

CONTRACT ROUTING SHEET

Date Prepared: August 8, 2017

Need Date: ASAP - BOS Mtg 08/29/17

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Linda Silacci-Smith
Phone: x5417
Department
Head Signature: [Signature] 8/8/17

CONTRACTOR:

Name: BMI Imaging Systems
Address: 1115 E. Arques Avenue
Sunnyvale, CA 94085
Phone: (916) 924-6666

CONTRACTING DEPARTMENT: Recorder-Clerk

Service Requested: Scanning & Hosting Services
Contract Term: Perpetual Contract Value: \$ 34,850.00
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: Email to HR - 08/08/17

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DORADO COUNTY COUNSEL
2017 AUG -8 10:51:39

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: Information Technologies
Approved: [Signature] Disapproved: _____ Date: 8/10/17 By: [Signature]
Approved: _____ Disapproved: _____ Date: _____ By: _____