



RESOLUTION NO. **109-2017**

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

**WHEREAS**, in accordance with Section 1302 of the County of El Dorado Personnel Rules Resolution #015-2014 applicable to represented employees, and Section 501 of the El Dorado County Salary and Benefits Resolution #323-2001 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County; and

**WHEREAS**, Resolution #103-2016 established the authorized Personnel Allocation based on the Fiscal Year 2016-2017 Recommended Budget and has been subsequently modified as a result of the budget process for Fiscal Year 2017-2018; and

**WHEREAS**, due to current fiscal conditions, the Board of Supervisors deems it necessary to amend the Personnel Allocation to reduce the number of positions to achieve greater savings; and

**WHEREAS**, the CAO has recommended in the Elections Division the reduction of one (1) Information Technology Department Specialist (filled);

**WHEREAS** these modifications need to be incorporated into the Authorized Personnel Allocation;

**NOW, THEREFORE, BE IT RESOLVED**, allocation changes resulting from the budget process for Fiscal Year 2017-2018 are hereby adopted, and amendments to Authorized Personnel Allocation Resolution #103-2016 are hereby incorporated, and the number and classification of all authorized positions in each County department is set forth as follows, effective upon adoption of the Board of Supervisors.

**BE IT FURTHER RESOLVED**, the Board gives direction to the Director of Human Resources to notify the respective bargaining units and the employees of the proposed deletions, and compute the respective retention points for each employee; and

**BE IT FURTHER RESOLVED**, the Board directs Human Resources to meet and confer in regard to the impact of the initial layoffs that will become effective upon appropriate notice, as required by the respective Memoranda of Understanding between the County of El Dorado and the affected labor organizations; and

**BE IT FURTHER RESOLVED**, the reduction in filled positions in Elections Division will be effective no later than Friday, August 4, 2017.


PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 27th day of June, 2017, by the following vote of said Board:

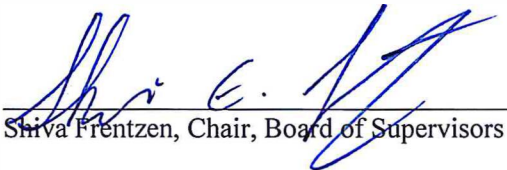
Ayes: Veerkamp, Hidahl, Frentzen, Ranalli, Novasel

Attest:  
James S. Mitrisin

Noes: None  
Absent : None

Clerk of the Board of Supervisors

By:   
Deputy Clerk

  
Shiva Frentzen, Chair, Board of Supervisors

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Agriculture</b>				
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Ag Biologist/Standards Inspector I/II/Sr.	5.00	5.00	5.00	-
Ag Biology Technician (Limited Term thru 12/31/16)	2.00	-	-	(2.00)
Deputy Ag Commissioner	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
Total	12.00	10.00	10.00	(2.00)
<b>Air Quality Management District *</b>				
Air Pollution Control Officer	1.00	1.00	1.00	-
Air Quality Engineer	2.00	2.00	2.00	-
Air Quality Specialist I/II	2.00	2.00	2.00	-
Development Aide II	1.00	1.00	1.00	-
Sr, Department Analyst	1.00	1.00	1.00	-
Sr. Air Quality Specialist	1.00	1.00	1.00	-
<i>*AQMD Budget is adopted separately</i>	Total	8.00	8.00	8.00
Total	8.00	8.00	8.00	-
<b>Assessor</b>				
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser I/II/Sr	13.00	13.00	13.00	-
Assessment Technician I/II/Sr	7.80	7.80	7.80	-
Assistant Assessor - Valuation	1.00	1.00	1.00	-
Assistant Assessor - System Support	1.00	1.00	1.00	-
Auditor-Appraiser/Senior Auditor-Appraiser	2.00	2.00	2.00	-
Cadastral Drafter	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coord	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	1.00	1.00	1.00	-
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
Total	37.80	37.80	37.80	-

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Auditor-Controller</b>				
Auditor-Controller	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accountant I/II	2.00	2.00	2.00	-
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Department Analyst I/II	4.00	4.00	4.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	5.00	5.00	5.00	-
Internal Auditor	1.00	1.00	1.00	-
Principal Financial Analyst	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Fiscal Assistant	1.00	1.00	1.00	-
Total	26.00	26.00	26.00	-
<b>Board of Supervisors</b>				
Supervisor - Board of Supervisors	5.00	5.00	5.00	-
Clerk of the Board Of Supervisors	1.00	1.00	1.00	-
Deputy Clerk of the Board I/II	1.00	1.00	1.00	-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Supervisor's Assistant	5.00	5.00	5.00	-
Total	13.00	13.00	13.00	-
<b>Chief Administrative Office</b>				
<i>Administration - Budget and Operations</i>				
Chief Administrative Officer	1.00	1.00	1.00	-
Assistant Chief Administrative Officer	1.00	1.00	1.00	-
Deputy Chief Administrative Officer - Comm. Dev.	1.00	1.00	1.00	-
Principal Administrative Analyst	3.00	3.00	3.00	-
CAO Administrative Analyst	-	1.00	1.00	1.00
Communications & Outreach Manager	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Economic & Business Relations Manager	1.00	-	-	(1.00)
Sr. Office Assistant - Economic Development	0.50	1.00	1.00	0.50
<i>Division Total</i>	9.50	10.00	10.00	0.50

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<i>Central Fiscal/Admin, Facilities, Procurement</i>				
Deputy Chief Administrative Officer	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Administrative Technician	2.00	3.00	2.00	-
Building and Grounds Superintendent	1.00	-	-	(1.00)
Building Maintenance Worker I/II/Sr	8.00	9.00	9.00	1.00
Building Maintenance Worker I/II/Sr - Limited Term	1.00	1.00	1.00	-
Building Operations Manager	-	1.00	1.00	1.00
Building Operations Supervisor	3.00	2.00	2.00	(1.00)
Building Operations Technician	3.00	2.00	2.00	(1.00)
Buyer I/II	1.00	1.00	1.00	-
Capital Programs Manager	1.00	1.00	1.00	-
Chief Fiscal Officer - UM	1.00	1.00	1.00	-
Custodian	9.50	9.50	9.50	-
Custodian Supervisor	1.00	1.00	1.00	-
Department Analyst I/II	4.00	4.00	4.00	-
Facilities Manager	1.00	1.00	1.00	-
Facilities Project Manager I/II	2.00	4.00	4.00	2.00
Facilities Project Manager I/II (Limited Term)	1.00	-	-	(1.00)
Fiscal Assistant I/II	2.00	2.00	2.00	-
Fiscal Technician	1.00	1.00	1.00	-
Grounds Maintenance Worker I/II	4.00	4.00	4.00	-
Highway Maintenance Worker I/II	1.00	1.00	1.00	-
Parks Manager	1.00	1.00	1.00	-
Procurement & Contracts Manager	1.00	1.00	1.00	-
River Recreation Supervisor	1.00	1.00	1.00	-
Service Operations Coordinator	1.00	1.00	1.00	-
Sr. Buyer	1.00	1.00	1.00	-
Sr. Custodian	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Grounds Maintenance Worker	1.00	-	-	(1.00)
Sr. Office Assistant	1.00	1.00	1.00	-
Storekeeper I/II	2.00	1.00	1.00	(1.00)
Storekeeper/Courier	1.00	2.00	2.00	1.00
Supervising Grounds Maintenance Worker	-	1.00	1.00	1.00
<i>Division Total</i>	63.50	64.50	63.50	-
Total	73.00	74.50	73.50	0.50

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation <i>(as of 5/19/17)</i>	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<b>Child Support Services</b>				
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	3.00	3.00	3.00	-
Child Support Attorney I-IV	3.00	3.00	3.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Program Manager	1.00	1.00	1.00	-
Child Support Specialist I/II	18.00	18.00	18.00	-
Child Support Specialist III	5.00	4.00	4.00	(1.00)
Child Support Supervisor	4.00	4.00	4.00	-
Deputy Director of Child Support Services	1.00	1.00	1.00	-
Fiscal Technician	1.00	-	-	(1.00)
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk I/II	5.00	3.00	3.00	(2.00)
Legal Clerk III	1.00	1.00	1.00	-
Legal Office Assistant I/II	1.00	-	-	(1.00)
Office Assistant I/II	1.00	1.00	1.00	-
Revenue Recovery Officer I/II	5.00	-	-	(5.00)
Sr Revenue Recovery Officer	1.00	-	-	(1.00)
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	2.00	2.00	2.00	-
Supervising Revenue Recovery Officer	1.00	-	-	(1.00)
Total	59.00	47.00	47.00	(12.00)
<b>Community Development Services -Admin &amp; Finance</b>				
Director Community Development Agency	1.00	-	-	(1.00)
Accountant I/II	2.00	3.00	3.00	1.00
Administrative Secretary	1.00	-	-	(1.00)
Administrative Services Officer	5.00	4.00	4.00	(1.00)
Administrative Technician	5.00	4.00	4.00	(1.00)
Asst Dir of Admin/Fin	1.00	1.00	-	(1.00)
Chief Fiscal Officer	1.00	1.00	1.00	-
Dept Analyst I/II	4.40	4.40	4.40	-
Fiscal Asst I/II	1.00	1.00	1.00	-
Fiscal Svcs Supv	1.00	1.00	1.00	-
Fiscal Tech	3.00	3.00	3.00	-
Office Asst II	-	1.00	1.00	1.00
Sr. Acct	1.00	-	-	(1.00)
Sr. Dept Analyst	4.00	3.00	3.00	(1.00)
Sr. Fiscal Asst	3.00	3.00	3.00	-
Sr. Office Asst	2.00	3.00	3.00	1.00
Supv Acct /Auditor	1.00	1.00	1.00	-
Total	36.40	33.40	32.40	(4.00)

**Authorized Personnel Allocation  
2017-18 Recommended Budget**

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>County Counsel</b>				
County Counsel	1.00	1.00	1.00	-
Chief Assistant County Counsel	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	1.00	1.00	1.00	-
Principal Assistant County Counsel	1.00	1.00	1.00	-
Sr. Deputy County Counsel	3.00	3.00	3.00	-
Sr. Legal Secretary	3.00	3.00	3.00	-
	<b>Total</b>	<b>17.00</b>	<b>17.00</b>	<b>-</b>
<b>District Attorney</b>				
District Attorney	1.00	1.00	1.00	-
Assistant District Attorney	2.00	2.00	2.00	-
Chief Assistant District Attorney	1.00	1.00	1.00	-
Chief Investigator (DA)	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy District Attorney I-IV	18.00	19.00	18.00	-
Investigative Assistant	2.00	1.00	2.00	-
Investigator (D.A.)	13.00	13.00	13.00	-
Legal Office Assistant I/II	3.00	3.00	3.00	-
Legal Secretary I/II	1.00	1.00	1.00	-
Office Assistant I/II	0.80	0.80	0.80	-
Paralegal	4.00	4.00	4.00	-
Program Manager I	1.00	1.00	1.00	-
Special Investigator - District Attorney	2.00	2.00	2.00	-
Supervising Investigator (DA)	2.00	2.00	2.00	-
Victim Witness Claims Specialist I/II	1.00	1.00	1.00	-
Victim Witness Program Specialist	4.00	4.00	4.00	-
	<b>Total</b>	<b>57.80</b>	<b>57.80</b>	<b>-</b>

**Authorized Personnel Allocation  
2017-18 Recommended Budget**

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Environmental Management</b>				
Environmental Management Director	1.00	1.00	1.00	-
Dept Analyst I/II	1.00	1.00	1.00	-
Dev Aide I/II	2.00	2.00	2.00	-
Dev Tech I/II	2.00	2.00	2.00	-
Disposal Site Supv	1.00	1.00	1.00	-
Env Health Mgr	2.00	2.00	2.00	-
Env Health Spec I/II/Sr	7.00	7.00	7.00	-
Geologist	1.00	1.00	1.00	-
Haz Mat/Recycling Spec	2.00	2.00	2.00	-
Haz Mat/Recycling Tech	1.00	1.00	1.00	-
Solid Waste Tech	2.00	2.00	2.00	-
Sr. Office Asst	0.50	-	-	(0.50)
Supv Env Health Spec	3.00	3.00	3.00	-
Supv Waste Specialist	1.00	1.00	1.00	-
Vector Control Technician II (Limited Term)	2.00	2.00	2.00	-
Waste Mgmt Tech I/II/III	2.00	2.00	2.00	-
Total	30.50	30.00	30.00	(0.50)



## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Health &amp; Human Services Agency</b>				
Director of Health & Human Services	1.00	1.00	1.00	-
Accountant I/II	8.00	9.00	9.00	1.00
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	2.00	2.00	2.00	-
Administrative Technician	7.50	7.50	7.50	-
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	6.00	6.00	-
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Adm & Finance	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	2.00	2.00	2.00	-
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	0.80	0.80	0.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Assistant Director of HHSA	1.00	1.00	-	(1.00)
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	7.00	2.00	2.00	(5.00)
Community Health Advocate -LT	-	5.00	5.00	5.00
Community Public Health Nurse Div Mgr	1.00	1.00	1.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	18.00	18.00	18.00	-
Deputy Director	5.00	4.00	4.00	(1.00)
Deputy Public Guardian I/II	7.00	7.00	7.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Supervisor I	13.00	14.00	14.00	1.00
Eligibility Systems Specialist	4.00	3.00	3.00	(1.00)
Eligibility Worker I/II/III	88.00	88.00	81.60	(6.40)
Employment & Training Worker I/II/III	22.50	18.50	18.50	(4.00)
Employment & Training Worker Supv	4.00	4.00	4.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Agency Medical Director	0.40	0.40	0.40	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	3.00	3.00	3.00	-
Energy Weatherization Technician I/II -LT	1.00	1.00	1.00	-
Epidemiologist I/II	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Fair Hearing Officer	1.00	1.00	1.00	-
Fiscal Assistant I/II	3.00	3.00	3.00	-
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	14.00	14.00	14.00	-
Food Services Aide	1.75	1.75	1.75	-
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	9.50	7.50	7.50	(2.00)

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
	<i>(as of 5/19/17)</i>			
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	4.50	6.50	6.50	2.00
Health Program Specialist -LT	1.80	1.80	1.80	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	1.00	1.00	1.00	-
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk III	1.00	1.00	1.00	-
Manager of Mental Health Programs	3.00	2.00	2.00	(1.00)
Mealsite Coordinator	6.31	6.31	6.31	-
Medical Office Assistant I/II	10.80	10.80	10.80	-
Medical Office Assistant I/II -LT	0.20	-	-	(0.20)
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	6.35	6.25	6.25	(0.10)
Mental Health Clinical Nurse	1.00	1.00	1.00	-
Mental Health Clinician IA/IB/II	27.50	27.50	27.50	-
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	0.40	0.40	0.40	-
Mental Health Program Coordinator IA/IB/II	5.00	5.00	5.00	-
Mental Health Worker I/II	11.00	11.00	11.00	-
Mental Health Worker I/II -LT	3.50	3.50	3.50	-
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.35	3.35	-
Office Assistant I/II	6.50	6.50	6.50	-
Office Assistant I/II/III	25.00	25.00	25.00	-
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II	1.00	1.00	1.00	-
Program Aide	7.55	7.55	7.55	-
Program Assistant	21.85	21.85	21.85	-
Program Assistant -LT	0.50	0.50	0.50	-
Program Coordinator	4.00	4.00	4.00	-
Program Manager	10.00	12.00	12.00	2.00
Program Manager - Protective Services	1.00	-	-	(1.00)
Psychiatric Technician I/II	3.00	3.00	3.00	-
Psychiatrist I/II	1.00	1.00	1.00	-
Public Health Laboratory Director	1.00	1.00	1.00	-
Public Health Nurse I/II	14.40	9.40	9.40	(5.00)
Public Health Nurse I/II -LT	-	5.00	5.00	5.00
Public Health Nurse Practitioner	1.80	1.80	1.80	-
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	2.00	2.00	-
Quality Improvement Coordinator	0.50	0.50	0.50	-
Registered Nurse	0.70	0.70	0.70	-
Screeener	5.00	5.00	5.00	-
Secretary	1.00	1.00	1.00	-

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Department	Full-Time Equivalent (FTE)				
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation	
	<i>(as of 5/19/17)</i>				
Senior Citizens Attorney I/II/III*	2.50	2.50	2.50	-	
Seniors' Daycare Program Supervisor	2.00	2.00	2.00	-	
Services Support Assistant III	3.00	3.00	3.00	-	
Social Services Aide	16.00	17.00	17.00	1.00	
Social Services Program Manager	5.00	6.00	6.00	1.00	
Social Services Supervisor I/II	11.00	12.00	12.00	1.00	
Social Worker Clinician	1.00	1.00	1.00	-	
Social Worker I/II/III/IV	60.20	60.20	60.20	-	
Social Worker I/II/III/IV -LT	1.00	1.00	1.00	-	
Sr. Accountant	1.00	1.00	1.00	-	
Sr. Animal Control Officer	1.00	1.00	1.00	-	
Sr. Department Analyst	3.00	2.00	2.00	(1.00)	
Sr. Fiscal Assistant	2.00	2.00	2.00	-	
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-	
Sr. Medical Office Assistant	1.00	1.00	1.00	-	
Sr. Office Assistant	7.00	7.00	7.00	-	
Staff Services Analyst I/II	9.00	8.00	8.00	(1.00)	
Supervising Accountant/Auditor	5.00	6.00	6.00	1.00	
Supervising Animal Control Officer	1.00	1.00	1.00	-	
Supervising Deputy Public Guardian	1.00	1.00	1.00	-	
Supervising Health Education Coordinator	5.00	5.00	5.00	-	
Supervising Occupational/Physical Therapist	0.60	0.60	0.60	-	
Supervising Public Health Nurse	4.00	3.00	3.00	(1.00)	
Supervising Public Health Nurse -LT	-	1.00	1.00	1.00	
Vocational Counselor	1.00	1.00	1.00	-	
Welfare Collections Officer	1.00	1.00	1.00	-	
*1.0 FTE to retire in July 2017	Total	608.17	605.87	598.47	(9.70)

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Human Resources/Risk Management</b>				
<i>Human Resources</i>				
Director of Human Resources	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	-
Principal Human Resources Analyst	1.00	1.00	1.00	-
Sr. Human Resources Analyst	2.00	2.00	2.00	-
Human Resources Technician	4.00	4.00	4.00	-
Privacy Compliance Officer*	1.00	1.00	1.00	-
Office Assistant I/II (shared with Risk)	0.50	0.50	0.50	-
Training & Organizational Development Spec**	1.00	1.00	1.00	-
DivisionTotal	11.50	11.50	11.50	-
<i>Risk Management</i>				
Risk Manager	1.00	1.00	1.00	-
Sr. Risk Management Analyst	1.00	1.00	1.00	-
Risk Management Analyst I/II - Loss Prevention	1.00	1.00	1.00	-
Risk Management Analyst I/II - Benefits	1.00	1.00	1.00	-
Risk Management Technician	1.00	1.00	1.00	-
Office Assistant I/II (shared with HR)	0.50	0.50	0.50	-
DivisionTotal	5.50	5.50	5.50	-
<i>*Health Insurance Portability and Accountability Act</i> Total	17.00	17.00	17.00	-
<i>**Vacant/Unfunded</i>				

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Information Technologies</b>				
Director of Information Technology	1.00	1.00	1.00	-
Assistant Director of Information Technology	1.00	1.00	1.00	-
Deputy Director of Information Technology	2.00	3.00	3.00	1.00
IT Analyst Tr/I/II - App/Web Dev/Support	5.00	5.00	5.00	-
IT Analyst Tr/I/II - Networking	2.00	2.00	2.00	-
IT Analyst Tr/I/II - Office Systems	5.00	5.00	5.00	-
IT Analyst Tr/I/II - Operating Systems	1.00	1.00	1.00	-
IT Analyst Tr/I/II - Server Admin	3.00	3.00	3.00	-
Information Technology Department Coordinator	2.00	2.00	2.00	-
Information Technology Tech Trainee/I/II/Sr.	3.00	3.00	3.00	-
Program Manager (Limited Term)	1.00	1.00	1.00	-
Sr. Department System Analyst	1.00	1.00	1.00	-
Sr. IT Analyst - App/Web Dev/Supt	3.00	3.00	3.00	-
Sr IT Analyst - Office Systems	2.00	2.00	2.00	-
Sr IT Analyst - Operating Systems	1.00	1.00	1.00	-
Sr IT Analyst - Server Admin	1.00	1.00	1.00	-
Sr. IT Department Coordinator	1.00	-	-	(1.00)
Sr. Office Assistant	0.50	0.50	0.50	-
Storekeeper I/II	0.50	0.50	0.50	-
Supervising Information Technology Analyst I/II	3.00	3.00	3.00	-
System Support Specialist I/II	1.00	-	-	(1.00)
Telecommunications Technician I/II	1.00	1.00	1.00	-
<b>Total</b>	<b>41.00</b>	<b>40.00</b>	<b>40.00</b>	<b>(1.00)</b>
<b>Library</b>				
Director of Library Services	1.00	1.00	1.00	-
Administrative Technician	0.80	0.80	0.80	-
Early Childhood Literacy Specialist	4.00	4.00	4.00	-
Fiscal Assistant I/II	0.80	0.80	0.80	-
IT Department Specialist	1.00	1.00	1.00	-
Librarian I/II	1.50	1.50	1.50	-
Library Assistant I/II	13.15	12.95	12.95	(0.20)
Library Circulation Supervisor	1.00	1.00	1.00	-
Library Systems Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant I/II	1.50	1.20	1.20	(0.30)
Sr. Library Assistant	6.90	5.00	5.00	(1.90)
Supervising Librarian	4.00	4.00	4.00	-
<b>Total</b>	<b>37.65</b>	<b>35.25</b>	<b>35.25</b>	<b>(2.40)</b>

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Planning &amp; Building</b>				
Director of Planning & Building	1.00	1.00	1.00	-
Admin Secretary	-	1.00	1.00	1.00
Admin Tech	2.00	2.00	2.00	-
Asst/Assoc Planner	7.00	7.00	7.00	-
Asst Dir of Comm Dev	1.00	-	-	(1.00)
Asst in Civil Eng	2.00	2.00	2.00	-
Bldg Inspector I/II/III	17.00	17.00	17.00	-
Clerk of Planning Comm	1.00	1.00	1.00	-
Code Enforcement Officer I/II	2.00	2.00	2.00	-
Dept Analyst I/II	2.00	2.00	2.00	-
Deputy Building Official	1.00	1.00	1.00	-
Dep Dir/Bldg Official	1.00	1.00	1.00	-
Dev Aide I/II	2.00	1.00	1.00	(1.00)
Dev Tech I/II	10.00	10.00	10.00	-
Office Asst I/II	5.00	4.00	4.00	(1.00)
Office Services Supv	1.00	1.00	1.00	-
Operations Supv	1.00	1.00	1.00	-
Principal Planner	4.00	4.00	4.00	-
Sr. Civil Eng	2.00	2.00	2.00	-
Sr. Dev Aide	1.00	2.00	2.00	1.00
Sr. Dev Tech	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Sr. Planner	3.00	3.00	3.00	-
Supv Civil Eng	1.00	1.00	1.00	-
Supv Code Enforcement Ofcr.	1.00	1.00	1.00	-
Supv Development Tech	1.00	1.00	1.00	-
Traffic Engineer	1.00	1.00	1.00	-
Trans Planner	1.00	0.80	0.80	(0.20)
<b>Total</b>	73.00	71.80	71.80	(1.20)

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Probation</b>				
Chief Probation Officer	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Administrative Secretary	2.00	2.00	2.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Superintendent - Institutions	2.00	2.00	2.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Correctional Cook	4.00	4.00	4.00	-
Correctional Food Services Supervisor	2.00	2.00	2.00	-
Department Analyst I/II	1.00	2.00	2.00	1.00
Deputy Chief Probation Officer	4.00	4.00	4.00	-
Deputy Probation Officer I/II	31.00	30.00	30.00	(1.00)
Deputy Probation Officer I/II - Limited Term	1.00	1.00	1.00	-
Deputy Probation Officer I/II - Institutions	30.00	30.00	30.00	-
Executive Assistant	-	1.00	-	-
Fiscal Assistant	0.50	0.50	0.50	-
Fiscal Technician	2.00	2.00	2.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Legal Secretarial Services Supervisor	2.00	2.00	2.00	-
Legal Secretary I/II	3.00	3.00	3.00	-
Mental Health Program Coordinator II	1.00	1.00	1.00	-
Probation Assistant	1.00	1.00	1.00	-
Probation Transport Driver	-	0.50	0.50	0.50
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Deputy Probation Officer	10.00	10.00	10.00	-
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
Sr. IT Department Coordinator	1.00	1.00	1.00	-
Sr. Legal Secretary	3.50	3.50	3.50	-
Supervising Deputy Probation Officer	8.00	8.00	8.00	-
Supervising Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
<b>Total</b>	132.00	133.50	132.50	0.50

**Authorized Personnel Allocation  
2017-18 Recommended Budget**

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation <i>(as of 5/19/17)</i>	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<b>Public Defender</b>				
Public Defender	1.00	1.00	1.00	-
Assistant Public Defender	1.00	1.00	1.00	-
Chief Assistant Public Defender	1.00	1.00	1.00	-
Deputy Public Defender II-IV	11.00	12.00	11.00	-
Executive Secretary Law & Justice	1.00	1.00	1.00	-
Investigative Assistant	1.00	1.00	1.00	-
Investigator (Public Defender)	2.00	2.00	2.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Legal Secretary I/II	3.00	3.00	3.00	-
Sr. Investigator	1.00	1.00	1.00	-
<b>Total</b>	<b>23.00</b>	<b>24.00</b>	<b>23.00</b>	<b>-</b>
<b>Recorder-Clerk / Elections</b>				
<i>Recorder-Clerk</i>				
County Recorder/Clerk	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Microfilm/Imaging Technician I/II	2.00	2.00	2.00	-
Recordable Document Examiner/Indexer I/II	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recordable Document Examiner/Indexer	2.00	2.00	2.00	-
<i>Division Total</i>	<i>16.00</i>	<i>16.00</i>	<i>16.00</i>	<i>-</i>
<i>Registrar of Voters (Elections)</i>				
Administrative Technician	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	2.50	2.50	2.50	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	-	(1.00)
Precinct Planning Specialist	1.00	1.00	1.00	-
<i>Division Total</i>	<i>7.50</i>	<i>7.50</i>	<i>6.50</i>	<i>(1.00)</i>
<b>Total</b>	<b>23.50</b>	<b>23.50</b>	<b>22.50</b>	<b>(1.00)</b>



## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Sheriff</b>				
Sheriff/Public Administrator/Coroner	1.00	1.00	1.00	-
Undersheriff	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Assistant Public Administrator	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Services Officer	3.00	3.00	3.00	-
Correctional Cook	6.00	6.00	6.00	-
Correctional Food Services Coordinator	1.00	1.00	1.00	-
Correctional Lieutenant	2.00	2.00	2.00	-
Correctional Officer I/II	85.00	85.00	85.00	-
Correctional Sergeant	11.00	11.00	11.00	-
Crime Analyst	1.00	1.00	1.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Department Systems Analyst	5.00	5.00	5.00	-
Deputy Sheriff I/II	131.00	133.00	131.00	-
Detention Aide	4.00	4.00	4.00	-
Executive Secretary - Law & Justice	1.00	1.00	1.00	-
Human Resource Technician	1.00	1.00	1.00	-
Property/Evidence Technician	3.00	3.00	3.00	-
Public Safety Dispatcher I/II	15.00	15.00	15.00	-
Radio Maintenance Technician	2.00	2.00	2.00	-
Sheriff's Captain	3.00	3.00	3.00	-
Sheriff's Communication Manager	1.00	1.00	1.00	-
Sheriff's Fiscal Technician	4.00	4.00	4.00	-
Sheriff's Lieutenant	7.00	7.00	7.00	-
Sheriff's Records Supervisor	1.00	1.00	1.00	-
Sheriff's Security Officer	10.00	10.00	10.00	-
Sheriff's Sergeant	25.00	25.00	25.00	-
Sheriff's Support Services Manager	1.00	1.00	1.00	-
Sheriff's Technician I/II	27.00	27.00	27.00	-
Sheriff's Training Coordinator	1.00	1.00	1.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Public Safety Dispatcher	5.00	5.00	5.00	-
Sr. Sheriff's Technician	5.00	5.00	5.00	-
Supervising Property Evidence Technician	1.00	1.00	1.00	-
Supervising Public Safety Dispatcher	4.00	4.00	4.00	-
<b>Total</b>	375.00	377.00	375.00	-

## Authorized Personnel Allocation 2017-18 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/19/17)</i>				
<b>Surveyor</b>				
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Deputy Surveyor	1.00	1.00	1.00	-
Development Aide	1.00	1.00	1.00	-
GIS Analyst I/II	5.00	5.00	5.00	-
Manager of GIS	1.00	1.00	1.00	-
Sr. GIS Analyst	1.00	1.00	1.00	-
Surveyor's Technician I/II	1.00	1.00	1.00	-
Total	12.00	12.00	12.00	-
<b>Transportation</b>				
Director of Transportation	1.00	1.00	1.00	-
Admin Secretary	1.00	1.00	1.00	-
Admin Tech	3.80	3.80	3.80	-
Airport Ops Supv	1.00	1.00	1.00	-
Airport Tech I/II	2.00	1.00	1.00	(1.00)
Assoc Civil Eng	6.00	6.00	6.00	-
Assoc Land Surv	2.00	2.00	2.00	-
Assoc ROW Agent	1.00	1.00	1.00	-
Asst in Civil Eng	10.00	10.00	10.00	-
Asst in Land Surv	1.00	1.00	1.00	-
Bridge Maint Supv	1.00	1.00	1.00	-
Bridge Maint Wkr I/II/III	2.00	2.00	2.00	-
Dep Dir Engineering	3.00	3.00	3.00	-
Dep Dir of Maint & Ops	1.00	1.00	1.00	-
Dept Analyst I/II	2.60	2.60	2.60	-
Engineering Tech	1.00	1.00	1.00	-
Equip Maint Supv	2.00	2.00	2.00	-
Equip Mechanic I/II	10.00	10.00	10.00	-
Equip Mechanic III	1.00	1.00	1.00	-
Equip Supt	1.00	1.00	1.00	-
Exec Secretary	1.00	1.00	1.00	-
Fleet Svcs Tech I/II	2.00	2.00	2.00	-
Hwy Maint Supv	7.00	7.00	7.00	-
Hwy Maint Wkr I/II/III	36.00	33.00	33.00	(3.00)
Hwy Maint Wkr IV	5.00	5.00	5.00	-
Hwy Superintendent	2.00	2.00	2.00	-
Parts Tech	1.00	1.00	1.00	-
Principal Eng Tech	5.00	5.00	5.00	-
Principal Planner	1.00	1.00	1.00	-
ROW Supervisor	1.00	1.00	1.00	-

**Authorized Personnel Allocation  
2017-18 Recommended Budget**

Department	Full-Time Equivalent (FTE)			
	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recmd	Diff from Adjusted Allocation
	<i>(as of 5/19/17)</i>			
Sr. Bridge Maint Wkr	1.00	1.00	1.00	-
Sr. CADD Tech	3.00	3.00	3.00	-
Sr. Civil Eng	10.00	10.00	10.00	-
Sr. Dev Tech	1.00	1.00	1.00	-
Sr. Eng Tech	10.00	10.00	10.00	-
Sr. Equip Mechanic	2.00	2.00	2.00	-
Sr. Fleet Svcs Tech	1.00	1.00	1.00	-
Sr. Hwy Maint Wkr	5.00	5.00	5.00	-
Sr. Planner	1.00	1.00	1.00	-
Sr. Traf Ctrl Maint Wkr	1.00	1.00	1.00	-
Svcs Ops Coord	3.00	3.00	3.00	-
Traf Ctrl Maint Supv	1.00	1.00	1.00	-
Traf Ctrl Maint Wkr I/II/III	5.00	5.00	5.00	-
Traffic Ops Tech	1.00	1.00	1.00	-
Traffic Supt	1.00	1.00	1.00	-
<b>Total</b>	<b>160.40</b>	<b>156.40</b>	<b>156.40</b>	<b>(4.00)</b>
<b>Treasurer-Tax Collector</b>				
Treasurer-Tax Collector	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager	2.00	2.00	2.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	6.00	6.00	6.00	-
Information Technology Departmental Specialist	1.00	1.00	1.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Sr. Revenue Recovery Officer	-	1.00	1.00	1.00
Treasury Quantitative Specialist	1.00	1.00	1.00	-
<b>Total</b>	<b>20.00</b>	<b>21.00</b>	<b>21.00</b>	<b>1.00</b>
<b>Veteran Affairs</b>				
Veterans Service Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Office Assistant I/II	-	1.00	-	-
Sr. Veterans Service Representative	1.00	1.00	1.00	-
Veterans Service Representative	2.00	2.00	2.00	-
<b>Total</b>	<b>5.00</b>	<b>6.00</b>	<b>5.00</b>	
<b>GRAND TOTAL</b>	<b>1,898.22</b>	<b>1,877.82</b>	<b>1,862.42</b>	<b>(35.80)</b>