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## RESOLUTION NO. XX-2017

### OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

#### RESOLUTION REVISING THE COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

**WHEREAS**, the County of El Dorado 2004 General Plan, Economic Development Element, Policy ~~10~~ 0.1.1.1, envisions a community-oriented group to advise and actuate economic development policy for the County; and

**WHEREAS**, ~~business, and community, business, and~~ economic development plays a key role in providing a balanced economy for a local government, and a desirable quality of life for its residents; and

**WHEREAS**, the County of El Dorado has identified a critical need to support and retain existing businesses and industries while encouraging those uniquely compatible to locate and grow in the county; and

**WHEREAS**, the Board of Supervisors created the Economic Development Advisory Commission in May ~~of~~ 2006 (Resolution 103-2006); expanded and revised membership criteria in July ~~of~~ 2007 (Resolution 213-2007), February ~~of~~ 2009 (Resolution 25-2009), and May ~~of~~ 2009 (Resolution 91-2009); renamed the Commission to be the Community and Economic Development Advisory Committee (CEDAC) in March ~~of~~ 2013 (Resolution 29- 2013); rescinded Resolution 29-2013 and replaced it with Resolution 69-2014 that ~~revising~~ CEDAC and establishing a Technical Advisory Subcommittee in June ~~of~~ 2014 (Resolution 69-2014); and Resolution 147-2015 reduced membership to 7 plus an Alternate (at Large) in August 2015; and

**WHEREAS**, due to the increasing importance of community and economic development to the desirable quality of life for El Dorado County residents, it is necessary to rescind prior Resolutions and establish a new policy and administrative focus ~~for~~ the Committee; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of El Dorado rescinds Resolution ~~# 069-2014~~ 147-2015 and replaces it with the following:

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SECTION 1. COMMUNITY AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE. There is hereby created for the County of El Dorado a standing Community and Economic Development Advisory Committee.

SECTION 2. ROLES AND RESPONSIBILITIES. At the direction of the Board of Supervisors and in collaboration with the County Economic Development ~~Division~~, the Community and Economic Development Advisory Committee shall have the following responsibilities:

- A. Analyze community and economic development opportunities and present recommendations on how best to achieve the goal of creating prosperous and sustainable communities ~~while~~ with emphasis on maintaining the ~~county's~~ quality of life throughout the County.

- B. Recommend ways to reform and improve regulatory processes relating to ~~existing~~ County regulations and procedures to eliminate contradictory, unneeded requirements, and to narrow the scope of government to only those regulations that are necessary or desirable to promote a sound and balanced community and economic development strategy that is consistent with the objectives identified in the County's General Plan.
- C. Advise the Board of Supervisors and the County Economic Development Division on matters relating to community and economic development: business retention and expansion, entrepreneurial business formation, business attraction, infrastructure needs, job creation, education, and workforce development.
- D. Identify and determine ways to support county business sectors. ~~Review and recommend~~ business incentives and collaborative marketing strategies that address needs in unincorporated areas.
- E. Identify constraints and incentives to community and economic development, facilitate direction and incentives for business recruitment, and support collaborative business and community outreach efforts focused on the importance of growing the County's economic base.
- F. Serve as a conduit between the business community and County government on community and economic development projects and issues.
- G. Identify economic development tools for funding and promoting business attraction and retention and advise the County on how these resources can be used locally. Additionally, identify community development tools for enhancing and maintaining healthy and desirable communities.
- H. All members shall actively participate in the committee and ad-hoc committee(s).
- G-I. The Community and Economic Development Advisory Committee shall prepare an annual report to the Board of Supervisors.

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SECTION 3. MEMBERSHIP. Members of the Community and Economic Development Advisory Committee shall be appointed by the Board of Supervisors as follows:

- A. Five direct ~~s~~Supervisorially-nominated appointments, each representing the appointing Supervisor's each district, and two-four at-large appointments, and one alternate at large appointment who may vote only in the instance that an at-large member is absent. The at-large members ~~will~~ may be selected from business, industry, ~~and~~ trade organizations, ~~the~~ private and public sectors, ~~advocacy, and~~ educational institutions, or a Chamber of Commerce within the County.
- B. All mMembers shall be appointed by the Board of Supervisors after completion of a County application process.
- C. All members shall have relevant knowledge, experience, and expertise in ~~county business elusters or related fields that support community and/or~~ economic development, ~~(such as business management, workforce development, recreation and tourism development, or real estate development).~~
- D. In nominating members for the Committee, the Board of Supervisors will consider appropriate

geographic, ~~and~~ industry-specific and expertise-specific representation.

SECTION 4. MEETINGS-. The Committee shall hold regular meetings quarterly or more often ~~as the Board of Supervisors or Economic Development Manager deems necessary~~. The Committee, in coordination with County staff, shall establish a regular time and place ~~for~~ meetings. Special meetings of the Committee may be called at any time by the ~~chairperson~~ chair or a majority of the members of the Committee and shall be noticed as required by law. All CEDAC meetings and members shall ~~will~~ meet the requirements of the Ralph M. Brown Act. ~~The Committee Efforts shall endeavor be made to avoid unnecessary meetings.~~

SECTION 5. TERMS OF OFFICE. Members of the Committee shall take office upon their appointment by the Board of Supervisors. Members representing supervisorial districts shall hold office during the term of office of the supervisor nominating the member. The term of office for district-specific members of the Committee also shall also expire whenever at any time a vacancy occurs in the office of the supervisor who nominated the member, provided that the member may continue to serve on the Committee until his or her successor is appointed. The term of office for At-Large members ~~at large~~ shall be for a period of two four years. All Committee members shall serve at the pleasure of the Board of Supervisors.

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SECTION 6. LAPSE OF MEMBERSHIP. ~~In the event that~~ If a member of the Committee fails to attend ~~four two~~ consecutive regular meetings of the Committee, the Chair of the Committee shall notify the ~~absent member. If the member fails to attend three consecutive meetings, the Chair of the Committee shall notify the Board of Supervisors~~ Clerk of the Board. ~~of the fact and~~ the Board of Supervisors then may declare the office vacant and ~~immediately~~ fill the vacancy by appointment for the remainder of the unexpired term ~~in, made in the same manner as other members are appointed.~~

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SECTION 7. ELECTION OF OFFICERS OF THE COMMITTEE. At the first meeting of the Community and Economic Development Advisory Committee, held after January 1 in each calendar year, the Committee shall select one of its members as ~~chairperson~~ chair and one of its members as vice-~~chairperson~~ chair, both of whom shall hold office for one year and until the election of their successors. The ~~chairperson~~ chair shall be responsible for chairing Committee meetings, and conferring with staff ~~on~~ regarding meeting agendas. ~~If the chairperson the chair is absent, the vice chairperson shall assume the chair's responsibilities.~~

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SECTION 8. VACANCIES. ~~In the event of the chairperson's absence, the vice chairperson shall assume the responsibilities of the chairperson.~~

- a. In the event of a vacancy in the position of the chair or vice-chair, there shall be an election at the next meeting to fill the vacant office.
- b. In the event of a vacancy of any committee member, the chair or staff shall notify the Clerk of the Board.

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SECTION 9. AD HOC SUB-COMMITTEES. The Committee may establish a limited-duration ~~ad-hoc~~ sub-committee or sub-committees ~~comprised of~~ ~~ed solely of~~ less than a quorum of Committee members for a limited duration (generally no longer than six (6) months) for the purpose of assisting the Committee on such specific issues, programs, and projects, ~~as as identified and assigned by the Committee identifies and assigns.~~

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SECTION 9. ORGANIZATION AND PROCEDURE. The Committee may ~~make or alter all rules and regulations governing its organization and procedure that are not inconsistent with this resolution, any ordinance of the County, or law of the State of California.~~

SECTION 10. COMPENSATION. There will be no compensation for Committee members. Participation

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| shall be on a strictly volunteer basis.

| **PASSED AND ADOPTED** by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_ th day of \_\_\_\_\_, 201\_, by the following vote of said Board:

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Attest:  
James S. Mitrisin  
Clerk of the Board of Supervisors

Ayes:  
Noes:  
Absent:

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_ Chairman, Board of Supervisors