

1. GRANT TITLE Avoid DUI Campaign	
2. NAME OF APPLICANT AGENCY El Dorado County	4. GRANT PERIOD
3. AGENCY UNIT TO HANDLE GRANT District Attorney's Office	From: 4/1/2013 To: 9/30/2013
5. GRANT DESCRIPTION To reduce alcohol-involved fatalities and injuries and raise general public awareness regarding the consequences of impaired driving, increased DUI enforcement and intensive media campaigns will be conducted on a county-wide basis. Participating law enforcement agencies throughout the county, including the Department of Alcoholic Beverage Control and the California Highway Patrol will conduct DUI enforcement activities during the NHTSA Summer Holiday Mobilizations, Memorial Day and Independence Day weekends, as well as special events with identified DUI problems. Activities may include DUI/Driver's License Checkpoints, DUI saturation patrols, multi-agency DUI task force operations, warrant sweeps, and court sting operations targeting repeat DUI offenders. All grant funded operations will use law enforcement personnel specially trained to detect and apprehend drug impaired drivers.	
6. FEDERAL FUNDS ALLOCATED UNDER THIS AGREEMENT SHALL NOT EXCEED: \$58,282.00	
The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: <ul style="list-style-type: none"> • Page 2 (OTS-38a) • Schedule A (OTS-38b) – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B (OTS-38d) – Detailed Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 (OTS-38f) – Budget Narrative and Sub-Budget Narrative (if applicable) • Schedule C (OTS-38g) – Quarterly Evaluation Data Form (if applicable) • Exhibit A – Federal Certifications and Assurances • Exhibit B* - OTS Grant Program Manual <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto. These documents can be viewed at: www.ots.ca.gov/Grants/Grant_Administration/Program_Manual.asp.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions. IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
8. APPROVAL SIGNATURES	
A. GRANT DIRECTOR	B. AUTHORIZING OFFICIAL OF APPLICANT AGENCY
NAME: James Clinchard PHONE: 530-621-6472	NAME: VERN PIERSON PHONE: 530-621-5390
TITLE: Dep. District Attorney Fax: 530-621-1280	TITLE: District Attorney FAX: 530-622-3645
ADDRESS: 515 Main Street Placerville, CA 95667	ADDRESS: 330 Fair Lane Placerville, CA 95667
E-MAIL: James.clinchard@edcgov.us	E-MAIL: Vern.Pierson@edcgov.us
_____ (Signature) _____ (Date)	_____ (Signature) _____ (Date)
C. FISCAL OR ACCOUNTING OFFICIAL	D. OFFICE AUTHORIZED TO RECEIVE PAYMENTS
NAME: Kellie Wangan PHONE: 530-621-6421	NAME: EL DORADO COUNTY
TITLE: Fiscal Administrative Manager Fax: 530-621-1280	DISTRICT ATTORNEY'S OFFICE
ADDRESS: 515 Main Street Placerville, CA 95667	ADDRESS: 515 MAIN STREET PLACERVILLE, CA 95667
E-MAIL: kellie.wangan@edcgov.us	
_____ (Signature) _____ (Date)	

GRANTS MADE EASY -- DUI AVOID CAMPAIGN

SCHEDULE A
Grant No. AL1396
Page 1

GRANT DESCRIPTION

PROBLEM STATEMENT

An annual review of fatal driving under the influence (DUI) collisions reveals that DUI incidents are typically at their highest during the winter holiday period (Christmas and New Years), the end of summer vacation/Labor Day period, and also Memorial Day and Independence Day weekends. Other times with high incident of DUI crimes and collisions include Halloween, Super Bowl Sunday, Cinco de Mayo and local festivals/events with identified DUI problems. Significant progress has been made in reducing the frequency of fatal DUI collisions when law enforcement agencies coordinate awareness campaigns and enforcement efforts with local, regional and national efforts. Nationwide, traffic deaths have declined dramatically; however, DUI deaths have not dropped at the same rate which indicates the need to continue to coordinate efforts between law enforcement, community-based-organizations, and media outreach.

PERFORMANCE MEASURES

GRANT GOALS

1. To reduce the number of persons killed in traffic collisions.
2. To reduce the number of persons injured in traffic collisions.
3. To reduce the number of persons killed in alcohol-involved collisions during holiday enforcement periods.
4. To reduce the number of persons injured in alcohol-involved collisions during holiday enforcement periods.
5. To reduce the number of persons killed in drug-involved collisions during holiday enforcement periods.
6. To reduce the number of persons injured in drug-involved collisions during holiday enforcement periods.
7. To reduce the number of persons killed countywide in alcohol-involved collisions.
8. To reduce the number of persons injured countywide in alcohol-involved collisions.

GRANT OBJECTIVES

1. To issue a press release announcing the kick-off of the grant by November 15 of the first grant year. The press releases and media advisories, alerts, and materials should be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.
2. To include, when appropriate, that an at-fault driver was suspected of or was in fact drug impaired (if possible, specify the drug involved, e.g., marijuana, prescription drugs, etc.) when reporting to the media the details from a crash or crash investigation.
3. To send all grant-related activity press releases, media advisories, alerts and general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator. If an OTS template-based press release is used, the OTS PIO and Coordinator should be copied when the release is distributed to the press. If an OTS template is not used, or is substantially changed, a draft press release should first be sent to the OTS PIO for approval. Drafts should be sent for approval as early as possible to ensure adequate turn-around time. Optimum lead time would be 10-20 days prior to the operation. Media

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communications reporting the results of grant activities such as Enforcement Operations are exempt from the recommended advance approval process, but still should be copied to the OTS PIO and Coordinator when the release is distributed to the press. Activities such as warrant or probation sweeps and court stings that could be compromised by advanced publicity are exempt from pre-publicity, but are encouraged to offer embargoed media coverage and to report the results.

4. To use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
5. To email the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, at least 30 days in advance a short description of any significant grant related traffic safety event or program so that OTS has enough notice to arrange for attendance and/or participation in the event.
6. To submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.), which is meant for general public use, to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the production or duplication.
7. To include the OTS logo, space permitting, on grant funded print materials; consult your OTS Coordinator for specifics relating to this grant.
8. To conduct the following enforcement operations during Halloween (October 27 through October 31, 2012).
 - 0 DUI Saturation Patrols
9. To conduct the following enforcement operations and public awareness efforts during the NHTSA Winter Holiday Mobilization (December 14, 2012 through January 1, 2013).
 - 0 DUI/Driver's License Checkpoints
 - 0 DUI Saturation Patrols
 - 0 Multi-Agency DUI Task Force Operations
 - 0 Court Sting Operations
 - 0 Warrant Service Operations
 - 0 Media Event
10. To conduct the following enforcement operations during Super Bowl Sunday (February 3, 2013).
 - 0 DUI Saturation Patrols
11. To conduct the following enforcement operations during St. Patrick's Day (March 17, 2013).
 - 0 DUI Saturation Patrols
12. To conduct the following enforcement operations during Cinco de Mayo (May 3 through May 5, 2013).
 - 0 DUI Saturation Patrols
13. To conduct the following enforcement operations during the NHTSA Memorial Day Holiday (May 24 through May 27, 2013).

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- 0 DUI/Driver's License Checkpoints
 - 5 DUI Saturation Patrols
14. To conduct the following enforcement operations during the NHTSA Independence Day Holiday (July 4 through July 7, 2013).
- 0 DUI/Driver's License Checkpoints
 - 5 DUI Saturation Patrols
15. To conduct the following enforcement operations and public awareness efforts during the NHTSA Summer Holiday Mobilization (August 16 through September 2, 2013).
- 1 DUI/Driver's License Checkpoints
 - 5 DUI Saturation Patrols
 - 0 Multi-Agency DUI Task Force Operations
 - 1 Court Sting Operations
 - 0 Warrant Service Operations
 - 0 Media Event
16. To conduct the following enforcement operations during county fairs, festivals, and other community events with identified DUI problems.
- 4 DUI Saturation Patrols
17. To increase DUI arrests during each NHTSA holiday/mobilization enforcement period:
- Winter Holiday Mobilization
 - Memorial Day Weekend
 - Independence Day
 - Summer Holiday Mobilization
18. To conduct Avoid public information campaigns during each Winter Holiday Mobilization, Summer Holiday Mobilization, Memorial Day, Independence Day, Halloween, Super Bowl Sunday, St. Patrick's Day, Cinco de Mayo, county fairs, festivals and other community events with identified DUI problems.
19. To submit operational data for the following NHSTA Holiday Mobilization Campaigns to the OTS Avoid Coordinator within 45 days after each mobilization. Note: This data is important as it is forwarded to NHTSA for national campaign reporting.
- Winter Holiday Mobilization
 - Memorial Day Weekend
 - Independence Day
 - Summer Holiday Mobilization
20. To conduct an annual MADD/Avoid DUI Recognition Seminar to disseminate DUI information and enforcement strategies to enforcement agencies along with MADD to recognize members efforts to lower deaths and injuries by September 30.

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GRANT DESCRIPTION

21. To host a 16-hour, POST-certified “Advanced Roadside Impaired Driving Enforcement” training course.

NOTE: Nothing in this “agreement” shall be interpreted as a requirement, formal or informal, that a particular police officer issue a specified or predetermined number of citations in pursuance of the goals and objectives hereunder.

NOTE: To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release for each checkpoint operation. For combination DUI/DL checkpoints, departments should issue press releases that mention DL’s will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoint operations should read “DUI/Driver’s License Checkpoint Ahead.” OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoint operations that begin prior to 1800 hours.

METHOD OF PROCEDURE

Phase 1 – Program Preparation (1st Quarter of the Grant Year)

Develop a Memorandum of Understanding (MOU) with each participating agency that details enforcement activities to be conducted and personnel, number of hours required, and rate of compensation for each position.

If appropriate a supervisor(s) should attend OTS-sponsored “DUI Checkpoints – Planning and Management” eight-hour, POST-certified training by December 31 (this is waived if the supervisor has already attended the training). Officers are encouraged to attend this training as well.

Form an “Avoid Committee” comprised of representatives of all agencies participating in the program to coordinate and develop DUI operational plans, schedules and media efforts by October 30 of each grant year.

Hold the first Avoid Committee meeting and designate a committee chair and a steering sub-committee elected by committee members, by October 30 of each grant year. The steering sub-committee shall be comprised of at least three members representing local, county and state law enforcement. The steering sub-committee will approve all public information concepts and materials, and create all enforcement operational plans.

Develop an Enforcement Operational Plan for each phase of the campaign by:

- October 15th for the Fall and Winter DUI Enforcement Schedules.
- March 1st for the Spring and July Enforcement Schedules.
- July 1st for the Summer Enforcement Schedules.

Gain commitment from law enforcement executives in the county on the campaigns and encourage them to emphasize DUI enforcement during all phases with officers on regular patrols and by allocating overtime hours to extra units, participating in forming special teams, conducting DUI checkpoints and contributing to all public information elements of the campaigns.

GRANTS MADE EASY -- DUI AVOID CAMPAIGN

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GRANT DESCRIPTION

Maintain judicial support of the program by communicating program goals and activities to the court.

Collaborate with Alcoholic Beverage Control, District Attorney's Offices, and community based organizations to gain program support.

Encourage that at least 50% of sworn police department personnel conducting DUI enforcement with grant funding have received NHTSA-CERTIFIED Standardized Field Sobriety Testing (SFST) training.

Prepare complete press information for allied agencies and broadcast reporters during each campaign period including a main press release, campaign calendar, departmental plans and fact sheet. The material will emphasize the campaign's serious, aggressive enforcement and the high cost of DUI in terms of money, criminal consequences and human misery. The information for each campaign period will be completed by December 1; May 15; June 15 and August 1.

Partner, where applicable, with other County Avoid programs with regional Avoid media efforts to maximize the overall goal of the Avoid Grants – Enforcement and Public Awareness.

Phase 2 – Program Operations (2nd, 3rd and 4th Quarters of the Grant Year)

Schedule and conduct enforcement and public information campaigns for each campaign period according to the Operational Plan.

Phase 3 – Data Gathering & Reporting – (Throughout Grant Period)

Measure the grant's impact on crime by tracking non-traffic-related arrests that initiate from DUI checkpoints and/or other grant supported activities or operations. Some of the crime statistics to be collected include narcotic arrests, confiscated weapons, stolen vehicles recovered, criminal misdemeanor arrests, criminal felony arrests, and felony warrant arrests.

Following each of the Winter and Summer NHTSA Holiday Mobilization Campaigns, the collection of required data from all grant funded DUI activities will be recorded and the NHTSA Mobilization Data Sheet will be completed and forwarded via fax or email to the OTS Avoid Coordinator (it will then be reported to NHTSA for inclusion in their National Mobilization campaign statistics).

Agencies are required to collect and report quarterly, appropriate data that supports the progress of goals and objectives.

Statistical data relating to the grant goals and objectives will be collected, analyzed, and incorporated in Quarterly Performance Reports (QPRs). QPRs for the quarter ending September 30 will include year-to-date comparisons of goals and objectives. A separate quarterly data reporting form will be completed each quarter and submitted as part of the QPR.

GRANTS MADE EASY -- DUI AVOID CAMPAIGN

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GRANT DESCRIPTION

Reports will compare actual grant accomplishments with the planned accomplishments. They will include information concerning changes made by the Grant Director in planning and guiding the project efforts.

Reports shall be completed and submitted in accordance with OTS requirements specified in the Grant Program Manual.

METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will prepare the Executive Summary to accompany the final QPR. The Executive Summary will: (1) briefly state the original problem; (2) specify the most significant goals and objectives; (3) highlight the most significant activities that contributed to the success of the program and the strategies used to accomplish the goals; and (4) describe the program's accomplishments as they relate to the goals and objectives.

ADMINISTRATIVE SUPPORT

This program has full support of the County of El Dorado. Every effort will be made to continue the activities after the grant conclusion.

SCHEDULE B
 DETAILED BUDGET ESTIMATE
 GRANT NO. AL1396
 El Dorado County (HOST) Budget

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION		
164 AL	20.608	MINIMUM PENALTIES FOR REPEAT OFFENDERS FOR DRIVING WHILE INTOXICATED		
COST CATEGORY	FISCAL YEAR ESTIMATES			TOTAL COST TO GRANT
	CFDA	FY-1 10/1/12 thru 9/30/13		
A. PERSONNEL COSTS				
Positions and Salaries				
Overtime				
DUI/DL Checkpoints	20.608	\$640.00		\$640.00
DUI Saturation Patrols	20.608	\$0.00		\$0.00
Multi-Agency Task Force Operations	20.608	\$0.00		\$0.00
Warrant Service Operations	20.608	\$2,560.00		\$2,560.00
Court Sting Operations	20.608	\$900.00		\$900.00
Grant Management	20.608	\$3,642.00		\$3,642.00
Public Information Officer	20.608	\$3,900.00		\$3,900.00
Category Sub-Total		\$11,642.00		\$11,642.00
B. TRAVEL EXPENSE				
In-State	20.608	\$0.00		\$0.00
Out-of-State				
Category Sub-Total		\$0.00		\$0.00
C. CONTRACTUAL SERVICES				
Allied Agency Operations	20.608	\$ 46,640.00		\$46,640.00
Category Sub-Total		\$46,640.00		\$46,640.00
D. EQUIPMENT				
DUI Utility Trailer	20.608	\$ -		\$ -
Category Sub-Total		\$ -		\$ -
E. OTHER DIRECT COSTS				
DUI Checkpoint Supplies	20.608	\$0.00		\$0.00
Category Sub-Total		\$0.00		\$0.00
F. INDIRECT COSTS				
Category Sub-Total		\$ -		\$ -
GRANT TOTAL		\$58,282.00		\$58,282.00

SCHEDULE B-1

GRANT NO. AL1397

**SUB BUDGET NARRATIVE
ALLIED AGENCY OPERATIONS**

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PERSONNEL COSTS

Overtime

Budgeted grant activities will be conducted by agency personnel on an overtime basis.

Overtime for grant funded law enforcement operations may be conducted by personnel such as a Lieutenant, Sergeant, Corporal, Deputy, Officer, Community Services Officer, Dispatcher, etc., depending on the titles used by the agency and the grantees overtime policy. Personnel will be deployed as needed to accomplish the grant goals and objectives.

The primary personnel duties for the Allied Agencies will be for staffing the following operations: DUI/DL Checkpoints, DUI Saturation Patrols, Multi-Agency DUI Task Force Operations, Warrant Service Operations and Court Stings.

Personnel will be deployed as needed to accomplish the grant goals and objectives. Costs are estimated based on an overtime hourly rate range (excluding benefits). Overtime reimbursement will reflect actual costs of the personnel conducting the appropriate operation up to the maximum range specified and benefits.

Overtime reimbursement will reflect actual cost of the personnel conducting the appropriate operation.

Costs are estimated based on an overtime hourly rate range of \$60.29 hour to \$78.84 per hour.

Overtime benefits will not be charged for this grant.

TRAVEL EXPENSE

None

CONTRACTUAL SERVICES

None

EQUIPMENT

None

OTHER DIRECT COSTS

None

INDIRECT COSTS

None

SCHEDULE B-1

GRANT NO. AL1397

**SUB BUDGET NARRATIVE
ALLIED AGENCY OPERATIONS**

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PROGRAM INCOME

There will be no program income generated from this grant.

SCHEDULE B-1

GRANT NO. AL1397

EL DORADO COUNTY DA (HOST) BUDGET NARRATIVEI

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PERSONNEL COSTS

Overtime

Budgeted grant activities will be conducted by agency personnel on an overtime basis.

Overtime for grant funded law enforcement operations may be conducted by personnel such as a Lieutenant, Sergeant, Corporal, Deputy, Officer, Community Services Officer, Dispatcher, etc., depending on the titles used by the agency and the grantees overtime policy. Personnel will be deployed as needed to accomplish the grant goals and objectives.

The primary personnel duties for the AVOID host agency will be for staffing the following operations: DUI/DL Checkpoints, DUI Saturation Patrols, Multi-Agency DUI Task Force Operations, Warrant Service Operations and Court Stings.

Grant management duties will include planning and coordinating multi-agency activities, collection of statistical data for OTS reporting, assisting in claims preparation along with oversight of the grant activities and quarterly reporting.

Public Information Officer (PIO) duties include conducting media events, preparing and disseminating press releases, arrest and collision data collection and other duties related to the media objectives.

Personnel will be deployed as needed to accomplish the grant goals and objectives. Costs are estimated based on an overtime hourly rate range (excluding benefits). Overtime reimbursement will reflect actual costs of the personnel conducting the appropriate operation up to the maximum range specified and benefits.

Costs are estimated based on an overtime hourly rate range of \$66.89 hr to \$78.84 hr.

Overtime Benefits will not be charged for this grant.

TRAVEL EXPENSE

Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. Anticipated travel may include the Governors Highway Safety Association annual meeting. *All conferences, seminars or training not specifically identified in the Schedule B- 1(Budget Narrative) must be approved by OTS.*

All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

CONTRACTUAL SERVICES

Allied Agency Operations – Memorandums of Understanding (MOU) or contracts will be developed with each participating allied agency that details overtime costs to be reimbursed. Allied agency personnel may participate in the following operations: DUI/DL checkpoints, DUI saturation patrols, Multi-Agency DUI Task Force Operations, Warrant Sweeps and Court Stings.

EQUIPMENT

None

SCHEDULE B-1

GRANT NO. AL1397

EL DORADO COUNTY DA (HOST) BUDGET NARRATIVE

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OTHER DIRECT COSTS

None

INDIRECT COSTS

None

PROGRAM INCOME

There will be no program income generated from this grant.