

# CONTRACT ROUTING SHEET

Date Prepared: 1/8/09

Need Date: 1/14/09 Rush

**PROCESSING DEPARTMENT:**

Department: HR/Risk Management

Dept. Contact: Lisa Hoas

Phone #: 5576

Department Head Signature: 

**CONTRACTOR:**

Name: Hanna, Brophy, MacLean, McAleer & Jensen, LLP

Address: 3100 Zinfandel Dr. Rancho Cordova, CA 95741

Phone: (916) 929-9411

**CONTRACTING DEPARTMENT:** HR/Risk Management

Service Requested: Review of Workers' Comp legal firm Contract Amendment

Contract Term: 2 years Contract Value: \$40,000

Compliance with Human Resources requirements? Yes: x No:         

Compliance verified by: n/a

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved:          Date: 1-12-09 By: 

Approved:          Disapproved:          Date:          By:         

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved:          Date: 1/8/09 By: 

Approved:          Disapproved:          Date:          By:         

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:         

Approved:          Disapproved:          Date:          By:         

Approved:          Disapproved:          Date:          By: