

CONTRACT ROUTING SHEET

Date Prepared: 3/15/2021

Need Date: 3/26/2021


PROCESSING DEPARTMENT:

Department: DOT

Dept. Contact: Brian Franklin

Phone: X5311

Department

Head Signature: 

Brian Franklin, Office Engineer

CONTRACTOR:

Name: TBD

Address: _____

Phone: _____

Org Code: 3610100

CONTRACTING DEPARTMENT: DOT – Transportation

Service Requested: Review and Approve Contract Documents for Permission to Advertise Merrychase/Country Club – Sidewalks, Class II/III Bikepath and Silva Valley Pkwy/Harvard Way Intersection Improvements – Contract No. 4546 / CIP No. 72312 & 72378

Contract Term: 80 Working Days Contract Value: TBD

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 3-26-2021 By: 

Approved: _____ Disapproved: _____ Date: _____ By: _____

EDC COUNTY COUNSEL
2021 MAR 15 AM 9:49


COUNSEL -- PLEASE FORWARD TO RISK MANAGEMENT -- THANKS!

HR APPROVAL: - N/A – PUBLIC WORKS CONTRACT

Compliance with Human Resources requirements? Yes: _____ No: _____

Compliance verified by: _____

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: X Disapproved: _____ Date: 3-29-2021 By: 

Approved: _____ Disapproved: _____ Date: _____ By: _____

Please Forward to Risk Management for Review and Approval of Insurance Requirements in Special Provisions Section 7-1.06, "Insurance"

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____