



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Michael Ranalli, Chair, District IV*  
*Sue Novasel, Vice Chair, District V*  
*Brian K. Veerkamp, Second Vice Chair, District III*  
*John Hidahl, District I*  
*Shiva Frentzen, District II*

*James S. Mitrising, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*Michael J. Ciccozzi, County Counsel*

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Tuesday, December 11, 2018

9:00 AM

330 Fair Lane, Placerville, CA

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#### **Vision Statement**

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

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The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us).

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

### **PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be modified.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER****INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

**CONSENT CALENDAR**

1. [18-1886](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board on December 4, 2018.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [18-1856](#) Chief Administrative Office recommending the Board receive, review, and file annual reports for the Fiscal Year ending June 30, 2018, as required under the Mitigation Fee Act (Cal. Gov. Code §66000 et seq.) related to the development impact mitigation fee collected by the County for the benefit of various Special Districts.

**FUNDING:** Fees collected on behalf of Special Districts; no County funding.

3. [18-1860](#) Chief Administrative Office recommending the Board:  
1) Approve and authorize the Chair to sign the attached Budget Transfer Form and accompanying schedule of amendments to the Fiscal Year 2018-19 Adopted Budget, reflecting Board approved uses for additional General Fund monies, as previously approved on November 20, 2018; and  
2) Approve and authorize the Chair to sign Resolution **248-2018** amending the Authorized Personnel Allocation Resolution to reflect position changes approved on November 20, 2018, as part of the above referenced budget additions. (4/5 vote is required to approve the Budget Amendment.)

**FUNDING:** County-wide Budget.

4. [18-1896](#) Chief Administrative Office recommending the Board appoint the Director of Human resources as its designated representative to negotiate the salary, compensation in the form of fringe benefits, and other related terms and conditions of employment with the candidate for Director of Health & Human Services Agency in accordance with Government Code section 54957.6.

**FUNDING:** This item requires no funding.

5. [18-1897](#) Chief Administrative Office recommending the Board appoint the Director of Human resources as its designated representative to negotiate the salary, compensation in the form of fringe benefits, and other related terms and conditions of employment with the candidate for Registrar of Voters in accordance with Government Code section 54957.6.

**FUNDING:** This item requires no funding.

6. [18-1821](#) County Counsel recommending the Board adopt and authorize the Chair to sign Resolution **246-2018**, which adopts a revised County Conflict of Interest Code and rescinds Resolution 194-2016.

**FUNDING:** N/A

7. [18-1822](#) County Counsel recommending the Board review and approve the attached revised conflict of interest codes received from local public entities within the County.

**FUNDING:** N/A

8. [18-1869](#) Elections Department recommending the Board declare the results of the official canvass of the November 6, 2018 Gubernatorial General Election conducted by the Recorder-Clerk/Registrar of Voters.

The results of the votes cast at the Gubernatorial General Election held on November 6, 2018 were certified by the Recorder-Clerk/Registrar of Voters on December 4, 2018. The Elections Department recommends the Board declare the results of the official canvass.

**FUNDING:** N/A

9. [18-1876](#) Human Resources Department recommending the Board approve and adopt the revised Human Resources Department class specification: Human Resources Analyst I/II.

**FUNDING:** N/A

10. [18-1870](#) Human Resources Department recommending the Board:  
1) Approve and adopt the new County-wide class specification of Administrative Analyst Supervisor, and  
2) Adopt and authorize the Chair to sign Resolution **249-2018** to approve the job class number, bargaining unit, and salary range for the new classification of Administrative Analyst Supervisor.

**FUNDING:** N/A

11. [18-1786](#) Supervisor Ranalli recommending the Board approve and authorize the Chair to sign a Proclamation recognizing December 15, 2018, as Bill of Rights Day in El Dorado County.

12. [16-0305](#) Supervisor Ranalli recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 12/4/18, Item 9)

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS****13. [18-1774](#)**

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Agreement for Services 3520 with Summitview Child and Family Services, Inc., for the provision of Specialty Mental Health Services for children and young adults, in the amount of \$2,928,677, for the term of two and one-half (2.5) years from January 1, 2019 through June 30, 2021;
- 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Summitview Child and Family Services for services provided under this Agreement 3520 because the County does not have the qualified staff nor the facilities to provide said services; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 3520, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management

**FUNDING:** 50% Medi-Cal; 50% a combination of Mental Health Services Act and 1991 / 2011 Realignment.

**14. [18-1776](#)**

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Agreement for Services 3522 with Tahoe Youth and Family Services, Inc., for the provision of Specialty Mental Health Services for children and young adults, in the amount of \$115,596, for the term of two and one-half (2.5) years from January 1, 2019 through June 30, 2021;
- 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Tahoe Youth and Family Services for services provided under this Agreement 3522 because the County does not have the qualified staff nor the facilities to provide said services; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 3522, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 50% Medi-Cal; 50% a combination of Mental Health Services Act and 1991 / 2011 Realignment.

15. [18-1779](#)

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Agreement for Services 3525 with Summitview Child and Family Services, Inc., for the provision of Specialty Mental Health Services for children and young adults in a Group Home, in the amount of \$1,831,673, for the term of two and one-half (2.5) years from January 1, 2019 through June 30, 2021;
- 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Summitview Child and Family Services for services provided under this Agreement 3525 because the County does not have the qualified staff, nor the facilities to provide said services; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 3525, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 50% Medi-Cal; 50% a combination of Mental Health Services Act and 1991 / 2011 Realignment.



16. [18-1829](#)

Health and Human Services Agency recommending the Board:

- 1) Award Request for Proposals (RFP) 19-918-025, to all qualified proposers, including Staples and Associates, Conforti Plumbing, Inc., and Jonas Heating and Cooling, for the provision of home energy weatherization related services to qualifying, low-income residents of El Dorado County;
- 2) Authorize HHSA to negotiate an Agreement for Services with (1) Staples and Associates, Inc., (2) Conforti Plumbing, Inc., and (3) Jonas Heating and Cooling, Inc., with a total not-to-exceed amount for each agreement to be negotiated, and a term effective on execution through June 30, 2022;
- 3) Authorize the Purchasing Agent to execute said Agreements for Services, contingent upon approval by County Counsel and Risk Management; and
- 4) Authorize the Purchasing Agent, or designee, to execute any amendments relating to the Agreements developed in association with RFP 19-918-025, which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Funding available for Weatherization related projects comes from two Federal Programs: the United States Department of Energy Weatherization Assistance Program and the United States Department of Health and Human Services Low Income Home Energy Assistance Program. In the fiscal year 2018-19 budget, \$87,000 of County General Fund is budgeted to support the administrative costs associated with the program.

17. [18-1841](#)

Health and Human Services Agency recommending the Board:

- 1) Approve the Children's Medical Services Program Budgets and Work Plans for the County of El Dorado for Fiscal Year 2018-2019 for the provision of required preventive and specialized health care services to children from birth to 21 years of age who are afflicted with life-threatening and/or severe life-altering chronic medical conditions, with an estimated maximum reimbursement amount of \$1,076,198;
- 2) Delegate authority to the HHSA Director to execute the Certification Statements and any additional documents related to this funding, if any; and
- 3) Authorize the HHSA Director, Assistant Director of Administration and Finance, or the Chief Fiscal Officer to execute any required fiscal and programmatic reports.

**FUNDING:** 59% Federal Children's Medical Services Allocation, 32% State Children's Medical Services Allocations, 6% Public Health Realignment Fund Match, 1% Social Services Realignment Fund Match, and 1% County General Fund Match.

**18.** [18-1275](#)

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Funding Agreement 3304 with Marshall Medical Center, to support the operation of the Public Health Hospital Preparedness Program, effective upon execution through 03/31/2019 with a maximum funding amount of \$26,935.00; and
- 2) Authorize the Health and Human Services Agency Director, or designee, to execute further documents relating to Funding Agreement 3304, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Hospital Preparedness Program, which is federal fund pass thru from California Department of Public Health.

**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

19. [18-1695](#) Community Development Services, Administration and Finance Division and Department of Transportation, recommending the Board receive and file the Annual Report of Special Taxes for County Service Areas 3 and 9 Zones of Benefit for Fiscal Year 2017/2018 (Annual Report), pursuant to Section 50075.3 of California Government Code.
- FUNDING:** County Service Area 3 and 9 Zones of Benefit Special Taxes provide full funding for preparation and filing of this Annual Report.
20. [18-1686](#) Community Development Services, Department of Transportation, recommending the Board approve the Board of Supervisors Policy G-3, Dead Animal Disposal, with the original administrative modifications.
- FUNDING:** N/A
21. [18-1704](#) Community Development Services, Department of Transportation - Fleet Services Unit, recommending the Board consider the following:
- 1) Authorize the Purchasing Agent to utilize the State of California competitively bid Contract 1-18-23-20A for the acquisition of one (1) 2019 Ford F-150, Super Crew Cab Pick Up, 4x4 for the Department of Transportation - Fleet Services Unit;
  - 2) Authorize the Purchasing Agent to sign a purchase order to the awarded State vendor, Downtown Ford Sales of Sacramento, CA. in the amount of \$35,525 plus applicable delivery, fees and taxes (estimated at \$2,685) for a one time purchase following Board approval and;
  - 3) Make findings that this purchase is exempt from competitive bidding in accordance with Purchasing Ordinance 3.12.16, Section D.
- FUNDING:** Fleet Internal Service Fund.
22. [18-1569](#) Community Development Services, Department of Transportation, recommending the Board:
- 1) Make findings in accordance with Section 3.13.030 of the County Ordinance that it is more economical and feasible to engage an independent contractor for on-call structural design support services; and
  - 2) Approve and authorize the Chair to sign Agreement for Services 3392 with Drake Haglan & Associates, Inc. to provide on-call structural engineering services in the not-to-exceed amount of \$950,000 for a period beginning upon execution and expiring three years thereafter.
- FUNDING:** Various funding sources as detailed in the Department of Transportation's Capital Improvement Program, including federal, state, and local funding.

**23. [18-1726](#)**

Community Development Services, Department of Transportation, recommending the Board consider the following:

- 1) Accept the subdivision improvements for West Valley Village, Lot V (TM 12-1507) as complete as of July 1, 2018;
- 2) Reduce Performance Bond K09283420 from \$3,092,889.10 to \$370,860.84, which is ten percent of the total cost of the subdivision improvements (not ten percent of the bond). This amount guarantees against any defective work, labor done, or defective materials furnished, which is to be released after one year if no claims are made;
- 3) Hold Laborer and Materialmens Bond K09283420 in the amount of \$1,854,304.18 for six (6) months to guarantee payments to persons furnishing labor, materials, or equipment;
- 4) Accept the bike path improvements for West Valley Village (Blackstone) Class 1 Bike/Pedestrian Trail, Phase 1 and Phase 2 (TM 99-1359) as complete as of July 1, 2018;
- 5) Reduce Phase 1 Performance Bond 929607009 from \$1,269,320.60 to \$126,932.06, which is ten percent of the total improvements. This amount guarantees against any defective work, labor done, or defective materials furnished, which is to be released after one year if no claims are made;
- 6) Hold Phase 1 Laborer and Materialmens Bond 929607009 in the amount of \$1,269,320.60 for six (6) months to guarantee payments to persons furnishing labor, materials, or equipment;
- 7) Authorize the Clerk of the Board to release the aforementioned bonds after the required time periods upon written request from the Department of Transportation; and
- 8) Authorize the Clerk of the Board to release Phase 2 Performance Bond 929916520 in the amount of \$804,401.60 and Phase 2 Laborer and Materialmens Bond 929916520 in the amount of \$804,401.60 at this time. The Phase 2 improvements are secured under the West Valley Village, Lot V Subdivision Improvement Agreement bonds, items 2 and 3 above.

**FUNDING:** Developer Funded.

**LAW AND JUSTICE - CONSENT ITEMS**

24. [18-1667](#) Sheriff's Office recommending the Board authorize the Chair to ratify a Memorandum of Understanding between the Sheriff's Office (SO) and the Placerville Police Department (PPD), where the SO provided emergency dispatch services for the PPD on an as needed basis for the term of August 1, 2018 to October 31, 2018, due to PPD's limited resources during the term of the agreement.

**FUNDING:** Reimbursement from PPD.

25. [18-1738](#) Sheriff's Office, recommending the Board adopt and authorize the Chair to sign Resolution **250-2018**, amending the Authorized Personnel Allocation Resolution 132-2018:
- 1) Thereby deleting the current vacant 1.0 full time equivalent (FTE) Department Analyst I/II allocation and adding 1.0 FTE Administrative Analyst I/II, effective January 5, 2019; and
  - 2) Thereby deleting the current vacant 1.0 full time equivalent (FTE) Senior Department Analyst I/II allocation and adding a 1.0 FTE Senior Administrative Analyst I/II, effective January 5, 2019.

**FUNDING:** General Fund.

**END CONSENT CALENDAR**

**10:00 A.M. - CLOSED SESSION TIME ALLOCATION**

26. [18-1893](#) **Pursuant to Government Code Section 54957- Public Employee Appointment.** Title: Registrar of Voters. (Est. Time: 15 Min.)
27. [18-1895](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources or designee. Unrepresented Employee: Registrar of Voters. (Est. Time: 15 Min.)
28. [18-1892](#) **Pursuant to Government Code Section 54957- Public Employee Appointment.** Title: Director of Health & Human Services Agency. (Est. Time: 15 Min.)
29. [18-1894](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources or designee. Unrepresented Employee: Director of Health & Human Services Agency. (Est. Time: 15 Min.)

**11:00 A.M. - TIME ALLOCATION**

30. [18-1882](#) Supervisor Ranalli recommending the Board:
- 1) Recognize Cherie Raffety, El Dorado County Treasurer-Tax Collector; Rich Briner, El Dorado County Surveyor; and William E. "Bill" Schultz, El Dorado County Recorder-Clerk, Registrar of Voters, and Director of Veterans Affairs for their service to the County of El Dorado as elected department heads; and
  - 2) Approve and authorize all five Board members to sign individual Proclamations that recognize each of these three elected officials in appreciation for their service and to acknowledge each as they prepare to leave elected office in January 2019. (Est. Time: 30 Min.)

**1:00 P.M. - TIME ALLOCATION**

31. [18-1850](#) HEARING - Community Development Services, Environmental Management Department, recommending the Board consider the following regarding the solid waste collection rates for South Tahoe Refuse Co., Inc., Areas A and B:
- 1) Based on the analysis completed by Crowe LLP, find that a 3.11% increase to the existing rates be in accordance with the interim year rate setting process as outlined in the Solid Waste Rate Setting Policies and Procedures Manual; and
  - 2) Adopt and authorize the Chair to sign Resolution **247-2018** authorizing an increase to the solid waste collection rates for South Tahoe Refuse Co., Inc., Areas A and B, by 3.11% for the 2019 interim year, and by the remaining 3.08% that was deferred from the 2018 base year rate increase to the 2019 interim year, for a total rate increase of 6.19%, to be effective January 1, 2019. (Est. Time: 15 Min.)

**FUNDING:** User Fees, Franchise Fees. (No Federal Funding)

32. [18-1789](#) Supervisor Ranalli recommending the Board receive and file presentation on the Fire Adapted 50 Collaborative Vegetation Management Program Update, provided by Mark Egbert, District Manager of the El Dorado County and Georgetown Divide Resources Conservation Districts, and Tom Tinsley, Unit Forester, CAL-FIRE Amador-El Dorado Unit. (Est. Time: 30 Min.)

**2:00 P.M. - TIME ALLOCATION**

33. [18-1740](#) Chief Administrative Office recommending the Board:
- 1) Receive and file a report on the County's emergency response system, including operational roles and responsibilities, and funding sources and uses;
  - 2) Provide direction to staff to proceed with the transfer of existing Emergency Preparedness and Emergency Medical System program functions from the Health and Human Services Agency to the Chief Administrative Office, as outlined in Recommendation (1) below; and
  - 3) Provide direction to staff regarding which, if any, of the remaining three (3) recommendations, detailed at the end of this report, should be implemented. (Est. Time: 30 Min.)

**FUNDING:** State and Federal; General Fund.

**ITEMS TO/FROM SUPERVISORS**

**CAO UPDATE**

**ADJOURNMENT**



**CLOSED SESSION****34. [18-1866](#)**

**Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organization: El Dorado County Employees Association Local 1 representing employees in the General, Professional, and Supervisory Bargaining Units; Operating Engineers Local 3 representing employees in the Trades & Crafts and Corrections Bargaining Units; Deputy Sheriffs Association representing employees in the Law Enforcement Unit; and El Dorado County Managers' Association. (Est. Time: 20 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.