



County of El Dorado

330 Fair Ln, Building A
Conference Room A
Placerville, CA 95667

Minutes - Final Community Action Council

Public Official Sector

George Turnboo, BOS Dist. II - Alternate Mark Treat
Wendy Thomas, BOS Dist. III - Alternate Karen Feathers, Vice Chair
Lori Parlin, BOS Dist. IV - Alternate Shelley Wiley
John Clerici, City of Placerville - Alternate Patty Borelli
Cristi Creegan, City of S. Lake Tahoe - Alternate Chelcee Thomas

Low-Income Sector

Susie Davies, M.O.R.E.
Kelly Krohn, Chair, Individual
Kimberly Peterson, Tahoe Coalition for the Homeless
Misha Lee, Individual
Vacancy (1) Low-Income Sector

Community Sector

Stephanie Lopez-Vasser, Salvation Army
Aaron Lungren, The Church of Jesus Christ of Latter-Day Saints
Kathryn Marrone, Liberty Energy
Tracy Bunch, New Morning Youth Family Services
Rebecca Drahmann, El Dorado Community Health Center

Wednesday, December 11, 2024

10:00 AM

<https://edcgov-us.zoom.us/j/83172655537>

**330 Fair Lane, Building A, Conference Room A
Placerville, CA 95667**

**3368 Lake Tahoe Blvd., Suite 102
South Lake Tahoe, CA 96150**

PUBLIC PARTICIPATION INSTRUCTIONS: The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 831 7265 5537. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/83172655537>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Council members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

1. CALLED TO ORDER AND ROLL CALL AT 10:01AM**2. ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR**

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

3. CONSENT CALENDAR

A motion was made by council member Borelli and seconded by council member Treat to adopt the agenda and approve the consent calendar.

Yes: 9 - Alternate Wiley, Alternate Treat, Member Marrone, Member Lee, Member Borelli, Member Davies, Member Krohn, Member Lopez-Vasser and Member Lungren

Absent: 5 - Alternate Feathers, Member Peterson, Member Thomas, Member Bunch and Drahmann

[24-2145](#) Community Action Council minutes for October 2024

Attachments: [October CAC Minutes](#)

END OF CONSENT CALENDAR**4. OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

Community Services Staff member Rebecca Johnson made comments during open form. Community member Caleb Armstrong made comments during open form.

5. COMMUNITY SERVICES REPORT OUT

Community Services Deputy Director Lynette Stott reported out on the Agency Report and the Financial Report for the CSBG grant.

[24-2143](#) Community Services Agency Report

Attachments: [Agency Report -December](#)

[24-2144](#) Expenditure Activity Reporting System (EARS) for the Community Service Block Grant (CSBG)

Attachments: [CSBG EARS Report - December](#)

6. ACTION AND DISCUSSION ITEMS

A. Community Action Council Goals

1. Council to discuss and review.
2. Council to make recommendations to update the goals for the 2025 year.

[24-1670](#)

Community Action Council Goals

Attachments: [GOALS](#)

Council member Wiley commented on wanting to review the Brown Act together as a council. Council member Marrone made a comment to create a resource page. Council member Treat shared that there currently is a resource page on the CAC website.

Community member Mellissa Williams made a public comment on the goals.

B. Membership Committee

1. Committee or council to recommend the pursuit of an applicant.
2. Committee to review, discuss, and recommend changes to the Governance Document.

The council had a discussion over applicant Melissa Williams.

A motion was made by council member Wiley and seconded by council member Borelli to accept Melissa's application for the Community Action Council vacancy under the low income sector.

Yes: 9 - Alternate Wiley, Alternate Treat, Member Marrone, Member Lee, Member Borelli, Member Davies, Member Krohn, Member Lopez-Vasser and Member Lungren

Absent: 5 - Alternate Feathers, Member Peterson, Member Thomas, Member Bunch and Drahnann

[24-1883](#)

Governance Document Draft

Attachments: [Governance Document-Draft](#)

A motion was made by council member Treat and seconded by council member Davies to approve the Governance Document as is and send it to the state's Community Service Department for review.

Yes: 9 - Alternate Wiley, Alternate Treat, Member Marrone, Member Lee, Member Borelli, Member Davies, Member Krohn, Member Lopez-Vasser and Member Lungren

Absent: 5 - Alternate Feathers, Member Peterson, Member Thomas, Member Bunch and Drahnann

C. Outreach Committee

1. Committee to report out.

Council member Treat reported out on the Outreach Committee and the projects they are currently working on.

7. UPDATE BY MEMBERS:

Announcements, Information Sharing, Proposed Activities

Council member Lee shared information on the Santa Event in Pollock Pines. Council member Davies share about the upcoming MORE events for the next several weeks. Council member Lungren shared about the Light the World giving machine and the help it provides. Council Member Marrone shared updates from Liberty Utilities.

8. ADJOURNMENT AT 11:40AM

Next CAC Meeting

January 22, 2025