

BOS

1/23 or  
2/13

No 0311

1/23 or  
2/13

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

 SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE)

791100

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Child Support Services

DEPARTMENT:

APPROVED (DEPT HEAD)

jim roth 1/2/01

DATE

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): 924-A Emerald Bay Rd to Superior Ct.

Where in Facility? \_\_\_\_\_

FIRST CONTACT PERSON: Mark Smith PHONE: 642.7296SECOND CONTACT PERSON: Eric LaComb PHONE: 642.4831

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
32221	TAB FILES	1/4	Very Good

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: _____
AUDITOR RECORDS UPDATED BY: _____
DATE: _____

**ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS  
AT START OF PROCESS. UPON COMPLETION COPIES WILL BE  
DISTRIBUTED.**

WHITE (AUDITOR)

PINK (FROM DEPT)

YELLOW (TO DEPT)

GOLD (PURCHASING)