



County of El Dorado

Charter Review Committee
330 Fair Lane, Building "A"
Placerville, CA 95667

Minutes - Final Charter Review Committee

Jim Mitrising, Chair, District 3
Richard Ross, Vice-Chair, District 1
Cherie Raffety, District 2
Laurel Brent Bumb, District 4
Pat Frega, District 5

Alternate Members:
Tim White, District 1
Mindy Jackson, District 3

Emma Owens, Principal Management Analyst
Kaylee Runkle, Sr. Deputy Clerk of the Board of Supervisors

Monday, May 8, 2023

5:00 PM

<https://edcgov-us.zoom.us/j/86537382627>

Board Meeting Room 330 Fair Lane, Building A, Placerville, CA
OR Live Streamed - [Click here to view](#)

PUBLIC PARTICIPATION INSTRUCTIONS: The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 865 3738 2627. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to
<https://edcgov-us.zoom.us/j/86537382627>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Committee meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Friday before the meeting to ensure the Committee has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Committee members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

Alternate Members Jackson and White were present in the audience.

Present: 5 - Member Ross, Member Mitrisin, Member Raffety, Member Brent Bumb and Member Frega

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Member Ross, seconded by Member Frega to Adopt the Agenda and Approve the Consent Calendar.

CONSENT CALENDAR

1. [23-0814](#) Approval of the Minutes from the regular meeting on April 10, 2023.

This matter was Approved on the Consent Calendar.

Yes: 5 - Member Ross, Member Mitrisin, Member Raffety, Member Brent Bumb and Frega

END OF CONSENT CALENDAR

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Committee Chair may limit public comment during Open Forum.

MEMBER REPORTS

There were no member reports.

[23-1051](#) Member Reports Attachments

STAFF/COUNSEL REPORTS

There were no staff/counsel reports.

AGENDA ITEMS

2. [23-0531](#) Charter Review Committee to discuss the Taxpayer's Association's suggested Charter additions regarding department presentations and the budget hearing (items 1 & 2 from public comment letter received for item # 5 on February 13, 2023) and receive an overview of the budget process. (Cont. 4/10/2023, Item 4)

Public Comment: C. Lewis, T. White

A Motion was made by Member Ross to make the aspect of the duties of the Department Heads a shall circumstances relative to the Board of Supervisors and a shall circumstance for the Department Heads.

This motion failed due to lack of a second.

Member Ross then restated his motion as follows:

A Motion was made by member Ross, seconded by Member Raffety that Charter Section 210 Powers and Duties, Section B, subsections 4 and 5 to be moved under section A. And to add language to Charter Section 401 requiring department heads and officers to report their Goals and objectives to the Board of Supervisors on an annual basis during their normal reporting.

Yes: 2 - Member Ross and Member Raffety

Noes: 3 - Member Mitrisin, Member Brent Bumb and Frega

A motion was made by Member Ross, seconded by Member Raffety to request from staff and appropriate volunteering entities, to bring an item to the next regular meeting with proposed language amendments that would make Charter Section 210, section A, create an obligation to receive periodic special reports as it says in section B, subsection four and require attendance as it says in subsection five with the ability of Supervisors to opt out any particular department head. And Charter Section 401 to have added language, creating a duty of the department heads to provide statements regarding goals and objectives of their particular departments.

The Committee will bring an item to their next regular meeting to discuss proposed language amendments to Charter Sections 210 and 401.

Yes: 3 - Member Ross, Member Raffety and Frega

Noes: 2 - Member Mitrisin and Member Brent Bumb

3. [23-0917](#) Charter Review Committee to review the proposed recommendation to the Board of Supervisors, requesting the Board review the three comparator agencies and determine if those comparator agencies remain the correct agencies for Charter Section 504, make any revisions, and determine if the Committee is making the recommendation.

Public Comment: C. Lewis

A motion was made by Member Brent Bumb, seconded by Member Mitrison to make a recommendation to the Board of Supervisors requesting the Board review the three comparator agencies and determine if those comparator agencies remain the correct agencies for Charter Section 504.

Yes: 5 - Member Ross, Member Mitrison, Member Raffety, Member Brent Bumb and Frega

4. [23-0918](#) Charter Review Committee to examine term limits for Elected Department Heads, whether certain Elected Department Heads should be appointed rather than elected, and if the Committee will be recommending any Charter revisions regarding Elected Department Heads and term limits.

Public Comment: T. White

A motion was made by Member Brent Bumb, seconded by Member Raffety for no recommendation of Charter revisions to be made to the Board of Supervisors whether certain Elected Department Heads should be appointed rather than elected and regarding Elected Department Heads and term limits.

Discussion followed, and Member Ross moved that the motion be amended to include bringing a discussion item back to the Committee at a future meeting to examine whether the Surveyor position should remain as an elected position. The amended motion was seconded by Member Raffety, and the motion carried.

Yes: 3 - Member Ross, Member Raffety and Member Brent Bumb

Noes: 2 - Member Mitrison and Frega

5. [23-0919](#) Charter Review Committee to receive an update from the Ad Hoc Communications Committee.

Public Comment: T. White

Member Mitrison and Member Ross provided an overview of the informational handout the Communications Ad Hoc Committee has put together to distribute to the public.

Member Mitrison has requested to bring an item back to a future meeting to request approval from the Committee for official use of the informational handout.

Emma Owens will ask County Counsel to review the handout and work with IT to create space on website to post the final document once it is approved.

6. [23-0920](#) Charter Review Committee to determine the topics and confirm the date for the next meeting, scheduled for June 12, 2023.

Public Comment: T. White, M. Jackson

Member Mitrisin announced he will not be present for the next meeting.

Topics for the June 12, 2023 meeting:

- 1. Recommended revision language for consideration regarding Charter Sections 210 and 401.**
- 2. Discussion regarding the Surveyor position being elected or appointed and inviting Surveyor Frazier to the discussion.**
- 3. Ad Hoc committee materials finalization of approval and discussion about disbursement.**

ADJOURNED AT 7:12 P.M.