

PROPOSED SCOPE OF WORK

JANUARY 8, 2013

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PREPARED FOR: El Dorado County

PROJECT: Henningsen-Lotus Concept Plan

TASK	DESCRIPTION	COST
<p>One</p>	<p>Project Initiation The project will begin with a review of public input related to the future of Henningsen Lotus Park (HLP) that was gathered during preparation of the El Dorado County Parks and Trails Master Plan in 2011. Other park and trail projects identified in the adopted plan that have a connection to the future development of HLP will also be identified. In this way, the future planning for HLP will be directly tied to the process the County has already initiated to address trail and park needs in the greater Coloma-Lotus-Pilot Hill area. The project team will then meet onsite with designated County representatives and local residents to review existing conditions and evaluate preliminary opportunities and constraints.</p>	<p>\$ 3,020</p>
<p>Two</p>	<p>Existing Conditions Summary Base data related to land use, adjacent ownership, property boundaries, natural resources, existing improvements, river flows, park usage, and previous environmental documents will also be collected. A summary of the existing conditions will be prepared as a project memo for County and public review in hard copy and digital format. <i>Deliverable: Existing Conditions Summary Project Memo</i></p>	<p>\$ 3,967</p>
<p>Three</p>	<p>Public Input Workshop A public meeting will be convened in the Coloma-Lotus area for the purpose of 1) presenting the preliminary opportunities and constraints analysis and 2) gathering additional public input regarding existing uses and future improvements at HLP. The meeting will be organized as a workshop format to ensure that all participants have an opportunity to share their ideas and to facilitate the exchange of ideas among attendees. The workshop will be held at HLP and will include a tour of the park to familiarize participants with the various facilities and features. Workshop attendance and activities will be documented. <i>Deliverables: Workshop Notification Flyer Workshop Facilitation and Documentation</i></p>	<p>\$ 3,000</p>

<p>Four</p>	<p>Opportunities and Constraints Assessment Based on the initial field work, data collection, and public input, an Opportunities and Constraints Assessment will be prepared as a project memo for County and public review in hard copy and digital format. Interested resource and recreation agencies will also be invited to review and comment on the assessment. Topics to be addressed include:</p> <ul style="list-style-type: none"> ▪ Recreation Amenities ▪ Parking and Traffic Circulation ▪ Whitewater Uses ▪ Pedestrian Circulation within HLP ▪ Trail Connections to/from HLP ▪ Riparian Restoration ▪ Regulatory Considerations ▪ Utilities ▪ Public Safety ▪ Park Carrying Capacity ▪ Revenue Generation ▪ Operations and Management ▪ Funding Opportunities <p><i>Deliverable: Opportunities and Constraints Analysis Project Memo</i></p>	<p>\$ 3,596</p>
<p>Five</p>	<p>Draft Conceptual Master Plan A draft Conceptual Master Plan will be prepared that identifies proposed improvements and outlines an implementation strategy for those improvements. The Conceptual Master Plan will include a rendered graphic to illustrate the approximate placement and scale of proposed improvements. The implementation strategy will address:</p> <ul style="list-style-type: none"> ▪ Prioritization of improvements ▪ Estimated cost of improvements ▪ Operational and maintenance considerations ▪ Regulatory and environmental requirements ▪ Projected timeline ▪ Partnership and funding opportunities ▪ Any additional technical studies required <p>The Existing Conditions Summary, Opportunities and Constraints Analysis, and summary of public input will be included as appendices in the plan. The plan will be provided in hard copy and digital format.</p> <p><i>Deliverable: Draft Conceptual Master Plan</i></p>	<p>\$ 9,424</p>

<p>Six</p>	<p>Public Review Workshop A public meeting will be held to present the Draft Conceptual Master Plan. This could occur as part of a Parks and Recreation Commission meeting or as a separate event. The time and location should be arranged to make it as easy as possible for the interested public to attend. The presentation will show the location of the various proposed improvements, projected costs, funding opportunities, and summarize the implementation strategy. Attendees will be invited to comment on the draft plan and to offer suggestions for refinements or express their concerns on any element of the plan. <i>Deliverables: Workshop Notification Flyer Workshop Presentation and Documentation</i></p>	<p>\$ 2,480</p>
<p>Seven</p>	<p>Final Conceptual Master Plan Input from the public, County staff, and resource and recreation agencies will be incorporated into the Draft Conceptual Master Plan. The plan will be presented to the Board of Supervisors to request their comments and consideration for adoption.</p>	<p>\$ 926</p>
	<p>Other Direct Costs</p>	<p>\$ 450</p>
	<p>TOTAL:</p>	<p>\$26,863</p>

