

# CONTRACT ROUTING SHEET

Date Prepared: 7/29/2013 8/29/13

Need Date: ASAP

**PROCESSING DEPARTMENT:**

Department: Child Support Services  
Dept. Contact: Ginger Harms  
Phone #: 7238  
Department  
Head Signature: Laura D. Roth  
Laura D. Roth

**CONTRACTOR:**

Name: Columbia Ultimate Inc.,  
Address: 4400 NE 77<sup>th</sup> Ave, Suite #100  
Vancouver, WA 98662  
Phone: 360-260-5838

**CONTRACTING DEPARTMENT:** Child Support Services, Revenue Recovery Division

Service Requested: Detailed review of Proposed Agreement for system upgrade  
Contract Term: Support = Perpetual Contract Value: \$45,000  
Compliance with Human Resources requirements? Yes: X No:           
Compliance verified by: G. Harms MIKE STRELLA

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**COUNTY COUNSEL:** (Must approve all contracts and MOU's)  
Approved: ✓ und'l Disapproved:          Date: 9/5/13 By: J Sanfelice  
Approved:          Disapproved:          Date:          By:         

8/29/13 - TO ADDRESS CONCERNS RAISED BY IT DEPT (SEE MEMO) CHANGES WERE MADE TO THE EXHIBITS W/ VENDOR AGREEMENT. ALL TRAINING WILL NOW BE DONE REMOTELY AS VENDOR NOT REGISTERED W/ CALIFORNIA SECTY OF STATE.

9/5/13 - please see memo - JDS

Note: Contract terms have been revised to address issues identified by County Counsel. All of 12/5/13

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PLEASE FORWARD TO RISK MANAGEMENT. THANKS!  
**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)  
Approved: ✓ Disapproved:          Date: 9.9.13 By: [Signature]  
Approved:          Disapproved:          Date:          By:         

Rec'd new COI & encloremnt w/ primary & non-cont. & correct County name & address.

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**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)  
Departments: IT  
Approved: ✓ Disapproved:          Date: 8/2/13 By: [Signature]  
Approved:          Disapproved:          Date:          By:         

Please see memo date 8/2/13 - JDS

Note: Contract terms have been revised to address issues identified in IT memo. OK 9/25/13