

**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 305600		Transfer to index code:	
Department: Transportation/Maintenance		Department:	
Approved (Dept Head) <i>John M. Pedrotti</i>	Date <i>1/2/14</i>	Approved (Dept Head)	Date

Specific location (address): 2441 Headington Rd., Placerville

Where in facility? See Denny Luce

First contact person: Denny Luce

Phone: (530) 642-4973

Second contact person: Pam Niebauer

Phone: (530) 621-5419

Cty Tag #	Description	Serial/VIN #	Condition
<i>None</i>	RADIO	682FWN0741	BAD
	RADIO	682FWN0804	BAD
	RADIO	159TUY0970	BAD
	RADIO	682FWN3736	BAD
	RADIO	682FXG5020	BAD
	RADIO	682FXG5023	BAD
	RADIO	682FWN3718	BAD
	RADIO	682 FWM3735	BAD
	RADIO	682FWQ1978	BAD
	RADIO	682FXQ5025	BAD
	RADIO	682FWN3739	BAD
	RADIO	682FWG5022	BAD
	RADIO	240FDA1833	BAD
	RADIO	682FZJ2785	BAD
	RADIO	682FWN3720	BAD
	RADIO	682FXTG5024	BAD
	RADIO	778TSS9653	BAD
	RADIO	778FQGA121	BAD
	RADIO	159FTSA627	BAD
	RADIO	778TSW6633	BAD
	RADIO	682FXJ6633	BAD

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>1-5-15</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Proceeds from sales to be deposited back into:
Index Code: - 306500 User Code: 25000A
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 306200

Transfer to index code:

Department: Transportation - Maintenance

Department:

Approved (Dept Head) *Steve M. Pedrotto* Date *1/2/14*

Approved (Dept Head) _____ Date _____

Specific location (address): 2441 Headington Rd, Placerville, CA 95667

Where in facility? See Denny Luce in Main Bldg.

First contact person: Denny Luce

Phone: (530) 642-4973

Second contact person: Nancy Bumbaca

Phone: (530) 642-4959

Cty Tag #	Description	Serial/VIN #	Condition
	I/C 306200		
200091	MOTOROLA RADIO	778TSW6373	<i>Poor</i> ↓
200347	MOBILE MOTOROLA	778TSW6320	
200415	GP300	174FUC3619	
200416	GP300	174FUC3624	
200259	GM300	159TUY0979	
200009	MOTOROLA GM300	159TTSD818	
200345	MOTOROLA MAXTRAC	428FNW6094	
200357	GM300	159TUY0979	
200019	RADIO	382FWN0741	
200131	RADIO	682FXJ2785	
200076	MOSTAR MOBILE	D43TLAD00K 436HNS	
200293	MOTOROLA	778TSW6381	
200104	MOTOROLA	778TSYEZ60	
200103	MOTOROLA	778TSYEZ86	
200012	MOTOROLA GM300	159TTSD852	
200410	MOTOROLA M208	778TTGB527	
200442	MOTOTORLA M208	778TTGB596	
200021	RADIO	682FWN0802	
200248	MOTOROLA	778FQGA126	
200014	MOTOROLA GM300	159TTSD854	

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Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Proceeds from sales to be deposited back into:
Index Code - 306500 User Code: 25000A
Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 306500		Transfer to index code:	
Department: Transportation/Maintenance		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>John M. Peduto</i>	<i>1/2/14</i>		

Specific location (address): 2442 Headington Rd, Placerville

Where in facility? See Denny Luce

First contact person: Denny Luce Phone: (530) 642-4973

Second contact person: Pam Niebauer Phone: (530) 621-5419

Cty Tag #	Description	Serial/VIN #	Condition
<i>None</i>	RADIO	682FWN3717	BAD
	RADIO	778TSL2021	BAD
	RADIO	682FWN0801	BAD
	RADIO	778TRJC200	BAD
	RADIO	682FWQ2032	BAD
	RADIO	159TTSD819	BAD
	RADIO	682FYL1040	BAD
	RADIO	682FYA8231	BAD
	RADIO	682FYE5662	BAD
	RADIO	682FYA5176	BAD
	RADIO	682FWN3722	BAD
	RADIO	682FWN2388	BAD
	RADIO	682TXS0660	BAD
	RADIO	799TUUB053	BAD
	RADIO	682FYL1041	BAD
	RADIO	682FXN6544	BAD
	RADIO	159TUY0972	BAD
	RADIO	778FYA8058	BAD
	RADIO	159TTSD816	BAD
	RADIO	428ARY0764	BAD

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Copy to Auditor	

<u>Remarks:</u>
Proceeds from sales to be deposited back into:
Index Code: 306500 User Code: 25000A
Auditor records updated by: Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 306500		Transfer to index code:	
Department: Transportation/Maintenance		Department:	
Approved (Dept Head) <i>John M. Prohaska</i>	Date <i>1/2/14</i>	Approved (Dept Head)	Date

Specific location (address): 2441 Headington Rd., Placerville

Where in facility? See Denny Luce

First contact person: Denny Luce	Phone: (530) 642-4973
Second contact person: Julianne Melchor	Phone: (530) 621-5910

Cty Tag #	Description	Serial/VIN #	Condition
100066	GM300	159TULE634	<i>Poor</i>
200321	MOTOROLA M208	778TSL7449	
200089	MOTOROLA	428ARY0765	
200090	MOTOROLA	778TSW6397	
200078	MOTOROLA MAXTRAC	428FNW6095	
200073	MAXAR MOBILE	240FGC1500	
200116	GM 300	159TUY0985	
200010	MOTOROLA GM300	159TTSD849	
200011	MOTOROLA GM300	159TTSD850	
200115	GM300 159TULE346	159TULE346	
200008	MOTOROLA GM300	159TTSD817	
200094	MOTOROLA	778TSW6645	
	Index Code 303000		
200034	Radio MOT M208	778TTGB588	
	Index Code 301000		
200054	MOTOROLA	778FQGA124	
100056	MOTOROLA	778FQGA123	
200053	MOTOROLA	#778FQGA122	
100055	MOTOROLA	#778FQGA120	

Routing of PTR Form	N/A or Date
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Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 306500		Transfer to index code:	
Department: Transportation/Maintenance		Department:	
Approved (Dept Head) <i>Stan M. Podwatts</i>	Date <i>1/2/14</i>	Approved (Dept Head)	Date

Specific location (address): 2442 Headington Rd., Placerville

Where in facility? See Denny Luce

First contact person: Denny Luce Phone: (530) 642-4973

Second contact person: Pam Niebauer Phone: (530) 621-5419

Cty Tag #	Description	Serial/VIN #	Condition
<i>None</i>	RADIO - MOTOROLA P1225	475FAE3625	BAD
<i>I</i>	RADIO - MOTOROLA P1225	475FAE3635	BAD
	RADIO - MOTOROLA P1225	475FAE3631	BAD
	RADIO - MOTOROLA P1225	475YCJ2294	BAD
	5 - MOTOROLA BASES W/4 ADAPTORS	MODEL #HTN9042A	BAD

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>1-5-15</i>
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Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Proceeds from sales to be deposited back into:	
Index Code: 306500 User Code: 25000A	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor. When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 340100		Transfer to index code:	
Department: CDA - Development Services		Department:	
Approved (Dept Head) <i>Steve M. Pedrotti</i>	Date <i>1/2/14</i>	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct., Placerville, CA 95667			
Where in facility? Permit center Dev. Services			
First contact person: Julianne Melchor		Phone: (530) 621-5910	
Second contact person: Pam Niebauer		Phone: (530) 621-5419	

Cty Tag #	Description	Serial/VIN #	Condition
None	30 - Black, rolling chairs <i>(Fold up)</i>	None	Good

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>1-5-15</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
Auditor records updated by:		Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 421100		Transfer to index code:	
Department: Environmental Management		Department:	
Approved (Dept Head) <i>John M. Beckwith</i>	Date <i>1/5/14</i>	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct., Bldg. C			
Where in facility? Downstairs in the basement			
First contact person: Julianne Melchor		Phone: (530) 621-5910	
Second contact person: Pam Niebauer		Phone: (530) 621-5419	

Cty Tag #	Description	Serial/VIN #	Condition
103210	DELL ULTRASHARP 1901 FP 19" FLAT SCREEN MONITOR	NONE	Not working

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing	<i>1-6-15</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**


<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: Multi		Transfer to index code:	
Department: Environmental Management		Department:	
Approved (Dept Head) <i>John M. Prokath</i>	Date <i>1/2/14</i>	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Court, Placerville, CA			
Where in facility? Storage room in basement under stairs			
First contact person: Julianne Melchor		Phone: (530) 621-5910	
Second contact person: Pam Niebauer		Phone: (530) 621-5419	

Cty Tag #	Description	Serial/VIN #	Condition
	Index Code #42110		
103135	GPS Hand Held HED <i>Purchased 6/00</i>	0330040712	<i>Poor - old</i>
	Index Code #424120		
103514	Panasonic Toughbook <i>4/10</i>	SU9300-S9LKSA34751	<i>Poor</i>
	Index Code #421200		
103202	Powerlite 730C Epson Projector <i>6/04</i>	EE2G430629F	<i>Poor</i>
103258	HP Compaq Laptop TC4200 <i>6/06</i>	CND61729Y8	<i>Poor</i>
104269	HP Compaq Elitebook 2740P <i>6/11</i>	N/A	<i>Poor</i>
103261	HP Compaq Tablet TC4200 <i>6/06</i>	CND61729WX	<i>Poor</i>
	Index Code #421400		
103257	Compaq Tablet PC TC 4200 <i>6/06</i>	CND618126W	<i>Poor</i>
	Index Code #421500		
103239	HP Tablet PC TC 4200 <i>9/05</i>	CND52805D9	<i>Poor</i>

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by:	Date:

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County of El Dorado Property Transfer Request			
<input checked="checked" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 242121		Transfer to index code:	
Department: Sheriff's Office		Department:	
Approved (Dept Head) 	Date 12/23/14	Approved (Dept Head)	Date
Specific location (address): 300 Fair Lane, Placerville, CA 95667			
Where in facility? Fiscal			
First contact person: Jon DeVille		Phone: (530)621-5691	
Second contact person: Kelley Golden		Phone: (530)621-5657	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Garmin Nuvi 40LM	2HT075620	Poor
N/A	Garmin Nuvi 40LM	2HT075585	Poor

Routing of PTR Form	N/A or Date	Remarks: These Garmin GPS units no longer work. The vendor was contacted and the warranty is expired. They are being surplused and will be replaced by new GPS units.
Sent to Auditor/Purchasing	12/23/14	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		Auditor records updated by: _____ Date: _____

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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE) <u>010000</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>BOARD OF SUPERVISORS</u>	DEPARTMENT:
APPROVED (DEPT HEAD) <u>[Signature]</u> DATE <u>10/31/14</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 330 FAIR LN - PLACERVILLE

Where in Facility? CLOSED SESSION ROOM - HALLWAY

FIRST CONTACT PERSON: MARCEE MACFARLAND PHONE: 6687

SECOND CONTACT PERSON: JIM MARRSEN PHONE: 5592

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>35402</u>	<u>DELL LAPTOP LATITUDE D520</u>	<u>SERVICE TAG 6PP49C1</u>	<u>GOOD - OLD</u> EOL
<u>103649</u>	<u>DELL LAPTOP LATITUDE E6500</u>	<u>SERVICE TAG 3GØKVK1</u>	<u>GOOD - OLD</u> EOL
<u>101678</u>	<u>DELL LAPTOP LATITUDE D830</u>	<u>SERVICE TAG 1PVDHFI</u>	<u>GOOD - OLD</u> EOL
<u>—</u>	<u>POWER SUPPLIES & DOCKING STATIONS</u>	<u>↑ FOR ABOVE LAPTOPS</u>	<u>WORKING.</u>
<u>101073</u>	<u>DELL DESKTOP OPTIPLEX 745</u>	<u>SERVICE TAG 5NNK4D1</u>	<u>OLD</u> EOL
<u>—</u>	<u>HP DESKJET 5650 Printer</u>		<u>broken</u>
<u>—</u>	<u>HP OFFICEJET 6000 Wireless Printer</u>		<u>broken</u>
<u>—</u>	<u>HP 1050 Fax Machine</u>	<u>CN629AJC4G</u>	<u>Working</u>
<u>33268</u>	<u>Fujitsu Scanner</u>	<u>Serial # 605505</u>	<u>Working</u>

PURCHASING USE ONLY		DATE <u>12/30</u>
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: _____
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.
WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**



SURPLUS



INTERDEPARTMENT

POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE) <u>010000</u>		TRANSFER TO (INDEX CODE)	
DEPARTMENT: <u>Board of Supervisors</u>		DEPARTMENT:	
APPROVED (DEPT HEAD) <u>[Signature]</u>	DATE <u>12/30/14</u>	APPROVED (DEPT HEAD)	DATE

SPECIFIC LOCATION (ADDRESS): 330 Fair Lane - Placerville

Where in Facility? Closed Session Room - Hallway

FIRST CONTACT PERSON: Marcie MacFarland PHONE: 6687

SECOND CONTACT PERSON: Jim Mitrisin PHONE: 5592

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u> </u>	<u>3M overhead projector</u>		<u>Working-</u>
<u> </u>	<u>Various sizes of binders mostly VHS binders</u>		<u> </u>

PURCHASING USE ONLY		DATE <u>12/30</u>
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____
DATE: _____

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WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 030000	Transfer to index code:
Department: AUDITOR CONTROLLER	Department:
Approved (Dept Head) <i>[Signature]</i> Date	Approved (Dept Head) Date

Specific location (address): 360 FAIR LANE; BLDG B;
 Where in facility? ROCK ROOM
 First contact person: KEELY GIOVANNONI *[Signature]* Phone: (530) 621-5421
 Second contact person: BOB TOSCANO Phone: (530) 621-5458

City Tag #	Description	Serial/VIN #	Condition
103388	DELL 2335 MULTI FUNCTION LASER PRINTER	D1T5FG1	POOR
GREEN	HP OFFICEJET 6500A	CN11G212Y0	POOR
GREEN	CANON SUPER G3 FAXPHONE L170	JLR21068	POOR
GREEN	HP 1040 FAX	CN8COCMM8J	POOR
	DELL 986 MFPRINTER	GN-0GU402-48730-7B1-0416 <i>[Signature]</i>	POOR <i>[Signature]</i>
	BOX OF MISC CORDS, INKJET GARTRIDGES,		

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>12/18/14</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 280000	Transfer to index code:
Department: Recorder Clerk	Department:
Approved (Dept Head) Date <u>5/20/14</u>	Approved (Dept Head) _____ Date _____

Specific location (address): 360 Fair Lane

Where in facility? IT Surplus Area

First contact person: Jamie Cone Phone: (530) 621-7664
 Second contact person: Terry Benton Phone: (530) 621-5386

Cty Tag #	Description	Serial/VIN #	Condition	
34604	Dell Optiplex GX520	7BK2Q91	Poor	
35505	Dell Optiplex GX620	F9VZ4C1	}	
35052	Dell Optiplex GX520	H7YWLB1		
34254	Dell Optiplex GX520	FWCJH91		
35036	Dell Optiplex GX520	B4YWLB1		
35049	Dell Optiplex GX520	G4YWLB1		
35015	Dell Optiplex Gx520	26YWLB1		
35555	Dell Optiplex GX520	C4TTHC1		
33281	Dell Optiplex GX280	G5T7D61		

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing	<u>1/5/15</u>	
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Auditor records updated by: _____		Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 103110	Transfer to index code:
Department: INFORMATION TECHNOLOGIES	Department:
Approved (Dept Head) Date 1/7/15	Approved (Dept Head) _____ Date _____

Specific location (address): EDC IT- 360 FAIR LANE PLACERVILLE

Where in facility? IT SURPLUS AREA

First contact person: JAIME CONE Phone: (530) 621-7664

Second contact person: PAUL OSIER Phone: (530) 621-7600

Cty Tag #	Description	Serial/VIN #	Condition
N/A	TN746 ANALOG LINE CARD	N/A	OLD
N/A	POWERWARE 5115	UY056A0095	OLD
N/A	APC SMART UPS 1400	FS9923002932	OLD
N/A	APC SMART UPS700	NS9901170109	OLD
N/A	APC SMART UPS 1500 RM2U	AS0739333566	OLD
N/A	APC SMART UPS 1500 RM2U	AS0739333215	OLD
N/A	APC SMART UPS 1000	AS0314332811	OLD
29626	CISCO 3640 ROUTER	364109519	OLD
30739	CISCO 6509 SWITCH (PLUS 2 POWER SUPPLIES)	N/A	OLD
N/A	8-CHAIRS FROM TRAINING ROOM (8)	N/A	OLD
17852	DATA MEDIA CABINET	6896-34	OLD
28195	BEST FERRUPS 4.5KVA UPS	FE1-4K08625	OLD
31966	APC SMART 1400 RM UPS	N/A	OLD
32364	CISCO 3620 ROUTER	JHY0645K1KT	OLD
32675	MCK EXTENDER PBX GATEWAY II	263492114F	OLD
33621	CISCO 2950 SWITCH	FHK0748Y09P	OLD
35761	DELL OPTIPLEX 745 P D820	685CVC1	OLD
35918	APC SMART UPS 1500VA	N/A	OLD
101163	OCT POWER SUPPLY FOR VOICE MAIL	00618	OLD
103587	DATASAFE DL850 MODEL 640	850001406	OLD
34604	DELL OPTIPLEX GX520 P4	7BK2Q91	OLD

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	1/7/15	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 40****?	Transfer to index code:
Department: HHSA-PH/SLT	Department:
Approved (Dept Head) Date <i>J. Cell</i> 12/17/14	Approved (Dept Head) Date

Specific location (address): 935 Spring St

Where in facility? PHF basement

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Mike Yurkovic Phone: 642-7222

Cty Tag #	Description	Serial/VIN #	Condition
31540	HP printer (no longer on auditor data base)	****?	Broken
	Laminator		Broken
	small red desk		old
	misc office supplies, parts and pieces		unusable

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing	11/18/14	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
Auditor records updated by:		Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: HHSA	Department:
Approved (Dept Head) <i>D. Coe</i>	Approved (Dept Head)
Date <i>12/17/14</i>	Date

Specific location (address): 935 B Spring St., Placerville, CA

Where in facility? ~~Clinician's office and basement. Please call to discuss.~~ *Near foosball table.*

First contact person: Lisa Konyecsni Phone: 621-6281

Second contact person: Phone:

Cty Tag #	Description	Serial/VIN #	Condition
N/A	HP Printer - <i>Clinicians</i>	CNB-1H00764	damaged
N/A	Computer Monitor	CN-ONWXT6-72872-296-A2EU	damaged
N/A	keyboard	CN-ON6250-71616-5C2-ODLI	damaged

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>11/18/14</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: *01250 Surplus Lemmy 12/10/14*

Auditor records updated by: Date:

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