251,965	176,470	233.8%

The Recommended Budget represents a decrease of \$441,648 or 18.8% in revenues and appropriations when compared to the FY 2012-13 approved budget. This change is primarily related to a decrease in the proposed Airport Capital Improvement program which can fluctuate from year to year.

The Recommended Budget includes a General Fund Contribution of \$251,965 to the Airport programs for the following:

## COMMUNITY DEVELOPMENT AGENCY

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- \$172,000 for construction of a waterline which will accommodate additional hangers to the Placerville Airport for increased economic development. This contribution was approved by the Board at its meeting on December 18, 2012.
- \$79,965 to fund the ongoing operations of the airports. An amount representative of the property taxes generated by the airports is included as part of this request; Placerville Airport - \$30,631 and Georgetown Airport - \$6,175. The remaining \$43,159 is to sustain the current operations of the Georgetown Airport.

### **Fleet – Fund Type 32**

Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. Additionally, this unit provides auto maintenance and repair services for County vehicles. Fleet Services receives funding primarily from charges to County departments to recover costs of maintaining, operating, and replacement of the fleet.

<b>Transportation - Fund Type 32</b>	<b>FY 2012-13 Approved Budget</b>	<b>FY 2013-14 Recommended Budget</b>	<b>Change</b>	<b>% Change</b>
Total Revenue	1,826,149	1,825,091	(1,058)	-0.1%
Total Appropriations	1,826,149	1,825,091	(1,058)	-0.1%
<i>Net County Cost</i>	-	-	-	
<i>General Fund Contribution</i>	75,495	251,965	176,470	233.8%

The Recommended Budget represents a decrease of \$1,058 or less than 1% in revenues and appropriations when compared to the FY 2012-13 approved budget. This budget includes an appropriation for the purchase of 24 replacement vehicles, of which 9 are for the Sheriff's Department, for a total cost of \$723,000. These vehicles are anticipated to exceed the replacement target mileage by December 2013.

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0250	FRANCHISE: PUBLIC UTILITY	334,254	351,972	471,425	471,425	119,453
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	334,254	351,972	471,425	471,425	119,453
1406	ABANDONMENT OF EASEMENT	750	1,000	1,000	1,000	0
1407	RESIDENTIAL PARCEL MAP	2,000	4,500	4,500	4,500	0
1408	PARCEL MAP INSPECTION FEE	1,250	1,500	1,500	1,500	0
1409	SUBDIVISION TENTATIVE / FINAL MAP PC FEE	4,250	7,500	7,500	7,500	0
1410	GRADING: APPLICATION FEE	400	1,000	1,000	1,000	0
1411	GRADING: INSPECTION PC FEE	500	1,000	1,000	1,000	0
1412	TIME & MATERIALS DEVELOPMENT PROJECTS	234,474	267,000	525,000	525,000	258,000
1740	CHARGES FOR SERVICES	3,000	4,000	4,000	4,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	246,624	287,500	545,500	545,500	258,000
1920	OTHER SALES	600	0	0	0	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	600	0	0	0	0
2020	OPERATING TRANSFERS IN	153,000	261,000	361,000	361,000	100,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	153,000	261,000	361,000	361,000	100,000
<b>TYPE: R SUBTOTAL</b>		734,478	900,472	1,377,925	1,377,925	477,453

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
4184	MAINT: CEMETERY	2,000	5,000	5,000	5,000	0
4197	MAINTENANCE BUILDING: SUPPLIES	0	200	200	200	0
4261	POSTAGE	0	0	1,000	1,000	1,000
4266	PRINTING / DUPLICATING SERVICES	500	1,500	1,530	1,530	30
4300	PROFESSIONAL & SPECIALIZED SERVICES	35,000	149,000	554,000	554,000	405,000
4313	LEGAL SERVICES	20,000	20,000	0	0	-20,000
4333	BURIAL SERVICES	3,000	4,000	4,000	4,000	0
4337	OTHER GOVERNMENTAL AGENCIES	25,000	25,000	54,400	54,400	29,400
4400	PUBLICATION & LEGAL NOTICES	2,500	2,500	2,500	2,500	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	0	0	3,000	3,000	3,000
4462	EQUIP: COMPUTER	0	0	1,500	1,500	1,500
4500	SPECIAL DEPT EXPENSE	18,500	18,750	8,250	8,250	-10,500
4564	ROAD: HERBICIDE	1,500	1,500	1,500	1,500	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	108,000	227,450	636,880	636,880	409,430
5180	TAX & ASSESSMENTS	234	234	234	234	0
5300	INTERFND: SERVICE BETWEEN FUND TYPES	106,000	54,405	10,000	10,000	-44,405
5306	INTERFND: CENTRAL DUPLICATING	0	1,500	0	0	-1,500
5351	INTERFND: COUNTY ENGINEER	1,069,007	1,248,869	1,357,836	1,357,836	108,967
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	1,175,241	1,305,008	1,368,070	1,368,070	63,062
7200	INTRAFUND TRANSFERS: ONLY GENERAL	30,000	30,000	125,162	125,162	95,162
7225	INTRAFND: CENTRAL DUPLICATING	0	30	0	0	-30
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	30,000	30,030	125,162	125,162	95,132
<b>TYPE: E SUBTOTAL</b>		1,313,241	1,562,488	2,130,112	2,130,112	567,624
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	578,763	662,016	752,187	752,187	90,171



# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0100	PROP TAX: CURR SECURED	4,713,766	4,517,782	4,500,000	4,500,000	-17,782
0110	PROP TAX: CURR UNSECURED	187,882	99,560	95,000	95,000	-4,560
0120	PROP TAX: PRIOR SECURED	-6,816	0	0	0	0
0130	PROP TAX: PRIOR UNSECURED	3,278	3,290	3,500	3,500	210
0140	PROP TAX: SUPP CURRENT	-16,052	0	0	0	0
0150	PROP TAX: SUPP PRIOR	3,806	21,830	10,000	10,000	-11,830
0161	TAX: TDA - TRANSPORTATION	16,900	0	65,622	65,622	65,622
0174	TAX: TIMBER YIELD	6,000	2,800	4,600	4,600	1,800
<b>CLASS: 01</b>	<b>REV: TAXES</b>	4,908,764	4,645,262	4,678,722	4,678,722	33,460
0230	PERMIT: ROAD PRIVILEGES	55,000	55,000	55,000	55,000	0
0250	FRANCHISE: PUBLIC UTILITY	685,747	658,028	524,575	524,575	-133,453
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	740,747	713,028	579,575	579,575	-133,453
0360	PENALTY & COST DELINQUENT TAXES	1,536	2,904	2,000	2,000	-904
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	1,536	2,904	2,000	2,000	-904
0400	REV: INTEREST	2,743	18,800	13,400	13,400	-5,400
0420	RENT: LAND & BUILDINGS	21,742	21,742	21,721	21,721	-21
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	24,485	40,542	35,121	35,121	-5,421
0500	ST: AVIATION	20,000	20,000	20,000	20,000	0
0520	ST: 2104A ADM / ENG HWY TAX	20,000	20,000	20,000	20,000	0
0521	ST: 2104B SNOW REMOVAL HWY TAX	876,396	816,000	876,396	876,396	60,396
0522	ST: 2104D,E,F UNRESTRICTED HWY TAX	2,054,702	2,106,000	2,054,702	2,054,702	-51,298
0523	ST: 2105 PROP 111 HWY TAX	1,369,987	1,516,000	1,369,987	1,369,987	-146,013
0524	ST: 2106 UNRESTRICTED HWY TAX	702,007	726,000	702,007	702,007	-23,993
0526	ST: 2103 UNRESTRICTED HWY TAX	2,769,652	3,231,652	4,256,547	4,256,547	1,024,895
0742	ST: CA TAHOE CONSERVANCY	847,990	848,000	669,500	669,500	-178,500
0744	ST: RSTP 182.6D1 RGNL SURFACE TRAN	808,075	808,075	700,000	700,000	-108,075
0745	ST: RSTP 182.6G RGNL SURFACE TRAN	150,000	0	0	0	0
0746	ST: RSTP 182.6H RGNL SURFACE TRAN	359,164	359,164	359,164	359,164	0
0747	ST: RSTP 182.9 RGNL SURFACE TRAN	100,000	100,000	100,000	100,000	0
0820	ST: HOMEOWNER PROP TAX RELIEF	53,580	54,014	54,000	54,000	-14
0880	ST: OTHER	0	255,187	600,187	600,187	345,000
0904	ST: CAL TRANS	0	500,000	2,288,723	2,288,723	1,788,723
0914	ST: PROP IB	19,866,554	19,675,554	10,970,038	10,970,038	-8,705,516
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	29,998,107	31,035,646	25,041,251	25,041,251	-5,994,395
1050	FED: CONSTRUCTION	40,000	40,000	0	0	-40,000
1052	FED: HBRD - HIGHWAY BRIDGES	6,888,057	7,723,057	7,265,469	7,265,469	-457,588
1054	FED: UNITED STATES FOREST SERVICE	2,022,691	2,173,691	1,931,000	1,931,000	-242,691
1055	FED: HAZARD ELIMINATION	1,183,068	3,383,068	3,316,463	3,316,463	-66,605
1056	FED: CMAQ - CONGEST MITIGATN AIR	6,202,873	5,152,873	968,137	968,137	-4,184,736
1057	FED: TEA - TRANSPORT ENHANCEMENT	170,000	170,000	0	0	-170,000

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1058	FED: STP - SURFACE TRANSPORT	0	0	441,250	441,250	441,250
1070	FED: FOREST RESERVE REVENUE	921,073	964,467	0	0	-964,467
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	17,427,762	19,607,156	13,922,319	13,922,319	-5,684,837
1406	ABANDONMENT OF EASEMENT	0	1,600	0	0	-1,600
1470	TIM - TRAFFIC IMPACT MITIGATION FEE	0	0	4,064,967	4,064,967	4,064,967
1740	CHARGES FOR SERVICES	2,016,970	2,271,990	18,020	18,020	-2,253,970
1745	PUBLIC UTILITY INSPECTIONS	75,000	46,893	82,067	82,067	35,174
1763	CAPITAL IMPROVEMENT PROJECT	576,336	726,336	679,800	679,800	-46,536
1765	EID - EL DORADO IRRIGATION DISTRICT	0	240,000	63,592	63,592	-176,408
1766	LOCAL TRANSPORTATION COMMISSION	122,511	122,511	15,000	15,000	-107,511
1768	TRPA - TAHOE REGIONAL PLANNING	205,400	204,400	246,730	246,730	42,330
1800	INTERFND REV: SERVICE BETWEEN FUND	1,233,858	898,896	380,691	380,691	-518,205
1850	INTERFND REV: FACILITIES, PARKS & REC	191,638	131,241	0	0	-131,241
1851	INTERFND REV: COUNTY ENGINEER	1,069,007	1,248,869	1,357,836	1,357,836	108,967
1856	INTERFND REV: SPECIAL DIST	277,895	277,895	141,052	141,052	-136,843
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	5,768,615	6,170,631	7,049,755	7,049,755	879,124
1920	OTHER SALES	17,180	20,000	18,000	18,000	-2,000
1940	MISC: REVENUE	680,376	2,531,476	5,190,298	5,190,298	2,658,822
1942	MISC: REIMBURSEMENT	51,677	67,579	87,284	87,284	19,705
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	749,233	2,619,055	5,295,582	5,295,582	2,676,527
2001	SALE FIXED ASSETS: ROADS	1	0	0	0	0
2010	OPERATING TRNSFR IN: SILVA VALLEY	7,752,605	7,752,605	8,082,508	8,082,508	329,903
2011	OPERATING TRANSFERS IN: RIF MISC.	0	138,897	139,247	139,247	350
2012	OPERATING TRANSFERS IN: COUNTY TIM	3,077,657	2,554,657	3,646,046	3,646,046	1,091,389
2014	OPERATING TRNSFR IN: INTERIM HWY 50	385,943	385,943	0	0	-385,943
2015	OPERATING TRNSFR IN: INSPECTIONS	19,427	19,427	19,500	19,500	73
2016	OPERATING TRNSFR IN: TDA	20	16,900	0	0	-16,900
2020	OPERATING TRANSFERS IN	1,457,551	1,314,392	6,001,204	6,001,204	4,686,812
2023	OPERATING TRANSFERS IN: EDH RIF	1,350,358	1,333,358	1,016,334	1,016,334	-317,024
2024	OPERATING TRANSFERS IN: RDT	9,494,297	9,494,297	4,662,350	4,662,350	-4,831,947
2062	CAPITAL LEASE PROCEEDS	0	0	650,000	650,000	650,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	23,537,859	23,010,476	24,217,189	24,217,189	1,206,713
0001	FUND BALANCE	12,128,338	15,053,507	31,000	31,000	-15,022,507
0003	FROM DESIGNATIONS	0	0	3,672,986	3,672,986	3,672,986
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	12,128,338	15,053,507	3,703,986	3,703,986	-11,349,521
<b>TYPE: R SUBTOTAL</b>		95,285,446	102,898,207	84,525,500	84,525,500	-18,372,707

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	10,843,236	11,379,200	9,170,257	9,170,257	-2,208,943
3001	TEMPORARY EMPLOYEES	374,299	345,839	1,431,999	1,431,999	1,086,160
3002	OVERTIME	482,834	441,363	427,463	427,463	-13,900
3003	STANDBY PAY	18,696	0	0	0	0
3004	OTHER COMPENSATION	259,207	226,962	155,045	155,045	-71,917
3005	TAHOE DIFFERENTIAL	78,974	79,200	79,200	79,200	0
3007	HAZARD PAY	864	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	2,066,372	2,121,860	1,797,058	1,797,058	-324,802
3022	MEDI CARE EMPLOYER SHARE	171,498	161,714	131,458	131,458	-30,256
3040	HEALTH INSURANCE EMPLOYER SHARE	2,872,448	3,043,651	2,615,870	2,615,870	-427,781
3041	UNEMPLOYMENT INSURANCE EMPLOYER	145,705	145,705	20,580	20,580	-125,125
3042	LONG TERM DISABILITY EMPLOYER	40,915	40,915	32,961	32,961	-7,954
3043	DEFERRED COMPENSATION EMPLOYER	27,242	36,587	20,547	20,547	-16,040
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	188,667	188,667	158,436	158,436	-30,231
3060	WORKERS' COMPENSATION EMPLOYER	105,326	105,326	88,449	88,449	-16,877
3080	FLEXIBLE BENEFITS	15,614	15,614	1,807	1,807	-13,807
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>17,691,897</b>	<b>18,332,603</b>	<b>16,131,130</b>	<b>16,131,130</b>	<b>-2,201,473</b>
4020	CLOTHING & PERSONAL SUPPLIES	15,000	19,365	15,900	15,900	-3,465
4040	TELEPHONE COMPANY VENDOR PAYMENTS	1,302	1,500	1,500	1,500	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,000	3,000	3,000	3,000	0
4080	HOUSEHOLD EXPENSE	6,000	6,200	6,200	6,200	0
4083	LAUNDRY	9,000	8,200	8,200	8,200	0
4085	REFUSE DISPOSAL	52,160	57,100	57,100	57,100	0
4086	JANITORIAL / CUSTODIAL SERVICES	25,000	27,944	28,305	28,305	361
4100	INSURANCE: PREMIUM	413,687	413,687	413,687	413,687	0
4140	MAINT: EQUIPMENT	15,000	18,770	19,200	19,200	430
4141	MAINT: OFFICE EQUIPMENT	8,000	11,700	11,850	11,850	150
4143	MAINT: SERVICE CONTRACT	120,000	142,000	142,000	142,000	0
4144	MAINT: COMPUTER	90,000	80,647	160,002	160,002	79,355
4145	MAINTENANCE: EQUIPMENT PARTS	25,000	5,500	5,500	5,500	0
4160	VEH MAINT: SERVICE CONTRACT	90,000	135,100	135,100	135,100	0
4161	VEH MAINT: PARTS DIRECT CHARGE	34,000	34,000	34,000	34,000	0
4162	VEH MAINT: SUPPLIES	80,000	80,000	80,000	80,000	0
4163	VEH MAINT: INVENTORY	310,000	275,000	275,000	275,000	0
4164	VEH MAINT: TIRE & TUBES	100,000	145,000	145,000	145,000	0
4165	VEH MAINT: OIL & GREASE	1,000	0	0	0	0
4180	MAINT: BUILDING & IMPROVEMENTS	4,000	4,000	10,500	10,500	6,500
4184	MAINT: CEMETERY	27,000	27,000	27,000	27,000	0
4197	MAINTENANCE BUILDING: SUPPLIES	2,200	5,400	3,900	3,900	-1,500
4220	MEMBERSHIPS	6,785	6,785	7,378	7,378	593
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	19,314	22,926	20,842	20,842	-2,084

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4260	OFFICE EXPENSE	46,000	40,000	45,000	45,000	5,000
4261	POSTAGE	4,000	4,000	4,000	4,000	0
4262	SOFTWARE	4,000	4,000	4,000	4,000	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,000	1,640	1,252	1,252	-388
4264	BOOKS / MANUALS	8,613	8,613	8,291	8,291	-322
4266	PRINTING / DUPLICATING SERVICES	13,671	11,700	21,750	21,750	10,050
4300	PROFESSIONAL & SPECIALIZED SERVICES	6,647,611	7,465,349	7,241,633	7,241,633	-223,716
4302	CONSTRUCT & ENGINEER CONTRACTS	30,241,371	34,090,614	36,588,400	36,588,400	2,497,786
4303	ROAD MAINT & CONSTRUCTION	402,000	402,000	170,000	170,000	-232,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	15,000	19,450	19,450	19,450	0
4333	BURIAL SERVICES	12,360	18,020	18,020	18,020	0
4334	FIRE PREVENTION & INSPECTION	3,000	5,600	5,600	5,600	0
4337	OTHER GOVERNMENTAL AGENCIES	665,965	69,800	94,500	94,500	24,700
4341	SERVICE CONNECT EXPENSE	10,824	0	0	0	0
4400	PUBLICATION & LEGAL NOTICES	23,000	23,000	32,000	32,000	9,000
4420	RENT & LEASE: EQUIPMENT	186,206	136,206	137,680	137,680	1,474
4421	RENT & LEASE: SECURITY SYSTEM	1,000	1,488	1,488	1,488	0
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	70,000	82,100	62,500	62,500	-19,600
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	19,280	19,280	17,980	17,980	-1,300
4461	EQUIP: MINOR	10,000	20,630	28,855	28,855	8,225
4462	EQUIP: COMPUTER	35,750	23,750	57,500	57,500	33,750
4463	EQUIP: TELEPHONE & RADIO	29,480	29,480	0	0	-29,480
4500	SPECIAL DEPT EXPENSE	162,293	94,580	129,993	129,993	35,413
4502	EDUCATIONAL MATERIALS	780	780	0	0	-780
4503	STAFF DEVELOPMENT	33,655	33,655	37,978	37,978	4,323
4507	FIRE & SAFETY SUPPLIES	5,000	7,050	7,050	7,050	0
4508	SNOW REMOVAL	54,000	115,000	115,000	115,000	0
4529	SOFTWARE LICENSE	18,550	18,550	18,880	18,880	330
4560	ROAD: BRIDGE MATERIAL	20,000	20,000	20,000	20,000	0
4561	ROAD: GUARDRAIL	15,000	15,000	15,000	15,000	0
4562	ROAD: MARKING SUPPLIES	31,500	31,500	31,500	31,500	0
4564	ROAD: HERBICIDE	120,000	120,000	129,000	129,000	9,000
4565	ROAD: CHIPS	157,197	143,322	307,238	307,238	163,916
4566	ROAD: PLANT MIX	1,082,684	1,075,000	1,080,000	1,080,000	5,000
4567	ROAD: AB ROCK	68,669	20,000	13,000	13,000	-7,000
4568	ROAD: CRACK FILLER	40,000	40,000	40,000	40,000	0
4569	ROAD: CULVERTS	13,000	13,000	13,500	13,500	500
4570	ROAD: EMULSION	627,528	627,397	1,270,099	1,270,099	642,702
4571	ROAD: SIGNS	61,600	76,400	164,973	164,973	88,573
4572	ROAD: BEADS	33,000	33,000	33,000	33,000	0
4573	ROAD: PAINT	82,800	138,000	138,000	138,000	0
4574	ROAD: SALT & SAND - SNOW REMOVAL	45,000	45,000	55,000	55,000	10,000
4575	ROAD: SIGNAL MATERIALS	76,800	96,000	91,000	91,000	-5,000
4590	ROAD: HAULING PLANT MIX	116,093	110,000	110,000	110,000	0

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4591	ROAD: HAULING AB ROCK	20,030	16,986	0	0	-16,986
4592	ROAD: HAULING EMULSION	1,761	0	0	0	0
4600	TRANSPORTATION & TRAVEL	7,400	7,400	6,700	6,700	-700
4605	RENT & LEASE: VEHICLE	175,000	222,735	149,743	149,743	-72,992
4606	FUEL PURCHASES	600,000	734,000	734,000	734,000	0
4620	UTILITIES	220,250	255,317	255,317	255,317	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	43,797,169	48,117,216	51,137,034	51,137,034	3,019,818
5060	RETIREMENT: OTHER LONG TERM DEBT	0	0	101,564	101,564	101,564
5100	INTEREST: OTHER LONG TERM DEBT	0	0	19,319	19,319	19,319
5140	JUDGMENT & DAMAGES	104,681	104,681	0	0	-104,681
5160	RIGHTS OF WAY	9,728,800	10,328,800	4,886,400	4,886,400	-5,442,400
5180	TAX & ASSESSMENTS	675	675	675	675	0
5240	CONTRIB: NON-CNTY GOVERNMENTAL	1,220,131	2,020,150	20,150	20,150	-2,000,000
5300	INTERFND: SERVICE BETWEEN FUND TYPES	853,817	861,091	496,948	496,948	-364,143
5301	INTERFND: TELEPHONE EQUIPMENT &	65,000	75,000	75,000	75,000	0
5302	INTERFND: RADIO EQUIPMENT & SUPPORT	2,000	2,000	2,000	2,000	0
5304	INTERFND: MAIL SERVICE	6,351	6,351	6,351	6,351	0
5305	INTERFND: STORES SUPPORT	4,388	4,388	4,388	4,388	0
5306	INTERFND: CENTRAL DUPLICATING	4,586	4,000	0	0	-4,000
5308	INTERFND: MAINFRAME SUPPORT	91,933	91,933	91,933	91,933	0
5310	INTERFND: COUNTY COUNSEL	205,000	205,000	187,250	187,250	-17,750
5314	INTERFND: PC SUPPORT	6,000	6,000	6,000	6,000	0
5316	INTERFND: IS PROGRAMMING SUPPORT	3,000	3,000	3,000	3,000	0
5318	INTERFND: MAINTENANCE BLDG & IMPRV	196,737	196,737	213,337	213,337	16,600
5320	INTERFND: NETWORK SUPPORT	157,490	157,490	157,490	157,490	0
5321	INTERFND: COLLECTIONS	1,500	1,500	1,500	1,500	0
5330	INTERFND: ALLOCATED	0	0	3,137,900	3,137,900	3,137,900
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	12,652,089	14,068,796	9,411,205	9,411,205	-4,657,591
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	789,000	589,000	673,847	673,847	84,847
6027	INFRASTRUCTURE ACQUISITION	1,323,558	1,323,558	1,003,384	1,003,384	-320,174
6040	FIXED ASSET: EQUIPMENT	75,959	483,047	777,050	777,050	294,003
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	20,000	44,500	58,500	58,500	14,000
6043	FIXED ASSET: CAPITAL LEASE EQUIPMENT	0	0	650,000	650,000	650,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	2,208,517	2,440,105	3,162,781	3,162,781	722,676
7000	OPERATING TRANSFERS OUT	9,514,297	9,514,297	4,682,350	4,682,350	-4,831,947
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	9,514,297	9,514,297	4,682,350	4,682,350	-4,831,947
7250	INTRAFND: NOT GEN FUND / SAME FUND	1,000	31,929	1,000	1,000	-30,929
7252	INTRAFND: CAPITAL IMPROVEMENT	5,990,059	5,820,559	5,534,199	5,534,199	-286,360
7253	INTRAFND: EROSION CONTROL	1,802,050	1,502,050	1,685,337	1,685,337	183,287
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	7,793,109	7,354,538	7,220,536	7,220,536	-134,002
7380	INTRFND ABATEMENTS: NOT GENERAL FUND	0	-30,929	0	0	30,929
7382	INTRFND ABATEMENTS: CAPITAL	-5,990,059	-5,820,559	-5,534,199	-5,534,199	286,360

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7383	INTRFND ABATEMENTS: EROSION CONTROL	-1,802,050	-1,502,050	-1,685,337	-1,685,337	-183,287
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-7,792,109	-7,353,538	-7,219,536	-7,219,536	134,002
7700	APPROPRIATION FOR CONTINGENCIES	0	1,003,713	0	0	-1,003,713
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	0	1,003,713	0	0	-1,003,713
7801	DESIGNATIONS OF FUND BALANCE	9,420,477	9,420,477	0	0	-9,420,477
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	9,420,477	9,420,477	0	0	-9,420,477
<b>TYPE: E SUBTOTAL</b>		95,285,446	102,898,207	84,525,500	84,525,500	-18,372,707
<b>FUND TYPE:</b>	<b>11 SUBTOTAL</b>	0	0	0	0	0

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0100	PROP TAX: CURR SECURED	93,813	93,813	93,813	93,813	0
0175	TAX: SPECIAL TAX	878,396	878,396	878,119	878,119	-277
<b>CLASS: 01</b>	<b>REV: TAXES</b>	972,209	972,209	971,932	971,932	-277
0360	PENALTY & COST DELINQUENT TAXES	5,051	0	0	0	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	5,051	0	0	0	0
0400	REV: INTEREST	9,440	0	0	0	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	9,440	0	0	0	0
0820	ST: HOMEOWNER PROP TAX RELIEF	530	0	0	0	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	530	0	0	0	0
1310	SPECIAL ASSESSMENTS	626,518	626,518	626,515	626,515	-3
1740	CHARGES FOR SERVICES	15,500	15,500	17,189	17,189	1,689
1800	INTERFND REV: SERVICE BETWEEN FUND	2,930	2,930	0	0	-2,930
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	644,948	644,948	643,704	643,704	-1,244
1920	OTHER SALES	4,000	4,000	4,000	4,000	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	4,000	4,000	4,000	4,000	0
2000	SALE FIXED ASSETS	0	0	262,796	262,796	262,796
2020	OPERATING TRANSFERS IN	3,500	3,500	0	0	-3,500
2062	CAPITAL LEASE PROCEEDS	0	0	750,000	750,000	750,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	3,500	3,500	1,012,796	1,012,796	1,009,296
0001	FUND BALANCE	5,040,152	5,730,652	1,213,698	1,213,698	-4,516,954
0003	FROM DESIGNATIONS	0	0	219,853	219,853	219,853
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	5,040,152	5,730,652	1,433,551	1,433,551	-4,297,101
<b>TYPE: R SUBTOTAL</b>		6,679,830	7,355,309	4,065,983	4,065,983	-3,289,326

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
4085	REFUSE DISPOSAL	250	250	250	250	0
4102	INSURANCE: CSA COUNTY SERVICE	0	0	60,796	60,796	60,796
4183	MAINT: GROUNDS	24,150	24,150	24,150	24,150	0
4184	MAINT: CEMETERY	18,584	48,584	43,772	43,772	-4,812
4189	MAINT: WATER SYSTEM	600	600	600	600	0
4197	MAINTENANCE BUILDING: SUPPLIES	12,000	12,000	2,000	2,000	-10,000
4260	OFFICE EXPENSE	2,130	2,130	1,993	1,993	-137
4261	POSTAGE	1,365	1,365	1,479	1,479	114
4300	PROFESSIONAL & SPECIALIZED SERVICES	15,650	15,650	15,150	15,150	-500
4303	ROAD MAINT & CONSTRUCTION	1,078,409	1,078,409	850,927	850,927	-227,482
4333	BURIAL SERVICES	14,000	14,000	14,000	14,000	0
4400	PUBLICATION & LEGAL NOTICES	2,725	2,725	2,940	2,940	215
4420	RENT & LEASE: EQUIPMENT	5,500	5,500	6,900	6,900	1,400
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	790	790	805	805	15
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	0	0	300	300	300
4461	EQUIP: MINOR	500	500	700	700	200
4500	SPECIAL DEPT EXPENSE	20,050	20,050	10,050	10,050	-10,000
4501	SPECIAL PROJECTS	529,430	805,130	236,059	236,059	-569,071
4566	ROAD: PLANT MIX	14,575	14,575	14,420	14,420	-155
4567	ROAD: AB ROCK	4,500	4,500	7,500	7,500	3,000
4620	UTILITIES	39,343	39,343	39,691	39,691	348
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	1,784,551	2,090,251	1,334,482	1,334,482	-755,769
5060	RETIREMENT: OTHER LONG TERM DEBT	44,254	44,254	97,150	97,150	52,896
5100	INTEREST: OTHER LONG TERM DEBT	373	373	22,584	22,584	22,211
5300	INTERFND: SERVICE BETWEEN FUND TYPES	9,545	9,545	0	0	-9,545
5356	INTERFND: SPECIAL DIST MAINTENANCE	277,895	277,895	256,289	256,289	-21,606
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	332,067	332,067	376,023	376,023	43,956
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	0	51,000	71,000	71,000	20,000
6040	FIXED ASSET: EQUIPMENT	0	0	262,796	262,796	262,796
6043	FIXED ASSET: CAPITAL LEASE EQUIPMENT	0	0	750,000	750,000	750,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	0	51,000	1,083,796	1,083,796	1,032,796
7250	INTRAFND: NOT GEN FUND / SAME FUND	1,128	1,128	0	0	-1,128
7257	INTRAFND: CSA INSURANCE	59,621	59,621	60,796	60,796	1,175
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	60,749	60,749	60,796	60,796	47
7380	INTRFND ABATEMENTS: NOT GENERAL FUND	-1,128	-1,128	0	0	1,128
7387	INTRFND ABATEMENTS: CSA INSURANCE	0	0	-60,796	-60,796	-60,796
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-1,128	-1,128	-60,796	-60,796	-59,668
7700	APPROPRIATION FOR CONTINGENCIES	-318,779	0	309,288	309,288	309,288
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	-318,779	0	309,288	309,288	309,288
7801	DESIGNATIONS OF FUND BALANCE	4,460,944	4,460,944	600,968	600,968	-3,859,976
7802	DESIGNATIONS ROAD INFRASTRUCTURE	105,577	105,577	105,577	105,577	0
7803	DESIGNATION DRAINAGE INFRASTRUCTURE	255,849	255,849	255,849	255,849	0
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	4,822,370	4,822,370	962,394	962,394	-3,859,976
<b>TYPE: E SUBTOTAL</b>		6,679,830	7,355,309	4,065,983	4,065,983	-3,289,326
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	0	0	0	0	0



# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 31 ENTERPRISE FUND  
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ</b>					
0400 REV: INTEREST	210	200	151	151	-49
0423 RENT: AIRPORT FIXED BASE OPERATOR	62,105	61,691	62,148	62,148	457
0424 RENT: AIRPORT HANGAR	16,660	17,200	16,560	16,560	-640
0425 RENT: AIRPORT TIE DOWN	39,500	41,748	41,740	41,740	-8
0426 RENT: AIRPORT LAND USE SPACE	105,447	101,292	103,730	103,730	2,438
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	223,922	222,131	224,329	224,329	2,198
0880 ST: OTHER	0	24,277	0	0	-24,277
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	0	24,277	0	0	-24,277
1100 FED: OTHER	809,277	971,096	484,200	484,200	-486,896
<b>CLASS: 10 REV: FEDERAL</b>	809,277	971,096	484,200	484,200	-486,896
1920 OTHER SALES	458,405	498,000	453,000	453,000	-45,000
1940 MISC: REVENUE	1,200	300	300	300	0
1942 MISC: REIMBURSEMENT	25	125	125	125	0
1943 MISC: DONATION	250	0	0	0	0
<b>CLASS: 19 REV: MISCELLANEOUS</b>	459,880	498,425	453,425	453,425	-45,000
2016 OPERATING TRNSFR IN: TDA	40,890	40,890	0	0	-40,890
2020 OPERATING TRANSFERS IN	187,850	179,117	330,765	330,765	151,648
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	228,740	220,007	330,765	330,765	110,758
0001 FUND BALANCE	403,523	412,290	413,859	413,859	1,569
<b>CLASS: 22 FUND BALANCE</b>	403,523	412,290	413,859	413,859	1,569
<b>TYPE: R SUBTOTAL</b>	2,125,342	2,348,226	1,906,578	1,906,578	-441,648

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 31 ENTERPRISE FUND  
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	138,097	138,097	143,092	143,092	4,995
3001	TEMPORARY EMPLOYEES	5,200	5,200	5,200	5,200	0
3002	OVERTIME	400	0	0	0	0
3004	OTHER COMPENSATION	300	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	25,000	25,700	28,132	28,132	2,432
3022	MEDI CARE EMPLOYER SHARE	2,002	2,002	2,074	2,074	72
3040	HEALTH INSURANCE EMPLOYER SHARE	47,871	47,871	58,102	58,102	10,231
3041	UNEMPLOYMENT INSURANCE EMPLOYER	2,415	2,415	420	420	-1,995
3042	LONG TERM DISABILITY EMPLOYER	497	497	515	515	18
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	2,918	2,918	2,918	2,918	0
3060	WORKERS' COMPENSATION EMPLOYER	311	311	311	311	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>225,011</b>	<b>225,011</b>	<b>240,764</b>	<b>240,764</b>	<b>15,753</b>
4020	CLOTHING & PERSONAL SUPPLIES	100	100	100	100	0
4040	TELEPHONE COMPANY VENDOR PAYMENTS	0	0	2,160	2,160	2,160
4041	COUNTY PASS THRU TELEPHONE CHARGES	200	200	100	100	-100
4080	HOUSEHOLD EXPENSE	550	1,150	600	600	-550
4083	LAUNDRY	200	275	275	275	0
4085	REFUSE DISPOSAL	2,250	2,250	2,000	2,000	-250
4100	INSURANCE: PREMIUM	1,288	1,288	1,360	1,360	72
4101	INSURANCE: ADDITIONAL LIABILITY	16,200	16,200	16,200	16,200	0
4140	MAINT: EQUIPMENT	3,000	2,100	2,730	2,730	630
4143	MAINT: SERVICE CONTRACT	3,800	3,800	3,550	3,550	-250
4144	MAINT: COMPUTER	1,771	1,991	475	475	-1,516
4145	MAINTENANCE: EQUIPMENT PARTS	3,750	6,600	2,850	2,850	-3,750
4164	VEH MAINT: TIRE & TUBES	200	400	0	0	-400
4180	MAINT: BUILDING & IMPROVEMENTS	1,000	1,500	1,250	1,250	-250
4183	MAINT: GROUNDS	500	500	250	250	-250
4197	MAINTENANCE BUILDING: SUPPLIES	1,750	3,500	2,500	2,500	-1,000
4220	MEMBERSHIPS	35	35	35	35	0
4240	MISC: EXPENSE	49,390	50,890	10,000	10,000	-40,890
4260	OFFICE EXPENSE	575	650	300	300	-350
4261	POSTAGE	75	0	40	40	40
4300	PROFESSIONAL & SPECIALIZED SERVICES	9,000	9,000	20,000	20,000	11,000
4322	MEDICAL & SOBRIETY EXAMINATIONS	50	100	0	0	-100
4334	FIRE PREVENTION & INSPECTION	0	0	100	100	100
4337	OTHER GOVERNMENTAL AGENCIES	2,000	2,000	0	0	-2,000
4400	PUBLICATION & LEGAL NOTICES	2,400	0	5,400	5,400	5,400
4420	RENT & LEASE: EQUIPMENT	750	1,000	0	0	-1,000
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	700	950	700	700	-250
4461	EQUIP: MINOR	650	1,300	550	550	-750
4500	SPECIAL DEPT EXPENSE	2,750	2,700	2,700	2,700	0

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 31 ENTERPRISE FUND  
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4503	STAFF DEVELOPMENT	50	0	100	100	100
4515	BULK: FUEL PURCHASE FLEET	419,642	452,000	434,000	434,000	-18,000
4605	RENT & LEASE: VEHICLE	2,712	2,712	2,750	2,750	38
4606	FUEL PURCHASES	2,700	3,000	3,000	3,000	0
4620	UTILITIES	18,256	20,450	22,950	22,950	2,500
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	548,294	588,641	539,025	539,025	-49,616
5060	RETIREMENT: OTHER LONG TERM DEBT	930	930	0	0	-930
5100	INTEREST: OTHER LONG TERM DEBT	65	65	0	0	-65
5200	DEPRECIATION	412,290	412,290	382,000	382,000	-30,290
5300	INTERFND: SERVICE BETWEEN FUND TYPES	80,063	31,237	13,701	13,701	-17,536
5301	INTERFND: TELEPHONE EQUIPMENT &	3,500	3,500	3,500	3,500	0
5305	INTERFND: STORES SUPPORT	345	345	345	345	0
5308	INTERFND: MAINFRAME SUPPORT	3,507	3,507	3,507	3,507	0
5310	INTERFND: COUNTY COUNSEL	3,400	2,000	3,500	3,500	1,500
5320	INTERFND: NETWORK SUPPORT	3,736	3,736	3,736	3,736	0
5321	INTERFND: COLLECTIONS	900	900	900	900	0
5330	INTERFND: ALLOCATED	0	0	29,500	29,500	29,500
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	508,736	458,510	440,689	440,689	-17,821
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	101	0	0	0	0
6021	FIXED ASSET: DESIGN SERVICES	68,000	191,064	165,100	165,100	-25,964
6023	FIXED ASSET: CONSTRUCTION	775,200	885,000	521,000	521,000	-364,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	843,301	1,076,064	686,100	686,100	-389,964
6101	FIXED ASSET: CAPITALIZED EQUIPMENT	-912,995	-1,078,995	-710,000	-710,000	368,995
<b>CLASS: 61</b>	<b>CAPITALIZED FIXED ASSETS</b>	-912,995	-1,078,995	-710,000	-710,000	368,995
7250	INTRAFND: NOT GEN FUND / SAME FUND	273,713	275,007	290,602	290,602	15,595
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	273,713	275,007	290,602	290,602	15,595
7380	INTRFND ABATEMENTS: NOT GENERAL FUND	-273,713	-275,007	-290,602	-290,602	-15,595
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-273,713	-275,007	-290,602	-290,602	-15,595
7801	DESIGNATIONS OF FUND BALANCE	912,995	1,078,995	710,000	710,000	-368,995
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	912,995	1,078,995	710,000	710,000	-368,995
<b>TYPE: E SUBTOTAL</b>		2,125,342	2,348,226	1,906,578	1,906,578	-441,648
<b>FUND TYPE: 31</b>	<b>SUBTOTAL</b>	0	0	0	0	0

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 32 INTERNAL SERVICE FUND  
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ</b>						
0400	REV: INTEREST	4,440	8,750	4,750	4,750	-4,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	4,440	8,750	4,750	4,750	-4,000
1740	CHARGES FOR SERVICES	1,475,000	1,611,149	1,564,280	1,564,280	-46,869
1800	INTERFND REV: SERVICE BETWEEN FUND	48,000	45,000	48,500	48,500	3,500
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	1,523,000	1,656,149	1,612,780	1,612,780	-43,369
1942	MISC: REIMBURSEMENT	10,000	10,000	10,000	10,000	0
1949	AUTO PHYSICAL DAMAGE	74,000	71,864	64,561	64,561	-7,303
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	84,000	81,864	74,561	74,561	-7,303
2000	SALE FIXED ASSETS	88,000	0	95,000	95,000	95,000
2022	OPERATING TRANSFERS IN: FLEET	50,000	50,000	0	0	-50,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	138,000	50,000	95,000	95,000	45,000
0001	FUND BALANCE	10,858	10,000	38,000	38,000	28,000
0003	FROM DESIGNATIONS	17,360	19,386	0	0	-19,386
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	28,218	29,386	38,000	38,000	8,614
<b>TYPE: R SUBTOTAL</b>						
		1,777,658	1,826,149	1,825,091	1,825,091	-1,058

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 32 INTERNAL SERVICE FUND  
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	156,755	203,392	163,731	163,731	-39,661
3002	OVERTIME	277	0	0	0	0
3004	OTHER COMPENSATION	7,246	10,196	600	600	-9,596
3020	RETIREMENT EMPLOYER SHARE	30,380	34,823	29,135	29,135	-5,688
3022	MEDI CARE EMPLOYER SHARE	2,666	2,948	2,375	2,375	-573
3040	HEALTH INSURANCE EMPLOYER SHARE	92,402	71,064	80,476	80,476	9,412
3041	UNEMPLOYMENT INSURANCE EMPLOYER	4,025	4,025	560	560	-3,465
3042	LONG TERM DISABILITY EMPLOYER	732	732	590	590	-142
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	4,863	4,863	4,863	4,863	0
3060	WORKERS' COMPENSATION EMPLOYER	9,845	9,845	9,845	9,845	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>309,191</b>	<b>341,888</b>	<b>292,175</b>	<b>292,175</b>	<b>-49,713</b>
4020	CLOTHING & PERSONAL SUPPLIES	300	300	300	300	0
4040	TELEPHONE COMPANY VENDOR PAYMENTS	2	0	0	0	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	110	110	115	115	5
4080	HOUSEHOLD EXPENSE	1,000	320	800	800	480
4083	LAUNDRY	2,700	2,700	2,700	2,700	0
4086	JANITORIAL / CUSTODIAL SERVICES	2,520	2,520	2,520	2,520	0
4087	EXTERMINATION / FUMIGATION SERVICES	125	250	0	0	-250
4100	INSURANCE: PREMIUM	2,145	2,145	2,145	2,145	0
4140	MAINT: EQUIPMENT	1,215	2,765	0	0	-2,765
4144	MAINT: COMPUTER	2,700	0	3,250	3,250	3,250
4145	MAINTENANCE: EQUIPMENT PARTS	1,000	1,000	1,000	1,000	0
4160	VEH MAINT: SERVICE CONTRACT	251,000	251,000	229,324	229,324	-21,676
4161	VEH MAINT: PARTS DIRECT CHARGE	2,000	4,000	600	600	-3,400
4162	VEH MAINT: SUPPLIES	4,162	6,000	5,000	5,000	-1,000
4163	VEH MAINT: INVENTORY	93,000	100,000	97,000	97,000	-3,000
4164	VEH MAINT: TIRE & TUBES	115,000	115,000	120,000	120,000	5,000
4165	VEH MAINT: OIL & GREASE	300	3,300	250	250	-3,050
4180	MAINT: BUILDING & IMPROVEMENTS	10,000	10,000	0	0	-10,000
4197	MAINTENANCE BUILDING: SUPPLIES	500	1,000	100	100	-900
4260	OFFICE EXPENSE	1,100	600	750	750	150
4261	POSTAGE	50	0	50	50	50
4264	BOOKS / MANUALS	100	200	0	0	-200
4300	PROFESSIONAL & SPECIALIZED SERVICES	750	2,500	500	500	-2,000
4334	FIRE PREVENTION & INSPECTION	400	400	400	400	0
4420	RENT & LEASE: EQUIPMENT	3,500	3,500	3,500	3,500	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	500	900	600	600	-300
4461	EQUIP: MINOR	900	900	900	900	0
4500	SPECIAL DEPT EXPENSE	350	150	350	350	200
4501	SPECIAL PROJECTS	30,000	30,000	30,000	30,000	0
4503	STAFF DEVELOPMENT	250	500	500	500	0

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4507	FIRE & SAFETY SUPPLIES	100	0	0	0	0
4529	SOFTWARE LICENSE	3,000	3,000	0	0	-3,000
4605	RENT & LEASE: VEHICLE	625	605	750	750	145
4606	FUEL PURCHASES	1,300	1,300	1,000	1,000	-300
4620	UTILITIES	5,000	6,000	6,000	6,000	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	537,704	552,965	510,404	510,404	-42,561
5200	DEPRECIATION	690,000	690,000	738,576	738,576	48,576
5300	INTERFND: SERVICE BETWEEN FUND TYPES	162,952	162,952	97,986	97,986	-64,966
5301	INTERFND: TELEPHONE EQUIPMENT &	1,500	2,000	2,000	2,000	0
5304	INTERFND: MAIL SERVICE	2,000	995	995	995	0
5305	INTERFND: STORES SUPPORT	300	688	688	688	0
5308	INTERFND: MAINFRAME SUPPORT	9,057	9,057	9,057	9,057	0
5316	INTERFND: IS PROGRAMMING SUPPORT	200	0	0	0	0
5320	INTERFND: NETWORK SUPPORT	5,604	5,604	5,604	5,604	0
5330	INTERFND: ALLOCATED	0	0	64,606	64,606	64,606
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	871,613	871,296	919,512	919,512	48,216
6040	FIXED ASSET: EQUIPMENT	9,150	10,000	8,000	8,000	-2,000
6045	FIXED ASSET: VEHICLES	1,200,000	1,200,000	723,000	723,000	-477,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	1,209,150	1,210,000	731,000	731,000	-479,000
6101	FIXED ASSET: CAPITALIZED EQUIPMENT	-1,200,000	-1,200,000	-723,000	-723,000	477,000
<b>CLASS: 61</b>	<b>CAPITALIZED FIXED ASSETS</b>	-1,200,000	-1,200,000	-723,000	-723,000	477,000
7100	RESIDUAL EQUITY TRANSFERS OUT	50,000	50,000	0	0	-50,000
<b>CLASS: 71</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	50,000	50,000	0	0	-50,000
7250	INTRAFND: NOT GEN FUND / SAME FUND	102,000	102,000	105,311	105,311	3,311
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	102,000	102,000	105,311	105,311	3,311
7380	INTRFND ABATEMENTS: NOT GENERAL FUND	-102,000	-102,000	-105,311	-105,311	-3,311
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-102,000	-102,000	-105,311	-105,311	-3,311
7700	APPROPRIATION FOR CONTINGENCIES	0	0	95,000	95,000	95,000
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	0	0	95,000	95,000	95,000
<b>TYPE: E SUBTOTAL</b>		1,777,658	1,826,149	1,825,091	1,825,091	-1,058
<b>FUND TYPE: 32</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 30</b>	<b>SUBTOTAL</b>	578,763	662,016	752,187	752,187	90,171

# COMMUNITY DEVELOPMENT AGENCY

## Department of Transportation Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	3,624,081	4,926,016	5,570,390	6,069,769	6,305,556
Licenses, Permits	1,063,345	167,302	99,075	80,955	61,843
Fines Forfeitures	1,544	4,601	7,110	10,713	13,577
Use of Money	104,713	315,122	479,448	345,670	428,597
State	11,356,588	14,653,530	12,570,363	18,408,967	19,001,768
Federal	3,050,983	3,647,398	7,434,225	4,935,316	9,296,727
Other Governmental	73,922	-	-	-	-
Charges for Service	5,246,681	6,767,176	6,077,466	5,485,850	4,840,645
Misc.	800,340	392,800	538,938	825,402	1,420,608
Other Financing Sources	21,345,057	32,547,495	35,559,775	48,560,555	35,498,535
Use of Fund Balance	1,307,571	670,127	880,664	445,572	-
<b>Total Revenue</b>	<b>47,974,825</b>	<b>64,091,567</b>	<b>69,217,454</b>	<b>85,168,769</b>	<b>76,867,856</b>
Salaries	9,995,632	12,491,895	13,842,298	15,098,371	15,056,001
Benefits	4,815,956	5,788,808	6,066,926	6,520,409	6,738,486
Services & Supplies	18,723,730	27,275,247	31,064,392	44,936,986	38,245,338
Other Charges	9,900,368	10,927,053	7,318,978	7,343,574	5,057,579
Fixed Assets	1,155,334	2,243,115	3,324,800	1,152,181	5,238,719
Operating Transfers	3,088,909	4,809,692	6,128,630	5,773,424	5,467,643
Intrafund Transfers	33,364	30,840	25,231	50,616	33,924
Contingency	-	-	-	-	-
Increase to Reserves	-	-	-	-	-
<b>Total Appropriations</b>	<b>47,713,293</b>	<b>63,566,650</b>	<b>67,771,255</b>	<b>80,875,561</b>	<b>75,837,690</b>
<b>NCC - County Engineer</b>	<b>276,059</b>	<b>389,373</b>	<b>456,644</b>	<b>516,193</b>	<b>586,390</b>
<b>General Fund Contribution</b>	<b>1,816,822</b>	<b>2,077,017</b>	<b>3,456,767</b>	<b>1,918,589</b>	<b>124,627</b>
<b>FTE's</b>	<b>219</b>	<b>227</b>	<b>253</b>	<b>256</b>	<b>279</b>
<b>Fund Balance</b>					
Road Fund	3,953,741	4,531,451	6,057,549	10,168,090	10,720,055
Erosion Control	(215,391)	(540,997)	(570,284)	(562,657)	44,671
Road District Tax	1,642,090	1,297,568	446,191	619	10,465

# COMMUNITY DEVELOPMENT AGENCY

## Department of Transportation Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	7,571,373	6,918,773	6,770,191	5,880,973	5,650,654
Licenses, Permits	51,375	54,625	1,079,851	740,747	1,051,000
Fines Forfeitures	20,329	11,229	8,861	6,587	2,000
Use of Money	355,929	381,228	373,070	596,551	264,200
State	26,061,220	27,105,349	26,620,671	29,998,637	25,041,251
Federal	16,828,162	8,192,105	9,888,281	18,237,039	14,406,519
Other Governmental	55,849	3,945	110,826	-	-
Charges for Service	6,907,269	6,717,400	6,626,207	8,183,187	9,851,739
Misc.	1,084,848	1,008,373	827,971	1,297,713	5,827,568
Other Financing Sources	21,604,552	11,324,462	15,368,329	24,061,099	26,016,750
Use of Fund Balance	-	-	-	17,601,404	5,589,396
<b>Total Revenue</b>	<b>80,540,906</b>	<b>61,717,489</b>	<b>67,674,258</b>	<b>106,603,937</b>	<b>93,701,077</b>
Salaries	17,028,543	16,068,114	-	12,366,385	11,576,587
Benefits	6,550,145	7,281,172	21,041,917	5,859,714	5,087,482
Services & Supplies	39,725,061	33,865,909	36,160,192	46,775,718	54,157,825
Other Charges	7,790,008	6,820,351	5,863,699	15,539,746	12,515,499
Fixed Assets	2,678,774	3,470,270	2,750,167	2,147,973	4,230,677
Operating Transfers	5,786,557	44,672	4,833,093	9,564,297	4,682,350
Intrafund Transfers	(28,008)	(129,695)	46,319	(226,975)	126,162
Contingency	-	-	-	-	404,288
Increase to Reserves	-	-	-	15,155,842	1,672,394
<b>Total Appropriations</b>	<b>79,531,080</b>	<b>67,420,793</b>	<b>70,695,387</b>	<b>107,182,700</b>	<b>94,453,264</b>
<b>NCC</b>	<b>4,434,761</b>	<b>4,757,223</b>	<b>3,021,129</b>	<b>578,763</b>	<b>752,187</b>
<b>General Fund Contribution</b>	<b>1,208,072</b>	<b>1,985,598</b>	<b>513,052</b>	<b>516,878</b>	<b>2,300,000</b>
<b>FTE's</b>	<b>271</b>	<b>237</b>	<b>235</b>	<b>203</b>	<b>167</b>
<b>Fund Balance</b>					
Road Fund	15,934,269	9,106,540	10,067,672	3,703,986	-
Erosion Control	17,327	36,028	92,515	-	-
Road District Tax	4,566	4,834,792	4,795,067	-	-



## COMMUNITY DEVELOPMENT AGENCY

10 Year Variance		
	\$ Change	% Change
Taxes	2,026,573	56%
Licenses, Permits	(12,345)	-1%
Fines Forfeitures	456	30%
Use of Money	159,487	152%
State	13,684,663	120%
Federal	11,355,536	372%
Other Governmental	(73,922)	-100%
Charges for Service	4,605,058	88%
Misc.	5,027,228	628%
Other Financing Sources	4,671,693	22%
Use of Fund Balance	4,281,825	327%
<b>Total Revenue</b>	<b>45,726,252</b>	<b>95%</b>
Salaries	1,580,955	16%
Benefits	271,526	6%
Services & Supplies	35,434,095	189%
Other Charges	2,615,131	26%
Fixed Assets	3,075,343	266%
Operating Transfers	1,593,441	52%
Intrafund Transfers	126,162	278%
Contingency	404,288	N/A
Increase to Reserve	1,672,394	N/A
<b>Total Appropriations</b>	<b>46,739,971</b>	<b>98%</b>
<b>NCC</b>	<b>476,128</b>	<b>172%</b>
<b>General Fund Contribution</b>	<b>483,178</b>	<b>27%</b>
<b>FTE's</b>	<b>(52)</b>	<b>-24%</b>

### Notes

FY 2008-09 Airports moved to DOT from General Services (3 FTE's)

FY 2008-09 General Services functions moved to DOT (46 FTE's)

NCC increased in FY 2009-10 due to General Services functions. \$578,000 is related to County Engineer. Remaining \$4,575,767 related to functions previously performed by General Services.

FY 2012-13 General Services functions moved to CAO (32 FTE's)

FY 2013-14 Central Administrative and Fiscal Services moved to Development Services as well as Long Range Planning.

# COMMUNITY DEVELOPMENT AGENCY

## Personnel Allocations

Classification Title	2012-13 Adjusted Allocations					2013-14 Budget Request	2013-14 CAO Recm'd	Diff from Adj Alloc
	Dev Svcs	Env Mgmt	Trans	CDA	Total			
Director, Community Development Agency				1.0	1.0	1.0	1.0	-
Development Services Division Director	1.0				1.0	1.0	1.0	-
Environmental Mgmt Division Director		1.0			1.0	1.0	1.0	-
Transportation Division Director			1.0		1.0	1.0	1.0	-
Asst Director of Community Development				1.0	1.0	1.0	1.0	-
Asst Director of Admin/Finance				1.0	1.0	1.0	1.0	-
Accountant I		1.0			1.0	1.0	1.0	-
Administrative Secretary			4.0		4.0	4.0	4.0	-
Administrative Services Officer		1.0	4.0		5.0	5.0	5.0	-
Administrative Technician			6.8		6.8	6.8	6.8	-
Airport Operations Supervisor			1.0		1.0	1.0	1.0	-
Airport Technician I/II			2.0		2.0	2.0	2.0	-
Assistant Director Transportation			1.0		1.0	-	-	(1.0)
Assistant in Civil Engineering			9.0		9.0	9.0	9.0	-
Assistant in Land Surveying			1.0		1.0	1.0	1.0	-
Assistant in Right of Way			1.0		1.0	1.0	1.0	-
Associate Civil Engineer			6.0		6.0	6.0	6.0	-
Associate Land Surveyor			2.0		2.0	2.0	2.0	-
Asst/Assoc Planner	3.0				3.0	3.0	3.0	-
Associate ROW Agent			1.0		1.0	1.0	1.0	-
Bridge Maintenance Supervisor			1.0		1.0	1.0	1.0	-
Bridge Maintenance Worker I/II/III			3.0		3.0	3.0	3.0	-
Building Inspector I/II/III	12.0				12.0	15.0	15.0	3.0
Chief Fiscal Officer		1.0	1.0		2.0	1.0	1.0	(1.0)
Clerk of Planning Commission	1.0				1.0	1.0	1.0	-
Department Analyst I/II		1.0	6.0		7.0	9.0	9.0	2.0
Deputy Director/Bldg Official	1.0				1.0	1.0	1.0	-
Deputy Director Engineering			3.0		3.0	3.0	3.0	-
Deputy Director Environmental Mgmt		1.0			1.0	1.0	1.0	-
Deputy Director of Maint & Operations			1.0		1.0	1.0	1.0	-
Development Aide I/II	4.0				4.0	4.0	4.0	-
Development Tech I/II	7.0	2.5			9.5	9.5	9.5	-
Disposal Site Supervisor		1.0			1.0	1.0	1.0	-
Engineering Technician					-	1.0	1.0	1.0
Environmental Branch Manager		1.0			1.0	1.0	1.0	-
Environmental Health Manager		1.0			1.0	1.0	1.0	-
Environmental Health Specialist I/II/Sr		10.0			10.0	9.0	9.0	(1.0)
Equip Maint Supervisor			3.0		3.0	2.0	2.0	(1.0)
Equipment Mechanic I/II			8.0		8.0	9.0	9.0	1.0
Equipment Mechanic III			2.0		2.0	1.0	1.0	(1.0)
Equipment Superintendent			1.0		1.0	1.0	1.0	-
Executive Secretary			1.0		1.0	1.0	1.0	-
Fiscal Assistant I/II		2.0			2.0	2.0	2.0	-
Fiscal Services Supervisor			1.0		1.0	1.0	1.0	-
Fiscal Technician			2.0		2.0	2.0	2.0	-
Fleet Services Tech I/II			2.0		2.0	2.0	2.0	-
Geologist		1.0			1.0	1.0	1.0	-
Haz Mat/Recycling Specialist		1.0			1.0	1.0	1.0	-
Haz Mat/Recycling Tech		1.0			1.0	1.0	1.0	-
Highway Maintenance Supervisor			8.0		8.0	8.0	8.0	-
Highway Maintenance Worker I/II/III			36.0		36.0	36.0	36.0	-
Highway Maintenance Worker IV			7.0		7.0	7.0	7.0	-
Highway Superintendent			2.0		2.0	2.0	2.0	-

# COMMUNITY DEVELOPMENT AGENCY

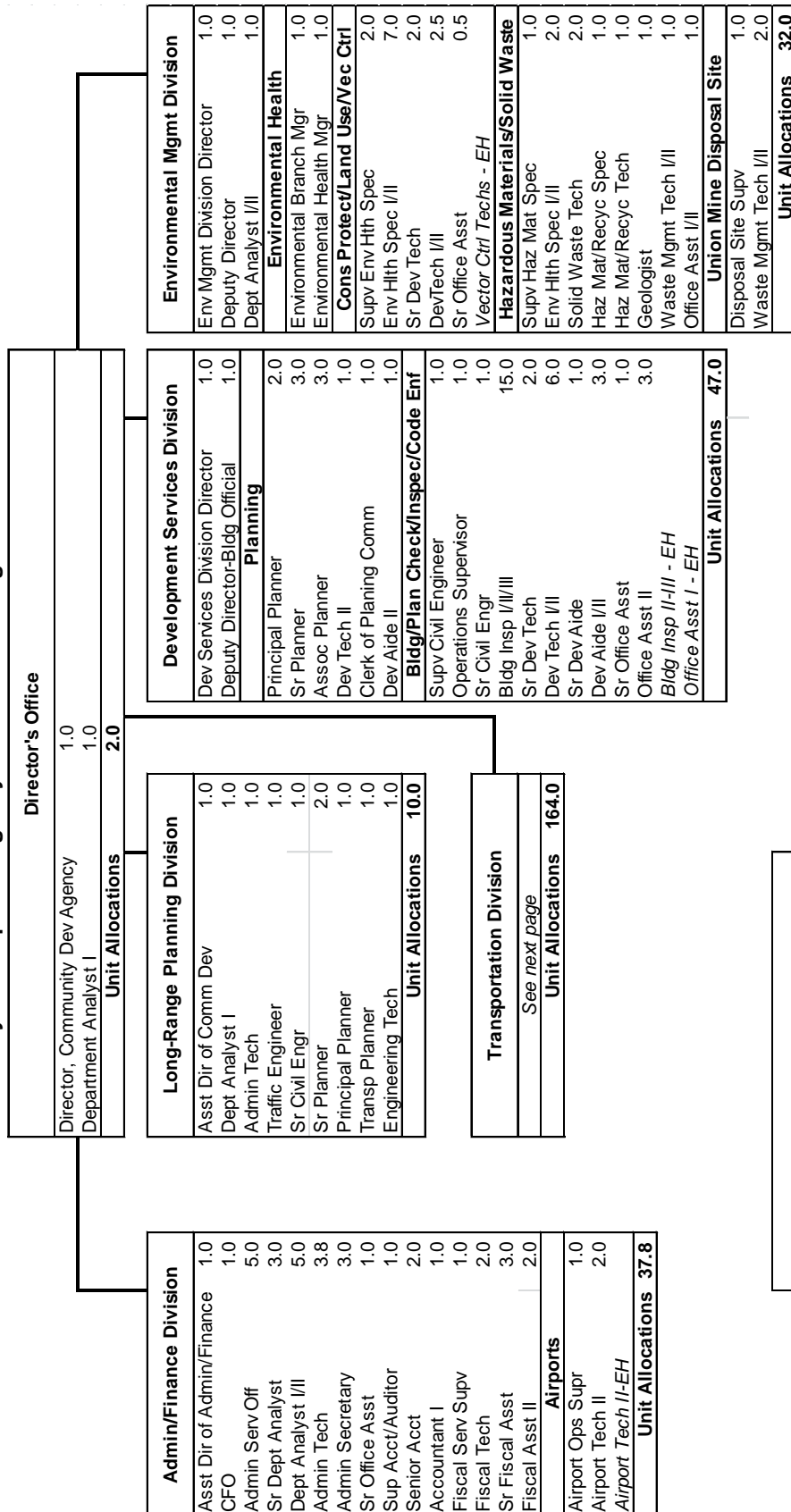
## Personnel Allocations

Classification Title	2012-13 Adjusted Allocations					2013-14 Budget Request	2013-14 CAO Recm'd	Diff from Adj Alloc
	Dev Svcs	Env Mgmt	Trans	CDA	Total			
Info Technology Dept Coordinator			2.0		2.0	-	-	(2.0)
Info Technology Dept Specialist		1.0			1.0	-	-	(1.0)
Office Assistant I/II	3.0	1.0			4.0	4.0	4.0	-
Operations Supervisor	1.0				1.0	1.0	1.0	-
Parts Technician			1.0		1.0	1.0	1.0	-
Principal Engineering Tech			4.0		4.0	4.0	4.0	-
Principal Planner	2.0		1.0		3.0	4.0	4.0	1.0
River Recreation Supervisor		1.0			1.0	-	-	(1.0)
Services Operations Coordinator			4.0		4.0	3.0	3.0	(1.0)
Solid Waste Technician		2.0			2.0	2.0	2.0	-
Sr. Accountant		1.0	1.0		2.0	2.0	2.0	-
Sr. Bridge Maint Worker			1.0		1.0	1.0	1.0	-
Sr. CADD Tech			4.0		4.0	3.0	3.0	(1.0)
Sr. Civil Engineer	1.0		12.0		13.0	13.0	13.0	-
Sr. Department Analyst		1.0	2.0		3.0	3.0	3.0	-
Sr. Development Aide	1.0				1.0	1.0	1.0	-
Sr. Development Technician	2.0	2.0	1.0		5.0	5.0	5.0	-
Sr. Engineering Technician			14.0		14.0	14.0	14.0	-
Sr. Equipment Mechanic			1.0		1.0	2.0	2.0	1.0
Sr. Fiscal Assistant			3.0		3.0	3.0	3.0	-
Sr. Fleet Services Technician			1.0		1.0	1.0	1.0	-
Sr. Highway Maintenance Worker			7.0		7.0	7.0	7.0	-
Sr. Info Technology Dept Coordinator	1.0		1.0		2.0	-	-	(2.0)
Sr. Office Assistant	1.0	0.5			1.5	2.5	2.5	1.0
Sr. Planner	5.0		2.0		7.0	7.0	7.0	-
Sr. Traffic Control Maint Worker			1.0		1.0	1.0	1.0	-
Sr. Vector Control Tech		1.0			1.0	-	-	(1.0)
Supv. Accountant /Auditor			1.0		1.0	1.0	1.0	-
Supv. Civil Engineer	1.0				1.0	1.0	1.0	-
Supv. Env Health Specialist		2.0			2.0	2.0	2.0	-
Supv. Haz Mat Specialist		1.0			1.0	1.0	1.0	-
Traffic Control Maint Supv			1.0		1.0	1.0	1.0	-
Traffic Control Maint Wkr I/II/III			5.0		5.0	5.0	5.0	-
Traffic Control Maint Wkr IV			2.0		2.0	2.0	2.0	-
Traffic Engineer*					-	1.0	1.0	1.0
Traffic Operations Tech			1.0		1.0	1.0	1.0	-
Traffic Superintendent			1.0		1.0	1.0	1.0	-
Transportation Planner*					-	1.0	1.0	1.0
Transportation Trng/Safety Tech			1.0		1.0	-	-	(1.0)
Waste Management Tech I/II/III		2.0			2.0	3.0	3.0	1.0
<b>Department Total</b>	<b>47.0</b>	<b>42.0</b>	<b>202.8</b>	<b>3.0</b>	<b>294.8</b>	<b>292.8</b>	<b>292.8</b>	<b>(2.0)</b>

\* Working title – classification is in development.

# COMMUNITY DEVELOPMENT AGENCY

Community Development Agency - FY 2013-2014 Organizational Chart



39.8	Director and Admin/Finance
10.0	Long-Range Planning
47.0	Development Services
32.0	Environmental Management
164.0	Transportation
<b>292.8</b>	<b>Total allocations for Agency</b>

# COMMUNITY DEVELOPMENT AGENCY

Transportation - FY 2013-2014 Organizational Chart

Transportation Division		
Transportation Division Director	1	
Executive Secretary	1	
<b>Unit Allocations</b>	<b>2</b>	

Engineering/Design	Construction	Maintenance and Operations
Deputy Dir of Engineering	Deputy Dir of Engineering	Deputy Director of Maintenance & Ops
Admin Tech	Admin Tech*	Admin Tech
<b>Planning</b>	<b>Field Const/Major Proj</b>	<b>Unit Allocations 2</b>
Principal Planner	Sr Civil Eng	
Sr Planner	Assoc Civil Engr	
	Principal Eng Tech	
<b>Office Engineer</b>	Sr Eng Tech	
Sr Civil Eng		
	<b>Field Const/Minor Proj</b>	
<b>Design Units 1&amp;2/CADD</b>	Sr Civil Eng	
Sr Civil Engr	Principal Eng Tech	
Assoc Civil Engr	Sr Eng Tech	
Asst in CE		
Principal Eng Tech	<b>Lab/Materials Testing</b>	
Sr CADD Tech	Principal Engr Tech	
	Sr Engr Tech	
<b>ROW</b>		
Associate ROW	<b>Survey</b>	
Assistant in ROW	Assoc Land Surv	
	Asst in Land Surv	
<b>Unit Allocations 22</b>	Sr Engr Tech	

Trans Ping & Land Dev	Tahoe Road Operations	Tahoe Shop
Deputy Dir of Engineering	Hwy Supt	Equip Maint Supv
Dept Analyst II	Serv Ops Coord	Sr Equip Mech
Admin Secretary	Hwy Maint Supv	Equip Mech I
	Hwy Maint Supv	Equip Mech I - EH
<b>Tahoe Engineering</b>	Hwy Maint Wkr IV	
Sr Civil Engr	Hwy Maint Wkr I/III	
Assoc Civil Engr	Snow Removal Wkrs-EH	
Asst in Civil Eng		
Sr Planner	<b>Unit Allocations 20</b>	<b>Unit Allocations 20</b>
Sr Engr Tech		
Sr Engr Tech - EH		
<b>Land Dev &amp; Discr Rev</b>		
Sr Civil Engr		
Asst in Civil Eng		
Sr Engr Tech		
Sr CADD Tech		
Sr Dev Tech		
Sr Engr Tech - EH		
<b>Unit Allocations 19</b>		

West Slope Road Ops	West Slope Shop	Traffic Operations
Hwy Supt	Equip Maint Supv	Traffic Supt
Serv Ops Coord	Sr Equip Mech	Traffic Ops Tech
	Equip Mech III	Sr Engr Tech
<b>Highway Crew</b>	Equip Mech I/II	Traffic Ctrl Maint Supv
Hwy Maint Supv	Equip Mech I/III	Sr Traf Ctrl MW
Sr Hwy Maint Wkr	Hwy Maint Wkr I - EH	Traffic Ctrl MW IV
Sr Hwy Maint Wkr IV		Traffic Ctrl MW I/II/III
		<b>Unit Allocations 13</b>
<b>Bridge Crew</b>		
Bridge Maint Supv		
Sr Bridge Maint Wkr		
Bridge Maint Wkr I/II/III		
<b>Unit Allocations 47</b>		

Shared w/Maint., counted in Maint. alloc.	Traffic Operations
	Traffic Supt
	Traffic Ops Tech
	Sr Engr Tech
	Traffic Ctrl Maint Supv
	Sr Traf Ctrl MW
	Traffic Ctrl MW IV
	Traffic Ctrl MW I/II/III
	<b>Unit Allocations 13</b>

2.0	Division Director's Office
22.0	Engineering/Design
19.0	Construction
19.0	Trans Planning and Land Dev
102.0	Maintenance and Operations
<b>164.0</b>	<b>Total allocations for Transportation</b>

## **FISH AND GAME**

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### **Mission**

The Fish and Game Commission is appointed by the Board of Supervisors for the purpose of advising the Board on matters related to the conservation of fish and game and overseeing the expenditure of the fish and game funds received from fines collected by the Courts.

### **Chief Administrative Office Comments**

The Fish and Game Commission has the following goals for FY 2013-14:

- Continue to support the Department of Fish & Game in restoring fish stocking in El Dorado County waters currently restricted by the order imposed as a result of the lawsuit filed by the Pacific Rivers Council and the Center for Biological Diversity.
- Expand a local sportsman education program on problems caused by invasive species.
- Develop local K-9 Sponsorship and support for the California Fish & Game detection dog program.
- Play an active role in the restoration of the fishery at Finnon Lake.
- Continue to work on the development and expansion of the Central Sierra Fish & Game Commissions Association. This group is fostering improved communication and problem solving on a regional level.
- Obtain increases in hatchery fish allocation and funding
- Continue to develop partnerships and support for the youth fishing project at Sawmill Pond and advocate for expanded fishing opportunities in the Tahoe basin.

# FISH & GAME

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
DEPARTMENT: 70 FISH AND GAME PRESERVATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0320	COURT FINE: OTHER	5,000	5,000	2,500	2,500	-2,500
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	5,000	5,000	2,500	2,500	-2,500
2020	OPERATING TRANSFERS IN	6,200	6,200	2,500	2,500	-3,700
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	6,200	6,200	2,500	2,500	-3,700
<b>TYPE: R SUBTOTAL</b>		11,200	11,200	5,000	5,000	-6,200
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
4501	SPECIAL PROJECTS	11,200	11,200	5,000	5,000	-6,200
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	11,200	11,200	5,000	5,000	-6,200
<b>TYPE: E SUBTOTAL</b>		11,200	11,200	5,000	5,000	-6,200
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 70</b>	<b>SUBTOTAL</b>	0	0	0	0	0

## **HEALTH AND HUMAN SERVICES TEN YEAR**

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### **10 Year History Health & Human Services Functional Group**



## HEALTH AND HUMAN SERVICES TEN YEAR

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	3,986,648	4,419,651	4,834,010	5,020,210	4,555,077
Licenses, Permits	154,979	238,469	247,811	328,479	360,409
Fines, Forfeitures	190,875	31,828	33,108	483,468	558,606
Use of Money	298,390	424,831	645,397	794,112	361,103
State	19,677,058	19,742,032	21,608,726	27,269,983	31,562,984
Federal	24,172,594	24,647,642	25,715,091	28,829,263	29,141,908
Other Governmental	611,188	1,024,383	354,763	414,280	1,039,455
Charges for Service	11,176,405	12,196,778	11,905,401	10,977,834	12,825,162
Misc.	1,314,709	1,327,031	1,581,149	1,655,309	2,635,919
Other Financing Sources	23,206,927	29,449,638	28,599,499	33,382,652	28,017,532
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>84,789,773</b>	<b>93,502,283</b>	<b>95,524,955</b>	<b>109,155,590</b>	<b>111,058,155</b>
Salaries	21,839,595	27,566,139	30,816,451	33,281,933	32,813,125
Benefits	10,942,275	13,636,522	13,560,274	14,726,820	14,964,936
Services & Supplies	26,673,731	28,616,879	29,268,456	31,224,306	31,922,044
Other Charges	22,320,706	23,971,412	24,541,578	30,019,764	29,523,984
Fixed Assets	185,057	382,306	335,169	434,754	173,669
Operating Transfers	42,320	1,650,510	158,910	571,098	1,377,894
Intrafund Transfers	788,414	1,201,979	884,714	1,177,091	639,941
Contingencies	-	-	-	-	-
<b>Total Appropriations</b>	<b>82,792,098</b>	<b>97,025,747</b>	<b>99,565,552</b>	<b>111,435,766</b>	<b>111,415,593</b>
<b>NCC</b>	<b>1,684,000</b>	<b>2,184,615</b>	<b>4,075,761</b>	<b>4,040,821</b>	<b>2,810,901</b>
<b>General Fund Contribution</b>	<b>2,238,174</b>	<b>4,588,802</b>	<b>5,334,189</b>	<b>5,327,188</b>	<b>3,588,651</b>
<b>FTE's</b>	<b>651</b>	<b>678</b>	<b>684</b>	<b>708</b>	<b>292</b>

## HEALTH AND HUMAN SERVICES TEN YEAR

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	4,409,105	4,259,428	4,214,660	4,180,235	4,180,235
Licenses, Permits	340,041	300,335	369,006	400,500	397,350
Fines, Forfeitures	572,410	597,898	600,711	602,398	599,728
Use of Funds	78,535	88,864	84,716	79,251	74,040
State	21,770,096	27,553,352	23,250,495	12,957,440	14,969,772
Federal	33,649,933	37,916,128	35,117,836	43,944,804	42,736,595
Other Governmental	1,230,281	1,543,906	1,588,307	1,574,051	1,991,065
Charges for Service	12,251,675	12,615,875	11,798,352	12,626,244	12,736,442
Misc.	2,098,227	1,752,408	1,462,418	1,494,047	1,573,894
Other Financing Sources	25,196,850	20,152,499	25,349,691	37,273,881	37,444,258
Use of Fund Balance	-	-	-	1,615,738	19,537,268
<b>Total Revenue</b>	<b>101,597,153</b>	<b>106,780,693</b>	<b>103,836,192</b>	<b>116,748,589</b>	<b>136,240,647</b>
Salaries	30,220,894	30,208,324	30,447,694	32,840,559	33,979,057
Benefits	13,232,397	14,053,628	14,265,198	15,548,047	17,692,020
Services & Supplies	30,697,458	30,036,481	31,821,529	42,515,863	41,773,554
Other Charges	28,632,772	30,486,357	28,068,552	31,066,053	30,579,607
Fixed Assets	153,864	238,520	99,005	412,936	416,725
Operating Transfers	579,605	192,686	274,147	357,846	229,538
Intrafund Transfers	1,326,955	1,344,586	1,781,734	1,321,305	1,350,729
Contingencies	-	-	-	119,026	15,276,628
<b>Total Appropriations</b>	<b>104,843,945</b>	<b>106,560,582</b>	<b>106,757,859</b>	<b>124,062,609</b>	<b>141,297,858</b>
<b>NCC</b>	<b>3,396,063</b>	<b>3,999,487</b>	<b>2,782,070</b>	<b>5,146,200</b>	<b>5,057,211</b>
<b>General Fund Contribution</b>	<b>5,213,624</b>	<b>4,872,246</b>	<b>4,362,263</b>	<b>5,098,920</b>	<b>5,421,868</b>
<b>FTE's</b>	<b>595</b>	<b>595</b>	<b>621</b>	<b>646</b>	<b>661</b>

## HEALTH AND HUMAN SERVICES TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	193,587	5%
Licenses, Permits	242,371	156%
Fines, Forfeitures	408,853	214%
Use of Funds	(224,350)	-75%
State	(4,707,286)	-24%
Federal	18,564,001	77%
Other Governmental	1,379,877	226%
Charges for Service	1,560,037	14%
Misc.	259,185	20%
Other Financing Sources	14,237,331	61%
Use of Fund Balance	19,537,268	N/A
<b>Total Revenue</b>	<b>51,450,874</b>	<b>61%</b>
Salaries	12,139,462	56%
Benefits	6,749,745	62%
Services & Supplies	15,099,823	57%
Other Charges	8,258,901	37%
Fixed Assets	231,668	125%
Operating Transfers	187,218	N/A
Intrafund Transfers	562,315	71%
Contingencies	15,276,628	N/A
<b>Total Appropriations</b>	<b>58,505,760</b>	<b>71%</b>
<b>NCC</b>	<b>3,373,211</b>	<b>200%</b>
<b>General Fund Contribution</b>	<b>3,183,694</b>	<b>142%</b>
<b>FTE's</b>	<b>10</b>	<b>2%</b>

### Notes

#### Increased General Fund Contribution primarily due to:

FY 2005-06 - Jail and Juvenile Hall medical expenses (CFMG contract) added to Public Health budget. Previously went through the Sheriff as a Net County Cost.

FY 2006-07 - EMS agency costs shifted from CSA's to General Fund. Approximately \$600K

## HEALTH & HUMAN SERVICES AGENCY

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### Mission – Public Health

The mission of the County of El Dorado Health and Human Services Agency – Public Health Division is to promote the health and safety of people, their animals, and the communities of El Dorado County. The Division provides leadership and expertise in the areas of:

**Prevention** – Avoiding and preventing disease and injury; preventing the spread of disease when present.

**Access** – Helping people access personal and community health services, including those with language, physical, or cultural barriers.

**Information** – Monitoring the health of the community by gathering, analyzing, and distributing public health information.

**Collaboration** – Working with local leaders to affect health-related community action.

**Safety** – Protecting the health of people and animals through comprehensive education, enforcement, and testing programs.

**Direct Service** – Conducting outreach, clinical services, and other interventions aimed at promoting individual and family health and wellness, particularly for at-risk, underserved, and uninsured populations.

The Division provides these services in a caring, professional, and fiscally responsible way, maximizing the resources available.

**Division Budget Structure:** The Public Health Division of the Health and Human Services Agency is organized to operate in three separate funds:

Fund Type 10	General Fund	Animal Services
Fund Type 11	Special Revenue Fund	Public Health Programs and Services
Fund Type 12	Special Districts Fund	County Service Areas (Pre-Hospital Medical Service) and Ambulance Billing

### Program Summaries Public Health Fund Type 10 – General Fund

#### Animal Services

**Positions: 19.00 FTE**

**Extra Help: \$59,955**

**Total Appropriations: \$2,631,770**

**Total Revenues: \$1,350,122**

**Net County Cost: \$1,281,649**

For both the Western Slope and South Lake Tahoe areas of the County, Animal Services provides mandated services such as rabies control, impoundment of animals at large, investigations of aggressive dogs threatening humans and livestock, sheltering stray animals, veterinary treatment for sick or injured animals, animal licensing, and enforcement of State and local animal laws. Animal Services also removes dead animals from County roads per an MOU with DOT. Revenues in this program comes from licensing, fees for services, penalties/fines, transfers per the MOU with DOT, State Sales Tax Realignment, and contract payments from the City of Placerville and City of South Lake Tahoe.

## HEALTH & HUMAN SERVICES AGENCY

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### Fund Type 11 - Public Health Programs

#### **Public Health (PH) Administration and Medi-Cal Administrative Activities (MAA) Program**

**Positions: 19.58 FTE**

**Extra Help: \$0**

**Total Appropriations: \$5,518,812**

**Total Revenues: \$7,237,653**

**Realignment Surplus: \$1,718,814**

**Net County Cost: \$0**

This section includes the administrative and fiscal support to the Public Health Division (which manages about 60 program budgets per fiscal year), primarily addressing the areas of policies and procedures, personnel, facilities, budgets, payroll, purchasing, payments, billings and receivables, contract management, and information technology. Revenues include use of Realignment to assist programs within Public Health for the purposes of supporting Administrative costs.

#### **Communicable Disease (CD), Vital Stats, & Public Health Preparedness**

**Positions: 15.82 FTE**

**Extra Help: \$23,018**

**Total Appropriations: \$1,974,941**

**Total Revenues: \$805,758**

**Realignment Cost: \$1,169,157**

**Net County Cost: \$0**

Programs in this section address Public Health preparedness planning and emergency response, communicable disease prevention, surveillance and control, vital statistics, and health information collection, analysis, and reporting. Preparedness programs address bioterrorism preparedness, hospital readiness, regional City Readiness initiatives, and pandemic flu preparedness. The amount budgeted for extra help is for temporary Health Director. Revenues in these programs include Public Health Realignment, health fees, State funding, Alpine County contract revenue, and Federal funding.

#### **Community Nursing**

**Positions: 20.65 FTE**

**Extra Help: \$56,423**

**Total Appropriations: \$2,846,909**

**Total Revenues: \$2,482,873**

**Realignment Cost: \$364,036**

**General Fund Contribution: \$377,270**

The Public Health nurses and associated staff provide community/school based skilled early intervention and case management services designed to improve health outcomes, reduce disease incidence and protect the public from vaccine preventable illness with special emphasis on women of child bearing age and medically fragile children. In addition the Public Health Nurses provide direct support to preparedness and communicable disease areas related to mitigation efforts as appropriate. These activities are accomplished through administration of the following core programs: Maternal, Child, Adolescent Health (MCAH); California Children Services (CCS); Healthy Families; Child Health and Disability Prevention (CHDP); the Early Periodic Screening, Diagnosis, and Treatment (EPSDT a State and Federal mandate of Medi-Cal), Health Care for Children in Foster Care, Child Lead Poisoning Prevention Program, High Risk CPS Intervention and Immunization campaigns. Extra help funding is for public health nursing staff to assist with seasonal flu clinics, the new State mandate related to the Pertussis vaccine in school age children, and to assist with the CHDP program. The General Fund

## HEALTH & HUMAN SERVICES AGENCY

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contribution reflects a required County match (from Department 15) for the CCS and Healthy Families programs. Revenues in these programs include Public Health Realignment, Social Services Realignment, County General Fund (required match), Health Fees, transfer from Human Services, and State and Federal funding.

### **AIDS and HIV Programs**

**Positions: 0.10 FTE**

**Extra Help: \$0**

**Total Appropriations: \$168,893**

**Total Revenues: \$170,561**

**Realignment Surplus: \$1,668**

**Net County Cost: \$0**

These programs provide surveillance and testing activities related to AIDS and HIV, as well as services and assistance, such as housing and case management, to persons affected by HIV. Revenues in these programs come from State and Federal funding for AIDS/HIV.

### **Public Health Laboratory/LEA**

**Positions: 1.00 FTE**

**Extra Help: \$8,000**

**Total Appropriations: \$384,448**

**Total Revenues: \$202,588**

**Realignment Cost: \$181,860**

**Net County Cost: \$0**

The Laboratory tests specimens to identify infections and prevent/control the spread of communicable disease. Other testing services, such as water testing, are also provided. In addition, the Lab participates in bioterrorism preparedness and response planning and serves as a resource for emergency/medical personnel to protect public and environmental health. Local Enforcement Agency (LEA) responsibilities are mandated under the Public Resources Code and involve enforcement of State solid waste laws (currently primarily through contracted services). Extra help is related to intermittent support to lab when the director is off site. Revenue in this program comes from health fees, the State, transfer from various County departments for services, and Public Health Realignment.

### **Emergency Medical Services Agency (EMS) and EMS Fund**

**Positions: 4.0 FTE**

**Extra Help: \$80,732**

**Total Appropriations: \$1,371,563**

**Total Revenues: \$1,371,563**

**General Fund Contribution: \$580,419**

The EMS Agency serves to coordinate and maintain an integrated system of rapid emergency response, high quality pre-hospital care, and transportation services to victims of illness or injury in El Dorado County. The EMS Agency also provides training and certification of emergency medical response personnel. The EMS program maintains an extra-help position for the Medical Director. This position is required within the EMS Agency to ensure medical oversight of the policies and protocols of pre-hospital care governing paramedics, etc. as mandated by Division 2.5 of the Health and Safety Code, Section 1797.202. The EMS Agency is also responsible for management of the Medical Marijuana Identification Card program. The General Fund contribution reflects County support (from Department 15) for EMS Agency services. This section also includes the EMS Fund which receives court fines that fund emergency room services for indigents. Revenues in these programs include County General Fund, fees for services, and court fines.

## HEALTH & HUMAN SERVICES AGENCY

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### **Institutional Care Programs**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,410,181**

**Total Revenues: \$3,390,180**

**Realignment Cost: \$20,001**

**General Fund Contribution: \$3,150,151**

This section addresses the institutional medical care program, providing medical services for the inmate/ward populations at the County adult/juvenile detention facilities through a contract with the California Forensic Medical Group. The General Fund contribution reflects required County support (from Department 15) for detention medical services. Revenue in this program includes County General Fund and State and local program Realignment (SLPR) match.

### **Tobacco Settlement Programs**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,228,563**

**Total Revenues: \$1,228,563**

**Realignment Surplus: \$0**

**Net County Cost: \$0**

Funds made available through the Tobacco Settlement Agreement are allocated to several programs designed to prevent tobacco use, enhance the community health services system, and deliver improved health services. In FY 2013-14 \$200,000 will be used to support Mental Health one-time costs, including move expenses.

### **Alcohol and Drug Programs**

**Positions: 9.73 FTE**

**Extra Help: \$43,305**

**Total Appropriations: \$3,857,892**

**Total Revenues: \$3,857,892**

**General Fund Contribution: \$0**

These programs implement strategies designed to address alcohol and other drug related issues affecting communities, criminal justice and child welfare systems, and schools. Activities include education, raising public awareness of issues, promoting drug-free alternatives for youth and adults, drug-free workplace programs, activities to reunite families, where appropriate, and related services. Also included are drug court activities. The amount budgeted for extra help is for assistance with grant activities and state reporting requirements. Revenues in these programs include State and Federal funding, Local Realignment, miscellaneous revenues and court fines. The Local realignment (historically was State General Fund Discretionary), is used for Drug Medi-Cal services and Drug Court Program.

### **Health Promotions**

**Positions: 2.05 FTE**

**Extra Help: \$0**

**Total Appropriations: \$307,892**

**Total Revenues: \$322,434**

**Realignment Surplus: \$14,542**

**Net County Cost: \$0**

This section includes a variety of health promotion programs and targeted services. Included are outreach and enrollment services to identify and provide health insurance options, (particularly for uninsured/underinsured children), services to connect individuals to appropriate health care services, projects involving the use of technology to improve health care delivery, programs aimed at increasing child safety through the proper use of car seats and safety helmets, and other aligned services. Responsibilities also include evaluation and development of health promotion strategies to prevent chronic disease and improve health outcomes for general and targeted populations (including indigent, institutionalized, and CMSP populations) and administration of domestic violence prevention and response contracts. Revenues in these programs include marriage licenses, court fines, Federal funding, and grant funding.

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### **County Medical Services Program (CMSP)**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,768,780**

**Total Revenues: \$3,768,780**

**General Fund Contribution: \$233,492**

El Dorado County ensures medical care is provided for medically indigent adults in our communities through contractual participation with 38 other counties in the County Medical Services Program (CMSP). CMSP operates with County General Funds and Public Health Realignment revenue specifically dedicated to this program. The CMSP participation fee of \$233,492 is required to be paid from County General Fund, Department 15. Participation in CMSP enables the County to substantially meet its Welfare and Institutions Code 17000 responsibilities. Division administrative staff oversees CMSP. Revenues in this program come from Public Health Realignment and a required County General Fund contribution for the participation fee.

### **Tobacco Use Prevention Program (TUPP)**

**Positions: 0.80 FTE**

**Extra Help: \$31,701**

**Total Appropriations: \$161,138**

**Total Revenues: \$161,138**

**Net County Cost: \$0**

This program provides services targeted at tobacco use prevention and cessation. Revenues in these programs come from State tobacco funds available through AB 75 and the transfer of Tobacco Settlement funds.

### **Fund Type 12 – CSA 3, CSA 7, Ambulance Billing**

#### **County Service Areas (Pre-Hospital Medical Services) and Ambulance Billing**

**Positions: 0.50 FTE**

**Extra Help: \$0**

**Total Appropriations: \$19,998,740**

**Total Revenues: \$19,998,740**

**Net County Cost: \$0**

This section addresses pre-hospital medical services provided within County Service Area (CSA) 7, for the West Slope area, and CSA 3, for the South Lake Tahoe and Tahoe West Shore areas. This section also includes Ambulance Billing (i.e., patient billing and collection for ambulance services operating in the County), a service performed by Wittman Enterprises under a contract administered by Public Health. Revenues in these programs come from taxes, State funding, interest, ambulance fees, and contract payments from the Miwok Tribe.

### **Financial Charts**

#### **Source of Funds**

Taxes (\$4,180,235): Property Taxes and Special Tax (primarily in CSA7) for ambulance/pre-hospital medical services.

Licenses and Permits (\$397,350): Revenues from marriage licenses (\$115,000), and dog licenses and kennel licenses (\$282,350).





## HEALTH & HUMAN SERVICES AGENCY

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Fines and Penalties (\$599,728): A small portion of the court fines are designated for the assistance to Domestic Violence Programs (\$17,115). The majority of this revenue is related to the EMS Fund (\$467,113), with the remainder from penalties on taxes in the CSA's (\$18,000) and fines received by Animal Services (\$18,500) and the Alcohol and Drug Programs (\$79,000).

Use of Money and Property (\$21,800): Anticipated interest earnings in the CSA budgets based on fund balance and cash flow estimates.

State Intergovernmental (\$1,257,290): State funding received for Public Health Preparedness (PHP), Community Nursing Services, AIDS, Lab, Alcohol and Drug Programs, and Homeowner Property Tax Relief in the CSA's (\$29,000).

Federal Intergovernmental (\$2,924,985): Public Health Preparedness programs, community nursing services, AIDS, and Alcohol and Drug Programs.

Other Governmental (\$801,968): Estimated other governmental revenue for Hospital Preparedness (HPP), community nursing programs, EMS Program (\$10,000), and funding for First 5 Program related to the ACCEL and Children's Health initiatives (170,000). Also from contracts with the City of Placerville, the City of SLT, and Tahoe Conservancy for provision of Animal Services (\$541,968).

Charges for Services (\$9,676,079): Primarily consisting of the following:

- Ambulance Services in CSA 3 and CSA 7 (\$8,006,195)
- Special Assessments in CSA 3 (\$565,697)
- Impounds, Adoptions, and Services in Animal Services (\$241,100)
- Health fees including Vital Statistics Health Fees (\$156,405)
- Revenues from other departments (\$697,562) including Service fees from Fund type 10 and Fund type 12 within Dept 40 (\$527,234), Environmental Management for mandated LEA services and water testing services (\$117,028), DOT for dead animal pickup services (\$25,000)

Miscellaneous (\$779,584): Revenue in the CSAs primarily from the Miwok Tribe contract (\$603,359), flu clinic service fees in IZ Services (\$18,125), DUI fines in ADP programs (\$24,000), revenue in EMS Program related to EMT 2010 (\$35,200), funding from the Vital Records Improvement Project trust for the Vital Statistics program (\$16,800), reimbursement from catastrophic inmate medical insurance in the Jail Medical index (\$75,000), revenue from PRS for delinquent ambulance billing accounts (\$100), and fees in Animal Services related to euthanasia & cat carrier sales (\$7,000).

Other Financing Sources (\$13,188,898) include:

- General Fund Contributions and Community Corrections Program Realignment to Public Health of \$5,047,639 for the following programs:

Jail/Juvenile Medical (CFMG contract)	\$2,445,959
State and Local Program Realignment (SLPR Match) to fund Jail medical	\$704,192
EMS Agency	\$580,419
CCS Admin & Diagnostics & Healthy Families Programs (match)	\$377,270
CCP Realignment 2011 (AB109)	\$706,308
CMSP-County Medical Services Program (match)	\$233,492

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- Realignment Revenues (\$8,141,257) includes:

Health VLF and Sales Tax Revenue for Public Health programs	\$6,307,213
Social Services Sales Tax Realignment for Community Nursing Programs	\$353,231
2011 Local Realignment for Alcohol and Drug Programs	\$1,248,200
Share of Realignment Sales Tax revenue allocated to Animal Services	\$206,703
Miscellaneous (Domestic Violence indirect; TUPP transfer to OP)	\$25,910

Residual Equity Transfers In (\$60,000) – this is the estimated payment to be received from the JPA.

Fund Balance (\$12,460,955) – these are estimated fund balances primarily in Public Health funds (\$5,949,801) and CSA funds (\$6,511,154). The Department continues to monitor use of fund balances in current and future years in order to retain appropriate amounts for cash flow purposes.

### Use of Funds

Salaries & Benefits (\$8,582,669): Primarily comprised of regular salaries (\$5,117,308), extra help (\$303,136), overtime (\$62,300), other compensation (\$300,458), retirement (\$1,012,403) health insurance (\$1,419,688), retiree health (\$96,586) and workers compensation (\$32,954).



Services & Supplies (\$23,282,249) primarily for:

- Professional services (\$14,537,608 ) includes CSA 3 and 7 contracts and ambulance billing services (\$13,999,636); public health contracts primarily related to Alcohol Drug Programs (1,889,349), Jail medical program (\$3,071,181), EMS payments to State, physicians and hospitals (\$358,049) and Animal Services contracts for veterinary services, disposal services, and livestock shelter and care (\$94,725).
- Special Department Expense/Special Projects (\$1,707,998) including appropriations from Public Health fund balance for operational contingencies for unanticipated Public Health needs or emergencies, or amounts that are intended to be used in future fiscal years or that are anticipated to be returned to State (based on non use in grant period) (\$1,592,078); appropriations for such items as feed, medical supplies, microchips, etc. in the Animal Services program (\$73,160).

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- Operational costs including insurance (\$175,928); transportation, vehicle and fuel costs (\$237,892); building rents (\$228,943); medical/dental/lab supplies (\$137,655); utilities (\$121,740), and office expenses/postage (\$75,227).

Other Charges (\$5,249,278): Primarily comprised of Support and Care of Persons (\$3,912,409) for payments to contract providers mostly within community nursing services, AIDS, Indigent/Institutional Care, and the CMSP programs; inter-fund expenditures (\$380,740) for services between funds within the division (including Public Health's administrative cost allocation) as well as for other departmental and cost applied charges for such services as IT mainframe, network and programming support, accounting and audit support, central stores/mail/courier services; and County A-87 charges and other dept service cost (\$956,131).

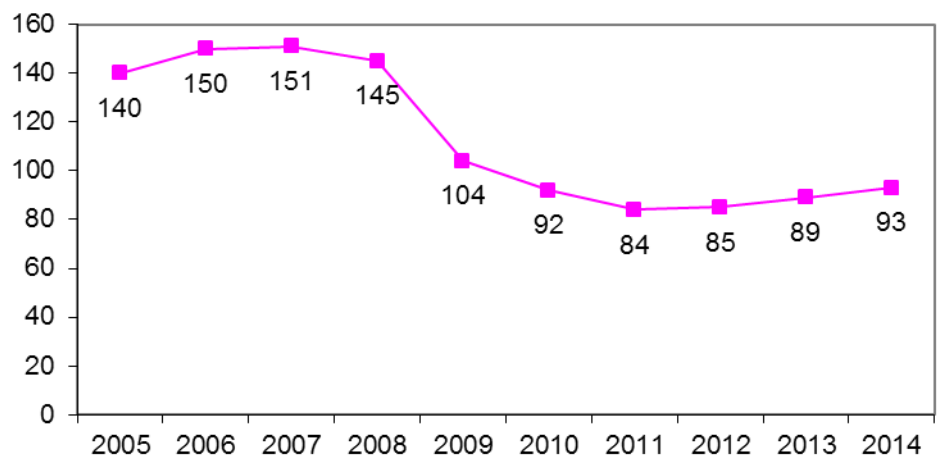
Fixed Assets (\$65,275): Primarily comprised of office/conference room reconfigurations (\$30,000); share of costs with Human Services for microwave system, virtual machine and security system server (\$4,275) computer equipment purchase/replacement primarily related to the planned replacement of aged Servers, Tape Backup Units, Domain Controllers, printers (\$31,000). Computer equipment is primarily funded by non-General Fund sources.

Intrafund Transfers (\$1,960,385) and Abatements (-\$1,679,112) netting to \$281,273: In Animal Services this is primarily comprised of County cost applied charges such as IT mainframe and network support, telephone charges, central stores/mail/courier services; in Public Health programs this is primarily related to administrative indirect cost allocation and various other intrafund transfers (many related to the use of Special Revenue Funds); and also includes transfers between the CSAs and the Ambulance Billing program.

Appropriations for Contingencies (\$9,994,839): Primarily comprised of Public Health Administration (\$2,572,765), MAA program (\$960,968), Tobacco Settlement program (\$659,122), and CSAs (\$5,801,984).

### Staffing

Staffing for the Public Health Division has decreased over the last several years due to funding constraints. The recommended staff allocation for FY 2013-14 is 93.23 FTEs. The allocations are split as follows: 80.38 FTEs on the West Slope and 12.85 FTEs at South Lake Tahoe. Staff allocations include 73.73 FTEs for Public Health Programs, 0.5 FTEs for County Service Areas 3 & 7, and 19.0 FTEs for Animal Services.



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### Chief Administrative Office Comments

The Recommended Budget for the Public Health Division of the Health & Human Services Agency is \$47,630,523 with a Net County Cost of \$1,281,649 for Animal Services and a General Fund contribution of \$4,341,331 for other programs (see detail in Source of Funds section above).

#### **Animal Services – General Fund**

The Recommended Budget for Animal Services represents an increase of \$29,953 or 2% in revenues and an increase of \$121,952 or 5% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost is increased by \$91,996 or 8%.

The increase in revenues is primarily associated with each of the city's contribution for shared expenditures. There is also an anticipated increase of revenue from Department of Transportation. While Animal Services is showing an increase of revenues in these areas, there is a decrease of revenues in licensing and sales tax.

Expenditures have also increased because of an additional half-time Senior Office Assistant (\$14,000), increase of Extra Help Veterinarian hours (\$31,000), Retirement and Health Insurance Costs (\$46,700). These increases were offset by other changes in the salaries and benefits including new hire staffing changes, benefit election changes and decreased unemployment insurance costs (-\$32,500). As a result, the increase in salaries and benefits is \$59,200.

Expenditures increased by \$7,000 for the purchase of safety vests for the Animal Control Officers on the field. Additional expenditures estimated to increase are related to the Animal Services West Slope Shelter construction project in the amount of \$22,000. Operations continue to be impacted by the need to operate out of multiple West Slope facilities. Staff will continue to coordinate with CAO (Facilities) to support the shelter project activities as may be approved by the Board.

#### **Fixed Assets:**

An anticipated decrease of \$14,245 in fixed assets is related to replacing the fixed assets in FY 2012-13 rather than in FY 2013-14. There is an anticipated cost to replace one laptop computer in FY 2013-14 (\$2,000).

#### **Recommended Staffing Changes:**

Animal Services will be increasing by a half-time Senior Office Assistant.

#### **Public Health– Fund Type 11**

The Recommended Budget for Public Health programs has decreased \$668,423 or 2.6%. These decreases are primarily from reductions in federal funding in Preparedness programs and Alcohol Drug programs (ADP) as well as the completion of a number of grant funded

## HEALTH & HUMAN SERVICES AGENCY

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programs in FY 2012-13. The budget includes a General Fund contribution of \$4,341,331 for various programs (see detail in Source of Funds section above).

There are decreases in appropriations primarily relate to the reduction of Services and Supplies in the ADP and Preparedness Programs (\$668,638).

### Fixed Assets:

Public Health Fund Type 11 has requested a number of fixed asset items for Public Health programs totaling \$63,275. The items are detailed in the Uses of Funds section above and are funded primarily by realignment funds. Included are share of costs with Human Services at multiple office locations; computer equipment replacement and furniture for office redesign.

### Recommended Staffing Changes:

The Health Services Department is requesting position changes that better align personnel allocations with the current funding, administrative and programmatic requirements of the Department. The changes to personnel allocations are a result of changes due to the merging of Health Services and Human Services. Position changes are detailed on the Personnel Allocation table and are funded by Special Revenue Funding and do not result in an increase to Net County Cost.

### **CSA #3, CSA #7 and Ambulance Billing – Fund Type 12**

The Recommended Budget for the CSA programs has decreased by \$1,148,866 or 5.43%. Revenues for CSA #3 and CSA #7 pre-hospital medical services and ambulance billing programs include charges for services (primarily ambulance services), assessments and taxes; and contract payments from the Miwok Tribe. The decrease in revenue is primarily due to a decrease in residual equity transfer for CSA #7 that happened in FY 2012-13 and a decrease of 2% in Medicare payments. Fund balance has decreased by \$536,596 in Public Health Fund Type 12. Decreases to appropriations have been made to reflect the corresponding decrease of the use of fund balance in FY 2013-14. Property tax revenues are estimated to remain the same as FY 2012-13. Revenues from ambulance service charges are expected to decrease by \$60,000.

The Department has developed a multi-year forecasting tool for use by the West Slope and Cal-Tahoe JPAs and staff to work collaboratively in developing and maintaining an annual balanced operational budget for the CSAs. The forecasting tool enables the Department and the JPAs to incorporate assumptions about revenues and expenditures to clearly show the amount of any fund balance required in each year and the longer term impact of the use of such fund balance. The forecasting tool assumes revenue from the Miwok Tribe. It should be noted the contract between El Dorado County and the Miwok Tribe is currently under negotiation. For CSA #3 and CSA #7, the Five Year Forecast shows a required use (depletion) of fund balance in the current and future fiscal years:

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<b>CSA # 7 Five Year Forecast</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>
Revenues	\$11,005,508	\$10,865,835	\$10,866,385	\$10,876,196	\$10,885,215
Operating Expenditures	\$12,082,875	\$11,621,273	\$11,306,879	\$11,304,978	\$11,303,919
<b>Revenues Less Expenditures</b>					
<b>(Use of Fund Balance)</b>	<b>(\$1,077,367)</b>	<b>(\$755,438)</b>	<b>(\$440,494)</b>	<b>(\$428,782)</b>	<b>(\$418,704)</b>
One time paybacks from (Fire Districts) due to audit findings	\$160,000	\$60,000	\$0	\$0	\$0
<b>Total Use of Fund Balance</b>	<b>(\$917,367)</b>	<b>(\$695,438)</b>	<b>(\$440,494)</b>	<b>(\$428,782)</b>	<b>(\$418,704)</b>
Projected Fund Balance at 6/30	\$4,721,743	\$4,026,305	\$3,585,811	\$3,157,029	\$2,738,325
<i>Portion of Fund Balance Required to be held in contingency</i>					
	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
<i>Fund Balance over (under) contingency</i>					
	\$1,721,743	\$1,026,305	\$585,811	\$157,029	<b>(\$261,675)</b>

The CSA #7 forecast above indicates a structural budget problem of approximately \$700,000 per year when one-time expenditures are excluded. If the current revenue and expenditure trends continue, fund balance will be used each year and ultimately depleted. The contract between the County and the West Slope JPA requires that a minimum fund balance of \$3,000,000 be maintained in CSA #7 unless a reduced amount is approved by the County Board of Supervisors. This amount is included in the forecast with no reductions.

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0200	LICENSE: ANIMAL	255,000	255,000	255,000	255,000	0
0201	LICENSE: VISCIOUS/DANGEROUS DOG	13,500	13,500	10,000	10,000	-3,500
0202	KENNEL PERMITS	17,000	17,000	17,350	17,350	350
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	285,500	285,500	282,350	282,350	-3,150
0320	COURT FINE: OTHER	18,500	18,500	18,500	18,500	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	18,500	18,500	18,500	18,500	0
1200	REV: OTHER GOVERNMENTAL AGENCIES	508,033	512,712	541,968	541,968	29,256
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	508,033	512,712	541,968	541,968	29,256
1560	HUMANE: SERVICES	3,000	3,000	3,000	3,000	0
1561	HUMANE: IMPOUNDS	117,000	117,000	117,000	117,000	0
1562	HUMANE: ADOPTIONS	115,500	115,500	115,500	115,500	0
1563	HUMANE: MICROCHIPS	880	600	600	600	0
1564	HUMANE: RESTITUTION	5,000	5,000	5,000	5,000	0
1740	CHARGES FOR SERVICES	2,500	2,500	2,500	2,500	0
1800	INTERFND REV: SERVICE BETWEEN FUND	33,000	33,000	50,000	50,000	17,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	276,880	276,600	293,600	293,600	17,000
1940	MISC: REVENUE	7,000	7,000	7,000	7,000	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	7,000	7,000	7,000	7,000	0
2027	OPERATING TRSNF IN: SALES TAX	219,856	219,856	206,703	206,703	-13,153
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	219,856	219,856	206,703	206,703	-13,153
<b>TYPE: R SUBTOTAL</b>		1,315,769	1,320,168	1,350,121	1,350,121	29,953

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	745,586	783,772	777,608	777,608	-6,164
3001	TEMPORARY EMPLOYEES	31,694	29,376	59,955	59,955	30,579
3002	OVERTIME	24,917	27,000	27,000	27,000	0
3003	STANDBY PAY	21,625	25,000	25,000	25,000	0
3004	OTHER COMPENSATION	7,037	6,720	6,720	6,720	0
3005	TAHOE DIFFERENTIAL	11,999	12,000	12,000	12,000	0
3020	RETIREMENT EMPLOYER SHARE	139,795	141,368	161,338	161,338	19,970
3022	MEDI CARE EMPLOYER SHARE	12,712	11,964	13,244	13,244	1,280
3040	HEALTH INSURANCE EMPLOYER SHARE	223,610	242,425	269,143	269,143	26,718
3041	UNEMPLOYMENT INSURANCE EMPLOYER	15,653	16,368	2,940	2,940	-13,428
3042	LONG TERM DISABILITY EMPLOYER	2,928	2,928	3,245	3,245	317
3043	DEFERRED COMPENSATION EMPLOYER	400	400	400	400	0
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	22,083	22,083	22,083	22,083	0
3060	WORKERS' COMPENSATION EMPLOYER	12,891	12,891	12,891	12,891	0
3080	FLEXIBLE BENEFITS	1,800	1,800	1,686	1,686	-114
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	1,274,730	1,336,095	1,395,253	1,395,253	59,158
4020	CLOTHING & PERSONAL SUPPLIES	8,600	8,600	15,600	15,600	7,000
4040	TELEPHONE COMPANY VENDOR PAYMENTS	4,180	4,180	4,180	4,180	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	900	900	900	900	0
4080	HOUSEHOLD EXPENSE	5,200	5,200	5,200	5,200	0
4085	REFUSE DISPOSAL	8,500	8,500	8,500	8,500	0
4086	JANITORIAL / CUSTODIAL SERVICES	11,000	11,000	11,000	11,000	0
4100	INSURANCE: PREMIUM	30,194	30,194	30,194	30,194	0
4140	MAINT: EQUIPMENT	2,400	2,400	2,400	2,400	0
4143	MAINT: SERVICE CONTRACT	3,451	3,451	3,522	3,522	71
4144	MAINT: COMPUTER	8,200	8,200	8,201	8,201	1
4162	VEH MAINT: SUPPLIES	11,940	11,940	3,500	3,500	-8,440
4164	VEH MAINT: TIRE & TUBES	1,500	1,500	1,500	1,500	0
4180	MAINT: BUILDING & IMPROVEMENTS	4,210	4,210	5,210	5,210	1,000
4200	MEDICAL, DENTAL & LABORATORY	149	0	31,000	31,000	31,000
4220	MEMBERSHIPS	425	425	525	525	100
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	445	445	540	540	95
4260	OFFICE EXPENSE	8,500	8,500	8,500	8,500	0
4261	POSTAGE	6,000	6,000	6,000	6,000	0
4262	SOFTWARE	2,040	2,040	2,040	2,040	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	500	500	0
4264	BOOKS / MANUALS	620	620	620	620	0
4266	PRINTING / DUPLICATING SERVICES	700	700	2,300	2,300	1,600
4300	PROFESSIONAL & SPECIALIZED SERVICES	78,825	78,825	88,225	88,225	9,400
4306	COLLECTION SERVICES	700	700	700	700	0
4313	LEGAL SERVICES	4,500	4,500	4,500	4,500	0



# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	1,300	1,300	1,300	1,300	0
4400 PUBLICATION & LEGAL NOTICES	589	550	450	450	-100
4420 RENT & LEASE: EQUIPMENT	8,500	8,500	8,740	8,740	240
4440 RENT & LEASE: BUILDING & IMPROVEMENTS	101,213	100,563	100,563	100,563	0
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	2,000	2,000	2,000	2,000	0
4461 EQUIP: MINOR	1,000	1,000	1,000	1,000	0
4462 EQUIP: COMPUTER	1,540	1,540	9,555	9,555	8,015
4463 EQUIP: TELEPHONE & RADIO	4,000	4,000	4,000	4,000	0
4500 SPECIAL DEPT EXPENSE	74,600	73,000	32,760	32,760	-40,240
4501 SPECIAL PROJECTS	0	0	10,000	10,000	10,000
4503 STAFF DEVELOPMENT	3,385	3,385	5,915	5,915	2,530
4529 SOFTWARE LICENSE	1,260	1,260	0	0	-1,260
4600 TRANSPORTATION & TRAVEL	4,800	4,800	6,392	6,392	1,592
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	1,550	1,550	850	850	-700
4605 RENT & LEASE: VEHICLE	66,000	66,000	66,225	66,225	225
4606 FUEL PURCHASES	60,000	60,000	60,375	60,375	375
4620 UTILITIES	63,017	63,017	74,966	74,966	11,949
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>598,433</b>	<b>595,995</b>	<b>630,448</b>	<b>630,448</b>	<b>34,453</b>
5300 INTERFND: SERVICE BETWEEN FUND TYPES	480,731	479,611	522,795	522,795	43,184
<b>CLASS: 50 OTHER CHARGES</b>	<b>480,731</b>	<b>479,611</b>	<b>522,795</b>	<b>522,795</b>	<b>43,184</b>
6042 FIXED ASSET: COMPUTER SYSTEM EQUIP	16,245	16,245	2,000	2,000	-14,245
<b>CLASS: 60 FIXED ASSETS</b>	<b>16,245</b>	<b>16,245</b>	<b>2,000</b>	<b>2,000</b>	<b>-14,245</b>
7200 INTRAFUND TRANSFERS: ONLY GENERAL	200	200	200	200	0
7210 INTRAFND: COLLECTIONS	800	800	800	800	0
7220 INTRAFND: TELEPHONE EQUIPMENT &	20,000	20,000	20,000	20,000	0
7221 INTRAFND: RADIO EQUIPMENT & SUPPORT	2,500	2,500	3,500	3,500	1,000
7223 INTRAFND: MAIL SERVICE	3,584	3,584	3,583	3,583	-1
7224 INTRAFND: STORES SUPPORT	2,529	2,529	2,529	2,529	0
7225 INTRAFND: CENTRAL DUPLICATING	1,600	1,600	0	0	-1,600
7227 INTRAFND: MAINFRAME SUPPORT	13,357	13,357	13,357	13,357	0
7231 INTRAFND: IS PROGRAMMING SUPPORT	1,300	1,300	1,300	1,300	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	3,000	3,000	3,000	3,000	0
7234 INTRAFND: NETWORK SUPPORT	31,627	31,627	31,627	31,627	0
7250 INTRAFND: NOT GEN FUND / SAME FUND	1,377	1,377	1,377	1,377	0
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>81,874</b>	<b>81,874</b>	<b>81,273</b>	<b>81,273</b>	<b>-601</b>
<b>TYPE: E SUBTOTAL</b>	<b>2,452,013</b>	<b>2,509,820</b>	<b>2,631,769</b>	<b>2,631,769</b>	<b>121,949</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>1,136,244</b>	<b>1,189,652</b>	<b>1,281,648</b>	<b>1,281,648</b>	<b>91,996</b>

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
DEPARTMENT: 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ</b>						
0261	LICENSE: MARRIAGE	115,000	115,000	115,000	115,000	0
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	115,000	115,000	115,000	115,000	0
0320	COURT FINE: OTHER	153,608	152,115	150,591	150,591	-1,524
0324	COURT FINE: EMS COUNTY	40,250	40,250	40,022	40,022	-228
0325	COURT FINE: EMS ADMINISTRATION	47,500	47,500	46,711	46,711	-789
0326	COURT FINE: EMS PHYSICIAN	225,964	225,964	227,740	227,740	1,776
0327	COURT FINE: EMS HOSPITAL	97,398	97,398	98,164	98,164	766
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	564,720	563,227	563,228	563,228	1
0400	REV: INTEREST	1,535	-3,200	-3,200	-3,200	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	1,535	-3,200	-3,200	-3,200	0
0640	ST: CCS CA CHILDREN SERVICES	448,256	448,256	448,256	448,256	0
0670	ST: TUBERCULOSIS CONTROL	10,000	10,000	10,000	10,000	0
0680	ST: HEALTH	93,780	93,780	93,780	93,780	0
0681	ST: HEALTH CHDP - CHILD DISABILITY	8,101	8,101	8,101	8,101	0
0687	ST: HEALTH DISCRETIONARY GENERAL FUND	66,286	66,286	66,286	66,286	0
0688	ST: HEALTH MEDI CAL GENERAL FUND	291,867	291,867	291,867	291,867	0
0895	ST: AB75 TOBACCO	194,300	194,300	150,000	150,000	-44,300
0908	ST: TOBACCO SETTLEMENT FUND	160,000	160,000	160,000	160,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,272,590	1,272,590	1,228,290	1,228,290	-44,300
1100	FED: OTHER	579,284	579,284	549,313	549,313	-29,971
1101	FED: BLOCK GRANT REVENUES	1,186,725	1,301,455	1,141,372	1,141,372	-160,083
1107	FED: MEDI CAL	728,427	728,427	945,912	945,912	217,485
1108	FED: PERINATAL MEDI CAL	218,529	218,529	288,388	288,388	69,859
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	2,712,965	2,827,695	2,924,985	2,924,985	97,290
1200	REV: OTHER GOVERNMENTAL AGENCIES	90,000	84,000	260,000	260,000	176,000
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	90,000	84,000	260,000	260,000	176,000
1603	VITAL HEALTH STATISTIC FEE	42,700	42,700	42,700	42,700	0
1620	HEALTH FEES	113,705	113,705	113,705	113,705	0
1622	PRIVATE INSURANCE	6,400	6,400	6,400	6,400	0
1650	CCS - CA CHILDREN SERVICES	220	220	220	220	0
1800	INTERFND REV: SERVICE BETWEEN FUND	614,795	739,295	647,562	647,562	-91,733
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	777,820	902,320	810,587	810,587	-91,733
1940	MISC: REVENUE	274,506	264,825	169,125	169,125	-95,700
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	274,506	264,825	169,125	169,125	-95,700
2020	OPERATING TRANSFERS IN	4,818,384	5,042,595	5,047,640	5,047,640	5,045
2021	OPERATING TRANSFERS IN: VEHICLE	5,267,349	5,267,349	5,098,794	5,098,794	-168,555
2026	OPERATING TRANSFERS IN: PHD SRF	965,366	1,547,016	1,256,272	1,256,272	-290,744
2027	OPERATING TRSNF IN: SALES TAX	1,638,546	1,638,546	1,579,489	1,579,489	-59,057
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	12,689,645	13,495,506	12,982,195	12,982,195	-513,311
2100	RESIDUAL EQUITY TRANSFERS IN	43,404	43,404	0	0	-43,404
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	43,404	43,404	0	0	-43,404
0001	FUND BALANCE	101,692	6,113,705	5,949,801	5,949,801	-163,904
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	101,692	6,113,705	5,949,801	5,949,801	-163,904
<b>TYPE: R SUBTOTAL</b>		18,643,877	25,679,072	25,000,011	25,000,011	-679,061

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
DEPARTMENT: 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	3,898,552	4,275,907	4,320,045	4,320,045	44,138
3001	TEMPORARY EMPLOYEES	215,188	185,658	243,179	243,179	57,521
3002	OVERTIME	29,571	32,300	35,300	35,300	3,000
3003	STANDBY PAY	13,000	13,000	13,000	13,000	0
3004	OTHER COMPENSATION	231,122	234,527	293,672	293,672	59,145
3005	TAHOE DIFFERENTIAL	20,191	21,960	19,440	19,440	-2,520
3006	BILINGUAL PAY	22,408	22,820	24,960	24,960	2,140
3020	RETIREMENT EMPLOYER SHARE	709,144	786,747	847,198	847,198	60,451
3022	MEDI CARE EMPLOYER SHARE	55,739	61,853	62,399	62,399	546
3040	HEALTH INSURANCE EMPLOYER SHARE	903,157	1,055,327	1,141,839	1,141,839	86,512
3041	UNEMPLOYMENT INSURANCE EMPLOYER	59,281	59,952	11,959	11,959	-47,993
3042	LONG TERM DISABILITY EMPLOYER	15,089	15,393	15,528	15,528	135
3043	DEFERRED COMPENSATION EMPLOYER	14,219	14,914	14,264	14,264	-650
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	71,523	73,713	73,713	73,713	0
3060	WORKERS' COMPENSATION EMPLOYER	19,417	20,011	20,014	20,014	3
3080	FLEXIBLE BENEFITS	20,500	20,500	17,342	17,342	-3,158
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>6,298,101</b>	<b>6,894,582</b>	<b>7,153,852</b>	<b>7,153,852</b>	<b>259,270</b>
4040	TELEPHONE COMPANY VENDOR PAYMENTS	4,947	5,500	5,500	5,500	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	5,385	5,385	5,285	5,285	-100
4060	FOOD AND FOOD PRODUCTS	4,150	4,150	4,150	4,150	0
4080	HOUSEHOLD EXPENSE	11,300	11,500	11,500	11,500	0
4083	LAUNDRY	3,828	3,875	3,875	3,875	0
4085	REFUSE DISPOSAL	5,708	5,645	5,145	5,145	-500
4086	JANITORIAL / CUSTODIAL SERVICES	5,887	6,498	7,259	7,259	761
4100	INSURANCE: PREMIUM	33,569	33,569	33,571	33,571	2
4101	INSURANCE: ADDITIONAL LIABILITY	0	0	112,000	112,000	112,000
4140	MAINT: EQUIPMENT	15,050	15,050	15,050	15,050	0
4141	MAINT: OFFICE EQUIPMENT	2,250	2,250	2,250	2,250	0
4143	MAINT: SERVICE CONTRACT	13,818	13,711	12,767	12,767	-944
4144	MAINT: COMPUTER	42,920	42,920	45,432	45,432	2,512
4180	MAINT: BUILDING & IMPROVEMENTS	5,900	5,900	3,318	3,318	-2,582
4200	MEDICAL, DENTAL & LABORATORY	59,325	59,325	59,325	59,325	0
4201	MEDICAL: FIELD SUPPLY	46,080	46,080	47,330	47,330	1,250
4220	MEMBERSHIPS	5,025	5,025	3,925	3,925	-1,100
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	15,200	15,200	14,675	14,675	-525
4260	OFFICE EXPENSE	44,958	45,331	45,558	45,558	227
4261	POSTAGE	11,817	11,810	11,810	11,810	0
4262	SOFTWARE	11,540	11,540	11,692	11,692	152
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	3,630	3,630	3,830	3,830	200
4264	BOOKS / MANUALS	3,375	3,375	3,375	3,375	0
4266	PRINTING / DUPLICATING SERVICES	11,720	2,720	13,070	13,070	10,350
4300	PROFESSIONAL & SPECIALIZED SERVICES	458,073	440,073	449,748	449,748	9,675
4313	LEGAL SERVICES	10,000	10,000	10,000	10,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	4,457,755	4,930,571	5,016,629	5,016,629	86,058

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 40 HEALTH

			MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4327	EMS: HOSPITAL	EMERG MEDICAL SERVICE	97,398	97,398	98,164	98,164	766
4328	EMS: PHYSICIAN	EMERG MEDICAL SERVICE	225,964	225,964	227,740	227,740	1,776
4333	BURIAL SERVICES		2,700	2,700	2,700	2,700	0
4337	OTHER GOVERNMENTAL AGENCIES		32,145	32,145	32,145	32,145	0
4351	JAIL MEDICAL OVERRUNS		207,000	207,000	207,000	207,000	0
4400	PUBLICATION & LEGAL NOTICES		350	350	350	350	0
4420	RENT & LEASE: EQUIPMENT		42,835	41,075	53,505	53,505	12,430
4440	RENT & LEASE: BUILDING & IMPROVEMENTS		110,629	123,640	128,380	128,380	4,740
4460	EQUIP: SMALL TOOLS & INSTRUMENTS		500	500	600	600	100
4461	EQUIP: MINOR		8,258	8,150	8,350	8,350	200
4462	EQUIP: COMPUTER		28,687	28,687	40,320	40,320	11,633
4500	SPECIAL DEPT EXPENSE		830,873	2,242,501	1,407,903	1,407,903	-834,598
4501	SPECIAL PROJECTS		221,266	221,266	184,175	184,175	-37,091
4502	EDUCATIONAL MATERIALS		12,014	12,014	10,014	10,014	-2,000
4503	STAFF DEVELOPMENT		41,850	41,820	48,082	48,082	6,262
4529	SOFTWARE LICENSE		18,189	18,189	5,000	5,000	-13,189
4600	TRANSPORTATION & TRAVEL		35,871	35,623	36,223	36,223	600
4602	MILEAGE: EMPLOYEE	PRIVATE AUTO	44,822	44,886	42,982	42,982	-1,904
4605	RENT & LEASE: VEHICLE		18,188	18,188	16,470	16,470	-1,718
4606	FUEL PURCHASES		8,855	8,815	8,175	8,175	-640
4620	UTILITIES		59,888	59,700	46,198	46,198	-13,502
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>		7,341,492	9,211,244	8,562,545	8,562,545	-648,699
5000	SUPPORT & CARE OF PERSONS		3,946,409	3,946,409	3,912,409	3,912,409	-34,000
5300	INTERFND: SERVICE BETWEEN FUND TYPES		414,209	414,196	420,565	420,565	6,369
5301	INTERFND: TELEPHONE EQUIPMENT &		67,700	67,700	69,300	69,300	1,600
5304	INTERFND: MAIL SERVICE		4,626	4,626	4,627	4,627	1
5305	INTERFND: STORES SUPPORT		4,015	4,015	4,011	4,011	-4
5306	INTERFND: CENTRAL DUPLICATING		16,556	26,556	0	0	-26,556
5308	INTERFND: MAINFRAME SUPPORT		50,081	50,081	50,183	50,183	102
5314	INTERFND: PC SUPPORT		3,000	3,000	3,000	3,000	0
5316	INTERFND: IS PROGRAMMING SUPPORT		16,271	15,260	26,260	26,260	11,000
5318	INTERFND: MAINTENANCE BLDG & IMPRV		7,200	7,200	7,200	7,200	0
5320	INTERFND: NETWORK SUPPORT		154,991	154,991	154,991	154,991	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>		4,685,058	4,694,034	4,652,546	4,652,546	-41,488
6020	FIXED ASSET: BUILDING & IMPROVEMENTS		71,100	71,100	0	0	-71,100
6040	FIXED ASSET: EQUIPMENT		54,143	54,143	33,120	33,120	-21,023
6042	FIXED ASSET: COMPUTER	SYSTEM EQUIP	18,803	20,403	30,155	30,155	9,752
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>		144,046	145,646	63,275	63,275	-82,371
7000	OPERATING TRANSFERS OUT		157,316	309,366	174,938	174,938	-134,428
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>		157,316	309,366	174,938	174,938	-134,428
7100	RESIDUAL EQUITY TRANSFERS OUT		43,404	43,404	0	0	-43,404
<b>CLASS: 71</b>	<b>RESIDUAL EQUITY TRANSFERS</b>		43,404	43,404	0	0	-43,404
7250	INTRAFND: NOT GEN FUND / SAME FUND		0	0	200,000	200,000	200,000
7254	INTRAFND: PUBLIC HEALTH		933,732	1,022,150	999,360	999,360	-22,790
7259	INTRAFND: PHD SRF		40,250	40,250	40,022	40,022	-228
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>		973,982	1,062,400	1,239,382	1,239,382	176,982
7384	INTRFND ABATEMENTS: PUBLIC HEALTH		-959,272	-1,022,150	-999,360	-999,360	22,790
7389	INTRFND ABATEMENTS: PHD SRF		-40,250	-40,250	-40,022	-40,022	228
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>		-999,522	-1,062,400	-1,039,382	-1,039,382	23,018
7700	APPROPRIATION FOR CONTINGENCIES		0	4,380,796	4,192,855	4,192,855	-187,941
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>		0	4,380,796	4,192,855	4,192,855	-187,941
<b>TYPE: E SUBTOTAL</b>			18,643,877	25,679,072	25,000,011	25,000,011	-679,061
<b>FUND TYPE: 11 SUBTOTAL</b>			0	0	0	0	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
DEPARTMENT: 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0100	PROP TAX: CURR SECURED	2,497,220	2,497,220	2,497,220	2,497,220	0
0175	TAX: SPECIAL TAX	1,683,015	1,683,015	1,683,015	1,683,015	0
<b>CLASS: 01</b>	<b>REV: TAXES</b>	4,180,235	4,180,235	4,180,235	4,180,235	0
0360	PENALTY & COST DELINQUENT TAXES	19,178	18,000	18,000	18,000	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	19,178	18,000	18,000	18,000	0
0400	REV: INTEREST	21,112	25,000	25,000	25,000	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	21,112	25,000	25,000	25,000	0
0820	ST: HOMEOWNER PROP TAX RELIEF	29,000	29,000	29,000	29,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	29,000	29,000	29,000	29,000	0
1310	SPECIAL ASSESSMENTS	596,320	565,697	565,697	565,697	0
1686	AMBULANCE SERVICES	8,111,211	8,066,195	8,006,195	8,006,195	-60,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	8,707,531	8,631,892	8,571,892	8,571,892	-60,000
1940	MISC: REVENUE	574,777	574,727	603,459	603,459	28,732
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	574,777	574,727	603,459	603,459	28,732
2100	RESIDUAL EQUITY TRANSFERS IN	0	641,000	60,000	60,000	-581,000
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	0	641,000	60,000	60,000	-581,000
0001	FUND BALANCE	0	7,047,750	6,511,154	6,511,154	-536,596
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	0	7,047,750	6,511,154	6,511,154	-536,596
<b>TYPE: R SUBTOTAL</b>		13,531,833	21,147,604	19,998,740	19,998,740	-1,148,864

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	40,369	28,183	19,660	19,660	-8,523
3004	OTHER COMPENSATION	66	66	66	66	0
3020	RETIREMENT EMPLOYER SHARE	7,459	5,186	3,865	3,865	-1,321
3022	MEDI CARE EMPLOYER SHARE	563	409	285	285	-124
3040	HEALTH INSURANCE EMPLOYER SHARE	16,697	11,225	8,706	8,706	-2,519
3041	UNEMPLOYMENT INSURANCE EMPLOYER	403	403	70	70	-333
3042	LONG TERM DISABILITY EMPLOYER	101	101	71	71	-30
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	789	789	789	789	0
3060	WORKERS' COMPENSATION EMPLOYER	52	52	52	52	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	66,499	46,414	33,564	33,564	-12,850
4041	COUNTY PASS THRU TELEPHONE CHARGES	100	100	100	100	0
4086	JANITORIAL / CUSTODIAL SERVICES	0	0	600	600	600
4100	INSURANCE: PREMIUM	162	162	162	162	0
4140	MAINT: EQUIPMENT	307	307	307	307	0
4143	MAINT: SERVICE CONTRACT	88	40	30	30	-10
4144	MAINT: COMPUTER	2,000	2,000	0	0	-2,000
4220	MEMBERSHIPS	900	900	900	900	0
4260	OFFICE EXPENSE	1,000	1,000	200	200	-800
4261	POSTAGE	1,183	3,159	3,159	3,159	0
4262	SOFTWARE	50	50	50	50	0
4266	PRINTING / DUPLICATING SERVICES	9,500	9,500	9,750	9,750	250
4300	PROFESSIONAL & SPECIALIZED SERVICES	14,637,854	14,741,643	13,999,636	13,999,636	-742,007
4306	COLLECTION SERVICES	6,243	0	0	0	0
4400	PUBLICATION & LEGAL NOTICES	126	126	126	126	0
4420	RENT & LEASE: EQUIPMENT	267	700	300	300	-400
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	250	870	0	0	-870
4500	SPECIAL DEPT EXPENSE	73,160	73,160	73,160	73,160	0
4529	SOFTWARE LICENSE	180	180	0	0	-180
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	100	100	100	100	0
4605	RENT & LEASE: VEHICLE	100	100	100	100	0
4620	UTILITIES	390	467	576	576	109
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	14,733,960	14,834,564	14,089,256	14,089,256	-745,308
5300	INTERFND: SERVICE BETWEEN FUND TYPES	20,793	20,793	12,772	12,772	-8,021
5301	INTERFND: TELEPHONE EQUIPMENT &	15,100	15,100	15,100	15,100	0
5304	INTERFND: MAIL SERVICE	1,137	1,137	1,137	1,137	0
5305	INTERFND: STORES SUPPORT	34	34	34	34	0
5306	INTERFND: CENTRAL DUPLICATING	2,500	2,500	0	0	-2,500
5308	INTERFND: MAINFRAME SUPPORT	336	336	233	233	-103
5310	INTERFND: COUNTY COUNSEL	45,000	45,000	32,000	32,000	-13,000
5320	INTERFND: NETWORK SUPPORT	1,961	1,961	1,961	1,961	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
5321	INTERFND: COLLECTIONS	10,000	10,700	10,700	10,700	0
5322	INTERFND: PRIVACY/COMPLIANCE PROGRAM	700	0	0	0	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	97,561	97,561	73,937	73,937	-23,624
7250	INTRAFND: NOT GEN FUND / SAME FUND	4,200	4,200	4,200	4,200	0
7259	INTRAFND: PHD SRF	663,639	663,639	635,530	635,530	-28,109
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	667,839	667,839	639,730	639,730	-28,109
7380	INTRFND ABATEMENTS: NOT GENERAL FUND	-4,200	-4,200	-4,200	-4,200	0
7389	INTRFND ABATEMENTS: PHD SRF	-663,639	-663,639	-635,530	-635,530	28,109
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-667,839	-667,839	-639,730	-639,730	28,109
7700	APPROPRIATION FOR CONTINGENCIES	0	6,169,065	5,801,983	5,801,983	-367,082
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	0	6,169,065	5,801,983	5,801,983	-367,082
9999	PRIOR PERIOD ADJUSTMENT	-400,000	0	0	0	0
<b>CLASS: 99</b>	<b>PRIOR PERIOD ADJUSTMENT</b>	-400,000	0	0	0	0
<b>TYPE: E SUBTOTAL</b>		14,498,020	21,147,604	19,998,740	19,998,740	-1,148,864
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	966,187	0	0	0	0
<b>DEPARTMENT: 40</b>	<b>SUBTOTAL</b>	2,102,431	1,189,652	1,281,648	1,281,648	91,996

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## HEALTH & HUMAN SERVICES AGENCY

### Public Health Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Taxes	3,986,648	4,419,651	4,834,010	5,020,210	4,555,077
Licenses, Permits	154,979	238,469	247,811	328,479	360,409
Fines, Forfeitures	190,875	31,828	33,108	483,468	558,606
Use of Money	96,968	217,999	306,766	374,481	154,331
State	3,010,999	2,127,446	2,576,187	3,312,862	3,121,262
Federal	3,332,945	3,428,411	2,877,646	3,613,043	3,785,824
Other Governmental	555,395	946,494	307,125	365,454	437,631
Charges for Service	8,457,050	9,056,404	7,912,622	8,128,159	9,539,932
Misc.	485,175	400,923	653,726	655,958	1,508,452
Other Financing Sources	9,309,983	12,317,305	12,579,619	13,940,472	12,176,140
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>29,581,017</b>	<b>33,184,930</b>	<b>32,328,620</b>	<b>36,222,586</b>	<b>36,197,664</b>
Salaries	5,546,744	6,613,383	7,311,166	7,366,116	6,262,178
Benefits	2,515,887	3,024,772	3,037,755	3,118,174	2,846,279
Services & Supplies	16,867,042	17,917,266	16,030,781	18,652,499	19,927,129
Other Charges	5,454,262	5,946,090	5,598,669	5,846,371	5,817,002
Fixed Assets	66,701	51,460	121,936	155,129	14,091
Operating Transfers	42,320	1,625,510	110,795	340,159	1,300,021
Intrafund Transfers	240,649	251,895	63,565	119,713	83,626
Prior Period Adjustment	-	-	-	-	-
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>30,733,605</b>	<b>35,430,376</b>	<b>32,274,667</b>	<b>35,598,161</b>	<b>36,250,326</b>
<b>NCC - Animal Services</b>	<b>691,212</b>	<b>723,928</b>	<b>1,358,074</b>	<b>1,897,912</b>	<b>1,081,297</b>
<b>General Fund Contribution</b>	<b>1,257,604</b>	<b>2,699,796</b>	<b>3,785,672</b>	<b>3,595,666</b>	<b>2,764,016</b>
<b>FTE's</b>	<b>140</b>	<b>150</b>	<b>151</b>	<b>145</b>	<b>104</b>
<b>Fund Balance</b>					
Public Health	5,769,677	4,358,614	3,248,214	5,045,512	5,084,945
CSA 3	919,217	909,176	1,133,851	1,273,879	1,262,878
CSA 7	2,390,621	2,292,101	4,589,888	5,174,900	6,238,880

# HEALTH & HUMAN SERVICES AGENCY

## Public Health Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Taxes	4,409,105	4,259,428	4,214,660	4,180,235	4,180,235
Licenses, Permits	340,041	300,335	369,006	400,500	397,350
Fines, Forfeitures	572,285	597,898	600,711	602,398	599,728
Use of Money	35,241	35,580	33,586	22,647	21,800
State	1,873,052	1,384,607	1,090,841	1,301,590	1,257,290
Federal	3,460,036	2,600,748	2,813,927	2,712,965	2,924,985
Other Governmental	516,392	552,529	462,059	598,033	801,968
Charges for Service	9,510,092	9,861,241	8,977,673	9,762,231	9,676,079
Misc.	1,255,762	1,012,603	977,081	856,283	779,584
Other Financing Sources	10,309,877	10,437,318	11,258,385	12,952,905	13,248,898
Use of Fund Balance	450,686	-	482,810	101,692	12,460,955
<b>Total Revenue</b>	<b>32,732,569</b>	<b>31,042,287</b>	<b>31,280,739</b>	<b>33,491,479</b>	<b>46,348,872</b>
Salaries	5,465,015	5,317,530	4,865,383	5,313,325	5,877,605
Benefits	2,307,508	2,265,060	2,098,646	2,326,005	2,705,064
Services & Supplies	19,240,980	18,291,539	19,042,862	22,673,885	23,282,249
Other Charges	5,184,956	5,816,487	5,579,939	5,263,350	5,249,278
Fixed Assets	41,557	31,588	6,816	160,291	65,275
Operating Transfers	422,479	35,560	117,021	200,720	174,938
Intrafund Transfers	776,439	70,250	551,967	56,334	281,273
Prior Period Adjustment	-	-	(300,000)	(400,000)	-
Contingency	-	-	-	-	9,994,838
<b>Total Appropriations</b>	<b>33,438,934</b>	<b>31,828,014</b>	<b>31,962,634</b>	<b>35,593,910</b>	<b>47,630,520</b>
<b>NCC - Animal Services</b>	<b>706,365</b>	<b>1,113,127</b>	<b>681,895</b>	<b>2,102,431</b>	<b>1,281,648</b>
<b>General Fund Contribution</b>	<b>3,890,033</b>	<b>3,664,681</b>	<b>3,204,853</b>	<b>3,507,095</b>	<b>3,637,140</b>
<b>FTE's</b>	<b>92</b>	<b>84</b>	<b>85</b>	<b>89</b>	<b>93</b>
<b>Fund Balance</b>					
Public Health	4,825,643	4,948,680	6,083,128	5,949,801	-
CSA 3	1,328,921	1,538,829	2,797,911	1,789,411	-
CSA 7	6,519,859	6,514,312	5,399,965	4,721,743	-

## HEALTH & HUMAN SERVICES AGENCY

Public Health 10 Year Variance		
	\$ Change	% Change
Taxes	193,587	5%
Licenses, Permits	242,371	156%
Fines, Forfeitures	408,853	214%
Use of Money	(75,168)	-78%
State	(1,753,709)	-58%
Federal	(407,960)	-12%
Other Governmental	246,573	44%
Charges for Service	1,219,029	14%
Misc.	294,409	61%
Other Financing Sources	3,938,915	42%
Fund Balance	12,460,955	N/A
<b>Total Revenue</b>	<b>16,767,855</b>	<b>57%</b>
Salaries	330,861	6%
Benefits	189,177	8%
Services & Supplies	6,415,207	38%
Other Charges	(204,984)	-4%
Fixed Assets	(1,426)	-2%
Operating Transfers	132,618	313%
Intrafund Transfers	40,624	17%
<b>Total Appropriations</b>	<b>16,896,915</b>	<b>55%</b>
<b>NCC</b>	<b>590,436</b>	<b>85%</b>
<b>General Fund Contribution</b>	<b>2,379,536</b>	<b>189%</b>
<b>FTE's</b>	<b>(47)</b>	<b>-34%</b>

### Notes

FY 2005-06 - Jail and Juvenile Hall medical expenses (CFMG contract) added to Public Health and funded via General Fund contribution.

Previously went through the Sheriff as a NCC. Countywide A87 charges (approx. \$500K) were billed to Public Health beginning this fiscal year.

FY 2006-07 - EMS agency costs shifted from CSA's to General Fund. Approximately \$600K

Jail and Juvenile medical expenses have increased from \$1.9M in FY 2005-06 to \$2.9M in FY 2009-10.

FY 2009-10 and FY 2010-11 budgets include the transfer of 10% health realignment and \$414,357 of tobacco settlement funds to the Mental Health Division.

FY 2011-12 budget does not include any transfer of realignment or tobacco settlement to Mental Health

# HEALTH & HUMAN SERVICES AGENCY

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## Mission – Mental Health

The County of El Dorado Health and Human Services Agency, Health Services Department, Mental Health Division strives to alleviate the suffering of mental illness by providing recovery-oriented, client-centered, culturally competent treatment services in collaboration with clients, families, and community partners. The Division seeks to eliminate disparities in service access and to reduce the stigma associated with mental illness while offering the highest quality behavioral healthcare to improve the community's health and safety, to strengthen individuals' resilience, and to promote restoration of healthy families.

## Program Summaries Mental Health

### **Traditional Programs**

**Positions: 69.33 FTE**

**Extra Help: \$320,230**

**Total Appropriations: \$10,903,374**

**Total Revenues: \$10,903,374**

**General Fund Contributions: \$16,510**

The Mental Health Division's traditional programs include mandated and/or core programs that existed prior to the passage of the Mental Health Services Act (MHSA) in November 2004. The County General Fund contributions represent a required General Fund cash match to support mandated services. The majority of the services provided are Medi-Cal eligible services provided to predominantly Medi-Cal eligible clients.

Primary traditional programs in order of relative magnitude include:

- Outpatient Mental Health Services for Children – provides a variety of therapeutic interventions for severely emotionally disturbed children, including assessments, treatment at the County's juvenile detention facilities, and consultation with schools, other community partners and families. Mental Health services required to enable a child to benefit from a free and appropriate public education have historically been mandated by AB 3632, Government Code Chapter 26.5. Although the State declared the mandate to be suspended in October 2010, the Federal Individuals with Disabilities Act (IDEA) mandates that the schools provide these services. The local Special Education Local Planning Agencies (SELPA's) contracts with the Division to provide these services.
- Psychiatric Health Facility (PHF) – located in Placerville, the PHF operates as a licensed, ten-bed, 24-hour, adult residential treatment facility providing inpatient services for persons requiring intensive psychiatric care, many of whom are involuntarily hospitalized. At the time of this submission, the PHF is in the process of expanding to a licensed, sixteen bed facility. It is anticipated the completion of this project will correlate closely with the beginning of FY 2013-14. Although the County of El Dorado's residents receive first priority for required admissions, the Division contracts with several other counties to provide their residents with inpatient care on an as needed, as available, basis.
- Institutional and Residential Care – involves appropriate placement and care of seriously mentally ill adults and seriously emotionally disturbed children when required based on the level of severity of their illness/disturbance.

## HEALTH & HUMAN SERVICES AGENCY

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- Outpatient Mental Health Services for Adults – provides initial mental health assessments for new clients, as well as mental health services for a limited number of severely mentally ill adults who are not enrolled in our MHSA Wellness and Recovery programs.
- Psychiatric Emergency Services (PES) – ensures 24/7/365 on-call services provided predominantly at hospitals on both slopes of the County to respond to psychiatric crises, provide referrals for follow-up services and, when necessary, detain and admit individuals to a psychiatric hospital.
- Utilization Review/Quality Improvement – ensures timely and appropriate access to services and compliance with Federal and State regulations, as well as quality improvement efforts, staff development programs, and clinical program evaluation.

Extra help staff and overtime is in support of traditional programs primarily to ensure mandatory levels of services at the PHF, as well as to ensure availability of after-hours and on-call psychiatric emergency services. Extra help staff is sometimes used as a more cost effective way to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

### **MHSA Programs**

**Positions: 36.85 FTE**

**Extra Help: \$62,777**

**Total Appropriations: \$13,841,457**

**Total Revenue: \$13,841,457**

**General Fund Contributions: \$0**

In November 2004, California voters passed Proposition 63, known as the Mental Health Services Act (MHSA). The MHSA is funded by a one percent (1%) tax on personal income in excess of \$1,000,000 for California residents. The Division's MHSA programs are designed to reduce disparity in service access and to promote mental health wellness and recovery by providing effective mental health interventions and critical supportive services to seriously mentally ill individuals, often to those client populations that were previously underserved or unserved. MHSA programs are designed to engage clients, and sometimes other supportive individuals, in playing a significant role in formulating client recovery plans. Community participation is also a key element of creating and monitoring our MHSA programs. MHSA funds cannot be used to supplant other funds, specifically Realignment, for programs that were in existence in 2004 when the Act was passed; however, MHSA funds can be used for expansion of traditional programs beyond the base 2004 service level.

MHSA is composed of the following five components:

- Community Services and Supports (CSS)
- Workforce Education and Training (WET)
- Prevention and Early Intervention (PEI)
- Innovation
- Capital Facilities and Technological Needs (CFTN)

MHD currently has approved plans for all five of the components listed above, however funding on the Innovation Plan has ceased until a new Innovation Plan can be developed for FY 2013-14. Funding for each of these components is provided through county allocations. The funding for each component must be expended within a certain period of time or the funding reverts back to the State for redistribution. The CSS, PEI and Innovations components have a three-year reversion policy and continue to receive allocations on an annual basis; CFTN and WET

## HEALTH & HUMAN SERVICES AGENCY

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have a ten-year reversion policy and are operating from fund balances as these components are no longer allocated MHSA funds.

Primary MHSA programs include the following components:

- Community Services and Supports (CSS):
  - Adult Wellness and Recovery Services – integrates a variety of available services and supports for seriously mentally ill adults, based on the type and level of service required for each individual. Services range from outreach and engagement (to reach homeless individuals and other high-risk populations), to diversified wellness and recovery strategies (including life skills training, groups, medication management, etc.), to full service partnerships (client-driven, recovery-oriented service plans offering a range of services and supports). Full service partnership clients may be eligible for limited transitional housing beds and/or housing subsidies. The Wellness Center also provides supportive services, such as linkage to primary healthcare, and peer support services.
  - Youth and Family Strengthening – provides wraparound services for youth at risk for out-of-home placement plus a variety of programs and services employing evidence-based practices, such as Incredible Years, Aggression Replacement Treatment and Trauma-Focused Cognitive Behavioral Therapy. High-risk youth about to be released from the County's juvenile detention facilities (and their families) will also be offered mental health, addiction and other specialized transition services to reduce recidivism and promote family reunification.
  - Housing offers funds for the development of permanent supportive housing and services for persons with serious mental illness who are homeless or at risk of homelessness and eligible to participate in the MHSA full service program. The housing program is jointly administered by the California Department of Health Care Services (DHCS) and the California Housing Finance Agency (CalHFA). Housing development funds allocated to the County have been assigned to CalHFA who is now responsible to review, approve and oversee housing developments after initial approval by the Board of Supervisors for the use of MHSA funds for the development.
  - Additional programs and/or services may be added as a result of community input into the FY 2013-14 MHSA planning process.
- Workforce Education and Training (WET) – supports activities intended to remedy the shortage of qualified individuals to provide mental health services, as well as activities designed to assist in the transformation of current service delivery.

## HEALTH & HUMAN SERVICES AGENCY

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- Prevention and Early Intervention (PEI) – promotes services aimed at preventing mental illness from becoming severe and debilitating. PEI programs also address health disparities, including culturally-specific outreach and engagement services, through contract providers, to the Latino and Native American populations. Our current health disparities program also addresses improved linkage between behavioral health, primary care, and natural community supports. Funding for training and technical assistance is also available locally on a limited basis. Statewide PEI programs are being addressed through the County's membership in CalMHSA, – a multi-county Joint Powers Authority.
- Innovation – consists of program(s) that test a new or adapted mental health practice or approach for the purpose of learning new practices supporting the delivery of mental health services and supports.
- Capital Facilities and Technological Needs (CFTN) – supports capital facilities and/or technology projects. This program includes the development and implementation of an integrated information system infrastructure which includes the establishment of an Electronic Health Record (EHR) system, electronic clinical assessment and outcome measurement tools for children and adults, an electronic care pathways system to facilitate linkage between behavioral health and primary health care providers, improvement of tele-psychiatry and videoconferencing capabilities to reach and serve underserved communities, related training and administrative/technical support, as well as updated technological hardware equipment and software.

Extra help staff and overtime is in support of MHSA programs primarily to ensure required level of service and activities identified in the approved MHSA plans. Extra help staff is sometimes used to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

## HEALTH & HUMAN SERVICES AGENCY

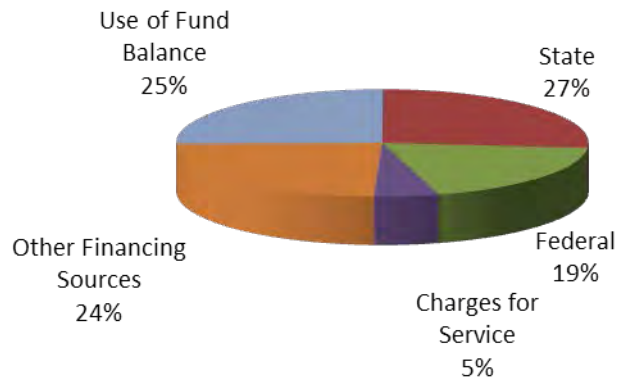
### Source of Funds

Revenue from State Inter-governmental (\$6,025,786):  
Comprised of:

- Mental Health Services Act (MHSA) (\$6,025,786)

Federal Intergovernmental (\$4,358,882): Comprised of:

- Medi-Cal: Mental Health (\$3,926,638)
- Utilization Review: Mental Health (\$259,572)
- Substance Abuse and Mental Health Services Administration: Mental Health (SAMHSA) (\$139,889)
- Projects for Assistance in Transition from Homelessness (PATH) fund: Mental Health (\$32,783)



Charges for Services (\$1,155,173): Comprised of:

- Insurance and Private Payers: Mental Health (\$277,600)
- Mental Health Services revenues from the Psychiatric Health Facility (PHF): Mental Health (\$641,000) and Collections: Mental Health (\$6,423)
- Interfund Revenue from the Probation Department in support of mental health services provided at the Juvenile Hall and Juvenile Treatment Center: Mental Health (\$50,000)
- Supplemental Security Insurance (SSI) payments for client placements at Institutions for Mental Disease: Mental Health (\$54,000)
- Other Charges for Services – AB 3632: Mental Health (\$126,000) and copy fees: Mental Health (\$150)

Other Financing Sources and Interest (\$5,525,044): Comprised of:

- Sales Tax Realignment: Mental Health (\$3,166,751)
- Vehicle License Fee (VLF) Realignment: Mental Health (\$66,131)
- General Fund State Local Program Realignment (SLPR) match (\$16,510) and (\$1,800) Interest
- Public Safety Realignment 2011 - Community Corrections Partnership (\$100,000)
- State Managed Care Realignment: Mental Health (\$671,291) and Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Realignment: Mental Health (\$1,472,561)
- Fund balance interest, mostly due to the MHSA prudent reserve (\$30,000)

Fund Balance (\$5,781,663): Comprised of:

- MHSA Programs fund balances: CSS (\$2,030,199), PEI (\$912,910), WET (\$315,792), Innovation (\$957,465), and CFTN (\$394,820).



## HEALTH & HUMAN SERVICES AGENCY

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- Mental Health Traditional Programs fund balance (\$1,170,476)

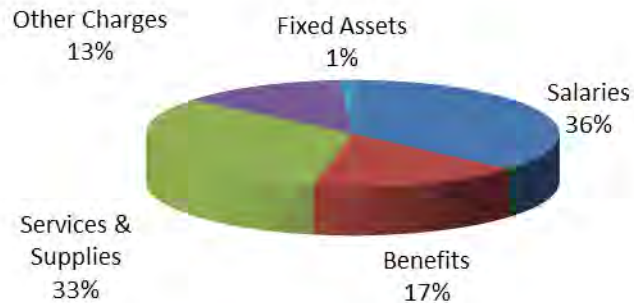
### Use of Funds

Salaries & Benefits  
(\$9,446,516): Comprised of:

- Regular staff (\$9,008,509)
- Temporary help (\$383,007)
- Overtime (\$55,000)

Services & Supplies  
(\$5,826,209): Comprised of:

- Payments to contract providers for services and supports: Mental Health and ADP (\$4,161,668)
- Special Project Expenses in FY 2013-14 for furniture costs related to PHF expansion and program expenses that are not yet fully identified (\$498,780)
- Facility rents, utilities, janitorial and refuse disposal costs (\$421,740)
- Special Departmental Expenses (\$13,253)
- Software and licensing (\$165,132)
- Medical, household, laundry and food expenses - primarily for the Psychiatric Health Facility (\$123,900)
- General office support and phone costs (\$74,569)
- Liability insurance (\$58,480)
- Computers and Minor Equipment (\$100,831)
- Vehicle and fuel costs (\$81,615)
- Educational materials and staff development (\$57,862)
- Travel and employee mileage (\$58,598)
- Memberships (\$9,781)



Other Charges (\$2,353,277): Comprised of:

- Includes Inpatient and Residential Placement costs (\$1,640,415) and housing and ancillary supports (\$48,650)
- Interfund Transfers (\$664,212):
  - Cost applied charges from other departments (\$270,045) for telephone costs, mail service, and stores support; IT charges for mainframe, and network support.
  - A-87 costs (\$367,687)
  - Cost applied charges from the IT Department for requested programming services (\$26,480)

## HEALTH & HUMAN SERVICES AGENCY

Fixed Assets (\$175,755): Comprised of:

- Videoconference System 670 Placerville Drive (\$52,000)
- Renovation costs for Psychiatric Health Facility (PHF) expansion to 16-beds: Construction costs (\$14,973), Painting (\$12,830) and Commercial Freezer (\$3,000)
- New Access Control System (\$22,277) and new Video Surveillance System (\$33,995) for PHF
- 2 Laptop replacements (\$4,000)
- VM (Virtual Machine Server) (\$1,080 HHSA share of cost with Human Services and Public Health)
- Security System Server (\$250 HHSA share of cost with Human Services and Public Health)
- Network Switch: Mental Health (\$12,750)
- 2 Video Camera Switches: Mental Health (\$6,000)
- 2 Video Camera Servers: Mental Health (\$10,000)
- Microwave System Replacement which provides link to main government center (\$2,600 HHSA share of cost with Human Services and Public Health)

Intrafund Transfers and Abatements (net of -\$197,000): Comprised of:

- Intrafund transfers (\$877,827) that distributes the MH Plan Admin costs to the MHSA Programs and also includes \$3K transfer to Human Services for intermittent food service coverage at the PHF.
- Intrafund abatements (-\$1,074,827) that transfers out the MH Plan Admin costs from the Traditional Programs and also includes \$200K Tobacco Settlement from Public Health.

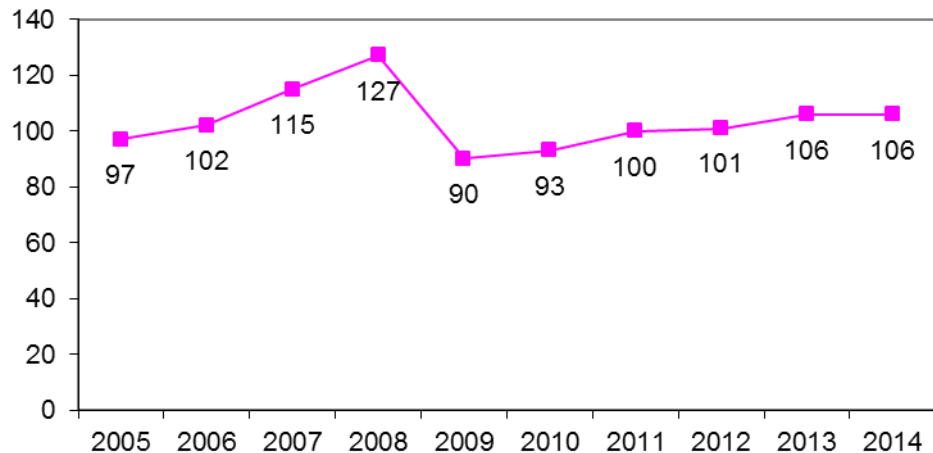
Appropriation for Contingencies and Reserves (\$5,241,790): Comprised of:

- MHSA Appropriation for Contingencies (\$5,241,790)

### Staffing Trend

Staffing for the mental health programs over the past ten years has varied due to program requirements and funding changes. Staffing levels were at 98 FTE in FY 2002-03 and increased to a high of 127 FTE in FY 2007-08, primarily due to new MHSA revenues and programs. During

the next fiscal year, staffing was significantly reduced due to funding constraints in the traditional mental health program areas. Following the significant downsizing in FY 2008-09,



## HEALTH & HUMAN SERVICES AGENCY

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staffing was stable and then gradually increased, as MHSA programs were more fully implemented and financial systems were developed to support accurate cost accounting and billing. The staff allocation for FY 2012-13 was 105.50 FTE's which represented an increase over FY 2011-12. This was due to the expansion of MHSA services that supported additional staff and the addition of several partial executive staff split allocations as a result of the merge with Human Services to form the Health and Human Services Agency (HHS). The staff allocation for FY 2013-14 is 106.18 FTE's. A total of 94.48 FTEs are located on the West Slope and 11.70 FTEs are located in South Lake Tahoe. There are 69.33 FTEs in Mental Health Traditional programs and 36.85 FTEs in MHSA programs.

### Chief Administrative Office Comments

The total Recommended Budget for the Mental Health programs is \$24,744,831, an increase of \$490,983 or 2.0% when compared to the FY 2012-13 adopted budget. There is a General Fund contribution of \$16,510 for County match requirements.

#### Traditional Mental Health Programs

The Recommended Budget for Traditional Mental Health Programs is \$10,903,374 and represents an overall decrease of \$1,572,231 or 12.6% when compared to the FY 2012-13 adopted budget. Traditional Mental Health programs are primarily funded by federal revenues (\$3,185,832), realignment revenues (\$5,395,044) and charges for services to other counties and private payers (\$1,152,023).

The Division has continued to focus on mandated and contractually obligated services, set service priorities to fit within available revenues, and transition services from a medical/institutional model to a wellness and recovery-oriented model in its MHSA programs. However, despite these efforts, the budget for Traditional Mental Health programs is not structurally balanced and will require the use of Fund Balance of \$686,486 to sustain ongoing operating costs and Tobacco Settlement Funding of \$200,000 to pay for one-time costs, including moving expenses. If current revenue and expenditure trends continue, fund balance will be used and ultimately depleted by FY 2014-15. The Division continues to monitor this situation and will provide further information at the FY 2013-14 Mid-Year reporting interval.

#### *Inpatient Services:*

The Division has experienced an increase in the number of clients requiring inpatient services and expects to see that trend continue in FY 2013-14. The 10-bed PHF facility is regularly full, which then requires the use of contracted facilities in which to place our County's clients. The PHF is in the process of expanding to a licensed, sixteen bed facility. The Division was required to submit a patient care plan to the State Department of Social Services and it has been approved. The construction contract has been finalized and the Division is in the process of developing construction time frames. The completion of this project is anticipated to correlate closely with the beginning of FY 2013-14. Although the County of El Dorado's residents receive first priority for required admissions, the Division contracts with several other counties to provide their residents with inpatient care on an as needed, as available, basis. We anticipate a significant increase in revenues for the PHF in FY 2013-14, both for additional billings to other counties for inpatient care, as well as increased billings to private insurance.

## HEALTH & HUMAN SERVICES AGENCY

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In Fiscal Year 2012-2013, the Division acquired the use of two hospital beds from the California Department of State Hospitals (see BOS Resolution 134-2012 dated September 25, 2012).

The payments for the hospital beds are paid with 1991 Realignment as an “offset to revenue” and the payment is based on a minimum commitment made by the Division. For example, if the Division requested two beds, the Division would be funding two beds regardless of whether there is only one client utilizing a bed thereby leaving the other bed vacant. The expenditure is projected to be approximately \$450,000 (\$225,000 per State hospital bed). In the next several weeks, the MHD will be recommending the Board of Supervisors approve an MOU with the State related to the utilization of the hospital beds.

### *Services to the Juvenile Hall and the Juvenile Treatment Center:*

The Juvenile Hall is currently assigned a 0.75 FTE Mental Health Clinician to serve minors in the facility. The JTC is currently allocated a 0.4 FTE Mental Health Clinician and has additional outside contract services for drug and alcohol counseling. Mental health services are funded by a combination of State funds, grant funds and General Fund support passed through the Probation Department. The Probation Department has included \$50,000 in their FY 2013-14 budget to partially fund the current level of mental health services; however, a funding gap of approximately \$140,000 still remains. Mental Health uses its realignment funds to cover this budget gap. Probation and Mental Health will be reviewing the current MOU to determine applicable staffing needed for required service levels in FY 2013-14. Should additional fund balance be available from the General Fund, it is recommended that funding be appropriated in the Addenda process to enable Probation to allow for review of existing service levels provided by Mental Health.

### *Ancillary Medical Costs:*

A potential issue for the Health Services Department in FY 2013-14 is the payment of ancillary mental health and medical services received by patients within Institutions for Mental Diseases (IMDs). In FY 09-10 the California Department of Health Care Services (DHCS) and the DMH issued written documentation announcing a shift in financial responsibility for those ancillary services from the State to the counties. These ancillary services may include the cost of prescribed medications, off-site x-rays, lab, or hospital services, etc. The State is indicating its intent to bill the counties for any such services that may have been provided and billed to Medi-Cal. Counties do not yet have information relative to the amounts in question. Some counties have filed a petition to the State Office of Administrative Law requesting a determination that the DHCS and DMH communication be declared as invalid, underground regulations. The Division continues to monitor this situation and will provide further information to County Counsel relative to legal and fiscal impacts as it becomes available.

### *New Legislation:*

Senate Bill (SB) 1020 which accompanies the 2012 Budget Act went into effect June 28, 2012. This bill establishes a permanent financial and account structure for 2011 Realignment. The Legislature made a number of changes to realign certain state program responsibilities and revenues to counties. Two major mental health programs previously funded, in part, through the Department of Mental Health (DMH) were realigned as part of the 2011-12 budget package. The major realigned mental health programs include Mental Health Managed Care (MHMC) and Early and Periodic Screening, Diagnosis, and Treatment (EPSDT). Under realignment, in 2011-12 \$763 million of Proposition 63 funds was redirected in lieu of State General Fund on a one-time basis to support MHMC (\$184 million) and EPSDT (\$579 million). Beginning in 2012-13,

## HEALTH & HUMAN SERVICES AGENCY

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MHMC and EPSDT were mainly funded with a combination of funds from the 2011 realignment revenues and federal matching funds and will continue to be through FY 2013-14.

Senate Bill (SB) 1009 went into effect June 27, 2012. This bill includes changes to state laws governing Medi-Cal Specialty Health to effectuate its 2013-13 realignment to counties.

Assembly Bill (AB) 1494 – went into effect June 27, 2012. This bill eliminates the Healthy Families Program (HFP) entirely and transfers all beneficiaries to Medi-Cal (including Early and Periodic Screening, Diagnosis and Treatment (EPSDT)) over four phases beginning January 1, 2013.

### Mental Health Services Act (MHSA) Programs

The Recommended Budget for MHSA Programs is \$13,841,456 and represents an overall increase of \$2,063,213 or 17.5% when compared to the FY 2012-13 adopted budget. The primary reason for the increase is due to an anticipated increase in MHSA funding for FY 2013-14 as compared to the FY 2012-13 budgeted amounts. FY 2012-13 MHSA revenue received was much greater than budgeted and we expect to see similar revenues for FY 2013-14. MHSA programs are funded primarily by MHSA funds (\$6,025,786), but also include federal revenues (\$1,173,050) for MHSA clients who are eligible under Medi-Cal programs.

### Fixed Assets:

The Division is requesting a number of fixed asset items totaling \$175,755. Of this amount, \$52,000 is for video conferencing equipment for telemedicine programs included in and funded by the MHSA Capital Facilities and Technological Needs (CFTN) component. Other items are related to the PHF expansion to 16 beds; including \$14,973 for construction costs, \$12,830 for painting, \$22,277 for new access control system, and \$33,995 for new video surveillance system. The additional items are detailed in the Uses of Funds section above.

### Recommended Staffing Changes:

The Health Services Department is requesting a number of position additions/deletions that better align personnel allocations with the current funding, administrative and programmatic requirements of the Department. The changes to personnel allocations result in a net increase to the overall FTEs for the Department over FY 2012-13. Position changes are detailed on the Personnel Allocation table.

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
DEPARTMENT: 41 MENTAL HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0400	REV: INTEREST	31,724	30,000	30,000	30,000	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	31,724	30,000	30,000	30,000	0
0660	ST: MENTAL HEALTH - MANAGED CARE	0	634,113	0	0	-634,113
0662	ST: MENTAL HEALTH - MEDI CAL EPSDT	107	1,290,221	0	0	-1,290,221
0663	ST: MENTAL HEALTH PROPOSITION 63	4,406,960	4,406,960	6,025,786	6,025,786	1,618,826
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	4,407,067	6,331,294	6,025,786	6,025,786	-305,508
1100	FED: OTHER	189,749	189,749	172,672	172,672	-17,077
1107	FED: MEDI CAL	3,610,261	4,231,391	4,186,210	4,186,210	-45,181
1127	FED: HEALTHY FAMILIES	140,693	148,900	0	0	-148,900
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	3,940,703	4,570,040	4,358,882	4,358,882	-211,158
1640	MENTAL HEALTH SERVICES: PRIVATE INS	251,414	120,800	270,800	270,800	150,000
1641	MENTAL HEALTH SERVICES: PRIVATE	6,800	6,800	6,800	6,800	0
1642	MENTAL HEALTH SERVICES: OTHER COUNTY	288,548	288,548	641,000	641,000	352,452
1643	MENTAL HEALTH SERVICES: CO	6,423	6,423	6,423	6,423	0
1644	MENTAL HEALTH SERVICES: PUBLIC	54,000	54,000	54,000	54,000	0
1649	MENTAL HEALTH SERVICES: OTHER	312,198	312,198	126,000	126,000	-186,198
1740	CHARGES FOR SERVICES	426	0	0	0	0
1742	MISC: COPY FEES	150	150	150	150	0
1819	INTERFND REV: MENTAL HEALTH SERVICES	50,000	50,000	50,000	50,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	969,959	838,919	1,155,173	1,155,173	316,254
1940	MISC: REVENUE	1,183	0	0	0	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	1,183	0	0	0	0
2020	OPERATING TRANSFERS IN	118,310	118,310	118,310	118,310	0
2021	OPERATING TRANSFERS IN: VEHICLE	66,131	66,131	66,131	66,131	0
2026	OPERATING TRANSFERS IN: PHD SRF	2,143,852	0	2,143,852	2,143,852	2,143,852
2027	OPERATING TRSNF IN: SALES TAX	2,956,211	3,426,478	3,166,751	3,166,751	-259,727
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	5,284,504	3,610,919	5,495,044	5,495,044	1,884,125
0001	FUND BALANCE	0	6,974,393	5,781,663	5,781,663	-1,192,730
0002	FROM RESERVES	0	1,898,284	1,898,284	0	-1,898,284
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	0	8,872,677	7,679,947	5,781,663	-3,091,014
<b>TYPE: R SUBTOTAL</b>						
		14,635,140	24,253,849	24,744,832	22,846,548	-1,407,301

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 41 MENTAL HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	4,236,781	5,641,193	5,850,300	5,850,300	209,107
3001	TEMPORARY EMPLOYEES	484,525	337,264	383,007	383,007	45,743
3002	OVERTIME	198,871	55,000	55,000	55,000	0
3003	STANDBY PAY	49,847	0	50,000	50,000	50,000
3004	OTHER COMPENSATION	1,930,712	166,925	116,670	116,670	-50,255
3005	TAHOE DIFFERENTIAL	18,398	24,719	29,998	29,998	5,279
3006	BILINGUAL PAY	4,812	4,784	7,904	7,904	3,120
3020	RETIREMENT EMPLOYER SHARE	787,174	1,033,065	1,138,628	1,138,628	105,563
3022	MEDI CARE EMPLOYER SHARE	65,603	81,966	85,279	85,279	3,313
3040	HEALTH INSURANCE EMPLOYER SHARE	1,064,834	1,444,710	1,550,669	1,550,669	105,959
3041	UNEMPLOYMENT INSURANCE EMPLOYER	58,066	81,064	17,420	17,420	-63,644
3042	LONG TERM DISABILITY EMPLOYER	9,432	20,244	21,034	21,034	790
3043	DEFERRED COMPENSATION EMPLOYER	8,445	11,543	9,154	9,154	-2,389
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	93,390	93,390	93,389	93,389	-1
3060	WORKERS' COMPENSATION EMPLOYER	31,576	31,577	31,575	31,575	-2
3080	FLEXIBLE BENEFITS	11,044	22,500	6,496	6,496	-16,004
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>9,053,510</b>	<b>9,049,944</b>	<b>9,446,523</b>	<b>9,446,523</b>	<b>396,579</b>
4040	TELEPHONE COMPANY VENDOR PAYMENTS	10,662	10,662	16,721	16,721	6,059
4041	COUNTY PASS THRU TELEPHONE CHARGES	5,600	5,600	5,601	5,601	1
4060	FOOD AND FOOD PRODUCTS	59,974	48,709	53,750	53,750	5,041
4080	HOUSEHOLD EXPENSE	16,116	9,913	15,150	15,150	5,237
4083	LAUNDRY	9,419	0	7,500	7,500	7,500
4085	REFUSE DISPOSAL	10,626	10,621	10,874	10,874	253
4086	JANITORIAL / CUSTODIAL SERVICES	47,529	47,494	50,649	50,649	3,155
4100	INSURANCE: PREMIUM	58,749	58,480	58,481	58,481	1
4140	MAINT: EQUIPMENT	992	992	964	964	-28
4143	MAINT: SERVICE CONTRACT	8,793	8,626	13,876	13,876	5,250
4144	MAINT: COMPUTER	8,810	8,810	9,211	9,211	401
4180	MAINT: BUILDING & IMPROVEMENTS	2,754	2,754	3,471	3,471	717
4200	MEDICAL, DENTAL & LABORATORY	60,351	39,100	47,500	47,500	8,400
4220	MEMBERSHIPS	2,483	1,550	1,050	1,050	-500
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	8,431	7,500	8,731	8,731	1,231
4260	OFFICE EXPENSE	39,607	39,607	41,030	41,030	1,423
4261	POSTAGE	2,694	2,599	2,600	2,600	1
4262	SOFTWARE	3,100	3,100	15,391	15,391	12,291
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,401	1,401	1,453	1,453	52
4264	BOOKS / MANUALS	7,600	7,600	3,100	3,100	-4,500
4266	PRINTING / DUPLICATING SERVICES	401	401	601	601	200
4300	PROFESSIONAL & SPECIALIZED SERVICES	520,448	937,861	1,139,420	1,139,420	201,559
4318	INTERPRETER	1,002	1,002	1,001	1,001	-1
4323	PSYCHIATRIC MEDICAL SERVICES	3,135,387	3,397,990	2,898,297	2,898,297	-499,693
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	78,599	75,748	123,950	123,950	48,202
4400	PUBLICATION & LEGAL NOTICES	1,500	1,500	1,500	1,500	0
4420	RENT & LEASE: EQUIPMENT	42,431	42,431	42,248	42,248	-183
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	220,674	220,153	283,831	283,831	63,678
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	200	200	200	200	0
4461	EQUIP: MINOR	14,762	13,900	2,500	2,500	-11,400
4462	EQUIP: COMPUTER	26,501	16,793	46,671	46,671	29,878
4500	SPECIAL DEPT EXPENSE	109,846	463,116	498,778	498,778	35,662
4501	SPECIAL PROJECTS	59,677	84,677	13,253	13,253	-71,424
4502	EDUCATIONAL MATERIALS	5,000	5,000	20,800	20,800	15,800
4503	STAFF DEVELOPMENT	13,645	13,645	37,063	37,063	23,418
4529	SOFTWARE LICENSE	194,460	194,460	149,738	149,738	-44,722
4600	TRANSPORTATION & TRAVEL	29,404	29,404	38,315	38,315	8,911
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	22,405	21,561	20,281	20,281	-1,280
4605	RENT & LEASE: VEHICLE	38,666	38,666	38,366	38,366	-300
4606	FUEL PURCHASES	42,150	42,150	43,249	43,249	1,099
4608	HOTEL ACCOMMODATIONS	550	0	0	0	0
4620	UTILITIES	87,417	87,304	59,039	59,039	-28,265
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>5,010,816</b>	<b>6,003,080</b>	<b>5,826,204</b>	<b>5,826,204</b>	<b>-176,876</b>

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 41 MENTAL HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
5002	INSTITUTE MENTAL DISEASE MENTAL	1,696,956	1,495,000	1,640,415	1,640,415	145,415
5009	HOUSING	20,000	20,000	20,000	20,000	0
5010	TRANSPORTATION SERVICES	2,500	2,500	2,500	2,500	0
5011	TRANSPORTATION EXPENSES	11,800	11,800	11,900	11,900	100
5012	ANCILLARY SERVICES	4,625	4,625	4,625	4,625	0
5013	ANCILLARY EXPENSES	9,625	9,625	9,625	9,625	0
5300	INTERFND: SERVICE BETWEEN FUND TYPES	308,012	308,013	393,587	393,587	85,574
5301	INTERFND: TELEPHONE EQUIPMENT &	60,471	60,471	61,670	61,670	1,199
5304	INTERFND: MAIL SERVICE	4,331	4,332	4,329	4,329	-3
5305	INTERFND: STORES SUPPORT	8,598	8,598	8,598	8,598	0
5308	INTERFND: MAINFRAME SUPPORT	40,123	40,123	40,124	40,124	1
5314	INTERFND: PC SUPPORT	8,401	8,401	5,000	5,000	-3,401
5316	INTERFND: IS PROGRAMMING SUPPORT	92,818	92,818	26,480	26,480	-66,338
5318	INTERFND: MAINTENANCE BLDG & IMPRV	21,990	21,990	23,023	23,023	1,033
5320	INTERFND: NETWORK SUPPORT	100,595	100,595	100,595	100,595	0
5321	INTERFND: COLLECTIONS	805	805	805	805	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	2,391,650	2,189,696	2,353,276	2,353,276	163,580
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	0	14,100	69,102	69,102	55,002
6023	FIXED ASSET: CONSTRUCTION	0	0	14,973	14,973	14,973
6040	FIXED ASSET: EQUIPMENT	61,237	61,237	57,600	57,600	-3,637
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	30,558	30,558	34,080	34,080	3,522
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	91,795	105,895	175,755	175,755	69,860
7250	INTRAFND: NOT GEN FUND / SAME FUND	762,867	943,944	877,828	877,828	-66,116
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	762,867	943,944	877,828	877,828	-66,116
7380	INTRFND ABATEMENTS: NOT GENERAL FUND	-752,867	-933,944	-1,074,828	-1,074,828	-140,884
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-752,867	-933,944	-1,074,828	-1,074,828	-140,884
7700	APPROPRIATION FOR CONTINGENCIES	0	6,895,234	5,241,790	5,241,790	-1,653,444
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	0	6,895,234	5,241,790	5,241,790	-1,653,444
7800	TO RESERVE	0	0	1,898,284	0	0
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	0	0	1,898,284	0	0
9999	PRIOR PERIOD ADJUSTMENT	0	0	0	0	0
<b>CLASS: 99</b>	<b>PRIOR PERIOD ADJUSTMENT</b>	0	0	0	0	0
<b>TYPE: E SUBTOTAL</b>		16,557,771	24,253,849	24,744,832	22,846,548	-1,407,301
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	1,922,631	0	0	0	0
<b>DEPARTMENT: 41</b>	<b>SUBTOTAL</b>	1,922,631	0	0	0	0



## HEALTH & HUMAN SERVICES AGENCY

### Mental Health Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Use of Money	68,249	79,997	115,641	(64,414)	135,613
State	4,373,110	4,912,804	6,409,030	10,419,047	13,262,872
Federal	316,223	310,381	239,923	360,221	322,366
Other Governmental	-	-	-	-	-
Charges for Service	807,862	939,054	1,812,622	730,213	1,211,844
Misc.	4,072	1,784	132,650	167,515	175,000
Other Financing Sources	2,499,310	4,944,714	3,866,851	5,088,438	3,924,507
Use of Fund Balance	-	-	-	-	620,003
<b>Total Revenue</b>	<b>8,068,826</b>	<b>11,188,734</b>	<b>12,576,717</b>	<b>16,701,020</b>	<b>19,652,205</b>
Salaries	4,453,291	5,477,674	6,450,486	7,454,500	7,280,623
Benefits	2,016,356	2,382,494	2,482,367	2,802,974	2,933,263
Services & Supplies	2,033,221	2,478,491	3,740,102	5,135,088	4,508,204
Other Charges	797,712	1,245,954	1,678,721	1,923,373	1,900,691
Fixed Assets	65,437	21,615	39,389	89,190	38,134
Operating Transfers	-	-	25,426	215,939	30,000
Intrafund Transfers	(166,553)	(286,773)	(140,602)	(113,248)	(149,697)
Contingencies (MHSA)	-	-	-	-	-
Increase to Reserve (MHSA)	-	-	-	-	-
<b>Total Appropriations</b>	<b>9,199,464</b>	<b>11,319,455</b>	<b>14,275,889</b>	<b>17,507,816</b>	<b>16,541,218</b>
<b>General Fund Contribution</b>	<b>28,608</b>	<b>429,519</b>	<b>23,256</b>	<b>16,510</b>	<b>16,510</b>
<b>FTE's</b>	<b>97</b>	<b>102</b>	<b>115</b>	<b>127</b>	<b>90</b>
<b>Fund Balance</b>					
Mental Health	3,160,544	3,667,985	1,852,419	(1,381,056)	(963,517)
MHSA	-	-	113,975	2,001,060	1,643,913

## HEALTH & HUMAN SERVICES AGENCY

### Mental Health Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Use of Money	7,306	19,895	27,233	31,724	30,000
State	6,418,259	9,873,929	7,019,662	4,407,067	6,025,786
Federal	3,176,836	4,492,006	4,310,201	3,940,703	4,358,882
Other Governmental	-	-	-	-	-
Charges for Service	527,266	424,369	797,001	969,959	1,155,173
Misc.	30,535	26,323	40,770	1,183	-
Other Financing Sources	3,238,531	3,184,771	3,228,745	5,284,504	5,495,044
Use of Fund Balance	-	-	-	-	5,781,663
<b>Total Revenue</b>	<b>13,398,733</b>	<b>18,021,293</b>	<b>15,423,612</b>	<b>14,635,140</b>	<b>22,846,548</b>
Salaries	5,963,998	5,977,197	6,234,807	6,923,946	6,492,879
Benefits	2,376,087	2,568,113	2,569,407	2,129,564	2,953,644
Services & Supplies	3,933,828	4,768,999	4,715,034	5,010,816	5,826,204
Other Charges	1,406,217	1,437,682	1,499,433	2,391,650	2,353,276
Fixed Assets	3,757	122,735	18,739	91,795	175,755
Operating Transfers	132,126	73,109	-	-	-
Intrafund Transfers	(797,237)	-	-	10,000	(197,000)
Contingencies (MHSA)	-	-	-	-	5,241,790
Increase to Reserve (MHSA)	-	-	-	-	-
<b>Total Appropriations</b>	<b>13,018,776</b>	<b>14,947,835</b>	<b>15,037,420</b>	<b>16,557,771</b>	<b>22,846,548</b>
<b>General Fund Contribution</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>
<b>FTE's</b>	<b>93</b>	<b>100</b>	<b>101</b>	<b>106</b>	<b>106</b>
<b>Fund Balance</b>					
Mental Health	(97,945)	(1,790,213)	3,070,475	1,170,476	-
MHSA	2,253,942	8,250,715	3,903,917	4,611,187	-

## HEALTH & HUMAN SERVICES AGENCY

Mental Health 10 Year Variance		
	\$ Change	% Change
Use of Money	(38,249)	-56%
State	1,652,676	38%
Federal	4,042,659	1278%
Charges for Service	347,311	43%
Misc.	(4,072)	-100%
Other Financing Sources	2,995,734	120%
Use of Fund Balance	5,781,663	N/A
<b>Total Revenue</b>	<b>14,777,722</b>	<b>183%</b>
Salaries	2,039,588	46%
Benefits	937,288	46%
Services & Supplies	3,792,983	187%
Other Charges	1,555,564	195%
Fixed Assets	110,318	169%
Intrafund Transfers	(30,447)	18%
<b>Total Appropriations</b>	<b>13,647,084</b>	<b>148%</b>
<b>General Fund Contribution</b>	<b>(12,098)</b>	<b>-42%</b>
<b>FTE's</b>	<b>9</b>	<b>9%</b>

### Notes

In FY 2002-03 Medi-Cal and EPSDT revenues were reclassified from Charges for Services to State revenues for Mental Health Services.

FY 2004-05 through FY 2007-08 use of Mental Health fund balance was required to meet expenditure needs.

FY 2006-07 was first year for significant MHSA revenues to be received (\$1.2M).

FY 2007-08 General Fund contribution shows as \$0. The year end transfer of \$3.3M was recorded as a loan, not a contribution.

For FY 2008-09 MH received a General Fund contribution of \$3M. The prior year transfer of \$3.3M is still recorded as a loan, not a contribution.

## HEALTH & HUMAN SERVICES AGENCY

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### Mission - Human Services

The Human Services Department (DHS) provides a range of programs to assist persons in attaining or maintaining their self-sufficiency, independence, safety and/or well-being. The Department's mission is to respectfully serve all persons in a manner that improves the overall quality of life in El Dorado County.

### Program Summaries – Human Services

#### **Community Programs**

**Positions: 19.637 FTE**

**Extra Help: \$100,266**

**Total Appropriations: \$2,951,510**

**Total Revenues: \$2,951,510**

**General Fund Contribution: \$176,433**

Community Programs provide a range of services designed to meet specific special needs of low-income, disabled and other targeted County resident population groups. These services help qualified applicants meet basic needs to ensure their health and well-being, maintain their independence, acquire permanent housing and/or continue living in their own homes.

Community Programs include the federally funded Low-Income Home Energy Assistance Program (LIHEAP), which assists with the purchase of home heating fuel or firewood; Department of Energy (DOE) Weatherization Assistance Program which provides families with more energy efficient structures; the Supplemental Food Program for Women, Infants and Children (WIC), which offers nutrition education and food vouchers; and the Community Services Block Grant (CSBG) that is used to offset administrative costs for Community Programs. Funding for these programs is ongoing.

Extra Help staff on a limited term basis for specific projects and is typically funded by short-term or one-time-only funding sources.

Community Programs funding is 89.27% Federal, 4.75% Fees/Donations/Other and 5.98% County funds. Revenues are ongoing in nature with the exception of fund balances totaling \$136,150 that represent earned program revenues and operating reserves. The General Fund contribution is used to offset administrative and fleet costs that are not allowed under or exceed the administrative allotment of Community Program low-income grants and designated initiatives, such as Older American's Day.

#### **Workforce Investment Act (WIA)**

**Positions: 7.619 FTE**

**Extra Help: \$148,581**

**Total Appropriations: \$1,300,000**

**Total Revenues: \$1,300,000**

**General Fund Contribution: \$0**

Workforce Investment Act (WIA) Program provides funding for training and/or retraining of youth and adults to meet the demands of the local workforce and funds the operation of the Connections Workforce One Stop Resource Centers to help meet multiple needs of the unemployed and businesses in El Dorado County. WIA Rapid Response funds activities to benefit businesses and their employees by providing lay off mitigation services.

Extra Help is used in the Work Experience (WEX) program which is drawn from the WIA-funded Youth Programs, hired by the Department and assigned to various DHS programs, or other

## HEALTH & HUMAN SERVICES AGENCY

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County departments as Extra Help General Trainees in limited hour, term limited assignments, averaging six months or less. WEX positions may also be placed in temporary assignments with local business to obtain On the Job training (OJT). This is funded with Youth, Adult & Dislocated Worker grant funds.

WIA is funded with 100% Federal revenues that are ongoing in nature.

### **Public Housing Authority (PHA)**

**Positions: 4.286 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,767,592**

**Total Revenues: \$3,767,592**

**General Fund Contribution: \$0**

The Public Housing Authority (PHA), through the Housing Choice Voucher Program, enables eligible households to rent existing and safe housing by making housing assistance payments to private landlords. Federal funds are also used to reimburse clients for utility costs. The Family Self-Sufficiency Program provides a monetary incentive to clients in order to promote self-sufficiency and decrease the use of public assistance.

PHA funding is Federal, Fees/Donations/Other, and County. Revenues are ongoing in nature with the exception of \$187,000 which represents amount reserved for payments to landlords and operating fund balance.

### **Housing, Community & Economic**

#### **Development (HCED)**

**Positions: 3.0**

**Extra Help: \$0**

**Total Appropriations: \$4,321,147**

**Total Revenues: \$4,321,147**

**General Fund Contribution: \$176,267**

HCED programs address affordable housing-related needs and support economic development activities for low to moderate income workers and families within the unincorporated areas of El Dorado County.

Community Development Block Grants (CDBG) and HOME Investment Partnerships Program (HOME) grants provide low interest loans to qualifying low-income homeowners in the unincorporated areas of the County for housing repair and rehabilitation and for gap-financing to enable eligible low-income families to purchase their first home. Grants also provide support for the development of multi-family rental housing projects, and support acquisition and/or renovation of facilities that serve specialized populations such as the homeless, seniors and disabled. CDBG Planning and Technical Assistance (PTA) grants fund economic development and/or feasibility studies for a specific project, program, program or geographic area of the County.

CDBG Economic Development Enterprise Fund (EDEF) Grants create or preserve jobs in the unincorporated county by providing business loans and technical assistance to businesses and low-income entrepreneurs for business starts or expansion, including working capital loans and loans for equipment, furniture/fixtures and site improvements.

Revolving Loan Funds constitute an ongoing revenue source for CDBG, HOME and EDEF activities. Loan repayments received provide for up to six methods of distribution for program income, including four revolving and two non-revolving loan activities.

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The total budgeted General Fund Contribution for the HCED programs is for Affordable Housing General Plan implementation activities associated with the Housing Element of the General Plan or County match for grant programs supporting housing-related needs or economic development.

HCED funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature, with the exception of \$508,560 which is one-time-only and represents Revolving Loan Funds and Fund Balances.

It is anticipated that with Addenda FY 2013-14, HCED indexes will be moved to the CAO's Office to work more closely with Economic Development.

### **Aging and Adult Continuum of Care**

**Positions: 50.479 FTE**

**Extra Help: \$38,612**

**Total Appropriations: \$5,547,000**

**Total Revenues: \$4,354,959**

**General Fund Contribution: \$1,366,481**

**Net County Cost: \$1,192,041**

Aging and Adult Continuum of Care consists of a wide array of programs that assist seniors age 60 and over and functionally disabled or mentally impaired adults to remain safe and stable, as well as, active and independent to the greatest extent possible.

Programs include: Information and Assistance; Senior Legal Services; Ombudsman services for residents of local care facilities; Senior Activities (social and recreational programs); Senior Nutrition services, with meals served daily at seven congregate meal sites and countywide home-delivered meals; Family Caregiver Support services to assist families who are caring for a dependent adult in their home; and the Multipurpose Senior Services Program (MSSP), which prevents premature institutionalization by offering comprehensive physical and psychosocial assessments and provides ongoing case management services.

The mandated Public Guardian Program establishes and administers conservatorships of the person and/or the estates of individuals who are functionally disabled, to ensure the proper care and treatment of those who are unable to adequately care for themselves or those who are victims of fraud and/or abuse.

Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM), programs which are administered by the California Department of Health Care Services, leverage allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities & case management services.

The Placerville Senior Day Care (SDC) / Alzheimer's Day Care Resource Center's (ADCRC) goal is to prevent premature institutionalization of persons with capacity limitations. While SDC remains a designated ADCRC, the elimination of State ADCRC funding has significantly impacted SDC resources.

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Aging and Adult Continuum of Care funding is Federal, State, Fees/Donations/Other and County funds. Revenues are ongoing in nature, with the exception of \$382,820 which is one-time-only and includes MAA/Linkages Fund Balance.

### **IHSS Public Authority**

**Positions: 2.465 FTE**

**Extra Help: \$0**

**Total Appropriations: \$776,516**

**Total Revenues: \$776,516**

**General Fund Contribution: \$49,037**

The mission of the In Home Support Services (IHSS) Public Authority (PA) is to improve the availability and quality of in-home supportive services by providing IHSS recipients with access to care providers who have received the training and met the standards set by the State of California. IHSS Public Authority funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature.

### **SB 163 Wraparound Program**

**Positions: 0.344 FTE**

**Extra Help: \$0**

**Total Appropriations: \$52,100**

**Total Revenues: \$52,100**

**General Fund Contribution: \$0**

The SB 163 Wraparound Program is designed to improve youth outcomes. Until June 30, 2009 County participation was funded by filling six slots for high-risk youth, with savings available for reinvestment to provide additional services to at-risk youth in the community. As of FY 2010-11 services provided in the community were funded entirely from use of the fund balance and interest earnings related to this program from prior years. Use of the remaining fund balance in FY 2013-14 is budgeted to pay for the services of a portion of a parent partner to continue working with high-risk youth and their families. The SB 163 Wraparound Program will be discontinued once the fund balance has been fully expended.

### **Social Services Administration and Public/Client Assistance**

**Positions: 267.920 FTE**

**Extra Help: \$6,010**

**Total Appropriations: \$42,638,911**

**Total Revenues: \$41,893,728**

**Net County Cost: \$745,183**

Social Services Public Assistance Programs are designed to protect and meet basic needs of El Dorado County's most vulnerable population groups and are Federal and/or State mandated requiring that the County provide assistance to eligible applicants regardless of the availability of local resources. Lack of County compliance with applicable regulations can result in Federal and/or State fiscal sanctions and resultant loss of funding. Public Assistance Programs include California Work Opportunity and Responsibility to Kids (CalWORKs), Adoption Assistance, Foster Care, Supportive General Assistance and In-Home Supportive Services (IHSS).

Social Services Administration program staff determines eligibility for: CalWORKs, Medi-Cal, Cal-Fresh, Temporary Assistance for Needy Families (TANF), County Medical Services Program (CMSP) and General Assistance (GA). Protective services programs provided through Social Services Administration include Child Protective Services (CPS), Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Admin.

Some Social Services Administration programs operate on a Maintenance of Effort (MOE) basis where the County is required to expend funds for provision of services, after which the

## HEALTH & HUMAN SERVICES AGENCY

percentage of Federal and/or State funds allowable for each service is reimbursed; and other programs require the County to share a portion of the cost (match).

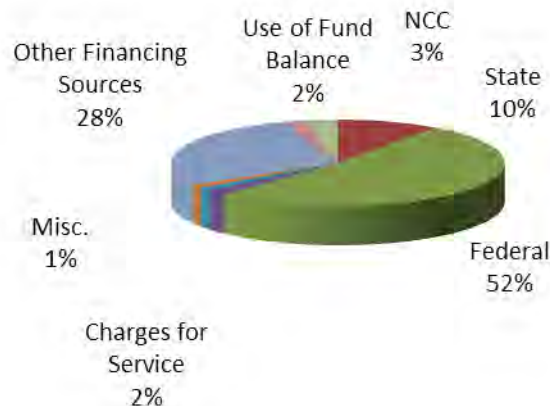
Social Services Administration and Public/Client Assistance funding is Federal, State, Fees/Donations/Other and County. The revenues are generally ongoing in nature.

### Financial Charts

#### Source of Funds

Use of Money and Property (\$20,040): Interest earned on fund balances (\$20,040).

State Intergovernmental (\$6,056,715): State share of funding for Social Services Administration (\$5,424,137), Social Services direct client assistance (\$188,615), Aging & Adult Continuum of Care (\$176,553) and the IHSS Public Authority and IHSS In-Home Provider Benefits (\$267,410).



Federal Intergovernmental (\$31,912,655): Federal share of funding for Social Services Administration and direct client assistance (\$19,681,730), Housing, Community, and Economic Development (HCED) (\$3,339,700), Public Guardian TCM funding (\$124,000), Public Housing Authority (\$3,318,893), Low Income Community Programs (\$2,634,747), Aging & Adult Continuum of Care (\$1,111,145), Workforce Investment (\$1,300,000), and IHSS Public Authority and IHSS In-Home Provider Health Benefits (\$402,440).

Other Governmental (\$1,189,097): Funding for CMSP (\$928,698) and Housing Assistance Reimbursements from other Counties (\$260,399).

Charges for Services (\$904,729): Primarily comprised of fees for Senior Day Care Services (\$330,000), Public Guardian Estate and Rep-Payee Fees (\$174,500), Senior Nutrition Meals (\$343,000), and interfund abatements/reimbursements between department programs including IHSS In-Home Provider Benefits (\$57,229).

Miscellaneous Revenue (\$769,360): Social Services Welfare Repayments & Recoupments (\$418,460), Aging Program donations to offset the cost of senior trips and legal programs (\$331,200), and miscellaneous other revenues primarily related to Senior Day Care Fees, Public Housing Authority Fees and collections recoupment (\$19,700).

Other Financing Sources (\$17,240,706) consisting of:



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• Social Services Realignment/Vehicle License Sales Tax Revenue	\$9,085,172
• 2011 Social Services Realignment and Interest	\$6,137,316
• Community and Economic Development Principle and Loan Repayment	\$250,000
• General Fund Contributions to Human Services of \$1,768,218 for the following Community Services Programs:	
Area Agency on Aging Programs	\$1,195,560
Senior Day Care	\$151,760
In Home Supportive services (IHSS) Public Authority	\$49,037
Family Services	\$55,800
Special Services	\$15,600
Community Services Administration	\$105,033
MSSP	\$19,161
HCED	\$176,267

Residual Equity Transfers (\$29,600): One-time-only fund balance transfer of \$29,600 to close the Family Loan Program.

Fund Balance (\$1,294,650): Primarily consisting of HCED fund balances for Affordable Housing Projects and Revolving Loan Fund Balance for Community & Economic Development Loans (\$536,680), Public Housing Authority (\$187,000), Community Services fund balances including MAA/TCM (\$382,820), and Community Programs (\$136,150), and carry over fund balance from the SB163 Wraparound Program (\$52,000).

Net County Cost (\$1,937,224) – The Department's Social Services and Public Guardian programs are also funded with discretionary General Fund tax revenues. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

Salaries & Benefits (\$26,025,800): Primarily comprised of regular salaries (\$16,164,591), extra help (\$242,344), retirement (\$3,206,705), health insurance (\$5,371,559), retiree health (\$309,441), workers compensation insurance (\$82,573), and other payroll/insurance costs (\$648,587).



## HEALTH & HUMAN SERVICES AGENCY

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Services & Supplies (\$11,165,035): Primarily comprised of direct client assistance (including CWS family services, Energy Assistance, Weatherization services, and Senior Services) (\$3,188,666); HCED primarily related to Housing/Economic Development projects (\$3,806,220), building rents and related space costs (\$1,045,182); food, paper products and laundry for Senior Nutrition meal preparation (\$469,000); cost applied liability insurance (\$210,148); staff development (\$103,755); travel/transport (\$80,485); employee and volunteer mileage reimbursements (\$118,832); vehicle rents (\$165,000) and fuel (\$117,450); minor equipment purchase/maintenance (\$231,250); telephone charges (\$55,730), maintenance and software licenses (\$105,707); professional and specialized services (\$659,133); miscellaneous services and supplies (\$165,124); memberships (\$61,290); general office expenses and postage (\$394,048); and leased copy machines (\$188,015).

Other Charges (\$22,974,803): Primarily direct client assistance costs (\$22,726,037), including CalWorks, General Assistance and Independent Living Program (\$7,063,293), Foster Care (\$6,989,393), Aid to Adoptions (\$3,141,758), Housing Assistance Payments (\$3,035,615), IHSS Provider Payments and Health Benefits (\$2,072,103) and WIA (\$423,875); transfers to other departments (Public Health AOD Specialist/PHN, PC Support, Communications) and transfers to other programs within Human Services including IHSS In-Home Provider Benefits (\$145,685); and cost applied charges for mail, central stores, IT mainframe and network support (\$103,081).

Fixed Assets (\$175,695): Primarily for a share of the rooftop microwave system replacement for Social Services and Community Services programs (\$46,280); workstations related to staff moves in Social Services Programs (\$8,000); TAB Filing System for Child Protective Services (\$12,000); case management software system for use by General Assistance (\$4,600) and Public Guardian (\$27,000); refresh for laptop computers (\$4,000); share of server for security video camera in Social Services and Community Services programs (\$4,450); share of Virtual Machine Server for testing software in Social Services and Community Services programs (\$2,565); two Livescan machines primarily for use in Child Protective Services (\$10,000); workstations for WIC Program based on new site (\$4,000); steam table and industrial over for use in Senior Nutrition (\$9,700); software system replacement in Community Services Programs (\$26,000); and grant-funded video conferencing and auto-dialer equipment for the WIC Program (\$17,100). Fixed asset items shared by all agency programs have been budgeted based on each program's share of cost.

Other Financing Uses (\$25,000): Operating transfer out of CAPIT funding from Social Services General Fund to the Child Abuse Prevention Council (CAPC) special revenue fund to fund the CAPC coordinator position through the Office of Education.

Residual Equity Transfers (\$29,600): One-time-only transfer to return fund balance transfer and close the Family Loan Program (\$29,600).

Intrafund Transfers (\$921,843): Primarily comprised of charges from other departments for services such as Fraud Investigations (\$250,000); Accounting/Auditing, Treasurer, and Sheriff's Office (\$72,755); collections, communications, mail/stores support (\$188,400); and IT support for PC, mainframe, programming and network services (\$410,688).

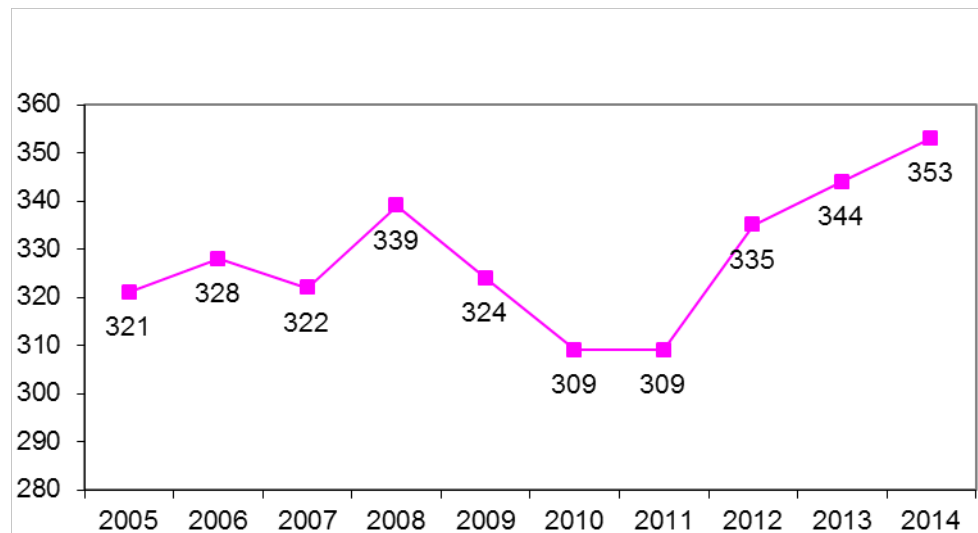
Intrafund Abatements (-\$3,000): Abatement for food/meal preparation provided to the Psychiatric Health Facility (PHF) from Health Services.

## HEALTH & HUMAN SERVICES AGENCY

Appropriations for contingencies (\$40,000): Estimated funds being held in Community Services for FY 2013-14, may be related to the impacts of Federal Sequestrations or other Community Services needs not yet determined.

### Staffing Trend

Staffing for the Department of Human Services has increased in recent years due to changes in workload and program funding. The recommended staff allocation for FY 2013-14 is 352.75. The Department currently has 304.67 FTEs on the West Slope and 48.08 FTEs at South Lake Tahoe.



### Chief Administrative Office Comments

The proposed budget for Human Services is comprised of \$61,354,776 in appropriations and \$59,417,552 in revenues, resulting in a Net County Cost request totaling \$1,937,224 and a General Fund Contribution Request totaling \$1,768,218, an overall increase of approximately \$17,000 from the level of General Fund support included in the adopted FY 2012-13 budget.

Human Services anticipates significant changes to its programs and budget over the next 12 – 18 months primarily as a result of the implementation of the Affordable Care Act and the 2013 Federal Budget Sequester. Unfortunately, at this time the impact of these changes is unknown. The CAO's Office will work with Human Services to closely monitor the impact of these changes, and any impacts will be addressed in the budget addenda process.

The following is a summary of the primary issues impacting Human Services' FY 2013-14 budget:

#### Affordable Care Act

Beginning in Fiscal Year 2013-14, individuals wishing to purchase health insurance will be able to enroll in subsidized plans offered through state-based exchanges, with coverage beginning January 2014. At this time, the State is still in the process of determining how the 'Exchange' will function. Depending on the direction the State takes, it may result in additional staffing needs in order to meet the anticipated increase in workload, as well as the amount of funding, if any, that will be provided to local jurisdictions.

As a result, Human Services did not include any staffing changes in the recommended budget relative to the Affordable Care Act. It is anticipated that additional staffing will be requested in

## HEALTH & HUMAN SERVICES AGENCY

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the budget addenda process as additional information becomes available over the next few months.

### Impacts of Budget Control Act of 2011 – Federal Sequestration 2013:

As a result of the Budget Control Act of 2011, effective March 1, 2013, the Federal Government implemented funding reductions that impact programs within Human Services. While the full impact is not known at this time, preliminary analysis is reflecting Community Services programs (Human Services Fund Type 11) may have reductions in Federal funding of approximately \$192,500 if the cuts are across the board and remain in effect for the entire Fiscal Year.

In addition, the sequestration cuts to the Public Housing Authority (Human Services Fund Type 12) may result in a decrease in funding of an estimated 5.9% for Housing Choice Voucher Assistance and a reduction in administration fees of approximately 31.5%. At this time the Public Housing Authority has a sufficient reserve balance, although it is declining, and has not been identified by the United States Department of Housing and Urban Development (HUD) as 'shortfall' County. As a result, the Housing Authority continues to issue vouchers in order to maintain its preferred status with HUD. However, the reserve balance is being monitored by Human Services and depending on the ongoing impact of the sequester reductions it may be necessary to terminate some vouchers in the future in order to prevent an impact to the General Fund Contribution.

### Housing, Community, and Economic Development (HCED) Programs Transfer to CAO's Office:

The Health and Human Services Agency has been working with the CAO's Office relative to the role of HCED programs and where those programs will be most beneficial, and are recommending the HCED programs be transferred to the CAO in order to work closely with Economic Development. As a result of these changes, the General Fund Contribution totaling approximately \$176,000 is anticipated to be transferred from Community Services to the CAO with addenda.

### Impact of Reduction of Targeted Case Management (TCM) Revenue:

TCM is administered by the California Department of Health Care Services and leverages allowable State and local revenue to receive federal reimbursement for approved case management services. TCM Revenues received by Public Guardian are estimated to decrease by \$20,000 in FY 2013-14 from the prior Fiscal Year. This reduction is due to a reduced client encounter rate from \$1,261 to \$922, primarily resulting from the shifting of County Counsel costs included in the A-87 Cost Allocation plan to a miscellaneous cost category.

As a reminder, in FY 2012-13, the Board of Supervisors approved an additional three positions in the Public Guardian's office with the assumption that the Net County Cost would be \$253,039 and would decrease in future years as TCM reimbursable activities increased with additional staffing. The result of this decrease in the TCM encounter rate reduces the revenue projections and combined with an increase in appropriations resulting from the Agency's technology refresh plan and increased utility costs, the Public Guardian is requesting an ongoing increase in the General Fund Contribution totaling \$55,372.

## HEALTH & HUMAN SERVICES AGENCY

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### Aging and Adult Continuum of Care Programs

The Health and Human Services Agency is requesting an increase to the level of General Fund support of approximately \$137,500 to support the Aging and Adult Continuum of Care programs in Human Services (which include but are not limited to Senior Nutrition, Senior Legal, Ombudsman, Information & Referral services, Elder Abuse, Senior Day Care, Multipurpose Senior Services Program, and Public Guardian):

- The Aging programs increase to General Fund Contribution of \$66,916 is primarily due to: an increase of approximately \$82,200 in Salary and Benefit costs mainly in PERS and Healthcare, resulting from changes in staffing and for compliance with program requirements; a \$5,000 increase in fixed assets for programmatic software system replacement as the case management system currently used by the programs has reached its end of life and is no longer supported by the software developer; a \$10,000 increase in costs related to the IT project management and the annual software maintenance costs of the new case management system; and a \$2,000 steam table replacement for Senior Nutrition. Human Services is working with IT to evaluate the business needs of a new case management system and anticipates releasing a Request for Proposal to replace this system in the near future (the total costs of approximately \$25,000 for system replacement, project management, and maintenance will be split across Aging programs, Senior Day Care, and MSSP).
- The Senior Day Care (SDC) program increase in General Fund Contribution of \$15,202 is primarily due to: additional 1.08 FTE staffing required for compliance with staff to client ratios due to the increase in client daily attendance; a \$3,000 increase in fixed assets for programmatic software system replacement (as noted above); and a \$2,000 increase in costs related to the IT project management and the annual software maintenance costs of the new case management system. These increases will be partially offset by an increase in revenue totaling approximately \$55,000 as a result of increased client attendance.
- The Public Guardian Net County Cost increase of \$55,372 from the prior fiscal year is primarily due to: a \$20,000 decrease in Targeted Case Management (TCM) revenues; a \$9,200 increase for technology refresh plan implementation; a \$9,000 increase in salaries and benefit costs; and \$14,000 in increased utilities costs at its new location.

Historically, the practice in the Community Services Division's Aging program has been to 'defer' a portion of the current year revenue received from Senior Nutrition, Senior Activities, and Senior Legal donations to the following fiscal year instead of realizing the revenue in the fiscal year received, thus impacting the General Fund Contribution to these programs. Beginning FY 2012-13, the Aging Programs will be realizing this revenue in the year it was received. As a result, the Aging programs will end FY 2012-13 with a General Fund Contribution savings of approximately \$230,000. Human Services has included the deferred revenues are included in the FY 2013-14 budget. Human Services will continue to analyze the impact of this accounting change and may make adjustments during the budget addenda process at which time the Aging programs may be requesting additional funding to continue the ongoing support of these programs.

## HEALTH & HUMAN SERVICES AGENCY

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### Recommended Staffing Changes:

Human Services is requesting position changes that better align personnel allocations with the current funding, administrative and programmatic requirements of the Department. Position changes are detailed on the Personnel Allocation table, the majority of which are funded with Federal, State and Realignment funding. The significant changes impacting the General Fund are relative to the Aging and Adult Continuum of Care programs.

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0580	ST: ADMIN PUBLIC ASSISTANCE	3,186,173	3,186,173	3,380,258	3,380,258	194,085
0581	ST: ADMIN CAL FRESH	1,912,080	1,912,080	2,043,879	2,043,879	131,799
0603	ST: FOSTER CARE	0	1,411,578	0	0	-1,411,578
0604	ST: ADOPTION	0	1,613,855	0	0	-1,613,855
0605	ST: BOARDING HOME LICENSE	36,234	36,234	34,524	34,524	-1,710
0607	ST: KINSHIP GUARDIAN	0	0	154,091	154,091	154,091
0890	ST: AB2779 CHILD ABUSE	75,000	75,000	0	0	-75,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	5,209,487	8,234,920	5,612,752	5,612,752	-2,622,168
1000	FED: ADMIN PUBLIC ASSISTANCE	6,467,883	6,467,883	6,789,865	6,789,865	321,982
1001	FED: SUPPLEMENTAL NUTRITION ASST PGM	2,585,585	2,585,585	2,835,786	2,835,786	250,201
1022	FED: CW ZERO PARENT/ALL OTHER FAMILIES	3,108,500	3,108,500	2,858,944	2,858,944	-249,556
1023	FED: FOSTER CARE	1,978,225	1,342,225	2,546,564	2,546,564	1,204,339
1024	FED: ADOPTION	1,462,535	1,462,535	1,323,977	1,323,977	-138,558
1100	FED: OTHER	14,917	14,917	0	0	-14,917
1107	FED: MEDI CAL	3,891,917	3,891,917	3,450,594	3,450,594	-441,323
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	19,509,562	18,873,562	19,805,730	19,805,730	932,168
1200	REV: OTHER GOVERNMENTAL AGENCIES	756,559	756,559	928,698	928,698	172,139
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	756,559	756,559	928,698	928,698	172,139
1541	PUBLIC GUARDIAN	141,500	141,500	141,500	141,500	0
1687	HOSPITAL CONTRACT SERVICE	36,100	36,100	0	0	-36,100
1740	CHARGES FOR SERVICES	33,000	33,000	33,000	33,000	0
1800	INTERFND REV: SERVICE BETWEEN FUND	144,000	144,000	0	0	-144,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	354,600	354,600	174,500	174,500	-180,100
1900	WELFARE REPAYMENTS	166,260	166,260	151,260	151,260	-15,000
1901	RECOUP CW TWO PARENT/ALL OTHER	0	0	2,900	2,900	2,900
1902	RECOUP CW ZERO PARENT/ALL OTHER	0	0	63,000	63,000	63,000
1903	RECOUP CW FOSTER CARE	0	0	188,000	188,000	188,000
1940	MISC: REVENUE	12,200	12,200	12,200	12,200	0
1945	STALE DATED CHECK	600	600	1,100	1,100	500
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	179,060	179,060	418,460	418,460	239,400
2020	OPERATING TRANSFERS IN	6,005,534	3,030,101	6,137,316	6,137,316	3,107,215
2021	OPERATING TRANSFERS IN: VEHICLE	235,666	235,666	238,659	238,659	2,993
2027	OPERATING TRSNF IN: SALES TAX	9,166,264	8,196,264	8,846,513	8,846,513	650,249
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	15,407,464	11,462,031	15,222,488	15,222,488	3,760,457
2100	RESIDUAL EQUITY TRANSFERS IN	29,538	29,538	29,600	29,600	62
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	29,538	29,538	29,600	29,600	62
<b>TYPE: R SUBTOTAL</b>		41,446,270	39,890,270	42,192,228	42,192,228	2,301,958

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	11,921,847	12,164,847	12,907,697	12,907,697	742,850
3001	TEMPORARY EMPLOYEES	34,252	34,252	32,298	32,298	-1,954
3002	OVERTIME	8,000	8,000	8,000	8,000	0
3003	STANDBY PAY	8,000	8,000	8,000	8,000	0
3004	OTHER COMPENSATION	22,629	22,629	21,420	21,420	-1,209
3005	TAHOE DIFFERENTIAL	102,240	102,240	96,960	96,960	-5,280
3006	BILINGUAL PAY	49,861	49,861	60,301	60,301	10,440
3020	RETIREMENT EMPLOYER SHARE	2,224,286	2,224,286	2,552,677	2,552,677	328,391
3022	MEDI CARE EMPLOYER SHARE	176,095	176,095	189,916	189,916	13,821
3040	HEALTH INSURANCE EMPLOYER SHARE	3,816,568	3,816,568	4,295,809	4,295,809	479,241
3041	UNEMPLOYMENT INSURANCE EMPLOYER	210,589	210,589	40,213	40,213	-170,376
3042	LONG TERM DISABILITY EMPLOYER	43,311	43,311	46,477	46,477	3,166
3043	DEFERRED COMPENSATION EMPLOYER	25,254	25,254	37,774	37,774	12,520
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	246,051	246,051	246,221	246,221	170
3060	WORKERS' COMPENSATION EMPLOYER	65,657	65,657	65,704	65,704	47
3080	FLEXIBLE BENEFITS	18,874	18,874	14,059	14,059	-4,815
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>18,973,514</b>	<b>19,216,514</b>	<b>20,623,526</b>	<b>20,623,526</b>	<b>1,407,012</b>
4040	TELEPHONE COMPANY VENDOR PAYMENTS	11,900	11,900	27,800	27,800	15,900
4041	COUNTY PASS THRU TELEPHONE CHARGES	16,270	16,270	16,270	16,270	0
4080	HOUSEHOLD EXPENSE	9,000	9,000	9,000	9,000	0
4082	HOUSEHOLD EXP: OTHER	700	700	2,820	2,820	2,120
4085	REFUSE DISPOSAL	583	583	215	215	-368
4086	JANITORIAL / CUSTODIAL SERVICES	51,968	51,968	45,678	45,678	-6,290
4087	EXTERMINATION / FUMIGATION SERVICES	200	200	200	200	0
4100	INSURANCE: PREMIUM	167,100	167,100	167,216	167,216	116
4101	INSURANCE: ADDITIONAL LIABILITY	500	500	760	760	260
4124	WITNESS FEE	500	500	500	500	0
4141	MAINT: OFFICE EQUIPMENT	2,300	2,300	2,300	2,300	0
4144	MAINT: COMPUTER	32,050	32,050	30,800	30,800	-1,250
4160	VEH MAINT: SERVICE CONTRACT	2,000	2,000	2,000	2,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	128	128	4,265	4,265	4,137
4182	MAINT: RENTAL PROPERTY	3,385	3,385	0	0	-3,385
4183	MAINT: GROUNDS	7,156	7,156	0	0	-7,156
4220	MEMBERSHIPS	2,280	2,280	1,350	1,350	-930
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	40,000	40,000	40,000	40,000	0
4260	OFFICE EXPENSE	102,790	102,790	139,870	139,870	37,080
4261	POSTAGE	162,400	162,400	185,900	185,900	23,500
4262	SOFTWARE	89,606	89,606	18,875	18,875	-70,731
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	4,550	4,550	31,650	31,650	27,100
4264	BOOKS / MANUALS	900	900	900	900	0
4266	PRINTING / DUPLICATING SERVICES	12,300	12,300	13,300	13,300	1,000



# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECIALIZED SERVICES	360,142	360,142	301,072	301,072	-59,070
4308	EXTERNAL DATA PROCESSING SERVICES	92,768	92,768	96,862	96,862	4,094
4318	INTERPRETER	4,000	4,000	4,000	4,000	0
4320	VERBATIM: TRANSCRIPTION	1,000	1,000	1,000	1,000	0
4323	PSYCHIATRIC MEDICAL SERVICES	572,500	572,500	565,500	565,500	-7,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	234,000	234,000	229,000	229,000	-5,000
4330	FOOD STAMP SERVICE	6,500	6,500	6,800	6,800	300
4331	HOMEMAKER OTHER SERVICES	500	500	500	500	0
4332	SERVICE CONNECT SERVICES	100,000	100,000	100,000	100,000	0
4333	BURIAL SERVICES	40,500	40,500	40,500	40,500	0
4341	SERVICE CONNECT EXPENSE	30,000	30,000	42,000	42,000	12,000
4400	PUBLICATION & LEGAL NOTICES	2,150	2,150	2,150	2,150	0
4420	RENT & LEASE: EQUIPMENT	148,632	148,632	156,657	156,657	8,025
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	532,688	532,688	579,454	579,454	46,766
4461	EQUIP: MINOR	56,416	56,416	43,370	43,370	-13,046
4462	EQUIP: COMPUTER	249,093	249,093	161,470	161,470	-87,623
4500	SPECIAL DEPT EXPENSE	8,600	8,600	8,600	8,600	0
4501	SPECIAL PROJECTS	76,592	76,592	66,026	66,026	-10,566
4502	EDUCATIONAL MATERIALS	2,000	2,000	2,800	2,800	800
4503	STAFF DEVELOPMENT	64,100	64,100	78,095	78,095	13,995
4506	FILM DEVELOPMENT & PHOTOGRAPHY	150	150	150	150	0
4529	SOFTWARE LICENSE	8,400	8,400	1,200	1,200	-7,200
4532	CLIENT PROGRAM SERVICES	5,000	5,000	5,000	5,000	0
4600	TRANSPORTATION & TRAVEL	40,100	40,100	38,595	38,595	-1,505
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	800	800	800	800	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	42,175	42,175	45,802	45,802	3,627
4605	RENT & LEASE: VEHICLE	126,323	126,323	124,000	124,000	-2,323
4606	FUEL PURCHASES	89,500	89,500	89,500	89,500	0
4608	HOTEL ACCOMMODATIONS	9,255	9,255	9,255	9,255	0
4620	UTILITIES	117,305	117,305	159,085	159,085	41,780
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>3,741,755</b>	<b>3,741,755</b>	<b>3,700,912</b>	<b>3,700,912</b>	<b>-40,843</b>
5000	SUPPORT & CARE OF PERSONS	1,704,076	1,704,076	1,562,103	1,562,103	-141,973
5004	RESIDENT EXPENSE GENERAL RELIEF	15,000	15,000	15,000	15,000	0
5005	CASH AID GENERAL RELIEF	7,500	7,500	7,500	7,500	0
5006	CHILD CARE	275,000	275,000	279,000	279,000	4,000
5007	INDEPENDENT LIVING PROGRAM: SERVICES	3,500	3,500	4,500	4,500	1,000
5008	INDEPENDENT LIVING PROGRAM: EXPENSES	20,500	20,500	28,000	28,000	7,500
5009	HOUSING	14,700	14,700	18,100	18,100	3,400
5010	TRANSPORTATION SERVICES	40,000	40,000	40,000	40,000	0
5011	TRANSPORTATION EXPENSES	225,000	225,000	232,000	232,000	7,000
5012	ANCILLARY SERVICES	10,000	10,000	10,000	10,000	0
5013	ANCILLARY EXPENSES	80,000	80,000	80,000	80,000	0
5014	HEALTH SERVICES	65,000	65,000	70,000	70,000	5,000

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE		
5015		CW: TWO PARENT FAMILIES		1,538,406	1,538,406	1,098,280	1,098,280	-440,126
5016	CW: ZERO PARENT/ALL OTHER FAMILIES	5,047,526	5,047,526	5,040,645	5,040,645			-6,881
5017	FOSTER CARE	5,812,984	4,658,984	6,905,093	6,905,093			2,246,109
5018	AID TO ADOPTION	3,589,962	3,589,962	3,141,758	3,141,758			-448,204
5020	REFUGEE CASH ASSISTANCE	6,000	6,000	0	0			-6,000
5021	KINSHIP GUARDIAN	42,000	42,000	80,268	80,268			38,268
5022	COUNTY FOSTER CARE	65,000	65,000	84,300	84,300			19,300
5300	INTERFND: SERVICE BETWEEN FUND TYPES	358,250	358,250	59,629	59,629			-298,621
CLASS: 50 OTHER CHARGES		18,920,404	17,766,404	18,756,176	18,756,176			989,772
6040	FIXED ASSET: EQUIPMENT	43,603	43,603	60,560	60,560			16,957
6041	FIXED ASSET: DATA PROCESS SYSTEM	44,500	44,500	31,600	31,600			-12,900
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	24,472	24,472	9,835	9,835			-14,637
CLASS: 60 FIXED ASSETS		112,575	112,575	101,995	101,995			-10,580
7000	OPERATING TRANSFERS OUT	25,000	25,000	25,000	25,000			0
CLASS: 70 OTHER FINANCING USES		25,000	25,000	25,000	25,000			0
7200	INTRAFUND TRANSFERS: ONLY GENERAL	62,200	62,200	59,055	59,055			-3,145
7201	INTRAFND: SOCIAL SERVICES	8,578	8,578	9,000	9,000			422
7202	INTRAFND: DA/FS CONTRACT	250,000	250,000	250,000	250,000			0
7210	INTRAFND: COLLECTIONS	1,000	1,000	1,000	1,000			0
7220	INTRAFND: TELEPHONE EQUIPMENT &	110,440	110,440	113,200	113,200			2,760
7223	INTRAFND: MAIL SERVICE	10,784	10,784	10,808	10,808			24
7224	INTRAFND: STORES SUPPORT	16,006	16,006	16,048	16,048			42
7225	INTRAFND: CENTRAL DUPLICATING	5,700	5,700	0	0			-5,700
7227	INTRAFND: MAINFRAME SUPPORT	172,188	172,188	172,594	172,594			406
7229	INTRAFND: PC SUPPORT	63,700	63,700	73,700	73,700			10,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,000	1,000	1,500	1,500			500
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	7,000	7,000	9,200	9,200			2,200
7234	INTRAFND: NETWORK SUPPORT	201,563	201,563	202,038	202,038			475
7250	INTRAFND: NOT GEN FUND / SAME FUND	0	0	3,700	3,700			3,700
CLASS: 72 INTRAFUND TRANSFERS		910,159	910,159	921,843	921,843			11,684
TYPE: E SUBTOTAL		42,683,407	41,772,407	44,129,452	44,129,452			2,357,045
FUND TYPE: 10 SUBTOTAL		1,237,137	1,882,137	1,937,224	1,937,224			55,087

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ</b>						
0400	REV: INTEREST	3,780	3,780	1,540	2,340	-1,440
0401	REV: INTEREST ON LOAN/NOTES	17,000	17,000	0	16,000	-1,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	20,780	20,780	1,540	18,340	-2,440
0880	ST: OTHER	183,453	183,453	176,553	176,553	-6,900
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	183,453	183,453	176,553	176,553	-6,900
1100	FED: OTHER	9,205,542	9,205,542	3,934,747	7,274,447	-1,931,095
1107	FED: MEDI CAL	183,550	183,550	183,350	183,350	-200
1109	FED: C1 SENIOR NUTRITION	301,554	301,554	300,605	300,605	-949
1110	FED: C2 SENIOR NUTRITION	143,676	143,676	137,839	137,839	-5,837
1111	FED: 111B SOCIAL PROGRAMS	233,489	233,489	234,887	234,887	1,398
1113	FED: TITLE 7B ELDER ABUSE	3,134	3,134	3,344	3,344	210
1114	FED: TITLE 7A OMBUDSMAN SUPPLEMENT	23,811	23,811	23,673	23,673	-138
1116	FED: NSIP:NUTRITION SRV INCENTIVE PRG	110,515	110,515	109,070	109,070	-1,445
1120	FED: IIID PREVENTIVE HEALTH	13,351	13,351	12,618	12,618	-733
1122	FED:IIIE - FAMILY CAREGIVER SUPPORT PRGM	121,739	121,739	105,759	105,759	-15,980
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	10,340,361	10,340,361	5,045,892	8,385,592	-1,954,769
1740	CHARGES FOR SERVICES	320,000	320,000	375,000	375,000	55,000
1759	SENIOR NUTRITION SERVICES	247,413	247,413	298,000	298,000	50,587
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	567,413	567,413	673,000	673,000	105,587
1940	MISC: REVENUE	39,600	39,600	20,800	20,800	-18,800
1943	MISC: DONATION	328,023	328,023	330,100	330,100	2,077
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	367,623	367,623	350,900	350,900	-16,723
2020	OPERATING TRANSFERS IN	1,694,392	1,694,392	1,542,914	1,719,181	24,789
2061	PRINCIPAL LOAN/NOTES REPAYMENT	520,590	520,590	0	250,000	-270,590
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	2,214,982	2,214,982	1,542,914	1,969,181	-245,801
2100	RESIDUAL EQUITY TRANSFERS IN	4,567	4,567	0	0	-4,567
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	4,567	4,567	0	0	-4,567
0001	FUND BALANCE	1,166,645	1,166,645	1,107,650	1,107,650	-58,995
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	1,166,645	1,166,645	1,107,650	1,107,650	-58,995
<b>TYPE: R SUBTOTAL</b>						
		14,865,824	14,865,824	8,898,449	12,681,216	-2,184,608

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE:E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	2,802,091	2,802,091	2,802,155	2,939,390	137,299
3001	TEMPORARY EMPLOYEES	537,696	537,696	210,046	210,046	-327,650
3004	OTHER COMPENSATION	1,709	1,709	3,778	4,642	2,933
3005	TAHOE DIFFERENTIAL	20,400	20,400	16,800	16,800	-3,600
3006	BILINGUAL PAY	11,902	11,902	10,648	10,648	-1,254
3020	RETIREMENT EMPLOYER SHARE	519,916	519,916	564,917	591,809	71,893
3022	MEDI CARE EMPLOYER SHARE	41,170	41,170	44,074	46,064	4,894
3040	HEALTH INSURANCE EMPLOYER SHARE	851,302	851,302	947,793	981,478	130,176
3041	UNEMPLOYMENT INSURANCE EMPLOYER	53,163	53,163	11,287	11,590	-41,573
3042	LONG TERM DISABILITY EMPLOYER	10,114	10,114	10,286	10,777	663
3043	DEFERRED COMPENSATION EMPLOYER	5,831	5,831	7,394	9,806	3,975
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	56,599	56,599	57,186	57,186	587
3060	WORKERS' COMPENSATION EMPLOYER	15,103	15,103	15,258	15,258	155
3080	FLEXIBLE BENEFITS	8,524	8,524	6,854	6,897	-1,627
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>4,935,520</b>	<b>4,935,520</b>	<b>4,708,476</b>	<b>4,912,391</b>	<b>-23,129</b>
4040	TELEPHONE COMPANY VENDOR PAYMENTS	4,370	4,370	7,850	7,850	3,480
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,370	3,370	3,330	3,410	40
4060	FOOD AND FOOD PRODUCTS	415,600	415,600	411,600	411,600	-4,000
4081	PAPER GOODS	50,300	50,300	50,500	50,500	200
4082	HOUSEHOLD EXP: OTHER	10,318	10,318	11,050	11,050	732
4083	LAUNDRY	7,000	7,000	7,000	7,000	0
4084	EXPENDABLE EQUIPMENT	2,500	2,500	2,500	2,500	0
4085	REFUSE DISPOSAL	7,768	7,768	7,819	7,819	51
4086	JANITORIAL / CUSTODIAL SERVICES	8,359	8,359	7,148	7,148	-1,211
4100	INSURANCE: PREMIUM	38,436	38,436	38,834	38,834	398
4101	INSURANCE: ADDITIONAL LIABILITY	140	140	140	140	0
4140	MAINT: EQUIPMENT	7,487	7,487	7,487	7,487	0
4141	MAINT: OFFICE EQUIPMENT	3,600	3,600	2,750	3,200	-400
4144	MAINT: COMPUTER	1,826	1,826	11,450	11,450	9,624
4180	MAINT: BUILDING & IMPROVEMENTS	22,452	22,452	3,608	3,608	-18,844
4183	MAINT: GROUNDS	500	500	500	500	0
4220	MEMBERSHIPS	23,145	23,145	16,915	17,165	-5,980
4260	OFFICE EXPENSE	32,678	32,678	29,620	31,603	-1,075
4261	POSTAGE	27,649	27,649	24,750	25,575	-2,074
4262	SOFTWARE	38,844	38,844	11,120	18,120	-20,724
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	4,685	4,685	2,785	3,535	-1,150
4264	BOOKS / MANUALS	3,100	3,100	2,200	2,600	-500
4265	LAW BOOKS	2,700	2,700	2,700	2,700	0
4266	PRINTING / DUPLICATING SERVICES	9,950	9,950	14,250	14,550	4,600
4300	PROFESSIONAL & SPECIALIZED SERVICES	280,292	280,292	22,570	269,999	-10,293
4313	LEGAL SERVICES	200	200	200	200	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4318	INTERPRETER	400	400	400	400	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	1,600	1,600	3,100	3,100	1,500
4400	PUBLICATION & LEGAL NOTICES	11,525	11,525	8,800	10,925	-600
4420	RENT & LEASE: EQUIPMENT	30,243	30,243	39,153	42,253	12,010
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	102,864	102,864	97,704	97,704	-5,160
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	3,000	3,000	3,000	3,000	0
4461	EQUIP: MINOR	11,845	11,845	11,100	11,200	-645
4462	EQUIP: COMPUTER	16,503	16,503	4,930	12,210	-4,293
4500	SPECIAL DEPT EXPENSE	24,000	24,000	25,000	51,766	27,766
4501	SPECIAL PROJECTS	6,443,327	6,443,327	1,046,343	4,825,797	-1,617,530
4503	STAFF DEVELOPMENT	24,540	24,540	21,010	23,510	-1,030
4532	CLIENT PROGRAM SERVICES	988,907	988,907	660,018	660,018	-328,889
4600	TRANSPORTATION & TRAVEL	16,583	16,583	12,440	15,800	-783
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	50	50	50	50	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	23,714	23,714	19,025	20,525	-3,189
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	52,200	52,200	48,055	48,055	-4,145
4605	RENT & LEASE: VEHICLE	27,870	27,870	37,300	37,300	9,430
4606	FUEL PURCHASES	16,760	16,760	26,500	26,500	9,740
4608	HOTEL ACCOMMODATIONS	16,380	16,380	12,680	12,680	-3,700
4620	UTILITIES	108,044	108,044	112,046	112,046	4,002
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	8,927,624	8,927,624	2,889,330	6,974,982	-1,952,642
5011	TRANSPORTATION EXPENSES	50,000	50,000	50,000	50,000	0
5012	ANCILLARY SERVICES	593,289	593,289	423,875	423,875	-169,414
5013	ANCILLARY EXPENSES	25,000	25,000	10,000	10,000	-15,000
5300	INTERFND: SERVICE BETWEEN FUND TYPES	500	500	540	540	40
5301	INTERFND: TELEPHONE EQUIPMENT &	31,116	31,116	32,006	33,106	1,990
5304	INTERFND: MAIL SERVICE	2,502	2,502	2,512	2,512	10
5305	INTERFND: STORES SUPPORT	3,715	3,715	3,723	3,723	8
5306	INTERFND: CENTRAL DUPLICATING	21,520	21,520	0	0	-21,520
5308	INTERFND: MAINFRAME SUPPORT	39,959	39,959	40,084	40,084	125
5314	INTERFND: PC SUPPORT	17,440	17,440	16,480	16,840	-600
5316	INTERFND: IS PROGRAMMING SUPPORT	6,040	6,040	15,620	15,920	9,880
5318	INTERFND: MAINTENANCE BLDG & IMPRV	9,900	9,900	9,800	9,800	-100
5320	INTERFND: NETWORK SUPPORT	46,778	46,778	46,923	46,923	145
5321	INTERFND: COLLECTIONS	220	220	220	220	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	847,979	847,979	651,783	653,543	-194,436
6040	FIXED ASSET: EQUIPMENT	25,503	25,503	29,420	29,420	3,917
6041	FIXED ASSET: DATA PROCESS SYSTEM	0	0	26,000	26,000	26,000
6042	FIXED ASSET: COMPUTER SYSTEM EQUIP	20,172	20,172	18,280	18,280	-1,892
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	45,675	45,675	73,700	73,700	28,025
7100	RESIDUAL EQUITY TRANSFERS OUT	34,105	34,105	538,160	29,600	-4,505
<b>CLASS: 71</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	34,105	34,105	538,160	29,600	-4,505
7380	INTRFND ABATEMENTS: NOT GENERAL FUND	-10,000	-10,000	-3,000	-3,000	7,000
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-10,000	-10,000	-3,000	-3,000	7,000
7700	APPROPRIATION FOR CONTINGENCIES	84,921	84,921	40,000	40,000	-44,921
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	84,921	84,921	40,000	40,000	-44,921
<b>TYPE: E SUBTOTAL</b>		14,865,824	14,865,824	8,898,449	12,681,216	-2,184,608
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	0	0	0	0	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0400	REV: INTEREST	2,300	2,300	1,700	1,700	-600
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	2,300	2,300	1,700	1,700	-600
0580	ST: ADMIN PUBLIC ASSISTANCE	259,819	259,819	267,410	267,410	7,591
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	259,819	259,819	267,410	267,410	7,591
1100	FED: OTHER	3,584,355	3,584,355	3,299,847	3,299,847	-284,508
1107	FED: MEDI CAL	371,840	371,840	402,440	402,440	30,600
1115	FED: HAP PORTABLE ADMINISTRATION FEE	19,744	19,744	19,046	19,046	-698
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	3,975,939	3,975,939	3,721,333	3,721,333	-254,606
1200	REV: OTHER GOVERNMENTAL AGENCIES	219,459	219,459	260,399	260,399	40,940
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	219,459	219,459	260,399	260,399	40,940
1800	INTERFND REV: SERVICE BETWEEN FUND	89,250	89,250	57,229	57,229	-32,021
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	89,250	89,250	57,229	57,229	-32,021
1940	MISC: REVENUE	4,000	4,000	0	0	-4,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	4,000	4,000	0	0	-4,000
2020	OPERATING TRANSFERS IN	56,923	56,923	49,037	49,037	-7,886
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	56,923	56,923	49,037	49,037	-7,886
0001	FUND BALANCE	347,401	347,401	187,000	187,000	-160,401
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	347,401	347,401	187,000	187,000	-160,401
<b>TYPE: R SUBTOTAL</b>		4,955,091	4,955,091	4,544,108	4,544,108	-410,983

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	343,217	343,217	317,504	317,504	-25,713
3004	OTHER COMPENSATION	96	96	241	241	145
3005	TAHOE DIFFERENTIAL	960	960	0	0	-960
3020	RETIREMENT EMPLOYER SHARE	63,024	63,024	62,219	62,219	-805
3022	MEDI CARE EMPLOYER SHARE	4,990	4,990	4,604	4,604	-386
3040	HEALTH INSURANCE EMPLOYER SHARE	115,069	115,069	94,272	94,272	-20,797
3041	UNEMPLOYMENT INSURANCE EMPLOYER	5,969	5,969	930	930	-5,039
3042	LONG TERM DISABILITY EMPLOYER	1,236	1,236	1,144	1,144	-92
3043	DEFERRED COMPENSATION EMPLOYER	812	812	882	882	70
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	6,791	6,791	6,034	6,034	-757
3060	WORKERS' COMPENSATION EMPLOYER	1,813	1,813	1,611	1,611	-202
3080	FLEXIBLE BENEFITS	454	454	442	442	-12
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>544,431</b>	<b>544,431</b>	<b>489,883</b>	<b>489,883</b>	<b>-54,548</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	400	400	400	400	0
4082	HOUSEHOLD EXP: OTHER	133	133	133	133	0
4085	REFUSE DISPOSAL	94	94	158	158	64
4086	JANITORIAL / CUSTODIAL SERVICES	270	270	435	435	165
4100	INSURANCE: PREMIUM	4,612	4,612	4,098	4,098	-514
4141	MAINT: OFFICE EQUIPMENT	500	500	0	0	-500
4144	MAINT: COMPUTER	11,000	11,000	11,375	11,375	375
4160	VEH MAINT: SERVICE CONTRACT	140	140	0	0	-140
4180	MAINT: BUILDING & IMPROVEMENTS	22	22	0	0	-22
4220	MEMBERSHIPS	2,750	2,750	2,775	2,775	25
4260	OFFICE EXPENSE	5,500	5,500	4,300	4,300	-1,200
4261	POSTAGE	9,000	9,000	6,800	6,800	-2,200
4262	SOFTWARE	0	0	900	900	900
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,600	1,600	1,600	1,600	0
4264	BOOKS / MANUALS	1,000	1,000	1,000	1,000	0
4266	PRINTING / DUPLICATING SERVICES	1,619	1,619	2,800	2,800	1,181
4300	PROFESSIONAL & SPECIALIZED SERVICES	11,935	11,935	12,300	12,300	365
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	250	250	550	550	300
4400	PUBLICATION & LEGAL NOTICES	500	500	500	500	0
4420	RENT & LEASE: EQUIPMENT	3,611	3,611	9,808	9,808	6,197
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	2,550	2,550	4,048	4,048	1,498
4461	EQUIP: MINOR	625	625	0	0	-625
4501	SPECIAL PROJECTS	374,869	374,869	32,981	32,981	-341,888
4503	STAFF DEVELOPMENT	2,475	2,475	2,150	2,150	-325
4520	HAP: RENTALS HOUSING ASSIST PYMNT	219,455	219,455	260,399	260,399	40,944
4521	HAP: PORTABLE RENT TO OTHER COUNTIES	38,167	38,167	64,290	64,290	26,123
4522	HAP: PORTABLE ADMINISTRATION FEE	2,179	2,179	7,783	7,783	5,604
4523	HAP: HOUSING DAMAGE CLAIM	1,000	1,000	1,000	1,000	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4524	FSS: ESCROW ACCOUNT FAM SELF	43,392	43,392	20,276	20,276	-23,116
4535	HAP - UTILITY REIMBURSEMENT	16,490	16,490	20,431	20,431	3,941
4600	TRANSPORTATION & TRAVEL	2,019	2,019	2,595	2,595	576
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	480	480	480	480	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	2,750	2,750	2,750	2,750	0
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	1,200	1,200	1,200	1,200	0
4605	RENT & LEASE: VEHICLE	3,412	3,412	3,700	3,700	288
4606	FUEL PURCHASES	1,450	1,450	1,450	1,450	0
4608	HOTEL ACCOMMODATIONS	1,200	1,200	1,560	1,560	360
4620	UTILITIES	1,341	1,341	2,116	2,116	775
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	769,990	769,990	489,141	489,141	-280,849
5009	HOUSING	3,106,022	3,106,022	3,035,615	3,035,615	-70,407
5024	IHSS HEALTH BENEFIT COSTS	510,000	510,000	510,000	510,000	0
5300	INTERFND: SERVICE BETWEEN FUND TYPES	4,544	4,544	0	0	-4,544
5301	INTERFND: TELEPHONE EQUIPMENT &	3,170	3,170	3,170	3,170	0
5304	INTERFND: MAIL SERVICE	299	299	265	265	-34
5305	INTERFND: STORES SUPPORT	443	443	393	393	-50
5306	INTERFND: CENTRAL DUPLICATING	2,500	2,500	0	0	-2,500
5308	INTERFND: MAINFRAME SUPPORT	4,760	4,760	4,229	4,229	-531
5314	INTERFND: PC SUPPORT	2,260	2,260	2,260	2,260	0
5316	INTERFND: IS PROGRAMMING SUPPORT	1,100	1,100	4,200	4,200	3,100
5320	INTERFND: NETWORK SUPPORT	5,572	5,572	4,952	4,952	-620
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	3,640,670	3,640,670	3,565,084	3,565,084	-75,586
<b>TYPE: E SUBTOTAL</b>		4,955,091	4,955,091	4,544,108	4,544,108	-410,983
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 53</b>	<b>SUBTOTAL</b>	1,237,137	1,882,137	1,937,224	1,937,224	55,087



# HEALTH & HUMAN SERVICES AGENCY

## Human Services Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Use of Money	113,936	109,533	125,207	412,358	49,157
State	12,068,248	12,585,669	12,538,401	13,408,407	15,054,757
Federal	20,498,444	20,812,215	22,457,779	24,669,276	24,810,778
Other Governmental	47,959	70,106	45,846	42,318	586,217
Charges for Service	1,761,147	2,049,003	2,001,625	1,954,883	1,897,893
Misc.	776,879	807,109	688,196	743,414	846,369
Other Financing Sources	5,664,262	6,551,582	6,633,948	8,673,835	6,253,094
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>40,930,875</b>	<b>42,985,217</b>	<b>44,491,002</b>	<b>49,904,491</b>	<b>49,498,265</b>
Salaries	10,600,843	11,751,210	12,869,359	13,998,253	14,453,819
Benefits	5,770,553	6,261,055	6,068,482	6,772,906	7,037,519
Services & Supplies	7,200,515	6,995,574	8,195,924	6,219,492	6,047,739
Other Charges	16,064,879	16,772,663	17,259,052	22,244,961	21,805,676
Fixed Assets	50,340	284,224	35,636	174,951	82,011
Operating Transfers	-	25,000	22,689	15,000	47,873
Intrafund Transfers	458,805	653,191	742,324	581,836	831,753
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>40,145,935</b>	<b>42,742,917</b>	<b>45,193,466</b>	<b>50,007,399</b>	<b>50,306,390</b>
<b>NCC</b>	<b>-</b>	<b>-</b>	<b>702,464</b>	<b>102,908</b>	<b>808,125</b>
<b>General Fund Contribution</b>	<b>951,962</b>	<b>1,459,487</b>	<b>1,525,261</b>	<b>1,715,012</b>	<b>1,536,895</b>
<b>FTE's</b>	<b>321</b>	<b>328</b>	<b>322</b>	<b>339</b>	<b>324</b>
<b>Fund Balance</b>					
Community Services	1,023,004	1,382,007	993,078	1,438,042	1,231,873
SB 163 Wraparound	182,776	281,105	306,119	435,670	425,861
IHSS / PHA	269,927	469,130	372,734	728,035	704,995

# HEALTH & HUMAN SERVICES AGENCY

## Human Services Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Use of Money	28,182	25,661	17,747	23,080	20,040
State	13,184,244	14,568,681	13,269,285	5,652,759	6,056,715
Federal	27,009,046	27,399,485	24,644,030	33,825,862	31,912,655
Other Governmental	713,889	991,377	1,126,248	976,018	1,189,097
Charges for Service	1,620,713	840,004	958,047	1,011,263	904,729
Misc.	672,124	622,737	346,930	550,683	769,360
Other Financing Sources	5,721,606	5,362,272	9,476,280	17,713,474	17,270,306
Use of Fund Balance	-	-	-	1,514,046	1,294,650
<b>Total Revenue</b>	<b>48,949,804</b>	<b>49,810,217</b>	<b>49,838,567</b>	<b>61,267,185</b>	<b>59,417,552</b>
Salaries	14,040,592	14,176,324	14,416,061	15,815,039	16,633,947
Benefits	6,555,695	7,022,908	7,234,162	8,638,426	9,391,853
Services & Supplies	5,965,241	5,458,762	6,659,070	13,439,369	11,165,035
Other Charges	22,036,609	23,231,633	20,987,026	23,409,053	22,974,803
Fixed Assets	68,144	75,233	57,663	158,250	175,695
Operating Transfers	25,000	25,000	29,476	25,000	54,600
Intrafund Transfers	1,001,574	848,182	834,557	900,159	918,843
Contingency	220,000	-	-	119,026	40,000
<b>Total Appropriations</b>	<b>49,912,855</b>	<b>50,838,042</b>	<b>50,218,015</b>	<b>62,504,322</b>	<b>61,354,776</b>
<b>NCC</b>	<b>963,051</b>	<b>1,027,825</b>	<b>379,448</b>	<b>1,237,137</b>	<b>1,937,224</b>
<b>General Fund Contribution</b>	<b>1,307,081</b>	<b>1,191,055</b>	<b>1,140,900</b>	<b>1,575,315</b>	<b>1,768,218</b>
<b>FTE's</b>	<b>309</b>	<b>309</b>	<b>335</b>	<b>344</b>	<b>353</b>
<b>Fund Balance</b>					
Community Services	1,327,303	1,542,475	1,089,410	-	-
SB 163 Wraparound	190,018	139,531	77,235	-	-
IHSS / PHA	503,299	344,300	347,401	-	-

## HEALTH & HUMAN SERVICES AGENCY

Human Services 10 Year Variance		
	\$ Change	% Change
Use of Money	(93,896)	-82%
State	(6,011,533)	-50%
Federal	11,414,211	56%
Other Governmental	1,141,138	2379%
Charges for Service	(856,418)	-49%
Misc.	(7,519)	-1%
Other Financing Sources	11,606,044	205%
Use of Fund Balance	1,294,650	N/A
<b>Total Revenue</b>	<b>18,486,677</b>	<b>45%</b>
Salaries	6,033,104	57%
Benefits	3,621,300	63%
Services & Supplies	3,964,520	55%
Other Charges	6,909,924	43%
Fixed Assets	125,355	249%
Operating Transfers	54,600	N/A
Intrafund Transfers	918,843	100%
Contingency	40,000	N/A
<b>Total Appropriations</b>	<b>21,208,841</b>	<b>53%</b>
<b>NCC</b>	<b>1,937,224</b>	<b>N/A</b>
<b>General Fund Contribution</b>	<b>816,256</b>	<b>86%</b>
<b>FTE's</b>	<b>32</b>	<b>10%</b>

### Notes

In FY 2003-04 the Departments of Community Services and Social Services were combined to become the Department of Human Services.

The history shown reflects the total of both former departments in the years prior to the merger.

Increase from FY 2007-08 actuals to FY 2008-09 projections is due to several one-time revenues and expenditures including Federal stimulus funds, loan programs and grants for housing related activities, and Federal funds for Medi-Cal security improvements.

# HEALTH & HUMAN SERVICES AGENCY

## Agency Personnel Allocation

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Director of Health & Human Services	1.00	1.00	1.00	-
Chief Assistant Director of Health & Human Services	1.00	1.00	1.00	-
Assistant Director of Adm & Finance	1.00	1.00	1.00	-
Accountant I/II	9.00	8.00	8.00	(1.00)
Account Clerk I/II/III	3.00	3.00	3.00	-
Account Clerk Supervisor I	1.00	1.00	1.00	-
Accounting Technician	3.00	3.00	3.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	3.00	2.00	2.00	(1.00)
Administrative Technician	11.00	10.00	10.00	(1.00)
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	6.00	6.00	-
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	1.00	1.00	1.00	-
Care Management Counselor I/II	1.80	1.80	1.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Deputy Public Guardian	1.00	1.00	1.00	-
Chief Fiscal Officer	2.00	2.00	2.00	-
Community Health Advocate	1.00	1.00	1.00	-
Community Public Health Nursing Div Mgr	1.00	1.00	1.00	-
Cook I/II	4.31	4.31	4.31	-
Department Analyst I/II	8.00	7.00	7.00	(1.00)
Deputy Public Guardian I/II	7.00	7.00	7.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Supervisor I	10.00	10.00	10.00	-
Eligibility Systems Specialist	2.00	3.00	3.00	1.00
Eligibility Worker I/II/III	80.00	85.00	85.00	5.00
Employment & Training Worker I/II/III	23.50	23.50	23.50	-
Employment & Training Worker Supv	5.00	5.00	5.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Agency Medical Director	0.50	0.50	0.50	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	2.00	2.00	2.00	-
Epidemiologist	1.00	1.00	1.00	-
Fiscal Services Supervisor	-	1.00	1.00	1.00

## HEALTH & HUMAN SERVICES AGENCY

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Fiscal Technician	7.00	8.00	8.00	1.00
Food Services Aide	1.19	1.19	1.19	-
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	6.80	5.80	5.80	(1.00)
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	4.00	4.00	4.00	-
Homemaker	1.00	1.00	1.00	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	2.00	2.00	2.00	-
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Information Systems Supervisor	1.00	1.00	1.00	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Manager of Mental Health Programs	3.00	3.00	3.00	-
Mealsite Coordinator	5.98	5.98	5.98	-
Medical Office Assistant I/II	10.80	10.80	10.80	-
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	3.20	4.10	4.10	0.90
Mental Health Clinical Nurse	2.00	2.00	2.00	-
Mental Health Clinician IA/IB/II	26.50	27.50	27.50	1.00
Mental Health Fiscal/Records Assistant	1.00	1.00	1.00	-
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Nurse Practitioner	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	1.00	1.00	1.00	-
Mental Health Program Coordinator IA/IB/II	7.00	7.00	7.00	-
Mental Health Worker I/II	13.90	14.90	14.90	1.00
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.35	3.35	-
Office Assistant I/II	22.50	23.80	23.80	1.30
Office Assistant III	15.00	14.00	14.00	(1.00)
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II	1.00	1.00	1.00	-
Program Aide	3.20	3.28	3.28	0.08
Program Assistant	18.15	21.65	21.65	3.50
Program Coordinator	3.00	3.00	3.00	-
Program Manager I	5.00	5.00	5.00	-
Program Manager II	6.00	6.00	6.00	-
Program Manager - Protective Services	5.00	5.00	5.00	-

## HEALTH & HUMAN SERVICES AGENCY

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Psychiatric Technician VII	7.30	8.30	8.30	1.00
Psychiatrist	2.00	2.00	2.00	-
Public Health Laboratory Director	1.00	1.00	1.00	-
Public Health Nurse VII	9.40	9.40	9.40	-
Public Health Nurse Practitioner	-	0.50	0.50	0.50
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	2.00	2.00	-
Quality Improvement Coordinator	0.50	0.50	0.50	-
Secretary	1.00	1.00	1.00	-
Senior Citizens Attorney VII/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	1.00	1.00	1.00	-
Social Services Aide	12.00	13.00	13.00	1.00
Social Services Supervisor II	8.00	8.00	8.00	-
Social Worker VII/III/IV	48.80	48.80	48.80	-
Sr. Accountant	4.00	4.00	4.00	-
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	2.60	3.00	3.00	0.40
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Information Technology Dept Coordinator	1.00	1.00	1.00	-
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Medical Office Assistant	1.80	2.00	2.00	0.20
Sr. Office Assistant	4.50	5.00	5.00	0.50
Staff Services Analyst I/II	9.00	9.00	9.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	1.00	1.00	1.00	-
Supervising Accountant/Auditor	3.00	3.00	3.00	-
Supervising Animal Control Officer	1.00	1.00	1.00	-
Supervising Deputy Public Guardian	1.00	1.00	1.00	-
Supervising Health Education Coordinator	4.00	4.00	4.00	-
Supervising Occupational/Physical Therapist	0.60	0.60	0.60	-
Supervising Public Health Nurse	3.00	3.00	3.00	-
Supervising Staff Services Analyst	1.00	1.00	1.00	-
Utilization Review Coordinator	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>538.78</b>	<b>552.16</b>	<b>552.16</b>	<b>13.38</b>

# HEALTH & HUMAN SERVICES AGENCY

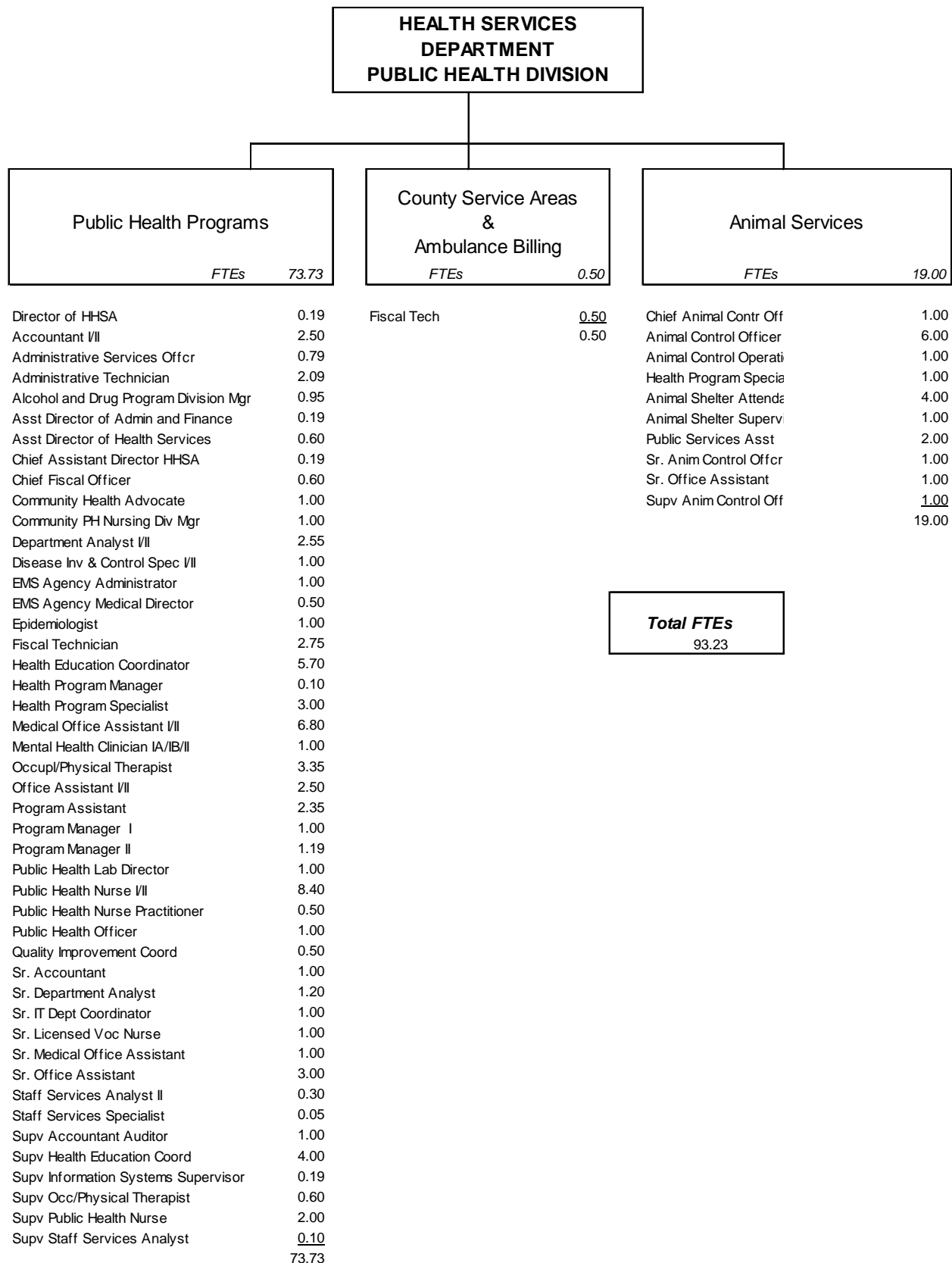
Health and Human Services Agency		
Department of Human Services		
Social Services Division		
266.8 FTEs		
Social Services Administration		Social Services Public/Client Assistance
69.52 FTEs		197.28 FTEs
Administrative		CPS, APS, Employment, and Eligibility
Administrative, Placerville 47 FTEs		Social Services, Placerville 163.34 FTEs
Director, Health and Human Services Agency	0.41	Program Manager II 2.32
Chief Assistant Director HHSA	0.41	Program Manager I - Protective Services 5.00
Assistant Dir of Adm & Finance	0.41	Program Manager I 0.85
Assistant Director of Human Services	0.72	Staff Services Analyst I/II/III 1.00
Program Manager II	0.41	Social Services Supervisor II 6.85
Administrative Services Officer	0.57	Social Worker I/II/III/IV 42.12
Health Program Manager	0.79	Social Services Aide 9.70
Supervising Staff Services Analyst	0.80	Public Health Nurse I/II 0.40
Staff Services Analyst I/II/III	4.20	Homemaker 0.00
Department Analyst I/II	0.55	Employment & Training Worker Supervisor 3.20
Staff Services Specialist	0.90	Employment & Training Worker I/II/III 16.50
Administrative Technician	2.31	Eligibility Supervisor I 8.00
Information Systems Supervisor	0.57	Eligibility Worker I/II/III 66.40
IT Department Coordinator	0.10	Welfare Collections Officer 1.00
Information Systems Coordinator	1.00	
Eligibility Systems Specialist	2.00	
Office Assistant Supervisor I/II	2.00	
Office Assistant III	12.00	
Office Assistant I/II	16.85	
Administrative, South Lake Tahoe 7 FTEs		Social Services, South Lake Tahoe 33.6 FTEs
Eligibility Systems Specialist	1.00	Social Services Supervisor II 1.00
Office Assistant Supervisor I/II	1.00	Social Worker I/II/III/IV 6.00
Office Assistant III	2.00	Social Services Aide 3.00
Office Assistant I/II	3.00	Employment & Training Worker Supervisor 1.00
		Employment & Training Worker I/II/III 2.00
		Eligibility Supervisor I 2.00
		Eligibility Worker I/II/III 18.60
Financial		SB 163 Wraparound Services
Financial, Placerville 14.52 FTEs		Wrap, Placerville 0.34 FTEs
Chief Fiscal Officer	0.72	Social Worker I/II/III/IV 0.34
Staff Services Manager	0.75	
Supervising Accountant/Auditor	0.81	
Sr. Department Analyst	0.60	
Staff Services Analyst I/II/III	2.32	
Department Analyst I/II	0.25	
Sr. Accountant	1.00	
Accountant I/II	1.97	
Account Clerk Supervisor I	0.90	
Accounting Technician	2.60	
Sr. Fiscal Assistant	0.80	
Account Clerk I/II/III	1.80	
Financial, South Lake Tahoe 1 FTEs		
Account Clerk I/II/III	1.00	

# HEALTH & HUMAN SERVICES AGENCY

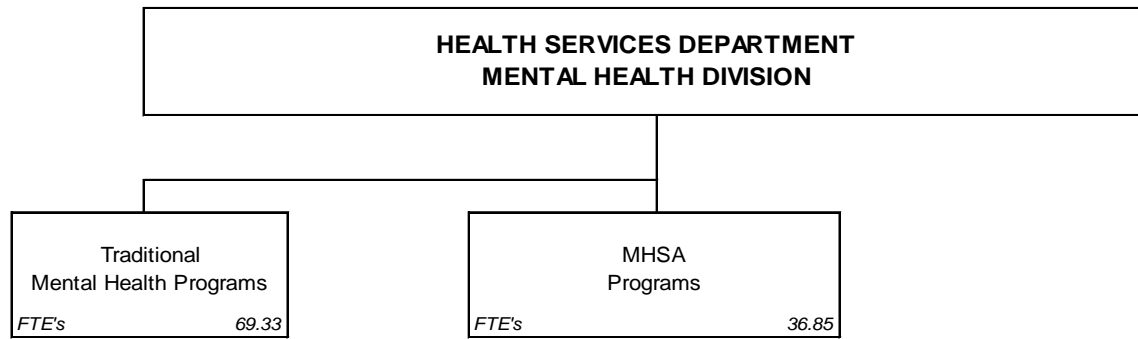
Health and Human Services Agency		
Department of Human Services		
Community Services Division		
85.95 FTEs		
Community Services Administration	Community Services Programs	
8.32 FTEs	77.63 FTEs	
Administrative	Community Programs, Adult and Aging Programs, Workforce Investment Act (WIA)	
<b>Administrative, Placerville</b> 1.94 FTEs	<b>Community Services, Placerville</b> 49.78 FTEs	
Director, Health and Human Services Agency 0.16	Program Manager II 0.66	
Chief Assistant Director HHSA 0.16	Program Manager I 0.95	
Assistant Dir of Adm & Finance 0.16	Senior Citizens Attorney I/II/III 1.50	
Assistant Director of Human Services 0.28	Nutrition Services Supervisor 1.00	
Program Manager II 0.16	Social Services Supervisor II 0.15	
Health Program Manager 0.01	Public Health Nurse I/II 0.60	
Staff Services Analyst I/II/III 0.20	Nutritionist 0.60	
Department Analyst I/II 0.35	Social Worker I/II/III/IV 0.34	
Administrative Technician 0.46	Employment & Training Worker Supervisor 0.80	
Financial	Seniors' Daycare Program Supervisor 1.00	
<b>Financial, Placerville</b> 6.38 FTEs	Care Management Counselor I/II 1.80	
Chief Fiscal Officer 0.28	Energy/Weatherization Supervisor 1.00	
Staff Services Manager 0.20	Paralegal I/II 1.00	
Supervising Accountant/Auditor 0.19	Employment & Training Worker I/II/III 4.00	
Sr. Department Analyst 0.40	Program Coordinator 2.95	
Staff Services Analyst I/II/III 0.68	Program Assistant 13.60	
Department Analyst I/II 0.70	Food Services Supervisor 1.00	
Sr. Accountant 1.00	Energy Weatherization Technician I/II 2.00	
Accountant I/II 1.03	Cook I/II 2.00	
Account Clerk Supervisor I 0.10	Secretary 1.00	
Accounting Technician 0.40	Social Services Aide 0.30	
Fiscal Technician 1.00	Office Assistant I/II 1.45	
Sr. Fiscal Assistant 0.20	Program Aide 3.28	
Account Clerk I/II/III 0.20	Mealsite Coordinator 5.17	
	Homemaker 1.00	
	Food Services Aide 0.63	
	<b>Community Services, South Lake Tahoe</b> 6.48 FTEs	
	Nutritionist 0.60	
	Housing Program Coordinator 1.00	
	Employment & Training Worker I/II/III 1.00	
	Program Assistant 1.70	
	Cook I/II 0.81	
	Mealsite Coordinator 0.81	
	Food Services Aide 0.56	
In Home Supportive Services Public Authority (IHSS PA)	Public Guardian (Fund 10)	
<b>IHSS Public Authority, Placerville</b> 2.32 FTEs	<b>Public Guardian, Placerville</b> 15.05 FTEs	
Program Manager II 0.02	Chief Deputy Public Guardian 1.00	
Program Manager I 0.20	Supervising Deputy Public Guardian 1.00	
Department Analyst I/II 0.05	Deputy Public Guardian I/II 7.00	
Program Coordinator 0.05	Program Assistant 3.00	
IHSS Public Authority Registry/Training Specialist 2.00	Staff Services Manager 0.05	
	Fiscal Services Supervisor 1.00	
	Fiscal Technician 1.00	
	Sr. Fiscal Assistant 1.00	
Public Housing Authority (PHA)		
<b>Public Housing Authority, Placerville</b> 4 FTEs		
Housing Program Coordinator 1.00		
Housing Program Specialist I/II 2.00		
Program Assistant 1.00		



# HEALTH & HUMAN SERVICES AGENCY



# HEALTH & HUMAN SERVICES AGENCY



Director of HHSA	0.24
Accountant VII	2.50
Administrative Secretary	1.00
Administrative Services Officer	0.64
Administrative Technician	5.14
Alcohol and Drug Program Division Mgr	0.05
Assistant Director of Admin and Finance	0.24
Assistant Director of Health Services	0.40
Chief Assistant Director HHSA	0.24
Chief Fiscal Officer	0.40
Cook VII	1.50
Department Analyst VII	2.55
Fiscal Technician	2.75
Health Education Coordinator	0.10
Health Program Manager	0.10
Information Technology Dept Coord	0.90
Manager of Mental Health Programs	3.00
Medical Office Assistant VII	4.00
Medical Records Technician	0.90
Mental Health Aide	4.10
Mental Health Clinical Nurse	2.00
Mental Health Clinician IA/IB/II	26.50
Mental Health Fiscal/Records Assistant	1.00
Mental Health Medical Director	1.00
Mental Health Nurse Practitioner	1.00
Mental Health Patient's Rights Advocate	1.00
Mental Health Program Coordinator IA/IB/II	7.00
Mental Health Worker VII	14.90
Program Manager I	2.00
Program Manager II	1.24
Psychiatric Technician VII	8.30
Psychiatrist	2.00
Sr. Accountant	1.00
Sr. Department Analyst	0.80
Sr. Medical Office Assistant	1.00
Sr. Office Assistant	1.00
Staff Services Analyst II	0.30
Staff Services Specialist	0.05
Supervising Accountant Auditor	1.00
Supervising Information Systems Supervisor	0.24
Supervising Public Health Nurse	1.00
Supervising Staff Services Analyst	0.10
Utilization Review Coordinator	<u>1.00</u>
	<b>106.18</b>

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# VETERANS AFFAIRS

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## Mission

To assist veterans with any facet of their military experience and the administration of laws resulting from such service as well as to assist their dependents and survivors through entitlement assistance and successful litigation of claims to the U.S. Government.

## Program Summaries

### Veteran Affairs

**Positions: 4.0 FTE**

**Total Appropriations: \$377,935**

**Total Revenues: \$50,177**

**Net County Cost: \$327,758**

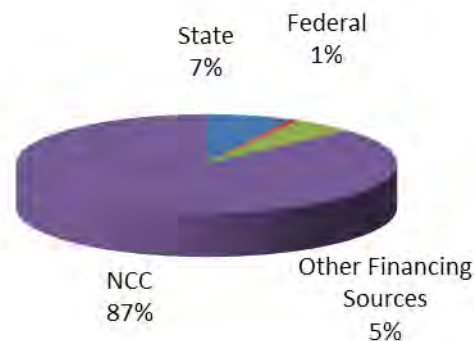
Staff provides information, benefit counseling, application assistance, case management, intercession and appellate advocacy with any facet of State and Federal law providing for the relief and assistance of persons who served in the military as well as for their dependents and survivors. Assistance may include home loans, pension, compensation, insurance, medical and domiciliary care, education programs, work study, veterans preference, survivors benefits, military retirement benefits, and many others. This program also provides community based coordination and delivery of federal and state programs providing relief for chronically homeless veterans and their survivors caused by disability or death, as well as providing services that ensure the reassimilation of returning war veterans, the rehabilitation of wounded, and when necessary, limited coordination and assistance in the return and burial of the dead. Staff must be trained and knowledgeable in all aspects of Title 38 United States Code (U.S.C.), much of Title 10 U.S.C., the California Military and Veterans Code and changing legislation. Staff also provides administrative support to the Commission on Veterans Affairs, payment coordination associated with the Veterans Memorial Building and coordination between the County and the various veterans' organizations in the community.

## Financial Charts

### Source of Funds

State Intergovernmental (\$27,000): State subvention funding is distributed to counties that establish and maintain a county veteran services officer on a pro rata basis under the California Military and Veterans Code § 972.1.

Federal Intergovernmental (\$3,177): The California Department of Veterans Affairs obtains federal matching funds to contribute toward the salaries and expenses of county veteran service officers on a pro rata basis for Medi-Cal related activities under CMVC § 972.5.



## VETERANS AFFAIRS

Other (\$20,000): Under CMVC § 972.2, the County receives revenue from special interest license plate fees which are deposited in a special revenue fund.

Net County Cost (\$327,758): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

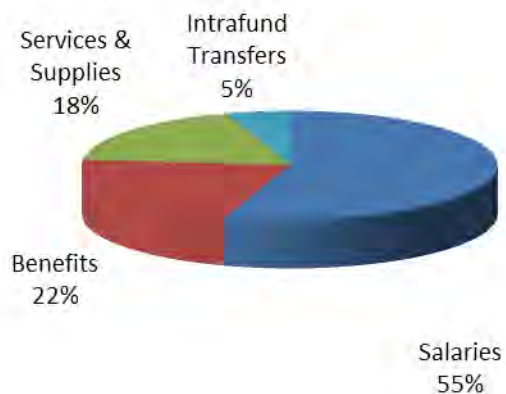
### Use of Funds

Salaries & Benefits (\$289,268): Primarily comprised of permanent salaries (\$187,910), retirement (\$36,944), and health insurance (\$31,204).

Services & Supplies (\$69,779): Primarily comprised of utilities (\$23,100), rental & lease equipment (\$6,000), refuse disposal (\$5,868), janitorial (\$4,380).

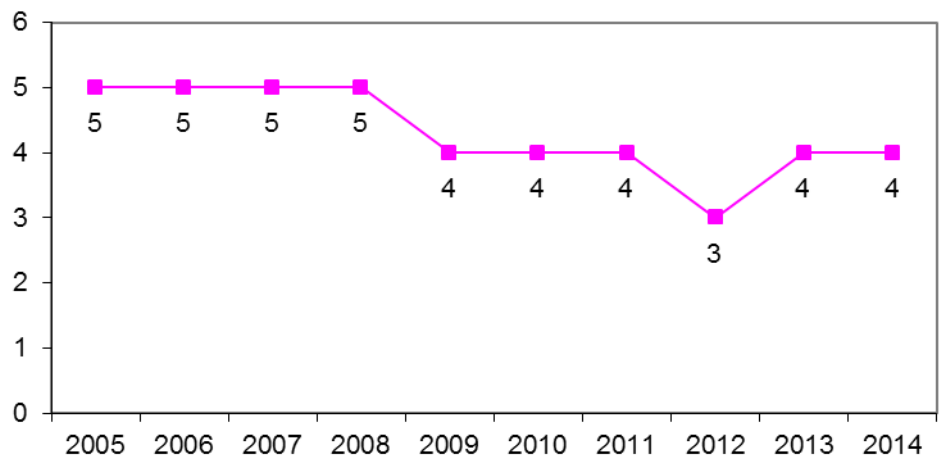
Other Charges (\$250) : Charges for internal County services.

Intrafund Transfers (\$18,638): Intrafund transfers consist of charges from other departments for services such as telephone support (\$5,200), network support (\$9,391) and mainframe support (\$1,748).



### Staffing Trend

The proposed staff allocation for FY 2013-14 is 4 FTE's. The department assigns 0.25 FTE for its Tahoe outreach.



## **VETERANS AFFAIRS**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall decrease of \$40,823 or 45% in revenues and a decrease of \$45,532 or 11% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has decreased \$4,709 or 1%.

The decrease in revenues is due to a decrease in the Veteran license plate special revenues of \$35K. The department had built up approximately \$45K in fund balance. This fund balance has been depleted over the last few years. The annual new revenue in this funds is approximately \$10K/

The decrease in appropriations is primarily related to a correction to health insurance costs. It appears that the health insurance costs were inadvertently doubled in the FY 2012-13 budget.

The Recorder-Clerk/Registrar of Voters continues to act as the department head for Veteran Affairs.

# VETERANS AFFAIRS

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 51 VETERAN AFFAIRS

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ</b>						
0800	ST: VETERANS' AFFAIRS	32,000	32,000	27,000	27,000	-5,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	32,000	32,000	27,000	27,000	-5,000
1107	FED: MEDI CAL	4,000	4,000	3,177	3,177	-823
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	4,000	4,000	3,177	3,177	-823
2020	OPERATING TRANSFERS IN	0	55,000	20,000	20,000	-35,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	0	55,000	20,000	20,000	-35,000
<b>TYPE: R SUBTOTAL</b>		36,000	91,000	50,177	50,177	-40,823

# VETERANS AFFAIRS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 51 VETERAN AFFAIRS

		CURRENT YR MID-YEAR PROJECTION	APPROVED BUDGET	CAO DEPARTMENT	RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	135,021	203,070	187,910	187,910	-15,160
3001	TEMPORARY EMPLOYEES	40,675	0	20,000	20,000	20,000
3020	RETIREMENT EMPLOYER SHARE	23,635	37,455	36,944	36,944	-511
3022	MEDI CARE EMPLOYER SHARE	2,917	2,917	2,724	2,724	-193
3040	HEALTH INSURANCE EMPLOYER SHARE	36,560	73,121	31,204	31,204	-41,917
3041	UNEMPLOYMENT INSURANCE EMPLOYER	3,220	3,220	560	560	-2,660
3042	LONG TERM DISABILITY EMPLOYER	697	697	677	677	-20
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	2,918	2,918	2,918	2,918	0
3060	WORKERS' COMPENSATION EMPLOYER	331	331	331	331	0
3080	FLEXIBLE BENEFITS	6,000	6,000	6,000	6,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	251,974	329,729	289,268	289,268	-40,461
4040	TELEPHONE COMPANY VENDOR PAYMENTS	678	678	900	900	222
4041	COUNTY PASS THRU TELEPHONE CHARGES	300	300	450	450	150
4080	HOUSEHOLD EXPENSE	200	0	50	50	50
4085	REFUSE DISPOSAL	5,700	5,700	5,868	5,868	168
4086	JANITORIAL / CUSTODIAL SERVICES	3,900	3,900	4,380	4,380	480
4100	INSURANCE: PREMIUM	8,171	8,171	8,171	8,171	0
4101	INSURANCE: ADDITIONAL LIABILITY	1,158	1,158	1,250	1,250	92
4143	MAINT: SERVICE CONTRACT	700	700	3,500	3,500	2,800
4144	MAINT: COMPUTER	14,850	14,850	350	350	-14,500
4160	VEH MAINT: SERVICE CONTRACT	135	0	250	250	250
4220	MEMBERSHIPS	1,180	1,180	1,060	1,060	-120
4260	OFFICE EXPENSE	2,100	1,500	2,250	2,250	750
4261	POSTAGE	688	688	1,100	1,100	412
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	200	200	0	0	-200
4264	BOOKS / MANUALS	400	400	1,200	1,200	800
4266	PRINTING / DUPLICATING SERVICES	200	200	0	0	-200
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,000	2,000	2,000	2,000	0
4420	RENT & LEASE: EQUIPMENT	6,000	6,000	6,000	6,000	0
4503	STAFF DEVELOPMENT	660	660	1,350	1,350	690
4529	SOFTWARE LICENSE	1,312	1,312	0	0	-1,312
4600	TRANSPORTATION & TRAVEL	1,300	1,300	2,500	2,500	1,200
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,000	1,000	750	750	-250
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	500	0	750	750	750
4605	RENT & LEASE: VEHICLE	2,320	0	0	0	0
4606	FUEL PURCHASES	1,000	1,000	1,050	1,050	50
4608	HOTEL ACCOMMODATIONS	1,200	1,200	1,500	1,500	300
4620	UTILITIES	23,000	21,000	23,100	23,100	2,100
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	80,852	75,097	69,779	69,779	-5,318
5300	INTERFND: SERVICE BETWEEN FUND TYPES	0	0	250	250	250
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	0	0	250	250	250
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	2,600	0	0	0	0
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	2,600	0	0	0	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	5,200	5,200	5,200	5,200	0
7223	INTRAFND: MAIL SERVICE	2,276	2,276	2,276	2,276	0
7224	INTRAFND: STORES SUPPORT	26	26	23	23	-3
7225	INTRAFND: CENTRAL DUPLICATING	0	0	1,748	1,748	1,748
7227	INTRAFND: MAINFRAME SUPPORT	1,748	1,748	0	0	-1,748
7234	INTRAFND: NETWORK SUPPORT	9,391	9,391	9,391	9,391	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	18,641	18,641	18,638	18,638	-3
<b>TYPE: E SUBTOTAL</b>		354,067	423,467	377,935	377,935	-45,532
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	318,067	332,467	327,758	327,758	-4,709
<b>DEPARTMENT: 51</b>	<b>SUBTOTAL</b>	318,067	332,467	327,758	327,758	-4,709



## VETERANS AFFAIRS

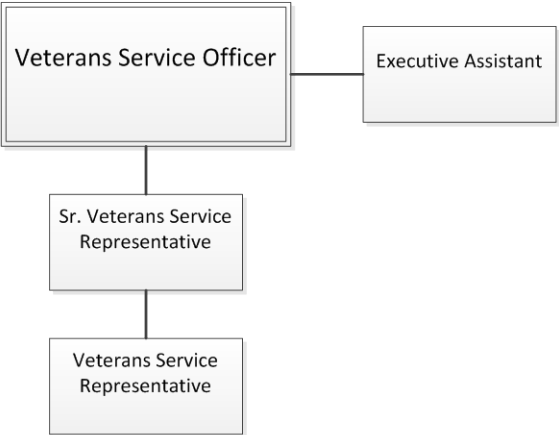
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### Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Veterans Service Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Sr. Veterans Representative	1.00	1.00	1.00	-
Veterans Service Representative	1.00	1.00	1.00	-
<b>Department Total</b>	4.00	4.00	4.00	-

**VETERANS AFFAIRS**

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TOTAL 4.0  
FTE

## VETERANS AFFAIRS

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Use of Money	-	-	-	-	-
State	28,149	25,432	26,314	14,142	29,483
Federal	5,584	6,268	5,137	2,160	7,420
Other Financing Sources	-	-	1,024	4,429	9,030
<b>Total Revenue</b>	<b>33,733</b>	<b>31,700</b>	<b>32,475</b>	<b>20,731</b>	<b>45,933</b>
Salaries	182,868	189,937	239,211	247,370	232,065
Benefits	84,504	100,426	111,208	109,304	107,229
Services & Supplies	16,476	27,357	52,204	63,425	59,647
Other Charges	50	-	80	-	-
Fixed Assets	2,579	-	11,003	-	-
Intrafund Transfers	10,815	9,546	19,951	18,754	24,497
<b>Total Appropriations</b>	<b>297,292</b>	<b>327,266</b>	<b>433,657</b>	<b>438,853</b>	<b>423,438</b>
<b>NCC</b>	<b>263,559</b>	<b>295,566</b>	<b>401,182</b>	<b>418,122</b>	<b>377,505</b>
<b>FTE's</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>4</b>

## VETERANS AFFAIRS

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Use of Money	-	4,200	-	-	-
State	28,744	27,637	38,091	32,000	27,000
Federal	2,436	2,310	2,807	4,000	3,177
Other Financing Sources	8,356	-	47,500	-	20,000
<b>Total Revenue</b>	<b>39,536</b>	<b>34,147</b>	<b>88,398</b>	<b>36,000</b>	<b>50,177</b>
Salaries	205,252	159,724	147,982	175,696	207,910
Benefits	79,113	84,890	77,030	76,278	81,358
Services & Supplies	57,228	54,305	56,715	80,852	69,779
Other Charges	-	-	-	-	250
Fixed Assets	2,168	2,465	-	2,600	-
Intrafund Transfers	19,102	20,410	20,079	18,641	18,638
<b>Total Appropriations</b>	<b>362,863</b>	<b>321,794</b>	<b>301,806</b>	<b>354,067</b>	<b>377,935</b>
<b>NCC</b>	<b>323,327</b>	<b>287,647</b>	<b>213,408</b>	<b>318,067</b>	<b>327,758</b>
<b>FTE's</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>

10 Year Variance		
	\$ Change	% Change
Use of Money	-	N/A
State	(1,149)	-4%
Federal	(2,407)	-43%
Other Financing Sources	20,000	N/A
<b>Total Revenue</b>	<b>16,444</b>	<b>49%</b>
Salaries	25,042	14%
Benefits	(3,146)	-4%
Services & Supplies	53,303	324%
Other Charges	200	400%
Fixed Assets	(2,579)	-100%
Intrafund Transfers	7,823	72%
<b>Total Appropriations</b>	<b>80,643</b>	<b>27%</b>
<b>NCC</b>	<b>64,199</b>	<b>24%</b>
<b>FTE's</b>	<b>(1)</b>	<b>-20%</b>

#### Notes

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## LIBRARY

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### Mission

The El Dorado County Library enriches the lives of residents by promoting lifelong learning and literacy for all ages through its research and information services, educational programs and classes, community facilities, and comprehensive collections of traditional and current resources.

The mission of the El Dorado County Historical Museum is to exhibit and interpret the heritage of the County in a current, accurate, and engaging manner; to be a valuable historical resource to the community through its well organized research facility, historical exhibits and educational programs; to collect, document, and preserve artifacts and records significant to the history of El Dorado County using the highest standards of scholarship and professional museum and archival practices; and to provide a rewarding experience for volunteers and visitors and enhance the Museum's significance to the community.

### Program Summaries

#### **Central Administration & Support**

**Positions: 7.6 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 708,483**

**Total Revenues: \$ 0**

**Net County Cost: \$ 708,483**

Provides oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Also provides book ordering, cataloging and processing support for all branches.

#### **Main Library – Placerville**

**Positions: 6.4 FTE**

**Extra Help: \$22,000**

**Total Appropriations: \$ 510,799**

**Total Revenues: \$ 111,200**

**Net County Cost: \$ 399,599**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 140,000 books and other items, and circulates 306,000 items annually. Open five days per week. Revenue sources are fines and fees, donations, and fund balance.

#### **South Lake Tahoe Library**

**Positions: 5.65 FTE**

**Extra Help: \$4,000**

**Total Appropriations: \$ 508,315**

**Total Revenues: \$ 497,055**

**Net County Cost: \$ 11,260**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 60,000 books and other items, and circulates 130,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

## LIBRARY

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### **Cameron Park Library**

**Positions: 5.4 FTE**

**Extra Help: \$8,500**

**Total Appropriations: \$ 435,007**

**Total Revenues: \$ 330,850**

**Net County Cost: \$104,157**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 73,000 books and other items, and circulates 168,000 items annually. Open five days per week. Revenue sources are library assessments, fines and fees, donations, and fund balance.

### **Georgetown Library**

**Positions: 1.5 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 128,220**

**Total Revenues: \$ 100,810**

**Net County Cost: \$ 27,410**

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 23,000 books and other items, and circulates 36,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

### **El Dorado Hills Library**

**Positions: 6.4 FTE**

**Extra Help: \$13,000**

**Total Appropriations: \$ 581,400**

**Total Revenues: \$ 520,795**

**Net County Cost: \$ 60,605**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 68,000 books and other items, and circulates 207,000 items annually. Open six days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

### **Pollock Pines Library**

**Positions: 0.85 FTE**

**Extra Help: \$1,000**

**Total Appropriations: \$ 55,872**

**Total Revenues: \$ 3,400**

**Net County Cost: \$ 52,472**

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 17,000 books and other items, and circulates 21,000 items annually. Open three days per week. Revenue sources are fines and fees, and donations.

### **Bookmobile**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 14,500**

**Total Revenues: \$ 14,500**

**Net County Cost: \$ 0**

Provides access to library materials and collections at various community sites. Limited Bookmobile service was reinstated in October 2009 with the use of donations.

### **First 5 Early Literacy Program**

**Positions: 3.85 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 212,500**

**Total Revenues: \$ 212,500**

**Net County Cost: \$ 0**

## LIBRARY

Promotes the development of early literacy skills by providing early literacy programs and services for children 0-5 years old and their caregivers. Services are provided at all county branch libraries. This program is funded by a grant from First 5 El Dorado.

### Law Library

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 34,830**

**Total Revenues: \$ 0**

**Net County Cost: \$ 34,830**

This division represents the County's contribution to the Law Library for rent, custodial services, and utilities. Other expenses associated with the Law Library are funded with court filing fees and administered by the County Law Library Board.

### Museum

**Positions: 1.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 129,465**

**Total Revenues: \$17,700**

**Net County Cost: \$ 111,765**

Provides public access to a large collection of exhibits, artifacts and documents related to El Dorado County. Open six days per week. Revenues are from entrance fees and the sale of historical books and photographs. Volunteers are used extensively to provide access to the museum and for historical research.

## Financial Charts

### Source of Funds

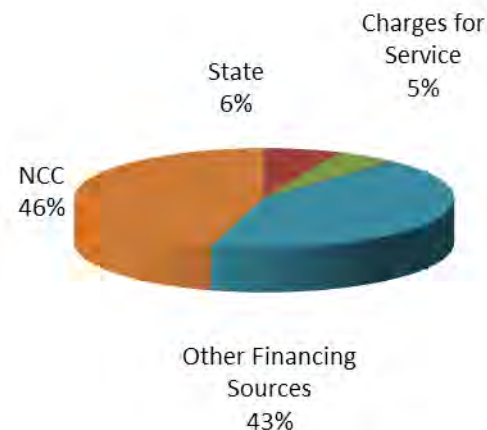
Use of Money and Property (\$2,200): Charges for meeting room rental to outside agencies and the public.

State Intergovernmental (\$212,500): Estimated grant revenue from First 5 El Dorado.

Charges for Services (\$173,150): Library fines and fees and lost book fees for all branches.

Miscellaneous (\$10,950): Donations from Friends of the Library groups and others.

Other Financing Sources (\$1,410,010): Primarily operating transfers from the special taxes collected in the various library zones of benefit (\$1,383,860) with the remainder from other department special revenue funds (\$26,250).





## LIBRARY

Net County Cost (\$1,510,581): The department is also funded with discretionary General Fund tax revenues. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

**Salaries & Benefits (\$2,536,612):**  
Primarily comprised of salaries (\$1,616,067), retirement (\$297,868) and health insurance (\$461,805).

**Services & Supplies (\$685,008):**  
Primarily comprised of library circulation and reference materials including books, audio materials and subscriptions (\$225,630); facility costs including rent, utilities, janitorial services (\$233,480); computer hardware and software maintenance for library operations (\$62,000); office expenses, postage and RFID system tag expenses (\$48,700); and early literacy project expenses (\$27,184).

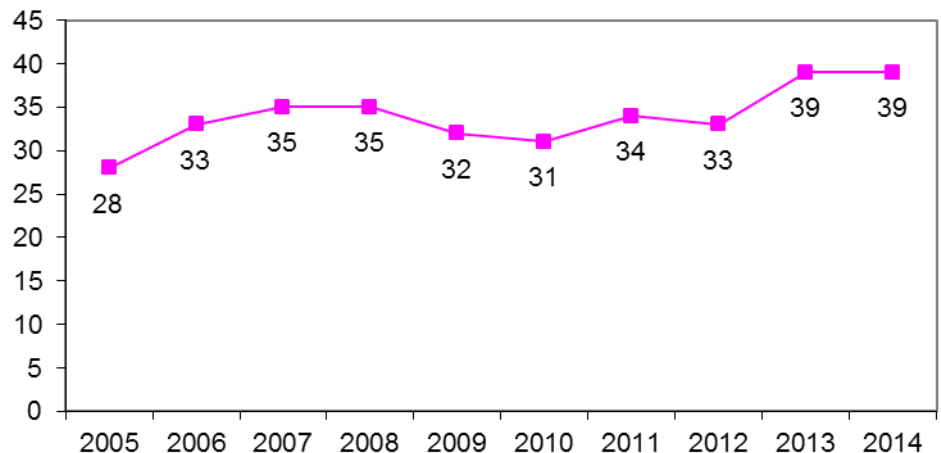
**Other Charges (\$2,000):** For fleet maintenance costs associated with the bookmobile.

**Intrafund Transfers (\$95,771):** Primarily comprised of charges from other departments for services such as telephone and data costs (\$37,185) mainframe support (\$22,645), and network support (\$18,665).



### Staffing Trend

Staffing for the Library has averaged 30 full time equivalent positions (FTEs) over the last ten years. Increases in staffing during the mid-2000's were related to the opening of the El Dorado Hills Library and the transfer of the Museum program to the Library. Funding from First 5 El Dorado in FY 2010-11 allowed an increase in staff allocations to 33.05 FTEs. In 2012-13 the conversion



## LIBRARY

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of extra help employees to permanent part-time staff increased the personnel allocation by 6.15 FTE to 39.20 FTE. The Recommended Budget reduces the allocation by 0.55 FTEs for a total of 38.65 FTEs in FY 2013-14 with 33.0 FTEs on the West Slope and 5.65 FTEs at South Lake Tahoe.

### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$98,489 or 5.2% in revenues and a decrease of \$76,933 or 2.3% in appropriations when compared to the FY 2012-13 approved budget. As a result, the Net County Cost has increased \$22,016 or 1.5%.

Revenue from the transfer of fund balance from the various library zones is budgeted at \$1,383,860, a reduction of \$34,370 from FY 2012-13. This reduction is consistent with the department's planned use of library zone fund balance for the next three fiscal years. Revenues are also decreasing due to reductions in donations from the Friends of the Library (\$59,281). As donations are received, they will be brought to the Board for acceptance and added to the budget at that time. Grant funding from First 5 El Dorado is included in the department's Recommended Budget at the same amount as FY 2012-13 (\$212,500). These grant funds are used to support early literacy programs.

Expenditures are decreasing, primarily in the areas of salaries & benefits (\$36,382) as the department strives to re-assign staff when vacancies occur and reduce the number of FTEs; services & supplies are decreasing primarily in book materials (\$39,833) related to the reduction in donation revenues noted above.

The department is requesting a number of position changes resulting in an overall decrease of 0.55 FTEs. The following position changes are recommended to adjust for current vacancies and improve operational efficiencies at each of the branch libraries:

Administrative Technician	+0.10
Fiscal Assistant	-0.50
Librarian	-1.00
Library Assistant	+0.85
Sr. Library Assistant	+0.20
Supv. Library Assistant	<u>-0.20</u>
<b>Total</b>	<b>-0.55</b>

# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 60 LIBRARY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ</b>						
0420	RENT: LAND & BUILDINGS	1,800	2,150	2,200	2,200	50
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	1,800	2,150	2,200	2,200	50
0880	ST: OTHER	212,500	212,500	212,500	212,500	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	212,500	212,500	212,500	212,500	0
1700	LIBRARY SERVICES	102,350	105,000	103,600	103,600	-1,400
1701	LIBRARY SERVICES - VIDEO RENTAL	42,450	41,250	41,900	41,900	650
1702	LIBRARY SERVICES - COMP LAB PRINTING	12,850	14,840	12,850	12,850	-1,990
1703	LIBRARY SERVICES - MICROFILM	150	200	150	150	-50
1704	LIBRARY SERVICES - COPY MACHINE	2,500	6,150	3,400	3,400	-2,750
1705	LIBRARY SERVICES - LOST & PAID BOOKS	10,925	10,900	11,250	11,250	350
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	171,225	178,340	173,150	173,150	-5,190
1943	MISC: DONATION	15,334	7,134	3,700	3,700	-3,434
1954	MISC DONATIONS: FRIENDS OF LIBRARY	60,815	63,097	7,250	7,250	-55,847
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	76,149	70,231	10,950	10,950	-59,281
2020	OPERATING TRANSFERS IN	1,322,998	1,444,538	1,410,010	1,410,010	-34,528
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	1,322,998	1,444,538	1,410,010	1,410,010	-34,528
<b>TYPE: R SUBTOTAL</b>		1,784,672	1,907,759	1,808,810	1,808,810	-98,949

# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 60 LIBRARY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,504,302	1,616,170	1,616,067	1,616,067	-103
3001	TEMPORARY EMPLOYEES	81,375	78,995	58,000	58,000	-20,995
3005	TAHOE DIFFERENTIAL	16,800	16,800	14,400	14,400	-2,400
3006	BILINGUAL PAY	4,160	4,160	4,160	4,160	0
3020	RETIREMENT EMPLOYER SHARE	275,701	275,701	297,868	297,868	22,167
3022	MEDI CARE EMPLOYER SHARE	20,282	20,260	20,346	20,346	86
3040	HEALTH INSURANCE EMPLOYER SHARE	472,038	472,038	461,805	461,805	-10,233
3041	UNEMPLOYMENT INSURANCE EMPLOYER	39,541	40,016	7,140	7,140	-32,876
3042	LONG TERM DISABILITY EMPLOYER	5,359	5,359	5,819	5,819	460
3043	DEFERRED COMPENSATION EMPLOYER	3,153	3,153	3,165	3,165	12
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	31,096	31,096	31,096	31,096	0
3060	WORKERS' COMPENSATION EMPLOYER	4,746	4,746	4,746	4,746	0
3080	FLEXIBLE BENEFITS	4,500	4,500	12,000	12,000	7,500
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	2,463,053	2,572,994	2,536,612	2,536,612	-36,382
4040	TELEPHONE COMPANY VENDOR PAYMENTS	2,755	2,865	2,750	2,750	-115
4041	COUNTY PASS THRU TELEPHONE CHARGES	610	625	550	550	-75
4080	HOUSEHOLD EXPENSE	300	100	0	0	-100
4081	PAPER GOODS	2,200	1,925	2,200	2,200	275
4085	REFUSE DISPOSAL	4,745	4,800	4,950	4,950	150
4086	JANITORIAL / CUSTODIAL SERVICES	20,328	20,228	21,400	21,400	1,172
4100	INSURANCE: PREMIUM	10,879	10,879	10,879	10,879	0
4140	MAINT: EQUIPMENT	18,000	20,250	19,250	19,250	-1,000
4144	MAINT: COMPUTER	49,744	46,550	51,000	51,000	4,450
4180	MAINT: BUILDING & IMPROVEMENTS	480	300	300	300	0
4220	MEMBERSHIPS	4,200	4,200	4,200	4,200	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,090	1,090	1,090	1,090	0
4260	OFFICE EXPENSE	35,900	39,200	37,800	37,800	-1,400
4261	POSTAGE	7,365	10,325	5,900	5,900	-4,425
4267	ON-LINE SUBSCRIPTIONS	53,204	53,204	52,900	52,900	-304
4300	PROFESSIONAL & SPECIALIZED SERVICES	9,100	9,400	9,400	9,400	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	4,625	5,050	3,000	3,000	-2,050
4400	PUBLICATION & LEGAL NOTICES	155	155	155	155	0
4420	RENT & LEASE: EQUIPMENT	14,975	15,350	15,300	15,300	-50
4421	RENT & LEASE: SECURITY SYSTEM	5,376	5,450	5,602	5,602	152
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	51,583	51,583	52,178	52,178	595
4461	EQUIP: MINOR	3,585	3,500	3,500	3,500	0
4462	EQUIP: COMPUTER	15,400	15,400	11,000	11,000	-4,400
4500	SPECIAL DEPT EXPENSE	34,159	27,514	46,184	46,184	18,670
4501	SPECIAL PROJECTS	3,265	3,265	1,700	1,700	-1,565
4503	STAFF DEVELOPMENT	2,000	2,000	2,000	2,000	0
4508	SNOW REMOVAL	550	500	500	500	0
4516	LIBRARY: CIRCULATING LIBRARY BOOKS	142,535	157,685	104,100	104,100	-53,585
4517	LIBRARY: AUDIO	34,710	34,710	34,710	34,710	0
4518	LIBRARY: SUBSCRIPTIONS	22,480	22,470	20,470	20,470	-2,000
4519	LIBRARY: MICROFILM PURCHASE	2,767	2,767	2,700	2,700	-67
4540	STAFF DEVELOPMENT (NOT 1099)	0	0	350	350	350
4542	LIBRARY: VIDEO	10,750	10,750	10,750	10,750	0
4600	TRANSPORTATION & TRAVEL	1,000	1,000	1,000	1,000	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	3,580	3,340	3,740	3,740	400
4606	FUEL PURCHASES	1,700	2,500	2,500	2,500	0
4620	UTILITIES	135,500	133,911	139,000	139,000	5,089
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	711,595	724,841	685,008	685,008	-39,833

# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 60 LIBRARY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
5300	INTERFND: SERVICE BETWEEN FUND TYPES	2,000	2,000	2,000	2,000	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	2,000	2,000	2,000	2,000	0
7200	INTRAFUND TRANSFERS: ONLY GENERAL	668	668	0	0	-668
7210	INTRAFND: COLLECTIONS	2,000	2,000	2,000	2,000	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	37,335	37,235	37,185	37,185	-50
7223	INTRAFND: MAIL SERVICE	6,595	6,595	6,595	6,595	0
7224	INTRAFND: STORES SUPPORT	5,781	5,781	5,781	5,781	0
7227	INTRAFND: MAINFRAME SUPPORT	22,645	22,645	22,645	22,645	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	2,900	2,900	2,900	2,900	0
7234	INTRAFND: NETWORK SUPPORT	18,665	18,665	18,665	18,665	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	96,589	96,489	95,771	95,771	-718
<b>TYPE: E SUBTOTAL</b>		3,273,237	3,396,324	3,319,391	3,319,391	-76,933
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,488,565	1,488,565	1,510,581	1,510,581	22,016

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
DEPARTMENT: 60 LIBRARY

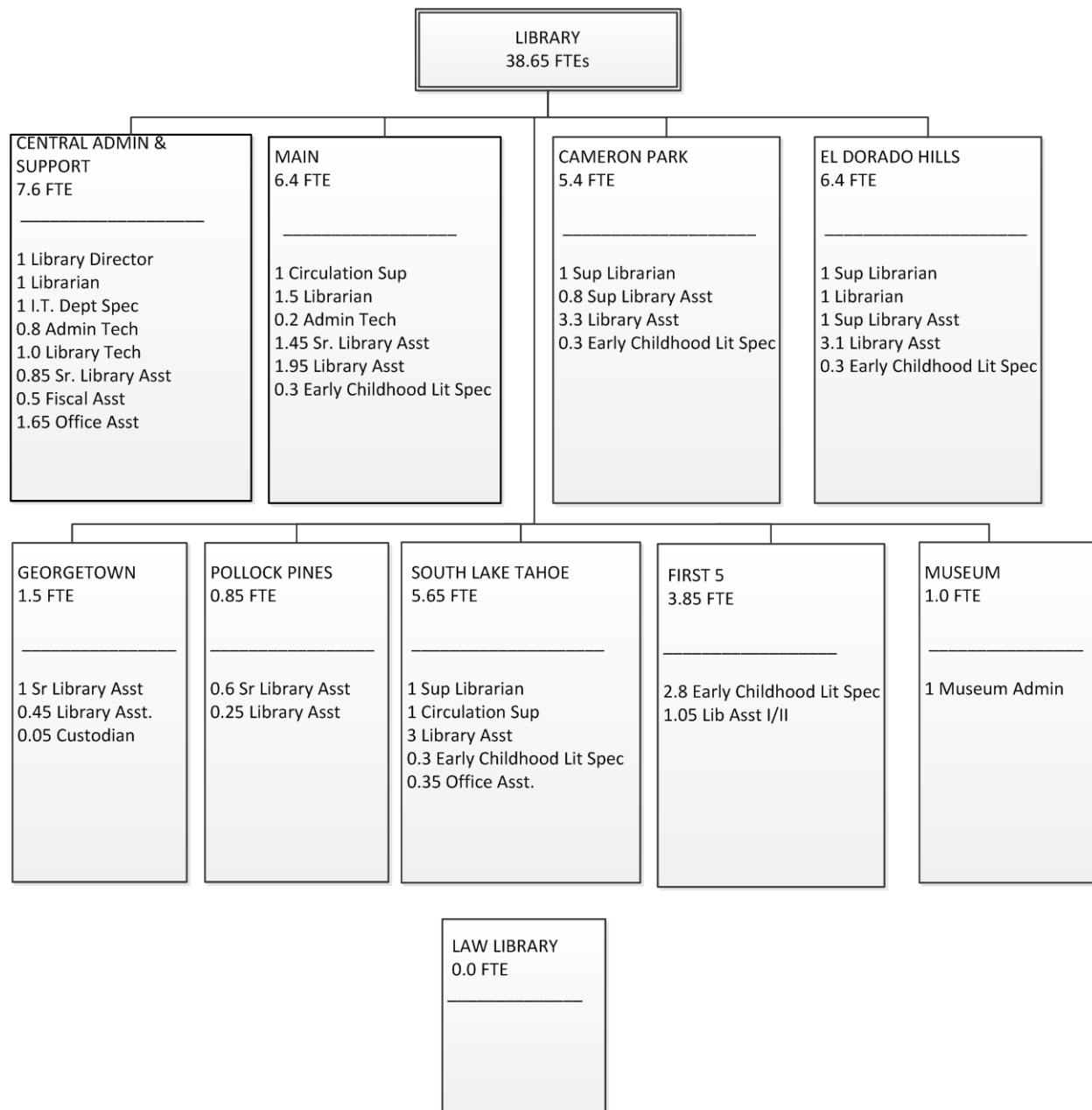
		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0175	TAX: SPECIAL TAX	925,000	925,000	928,450	928,450	3,450
<b>CLASS: 01</b>	<b>REV: TAXES</b>	925,000	925,000	928,450	928,450	3,450
0360	PENALTY & COST DELINQUENT TAXES	5,830	0	0	0	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp; PENALTIES</b>	5,830	0	0	0	0
0400	REV: INTEREST	1,900	2,470	1,650	1,650	-820
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	1,900	2,470	1,650	1,650	-820
1310	SPECIAL ASSESSMENTS	249,158	249,160	250,160	250,160	1,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	249,158	249,160	250,160	250,160	1,000
0001	FUND BALANCE	118,138	241,500	203,500	203,500	-38,000
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	118,138	241,500	203,500	203,500	-38,000
<b>TYPE: R SUBTOTAL</b>		1,300,026	1,418,130	1,383,760	1,383,760	-34,370
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
7000	OPERATING TRANSFERS OUT	1,300,026	1,418,130	1,383,760	1,383,760	-34,370
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	1,300,026	1,418,130	1,383,760	1,383,760	-34,370
<b>TYPE: E SUBTOTAL</b>		1,300,026	1,418,130	1,383,760	1,383,760	-34,370
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 60</b>	<b>SUBTOTAL</b>	1,488,565	1,488,565	1,510,581	1,510,581	22,016

## LIBRARY

### Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Director of Library Services	1.00	1.00	1.00	-
Administrative Technician	0.70	0.80	0.80	0.10
Custodian	0.05	0.05	0.05	-
Early Childhood Literacy Specialist	4.00	4.00	4.00	-
Fiscal Assistant I/II	1.00	0.50	0.50	(0.50)
IT Department Specialist	1.00	1.00	1.00	-
Librarian I/II	4.50	3.50	3.50	(1.00)
Library Assistant VII	12.25	13.10	13.10	0.85
Library Circulation Supervisor	2.00	2.00	2.00	-
Library Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant	2.00	2.00	2.00	-
Sr. Library Assistant	3.70	3.90	3.90	0.20
Supervising Librarian	3.00	3.00	3.00	-
Supervising Library Assistant	2.00	1.80	1.80	(0.20)
<b>Department Total</b>	<b>39.20</b>	<b>38.65</b>	<b>38.65</b>	<b>(0.55)</b>

# LIBRARY



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# LIBRARY

## Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Use of Money	3,669	-	-	-	448
State	105,407	6,025	5,780	3,880	2,955
Federal	3,000	90,367	134,606	184,563	215,520
Other Governmental	-	1,901	1,792	6,508	15,607
Charges for Service	150,346	152,317	178,532	164,579	175,493
Misc.	48,583	117,215	106,577	88,422	92,990
Other Financing Sources	1,206,174	990,859	948,972	1,073,708	1,167,665
<b>Total Revenue</b>	<b>1,517,179</b>	<b>1,358,684</b>	<b>1,376,259</b>	<b>1,521,660</b>	<b>1,670,678</b>
Salaries	1,055,849	1,202,603	1,480,059	1,655,710	1,721,966
Benefits	554,975	620,084	652,314	698,934	739,050
Services & Supplies	556,477	678,192	684,833	689,477	728,765
Other Charges	3,803	4,925	3,890	4,696	615
Fixed Assets	-	14,933	8,146	13,515	8,508
Intrafund Transfers	59,816	63,109	103,818	87,266	106,335
<b>Total Appropriations</b>	<b>2,230,920</b>	<b>2,583,846</b>	<b>2,933,060</b>	<b>3,149,598</b>	<b>3,305,239</b>
<b>NCC</b>	<b>713,741</b>	<b>1,225,162</b>	<b>1,556,801</b>	<b>1,627,938</b>	<b>1,634,561</b>
<b>FTE's</b>	<b>28</b>	<b>33</b>	<b>35</b>	<b>35</b>	<b>32</b>

# LIBRARY

## Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Fines, Forfeitures	125	-	-	-	-
Use of Money	3,665	2,890	2,608	1,800	2,200
State	255,805	329,161	246,241	212,500	212,500
Federal	1,579	17,764	8,126	-	-
Charges for Service	172,379	174,028	180,639	171,225	173,150
Misc.	127,517	78,490	85,948	76,149	10,950
Other Financing Sources	1,169,521	1,168,138	1,338,781	1,322,998	1,410,010
<b>Total Revenue</b>	<b>1,730,591</b>	<b>1,770,471</b>	<b>1,862,343</b>	<b>1,784,672</b>	<b>1,808,810</b>
Salaries	1,567,847	1,671,491	1,667,669	1,606,637	1,693,127
Benefits	647,056	724,471	788,286	856,416	843,485
Services & Supplies	786,936	841,963	788,555	711,595	685,008
Other Charges	4,990	555	2,154	2,000	2,000
Fixed Assets	38,238	6,499	10,119	-	-
Intrafund Transfers	95,429	90,244	89,355	96,589	95,771
<b>Total Appropriations</b>	<b>3,140,496</b>	<b>3,335,223</b>	<b>3,346,138</b>	<b>3,273,237</b>	<b>3,319,391</b>
<b>NCC</b>	<b>1,409,905</b>	<b>1,564,752</b>	<b>1,483,795</b>	<b>1,488,565</b>	<b>1,510,581</b>
<b>FTE's</b>	<b>31</b>	<b>34</b>	<b>33</b>	<b>39</b>	<b>39</b>

10 Year Variance		
	\$ Change	% Change
Use of Money	(1,469)	-40%
State	107,093	102%
Charges for Service	22,804	15%
Misc.	(37,633)	-77%
Other Financing Sources	203,836	17%
<b>Total Revenue</b>	<b>291,631</b>	<b>19%</b>
Salaries	637,278	60%
Benefits	288,510	52%
Services & Supplies	128,531	23%
Other Charges	(1,803)	-47%
Fixed Assets	-	N/A
Intrafund Transfers	35,955	60%
<b>Total Appropriations</b>	<b>1,088,471</b>	<b>49%</b>
<b>NCC</b>	<b>796,840</b>	<b>112%</b>
<b>FTE's</b>	<b>11</b>	<b>39%</b>

### Notes

Staffing increased in FY 2005/06 due to opening of El Dorado Hills Library

2 FTE's added in 2006-07 due to increased demand for services at El Dorado Hills and hours expansion at the Central/Main library

1 FTE was deleted in FY 2009-10 to meet budget reduction target.

4 FTE Early Literacy positions added in FY 2010-11 for first 5 grant program

Extra help converted to permanent part-time positions in FY 12-13 resulting in an increase of 6 FTE's

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## CHILD SUPPORT SERVICES

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### Mission

The mission of the California Child Support Program is to promote the well being of children and the self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. El Dorado County Child Support Services meets the State's mission by providing County residents the opportunity to receive services in the Placerville and South Lake Tahoe offices.

Child Support Services also oversees the County Revenue Recovery program. The mission of the Revenue Recovery program is to carry out the Board of Supervisor's fiduciary duty of collecting just and legal obligations through efficient collection practices.

### Program Summaries

#### **Administration and Services**

**Positions: 56.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,747,119**

**Total Revenues: \$4,747,119**

**Net County Cost: \$0**

The Child Support Program is a Federal/State/Local mandated partnership aimed at establishing paternity and enforcement of child support and medical support. The Federal Child Support Enforcement Program was established in 1975 nationwide. A restructuring of the child support program in 2000 through State reform legislation allows counties to independently operate under the State Department of Child Support Services. The goals of the program are to promote the well being of children and self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. Services are provided at no cost to the clients. Revenues for services are ongoing and are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

#### **EDP Maintenance & Operations**

**Positions: 1.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$180,258**

**Total Revenues: \$180,258**

**Net County Cost: \$0**

This program is the Electronic Data Processing/Maintenance and Operations arm of the Division. Funding is provided by the State and Federal government for specific, identifiable child support automation duties and responsibilities. Funding covers Information technology support, network costs and other automation related expenses.

#### **Revenue Recovery Division**

**Positions: 9.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$511,400**

**Total Revenues: \$511,400**

**Net County Cost: \$0**

The Revenue Recovery Division is responsible for enforcement and collection of debts owed to many County Departments. Although Revenue Recovery is a General Fund program, costs for operating the program are fully offset by a portion of the revenues collected for the County departments served and charges for services to the agencies being served (such as Superior Court).

## CHILD SUPPORT SERVICES

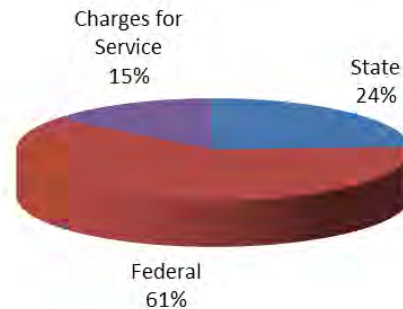
### Financial Charts

#### Source of Funds

State and Federal Revenues (\$4,927,377): Revenues for the Child Support Services Division include a combination of State (\$1,390,481) and Federal (\$3,536,896) funds.

Charges for Services (\$827,311): Revenues from Courts and County departments for Revenue Recovery services.

Miscellaneous (\$14,000): Revenues for other Revenue Recovery services.



#### Use of Funds

Funding allocated for the Child Support Services program is used only for the purpose of child support collections. All costs for Revenue Recovery activities are tracked separately and charged to the Revenue Recovery program budget.

Salaries & Benefits (\$4,790,205): Primarily comprised of salaries (\$3,073,589), retirement (\$616,044), and health insurance (\$897,139).



Services & Supplies (\$745,279): Primarily comprised of facility costs including rent, utilities, janitorial services (\$322,187); contracts for process server and locate services, external data processing, and lab testing services (\$52,240); County liability insurance charges (\$38,822), office expenses and postage (\$107,283); copier lease charges (\$36,300); computer software licenses and maintenance (\$43,740); staff development and travel (\$18,600); fleet vehicle and fuel charges (\$49,500).

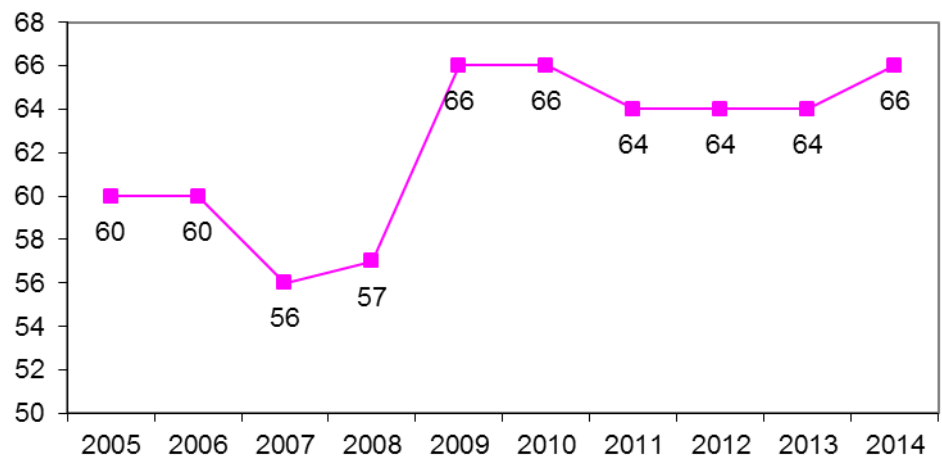
## CHILD SUPPORT SERVICES

Intrafund Transfers (\$246,204): Primarily comprised of County A-87 charges (\$61,593); charges from other departments for services such as network and mainframe support (\$105,745), and telephone costs (\$42,186).

Intrafund Abatements (\$-13,000): Transfers for charges to General Fund departments for revenues collected on their behalf.

### Staffing Trend

Staffing for Child Support Services over the past ten years has fluctuated based on funding allocations provided by the State and the transfer of the County's Revenue Recovery Program to the department in FY 2008-09. The recommended staff allocation for FY 2013-14 is 66 FTEs, with 59 FTEs on the West Slope and 7 FTEs at South Lake Tahoe.



### Chief Administrative Office Comments

The Recommended Budget represents an overall increase in revenues and appropriations of \$421,021 or 7.9%. There is no Net County Cost for Child Support Services.

The department's State/Federal funding allocation for FY 2013-14 Child Support Administration activities remains at \$4,747,119 and consists of 1) a base allocation of \$4,578,589 and 2) revenue stabilization augmentation funds of \$168,530 dedicated to programs that maximize the probability of success in Child Support collections. The augmentation funding is part of the local assistance base budget and is not a one-time augmentation. These funds are directed to an "early intervention" program within the Department. Early intervention has been proven to be effective in both increasing collections and improving performance measures. The State allocation for the Electronic Data Processing Maintenance and Operations (EDP/MO) program is anticipated to be \$180,258, the same level as FY 2012-13.

Revenues for the Revenue Recovery Division are increasing \$306,442 or 57%. This increase is related to new collection activity as follows:

#### Delinquent Formal Probation Cases

Revenue Recovery began collecting on delinquent formal probation cases in April 2013 and expects to significantly increase the collections on those accounts. Formal probation debtors typically have committed a serious crime, and owe victim

## CHILD SUPPORT SERVICES

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restitution, court, and county fines and fees. Improved collections on those cases benefits residents of the county who have been harmed financially by criminals and improves the collection of fees owed to both probation and the public defender's offices which results in improved financial status for those departments. Revenue Recovery's collection of those fees also frees up probation officers, allowing them to manage other aspects of those criminals' probation conditions. There are approximately 2700 delinquent formal probation cases, owing tens of thousands of dollars each which will eventually be referred to Revenue Recovery. In addition to the current caseload, the Court has advised they expect the department to receive 40 to 60 new formal probation cases each month.

### Summary Probation Cases

Revenue Recovery is also taking on collections for Summary Probation cases and there are approximately 68,000 cases which will eventually be referred. Debts owed by these lower level criminal cases are owed for misdemeanor offenses.

### Victim Restitution

Revenue Recovery recently began offering services to victims whose victim restitution is still owed and unpaid post-probation. Only a few victims have requested the service so far, but the numbers will increase as the District Attorney's Victim Witness Office sends applications to 795 victims who previously had no other collection remedy and fall into this debt category.

### Ambulance Debt

The Health and Human Services Agency (HHSA) has approached the department about possible collection of ambulance debt. As of February 2013 there were approximately 7766 cases with unpaid ambulance debt totaling \$6,649,631. Discussion is currently underway to consider taking on a portion of these collections.

Salaries and benefits are increasing by \$374,617. This increase is primarily associated with a request to increase staffing in the Revenue Recovery Division to manage the additional collection workload noted above (\$242,280) and increases in health insurance costs (\$123,787). The department has continued to include a projected salary savings in the Child Support Division based on current vacancy rates (\$154,095).

Services and supplies are increasing by \$43,480 primarily for the purchase of an upgraded software program to replace the current outdated collections system in the Revenue Recovery Division (\$39,140). This software will improve the department's ability to work cases, run reports and better facilitate conversion to the County's Enterprise Resource Program (ERP).

Personnel allocations for the department are recommended at 66.0 FTEs, an increase of 2.0 FTEs over FY 2012-13. The department is requesting the following position changes related to the new collections workload noted above:

Revenue Recovery Officer I/II	+2.0
Fiscal Technician	+1.0
Accounting Technician	<u>-1.0</u>
<b>Total</b>	<b>+2.0</b>

## **CHILD SUPPORT SERVICES**

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El Dorado County Child Support Services was identified by the State as a top performing county, rated #5 out of the 58 California Counties for Federal Fiscal Year 2012 with total collections of \$13.3 million at the end of September 2012. Additionally, the Revenue Recovery Division anticipates collecting approximately \$3 million in revenues in FY 2012-13 for the agencies and departments they serve. Of that \$3 million, collections for County departments are projected at \$108,000 and offset costs in those departments. A portion of those collections is retained by Revenue Recovery to offset direct program costs resulting in a zero Net County Cost budget for the program.



# CHILD SUPPORT SERVICES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 79 CHILD SUPPORT SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
0887	ST: INCENTIVES CHILD SUPPORT	1,351,524	1,351,524	1,390,481	1,390,481	38,957
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,351,524	1,351,524	1,390,481	1,390,481	38,957
1102	FED: INCENTIVES CHILD SUPPORT	3,176,447	3,176,447	284,827	284,827	-2,891,620
1103	FED: 66% CHILD SUPPORT 356	284,827	284,827	3,252,069	3,252,069	2,967,242
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	3,461,274	3,461,274	3,536,896	3,536,896	75,622
1740	CHARGES FOR SERVICES	533,651	509,599	815,311	815,311	305,712
1821	INTERFND REV: COLLECTIONS	10,004	12,000	12,000	12,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	543,655	521,599	827,311	827,311	305,712
1940	MISC: REVENUE	9,749	13,270	14,000	14,000	730
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	9,749	13,270	14,000	14,000	730
<b>TYPE: R SUBTOTAL</b>		5,366,202	5,347,667	5,768,688	5,768,688	421,021

# CHILD SUPPORT SERVICES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 79 CHILD SUPPORT SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ</b>					
3000	PERMANENT EMPLOYEES / ELECTED	2,942,953	2,876,507	3,046,389	3,046,389	169,882
3001	TEMPORARY EMPLOYEES	13,909	0	0	0	0
3002	OVERTIME	72	0	0	0	0
3004	OTHER COMPENSATION	22,522	0	0	0	0
3005	TAHOE DIFFERENTIAL	16,060	14,400	16,800	16,800	2,400
3006	BILINGUAL PAY	10,400	10,400	10,400	10,400	0
3020	RETIREMENT EMPLOYER SHARE	548,665	550,935	616,044	616,044	65,109
3022	MEDI CARE EMPLOYER SHARE	41,363	42,576	46,249	46,249	3,673
3040	HEALTH INSURANCE EMPLOYER SHARE	757,451	725,448	897,139	897,139	171,691
3041	UNEMPLOYMENT INSURANCE EMPLOYER	50,816	47,495	8,960	8,960	-38,535
3042	LONG TERM DISABILITY EMPLOYER	10,676	10,675	11,381	11,381	706
3043	DEFERRED COMPENSATION EMPLOYER	16,762	14,727	13,298	13,298	-1,429
3046	RETIREE HEALTH: DEFINED CONTRIBUTIONS	62,241	62,241	62,241	62,241	0
3060	WORKERS' COMPENSATION EMPLOYER	13,304	13,304	13,304	13,304	0
3080	FLEXIBLE BENEFITS	20,080	46,880	48,000	48,000	1,120
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>4,527,274</b>	<b>4,415,588</b>	<b>4,790,205</b>	<b>4,790,205</b>	<b>374,617</b>
4040	TELEPHONE COMPANY VENDOR PAYMENTS	600	600	0	0	-600
4041	COUNTY PASS THRU TELEPHONE CHARGES	5,277	5,277	5,320	5,320	43
4080	HOUSEHOLD EXPENSE	231	0	0	0	0
4081	PAPER GOODS	86	0	0	0	0
4086	JANITORIAL / CUSTODIAL SERVICES	5,576	4,214	500	500	-3,714
4100	INSURANCE: PREMIUM	38,822	38,822	38,822	38,822	0
4140	MAINT: EQUIPMENT	1,576	1,760	1,581	1,581	-179
4144	MAINT: COMPUTER	3,580	4,506	3,600	3,600	-906
4180	MAINT: BUILDING & IMPROVEMENTS	14,260	29,000	4,000	4,000	-25,000
4220	MEMBERSHIPS	10,940	13,140	12,176	12,176	-964
4260	OFFICE EXPENSE	22,182	36,908	44,283	44,283	7,375
4261	POSTAGE	57,999	60,000	63,000	63,000	3,000
4262	SOFTWARE	233	1,000	40,140	40,140	39,140
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	8,726	6,383	9,800	9,800	3,417
4264	BOOKS / MANUALS	0	1,000	0	0	-1,000
4265	LAW BOOKS	6,039	5,621	6,000	6,000	379
4266	PRINTING / DUPLICATING SERVICES	1,746	250	2,500	2,500	2,250
4267	ON-LINE SUBSCRIPTIONS	120	210	1,580	1,580	1,370
4300	PROFESSIONAL & SPECIALIZED SERVICES	36,350	47,030	43,500	43,500	-3,530
4308	EXTERNAL DATA PROCESSING SERVICES	805	4,700	850	850	-3,850
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	7,726	8,550	8,100	8,100	-450
4400	PUBLICATION & LEGAL NOTICES	472	1,500	500	500	-1,000
4420	RENT & LEASE: EQUIPMENT	30,196	32,000	36,300	36,300	4,300
4440	RENT & LEASE: BUILDING & IMPROVEMENTS	224,969	243,691	274,337	274,337	30,646
4461	EQUIP: MINOR	2,972	382	0	0	-382
4462	EQUIP: COMPUTER	538	0	8,400	8,400	8,400
4500	SPECIAL DEPT EXPENSE	18,025	22,407	10,600	10,600	-11,807
4503	STAFF DEVELOPMENT	4,685	12,710	8,600	8,600	-4,110
4529	SOFTWARE LICENSE	14,237	19,237	13,940	13,940	-5,297
4600	TRANSPORTATION & TRAVEL	4,382	12,000	10,000	10,000	-2,000
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,849	4,000	3,500	3,500	-500
4605	RENT & LEASE: VEHICLE	26,350	30,000	32,000	32,000	2,000
4606	FUEL PURCHASES	14,188	17,500	17,500	17,500	0
4620	UTILITIES	33,609	37,401	43,850	43,850	6,449
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>599,346</b>	<b>701,799</b>	<b>745,279</b>	<b>745,279</b>	<b>43,480</b>

# CHILD SUPPORT SERVICES

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 79 CHILD SUPPORT SERVICES

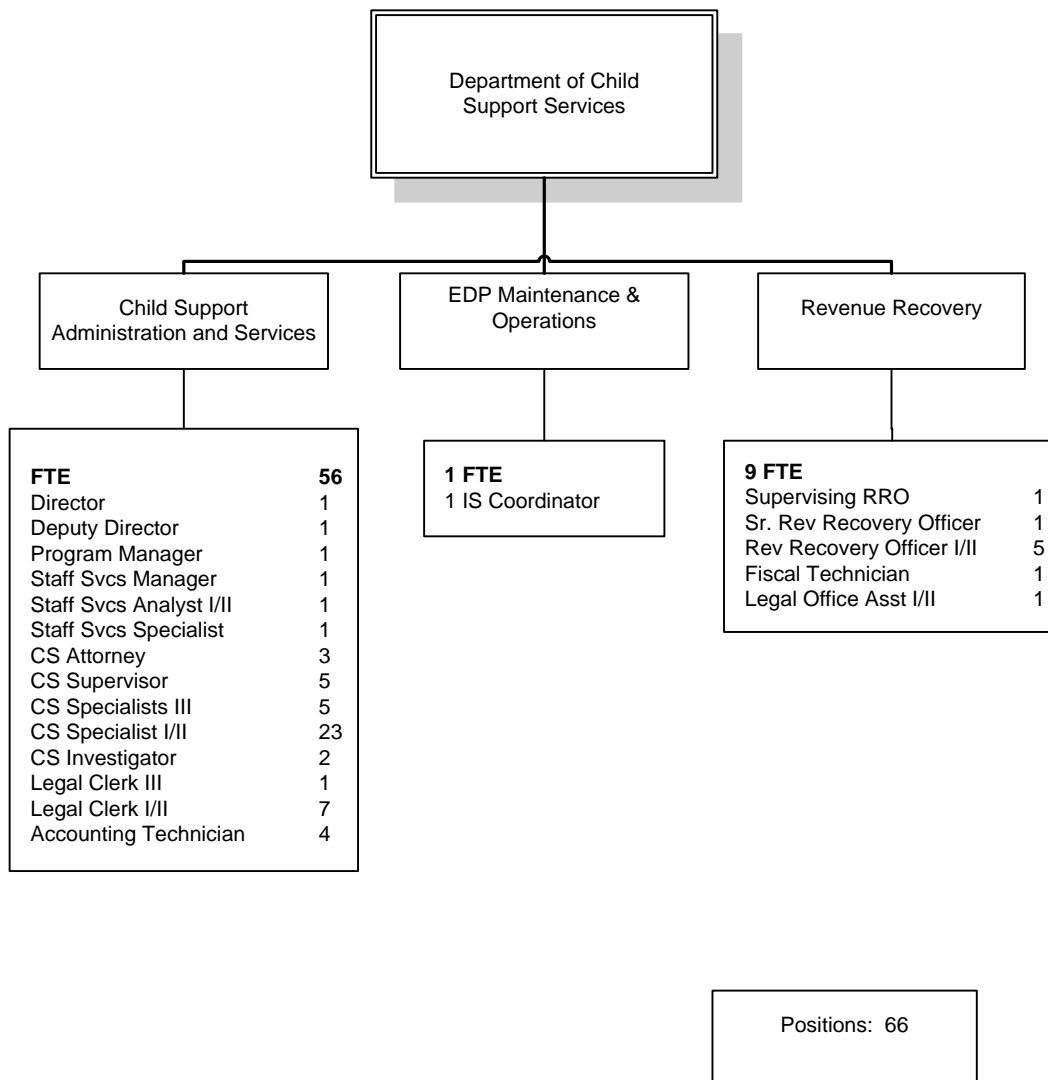
		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7200	INTRAFUND TRANSFERS: ONLY GENERAL	15,633	10,800	19,000	19,000	8,200
7220	INTRAFND: TELEPHONE EQUIPMENT &	41,500	41,500	42,186	42,186	686
7223	INTRAFND: MAIL SERVICE	15,316	15,316	15,316	15,316	0
7224	INTRAFND: STORES SUPPORT	1,364	1,364	1,364	1,364	0
7225	INTRAFND: CENTRAL DUPLICATING	7,098	7,691	0	0	-7,691
7227	INTRAFND: MAINFRAME SUPPORT	21,899	21,899	21,899	21,899	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	600	600	1,000	1,000	400
7233	INTRAFND: CHILD SUPPORT SERVICES	61,264	61,264	61,593	61,593	329
7234	INTRAFND: NETWORK SUPPORT	83,846	83,846	83,846	83,846	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>248,520</b>	<b>244,280</b>	<b>246,204</b>	<b>246,204</b>	<b>1,924</b>
7353	INTRFND ABATEMENTS: COLLECTIONS	-8,938	-14,000	-13,000	-13,000	1,000
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-8,938</b>	<b>-14,000</b>	<b>-13,000</b>	<b>-13,000</b>	<b>1,000</b>
<b>TYPE: E SUBTOTAL</b>		<b>5,366,202</b>	<b>5,347,667</b>	<b>5,768,688</b>	<b>5,768,688</b>	<b>421,021</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 79</b>	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## CHILD SUPPORT SERVICES

### Personnel Allocations

Classification Title	2012-13 Adjusted Allocation	2013-14 Dept Request	2013-14 CAO Recm'd	Diff from Adjusted
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	5.00	4.00	4.00	(1.00)
Child Support Attorney I-IV	3.00	3.00	3.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Specialist I/II	23.00	23.00	23.00	-
Child Support Specialist III	5.00	5.00	5.00	-
Child Support Supervisor	5.00	5.00	5.00	-
Deputy Director of Child Support Services	1.00	1.00	1.00	-
Fiscal Technician	-	1.00	1.00	1.00
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk I/II	7.00	7.00	7.00	-
Legal Clerk III	1.00	1.00	1.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Program Manager	1.00	1.00	1.00	-
Revenue Recovery Officer I/II	3.00	5.00	5.00	2.00
Sr Revenue Recovery Officer	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	1.00	1.00	1.00	-
Supervising Revenue Recovery Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>64.00</b>	<b>66.00</b>	<b>66.00</b>	<b>2.00</b>

## CHILD SUPPORT SERVICES



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## CHILD SUPPORT SERVICES

### Ten Year History

	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual
Use of Funds	15,568	17,302	97,783	71,687	21,554
State	91,145	84,656	53,014	111,645	91,655
Federal	16,398	-	-	-	-
Other Governmental	7,834	5,882	-	-	-
Charges for Service	-	-	-	-	415,659
Misc.	-	-	-	-	13,108
Othe Financing Sources	4,527,198	4,645,178	4,570,109	4,606,199	4,496,126
<b>Total Revenue</b>	<b>4,658,143</b>	<b>4,753,018</b>	<b>4,720,906</b>	<b>4,789,531</b>	<b>5,038,102</b>
Salaries	2,173,476	2,331,332	2,466,170	2,559,984	2,862,474
Benefits	1,100,360	1,247,691	1,208,148	1,224,528	1,301,596
Services & Supplies	755,131	519,999	564,612	464,325	650,560
Other Charges	977	1,780	1,166	363	-
Fixed Assets	-	10,074	119,059	1,969	30,925
Intrafund Transfers	643,687	582,101	418,991	532,303	287,590
<b>Total Appropriations</b>	<b>4,673,631</b>	<b>4,692,977</b>	<b>4,778,146</b>	<b>4,783,472</b>	<b>5,133,145</b>
<b>NCC</b>	<b>15,488</b>	<b>(60,041)</b>	<b>57,240</b>	<b>(6,059)</b>	<b>95,043</b>
<b>FTE's</b>	<b>60</b>	<b>60</b>	<b>56</b>	<b>57</b>	<b>66</b>

## CHILD SUPPORT SERVICES

### Ten Year History

	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Budget
Use of Funds	4,141	4,838	3,542	-	-
State	9,992	1,369,337	1,586,375	1,351,524	1,390,481
Federal	-	3,403,815	3,338,745	3,461,274	3,536,896
Other Governmental	-	-	-	-	-
Charges for Service	421,225	434,276	500,321	543,655	827,311
Misc.	12,289	12,255	11,689	9,749	14,000
Othe Financing Sources	4,748,959	-	-	-	-
<b>Total Revenue</b>	<b>5,196,606</b>	<b>5,224,521</b>	<b>5,440,672</b>	<b>5,366,202</b>	<b>5,768,688</b>
Salaries	2,978,190	2,906,058	3,115,792	3,005,916	3,073,589
Benefits	1,266,938	1,388,186	1,497,667	1,521,358	1,716,616
Services & Supplies	713,245	620,913	559,293	599,346	745,279
Other Charges	-	-	-	-	-
Fixed Assets	-	-	5,668	-	-
Intrafund Transfers	231,648	315,500	285,776	239,582	233,204
<b>Total Appropriations</b>	<b>5,190,021</b>	<b>5,230,657</b>	<b>5,464,196</b>	<b>5,366,202</b>	<b>5,768,688</b>
<b>NCC</b>	<b>(6,585)</b>	<b>6,136</b>	<b>23,524</b>	<b>-</b>	<b>-</b>
<b>FTE's</b>	<b>66</b>	<b>64</b>	<b>64</b>	<b>64</b>	<b>66</b>

10 Year Variance		
	\$ Change	% Change
Use of Funds	(15,568)	-100%
State	1,299,336	1426%
Federal	3,520,498	21469%
Other Governmental	(7,834)	-100%
Charges for Service	827,311	N/A
Misc.	14,000	N/A
Othe Financing Sources	(4,527,198)	-100%
<b>Total Revenue</b>	<b>1,110,545</b>	<b>24%</b>
Salaries	900,113	41%
Benefits	616,256	56%
Services & Supplies	(9,852)	-1%
Other Charges	(977)	-100%
Fixed Assets	-	N/A
Intrafund Transfers	(410,483)	-64%
<b>Total Appropriations</b>	<b>1,095,057</b>	<b>23%</b>
<b>NCC</b>	<b>(15,488)</b>	<b>-100%</b>
<b>FTE's</b>	<b>6</b>	<b>10%</b>

#### Notes

Child Support included in DA's office in FY 2000-01

FY 2008-09 Revenue Recovery transferred to Child Support (5FTE). Deleted 1 FTE in November 2008.

May 2009 added 5 FTE to Child Support and 2 FTE to Revenue Recovery. All positions are revenue offset.

FY 2010-11 Child Support allocation remains flat while costs increase.

FY 2010-11 Accounting practice change to shift funding from Other Financing Sources into State and Federal line items



# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2013-14

Department	Dept No.	Fund Type	Sub- Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
<b><u>FUND TYPE 10 (General Fund)</u></b>								
<b>Board of Supervisors</b>	01	10	6040	TAB Filing System	1	23,000	23,000	23,000
<b>Department Total</b>						<b>\$</b>	<b>23,000</b>	<b>\$ 23,000</b>
<b>Chief Administrative Office</b>	02	10	6040	Ice Machine - purchase from DOT	1	1,750	1,750	1,750
	02	10	6040	Tractor attachment: snow blower	1	3,400	3,400	3,400
	02	10	6040	Tractor attachment: 4 in 1 bucket	1	2,600	2,600	2,600
	02	10	6040	Dump truck bed	1	3,500	3,500	3,500
	02	10	6040	Maxon furniture - purchase from DOT	1	13,100	13,100	13,100
	02	10	6042	Laptop Computer	2	1,500	3,000	3,000
	02	10	6042	Laptop Computer	1	1,800	1,800	1,800
<b>Department Total</b>						<b>\$</b>	<b>29,150</b>	<b>\$ 29,150</b>
<b>Treasurer/Tax Collector</b>	04	10	6040	Konica Minolta MS6000 Microform scanner	1	15,000	15,000	15,000
	04	10	6040	Canon CR-135i	1	4,000	4,000	4,000
<b>Department Total</b>						<b>\$</b>	<b>19,000</b>	<b>\$ 19,000</b>
<b>Information Technology</b>	10	10	6040	CD/DVD Burner	1	1,500	1,500	1,500
	10	10	6040	Cut Sheet Printer	1	4,000	4,000	4,000
	10	10	6040	Datasafes	1	5,000	5,000	5,000
	10	10	6040	Smart Board	2	5,000	10,000	10,000
	10	10	6040	Net Backup Appliance	1	50,000	50,000	50,000
	10	10	6040	48 Port POE Switches	12	6,500	78,000	78,000
	10	10	6040	24 Port POE Switches	7	4,000	28,000	28,000
	10	10	6040	48 Port Switch GIG Uplink	3	10,000	30,000	30,000
	10	10	6040	12 Port POE Switch	4	1,500	6,000	6,000
	10	10	6040	Network VoIP	4	10,000	40,000	40,000
	10	10	6040	Session Initiation Protocol (SIP) Trunking Appliance	1	95,000	95,000	95,000
	10	10	6042	Laptops	3	1,800	5,400	5,400
<b>Department Total</b>						<b>\$</b>	<b>352,900</b>	<b>\$ 352,900</b>
<b>Surveyor</b>	12	10	6040	GPS Unit Upgrade	1	5,800	5,800	5,800
	12	10	6042	Laptop	1	1,638	1,638	1,638
<b>Department Total</b>						<b>\$</b>	<b>7,438</b>	<b>\$ 7,438</b>
<b>District Attorney</b>	22	10	6042	Print/Authentication Server	1	3,000	3,000	3,000
	22	10	6042	Laptop Computers	9	1,500	13,500	13,500
<b>Department Total</b>						<b>\$</b>	<b>16,500</b>	<b>\$ 16,500</b>
<b>Public Defender</b>	23	10	6040	Notebook	1	2,000	2,000	2,000
<b>Department Total</b>						<b>\$</b>	<b>2,000</b>	<b>\$ 2,000</b>

# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2013-14

Department	Dept No.	Fund Type	Sub-Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
Sheriff	24	10	6040	Equipment OFF-Road Utility Trailer	1	4,000	4,000	4,000
	24	10	6040	Radio Switch	1	200,000	200,000	200,000
	24	10	6040	Storage Shed	1	2,500	2,500	2,500
	24	10	6040	Patrol SUV Partition/Plastic Backseats	2	1,500	3,000	3,000
	24	10	6040	Patrol SUV Command/Weapons Storage Vaults	4	2,000	8,000	8,000
	24	10	6040	Body Armor	2	1,600	3,200	3,200
	24	10	6040	Ballistic Helmets	2	2,200	4,400	4,400
	24	10	6040	Stoage Shelter	1	6,000	6,000	6,000
	24	10	6040	Replace shelving in kitchen walk-ins and storeroom	1	8,000	8,000	8,000
	24	10	6040	heavy duty manual slicer	1	6,000	6,000	6,000
	24	10	6040	Phase 1 Recording System - Inmate Cell Intercoms	1	50,000	50,000	50,000
	24	10	6040	Steam Kettle	1	10,000	10,000	10,000
	24	10	6040	Honda Generator for Fire Investigation Trailer	1	3,500	3,500	3,500
	24	10	6040	Battery Charger System	1	1,900	1,900	1,900
	24	10	6040	Gas indicators	2	4,300	8,600	8,600
	24	10	6040	Touch Screen Monitors	1	10,000	10,000	10,000
	24	10	6040	Jail Housing Unit Windows	1	6,000	6,000	6,000
	24	10	6042	Servers	2	12,000	24,000	24,000
	24	10	6042	Video Storage Array	1	18,000	18,000	18,000
	24	10	6042	TracNet Server	1	43,000	43,000	43,000
	24	10	6042	Rack Mounted Server	1	20,000	20,000	20,000
	24	10	6042	Laptop Computer	1	3,350	3,350	3,350
	24	10	6042	Printer	1	2,300	2,300	2,300
				Department Total			\$ 445,750	\$ 445,750
Probation	25	10	6040	Systems Furniture	1	5,000	5,000	5,000
	25	10	6040	Auto Electronic Defibrilators	2	2,500	5,000	5,000
	25	10	6040	Washing machine	1	8,000	8,000	8,000
	25	10	6040	Auto Electronic Defibrilators	1	2,500	2,500	2,500
	25	10	6040	Auto Electronic Defibrilators	1	2,500	2,500	2,500
				Department Total			\$ 23,000	\$ 23,000
Recorder / Clerk	28	10	6040	Scanner	1	25,000	25,000	25,000
	28	10	6042	High Speed Printer	1	10,000	10,000	10,000
	28	10	6042	Server	1	5,000	5,000	5,000
				Department Total			\$ 40,000	\$ 40,000
Development Services	34	10	6042	Wide Format Scanner	1	6,696	6,696	6,696
	34	10	6042	Wide Format Laser Printer	1	12,960	12,960	12,960
				Department Total			\$ 19,656	\$ 19,656
Public Health	40	10	6042	Laptop with Docking Station	1	2,000	2,000	2,000
				Department Total			\$ 2,000	\$ 2,000
Environmental Management	42	10	6042	Laptop	1	1,700	1,700	1,700
	42	10	6042	Laptop/Tablet	2	1,750	3,500	3,500
	42	10	6042	Laptop/Tablet	1	1,700	1,700	1,700
				Department Total			\$ 6,900	\$ 6,900
Human Services	53	10	6040	Rooftop Microwave System Replacement	1	40,560	40,560	40,560
	53	10	6040	Desk	2	4,000	8,000	8,000
	53	10	6040	TAB Filing System for CPS	1	12,000	12,000	12,000
	53	10	6041	Case Management Software System	1	4,600	4,600	4,600
	53	10	6041	Case Management Software System	1	27,000	27,000	27,000
	53	10	6042	Laptop	2	2,000	4,000	4,000
	53	10	6042	Server for Security System	1	3,900	3,900	3,900
	53	10	6042	VM (Virtual Machine) Server	1	1,935	1,935	1,935
				Department Total			\$ 101,995	\$ 101,995
TOTAL FUND TYPE 10							\$ 1,089,289	\$ 1,089,289

# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2013-14

Department	Dept No.	Fund Type	Sub-Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
<b><u>FUND TYPE 11 (Special Revenue Fund)</u></b>								
Transportation	30	11	6040	Ice Machine	1	5,000	5,000	5,000
	30	11	6040	Air regenerative highway sweeper (TB)	1	300,000	300,000	300,000
	30	11	6040	Signal/Bucket Truck	1	100,000	100,000	100,000
	30	11	6040	Dump beds, 10' bobtail	2	20,000	40,000	40,000
	30	11	6040	1-Ton Cab and Chassis Truck (Cone Truck)	1	25,000	25,000	25,000
	30	11	6040	Pull Broom	1	30,000	30,000	30,000
	30	11	6040	Wood Chipper Replacement	1	50,000	50,000	50,000
	30	11	6040	Crafcro Crack-filler Machine	1	50,000	50,000	50,000
	30	11	6040	Hot Lance Replacement for SLT Crack-filling operations	1	2,600	2,600	2,600
	30	11	6040	Loader (Used)	1	82,200	82,200	82,200
	30	11	6040	Engine retrofit - graders	2	24,000	48,000	48,000
	30	11	6040	Engine retrofit - loader	1	20,250	20,250	20,250
	30	11	6040	Air compressor	1	5,000	5,000	5,000
	30	11	6040	New Machine Shop Metal Lathe Milling Machine	1	5,000	5,000	5,000
	30	11	6040	Replacement High Accuracy Bench Scale	1	3,000	3,000	3,000
	30	11	6040	Traffic Counter Equipment - Cameron Park Drive	1	6,000	6,000	6,000
	30	11	6040	Traffic Counter Equipment - South Shingle Road	1	5,000	5,000	5,000
	30	11	6042	Emerald Bay switch upgrade and expansion	1	9,000	9,000	9,000
	30	11	6042	Replacement data switches for Headington Rd facility	1	45,000	45,000	45,000
	30	11	6042	Large Monitors for Teleconferencing Systems	3	1,500	4,500	4,500
	30	11	6043	Road Paint Striper Truck	1	350,000	350,000	350,000
	30	11	6043	Air regenerative highway sweeper (WS)	1	300,000	300,000	300,000
	Department Total						\$ 1,485,550	\$ 1,485,550
Public Health	40	11	6040	Microwave System	1	3,120	3,120	3,120
	40	11	6040	Office Conference Room Redesigns	1	20,000	20,000	20,000
	40	11	6040	Office Furniture	1	10,000	10,000	10,000
	40	11	6042	Virtual Machine Server	1	855	855	855
	40	11	6042	Security System Server	1	300	300	300
	40	11	6042	Laptops with Docking Stations	4	2,000	8,000	8,000
	40	11	6042	Laptops with Docking Stations	2	2,000	4,000	4,000
	40	11	6042	Laptops with Docking Stations	2	2,000	4,000	4,000
	40	11	6042	Domain Controller/Server	1	1,500	1,500	1,500
	40	11	6042	Laptop with Docking Station	1	2,000	2,000	2,000
	40	11	6042	Laptop with Docking Station	1	2,000	2,000	2,000
	40	11	6042	Laptop with Docking Station	1	2,000	2,000	2,000
	40	11	6042	Domain Controller/Server	1	1,500	1,500	1,500
	40	11	6042	Laptop with Docking Station	1	2,000	2,000	2,000
	40	11	6042	Laptop with Docking Station	1	2,000	2,000	2,000
	Department Total						\$ 63,275	\$ 63,275
Mental Health	42	11	6040	Microwave System	1	2,600	2,600	2,600
	42	11	6040	Commercial freezer for the PHF	1	3,000	3,000	3,000
	42	11	6040	Video conferencing unit	1	52,000	52,000	52,000
	42	11	6042	Virtual Machine (VM) Server	1	1,080	1,080	1,080
	42	11	6042	Network Switch	1	12,750	12,750	12,750
	42	11	6042	Laptop with Docking Station	1	2,000	2,000	2,000
	42	11	6042	Security System Server	1	250	250	250
	42	11	6042	Video Camera Server	1	5,000	5,000	5,000
	42	11	6042	Video Camera Switch	1	3,000	3,000	3,000
	42	11	6042	Video Camera Server	1	5,000	5,000	5,000
	42	11	6042	Video Camera Switch	1	3,000	3,000	3,000
	42	11	6042	Laptop with Docking Station	1	2,000	2,000	2,000
	Department Total						\$ 91,680	\$ 91,680

# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2013-14

Department	Dept No.	Fund Type	Sub-Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
Human Services	53	11	6040	Livescan Machines	2	5,000	10,000	10,000
	53	11	6040	Steam Table	1	1,700	1,700	1,700
	53	11	6040	Industrial Oven	1	8,000	8,000	8,000
	53	11	6040	Rooftop Microwave System Replacement	1	5,720	5,720	5,720
	53	11	6040	Workstations for WIC	2	2,000	4,000	4,000
	53	11	6041	Software System Replacement for 4D Software	1	15,000	15,000	15,000
	53	11	6041	Software System Replacement for 4D Software	1	3,000	3,000	3,000
	53	11	6041	Software System Replacement for 4D Software	1	5,000	5,000	5,000
	53	11	6041	Software System Replacement for 4D Software	1	3,000	3,000	3,000
	53	11	6042	VM (Virtual Machine) Server	1	630	630	630
	53	11	6042	Server for Security System	1	550	550	550
	53	11	6042	Desktop Video Conferencing System: WIC	1	11,100	11,100	11,100
	53	11	6042	Auto-dialer with Modem: WIC	1	6,000	6,000	6,000
Department Total							\$ 73,700	\$ 73,700
TOTAL FUND TYPE 11							\$ 1,714,205	\$ 1,714,205
<b><u>FUND TYPE 12 (Special Revenue Fund)</u></b>								
Transportation	30	12	6040	Graders (used)	2	131,398	262,796	262,796
	30	12	6043	Graders	2	375,000	750,000	750,000
Department Total							\$ 1,012,796	\$ 1,012,796
Environmental Management	42	12	6040	Spectrophotometer	1	5,000	5,000	5,000
	42	12	6040	Sludge Bin Covers	2	2,500	5,000	5,000
	42	12	6040	Industrial Air Compressor	1	2,000	2,000	2,000
Department Total							\$ 12,000	\$ 12,000
TOTAL FUND TYPE 12							\$ 1,024,796	\$ 1,024,796
<b><u>FUND TYPE 32 (Internal Service Fund)</u></b>								
HR/Risk Mgmnt	8	32	6042	Computer	2	2,000	4,000	4,000
Department Total							\$ 4,000	\$ 4,000
Transportation	30	32	6040	Automotive Tire Balancer Machine	1	8,000	8,000	8,000
	30	32	6045	Vehicles (various)		723,000	723,000	723,000
Department Total							\$ 731,000	\$ 731,000
TOTAL FUND TYPE 32							\$ 735,000	\$ 735,000
GRAND TOTAL							\$ 4,560,290	\$ 4,560,290

# MEMBERSHIPS

Fiscal Year 2013-14

Department	Membership	Amount Legislative	Amount Other	Funding Source
		4221	4220	
Agriculture	Regional Council of Rural Counties	13,000	-	BOS/General Fund
	Regional Council of Rural Counties/Schools	1,487	-	BOS/General Fund
	CA Agricultural Commissioners and Sealer Association	-	3,500	General Fund
	Sacramento Valley Deputy AG Commissioner Assn	-	10	General Fund
	Sacramento Valley Ag Commissioners and Sealers	-	75	General Fund
	Nat'l Conference of Weights & Measures	-	195	General Fund
	Western Weights & Measures	-	50	General Fund
	California Invasive Plant Council	-	50	General Fund
	Pesticide Applicators Professional Association	-	240	General Fund
	California Department of Food and Agriculture State Licenses	-	475	General Fund
	<b>Department Total</b>	<b>\$ 14,487</b>	<b>\$ 4,595</b>	
Air Quality Management	CAPCOA - California Air Pollution Control Officer Assn	1,000	-	Permit Revenue
	REHS - Registered Environmental Health Specialist	-	350	Permit Revenue
	<b>Department Total</b>	<b>\$ 1,000</b>	<b>\$ 350</b>	
Assessor	California Assessors' Association	520	-	
	Northern California Assessor's Association	-	35	General Fund
	Society of Auditor-Appraisers	-	120	General Fund
	El Dorado County Association of Realtors	-	80	General Fund
	California Assessors' Association Information Technology Affiliate	-	50	General Fund
	<b>Department Total</b>	<b>\$ 520</b>	<b>\$ 285</b>	
Auditor-Controller	American Institute of Certified Public Accountants	-	670	General Fund
	Assn of Governmental Auditors (AGA)	-	95	General Fund
	CA Society Certified Public Accountants (CalCPA)	-	1,596	General Fund
	State Assn of County Auditors	450	-	General Fund
	<b>Department Total</b>	<b>\$ 450</b>	<b>\$ 2,361</b>	
BOS	CA Assn of Clerks & Elected Officials	200	-	General Fund
	CA Clerks of the BOS Assn	-	225	General Fund
	High Sierra Resource Conservation & Development	-	250	General Fund
	<b>Department Total</b>	<b>\$ 200</b>	<b>\$ 475</b>	
CAO	County Admin Officers Assn of CA	1,500	-	General Fund
	County General Services Assoc	-	300	
	Pesticide Applicator Professional Association	-	160	
	CA Assn of Public Purchasing Officers (CAPPO)	-	650	
	National Assn of Counties	4,000	-	General Fund
	<b>Department Total</b>	<b>\$ 5,500</b>	<b>\$ 1,110</b>	
Child Support	California State Bar	-	1,250	State
	Child Support Director's Association	-	9,876	State
	National Child Support Enforcement Association	-	100	State
	Notary Association	-	575	State
	<b>Department Total</b>	<b>-</b>	<b>\$ 11,801</b>	
Child Support Revenue Recovery	California Association of Collector's	-	275	Collections Revenues
	California Revenue Officer's Association	-	100	Collections Revenues
	<b>Department Total</b>	<b>\$ -</b>	<b>\$ 375</b>	
County Counsel	State Bar of California	-	4,920	General Fund
	El Dorado County Bar Association	-	100	General Fund
	CSAC Litigation Coordination Program	2,300	-	General Fund
	County Counsel Associates	-	5,400	General Fund
	<b>Department Total</b>	<b>\$ 2,300</b>	<b>\$ 10,420</b>	

# MEMBERSHIPS

Fiscal Year 2013-14

Department	Membership	Amount Legislative	Amount Other	Funding Source
		4221	4220	
<b>Development Services</b>	CBOAC: California County Building Officials Association	250	-	General Fund
	ICC: International Code Council	250	-	General Fund
	NFPA: National Fire Protection Agency	165	-	General Fund
	SEAOC/SEAONC: Structural Engineers Assn. of No. CA	236	-	General Fund
	CALBO: California Building Officials	215	-	General Fund
	SVABO: Sacramento Valley Assn of Building Officials	-	255	General Fund
	SAGE: Surveyors, Architects, Geologists & Engineers	-	280	General Fund
	EDC Fire Protection Officers Assn.	-	85	General Fund
	American Society of Civil Engineers	-	319	General Fund
	Association of Government Accountants (AGA)	-	90	General Fund
	Department of Consumer Affairs	-	127	General Fund
	Government Finance Officers Association (GFOA)	-	840	General Fund
	Institute of Transportation Engineers	-	288	General Fund
	Surveyors, Architects, Geologists & Engineers (SAGE)	-	66	General Fund
	TEAS: Tahoe, Engineers, Architects, Surveyors	-	300	General Fund
	AISC: American Institute of Steel Construction	-	185	General Fund
	ACI: American Concrete Institute	-	222	General Fund
	AWC: American Wood Council	-	200	General Fund
	Barklays Regulations Updates - Title 19 and 25	-	400	General Fund
	Soil and Water Conservation Society	-	100	General Fund
<b>Department Total</b>		<b>\$ 1,116</b>	<b>\$ 3,757</b>	
<b>District Attorney</b>	CNCAC - California National Childrens Alliance	-	50	General Fund
	CDAA - CA District Attorney's Association (\$140 x 21)	-	2,940	General Fund
	CDAA - CA District Attorney's Association - Member Dues \$2,755 and Educational Assessment - \$5000	-	7,755	General Fund
	CDAIA - CA DA Investigators Assn - (\$30 x 14)	-	420	General Fund
	National District Attorney's Association	-	345	General Fund
	State Bard of California (\$370 x 21)	-	7,770	General Fund
	Association of Certified Fraud Specialists	-	150	General Fund
	IAFCI - International Association of Financial Crimes	-	75	General Fund
	California Narcotics Officers Association	-	75	General Fund
	High Tech Crimes Investigators Association	-	50	General Fund
	Law Enforcement Video Association	-	50	General Fund
	CCVAA - Crimes Victim Assistance Assoc	-	155	Grant
	NCFIA - Norther CA Fraud Investigators Assoc	-	80	General Fund
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 19,915</b>	
<b>Economic Development / Parks &amp; Trails</b>	Calif Assn for Local Economic Development (CALED)	-	700	General Fund/TOT
	International Economic Development Council (IEDC)	-	400	General Fund/TOT
	Metro Chamber	-	2,900	General Fund/TOT
	National Main Street Network	-	295	General Fund/TOT
	River Management Society	-	50	General Fund/TOT
	Sacramento Area Commerce & Trade Org. (SACTO)	-	6,000	General Fund/TOT
	Sacramento Area Council of Governments (SACOG)	-	500	General Fund/TOT
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 10,845</b>	
<b>Elections</b>	<b>CA Assn of Clerks &amp; Elections Officials</b>	650	-	General Fund
	<b>Department Total</b>	<b>\$ 650</b>	<b>\$ -</b>	
<b>Environmental Management</b>	American Public Health Association	-	200	Cost Recovery
	American Water Works Association (AWWA)	-	476	Permit/Inspection Fees
	CA Dept of Health - Recert Fees for Vector	-	960	Solid Waste-Francise Fees
	CA Conf. Directors of Environmental Health (CCDEH)	319	-	Permit/Inspection Fees
	CA Conf. Directors of Environmental Health (CCDEH)	869	-	Cost Recovery
	CA Dept of Health	-	1,925	Permit/Inspection Fees

# MEMBERSHIPS

Fiscal Year 2013-14

Department	Membership	Amount	Amount	Funding Source
		Legislative	Other	
		4221	4220	
Environmental Management (continued)	California Environmental Health Association (CEHA)	-	649	Permit/Inspection Fees
	California Water Environment Association (CWEA)	-	550	Liquid Waste
	Environmental Services JPA - RCRC	6,000	-	Solid Waste
	International Code Council (ICC)	-	140	
	Mosquito & Vector Control Assn of Californis (MVCAC)	-	3,300	CSA #3
	Mosquito & Vector Control Assn of CA (MVCAC)	-	2,000	CSA #3
	National Environmental Health Association	-	95	Cost Recovery
	Solid Waste Association of North America (SWANA)	-	219	Solid Waste
	State of California Consumer Affairs	-	270	Solid Waste
	State Water Resources Control Board	-	680	Landfill/Septage Fees
	Surveyors/Architects/Geologists/Engineers (SAGE)	-	60	Permit/Inspection Fees
Department Total		\$ 7,188	\$ 11,524	
Human Resources Risk Management	Gold Country Consortium	-	5,000	General Fund
	IPMA	-	275	General Fund
	SHRM internet	-	95	General Fund
	Calpelra	-	700	General & Internal
	Public Risk Management Assn (PRIMA)	-	385	Internal Service
	County Safety Officers Org of CA	-	200	Internal Service
	CAJPA	-	450	Internal Service
	PARMA	-	100	Internal Service
	CSAC	31,000	-	Internal Service
Department Total		\$ 31,000	\$ 7,205	
Human Services	County Welfare Directors Association (CWDA)	40,000	-	Federal/State/General Funds
	National Notary Association	-	170	Federal/State/General Funds
	CA Welfare Fraud Investigators Assn (CWFA)	-	80	Federal/State/General Funds
	Northern California Independent Living Program	-	100	Federal/State/General Funds
	California Nevada Community Action Association	-	1,000	Federal
	American Dietetic Association	-	460	Federal
	California WIC Association	-	400	Federal
	Commission on Dietetic Registration	-	100	Federal
	International Lactation Consultant Association (ILCA)	-	250	Federal
	National Women, Infants & Children (WIC) Association	-	50	Federal
	Alzheimer's Foundation of America	-	300	Fees for Service
	California Association for Adult Day Services	-	1,200	Fees for Service/General Fund
	CA Dept of Social Svcs/Community Care Licensing Div.	-	275	Fees for Service/General Fund
	California Workforce Association	-	250	Federal
	California Association of Housing Authorities	-	200	Federal
	No. CA Nevada Executive Directors Assn (NCNEDA)	-	175	Federal
	Alliance of Information & Referral Systems (AIRS)	-	575	Federal/State/General Fund
	American Dietetic Association	-	260	Federal/State/General Fund
	CA Advocates for Nursing Home Reform (CANHR)	-	50	Federal/State/General Fund
	CA Assn of Area Agencies on Aging (C4A)	-	2,000	Federal/State/Donations/Gen Fund
	California Long Term Care Ombudsman Association	-	200	Federal/State/General Fund
	California State Bar Association	-	850	Federal/State/General Fund
	National Notary Association	-	170	Federal/State/General Fund
	Medi-Cal Administrative Activities/Targeted Case Management (MAA/TCM) Participation Fees	-	8,000	Federal
	Multipurpose Senior Services Program (MSSP) Site Association Dues	-	525	Federal/State
	CA State Assn of Public Administrators, Public Guardians, & Public Conservators (CAPAPGPC)	-	1,000	Federal/General Funds/Fees
	California Association of Public Authorities	-	2,400	Federal/State/General Fund
Department Total		\$ 40,000	\$ 21,040	

# MEMBERSHIPS

Fiscal Year 2013-14

Department	Membership	Amount Legislative	Amount Other	Funding Source
		4221	4220	
Information	National Assn of Government Webmasters	-	110	General Fund
Technology	Experts Exchange	-	110	General Fund
	MS Project User Group	-	120	General Fund
	<b>Department Total</b>	<b>\$ -</b>	<b>\$ 340</b>	
Library	California Library Association	750	-	General Fund
	California Library Association	140	-	General Fund
	American Library Association	200	-	General Fund
	NorthNet Library System	-	3,200	General Fund
	Califa	-	400	General Fund
	California Association of Museums	-	165	General Fund
	American Association for State & Local History	-	135	General Fund
	<b>Department Total</b>	<b>\$ 1,090</b>	<b>\$ 3,900</b>	
Mental Health	California Mental Health Director's Association (CMHDA)	5,306	-	Medi-Cal, MHSA and Realignment
	California Mental Health Director's Association (CMHDA)	750	-	Medi-Cal, MHSA and Realignment
	CA Local Mntl Hlth Boards & Commissions (CALMHB-C)	300	-	Medi-Cal, MHSA and Realignment
	California Mental Health Director's Association (CMHDA) - Mental Health Services Act (MHSA) Special Assessment	2,375	-	Medi-Cal, MHSA and Realignment
	State of California - Department of Consumer Affairs	-	200	Medi-Cal, MHSA and Realignment
	Medical Board of California - License Renewal	-	850	Realignment
	<b>Department Total</b>	<b>\$ 8,731</b>	<b>\$ 1,050</b>	
Probation	Chief Probation Officers of California (CPOC)	4,025	-	General Fund
	Probation Information Technology Managers' AssN	-	50	General Fund
	California Assn of Probation Services Administrators	-	100	General Fund
	California Assn of Probation Institution Administrators	-	150	General Fund
	National Notary Association	-	124	General Fund
	Probation Business Managers' Association (PBMA)	-	100	General Fund
	California Sexual Assault Investigators Assn	-	100	General Fund
	<b>Department Total</b>	<b>\$ 4,025</b>	<b>\$ 624</b>	
Public Defender	California State Bar Association	5,600	-	General Fund
	California Public Defender Association	1,540	-	General Fund
	<b>Department Total</b>	<b>\$ 7,140</b>	<b>\$ -</b>	
Public Health	California State Rural Health Association - CSRHA	-	100	Allocated to PH Division
	National Public Health Information Coalition- NPHIC	-	100	Allocated to PH Division
	County Health Executive Assn of CA - CHEAC	3,700	-	Allocated to PH Division
	California Conference of Local Health Officers - CCLHO - AKA Health Officers Association of CA	3,000	-	Realignment
	Sierra Sacramento Valley Medical Society and California Medical Association - SSVMS-CMA	600	-	Realignment
	Nat'l Assn of County & City Health Officials - NACCHO	850	-	Realignment
	American College of Preventive Medicine - ACPM	-	350	Realignment
	CA Assn of Communicable Disease Controllers - CACDC	50	-	Realignment
	Medical Board of California - License Renewal	-	850	Realignment
	California Conference of Local Directors of Maternal, Child and Adolescent Health - CCLDMCAH	1,100	-	State & Federal MCAH funding and Realignment
	American Public Health Association - APHA	250	-	Realignment
	Board of Registered Nursing - Cont. Education Unit License - BRN-CEU	300	-	Realignment
	Directors of Public Health Nursing	375	-	Realignment
	California Conference of Local AIDS Directors - CCLAD	150	-	AIDS Block Grant
	Association of Public Health Laboratories - APHL	500	-	Fees for Lab Svcs and Realignment
	National Association of EMS Physicians (NAEMSP)	-	275	General Fund and
	Medical Board of California - License Renewal (EMS Medical Director)	-	500	General Fund and Fees for Services



# MEMBERSHIPS

Fiscal Year 2013-14

Department	Membership	Amount Legislative	Amount Other	Funding Source
		4221	4220	
Public Health (continued)	California Alcohol and Drug Program Administrator's Association of California - CADPAAC	3,800		State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	300	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	300	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	150	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	150	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	150	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists	-	150	State & Federal ADP Funding
	Local Lead Agency Project Director's Association - LLAPDA	-	500	State: AB 75 Tobacco
	California Conference of Local Directors of Health Education (CCLDHE)	-	50	State: AB 75 Tobacco
	American Ambulance Association - AAA	-	900	CSA 3 & 7 Ambulance Svc Fees & Taxes
	American Humane Association - AHA	130	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	California Animal Control Director's Association - CACDA	225	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	Humane Society of the United States - HSUS	35	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	State Humane Association of California - SHAC	150	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	National Animal Control Association - NACA	-	150	Various Fees for Animal Services, Sales Tax Realignment & NCC
	Sierra Wildlife Rescue	-	125	Various Fees for Animal Services, Sales Tax Realignment & NCC
	Society of Animal Welfare Administrators - SAWA	-	250	Various Fees for Animal Services, Sales Tax Realignment & NCC
	<b>Department Total</b>	<b>\$ 15,215</b>	<b>\$ 5,350</b>	
Recorder/Clerk	County Recorders Associations of CA	850	-	General Fund
	CA Association of Clerks & Elections Officials	650	-	General Fund
	<b>Department Total</b>	<b>\$ 1,500</b>	<b>\$ -</b>	
Sheriff	American Correctional Food Association	-	85	General Fund
	American Jail Association	-	180	General Fund
	American Jail Association	-	350	General Fund
	American Sniper Association	-	75	General Fund
	American Sniper Association team	-	100	General Fund
	Biker International Assn of Northern CA	-	175	General Fund
	Burglary Investigators Association	-	240	General Fund
	CA Assn of Tactical Officers team	-	340	General Fund
	CA Associatin for Property	-	55	General Fund
	CA Association of Hostage Negotiations	-	375	General Fund
	CA Association of Hostage Negotiators	-	450	General Fund
	CA Background Association	-	130	General Fund
	CA Boating Safety Officers Association	-	60	General Fund
	CA Criminal Justice Warrant Service Assn	-	100	General Fund
	CA Emergency Services Association	-	200	General Fund
	CA Fraud Investigator's Association	-	200	General Fund
	CA Gang Investigator's Association	-	140	General Fund
	CA Homicide Investigators Assn	-	120	General Fund
	CA Jail Programs	-	120	General Fund
	CA Law Enforcement Intelligence Unit	-	525	General Fund
	CA Law Enforcement Records Sup Assn	-	135	General Fund
	CA League of Alternative Sentencing	-	100	General Fund

# MEMBERSHIPS

Fiscal Year 2013-14

Department	Membership	Amount Legislative	Amount Other	Funding Source
		4221	4220	
Sheriff (continued)	CA Narcotics Officer Association	-	700	General Fund
	CA Narcotics Officers Association	-	100	General Fund
	CA Notary	-	315	General Fund
	CA Peace Officers Association	-	800	General Fund
	CA Peace Officers Association	-	80	General Fund
	CA Peace Officers Association	-	120	General Fund
	CA Prison Gangs	-	200	General Fund
	CA State Assoc of PA, PG & PC	-	160	General Fund
	CA State Coroner's Association	-	325	General Fund
	CA State Coroner's Association	-	360	General Fund
	CA State Sheriff's Association	-	90	General Fund
	CA State Sheriff's Association	6,500	-	General Fund
	CA Tactical Officer's Association	-	190	General Fund
	Correctional Education Association	-	95	General Fund
	Counter Terrorist	-	60	General Fund
	FBI - Law Enforcement Executive Development Assn	-	60	General Fund
	FBI - National Academy	-	175	General Fund
	FBI National Academy	-	100	General Fund
	Fire Chief's Association	-	125	General Fund
	Government Finance Officers Association	-	170	General Fund
	High Tech Crime Association	-	65	General Fund
	High Technology Crime Investigation Assn	-	100	General Fund
	Intelligence Association of Crime Analysts	-	175	General Fund
	Int'l Assn of Bomb Technicians and Investigators	-	275	General Fund
	Int'l Assn of Law Enforcement Intelligence Analysts	-	65	General Fund
	International Association for Property Technicians	-	85	General Fund
	International Association of Bomb Technicians	-	230	General Fund
	International Association of Crime Analysis	-	75	General Fund
	Medic Alert	-	125	General Fund
	National Association of Computer Voice Stress Analyst	-	100	General Fund
	National Notary Association	-	200	General Fund
	National Notary Association	-	50	General Fund
	National Tactical Officer Association team	-	190	General Fund
	National Tactical Officer's Association	-	50	General Fund
	National Tactical Officer's Association	-	150	General Fund
	Northern CA Corrections Association	-	75	General Fund
	Northern CA Crime & Intelligence Analyst Association	-	75	General Fund
	Northern CA Gang Association	-	210	General Fund
	Northern CA Gang Intelligence Association	-	175	General Fund
	Northern CA Gang Investigators Association	-	60	General Fund
	PADI Diving Society	-	500	General Fund
	Robbery Investigators Association	-	225	General Fund
	Sacramento Area Explosives Ordinance Disposal Unit	-	275	General Fund
	Sexual Assault Association	-	120	General Fund
	Western States K9 Association	-	180	General Fund
	Western States Sheriff's Association	-	125	General Fund
Department Total		\$ 6,500	\$ 12,435	
Surveyor	Urban and Regional Information Systems Assoc. (URISA)	-	350	General Fund
	National Membership	-		
	Nor Cal Chapter of Urban and Regional Information Systems Assn (URISA)	-	120	General Fund
	SAGE: Surveyors, Architects, Geologists and Engineers	-	60	General Fund
	California Land Surveyors Association	-	318	General Fund
	Sacramento/Chapter of CA Land Surveyors (CLSA)	-	50	General Fund
	Sacramento / Gold Country Chapter	-	35	General Fund

# MEMBERSHIPS

Fiscal Year 2013-14

Department	Membership	Amount	Amount	Funding Source
		Legislative	Other	
		4221	4220	
Surveyor (continued)	Nat'l Assn of County Surveyors - Co Surveyor Member	-	50	General Fund
	Nat'l Assn County Surveyors - Deputy Surveyor	-	25	General Fund
	<b>Department Total</b>		<b>\$ 1,008</b>	
Transportation	American Public Works Association (APWA)	-	334	Road Fund
	American Society of Civil Engineers (ASCE)	-	957	Road Fund
	Association of California Airports (ACA)	-	35	Airport Enterprise Fund
	Association of Environmental Professionals (AEP)	-	275	Road Fund
	California Department of Public Health	-	1,748	Road Fund
	California Land Surveyors Association (CLSA)	-	165	Road Fund
	CA Stomwater Quality Assn (CASQA) Membership	-	513	Road Fund
	Cetrified Planner in Erosion & Sediment Control (CPESC)	-	220	Road Fund
	County Engineers Association of CA (CEAC)	2,000	-	Road Fund
	Department of Consumer Affairs	-	889	Road Fund
	Department of Pesticide Regulation - Herbicide License	-	120	Road Fund
	Dept of Pesticide Regulation - Herbicide License & Exam	-	143	Road Fund
	Institute of Transportation Engineers (ITE)	-	576	Road Fund
	Internation Municipal Signal Association (IMSA)	-	77	Road Fund
	International Erosion Control Association (IECA)	-	187	Road Fund
	International Right of Way Association (IRWA)	-	528	Road Fund
	National Association of County Engineers (NACE)	-	165	Road Fund
	National Notary Association (NNA)	-	57	Road Fund
	Pesticide Applicators Professional Association (PAPA)	-	50	Road Fund
	Public Equipment Managers Association (PEMA)	-	110	Road Fund
	Sacramento Area Council of Governments (SACOG)	18,842	-	Road Fund
	Surveyors, Architects, Geologists & Engineers (SAGE)	-	264	Road Fund
	<b>Department Total</b>	<b>\$ 20,842</b>	<b>\$ 7,413</b>	
Treasurer-Tax	CA Assn of County Treasurers& Tax Collectors	300	-	General Fund
	Nat'l Assn of county Treasurers and Finance Officers	-	225	General Fund
	Association of Government Accountants	-	90	General Fund
	California Dept of consumer Affairs	-	200	General Fund
	California Society of Certified Public Accountants	-	500	General Fund
	CPA Education Foundation	-	1,400	General Fund
	<b>Department Total</b>	<b>\$ 300</b>	<b>\$ 2,415</b>	
Veteran Affairs	CA Assn of CO Veteran Svcs Officers, Inc. (CACVSO)	1,000	-	General Fund
	National County Veteran Service Officers (NACVSO)	-	90	General Fund
	<b>Department Total</b>	<b>\$ 1,000</b>	<b>\$ 90</b>	
<b>Grand Total</b>		<b>\$ 170,754</b>	<b>\$ 140,683</b>	

# Glossary of Terms and Acronyms

## Terms

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### **APPROPRIATION**

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes (an appropriation usually is time limited and must be expended or obligated before that deadline)

### **ASSESSED VALUATION**

A valuation set upon real estate or other property by a government as a basis for levying property taxes

### **AUDIT**

An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results

### **AUTHORIZED POSITIONS**

The number of permanent full-time and permanent part-time positions authorized by the Board of Supervisors (excludes extra-help), which represents the maximum number of permanent positions that may be filled at any one time

### **AVAILABLE FUND BALANCE**

The amounts of fund balance available to finance the budget after deducting carryover encumbrances and reserves

### **BASIS OF BUDGETING**

El Dorado County budgets using a modified-accrual form of accounting

### **BUDGET**

The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for a given period of time, usually one year

### **CAPITAL PROJECTS**

The County's acquisitions, additions, and improvements to fixed assets; e.g., buildings, building improvements, and land purchases

**CONTINGENCIES**

A budgetary provision representing that portion of the financing requirement set aside to meet unforeseen expenditure requirements

**CORE FUNCTION**

A group of related programs and activities aimed at accomplishing a major service, or line of business, for which a government entity is responsible

**COUNTY FUNDS**

Operating or governmental funds of the County that account for expenditures and revenues in accordance with the funds' purpose. Operating funds of the County and Board-governed special districts are accounted for in the County Budget

**COUNTYWIDE GOALS**

Community and organizational goals derived from the County's mission statement and approved by the Board of Supervisors to identify the most important priorities for the County

**DEPARTMENT**

An organizational device used by County management to group programs of a like nature under the direction of an elected or appointed County official

**ENCUMBRANCE**

An obligation in the form of a purchase order, contract or other commitment that is chargeable to an appropriation and for which part of the appropriation is reserved. In some cases encumbrances are carried over into succeeding fiscal years.

**EXPENDITURE**

Decreases in net financial resources, which include current operating expenses that require the current or future use of net current assets, debt service and capital outlays

**EXTRA HELP**

Temporary employees of the County who are not included in the Salary Ordinance and do not receive benefits (i.e., medical, dental, life insurance and paid vacation time)

**FINAL BUDGET**

Approved legal spending plan for a fiscal year, which for El Dorado County must be approved by the Board of Supervisors by September 30 of each year

**FISCAL YEAR**

Twelve-month period for which a budget is prepared, which for El Dorado County is July 1 through June 30

**FIXED ASSET**

An asset of long-term character such as land, buildings and equipment exceeding a \$5,000 unit value

**FULL-TIME EQUIVALENT**

This represents the budgeted number of full-time equivalent staffing. A full-time equivalent position is equal to 2,080 or 1,950 hours a year (40/37.5 hours/week x 52 weeks). For example: two half-time positions at 20 hours per week equal 1.0 FTE and a position allocated for 32 hours per week in a 40- hour job class equals 0.8 FTE.

**FUNCTIONAL AREA**

A categorizing of departments and services by general purpose, including Health and Human Services, Public Safety, Administration and Finance; Community Development and Public Works; and Community Services

**FUND**

An independent fiscal and accounting entity with a self-balancing set of asset, liability, and (usually) budgetary accounts

**FUND BALANCE**

The excess of assets and estimated revenues of a fund over its liability and appropriations at the end of a fiscal year. A portion of this balance may be available to finance the next fiscal year's budget

**GENERAL FUND**

The major countywide fund that directly funds unreimbursed costs of most programs and departments in County government

**GRANT**

A contribution from one governmental unit to another, usually made for a specific purpose and time period

**INTERFUND REIMBURSEMENTS**

Payment received for services rendered to departments in other funds

**INTERNAL SERVICE CHARGE**

Annual budgetary charges from servicing departments (such as Information Services, Auditor-Controller, Human Resources), reimbursing costs incurred in the provision of internal County services to the departments receiving the services. For servicing organizations, the reimbursement is reflected as Intra-Fund Transfers offsetting their Gross Appropriation (from General Fund departments)

or as Revenue (from non-General Fund departments). Services provided by these departments include computer support, telephone services and insurance.

**INTRA-FUND CHARGES**

A transfer of costs to the operating units within the same fund

**MISSION**

A clear, concise statement of purpose for the entire organization that focuses on the broad, yet distinct outcomes/results the organization achieves for its customers Glossary of Terms and Acronyms

**MODIFIED ACCRUAL**

The modified accrual basis of accounting is used by all Governmental Funds. Revenues are recognized in the accounting period in which they become available and measurable. The primary revenue sources susceptible to (modified) accrual are property taxes, sales tax, inter-governmental revenues, rent, investment income and charges for services. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. One exception to this general rule is that principal and interest on general long-term debt is recognized when due. El Dorado County uses the modified accrual basis for budgeting in governmental funds and full accrual in proprietary funds; i.e. budgets are not constructed on a cash basis of accounting.

**NET COUNTY COST** Total requirements less total sources. This figure represents the part of a budget unit's appropriation that is financed by general purpose revenues, such as property taxes, sales taxes and interest earnings.

**NON-DEPARTMENTAL** Expenses, revenues, services, programs or resources that cannot be specifically tied to a single department

**ONE-TIME EXPENDITURES**

Used to describe and differentiate non-recurring expenditures from routine ongoing costs within a given budget. Typically, fixed assets are one-time expenditures. This category may also include single-year appropriations for special purposes

**OTHER CHARGES** A payment to an agency, institution or person outside the County government. Example: 'Aid to Indigents'

**PROGRAM**

A defined set of activities that have a common purpose, intended result or target population

**PROPOSED BUDGET**

The working document of departmental requests and County Administrator's Office recommendations for revenues and expenditures for the upcoming fiscal year. After receiving final tax estimates and available fund balances, along with other adjustments and items for reconsideration, the Board of Supervisors adopts the annual Final Budget for each fiscal year.

**PROPOSITION 13**

An initiative amendment to the California Constitution passed in June 1978. Tax rates on secured property are restricted to no more than 1% of "full cash value." Proposition 13 also defines assessed value and requires a two-thirds vote to change existing or levy new taxes.

**PROPOSITION 172**

Proposition 172 was passed in November 1993. It established a ½¢ sales tax whose proceeds are used to fund eligible public safety activities.

**REAL PROPERTY**

Land and the structures attached to it

**RESERVE**

An amount in a fund used to meet certain cash requirements, emergency expenditures, or future defined requirements. A reserve is not an appropriation and there is no limitation on the amount of reserve that can be established.

**REVENUE**

Funds received to finance ongoing county governmental services

**SECURED ROLL**

Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor

**SECURED TAXES**

Taxes levied on real properties in the county which are "secured" by liens on the properties

**SPECIAL DISTRICT**

A unit of local government generally organized to perform a single function such as street lighting, waterworks, landscape maintenance, and fire departments. Special districts are governed either by the Board of Supervisors or locally elected or appointed boards, and their operations are accounted for in separate funds

**SPECIAL FUNDS**

Funds used to account for proceeds from specific revenue sources that are legally restricted as to how the revenues may be spent

**STRATEGIC PLAN**

Sets forth the purpose, goals, plans, and performance expectations for an organization for a certain period of time



**SUPPLEMENTAL TAX ROLL**

The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

**TAX LEVY** The amount of tax dollars billed to taxpayers based on the imposition of the tax rate on the assessed valuation

**UNALLOCATED REVENUES**

Revenues which are for general purposes. Also known as discretionary, unrestricted, or local-purpose revenues.

**UNINCORPORATED**

The areas of the county outside city limits. Some county services are provided only in unincorporated areas or within area cities only on a cost-reimbursement basis. Example: Sheriffs patrol and building inspection.

**UNSECURED TAX**

A tax on properties such as office furniture, equipment and boats that are not affixed to property

**VISION STATEMENT** Serves to inspire action by describing what the future would look like if the organization were successful in achieving its stated mission and goals

## Acronyms

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**AAA** Area Agency on Aging

**AB 1234** Ethics training requirement for elected officials

**AB 1913** Juvenile Justice Crime Prevention Act of 2000

**ACLU** American Civil Liberties Union

**ADA** American with Disabilities Act

**ADI** Alternate Defenders, Inc.

**ADTP** Alcohol, Drug and Tobacco Programs

**AED** Automatic Electronic Defibrillator

**ALS** Advanced Life Support

**AOC** Administrative Office of the Courts

**APS** Adult Protective Services

**AWOS** Automated Weather Observation System

**BCDC** Bay Conservation and Development Commission

**BCP** Budget Change Proposal

**BEST** Building Energy Efficient Structures Today

**BOC** Board of Corrections  
**BT** Bioterrorism  
**CAD** Computer Aided Drafting software  
**CAHAN** California Health Alert Network  
**CALOMS** California Outcomes Measurement System, State mandated information management system for the Division of Alcohol, Drugs and Tobacco  
**CALWORKS** California Work Opportunity and Responsibility to Kids Program  
**CAMS** Cost Accounting Management System  
**CAPPS** County Assessor's Personal Property System  
**CARE** Comprehensive AIDS Resources Emergency  
**CCA** Community Choice Aggregation  
**CCS** California Children's Services program  
**CDA** Community Development Agency  
**CDBG** Community Development Block Grant  
**CDC** Centers for Disease Control  
**CDCI** Comprehensive Drug Court Initiative Implementation  
**CDF** California Department of Forestry and Fire Protection  
**CEQA** California Environmental Quality Act  
**CHAT** Child Abuse Treatment Program  
**CHDP** Children's Health Disability Prevention program  
**CHI** Children's Health Initiative  
**CICS** California Incident Command Certification System  
**CMHS** Community Mental Health Services  
**CMSP** County Medical Services Program  
**COP** Certificates of Participation  
**COPE** Coordination of Probation Enforcement  
**COPS** Citizens Options for Public Safety, also known as State Supplemental Law Enforcement Funding (SLESF)  
**CPR** Cardiopulmonary resuscitation  
**CPS** Child Protective Services  
**CQI** Continuous Quality Improvement  
**CSA** County Service Area  
**CSOC** Children's System of Care  
**CUPA** Certified Unified Program Agency  
**CWS** Child Welfare Services  
**DARWIN** District Attorney case management system  
**DCCS** Department of Child Support Services  
**DPRA** Dispute Resolution Program Act  
**DPW** Department of Public Works  
**DSW** Disaster Service Worker  
**EBT** Electronic Benefit Transfer  
**ECC** Emergency Command Center  
**EDD** Employment Development Department  
**EEO** Equal Employment Opportunity  
**EHS** Environmental Health Services  
**EIR / EIS** Environmental Impact Report / Environmental Impact Statement

**EJIS** Electronic Justice Integration System  
**EMS** Emergency Medical Services  
**EMT** Emergency Medical Technician  
**EOC** Emergency Operations Center  
**EOP** Emergency Operations Plan  
**EPCIS** Electronic Patient Care Information System, Emergency Medical Services program information management system  
**ERAF** Educational Revenue Augmentation Fund established by the State of California in FY 1992-93 for the required shift of property tax funds from counties, cities and special districts to offset State obligations to schools  
**FAA** Federal Aviation Administration  
**FEMA** Federal Emergency Management Agency  
**FOMC** Friends of the El Dorado Center  
**FSET** Food Stamp Employment Training program  
**FYI** A County communication with brief updates and informational tidbits, published biweekly and distributed with paychecks  
**GA** General Assistance  
**GASB** Governmental Accounting Standards Board  
**GASB 34** Governmental Accounting Standards Board issued statement No. 34 changing the framework of financial reporting for State and local government (for example, GASB 34 changes how government agencies account for depreciation of assets such as facilities)  
**GHG** Greenhouse gas  
**GIDEON** General Information for Defense Evaluation and Organization Network  
**GIS** Geographic Information System  
**HAVA** Help America Vote Act  
**HHS** Health & Human Services  
**HIT-IT** High Technology Identify Theft grant  
**HIPAA** Health Insurance Portability and Accountability Act  
**HMBP** Hazardous Material Business Plan  
**HOME** HOME Investment Partnerships Program  
**HOPWA** Housing Opportunities for Persons with AIDS Program  
**HOV** High Occupancy Vehicle  
**HRC** Human Rights Commission  
**HTTAP** High Technology Theft Apprehension and Prosecution grant  
**ICS** Incident Command System  
**IHSS** In-Home Support Services a State mandated program that provides in-home services to the elderly and disabled  
**IIPP** Illness and Injury Prevention Program  
**IPM** Integrated Pest Management  
**ISC** Implementation Steering Committee for the County's Strategic Plan  
**IST** Information Services and Technology Department  
**IT** Information Technology  
**JPA** Joint Powers Agreement  
**JPCC** Jeannette Prandi Children's Center  
**JURIS** Justice Uniform Records Information System

**LAFCO** Local Agency Formation Commission  
**LAN** Local Area Network  
**LEED** Leadership in Energy and Environmental Design  
**LHMP** Local Hazard Mitigation Plan  
**LPS** Lanterman-Petris Short conservatorships  
**MALT** El Dorado Agricultural Land Trust  
**MAPE** El Dorado Association of Public Employees, Service Employee Unions International (SEIU) Local Chapter 949  
**MCDVCC** El Dorado County Domestic Violence Coordinating Council  
**MCOE** El Dorado County Office of Education  
**MCH** Maternal Child Health  
**MCOSD** El Dorado County Open Space District  
**MEC** El Dorado Employment Connection  
**MERA** El Dorado Emergency Radio Authority  
**MERIT** El Dorado Enterprise Resource Integrated Technology  
**MFR** Managing for Results  
**MGH** El Dorado General Hospital  
**MIDAS** El Dorado Information and Data Access System, provides network access, web, mail and domain hosting for public agencies ([www.ElDorado.org](http://www.ElDorado.org))  
**MMHP** El Dorado Mental Health Plan  
**MOCA** El Dorado Organic Certified Agriculture Program.  
**MOE** Maintenance of Effort, a federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues  
**MOU** Memorandum of Understanding  
**MWC** El Dorado Women's Commission  
**NC3TF** Northern California Computer Crimes Task Force  
**NOW** National Organization of Women  
**OES** Office of Emergency Services  
**OSHA** Occupational Safety and Health Organization  
**PMR** Personnel Management Regulation  
**POST** Peace Officer Standards and Training  
**PRISM** Probation department case management system  
**REDDINET** Rapid Emergency Digital Data Information Network  
**RFP** Request for Proposals  
**RIINS** Records Information and Image Management System, Assessor-Recorder information management system  
**RVPA** Ross Valley Paramedic Authority  
**SACPA** The Substance Abuse & Crime Prevention Act of 2000 allows for the diversion of non-violent offenders and parolees charged with simple possession or drug use offenses from incarceration to community based alcohol and other drug treatment programs.  
**SAFETEA-LU** Safe Accountable Flexible Efficient Transportation Equity Act  
**SAPP** Spousal Abuse Prosecution Program  
**SEMS** Standardized Emergency Management System  
**SIP** Self-Insured Plan  
**SIU** Special Investigative Units

**SLESF** State Supplemental Law Enforcement Funding, also known as Citizens Options for Public Safety (COPS)  
**SMART** Sonoma-El Dorado Area Rail Transit  
**SMEMPS** Southern El Dorado Emergency Medical Paramedic System  
**SOD** Sudden Oak Death  
**SOS** Secretary of State  
**SSI / SSP** Supplemental Security Income/State Supplementary Payment  
**STAR** Support and Treatment After Release  
**STC** Standards and Training for Corrections Program  
**STRAW** Students and Teachers Restoring a Watershed  
**TAM** Transportation Authority of El Dorado  
**TANF** Temporary Assistance for Needy Families  
**TCFAC** Tobacco Control Fund Advisory Committee  
**TEP** Tobacco Education Program  
**TFCA** Transportation Funds for Clean Air  
**TPA** Third Party Administrator  
**TRANS** Tax Revenue Anticipation Notes, issued in anticipation of collection of taxes, usually retireable only from tax collections, and frequently only from the proceeds of the tax levy whose collection they anticipate  
**TTY** Telecommunication's device for the hearing impaired  
**UCCE** University of California Cooperative Extension  
**UWI** Urban Wildlife Interface  
**WHS** Women's Health Services  
**WIA** Workforce Investment Act  
**WIB** Workforce Investment Board  
**WIC** Women, Infants and Children  
**WNA** Western Nile Virus  
**WSW** Whistlestop Wheels

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