

REVIEW AND APPROVAL REQUESTED FOR:

Contract Amendment Resolution Ordinance Policy Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 3/12/26

Need Date: 3/27/26

PROCESSING DEPARTMENT

Department: Human Resources
Dept Contact: Allison Chapman
Phone: 530-621-5572
Dept. Signature: *Joseph Carruesco*
Title: HR Director

Org Code: 0800000
Funding Source: _____
PL String: _____
Legistar #: Pending---- 26-0497

CONTRACT INFORMATION

CONTRACT #: _____ CONTRACT AMENDMENT #: _____

Contracting Department: _____

Contractor/Vendor Name: _____

Contract Term: _____ Contract Value: _____

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: Planning and Building Add-Del Housing and Econ Dev
NUMBER (If Assigned): TBD

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Resolution adds 1.0 FTE Chief Deputy Director of P&B, add 1.0 Program Manager,
add 2.0 Administrative Analyst I/II, Delete 1.0 Deputy Director of Planning allocations to the
Planning and Building Department.

COUNTY COUNSEL

Approved Disapproved Date: _____
Approved Disapproved Date: _____

By: *Stephen L. Mansell*
By: Stephen L. Mansell (Mar 19, 2026 15:13:55 PDT)

COMMENTS

CONTRACT AMENDMENT ONLY

HR APPROVAL

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: _____

RISK APPROVAL

Approved Disapproved Date: _____ By: _____
Approved Disapproved Date: _____ By: _____

COMMENTS