

**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 530500

Transfer to index code:

Department: HHSA

Department:

Approved (Dept Head) Date

Approved (Dept Head) Date

J. Col *12/14/14*

Specific location (address): PHF basement

Where in facility? PHF basement *

First contact person: Jill Rubin

Phone: (530) 642-7303

Second contact person: Becky Stiles

Phone: (530) 642-4888

Cty Tag #	Description	Serial/VIN #	Condition
32445	Dell Latitude D600-	CFZCV21	Obsolete
32831	Apple Power mac	SYM4070EPPC1	Obsolete
101399	Gateway E-4610S	0040494117	Obsolete
101411	Gateway E-4610S	0040494129	Obsolete
34077	Dell OptiplexGX20	5CJMP81	Obsolete
102124	Dell Optiplex755	2PT3BG1	Obsolete
101403	Gateway E4610S	0040494121	Obsolete
101980	Dell Optiplex 755	5GYC0G1	Obsolete
102162	Dell Optiplex 755	GQ0RFG1	Obsolete
34720	HP Laserjet 2840	SCNFC5D80NW	Broken
33310	Dell Optiplex GA 280	FDTD61	obsolete

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>12/4/14</i>
Posted to Intranet	<i>12/10/14</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
<i>OK to Surplus - Larry 11/26/14</i>
Auditor records updated by: Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

2/25 → handing for signature

N^o -- 2370

County of El Dorado
Property Transfer Request

Surplus Inter-Department Transfer

Transfer from index code: 530500

Transfer to index code:

Department: Human Services

Department:

Approved (Dept Head) Date

Approved (Dept Head) Date

o cel *12/13/14*

Specific location (address): 937 Spring St, Placerville

Where in facility? Basement

First contact person: Miguel Miranda

Phone: 621-6136

Second contact person:

Phone:

Cty Tag #	Description	Serial/VIN #	Condition
✓ 102092	Computer Dell		Poor
✓ 101740	Computer Dell		Poor
✓ 102086	Computer Dell		Poor
✓ 102088	Computer Dell		Poor
✓ 102122	Computer Dell		Poor
✓ 101681	Computer Dell		Poor

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>12/4/14</i>
Posted to Intranet	<i>12/10/14</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: *OK to Surplus - Comy 11/26/14*

Auditor records updated by:	Date:
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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 530560 Transfer to index code:

Department: HHSA Department:

Approved (Dept Head) Date Approved (Dept Head) Date
BS D. C. [Signature] 12/12/2014

Specific location (address): 935 Spring St

Where in facility? PHF basement

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Mike Yurkovic Phone: 642-7222

Cty Tag #	Description	Serial/VIN #	Condition
	Video camera & digital camera		broken
	wood desk and large overhead cabinet		fair
10448	Microscope <u>olympus 409110</u>		broken
	typewriter		broken
	shredders		broken
	monitor		broken
88568	printer		broken
	10' projector screen		good
	Doctor type scale		unknown
	fax machine		broken
	old tv		broken
	laser jet printer		unknown
	TV cabinet - previously posted on form 8914		good
	foosball table		good
	kids plastic chairs		usable
	wood floor standing literature display		usable
	small safe-no code		usable
	misc wood cabinets, desk parts and metal parts and pieces		broken
	large blue metal file cabinet		fair
	4 large display boards some with glass fronts		fair
	Executive wood desk		good


<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<u>12/12/14</u>
Posted to Intranet	<u>12/15/14</u>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
Auditor records updated by: Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 103110		Transfer to index code:	
Department: INFORMATION TECHNOLOGIES		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
		12/3/14	

Specific location (address): 360 FAIR LANE PLACERVILLE

Where in facility? IT SURPLUS AREA

First contact person: JAIME CONE Phone: (530) 621-7664

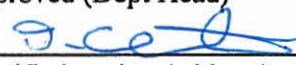
Second contact person: PAUL OSIER Phone: (530) 621-7600

Cty Tag #	Description	Serial/VIN #	Condition
27626	COMPAQ PROLIANT 800 SERVER	D747BJW30701	OLD
29373	GATEWAY 7210 SERVER	0018790179	OLD
32574	CISCO 2650XM ROUTER	JMX0724L361	OLD

Routing of PTR Form	<u>N/A or Date</u>	Remarks:
Sent to Auditor/Purchasing	12/4/14	
Posted to Intranet	12/10/14	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
Auditor records updated by:		Date:

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**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 411000		Transfer to index code:	
Department: Mental Health		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
			

AS

Specific location (address): 360 Fair Lane Bldg B

Where in facility? IT surplus storage, back hallway near telco.

First contact person: Jaime Cone Phone: (530) 621-7664

Second contact person: Bill Howard Phone: (530) 621-7579

Cty Tag #	Description	Serial/VIN #	Condition
34827	DELL LATITUDE D810 P M780	S/N 8Y7DJ91	Broken

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Sent to Auditor/Purchasing	12/4/14
Posted to Intranet	12/10/14
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: <i>OK NO Surplus Lenny 11/25/14</i>	
Auditor records updated by:	Date:

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1072

N^o -- 9819-1

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 280000		Transfer to index code:	
Department: RECORDER/CLERK		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>11/13/14</i>	Approved (Dept Head)	Date
Specific location (address): 360 FAIR LANE PLACERVILLE			
Where in facility? SCANNING DEPARTMENT			
First contact person: CINDY L. GRAY		Phone: 621-5772	
Second contact person: CYNTHIA STUPEK		Phone: 621-6592	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	MICROFICHE VIEWERS	N/A	BROKEN
N/A	MICROFICHE VIEWERS	N/A	BROKEN
N/A	MICROFICHE VIEWERS	N/A	BROKEN
N/A	MICROFICHE VIEWERS	N/A	BROKEN
101907	OPITPTX 755 HARDDRIVE / <i>computer</i>	70045-618-721-505	OLD
102172	OPITPTX 755 HARDDRIVE / <i>computer</i>	00144-048-300-736	OLD
101917	OPITPTX 755 HARDDRIVE / <i>computer</i>	70045-463-257-603	OLD
34852	EPSON RECEIPT PRINTER	A95G030376	BROKEN
34545	EPSON RECEIPT PRINTER	A95G027196	BROKEN
34542	EPSON RECEIPT PRINTER	A95G027190	BROKEN
N/A	EPSON RECEIPT PRINTER	K3TF009812	BROKEN
N/A	TLP2844 ZEBRA PRINTER	41J12130144	BROKEN
N/A	TLP2844 ZEBRA PRINTER	41A051003235	BROKEN
N/A	DELL MONITOR	KR05R108476022BBCY95	OK
N/A	DELL MONITOR	MX05910847605330DRT1	OK
N/A	DELL MONITOR	MY08R33947603363EKF5	OK
N/A	DELL MONITOR	MX08G1524760521FAEVC	OK
N/A	DELL MONITOR	KR05R10476022BBCY9Y	OK
N/A	DELL MONITOR	MY08R33947603363ELS2T	OK
N/A	DELL MONITOR	MX0SR108476052B5C6SH1	OK
N/A	DELL MONITOR	KR05R108476022BBCY9L	OK

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>11/13/14</i>
Posted to Intranet	<i>12/10/14</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

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N^o -- 9819-2

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 280000		Transfer to index code:	
Department: RECORDER/CLERK		Department:	
Approved (Dept Head) <i>William E. Adams</i>	Date <i>11/13/14</i>	Approved (Dept Head)	Date
Specific location (address): 360 FAIR LANE PLACERVILLE			
Where in facility? SCANNING DEPARTMENT			
First contact person: CINDY GRAY		Phone: 621-5772	
Second contact person: CYNTHIA STUPEK		Phone: 621-6592	


Cty Tag #	Description	Serial/VIN #	Condition
N/A	DELL MONITOR	MY08R33947603363EL2Z	OK
34801	LARGE DELL MONITOR	CNOT61334663363ION3S	BROKEN
N/A	BLACK CHAIR	N/A	BROKEN
N/A	BLUE CHAIR	N/A	POOR
30941	HEWLETT PACKARD LASER 8150 PRINTER	JPBLL32698	OK-OLD
29369	HELETT PACKARD LASER 8100 PRINTER	USC00551396	OK-OLD
N/A	DELL KEYBOARD	CNORH659735719C109WR	BROKEN
N/A	DELL KEYBOARD	CNON6250716166760FRL	BROKEN
N/A	KENSINGTON KEYBOARD	C0724003421	BROKEN
N/A	IBM KEYBOARD	0227300	BROKEN
N/A	BENWIN SPEAKERS	N/A	BROKEN
N/A	JET DIRECT 170X	J4102B	BROKEN
N/A	HEWLETT PACKARD JET DIRECT	3862H192	BROKEN
N/A	HEWLETT PACKARD JET DIRECT	3862H192	BROKEN
N/A	HEWLETT PACKARD JET DIRECT	3862H192	BROKEN
N/A	BOX POWER SUPPLY CORDS	N/A	OK

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>11/13/14</i>
Posted to Intranet	<i>12/10/14</i>
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Remarks:	
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**County of El Dorado
Property Transfer Request**

<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 244111		Transfer to index code:	
Department: Sheriff - Office of Emergency Services		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
	12/2/14		

Specific location (address): 330 Fair Lane Building A Placerville CA 95667

Where in facility? Hallway - Building A Downstairs outside EOC Training Room

First contact person: Jamey Morgan Phone: (530) 621-5131

Second contact person: Jordan Thomson Phone: (530) 621-7660

Cty Tag #	Description	Serial/VIN #	Condition
Unk	Sony television w/remote 32" Model KD-32FS170	4102348	Fair
Unk	Sony television w/remote 32" Model KD-32FS170	4102405	Fair
N/A	Wall mounting rack for 32" television	N/A	Fair
N/A	Wall mounting rack for 32" television	N/A	Fair

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	12/3/14
Posted to Intranet	12/10/14
Board Approval	
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Remarks: Televisions very heavy - mounting racks inside EOC room -	
Call prior to pick up - can assist with lifting onto cart or dolly	
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 256100

Transfer to index code:

Department: Probation

Department:

Approved (Dept Head) _____ Date 11/18/14

Approved (Dept Head) _____ Date

Specific location (address): 299 Fair Lane Placerville

Where in facility? Front lobby office/Electrical Room

First contact person: Kelli

Phone: (530) 621-5606

Second contact person: Chris

Phone: (530) 621-6517

Cty Tag #	Description	Serial/VIN #	Condition
No Tag	Vacuum		Broken
No Tag	Vacuum		Broken
Gold Tag	Coffee Maker		Broken

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	11/19/14
Posted to Intranet	12/10/14
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 242221		Transfer to index code:	
Department: EL DORADO COUNTY SHERIFF		Department:	
Approved (Dept Head) <i>P. Van Arman</i>	Date	Approved (Dept Head)	Date

Specific location (address): 1360 JOHNSON BLVD, SOUTH LAKE TAHOE, CA 96150 - *P'ville Stores*

Where in facility? COPIER ROOM

First contact person: PEGGY WENNER	Phone: (530) 573-3000
Second contact person: REBECCA	Phone: (530) 573-3014

Cty Tag #	Description	Serial/VIN #	Condition
	DESK CHAIR	NONE	BROKEN
	DESK CHAIR	NONE	BROKEN
	DESK CHAIR	NONE	BROKEN
	SIDE CHAIR - YELLOW/GOLD <i>(small)</i>	NONE	FAIR
	SIDE CHAIR - BROWN ✓	NONE	FAIR
	SIDE CHAIR - ORANGE XZ <i>(lv)</i>	NONE	FAIR
	PANASONIC TV W/VHS - BLACK MODEL PV-M2024	NONE	FAIR
	VHS CAM RECORDER PANASONIC OMNIMOVIE PV660D	HOWA1096Y	UNKNOWN
19634	VHS CAM RECORDER, HITACHI CAM N CORD	80405668	UNKNOWN
sticker/no #	MINOLTA X700 CAMERA W/CASE		UNKNOWN
	HP DESKJET 720C ✓	SG8261W2ZG	UNKNOWN
	HP DESKJET 340 W/BATTERY PACK ✓		UNKNOWN
sticker/no #	POLAROID SPECTRA AF CAMERA ✓		UNKNOWN
	POLAROID CAMERA ✓		WORKING
	DESK CHAIR		GOOD
	DESK CHAIR		GOOD
sticker/no #	ADLER-ROYAL TYPEWRITER ✓		WORKING
	<i>Small side chair - Brown wooden ✓</i>	<i>NONE</i>	<i>FAIR</i>

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>11/17/14</i>
Posted to Intranet	<i>12/10/14</i>
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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 243210		Transfer to index code:	
Department: TAHOE JAIL		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>12/9/14</i>	Approved (Dept Head)	Date
Specific location (address): 1051 AL TAHOE BLVD. So LAKE TAHOE			
Where in facility? SALLY PORT			
First contact person: BETH ALEXANDER		Phone: (530) 573-3039	
Second contact person: SGT. KOWALCZYK		Phone: (530) 573-3323	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	DELL COMPUTERS (ITT DOES NOT WANT)	80045-534-669-728	POOR
		80045-534-669-729	POOR
		80045-534-669-730	POOR
		80045-534-669-731	POOR
N/A	3 MICE		POOR
N/A	2 KEYBOARDS		POOR
N/A	2 SMALL BOXES REMOTE CONTROLS		FAIR
N/A	BATTERY BACK-UP/BATTERY PACK	BBO731023431/NVO730009114	POOR
		BBO731023445/NVO731023445	POOR
		BBO731023442/NVO730005279	POOR
		BBO731023443/NVO730009123	POOR
N/A	JUNCTION BOX	000F2300E.OA X2	POOR
		000F2300H.OA X2	POOR
N/A	5 POWER SUPPLY		POOR
N/A	6 26' MONITOR		BROKEN
N/A	PANISONIC MICROWAVE		BROKEN
N/A	3 TOOL BOXES		POOR
N/A	2 CALCULATOR		BROKEN
N/A	DELL PRINTER 2330D		BROKEN
N/A	LOCKER		FAIR

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>12/9/14</i>	
Posted to Intranet	<i>12/10/14</i>	
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

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