



Scope of Work

<b>Grantee:</b> El Dorado County Health Department-Public Health		<b>Contract Number:</b> # 1011-90063-36-211	
<b>Project Name:</b> Children’s Health Initiative			
<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143	kirsten.rogers@edcgov.us
<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

**Goal:** Provide access to medical and dental care for children 0-5.

**Objective(s):** Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.  
 Increase the # & % of children 0-5 with medical and dental insurance.  
 Increase the # & % of children 0-5 with a medical home and a dental home.  
 Increase the # & % of children 0-5 that have had a well-child exam in the past 12 months.  
 Increase the # & % of children 1-5 that have had a well-child oral health check up in the past 12 months.

**Strategies:** Dental Van Project planning, service coordination and monitoring, outreach, enrollment, retention and utilization activities to increase access to dental and primary care medical services for underinsured and underserved children, and collaboration and coordination with other Commission Initiatives.

<b>Strategy 1:</b> Dental Van Project Planning Support					
<b>Major Outcome Objective(s):</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Administrator, Clinic Management, Maintenance Management, First 5 El Dorado staff	Develop and update and implementation plan based on scopes of work.	First El Dorado staff, PHD staff, SSTHP staff, EDCOE staff	Twice monthly	-Meeting schedule -Sign in sheets -Meeting minutes	-Determine if project partners are adhering to timelines and meeting deadlines -Determine if project partners are on target in relation to scopes of work



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**Strategy 1:** Dental Van Project Planning Support

**Major Outcome Objective(s):**

Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.

Responsible Staff and/or Partners	Deliverables, Functions, Tasks and Activities	Target Population	Timeline	Evaluation Methods	Performance Measures and Data Collection
Administrator, Clinic Management	Obtain licensure through the Tribal Community Health Clinic for dental van	Department of Consumer Affairs, Dental Board of California	By September 1, 2010	-Licensure records	- Determine if completion date was met -Track setbacks and barriers -Determine if licensure was obtained
Administrator, Coordinator	Conduct needs assessment to determine geographic locations where access to dental care for children is limited	Community and Funding Partners	By September 1, 2010	-Needs assessment analysis	-Determine if completion date was met -Determine if limited geographic locations were identified
Administrator, Coordinator, First 5 Staff, Clinic Management, Dental Staff	Determine dental van sites	Parents of and children aged 0 -5, Community Partners	By September 1, 2010	-Demographic patient needs assessment data -Dental van site list	- Determine if completion date was met -Determine if dental van sites were identified
Administrator, Coordinator	Establish schedule for dental van visits	Parents of and children aged 0 -5, Community Partners	By September 1, 2010	-Dental van schedule	- Determine if completion date was met -Determine if dental van schedule was established



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Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.

Responsible Staff and/or Partners	Deliverables, Functions, Tasks and Activities	Target Population	Timeline	Evaluation Methods	Performance Measures and Data Collection
Administrator, Clinic Management	Determine PHD staffing pattern and coordinate with SSTHP staffing	Dentist, Dental Assistants, Project Coordinator, Community Health Workers	By September 1, 2010	-PHD staffing pattern matrix	-Determine if dental staffing matrix was developed
Administrator	Define quality assurance measures	Community and Funding Partners	By September 1, 2010	-Quality assurance measures	- Determine if completion date was met -Determine if quality assurance measures were established
Administrator	Recruit and hire Program Assistant to perform Community Health Worker functions	Adults who meet El Dorado County employment standards	By July 1, 2010	- Applicant resumes and interview results	-Verify hiring/employment records
Administrator, Clinic Management, Dentist,	Offer information dissemination forums for community dentists	Community Dental Partners	Ongoing -Fo	rum calendar -Sign in sheets	-Track number of forums -Track number of participants



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Responsible Staff and/or Partners	Deliverables, Functions, Tasks and Activities	Target Population	Timeline	Evaluation Methods	Performance Measures and Data Collection
Administrator	Offer information dissemination forums for community safety net providers	Community Safety Net Providers	Ongoing -Fo	rum calendar -Sign in sheets	-Track number of forums -Track number of participants
Administrator	Facilitate building an Oral Health Initiative Collaborative	Community and Funding Partners, Community Safety Net Providers	Ongoing -	Collaborative meeting schedule -Sign in sheets -Meeting minutes	-Determine if collaborative was established -Verify partnership agreements -Determine if collaborative has established a regular meeting schedule
Administrator	Facilitate the creation of mission and vision statements for the Oral Health Initiative	Community Safety Net Providers	By Sept 1, 2010	-Collaborative meeting schedule -Final mission and vision statements	-Determine if mission and vision statements were created
Administrator	Facilitate a subcommittee to determine and pursue future funding opportunities	Community and Funding Partners	Ongoing -Sub	committee meeting schedule -Sign in sheets -Meeting minutes	-Determine if subcommittee was established - Determine if subcommittee has established a regular meeting schedule



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<b>Strategy 2:</b> Dental Van Project Service Coordination					
<b>Major Outcome Objective(s):</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Coordinator, Community Health Workers	Develop outreach plan and schedule to promote dental van services	School District Nurses, Preschool Directors, Day Care Center Operators, Community Partners	July1, 2010 – June 30, 2011	-Agreements with schools, preschools and day care centers -Calendar of outreach events -Sign in sheets	-Track number of schools, preschools and day care centers served -Track number of outreach events -track number of participants
Administrator, Coordinator, Community Health Workers	Develop of bilingual (English/Spanish) promotional materials	School District Nurses, Preschool Directors, Day Care Center Operators	July1, 2010 – June 30, 2011	-Promotional materials developed	-Track number of materials developed -Track number of materials distributed
Maintenance Management, Coordinator	Coordinate with elementary schools and site principals regarding placement of dental van, security, use of restrooms, contact with custodians and coordination with school district nurses.	Elementary School District Superintendents, Elementary School Principals, School District Nurses	July1, 2010 – June 30, 2011	-MOUS with elementary schools -Communication records -Dental van driver schedules	-Track number of MOUs executed -Track dental van movement -track number of sites served



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**Strategy 2:** Dental Van Project Service Coordination

**Major Outcome Objective(s):**

Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.

Responsible Staff and/or Partners	Deliverables, Functions, Tasks and Activities	Target Population	Timeline	Evaluation Methods	Performance Measures and Data Collection
Community Health Workers	Identify children in need of dental services	School District Nurses, Preschool Directors, Day Care Center Operators, Community Partners	July1, 2010 – June 30, 2011	-Referral forms	-Track number of children identified in need of dental services
Community Health Workers	Assist with completion of patient consent, dental health history and registration forms	Parents of children aged 0-5	July1, 2010 – June 30, 2011	-CHW appointment calendars -Dental van data base	-Track number of patient consent, dental health history and registration forms completed
Community Health Workers	Determine families' eligibility for insurance or sliding fee scale; assist with insurance applications	Parents of children aged 0-5	July1, 2010 – June 30, 2011	-CHW appointment calendars -iReach database	-Track number of appointments conducted -Track number of applications completed -Track number of children with health insurance



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**Strategy 2:** Dental Van Project Service Coordination

**Major Outcome Objective(s):**

Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.

Responsible Staff and/or Partners	Deliverables, Functions, Tasks and Activities	Target Population	Timeline	Evaluation Methods	Performance Measures and Data Collection
Coordinator, Dental Staff	Schedule patient appointments	Parents of children aged 0-5, Dental Staff	July1, 2010 – June 30, 2011	-Patient appointment schedule	-Track number of patient appointments provided -Determine number of patient appointments kept
Community Health Workers	Conduct appointment reminder calls	Parents of children aged, 0-5, Dental Staff	July1, 2010 – June 30, 2011	-Patient appointment schedule -Parent call schedule	-Track number of parent contacts made
Coordinator, Community Health Workers	Assist parents in addressing barriers to accessing dental van services for their children	Parents of children aged 0-5	July1, 2010 – June 30, 2011	-Communication logs -Patient case notes	-Track number of parent contacts made -Track number of barrier addresses -Track number of barriers resolved
Community Health Workers	Escort patients to dental van	Children aged 0-5	July1, 2010 – June 30, 2011	-Patient appointment schedule	-Track number of appointments completed



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**Strategy 2:** Dental Van Project Service Coordination

**Major Outcome Objective(s):**

Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.

Responsible Staff and/or Partners	Deliverables, Functions, Tasks and Activities	Target Population	Timeline	Evaluation Methods	Performance Measures and Data Collection
Coordinator, Community Health Workers	Coordinate referrals to dental providers for additional treatment for children	Parents of children aged, 0-5, Children aged 0-5, Dental Staff	July1, 2010 – June 30, 2011	-Patient treatment records -Referral forms submitted by dental staff	-Track number of referrals for additional dental treatment
Coordinator Corre	spondence with community dental providers	Dental staff, Community Dental Providers	July1, 2010 – June 30, 2011	-Call logs -Project notes	-Track number of contacts with dental partners





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<b>Strategy 3:</b> Dental Van Project Administration					
<b>Major Outcome Objective(s):</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Administrator, Coordinator, Community Health Workers	Create and conduct county wide dental van project marketing strategies	Community and Funding Partners, Parents of children aged, 0-5, Children aged 0-5	July1, 2010 – June 30, 2011	-Media Plan -Logo -Materials developed -Media contact list	-Track number of materials created -Track number of PSAs developed -Track number of advertisements placed
Administrator, Coordinator, Community Health Workers	Public Speaking	Community and Funding Partners	July1, 2010 – June 30, 2011	-Messages developed -Promotional materials	-Track number of speeches delivered -Track number of promotional materials distributed -Track number of participants
Administrator, Coordinator	Determine PHD staff dental van schedule	PHD Staff	Weekly, July1, 2010 – June 30, 2011	-PHD staff dental van schedule -Time sheets	-Track hours of dental van coordination services provided -Determine if schedule is updated in a timely and efficient manner



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<b>Strategy 3:</b> Dental Van Project Administration					
<b>Major Outcome Objective(s):</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.					
Responsible Staff and/or Partners	Deliverables, Functions, Tasks and Activities	Target Population	Timeline	Evaluation Methods	Performance Measures and Data Collection
Administrator	Evaluate performance of PHD staff	PHD Staff, PHD Administration	Annually, July1, 2010 – June 30, 2011	-Employee performance evaluations	-Employee performance records -Determine if employee performance evaluations are executed annually -Determine if employees meet performance standards
Administrator	Provide progress reports to First 5 El Dorado Commission	Administrator, Clinic Management First 5 El Dorado Commission	Biannually, July1, 2010 – June 30, 2011	-Completed progress reports	-Determine if progress reports are completed in a timely and efficient manner -Determine if First 5 Commission is satisfied with dental van project performance
Administrator, Coordinator	Correspondence with Community Partners	Community Partners	July1, 2010 – June 30, 2011	-Call logs -Project notes	-Track number of contacts with community partners
Administrator	Facilitation of grant application process for additional and future funding	Community and Funding Partners, Oral Health Imitative Collaborative	July1, 2010 – June 30, 2011	-Funding proposals	-Determine if funding opportunities were pursued -Determine if additional funding was obtained



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**Strategy 3:** Dental Van Project Administration

**Major Outcome Objective(s):**

Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.

Responsible Staff and/or Partners	Deliverables, Functions, Tasks and Activities	Target Population	Timeline	Evaluation Methods	Performance Measures and Data Collection
Clinic Management	Ensure HIPAA compliance	Administrator, Clinic Management, Dental Staff, Patients	Ongoing, July1, 2010 – June 30, 2011	-HIPAA compliance check results	-Determine if HIPAA compliance checks are completed in a timely and efficient manner -Determine if HIPAA compliance meets industry standards
Administrator Perform	quality assurance monitoring	First 5 El Dorado Commission, Community and Funding Partners	Ongoing, July1, 2010 – June 30, 2011	-Quality assurance monitoring schedule -Quality assurance monitoring results	-Determine if quality assurance compliance checks are completed in a timely and efficient manner -Determine if quality assurance compliance meets industry standards



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<b>Strategy 4:</b> Monitor and report on Dental Van services					
<b>Major Outcome Objective(s):</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Administrator, Coordinator, Community Health Workers	Coordinate data collection	First 5 El Dorado Commission, Community and Funding Partners	July1, 2010 – June 30, 2011	Semi-Annual Reports	# of children 0-5 and parents/guardians served by the Dental Van
Administrator	Identify key indicators to determine project success	First 5 El Dorado Commission, Community and Funding Partners	July1, 2010 – June 30, 2011	-Dental van data base	-Annual unduplicated child count -Number of full days of dental van service -Total number of dental visits -Average children served per day -Total dental procedures delivered -Average number of procedures per child -Percent of children returning for services from previous years
Administrator	Collect data and provide data analysis for evaluation	First 5 El Dorado Commission	July1, 2010 – June 30, 2011	Semi-Annual Reports	-Semi-Annual Reports document services provided through the Dental Van



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<b>Major Outcome Objective(s):</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Administrator, Clinic Management, Maintenance Management, First 5 Staff and Evaluator	Perform assessment to determine if services met patient needs	Administrator, Clinic Management, Maintenance Management, First 5 El Dorado Commission	Annually, July1, 2010 – June 30, 2011	-Parent surveys -Parent & Community Partner interviews -Focus groups	TBD - need to develop patient satisfaction performance measures with leadership group
Administrator	Prepare and present evaluation report for First 5 Commission	First 5 El Dorado Commission	Annually, July1, 2010 – June 30, 2011	-Completed Semi-Annual Reports	-Determine if reports are completed in a timely manner -Determine if First 5 Commission and Community & Funding Partners are satisfied with dental van project results



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<b>Strategy 5: Outreach, Enrollment, Retention and Utilization of Health Insurance products available through the Children's Health Initiative.</b>					
<b>Major Outcome Objective(s):</b>					
Increase the # & % of children 0-5 with health and dental insurance.					
Increase the # & % of children 0-5 with a medical home and a dental home.					
Increase the # & % of children 0-5 that have had a well-child exam in the past 12 months.					
Increase the # & % of children 1-5 that have had a well-child oral health check up in the past 12 months.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Community Health Workers	Maintain a toll free health and oral health access phone line	Parents of children aged 0-5	Daily, July1, 2010 – June 30, 2011	-Phone logs -Phone coverage schedules	-Track number of calls -Track hours of coverage
Coordinator, Community Health Workers	Develop outreach plan and schedule to promote health insurance for children	School District Nurses, Preschool Directors, Day Care Center Operators, Community Partners	July1, 2010 – June 30, 2011	-Agreements with schools, preschools and day care centers -Calendar of outreach events -Sign in sheets	-Track number of schools, preschools and day care centers served -Track number of outreach events -track number of participants
Community Health Workers	Determine families' eligibility for insurance or sliding fee scale; assist with insurance applications	Parents of children aged 0-5	July1, 2010 – June 30, 2011	-CHW appointment calendars -iReach database	-Track number of appointments conducted -Track number of applications completed -Track number of children with health insurance



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<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Community Health Workers	Offer Healthy Kids Healthy Future insurance (through the Sacramento Sierra Valley Region Collaborative) to children aged 0-5 who do not meet eligibility guidelines for other types of health insurance offered	Parents of children aged 0-5	July1, 2010 – June 30, 2011	-CHW appointment calendars -iReach database	-Track number of appointments conducted -Track number of applications completed -Track number of children with HKHF insurance



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<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Community Health Workers	Provide arents of children aged 0-5 with “Annual Eligibility” (AER) pathway services to ensure that families reenroll their children for health insurance annually	Parents of children aged 0-5	July1, 2010 – June 30, 2011	-CHW appointment calendars -iReach database	-Track number of appointments conducted -Track number of AER applications completed -Track number of children with continued health insurance





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<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Community Health Workers	Provide parents of children aged 0-5 with “Retention and Utilization” (RU) pathway services to ensure that families are accessing primary care and dental providers for their child(ren)’s preventative and routine services	Parents of children aged 0-5	July1, 2010 – June 30, 2011	-CHW appointment calendars -iReach database	-Track number of appointments conducted -Track number of RU pathways completed -Track number of children with medical and dental homes



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<b>First 5 Result Area:</b> Healthy Children			<b>Service Area:</b> Oral Health & Health Access		
<b>Strategy 5: Outreach, Enrollment, Retention and Utilization of Health Insurance products available through the Children’s Health Initiative.</b>					
<b>Major Outcome Objective(s):</b> Increase the # & % of children 0-5 with health and dental insurance. Increase the # & % of children 0-5 with a medical home and a dental home. Increase the # & % of children 0-5 that have had a well-child exam in the past 12 months. Increase the # & % of children 1-5 that have had a well-child oral health check up in the past 12 months.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Community Health Workers	Provide parents of children aged 0-5 with “Obtaining A Medical Home”(OMH) pathway services – to assist families who access emergency room care for non urgent needs in obtaining health insurance for their children and then in finding a medical home for their child(ren)	Parents of children aged 0-5	July1, 2010 – June 30, 2011	-ER referrals -CHW appointment calendars -iReach database	- Track number of referrals received -Track number of appointments conducted -Track number of OMH pathways completed -Track number of children with medical and dental homes



Scope of Work

<b>Grantee:</b> El Dorado County Health Department-Public Health			<b>Contract Number:</b> # 1011-90063-36-211		
<b>Project Name:</b> Children’s Health Initiative					
<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143		kirsten.rogers@edcgov.us	
<b>Contract Period:</b> July 1, 2010 – June 30, 2011					
<b>First 5 Result Area:</b> Healthy Children			<b>Service Area:</b> Oral Health & Health Access		
<b>Strategy 5: Outreach, Enrollment, Retention and Utilization of Health Insurance products available through the Children’s Health Initiative.</b>					
<b>Major Outcome Objective(s):</b> Increase the # & % of children 0-5 with health and dental insurance. Increase the # & % of children 0-5 with a medical home and a dental home. Increase the # & % of children 0-5 that have had a well-child exam in the past 12 months. Increase the # & % of children 1-5 that have had a well-child oral health check up in the past 12 months.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Community Health Workers	Provide parents newborns “Utilizing a Medical Home” (UAMH) pathway to assist first time moms in finding a medical home and helping them overcome any barriers to attending the baby’s well-child and immunization visits through the first four months of life	Parents of newborns	July1, 2010 – June 30, 2011	-OB Unit referrals -CHW appointment calendars -iReach database	Track number of referrals received -Track number of appointments conducted -Track number of UAMH pathways completed -Track number of children with completed immunizations



Scope of Work

<b>Grantee:</b> El Dorado County Health Department-Public Health		<b>Contract Number:</b> # 1011-90063-36-211	
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<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 6:</b> Coordination and collaboration with other Commission and Community Initiatives.					
<b>Major Outcome Objective(s):</b> Increase the # of children 0-5 that receive services through Commission Initiatives.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Community Health Workers	Provide Spanish interpretation services for Best Beginnings clients. Accompany Marshall Hospital nurses on home visits to provide Spanish interpretation services. Complete all one-month and two-month follow-up calls with all Spanish speaking mothers on behalf of the Marshall Nurses	Parents of newborns	July1, 2010 – June 30, 2011	-Best Beginning referrals -CHW appointment calendars	- Track number of referrals received -Track number of appointments conducted -Track number of calls made



Scope of Work

<b>Grantee:</b> El Dorado County Health Department-Public Health			<b>Contract Number:</b> # 1011-90063-36-211		
<b>Project Name:</b> Children’s Health Initiative					
<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143		kirsten.rogers@edcgov.us	
<b>Contract Period:</b> July 1, 2010 – June 30, 2011					
<b>First 5 Result Area:</b> Healthy Children			<b>Service Area:</b> Oral Health & Health Access		
<b>Strategy 6:</b> Coordination and collaboration with other Commission and Community Initiatives.					
<b>Major Outcome Objective(s):</b> Increase the # of children 0-5 that receive services through Commission Initiatives.					
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Evaluation Methods</b>	<b>Performance Measures and Data Collection</b>
Community Health Workers	Provide Spanish interpretation services for Together We Grow clients. Assist Early Childhood Specialists in communicating with Spanish speaking parents as needed	Parents of children aged 0-5	July1, 2010 – June 30, 2011	-Together We Grow referrals	-Track number of referrals received -Track number of appointments conducted -Track number of calls made
Community Health Workers	Provide car seat training for community partners	Community Partners	July1, 2010 – June 30, 2011	-Car seat training requests	-Track number of trainings completed -Track number of participants



Budget/Invoice Form

Due Monthly by the 2nd Friday of the Month

Grantee Name: El Dorado County Public Health								
Project Name: Children's Health Initiative								
Contract Number: 1011-90063-36-211								
Contact Name & Title: Kirsten Rogers, Supervising HEC								
Fiscal Year: 2010-2011								
Reporting Period: July 2010								
Budget Item			Total Approved Budget Amount	Billed this Period		Previous Statement YTD	Total YTD Billed	Unexpended Balance
	Salary	Benefits		Salary	Benefits			
<b>Personnel:</b>								
1) .80 FTE Sup. Health Ed. Coordinator (Rogers)	\$ 55,775	\$ 33,274	\$89,049			\$0	\$0	\$89,049
2) 1.00 FTE Health Ed. Coordinator (TBD)	\$ 54,747	\$ 35,583	\$90,330			\$0	\$0	\$90,330
3) 1.0 FTE Program Assistant (Bernal-Strauss)	\$ 43,131	\$ 10,161	\$53,292			\$0	\$0	\$53,292
4) .85 FTE Program Assistant (Smart)	\$ 36,907	\$ 8,810	\$45,717			\$0	\$0	\$45,717
5) Two 0.50 FTE Extra Help Assistants (EH)	\$ 37,229	\$ 2,150	\$39,379			\$1	\$0	\$39,379
6) Retiree Health Defined Contrib. & Woker's Comp.		\$ 7,279	\$7,279			\$0	\$0	\$7,279
			\$0			\$0	\$0	\$0
<b>Subtotal Personnel</b>	<b>\$227,789</b>	<b>\$97,257</b>	<b>\$325,046</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$325,046</b>
<b>Operating Expenses:</b>								
7) Rent and Utilities			\$ 5,703			\$0	\$0	\$5,703
8) Office Supplies/Materials			\$ 14,021			\$0	\$0	\$14,021
9) Telephone and Telephone Equipment Phone Charges			\$ 2,600			\$0	\$0	\$2,600
10) Postage/Mailing			\$ 768			\$0	\$0	\$768
11) Printing			\$ 500			\$0	\$0	\$500
12) Equipment Lease			\$ 1,500			\$0	\$0	\$1,500
13) Travel & Mileage			\$ 4,500			\$0	\$0	\$4,500
14) Training						\$0	\$0	\$0
15) Consultants						\$0	\$0	\$0
16) Insurance			\$ 2,574			\$0	\$0	\$2,574
17) Software Licenses			\$ 1,440			\$0	\$0	\$1,440
18) Cal Kids Premiums						\$0	\$0	\$0
19) Interfund County Charges (including mainfrm & ntwrk spprt)			\$ 28,348			\$0	\$0	\$28,348
20) Maintenance Service Contracts (including security system)			\$ 295					
21) Computer Equipment			\$ 7,200			\$0	\$0	\$7,200
<b>Subtotal Operating:</b>			<b>\$69,449</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$69,449</b>
<b>Indirect Expenses:</b>								
			<b>Indirect Cost (9.0% Max)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$35,505</b>
<b>TOTAL COSTS</b>			<b>\$430,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$430,000</b>

I hereby state that the budget items requested do not supplant any existing revenue sources, or any existing program. I certify that all statements in this report are true and correct.

\*Proper backup documentation sufficient to support all reported expenditures must be attached to this form. (timesheets, receipts, paid invoices, etc.)

\_\_\_\_\_  
Print Name of Program Contact Person or Authorized Representative

\_\_\_\_\_  
Signature: Program Contact Person or Authorized Representative

For Commission Use Only-Do Not Fill In Shaded Area			
		TOTAL REIMBURSEMENT APPROVED	
Date Received _____			
Signature of Authorized Fiscal Staff _____	Date _____	Signature of Authorized First 5 Staff _____	Date _____
Signature -Executive Director _____	Date _____		



## Scope of Work Report

<b>Grantee:</b> El Dorado County Health Department-Public Health		<b>Contract Number:</b> # 1011-90063-36-211	
<b>Project Name:</b> Children's Health Initiative			
<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143	kirsten.rogers@edcgov.us
<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

**Goal:** Provide access to medical and dental care for children 0-5.

**Objective(s):** Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.  
 Increase the # & % of children 0-5 with medical and dental insurance.  
 Increase the # & % of children 0-5 with a medical home and a dental home.  
 Increase the # & % of children 0-5 that have had a well-child exam in the past 12 months.  
 Increase the # & % of children 1-5 that have had a well-child oral health check up in the past 12 months.

**Strategies:** Dental Van Project planning, service coordination and monitoring, outreach, enrollment, retention and utilization activities to increase access to dental and primary care medical services for underinsured and underserved children, and collaboration and coordination with other Commission Initiatives.

<b>Strategy 1:</b> Dental Van Project Planning Support				
<b>Major Outcome Objective:</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Administrator, Clinic Management, Maintenance Management, First 5 El Dorado staff	Develop and update and implementation plan based on scopes of work.	First El Dorado staff, PHD staff, SSTHP staff, EDCOE staff	Twice monthly	



### Scope of Work Report

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<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 1:</b> Dental Van Project Planning Support				
<b>Major Outcome Objective:</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Administrator, Clinic Management	Obtain licensure through the Tribal Community Health Clinic for dental van	Department of Consumer Affairs, Dental Board of California	By September 1, 2010	
Administrator, Coordinator	Conduct needs assessment to determine geographic locations where access to dental care for children is limited	Community and Funding Partners	By September 1, 2010	
Administrator, Coordinator, First 5 Staff, Clinic Management, Dental Staff	Determine dental van sites	Parents of and children aged 0 -5, Community Partners	By September 1, 2010	
Administrator, Coordinator	Establish schedule for dental van visits	Parents of and children aged 0 -5, Community Partners	By September 1, 2010	
Administrator, Clinic Management	Determine PHD staffing pattern and coordinate with SSTHP staffing	Dentist, Dental Assistants, Project Coordinator, Community Health Workers	By September 1, 2010	





### Scope of Work Report

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<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143	kirsten.rogers@edcgov.us
<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 1:</b> Dental Van Project Planning Support				
<b>Major Outcome Objective:</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Administrator	Define quality assurance measures	Community and Funding Partners	By September 1, 2010	
Administrator	Recruit and hire Program Assistant to perform Community Health Worker functions	Adults who meet El Dorado County employment standards	By July 1, 2010	
Administrator, Clinic Management, Dentist,	Offer information dissemination forums for community dentists	Community Dental Partners	Ongoing	
Administrator	Offer information dissemination forums for community safety net providers	Community Safety Net Providers	Ongoing	
Administrator	Facilitate building an Oral Health Initiative Collaborative	Community and Funding Partners, Community Safety Net Providers	Ongoing	
Administrator	Facilitate the creation of mission and vision statements for the Oral Health Initiative	Community Safety Net Providers	By Sept 1, 2010	



### Scope of Work Report

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<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143	kirsten.rogers@edcgov.us	
<b>Contract Period:</b> July 1, 2010 – June 30, 2011				
<b>First 5 Result Area:</b> Healthy Children			<b>Service Area:</b> Oral Health & Health Access	
<b>Strategy 1:</b> Dental Van Project Planning Support				
<b>Major Outcome Objective:</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Administrator	Facilitate a subcommittee to determine and pursue future funding opportunities	Community and Funding Partners	Ongoing	



### Scope of Work Report

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<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143	kirsten.rogers@edcgov.us
<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 2: Dental Van Project Service Coordination</b>				
<b>Major Outcome Objective:</b>				
Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Coordinator, Community Health Workers	Develop outreach plan and schedule to promote dental van services	School District Nurses, Preschool Directors, Day Care Center Operators, Community Partners	July1, 2010 – June 30, 2011	
Administrator, Coordinator, Community Health Workers	Develop of bilingual (English/Spanish) promotional materials	School District Nurses, Preschool Directors, Day Care Center Operators	July1, 2010 – June 30, 2011	
Maintenance Management, Coordinator	Coordinate with elementary schools and site principals regarding placement of dental van, security, use of restrooms, contact with custodians and coordination with school district nurses.	Elementary School District Superintendents, Elementary School Principals, School District Nurses	July1, 2010 – June 30, 2011	
Community Health Workers	Identify children in need of dental services	School District Nurses, Preschool Directors, Day Care Center Operators, Community Partners	July1, 2010 – June 30, 2011	
Community Health Workers	Assist with completion of patient consent, dental health history and registration forms	Parents of children aged 0-5	July1, 2010 – June 30, 2011	



### Scope of Work Report

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<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 2:</b> Dental Van Project Service Coordination				
<b>Major Outcome Objective:</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Community Health Workers	Determine families’ eligibility for insurance or sliding fee scale; assist with insurance applications	Parents of children aged 0-5	July1, 2010 – June 30, 2011	
Coordinator, Dental Staff	Schedule patient appointments	Parents of children aged 0-5, Dental Staff	July1, 2010 – June 30, 2011	



### Scope of Work Report

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<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 3: Dental Van Project Administration</b>				
<b>Major Outcome Objective:</b>				
Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Administrator, Coordinator, Community Health Workers	Create and conduct county wide dental van project marketing strategies	Community and Funding Partners, Parents of children aged, 0-5, Children aged 0-5	July1, 2010 – June 30, 2011	
Administrator, Coordinator, Community Health Workers	Public Speaking	Community and Funding Partners	July1, 2010 – June 30, 2011	
Administrator, Coordinator	Determine PHD staff dental van schedule	PHD Staff	Weekly, July1, 2010 – June 30, 2011	
Administrator	Evaluate performance of PHD staff	PHD Staff, PHD Administration	Annually, July1, 2010 – June 30, 2011	
Administrator	Provide progress reports to First 5 El Dorado Commission	Administrator, Clinic Management First 5 El Dorado Commission	Biannually, July1, 2010 – June 30, 2011	



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<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 3:</b> Dental Van Project Administration				
<b>Major Outcome Objective:</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Administrator, Coordinator	Correspondence with Community Partners	Community Partners	July1, 2010 – June 30, 2011	
Administrator	Facilitation of grant application process for additional and future funding	Community and Funding Partners, Oral Health Imitative Collaborative	July1, 2010 – June 30, 2011	
Clinic Management	Ensure HIPAA compliance Administrator,	Clinic Management, Dental Staff, Patients	Ongoing, July1, 2010 – June 30, 2011	
Administrator	Perform quality assurance monitoring	First 5 El Dorado Commission, Community and Funding Partners	Ongoing, July1, 2010 – June 30, 2011	



### Scope of Work Report

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<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143	kirsten.rogers@edcgov.us
<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 4:</b> Monitor and report on Dental Van services				
<b>Major Outcome Objective:</b> Implement oral health service coordination for children 0-5 through the Dental Van by Sept. 1, 2010.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Administrator, Coordinator, Community Health Workers	Coordinate data collection	First 5 El Dorado Commission, Community and Funding Partners	July1, 2010 – June 30, 2011	
Administrator	Identify key indicators to determine project success	First 5 El Dorado Commission, Community and Funding Partners	July1, 2010 – June 30, 2011	
Administrator	Collect data and provide data analysis for evaluation	First 5 El Dorado Commission	July1, 2010 – June 30, 2011	
Administrator, Clinic Management, Maintenance Management, First 5 Staff and Evaluator	Perform assessment to determine if services met patient needs	Administrator, Clinic Management, Maintenance Management, First 5 El Dorado Commission	Annually, July1, 2010 – June 30, 2011	
Administrator	Prepare and present evaluation report for First 5 Commission	First 5 El Dorado Commission	Annually, July1, 2010 – June 30, 2011	



### Scope of Work Report

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### Scope of Work Report

<b>Grantee:</b> El Dorado County Health Department-Public Health		<b>Contract Number:</b> # 1011-90063-36-211	
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<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 5: Outreach, Enrollment, Retention and Utilization of Health Insurance products available through the Children’s Health Initiative.</b>				
<b>Major Outcome Objective:</b>				
Increase the # & % of children 0-5 with health and dental insurance.				
Increase the # & % of children 0-5 with a medical home and a dental home.				
Increase the # & % of children 0-5 that have had a well-child exam in the past 12 months.				
Increase the # & % of children 1-5 that have had a well-child oral health check up in the past 12 months.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Community Health Workers	Maintain a toll free health and oral health access phone line	Parents of children aged 0-5	Daily, July1, 2010 – June 30, 2011	
Coordinator, Community Health Workers	Develop outreach plan and schedule to promote health insurance for children	School District Nurses, Preschool Directors, Day Care Center Operators, Community Partners	July1, 2010 – June 30, 2011	
Community Health Workers	Determine families’ eligibility for insurance or sliding fee scale; assist with insurance applications	Parents of children aged 0-5	July1, 2010 – June 30, 2011	



### Scope of Work Report

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<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 5: Outreach, Enrollment, Retention and Utilization of Health Insurance products available through the Children’s Health Initiative.</b>				
<b>Major Outcome Objective:</b>				
Increase the # & % of children 0-5 with health and dental insurance.				
Increase the # & % of children 0-5 with a medical home and a dental home.				
Increase the # & % of children 0-5 that have had a well-child exam in the past 12 months.				
Increase the # & % of children 1-5 that have had a well-child oral health check up in the past 12 months.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Community Health Workers	Offer Healthy Kids Healthy Future insurance (through the Sacramento Sierra Valley Region Collaborative) to children aged 0-5 who do not meet eligibility guidelines for other types of health insurance offered	Parents of children aged 0-5	July1, 2010 – June 30, 2011	
Community Health Workers	Provide arents of children aged 0-5 with “Annual Eligibility” (AER) pathway services to ensure that families reenroll their children for health insurance annually	Parents of children aged 0-5	July1, 2010 – June 30, 2011	



### Scope of Work Report

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<b>Strategy 5: Outreach, Enrollment, Retention and Utilization of Health Insurance products available through the Children’s Health Initiative.</b>				
<b>Major Outcome Objective:</b>				
Increase the # & % of children 0-5 with health and dental insurance.				
Increase the # & % of children 0-5 with a medical home and a dental home.				
Increase the # & % of children 0-5 that have had a well-child exam in the past 12 months.				
Increase the # & % of children 1-5 that have had a well-child oral health check up in the past 12 months.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Community Health Workers	Provide parents of children aged 0-5 with “Retention and Utilization” (RU) pathway services to ensure that families are accessing primary care and dental providers for their child(ren)’s preventative and routine services	Parents of children aged 0-5	July1, 2010 – June 30, 2011	
Community Health Workers	Provide parents of children aged 0-5 with “Obtaining A Medical Home”(OMH) pathway services – to assist families who access emergency room care for non urgent needs in obtaining health insurance for their children and then in finding a medical home for their child(ren)	Parents of children aged 0-5	July1, 2010 – June 30, 2011	



### Scope of Work Report

<b>Grantee:</b> El Dorado County Health Department-Public Health		<b>Contract Number:</b> # 1011-90063-36-211	
<b>Project Name:</b> Children’s Health Initiative			
<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143	kirsten.rogers@edcgov.us
<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 5: Outreach, Enrollment, Retention and Utilization of Health Insurance products available through the Children’s Health Initiative.</b>				
<b>Major Outcome Objective:</b>				
Increase the # & % of children 0-5 with health and dental insurance.				
Increase the # & % of children 0-5 with a medical home and a dental home.				
Increase the # & % of children 0-5 that have had a well-child exam in the past 12 months.				
Increase the # & % of children 1-5 that have had a well-child oral health check up in the past 12 months.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Community Health Workers	Provide parents newborns “Utilizing a Medical Home” (UAMH) pathway to assist first time moms in finding a medical home and helping them overcome any barriers to attending the baby’s well-child and immunization visits through the first four months of life	Parents of newborns	July1, 2010 – June 30, 2011	



### Scope of Work Report

<b>Grantee:</b> El Dorado County Health Department-Public Health		<b>Contract Number:</b> # 1011-90063-36-211	
<b>Project Name:</b> Children’s Health Initiative			
<b>Contact Person:</b> Kirsten Rogers		(530) 621-6143	kirsten.rogers@edcgov.us
<b>Contract Period:</b> July 1, 2010 – June 30, 2011			
<b>First 5 Result Area:</b> Healthy Children		<b>Service Area:</b> Oral Health & Health Access	

<b>Strategy 6:</b> Coordination and collaboration with other Commission and Community Initiatives.				
<b>Major Outcome Objective:</b> Increase the # of children 0-5 that receive services through Commission Initiatives.				
<b>Responsible Staff and/or Partners</b>	<b>Deliverables, Functions, Tasks and Activities</b>	<b>Target Population</b>	<b>Timeline</b>	<b>Progress</b>
Community Health Workers	Provide Spanish interpretation services for Best Beginnings clients. Accompany Marshall Hospital nurses on home visits to provide Spanish interpretation services. Complete all one-month and two-month follow-up calls with all Spanish speaking mothers on behalf of the Marshall Nurses	Parents of newborns	July1, 2010 – June 30, 2011	
Community Health Workers	Provide Spanish interpretation services for Together We Grow clients. Assist Early Childhood Specialists in communicating with Spanish speaking parents as needed	Parents of children aged 0-5	July1, 2010 – June 30, 2011	
Community Health Workers	Provide car seat training for community partners	Community Partners	July1, 2010 – June 30, 2011	



**Population Served Report**

Submit along with Semi-Annual Reports

**FY: 2010-2011**

<b>First 5 El Dorado</b> 2776 Ray Lawyer Drive Placerville, CA 95667
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<b>Project Name</b>
<b>Contract #</b>

<b>Grantee Name &amp; Contact Person</b>
<b>Grantee Address</b>
<b>Grantee Phone</b>
<b>Grantee Email</b>

Population Served (Unduplicated Yearly Counts)	Q1 & Q2	Q3 & Q4	YTD Total
Children Less than 3 Years of Age			0
Children 3 through Five Years of Age			0
Children 0-5 (Ages Unknown)			0
<b>Total Children 0-5</b>	<b>0</b>	<b>0</b>	<b>0</b>
Parents/Guardians			0
Other Family Members			0
Providers			0

Ethnic Breakdown of Population Served	Children 0-5			Parents/Guardians			Other Family Members		
	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Total
Alaska Native/American Indian			0			0			0
Asian			0			0			0
Black/African-American			0			0			0
Hispanic/Latino			0			0			0
Pacific Islander			0			0			0
White			0			0			0
Multiracial			0			0			0
Other/Unknown			0			0			0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Primary Language (Spoken in the Home)	Children			Parents/Guardians			Other Family Members		
	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Total
English			0			0			0
Spanish			0			0			0
Other (Please Specify):			0			0			0
Other (Please Specify):			0			0			0
Unknown			0			0			0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\_\_\_\_\_  
Print Name of Program Contact Person or Authorized Representative

\_\_\_\_\_  
*Signature: Program Contact Person or Authorized Representative*

_____ Date Received	_____ Signature of Authorized First 5 Staff	_____ Date
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**FY 2010-2011**  
**Semi-Annual PROGRESS REPORT**

Reporting Period (Check One):

Q1 & Q2: July – Dec.  
Due Final Friday in January

Q3 & Q4: Jan – June  
Due Final Friday in July

<b>Agency Name:</b>
<b>Project Title:</b>
<b>Contact Name &amp; Title:</b>
<b>Email Address:</b>
<b>Phone:</b>

1. Did you experience any noteworthy successes? Identify and list possible contributing factors.

2. Did you encounter any unexpected difficulties or barriers? Identify and explain how they were/are being addressed.



<b>Grantee Name:</b> El Dorado County Public Health				
<b>Project Name:</b> Children's Health Initiative				
<b>Contract Number:</b> 1011-90063-36-211				
<b>Contact Name &amp; Title:</b> Kirsten Rogers, Supervising HEC				
<b>Budget Period:</b> 2010-2011				
<b>Proposed Effective Date:</b>				
<b>Budget Item</b>	<b>Approved Budget Amount</b>	<b>Proposed Budget Adjustment</b> <i>* Amount to increase (+) or decrease (-)</i>	<b>Proposed Local Budget</b>	<b>% Change</b>
<b>Personnel:</b>				
1) .80 FTE Sup. Health Ed. Coordinator (Rogers)	\$89,049		\$89,049	0%
2) 1.00 FTE Health Ed. Coordinator (TBD)	\$90,330		\$90,330	0%
3) 1.0 FTE Program Assistant (Bernal-Strauss)	\$53,292		\$53,292	0%
4) .85 FTE Program Assistant (Smart)	\$45,717		\$45,717	0%
5) Two 0.50 FTE Extra Help Assistants (EH)	\$39,379		\$39,379	
6) Retiree Health Defined Contrib. & Woker's Comp.	\$7,279		\$7,279	
0	\$0		\$0	#DIV/0!
<b>Subtotal Personnel:</b>	<b>\$325,046</b>	<b>\$0</b>	<b>\$325,046</b>	<b>0%</b>
<b>Operating Expenses:</b>				
7) Rent and Utilities	\$5,703		\$5,703	0%
8) Office Supplies/Materials	\$14,021		\$14,021	0%
9) Telephone and Telephone Equipment Phone Charges	\$2,600		\$2,600	0%
10) Postage/Mailing	\$768		\$768	0%
11) Printing	\$500		\$500	0%
12) Equipment Lease	\$1,500		\$1,500	0%
13) Travel & Mileage	\$4,500		\$4,500	0%
14) Training	\$0		\$0	#DIV/0!
15) Consultants	\$0		\$0	#DIV/0!
16) Insurance	\$2,574		\$2,574	0%
17) Software Licenses	\$1,440		\$1,440	0%
18) Cal Kids Premiums	\$0		\$0	#DIV/0!
19) Interfund County Charges (including mainfrm & ntwrk spprt)	\$28,348		\$28,348	0%
20) Maintenance Service Contracts (including security system)	\$295		\$295	0%
21) Computer Equipment	\$7,200		\$7,200	0%
<b>Subtotal Operating:</b>	<b>\$69,449</b>	<b>\$0</b>	<b>\$69,449</b>	<b>0%</b>
<b>Indirect Expenses:</b>				
Indirect Cost (9.0% max)	\$35,505	\$0	\$35,505	0%
<b>TOTAL COSTS</b>	<b>\$430,000</b>	<b>\$0</b>	<b>\$430,000</b>	<b>0%</b>

*\*Please attach a Budget Revision Request Narrative explaining each budget revision requested by line item.*

Print Name of Program Contact Person or Authorized Representative

Signature: Program Contact Person or Authorized Representative

DATE

For Commission Use Only - Do Not Fill In Shaded Area			
Program Coordinator	Date	Executive Director	Date



Program name: \_\_\_\_\_ Date: \_\_\_\_\_

Zip Code:

If your child(ren) were to enter Elementary School this year, where would he/she/they attend Kindergarten:  
Name of School: \_\_\_\_\_

Please indicate the **number** of children in your family by age:  
 0-11 months # \_\_\_\_\_ 1 year # \_\_\_\_\_ 2 years # \_\_\_\_\_ 3 years # \_\_\_\_\_  
 4 years # \_\_\_\_\_ 5 years # \_\_\_\_\_ 6+ years # \_\_\_\_\_

I am willing to participate in periodic surveys conducted by First 5 El Dorado to see how the services they sponsor in my community contribute to the health and well being of children 0-5.

Please contact me by (select one or more):

- Phone: (\_\_\_\_) \_\_\_\_\_  
 Email: \_\_\_\_\_

Please mark (X or ✓) as indicated for each question.

1. Did you live in El Dorado County when your youngest child was born?	<input type="checkbox"/> Yes <input type="checkbox"/> No – Skip 1a <input type="checkbox"/> Don't know/Declined – Skip 1a
1a. Did you learn about local community resources available to support you and your newborn child from any of the following sources?  Examples of community information include a Kit for New Parents with books & videos, and brochures/pamphlets with local information on services for children & families. (Please check all that apply)	<input type="checkbox"/> New Parent Kit & Brochures given in Hospital <input type="checkbox"/> Home Visit within 30 days of going home from hospital <input type="checkbox"/> Television/Radio/Newspaper <input type="checkbox"/> Internet Websites (first5eldorado.com, beehive.org, others) <input type="checkbox"/> First 5 El Dorado Community Services Directory <input type="checkbox"/> Other: _____ <input type="checkbox"/> Don't know/Declined
2. Please indicate your highest level of education completed:	<input type="checkbox"/> Some High School <input type="checkbox"/> High School Diploma/GED <input type="checkbox"/> Some College <input type="checkbox"/> 2-year College Degree/Certificate (A.A, etc.) <input type="checkbox"/> 4-year College Degree (B.S., B.A., etc.) <input type="checkbox"/> Post-Graduate Degree (M.S., M.A., J.D., etc.) <input type="checkbox"/> Don't know/Declined
3. Are you currently attending classes at any of the following places:	<input type="checkbox"/> ESL/Adult Education (GED) <input type="checkbox"/> Community College <input type="checkbox"/> Technical Training <input type="checkbox"/> 4-year College/University <input type="checkbox"/> Other: _____ <input type="checkbox"/> None <input type="checkbox"/> Don't know/Declined
4. In a typical week, how often do you or another family member read to or show picture books to your child(ren).	<input type="checkbox"/> Not at all <input type="checkbox"/> Once or twice a week <input type="checkbox"/> 3-6 times a week <input type="checkbox"/> Every Day <input type="checkbox"/> Don't know/Declined
5. Have you ever taken a class in high school, college, or another community setting that focused on the developmental stages of a young child 0-5 years of age?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know/Declined

**First 5 El Dorado Parent Survey**

6. Do you participate in any activities (parent group or play group, etc..) where you are able to connect with and share ideas with other parents of young children?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know/Declined				
7. Have you and your child ever received services from a home visiting program that gave you ideas and examples of activities to do at home with your child, and connected you to community resources (child care, health care, etc..)?	<input type="checkbox"/> Yes <input type="checkbox"/> No - Skip 7a <input type="checkbox"/> Don't know/Declined - Skip 7a				
7a. If yes, which of the following most closely matches the focus of the home visiting program?	<input type="checkbox"/> Health <input type="checkbox"/> Social Services <input type="checkbox"/> Faith-based <input type="checkbox"/> Preschool – Early Education <input type="checkbox"/> Community-based <input type="checkbox"/> Other: _____ <input type="checkbox"/> Don't know/Declined				
8. Has your child ever gone to a nursery school, preschool, pre-kindergarten, a Head Start program, or a child care center, on a regular basis? (By a regular basis, we mean at least three times a week for at least 6 months.)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know/Declined				
9. Last year, where did your child spend most of his/her day?	<input type="checkbox"/> At home with parent(s) or other relative <input type="checkbox"/> At someone else's home under someone else's care (a friend or relative, not a licensed childcare provider) <input type="checkbox"/> In a family childcare home <input type="checkbox"/> Preschool, Head Start or childcare center <input type="checkbox"/> Other: _____ <input type="checkbox"/> Don't know/Declined				
10. Sometimes parents have concerns about the way their children are developing in the following areas. Are you concerned <i>a lot</i> , <i>a little</i> , or <i>not at all</i> about <sup>1</sup> :	A lot	A little	Not at all	N/A	Don't Know/Decline
a) How your child talks or makes speech sounds?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) How your child sees?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) How your child hears?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) How your child understands what you say?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) How your child uses his or her hands and fingers to do things?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) How your child uses his or her arms and legs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) How your child is learning preschool or school skills?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) How your child gets along with others?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i) How your child behaves?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j) How your child is learning to do things for himself or herself?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k) Whether your child can do what other children his or her age can do?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
l) Your child's emotional well-being?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<sup>1</sup> Note: The items in question 10 are drawn from the survey edition of Parents' Evaluation of Developmental Status (PEDS) and do not have an immediate clinical application. Users interested in early detection will need to purchase the actual test (www.pedstest.com). The survey version items are copyrighted and may not be used without express permission from the author (Frances.P.Glascoe@Vanderbilt.edu).

**First 5 El Dorado Parent Survey**

<p>11. When was the last time your child had a developmental screening (other than a general health screening)?</p>	<p><input type="checkbox"/> <i>Never - Skip 11a</i>  <input type="checkbox"/> <i>In the last 6 months</i>  <input type="checkbox"/> <i>6-12 months ago</i>  <input type="checkbox"/> <i>More than a year ago</i>  <input type="checkbox"/> <i>Don't know/Declined - Skip 11a</i></p>
<p>11a. If the screening revealed any areas for concern, were you able to access services and supports to meet your child's needs?</p>	<p><input type="checkbox"/> <i>No concerns</i>  <input type="checkbox"/> <i>Yes</i>  <input type="checkbox"/> <i>No</i>  <input type="checkbox"/> <i>Don't know/Declined</i></p>
<p>12. Has a doctor or other health, school district, or regional center professional ever told you that your child was developmentally delayed? A developmental delay means the child is somewhat slower physically or mentally than other children the same age.</p>	<p><input type="checkbox"/> <i>Yes</i>  <input type="checkbox"/> <i>No - Skip 12a</i>  <input type="checkbox"/> <i>Don't know/Declined - Skip 12a</i></p>
<p>12a. Does your child currently have or has your child ever had an Individualized Family Service Plan (sometimes called an "IFSP") or an Individualized Education Plan (sometimes called an "IEP")?</p>	<p><input type="checkbox"/> <i>Yes—Currently</i>  <input type="checkbox"/> <i>Yes—In the past, but not currently</i>  <input type="checkbox"/> <i>No</i>  <input type="checkbox"/> <i>Don't know/Declined</i></p>
<p>13. Does your child have any kind of health insurance now, such as insurance through an HMO, a private insurance company, Medi-Cal, Healthy Families, or something else?</p>	<p><input type="checkbox"/> <i>Yes</i>  <input type="checkbox"/> <i>No</i>  <input type="checkbox"/> <i>Don't know/Declined</i></p>
<p>14. Is there a doctor or other health care provider that you usually take your child to for well-child care?</p>	<p><input type="checkbox"/> <i>Yes</i>  <input type="checkbox"/> <i>No</i>  <input type="checkbox"/> <i>Don't know/Declined</i></p>
<p>15. Are your child's immunization records recorded in the electronic immunization registry for this county (El Dorado County)?</p>	<p><input type="checkbox"/> <i>Yes</i>  <input type="checkbox"/> <i>No</i>  <input type="checkbox"/> <i>Don't know/Declined</i></p>
<p>16. When was the last time your child received a general well-child checkup?</p>	<p><input type="checkbox"/> <i>In the last 6 months</i>      <input type="checkbox"/> <i>Never</i>  <input type="checkbox"/> <i>6-12 months ago</i>      <input type="checkbox"/> <i>Don't know/Declined</i>  <input type="checkbox"/> <i>More than a year ago</i></p>
<p>17. Does your child have dental insurance?</p>	<p><input type="checkbox"/> <i>Yes</i>  <input type="checkbox"/> <i>No</i>  <input type="checkbox"/> <i>Don't know/Declined</i></p>
<p>18. Do you have a dentist that you usually take your child to for oral health care?</p>	<p><input type="checkbox"/> <i>Child under 12 months of age</i>  <input type="checkbox"/> <i>Yes</i>  <input type="checkbox"/> <i>No</i>  <input type="checkbox"/> <i>Don't know/Declined</i></p>
<p>19. When did your child last see a dentist or dental hygienist for dental care?</p>	<p><input type="checkbox"/> <i>Child under 12 months of age</i>      <input type="checkbox"/> <i>2 years ago or more</i>  <input type="checkbox"/> <i>Less than a year ago</i>      <input type="checkbox"/> <i>Never</i>  <input type="checkbox"/> <i>1 year ago, but less than 2 years ago</i>      <input type="checkbox"/> <i>Don't know/Declined</i></p>