



# APPLICATION FOR COUNTY OF EL DORADO BOARD OF SUPERVISORS BOARD, COMMISSION, OR COMMITTEE

Clerk of the Board of Supervisors  
330 Fair Lane, Placerville, CA 95667  
(530) 621-5390 | edc.cob@edcgov.us

Board or Commission Applying For <b>CAMERON PARK DESIGN REVIEW COMMITTEE</b>		Vacant Position or Title <b>Resident Committee Member</b>	
First Name <b>Nicholas</b>		Last Name <b>Howell</b>	
Email Address			
Primary Residential Address		Residential City <b>Cameron Park</b>	Residential ZIP Code <b>95682</b>
Daytime Telephone		Mobile Telephone	
Occupation/Title <b>Information Systems Project Manager</b>		Employer <b>Gainwell Technologies</b>	
List all County boards, commissions or committees to which you are/were appointed. Please include dates of service. <b>None.</b>			
Summary of qualifications <b>Resume attached.</b>			
Affiliations with professional and/or community groups <b>Project Management Institute- Sacramento Valley Chapter Concerned Citizens of Cameron Park</b>			
Why do you seek appointment? <b>To serve my community.</b>			
Additional Information <b>(no value entered)</b>			
If known, indicate the member of the Board of Supervisors who will receive a copy of this application <b>(no value entered)</b>			
File Attachments <b>Resume, Howell Nicholas.pdf</b>			
Signature of Applicant* 		Date <b>09/09/2022</b>	

\* You consent and agree that you are signing this document electronically. You further agree that your electronic signature is as valid as if you manually signed the document in writing.  
09/09/2022 10:35:40, ID: 279, URL: <https://www.edcgov.us/Government/BOS/CommissionsAndCommittees/Pages/Application-Form.aspx>

# Nicholas James Howell

• Cameron Park, CA 95682 • EDUCATION

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<b>Saint Mary's College of California, Kalmanovitz School of Education, Moraga, CA</b> <i>Master of Arts in Leadership, Concentration: Coaching for Organizational Learning and Change</i>	Aug. 2020
<b>California State University, Chico, Chico, CA</b> <i>B.A., Political Science: Legal Studies</i> <i>B.S., Business Administration: Project Management</i> <i>Minor, Ethics, Justice, and Policy</i> <b>Honors:</b> Lieutenant Robert Merton Rawlins Merit Award (2016); California Legislature Assembly Certificate of Recognition (2016) College of Business Exemplary Student Award (2017) <b>Activities:</b> President (2015-16), Vice President (2014-15), Pi Sigma Alpha-National Political Science Honors Society; Vice President of Finance (2017), Senior Vice President (2016), President (2015-16), Chancellor (2015), Delta Sigma Pi-International Co-Ed Business Fraternity; Project Management Internship Coordinator (2016-17), Net Impact; Outreach Coordinator (2014-15), Pre-Law Society; Member, Campus Fee Advisory Committee (2013-14); President (2014-16), Treasurer (2013-14), Chico State Waterski Team; Photographer (2012-13), THE ORION NEWS.	July 2017
<b>University of South Florida</b> <i>Certificate, Diversity, Equity and Inclusion in the Workplace</i>	Oct 2021

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## PROFESSIONAL CERTIFICATIONS

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<b>Project Management Professional (PMP)</b> Issued by the Project Management Institute	Active
<b>PMI Agile Certified Practitioner (PMI-ACP)</b> Issued by the Project Management Institute (PMI)	Active
<b>Professional Scrum Master</b> Issued by Scrum.org	Active
<b>Paralegal Certificate</b> Issued by California State University, Chico	Active
<b>PMI Risk Management Professional (PMI-RMP)</b> Issued by the Project Management Institute	In Progress

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## EXPERIENCE

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<b>Gainwell Technologies, California/Oregon</b> <i>Project Manager</i>	Oct. 2020 – Present
<ul style="list-style-type: none"><li>- Provide contractual project management services for the Oregon Medicaid Management Information System.</li><li>- Act as a liaison between the State of Oregon and the Centers for Medicare and Medicaid Services (CMS).</li><li>- Monitor and control the implementation of system changes to the MMIS.</li><li>- Lead the project team to provide the expected timely, on budget, high-quality deliverables to the client.</li><li>- Ensure Oregon is in compliance with federally mandated data reporting requirements.</li><li>- Track project risks and create mitigation plans to maintain the baseline cost, scope and schedule.</li><li>- Understand and adapt to changing policy requirements that are issued by State and Federal governments.</li><li>- Effectively manage the projects internal enterprise environmental factors.</li><li>- Utilize the appropriate project management processes to ensure project success from initiation through close.</li></ul>	
<b>DXC Technology, Salem, OR</b> <i>Project Manager</i>	Jan. 2020 – Sept. 2020
<ul style="list-style-type: none"><li>- Provided contractual project management services for the Oregon Medicaid Management Information System.</li><li>- Analyzed impacts of established and newly released state data reporting mandates issued by CMS.</li><li>- Coordinated deliverables for projects and ensured adherence to schedules, deadlines, and products.</li><li>- Monitored and redefined project objectives to respond to changes in the business environment.</li><li>- Collaborated with project leaders to satisfy inter-project dependencies, resource allocation, release planning, technology and architecture to meet business needs.</li><li>- Planned, coordinated, and monitored the budget to ensure cost effectiveness.</li><li>- Monitored progress of project requirements and provided reports/updates to appropriate management, boards and committees, and business function managers to support projects in achieving the intended business results.</li></ul>	

- Interacted with client program sponsor and program steering board to communicate project status.
- Coordinated change in project direction, scope, benefits, costs, and timing while minimizing financial risks

**Berkshire Hathaway Homestate Companies, San Francisco, CA**

*Claims Professional I, II*

Aug. 2017 – Dec. 2019

- Promptly developed the claim file to provide an accurate and timely investigation and loss analysis.
- Adhered to all statutory and regulatory claims handling requirements.
- Created and implemented negotiation strategies to resolve legal disputes.
- Performed as the dedicated indemnity adjuster on large accounts with yearly premiums over \$1 million.
- Interpreted complex medical documents in order to appropriately manage medical treatment and recovery.

**Geological and Environmental Sciences Department, CSU Chico, Chico, CA**

*Project Manager – Intern*

Jan. 2017 – May 2017

- Directed a team that presented a construction proposal that rectified campus sustainability issues and incorporated infrastructure best practices.

**Hitachi Solutions America Ltd., and Management Department, CSU Chico, Chico, CA**

*Project Manager Consultant – Intern*

Jan. 2017 – May 2017

- Performed reviews and analysis to provide improvement recommendations on operational processes.
- Established the scope, defined the approach, and adequately staffed an organizational consulting project.
- Collaborated with all stakeholders to analyze information and integrate the results into specific deliverables.

**Wildcat Leadership Institute, Chico, CA**

*Outreach and Program Coordinator*

Sept. 2016 – May 2017

- Developed outreach plan that successfully recruited applicants to fill all Wildcat Leadership Institute programs.
- Facilitated and guided cohorts of students through leadership certification courses.

**Student Life and Leadership, CSU Chico, Chico, CA**

*Involvement Coordinator*

Jan. 2015 – Dec. 2016

- Communicated effectively with students about campus procedures and regulations.
- Assisted the public with problem resolution by using active listening to understand their needs.

**Associated Students, Inc., Chico, CA**

*Director of Legislative Affairs*

May 2015 – May 2016

- Chaired and staffed a committee to effectively analyze the impact of new California and Federal legislation.
- Led advocacy efforts to inform State and Federal legislative representatives on the needs of students.
- Provided direction for the operations of a multimillion-dollar educational based non-profit.

**Community Legal Information Center, Chico, CA**

*Housing Law Project Program Director*

May 2014 – May 2015

*House Law Project Paralegal Intern*

Jan. 2014 – May 2014

- Managed and trained a team of eight paralegal interns who provided legal information directly to clients.
- Compiled and inputted department data to analyze and predict clientele trends.
- Conducted legal research for clients regarding their statutory rights in landlord tenant disputes.

**VOLUNTEER EXPERIENCE**

**JDRF, Pacific Northwest**

*Outreach Volunteer – T1D Connections Program*

Jan. 2021 – Present

JDRF T1D Connections Program Outreach Volunteers play the lead role in building relationships with newly diagnosed families/individuals – welcoming, supporting, guiding, and connecting them to the larger T1D community and JDRF. In this role, the volunteer is a support, educator, and connector as well as a steward of what will hopefully become a dedicated relationship between the newly diagnosed and JDRF. This will be accomplished through relationship building activities, both proactive and reactive throughout the first twelve months of the assigned families'/individuals' diagnosis, e.g. making an introductory phone call, sending monthly emails, personally inviting them to join chapter events, and identifying opportunities for further engagement as advocates, volunteers and fundraisers.