

AUDITOR / CONTROLLER'S USE	
TRANSFER #	
DATE	
CODE BY	

EL DORADO COUNTY APPROPRIATION TRANSFER (29130 GOV. CODE)

BUDGET TRANSFER REQUEST #1

TO BE COMPLETED BY THE DEPARTMENT	
DOCUMENT TOTAL	120,500
NUMBER OF LINES	2
TRANSACTION CODE TOTAL*	13

Chief Administrative Office
DEPARTMENT OR AGENCY NAME

5/11/2016
DATE

Kevin Harn
DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

PAGE 1 OF 1

COMPLETE THE INFORMATION BELOW WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.
REMOVE THE GOLD COPY AND SUBMIT COMPLETE REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.
A BUDGET TRANSFER MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY-SIX LINES AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE*

* 002 = INCREASE ESTIMATED REVENUE
* 003 = DECREASE ESTIMATED REVENUE

* 011 = INCREASE IN APPROPRIATION / BOS APPROVED
* 012 = DECREASE IN APPROPRIATION / BOS APPROVED

S F X	TRANS CODE NO.*	INDEX CODE NUMBER	SUB OBJECT NUMBER	USER CODE NUMBER	AMOUNT	DESCRIPTION (50 CHARACTERS MAX.)
1	002	7702304	0001		\$ 60,250.00	FY 15/16 CAMERON PARK COURT ADA PROJ REIMB
2	011	7702304	5240		\$ 60,250.00	FY 15/16 CAMERON PARK COURT ADA PROJ REIMB
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						

REVIEWED
FOR
FORMAT BY

JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE

SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS DATE

CHIEF ADMINISTRATIVE OFFICE DATE

ATTEST: CLERK, BOARD OF SUPERVISORS

***El Dorado County
Journal Entry Request Form***

To be completed and attached to all Journal requests

TO: Deputy Auditor
Auditor-Controller's Office

FROM: Jeremy Apodaca

DEPT: CAO

SUBJECT: Request to process attached budget transfer

Detailed description and justification of attached journal:

The attached document appropriates funds within the Courthouse Construction Fund for reimbursement of Cameron Park Courthouse ADA project costs, pursuant to Memorandum of Understanding (Fiscal Year 2013-14/CFRs 09-CFR002; 09-CFR003/Projects).

Authorized Signature: _____



Date: _____



Please note: The Auditor's Office is in the process of creating comprehensive procedures for creating and processing journals. These new procedures will be distributed soon. Meanwhile, please use this form until further notice. Thank you.