

CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 03/15/2022

Need Date: 03/18/2022

PROCESSING DEPARTMENT:

Department: CAO-Contracts and Procurement
Dept. Contact: Annika Andersson
Phone: X 5911
Department Head Signature: Jon Manning
Digitally signed by Jon Manning
Date: 2022.03.14 15:55:07
-07'00'
Jon Manning, CPPB
Administrative Analyst Supervisor

CONTRACTOR:

Name: Boucher Law, PC
Address: 2081 Center Street
Berkeley, California 94704
Phone: 510-838-1000
Org Code: 0800000
Project String
(if applicable): _____

CONTRACTING DEPARTMENT: Human Resource

Service Requested: Review and Approve
Description: Workplace Investigations and Training Services. (Incorporation and name change)
Contract Term: 4 Years Contract Value: \$210,000

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: Disapproved: Date: 03/15/2022 By: Stephen Mansell
Digitally signed by Stephen Mansell
Date: 2022.03.15 10:53:47'00'
Approved: Disapproved: Date: _____ By: _____

COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!

HR APPROVAL:

Compliance with Human Resources requirements? Yes: No:
Compliance verified by: Lauren Montalvo
Digitally signed by Lauren Montalvo
Date: 2022.03.16 08:43:12 -07'00'

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: Disapproved: Date: 03/15/2022 By: Michael Andersen
Digitally signed by Michael Andersen
Date: 2022.03.15 17:48:17 -07'00'
Approved: Disapproved: Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: _____ By: _____
Approved: Disapproved: Date: _____ By: _____

PLEASE EMAIL SIGNED DOCUMENT TO:

THANK YOU!